ⓓ DURABRAND

13 MEMORY SPEAKERPHONE

MODEL: PH-3235

OPERATING INSTRUCTIONS

- **SPEAKERPHONE WITH LED INDICATOR**
- **HANDS-FREE HEADSET INCLUDED**
- **13 MEMORY TELEPHONE** (3 ONE-TOUCH & 10 TWO-TOUCH)
- **TONE/PULSE SWITCHABLE DIALING**
- **RECEIVER VOLUME CONTROL**
- **FLASH & REDIAL/PAUSE BUTTON**
- **DESK OR WALL MOUNTABLE**
- **HOLD BUTTON WITH INDICATOR**

PLEASE READ CAREFULLY BEFORE USE

IMPORTANT SAFETY INSTRUCTIONS

When using your telephone equipment, the following basic safety precautions should always be followed to reduce the risk of fire, electric shock and personal injury:

1. Read and follow all instructions and warnings.
2. Unplug this product from the wall outlet before cleaning. Do not use liquid cleaners or aerosol cleaners. Use a slightly dampened cloth only.
3. Do not use this product near water, for example, near a bathtub, wash bowl, kitchen sink, or laundry tub, in a wet basement, or near a swimming pool.
4. Do not place this product on an unstable cart, stand or table. The product may fall, causing serious damage to itself.
5. Slots and openings in the cabinet at the back or bottom are provided for ventilation, to protect the phone from overheating, these openings must not be blocked or covered. The openings should never be blocked by placing the product on the bed, sofa, rug, or other similar surface. This product should never be placed near or over a radiator, heat register or a built-in installation such as a bookcase or cabinet unless proper ventilation is provided.
6. Never push objects of any kind into this product through cabinet slots as they may touch dangerous voltage points or short out parts that could result in risk of fire or electric shock. Never spill liquid of any kind on the product.
7. To reduce the risk of electric shock, do not disassemble this product, but take it to a qualified serviceman, when some service or repair work is required. Opening or removing covers may expose you to dangerous voltages or other risks. Incorrect reassembly can cause electric shock when the appliance is subsequently used.
8. Unplug this product from the wall outlet and refer servicing to qualified service personnel under the following conditions:
   A. When the cord or plug is damaged or frayed.
   B. If liquid has been spilled into the product.
   C. If the product has been exposed to rain or water.
   D. If the product does not operate normally by following the operating instructions. Adjust only those controls that are covered by the operating instructions because improper adjustment of other controls may result in damage and will often require extensive work by a qualified technician to restore the product to normal operation.
   E. If the product has been dropped or the cabinet has been damaged.
   F. If the product exhibits a distinct change in performance.
9. Avoid using a telephone (other than a cordless type) during an electrical storm. There may be a remote risk of electric shock from lightning.
10. Do not use the telephone to report a gas leak in the vicinity of the leak.
11. Do not allow anything to rest on the telephone cord. Do not locate this product where the cord will be abused by persons walking on it.
12. Never install telephone wiring during a lightning storm.
13. Never install telephone jacks in wet locations unless the jack is specially designed for wet locations.
14. Never touch uninsulated telephone wires or terminals, unless the telephone line has been disconnected at the network interface.
15. Be careful when installing or modifying telephone lines.

SAVE THESE INSTRUCTIONS
HELP LINE 1-800-315-5885

IB-PH3235(MS)-WM-E-122203

IMPORTANT TELEPHONE COMPANY & FCC INFORMATION

> **CAUTION: TO REDUCE THE RISK OF FIRE, ELECTRIC SHOCK AND PERSONAL INJURY, DO NOT OPEN CABINET.**

WE SUGGEST THAT YOU REVIEW THE FOLLOWING INFORMATION PROVIDED BY THE FCC (FEDERAL COMMUNICATIONS COMMISSION).

FCC REGISTRATION

This telephone set is registered with the FCC based upon compliance with Part 68 of its rules. Connection of this telephone to the nationwide telecommunications network must be through a standard network jack (RJ11W or RJ11C) which you can order from your telephone company, if not already installed.

NOTE: FCC registration does not constitute an expressed or implied guarantee of performance. Only the Limited Warranty in this booklet covers the performance of this telephone set.

