

Model 29569 Speakerphone with 13 Number Memory User's Guide



Privacy of Communications may not be ensured when using this product. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna (that is, the antenna for radio or television that is "receiving" the interference).
- Reorient or relocate and increase the separation between the telecommunications equipment and receiving antenna.
- Connect the telecommunications equipment into an outlet on a circuit different from that to which the receiving antenna is connected.

If these measures do not eliminate the interference, please consult your dealer or an experienced radio/television technician for additional suggestions. Also, the Federal Communications Commission has prepared a helpful booklet, "How To Identify and Resolve Radio/TV Interference Problems." This booklet is available from the U.S. Government Printing Office, Washington, D.C. 20540. Please specify stock number 004-000-00345-4 when ordering copies.

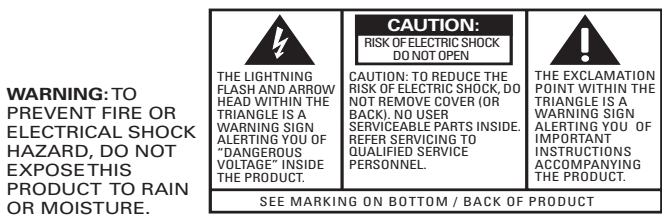
Notice: The changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

Hearing Aid Compatibility (HAC)

This telephone system meets FCC standards for Hearing Aid Compatibility.

Licensing

Licensed under US Patent 6,427,009.



Introduction

CAUTION: When using telephone equipment, there are basic safety instructions that should always be followed. Refer to the IMPORTANT SAFETY INSTRUCTIONS provided with this product and save them for future reference.

Equipment Approval Information

Your telephone equipment is approved for connection to the Public Switched Telephone Network and is in compliance with parts 15 and 68, FCC Rules and Regulations and the Technical Requirements for Telephone Terminal Equipment published by ACTA.

1 Notification to the Local Telephone Company

On the bottom of this equipment is a label indicating, among other information, the US number and Ringer Equivalence Number (REN) for the equipment. You must, upon request, provide this information to your telephone company.

The REN is useful in determining the number of devices you may connect to your telephone line and still have all of these devices ring when your telephone number is called. In most but not all areas, the sum of the RENs of all devices connected to one line should not exceed 5. To be certain of the number of devices you may connect to your line as determined by the REN, you should contact your local telephone company.

A plug and jack used to connect this equipment to the premises wiring and telephone network must comply with the applicable FCC Part 68 rules and requirements adopted by the ACTA. A compliant telephone cord and modular plug is provided with this product. It is designed to be connected to a compatible modular jack that is also compliant. See installation instructions for details.

Notes

- This equipment may not be used on coin service provided by the telephone company.
- Party lines are subject to state tariffs, and therefore, you may not be able to use your own telephone equipment if you are on a party line. Check with your local telephone company.
- Notice must be given to the telephone company upon permanent disconnection of your telephone from your line.
- If your home has specially wired alarm equipment connected to the telephone line, ensure the installation of this product does not disable your alarm equipment. If you have questions about what will disable alarm equipment, consult your telephone company or a qualified installer.

US Number is located on the cabinet bottom.

REN Number is located on the cabinet bottom.

2 Rights of the Telephone Company

Should your equipment cause trouble on y our line which may harm the telephone network, the telephone company shall, where practicable, notify you that temporary discontinuance of service may be required. Where prior notice is not practicable and the circumstances warrant such action, the telephone company may temporarily discontinue service immediately. In case of such temporary discontinuance, the telephone company must: (1) promptly notify you of such temporary discontinuance; (2) afford you the opportunity to correct the situation; and (3) inform you of your right to bring a complaint to the Commission pursuant to procedures set forth in Subpart E of Part 68, FCC Rules and Regulations.

The telephone company may make changes in its communications facilities, equipment, operations or procedures where such action is required in the operation of its business and not inconsistent with FCC Rules and Regulations. If these changes are expected to affect the use or performance of your telephone equipment, the telephone company must give you adequate notice, in writing, to allow you to maintain uninterrupted service.

Interference Information

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference; and (2) This device must accept any interference received, including interference that may cause undesired operation.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation.

This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation.

Visit the GE website at: www.GE.com/phones



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Model 29569
00020983 (Rev. 2 DOM E/S)
08-02
Printed in China

Location

Your phone features a speakerphone for ease of use and convenience during a phone conversation. At any time during a conversation, you can lift the handset to stop using the speakerphone. Likewise, when you are using the handset, press the **SPEAKER** button and place the handset in the cradle to switch to the speakerphone.