IMPORTANT FCC INFORMATION

In the event that terminal equipment causes harm to the telephone network, the telephone company should notify the customer, if possible, that service may be stopped. However, where prior notice is impractical, the company may temporarily cease service providing that they:

1. Promptly notify the customer.
2. Give the customer an opportunity to correct the problem with their equipment.
3. Inform the customer of the right to bring a complaint to the Federal Communications Commission pursuant to procedures set out in FCC Rules and Regulations Subpart E of Part 68.

The telephone company may make changes in its communications facilities, equipment, operations or procedures, where such action is reasonably required in the operation of its business and is not inconsistent with the rules and regulations in FCC Part 68. If such changes can be reasonably expected to render any customer terminal equipment incompatible, the customer shall be given adequate notice in writing, to allow the customer an opportunity to maintain uninterrupted service.

RINGER EQUIVALENCE NO. (REN):

The REN is useful to determine the quantity of devices you may connect to your telephone line and still have all of those devices ring when your telephone number is called. In most, but not all areas, the sum of the REN's of all devices connected to one line should not exceed five (5.0). To be certain of the number of devices you may connect to your line, as determined by the REN, you should contact your local telephone company to determine the maximum REN for your calling area.

NOTE:

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, try the following:

1. Reorient or relocate the receiving antenna.
2. Increase the separation between the equipment and receiver.
3. Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
4. Consult the dealer or an experienced radio/TV technician for assistance.

GENERAL

The FCC prohibits customer-provided terminal equipment to be connected to party lines or to be used in conjunction with coin telephone service.

This phone is hearing aid compatible.

INTRODUCTION

This new PH-3235 telephone has all the features of a 13 memory telephone.

HEADSET - Allows you to type and talk hands-free.

SPEAKERPHONE - Allows you to make or answer phone calls hands-free, so that you can work while carrying on conversation.

3 ONE-TOUCH SPEED DIAL BUTTONS - For emergency or other frequently dialed numbers.

10 MEMORY SPEED DIALING - Dials 10 stored numbers in tone or pulse.

ELECTRONIC HOLD BUTTON WITH INDICATOR LAMP - Allows you to put anyone on HOLD while you get the door or talk without the other party hearing you.

LAST NUMBER REDIAL - Just get a new dial tone and press the REDIAL/PAUSE button (Useful if line is busy).

PAUSE FUNCTION - Press the REDIAL/PAUSE button for a pause in dialing a number.

DESK OR WALL MOUNTABLE - No special hardware needed, all cords and wall mount adaptor included.

TONE/PULSE SWITCHABLE - Select the desired dialing mode.

FLASH BUTTON - For alternate pay service such as call waiting or getting a new dial tone quickly.

DUAL TONE ELECTRONIC RINGER

FULL MODULAR JACKS - For easy plug-in installation.

REVERSIBLE HANDSET HOLDER FOR WALL USE - Holds HANDSET in up-left position, if your phone is wall mounted.

HANDY TELEPHONE MEMORY INDEX

VOLUME SLIDE CONTROL - For speakerphone and headset volume.

HEARING AID COMPATIBLE

ADJUSTABLE HANDSET VOLUME CONTROL - Adjusts and raises volume of receiver.

FCC APPROVED
This set has been designed for easy, plug-in installation. However, household telephone wiring can vary considerably.
We suggest you carefully read this instruction manual before operating this set.

YOUR SALES RECEIPT
You will need your sales receipt should you ever need warranty service. You should also save the packing material if you want to move or ship this set.
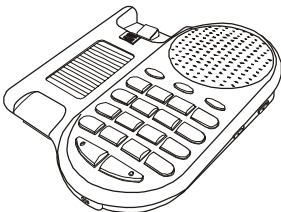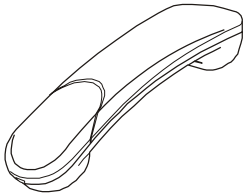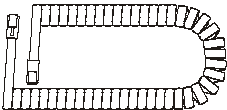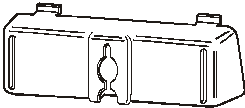
CAUTION:

This product is an electrical device and can be hazardous if immersed in water. To avoid the possibility of electrical shock, do not use it while in the bathtub or shower or when you are wet. If you accidentally drop it into water, first unplug its cord from the modular jack, then remove the equipment from the water.
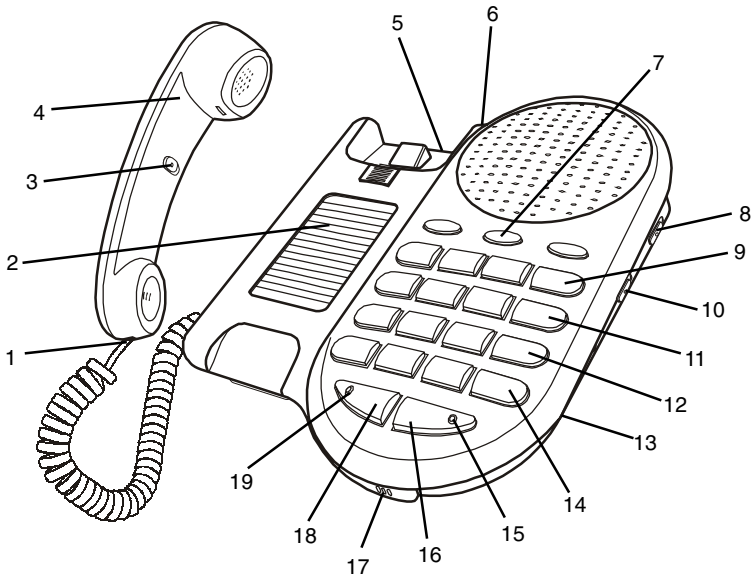
Avoid using this telephone during electrical storms in your immediate area, even though your telephone company may be using protective measures to limit electrical surges from entering your home, absolute protection from lightning is impossible.

INSTALLATION INSTRUCTIONS

Unpack your set, you should find:

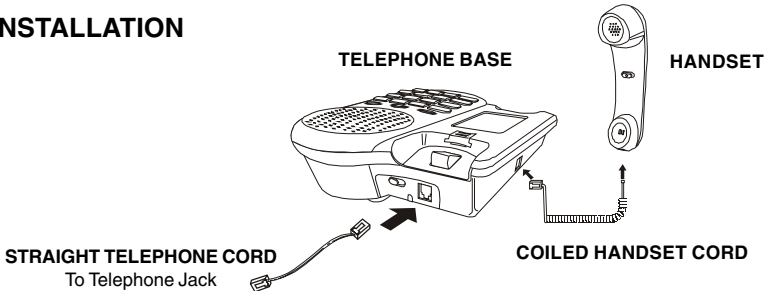|	
MAIN SET 	**HANDSET**
COILED HANDSET CORD 	**STRAIGHT TELEPHONE CORD**
WALL MOUNT ADAPTOR 	**HEADSET**

IB-PH3235(MS)-WM-E-122203

LOCATION OF CONTROLS

1. **COILED CORD JACK**
2. **MEMORY INDEX -** RECORDS STORED NUMBERS
3. **RECEIVER VOLUME CONTROL**
4. **COMFORTABLE ROUNDED HANDSET**
5. **PHONE JACK TO WALL OUTLET**
6. **RINGER HI/LOW/OFF SWITCH -** ADJUSTS THE VOLUME OF THE RINGER OR TURNS OFF RINGER FOR UNDISTURBED PRIVACY
7. **3 ONE-TOUCH MEMORY BUTTONS -** ALLOWS YOU TO SPEED DIAL EMERGENCY OR OTHER FREQUENTLY DIALED NUMBERS
8. **TONE/PULSE SWITCH**
9. **AUTO MEMORY BUTTON -** DIALS 10 STORED NUMBERS
10. **SPEAKERPHONE/HEADSET VOLUME CONTROL -** ADJUSTS SPEAKER OR HEADSET VOLUME

11. **MEMORY STORE BUTTON -** STORES YOUR NUMBERS INTO MEMORY
12. **FLASH BUTTON -** FOR CALL WAITING OR NEW DIAL TONE
13. **HEADSET JACK -** INSERT THE HEADSET PLUG HERE TO USE THE HEADSET
14. **REDIAL/PAUSE BUTTON -** QUICKLY REDIALS THE LAST NUMBER YOU DIALED / MAKES A PAUSE IN DIALING A NUMBER
15. **SPEAKERPHONE/HEADSET INDICATOR**
16. **SPEAKERPHONE (HEADSET) BUTTON**
17**. SPEAKERPHONE MICROPHONE**
18. **ELECTRONIC HOLD BUTTON -** WITH INDICATOR ALLOWS YOU TO PUT LINE ON HOLD
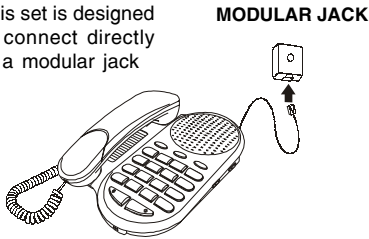19. **HOLD INDICATOR**