For best speakerphone performance, avoid the following:

- Areas with high background noise. (The microphone might pick up these sounds and prevent the speakerphone from going into the receiving mode when you finish talking.)
- Surfaces affected by vibration.
- Recessed areas such as in a corner, under a cupboard, or next to a cabinet, which can generate an echo effect.

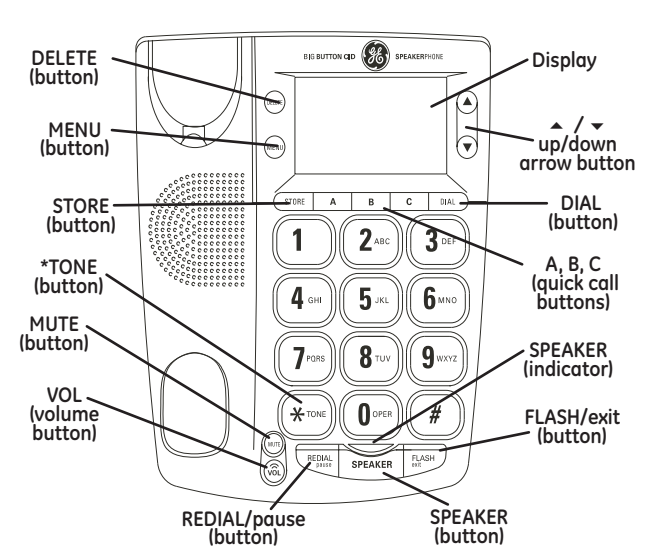
Attaching the Desktop Pedestal

- Turn the phone over so that the bottom of the base is facing up and the thickest end is facing away from you.
- With the rounded end of the wedge pointing downward, insert the tab on the rounded end of the pedestal into the middle slot on the bottom of the base, then push the pedestal down until the two tabs on the left and right corners of the pedestal snap (lock) into the two upper slots on the bottom of the base.

Connecting the Handset

1. Connect one end of the coiled handset cord to the jack on the handset.
2. Plug the other end of the coiled handset cord to the jack on the base.
3. Place the handset in the cradle.

Base Layout



Setting Up the Caller ID Menu

You should not plug the telephone into the modular jack while setting up the Caller ID menu.

1. Press the **MENU** button, to access the menu feature configuration mode.
 1. >ENG FRA ESP (CID language default English)
 2. **CONTRAST** (default level is 3).
 3. **LOCAL AREA CODE**
 4. **tone/PULSE** (Default is tone dialing).
- Press the **MENU** button to scroll through the 4 menu screens.
3. Use the **▲** or **▼** buttons to select the desired setting.

NOTE: You have 20 seconds following an entry before the phone returns to the Summary Screen.

Display Language

This adjustment allows you to display the Caller ID prompts in English, French, or Spanish.

1. Press the **MENU** button until *ENG FRA ESP* appears in the display.
2. Use the **▲** or **▼** button to select ENG, FRA, or ESP.
3. Press **MENU** button again to save.

Contrast

This adjustment allows you to adjust the contrast of the display.

1. Press the **MENU** button until **CONTRAST** shows in the display.
2. Use the **▲** or **▼** button to select level 1, 2, 3, 4, or 5.
3. Press **MENU** button again to save.

Local Area Code

The telephone uses the programmed area codes to determine the number format to display when a valid Caller ID signal is received. Numbers that match the local area code are displayed as seven digits and are used for dialing back previous numbers. Entering your local area code will also help you immediately know if the call is local or long distance when viewing the CID records in the display.

NOTE: If you make a mistake and want to start over, press the DELETE button to delete all of the digits.

1. Press the **MENU** button until **LOCAL AREA CODE** shows in the display.
2. Use the number pad to enter the area code.

NOTE: If you need to edit your entry, use the ▲ or ▼ button to move left or right and re-enter the number.

3. Press the **MENU** button to save.

Dialing Mode

This adjustment allows you to select tone (touch-tone) or pulse (rotary) dialing.

1. Press the **MENU** button until **tone PULSE** shows in the display
2. Press either **▲** or **▼** button to select the dialing mode. The default is Tone dialing.
3. Press the **MENU** button again to save.

NOTE: The phone will exit Set Up after 20 seconds if no buttons are pressed.

REMINDER: The time and date are programmed automatically when the first Caller ID record is successfully received after set up.

Connecting the Telephone Line

1. Connect one end of the straight telephone line cord to the jack on the back of the base.
 2. Connect the other end to a wall phone jack.
 3. Set the **RINGER** volume switch located at the back of the base to the desired loudness.
- OFF - Telephone will not ring.
LO - Sound will be loudest.
HI - Sound will be loudest.