IB-PH3235(MS)-WM-E-122203

INSTALLATION INSTRUCTIONS

INSTALLATION

TELEPHONE BASE

HANDSET

STRAIGHT TELEPHONE CORD
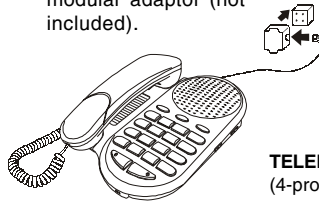To Telephone Jack

COILED HANDSET CORD

1. Insert the modular plugs of the **COILED** HANDSET CORD into the jack of the TELEPHONE HANDSET and into the jack on the left side of the TELEPHONE BASE.

2. Insert the modular plugs of the **STRAIGHT** TELEPHONE CORD into the modular jack at the **REAR** of the TELEPHONE BASE and into the TELEPHONE WALL JACK (either end can be plugged in).

This set is designed to connect directly to a modular jack

MODULAR JACK

If you have a 4-prong style jack, simply use a modular adaptor (not included).

TELEPHONE LINE
(4-prong style jack)

RINGER SETTING

This switch is located on the rear of the set. Select the desired function of the ringer.

HI - Loud rings on incoming calls.

LOW - Lower rings on incoming calls.

OFF - No rings on incoming calls.

NOTE: If your RINGER switch is in OFF position, only **THIS** phone will not ring, other phones in your home on the same line will ring.

TONE/PULSE SWITCH

Select the type of dialing that you desire or that your telephone system requires.

TONE - The phone will operate using tone dialing. (If your phone doesn't dial out, switch to PULSE.)

PULSE - The phone will dial using rotary pulse dialing.

NOTE: Even when your phone is set to pulse service, **this** phone can be switched to temporary tone dialing for access to services that require tone signaling like computer systems. Just press the ⧆ button after dialing in pulse and your buttons can now be used for tone signaling for this call only.

NOTE: When installation is completed, pick up the HANDSET to listen for dial tone before using speakerphone or headset for the first time.

IB-PH3235(MS)-WM-E-122203

INSTALLATION INSTRUCTIONS

HEADSET CONNECTION

Use only the provided headset from package for headset use. Connect the plug of the HEADSET into the HEADSET jack on the right side of the phone.

NOTE: This phone may be used in 3 ways:
1. Normal handset;
2. Speaker telephone;
3. Hands-free headset.

To use the HEADSET:

1. Insert the HEADSET plug into the HEADSET jack described as above.

2. Press the SPEAKERPHONE ⌒ (HEADSET) button to get a dial tone.

3. Adjust the volume of the HEADSET by sliding the VOLUME control on the right side of the set.

NOTE:

Adjust the VOLUME of the SPEAKERPHONE ⌒ (HEADSET) to the desired sound level while the other party is talking. If a squealing or whistling sound is heard, reduce the volume setting or move the microphone away from your mouth.

TELEPHONE OPERATION

ANSWERING CALLS AS A NORMAL TELEPHONE

When your telephone rings

1. Lift the HANDSET and speak into the mouth piece of the HANDSET.

2. Hang up the HANDSET to release the telephone line when conversation is completed.

MAKING CALLS AS A NORMAL TELEPHONE

1. Select the desired dialing mode with the TONE/PULSE switch (do this only the first time after installation).

2. Pick up the HANDSET and listen for dial tone.

3. Dial your call.

REDIAL/PAUSE BUTTON

1. REDIAL FUNCTION

The last number you called can be redialed using the speakerphone, the headset or the normal telephone. This is useful especially when the line is busy.

A. Get a new dial tone and press the REDIAL/PAUSE button.

B. To get a new dial tone, press the FLASH button or hang up the phone for 2 seconds. Then press the REDIAL/PAUSE button. This phone will remember the last number dialed even overnight. If you do not want anyone to know which number you dialed, pick up the phone and press any number.

2. PAUSE FUNCTION

If you make a dial with a pause in a number, simply press REDIAL/PAUSE button for the pause.

HOLD BUTTON

You may use this button to temporarily HOLD the line. Pressing the HOLD button will light the HOLD indicator. When HOLD is on, the other party can not hear your conversation.