NOTE: The unit is properly installed if you pick up the handset and hear the dial tone. Otherwise, recheck all installation steps.

Wall Mounting

Your speakerphone can also be mounted on a wall plate (not included).

Attaching the Wall Mounting Pedestal

- Turn the phone over so that the bottom of the base is facing up and the thickest end is pointing away from you.
- If desired gather the extra telephone line cord together and store inside the wall mounting pedestal, and then thread the line cord through the grooves on the pedestal according to the illustration.
- With the rounded end of the pedestal pointing upward, insert the tab on the end of the pedestal into the middle slot on the bottom of the base, then push the pedestal down until the two tabs on the left and right corners of the pedestal snap (lock) into the two lower slots on the bottom of the base.
- Slip the mounting holes over the wall plate posts and firmly slide the unit down into place (wall plate not included).

Telephone Basics

You can use the telephone by speaking into and listening through the handset, or by using the speakerphone.

Receiving a Phone Call

1. Lift the handset or press **SPEAKER** to answer the call.
 2. Replace the handset in the cradle or press the **SPEAKER** button to hang up.
- ## Making a Phone Call
1. Lift the handset or press the **SPEAKER** button. Wait for a dial tone.
 2. Dial the telephone number you want to call.
 3. Replace the handset in the cradle, or press the **SPEAKER** button to hang up.

Volume

You may adjust the handset and speakerphone volume independently with the **VOL** button or the **▲** or **▼** buttons. Both handset receiver volume level and speakerphone volume levels are saved in memory.

Adjusting the Handset Receiver Volume

While using the handset, you can adjust the speaker volume by pressing the **VOL** button continuously or pressing the **▲** or **▼** buttons after pressing the **VOL** button. REC (Handset Receiver) volume shows in the display.

Adjusting the Speakerphone Volume

While using the speakerphone, you can adjust the speaker volume by pressing the **VOL** button continuously or pressing the **▲** or **▼** buttons after pressing the **VOL** button. SPK volume level shows in the display.

Redial

You may redial the last number you called by pressing the **REDIAL/pause** button after you hear a dial tone.

NOTE: The redial feature holds the last number (up to 32 digits) that you dialed in memory. If you pressed any other numbers after dialing the phone number (for example, when accessing a voice-menu system) then those numbers are also dialed.

If you get a busy signal, press **REDIAL/pause** again without hanging up.

Mute

Use the **MUTE** button to interrupt a phone conversation to talk privately with someone else in the room. A conversation can be muted while using the speakerphone or handset.

1. Press the **MUTE** button. The mute indicator lights up.
2. Press **MUTE** again to turn it off.

Flash

Press **FLASH/exit** to activate special features of your telephone network, such as call transfer, or special services from your local telephone company, such as call waiting.

Temporary Tone Dialing

If you have pulse (rotary) service and want to access customer calling services (such as telebanking and long distance services) that require tone dialing, you can use this feature to temporarily change from pulse to tone service.

After dialing the telephone number and connecting to the customer calling service,

1. Press and release the ***TONE** button.
2. When you hang up, the telephone automatically returns to pulse dialing mode.

TIP: Temporary Tone can also be used while storing numbers in memory by pressing *TONE at the necessary point in the storage sequence.

Speakerphone Use

Note the following guidelines when using the speakerphone:

- The speakerphone works similar to a two-way radio in that you can only listen or talk at one time.
- Stay reasonably close to the phone so that you can be clearly heard by the person to whom you are talking.
- You can adjust the speaker volume by pressing the volume button continuously or pressing the review button **▲** or **▼** after pressing the volume button.
- The speakerphone indicator light comes on when the speakerphone is in use.

Caller ID (CID) Features

IMPORTANT: In order to use all of the features of this telephone, you must subscribe to two separate services available from your local telephone company: the standard Name/Number Caller ID Service to know who is calling when the phone rings and Call Waiting Caller ID Service to know who is calling while you are on the phone.

CID Summary Screen

The Summary Screen shows the current time, date, and number of new calls to review. It is displayed until any button is pressed.

NOTE: The number of new calls is displayed until all new calls have been reviewed.

Receiving and Storing CID Calls

This unit receives and displays information transmitted by your local phone company. This information can include the phone number, date, and time; or the name, phone number, date, and time. The unit can store up to 75 calls for later review. When the memory is full, a new call automatically replaces the oldest call in memory. **NEW** appears in the display for calls received that have not been reviewed.

Reviewing CID Records

- Press the **▲** or **▼** button to view the call records.
- Press the **"▲"** button to scroll through the call records from the oldest to the newest.
- Press the **"▼"** button to scroll through the call records from the most recent to the oldest.
- When all of the records have been viewed, **START/END** appears in the display.

Deleting CID Records

- To delete the record shown in the display, press the **DELETE** button once.
- To delete all records while reviewing, press and hold the **DELETE** button for about three seconds. **DELETE ALL?** appears in the display. Press **DELETE** again to complete.

Dialing Back

When reviewing Caller ID records, you can dialback the numbers on the display by pressing the **DIAL** button.

NOTE: If PICKUP PHONE shows in the display, no other changes to the number can be made. The information sent from the telephone company is known to be a valid number for dialing back (used only in very limited areas). Once you pickup the phone, the number is automatically dialed.

If You Programmed Your Local Area Code

1. Use either **▲** or **▼** button to display the number you want to dial.
2. Press the **DIAL** button.
- If you see a number with seven digits (i.e. 555-1234), then the call is from within your area code. However, this does not guarantee the call is a local call.
- If you see a number with 11 digits (i.e. 1-234-555-1234), then the call is not from within your area code.
- NOTE: A timer (10 seconds on-hook and 3 seconds off-hook) located in the upper right side of the display will start, letting you know how much time is left until the unit returns to the Summary Screen.**
3. If you are at on-hook and **PICKUP OR ADJ** displays, you can adjust the phone number format by pressing the **DIAL** button. If the phone is off-hook and **ADJUST** shows in the display, you can adjust the phone number format by pressing the **DIAL** button. For example, sometimes a 7-digit local number cannot be dialed because it requires a 10-digit or 11-digit format. Press the **DIAL** button repeatedly to scroll through the 7, 10, and 11-digit numbers.

7-digits: 7-digit telephone number (i.e. 555-5555)

10-digits: 3-digit area code + 7-digit telephone number (i.e. 425-555-5555)

11-digits: long distance code 1 + 3-digit area code + 7-digit telephone number (i.e. 1-425-555-5555)

4. To dial the displayed number, and the phone is on-hook, pick up the handset or press the **SPEAKER** button before the timer reaches 0. If the phone is off-hook, wait until the time reaches 0. **NOW DIALING** shows in the display and the number is dialed.

If You Did Not Program Your Local Area Code

1. Use the **▲** or **▼** button to display the number you want to dial. You will only see 10-digit numbers (i.e. 234- 555-1234).
2. See steps 2 through 4 in the previous section to complete the dialback process.

Caller ID Display Messages

The following messages shows the status of the phone or provides Caller ID information:

BLOCKED CALL	The caller of the incoming call is registered as "Private Number" and their Caller ID information is withheld.
CALL WAITING	Indicates a call is waiting on the line.
INCOMPLETE DATA	Caller information has been interrupted during transmission or the phone line is excessively noisy.
NO CALLS	The caller memory is empty.
NO DATA	No Caller ID information was received.
START/END	You are at the beginning or the end of the Caller ID memory log.
UNKNOWN CALLER	The incoming call does not have Caller ID service or their service area is not linked to yours. If UNKNOWN CALLER appears along with a calling number, the name information for that number was not available.

Memory

You may store information in any of the following memory locations: 0 to 9, or quick call buttons: **A, B, or C**. See "Storing a Pause in Memory" and "Temporary Tone Dialing" for more information.

NOTE: This model retains all user memory even if the batteries are removed and/or telephone line has been interrupted or disconnected.

Storing a Name and Number in Memory

1. Press the **STORE** button. **LOCATION?** shows in the display.
2. Press the desired memory location (0 to 9, or quick call buttons: **A, B, or C**).
NOTE: You may select memory locations by pressing ▲ or ▼ to scroll through the memory locations or press the 0 - 9, or quick call buttons; A, B, or C.
3. Press the **STORE** button again to confirm the memory location.
NOTE: If necessary, to erase existing memories, or if you make a mistake, use the DELETE button.
4. Use the number keys to enter the telephone number (up to 32 digits) and press the **STORE** button to save. (The unit will not dial a phone number in this mode.) The cursor automatically moves to the text line for name entry.
5. Use the number keys to enter the name of the person associated with the telephone number you just entered. More than one letter is stored in each of the number keys.

For example, to enter the name BILL SMITH, press the 2 key twice for the letter B. Press the 4 key 3 times for the letter I. Press the 5 key 3 times for the letter L. The cursor automatically moves to the text line for name entry.

NOTE: The flashing cursor automatically moves to the next position or you may press the ▲ or ▼ button to move the cursor to the next position.