Picking up the HANDSET or press SPEAKERPHONE ⌒ (HEADSET) on this phone or any phone on the same line will stop the hold function.

FLASH BUTTON

Useful for call waiting or getting a new dial tone.

IB-PH3235(MS)-WM-E-122203

SPEAKERPHONE & HEADSET
HANDS-FREE TELEPHONE OPERATION

NOTE: When using the phone for the first time after installation, before using speaker-phone or headset (hands-free operation), pick up the handset first.

ANSWERING CALLS WITH SPEAKERPHONE
1. When the phone rings, press the SPEAKERPHONE (HEADSET)button, it is not necessary to lift the HANDSET.
2. Adjust the VOLUME control on the right side of the phone.
3. When you finished the conversation, press SPEAKERPHONE (HEADSET) again.

MAKING CALLS WITH SPEAKERPHONE
1. Select the desired dialing mode with the TONE / PULSE switch (do this only the first time after installation).
2. Press SPEAKERPHONE (HEADSET) to get dial tone - no need to lift the HANDSET.
3. Adjust the VOLUME control on the right side of the phone.
4. Dial your call.
5. To hang up, press the SPEAKERPHONE (HEADSET) button again.

To switch the conversation from speakerphone to private, simply lift the HANDSET or use the HEADSET included.
- If you start your conversation with the HANDSET and want to switch to speakerphone, press the SPEAKERPHONE (HEADSET) button and replace HANDSET. Remember to hang up by pressing the SPEAKERPHONE (HEADSET) button again.
- If you start your conversation with the HEADSET and want to switch to speakerphone, just pull off the HEADSET plug from the jack.

NOTE 1: Be sure to notify the other party that you are using the speakerphone mode, the other party may not wish anyone else to hear the conversation.
NOTE 2: Adjust the VOLUME of the SPEAKERPHONE to the desired sound level while the other party is talking. If a squealing or whistling sound is heard, reduce the speakerphone volume setting.

ANSWERING CALLS WITH HEADSET
1. Insert the HEADSET plug into the HEADSET jack on the right side of the phone as described on the previous page.
2. When the phone rings, press the SPEAKERPHONE (HEADSET) button.
3. Adjust the VOLUME control on the right side of the phone.
4. When you finished the conversation, press SPEAKERPHONE (HEADSET) again.

MAKING CALLS WITH HEADSET
1. Select the desired dialing mode with the TONE / PULSE switch (do this only the first time after installation).
2. Insert the HEADSET plug into the HEADSET jack on the right side of the phone as described on the previous page.
3. Press the SPEAKERPHONE (HEADSET) button to get dial tone.
4. Adjust the VOLUME control on the right side of the phone.
5. Dial your call.
6. To hang up, press the SPEAKERPHONE (HEADSET) button again.

To switch the conversation from headset to speakerphone, simply remove the HEADSET plug from the HEADSET jack.
- If you start your conversation with the handset and want to switch to headset, insert the HEADSET plug into the jack and press the SPEAKERPHONE (HEADSET) button.
- If you start your conversation with speakerphone and want to switch to headset, just insert the HEADSET plug into the jack.

IB-PH3235(MS)-WM-E-122203

MEMORY DIALING

You can quickly dial the numbers you stored into the 3 one-touch speed dial buttons or 10 two-touch speed dial memories.

Storing phone number into memory

For 3 one-touch dialing:	• **For 10 two-touch dialing:**
1. Press the SPEAKERPHONE ☎ (HEADSET) button (the indicator will light), or pick up the handset.	
2. Press the STORE button.	
3. Dial the phone number you want to store. You can store up to 15 digits.	
4. Press one of the 3 one-touch speed dial buttons (M1 to M3).	• *Press the AUTO button, and then press one of the dialing keys (0 to 9) to store a phone number in.*
5. Repeat above steps 2 to 4 to store numbers into other memory locations.	
6. Press the SPEAKERPHONE ☎ (HEADSET) button, or hang up the handset.	

If you want to store a calling card number into one of your memories, you may do this the same way you program a phone number into memory. Also if you need a pause in the number, simply press the REDIAL/PAUSE button on your phone.

In case you want to change a number you stored, simply store a new number, the old one will be automatically erased.

NOTE 1. If you move your phone to another room or disconnect the phone line, your stored numbers will remain in the memory for a short time, so quickly reconnect it to the new jack or you will have to reprogram the memory numbers.