Press the 5 key 3 times for the second letter L. Press the arrow key (**▲**) two times to insert a space, and press the 7 key 4 times for the letter S. Press the 6 key once for the letter M. Press the 4 key 3 times for the letter I. Press the 8 key for the letter T. Press the 4 key twice for the letter H.

6. Press the **STORE** button to save the name.
7. To enter another name and number in a different memory location, return to step 1 and repeat the process.

Changing a Stored Number

Repeat the storage sequence under Storing A Name and Number in Memory, and use the **DELETE** button to delete the old number before entering the new number.

Erasing a Stored Name & Number

1. Press the **STORE** button.
2. Press the memory location (0 to 9, or quick call buttons: **A, B, or C**) to be erased.
3. Press the **DELETE** button.

Copying Caller ID Memories to User Memory

1. Press the **▲** or **▼** button to view the caller number and name you want to copy.
2. Press the **STORE** button.
3. Press the memory location (0-9, or quick call buttons: **A, B, or C**). The number flashes if there is a number already stored in the memory location.
4. Press the **STORE** button to enter the edit mode, and then press the **STORE** button again to edit the name.
- NOTE: You may select a different memory location by pressing ▲ or ▼ to scroll through the memories or press 0 - 9, or quick call buttons; A, B, or C.**
5. Press the **STORE** button to confirm and save, and wait for three seconds to exit.

NOTE: If the name you want to enter is longer than 12 characters, only the first 12 characters will be copied into memory.

Storing a Redial Number to Memory

1. Press the **STORE** button.
2. Press any key (0-9, or quick call buttons **A, B, or C**) for the memory location. If there is a number already stored in the memory location it will appear on the display. Use the review (**▲** or **▼**) button to select a different location.
3. Press the **STORE** button again to confirm.
4. Press the **REDIAL/pause** button, and then press the **STORE** button again.
5. Enter name, if necessary, and then press the **STORE** button to confirm.

Copying a Redial Number to Memory

1. Press the **REDIAL/pause** while on-hook. Redial number will display along with **PICKUP PHONE**.
2. Press the **STORE** button.
3. Press any key (0-9, or quick call buttons **A, B, or C**) for the memory location. If there is a number already stored in the memory location it will appear on the display. Use the review (**▲** or **▼**) button to select a different location.
4. Press the **STORE** twice.
5. Enter name, if necessary, and then press the **STORE** button again to confirm and save.

Dialing a Number Stored in Memory While On-hook

1. Press the **DIAL** button
2. To select a memory, press any key (0-9, or quick call buttons: **A, B, or C**). The number in that memory location displays.
- NOTE: You may select a different memory location by pressing ▲ or ▼ to scroll through the memories or pressing key 0 - 9, or quick call buttons; A, B, or C.**
3. Press the **SPEAKER** button, or pick up the handset to dial the displayed number.

Dialing a Number Stored in Memory While Off-hook

1. Lift the handset, or press the **SPEAKER** button.
2. Press the **DIAL** button then press a memory location button. - **OR** -
1. Lift the handset, or press the **SPEAKER** button.

2. Press the **DIAL** button, then use the review (**▲** or **▼**) button to scroll through the stored memory locations to find the desired number.
3. Press the **DIAL** button again to dial the stored number.

Cascade Dialing

This process allows you to dial a succession of stored numbers from separate memory locations. This is useful when you must dial several sequences of numbers, such as with frequent calls via a telephone company long distance provider.

For example	Memory location
Local access number of long distance company	6
Authorization code (ID)	7
Long distance phone number	8

1. Pick up the handset or press **SPEAKER**.
2. Press **DIAL** button, then press number "6" for the memory location.
3. Press **DIAL** button, then press number "7" for the memory location.
4. Press **DIAL** button, then press number "8" for the memory location.
5. The number dials automatically.

Storing a Pause in Memory

The **REDIAL/pause** button has dual functionality and becomes a pause button when pressed in sequence after the **STORE** button. It is valid only when storing a number into memory locations. Use the **REDIAL/pause** button to insert a pause when a delay is needed in an automatic dialing sequence. For example, when you must dial a 9 to get an outside line or when you enter codes to access your long distance company.

NOTE: A pause is 3 seconds in length and you can store more than one, if a longer pause is needed.

Pre-Dialing

1. With the handset on the cradle, enter the telephone number you wish to call. The telephone number shows in the display.
2. Lift the handset or press the **SPEAKER** button and the number automatically dials.

NOTE: Use the DELETE button to delete an incorrectly entered number.

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