NOTE 2. When storing emergency numbers (like 911) if the operator comes on, tell her you are programming or testing a phone and you do not have an emergency. Otherwise, they might dispatch the police to your location.

TO DIAL NUMBER FROM 3 ONE-TOUCH NUMBERS
Get dial tone (by picking up HANDSET or pressing the SPEAKERPHONE ☎ (HEADSET) button), and press one of the 3 emergency buttons marked with the symbols M1, M2 or M3.

TO DIAL A NUMBER FROM MEMORY BUTTONS (10 NUMBER LOCATIONS)
1. Press SPEAKERPHONE ☎ (HEADSET) or pick up HANDSET (listen for dial tone.)
2. Press AUTO and the numerical button in which the number you want to dial is stored. The set will dial the number stored in the memory you selected automatically.
   EXAMPLE: Pressing AUTO 2 (in TONE or PULSE) will dial the number you stored in 2.
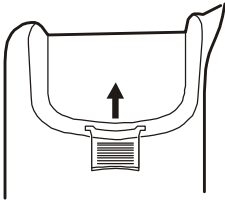
TO LIST YOUR MEMORY NUMBERS
1. Remove clear plastic cover MEMORY INDEX CARD.
2. Write numbers on MEMORY INDEX CARD (in pencil so you can change them later).
3. Replace MEMORY INDEX CARD and plastic cover.

IB-PH3235(MS)-WM-E-122203

WALL MOUNTING

The set can be mounted on a wall phone plate. If you do not have a modular wall phone plate installed, we recommend that you consult with your telephone company or installer to get one, or turn to page 11 for instruction.

1. Reversible HANDSET HOLDER - When the telephone is mounted on the wall, the REVERSIBLE HANDSET HOLDER must be adjusted so it will hold the handset.
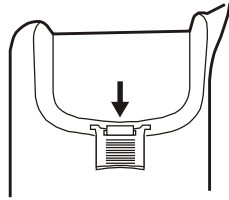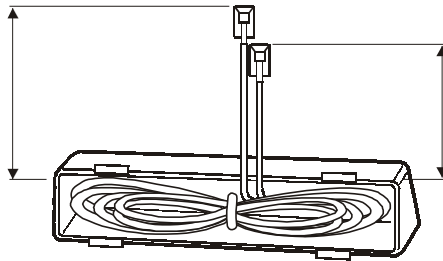
1.SLIDE OUT   **2.REVERSE**   **3.REPLACE INTO PHONE**

2. To use as a wall phone you must use the plastic (box shape) WALL MOUNT ADAPTOR.

ABOUT 7 INCHES
(plug into phone jack)

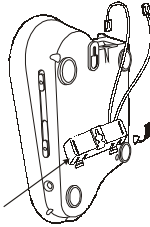**ABOUT 3 INCHES**
(plug into wall jack)

WALL MOUNT ADAPTOR
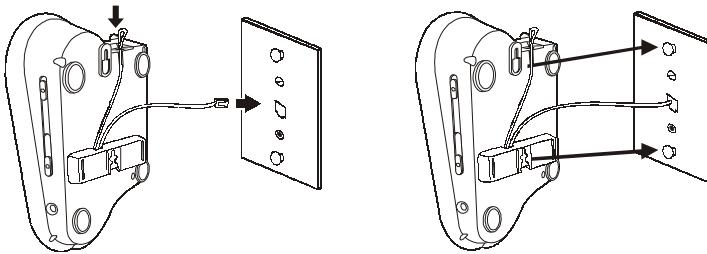SNAP THIS INTO THE BOTTOM OF THE PHONE AS SHOWN ON THE NEXT PAGE

WALL MOUNTING

3. Snap WALL MOUNT ADAPTOR into bottom of phone as shown on adaptor ("UP" pointing to top of phone).
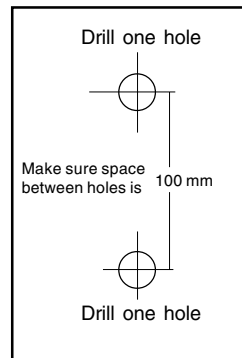

FOR WALL USE PUT ADAPTOR HERE

4. The longer wire about 7" plugs into the rear of phone, leave the other end out showing about 3" of wire. Plug the 3" wire into wall jack.
5. Put phone over wall plate, make sure both posts fit into slots on the back of phone. Then push down to lock phone onto wall plate.

FOLLOW THESE INSTRUCTIONS TO MOUNT THE PHONE ON THE WALL WITHOUT A WALL PLATE

Follow these instructions to mount the phone on the wall without a wall plate:

1. Locate a wall stud. If it is possible to utilize a wall stud for mounting, dry wall expanders or a similar type fastener is recommended. Consult your local hardware stores for details.
2. Drill 2 holes 3 $15/16$" (100 mm) apart.
3. Put a screw into each hole and leave $3/16$" (5mm) of the head exposed to mount the phone (screws are not included).
4. Connect the straight cord to the phone and jack.
5. Place the TELEPHONE BASE on the 2 mounting screws and gently push down to lock into place.

Drill one hole

Make sure space between holes is   100 mm

Drill one hole

IB-PH3235(MS)-WM-E-122203

CLEANING AND MAINTENANCE

1. Keep the phone away from bathtub, water or very high heat and humidity (keep away from stove or radiators).
2. Avoid placing it in very hot sun.
3. Do not staple phone cord.
4. Do not, under any circumstances, disassemble the telephone without disconnecting the cord from the telephone line first. Ringer voltages can be high and dangerous.
5. Cleaning the exterior surface of the set should be done on a regular basis. Use a cloth slightly dampened with warm, clean water to remove excess dust and dirt. Do not use benzine, thinner, or the like, or any abrasive powder to clean the cabinet. Wipe it with a soft cloth. The set should be kept free of dust, moisture and vibration, and should not be exposed to direct sunlight.
6. **DO NOT USE WAXES, SOLVENTS OR DETERGENTS OF ANY KIND TO CLEAN YOUR UNIT.** These products can damage the surface of the phone. Do not allow any liquids to get inside the case.

TROUBLE SHOOTING

PROBLEM	LIKELY CAUSES
No dial tone.	1. Plug disconnected from jack. 2. Jack improperly wired.
Phone is dead.	1. Damaged cord. 2. Jack improperly wired. 3. Line out of order.
Can make calls, but phone does not ring.	RINGER switch in OFF position. Slide the switch to the LOW or HI position.
Can receive, but cannot make calls.	1. If your other telephones are "ROTARY" type phones, your line may be conditioned to accept PULSE dialing only. Move TONE/PULSE switch to PULSE position. 2. Contact your phone company to have your line changed to TONE and PULSE service.
Static noise on line or cannot hear calling party or calling party cannot hear you.	Replace the coil cord. Any phone store has these cords in different lengths.
Feedback or squealing when using SPEAKERPHONE or HEADSET.	Volume is too high. Reduce the VOLUME of the SPEAKERPHONE ⌒ (HEADSET).

1. If problems with your telephone service occur later, try to determine if the trouble is with the telephone or with the telephone company equipment. Unplug the telephone and try it on another jack in a different room or in a neighbour's home to see if the phone line is bad or the phone.
2. If disconnection of your equipment ends the problem, your telephone may be the source of the trouble and it should be tested and repaired if necessary before it is reconnected.
3. There are no user maintainable parts or adjustments on this set. Should your phone require repair, contact the factory for instructions (except for cords which you can buy at any phone store).

IB-PH3235(MS)-WM-E-122203

LIMITED WARRANTY

We warrant this product to be free from defects in material and workmanship under normal use for a period of 1 year after purchase and we will repair it free of charge or replace it at no charge, should it become defective under this warranty, providing you submit proof of purchase (sales slip) with the set.

During the initial 1 year period after original purchase, we will service or exchange, at no charge, the set that is returned to LENOXX ELECTRONICS CORP. After the initial 1 year period expires, we will repair the unit covering any part(s) that need to be replaced at no charge, but will charge for the cost of labor, return postage paid by LENOXX.

This warranty does not apply to any products which have been subject to misuse, neglect or accident. This warranty does not cover broken cords or cabinet. UNDER NO CIRCUMSTANCES WILL LENOXX ELECTRONICS CORP. BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you.

This warranty gives you specific legal rights, and you may also have other rights which vary from state to state. The following charges apply to repairs beyond the warranty period: $5.00. Be sure to pack carefully and return postage paid insured together with your money order (personal checks will not be accepted) and sales receipt to :

LENOXX ELECTRONICS CORP. 2 GERMAK DRIVE, CARTERET N.J. 07008

For Customer Service

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