OWNER'S INSTRUCTION MANUAL

Medallion
CALLER ID TYPE II
TWO-LINE TELEPHONE
MODEL 3220

CORTELCO

THANK YOU
FOR PURCHASING THE
Medallion CALLER ID TYPE II
TWO-LINE TELEPHONE

We want you to know all about your new Medallion Telephone, how to install it, the features it provides, and the services you can expect from its use. We have included this information in your Owner's Instruction Manual.

PLEASE READ BEFORE INSTALLING
AND USING YOUR NEW TELEPHONE EQUIPMENT.

TABLE OF CONTENTS

IMPORTANT SAFETY INSTRUCTIONS

Always follow basic safety precautions when using your telephone equipment to reduce the risk of fire, electrical shock, and injury.

1. **Read and understand all instructions** in the Owner's Instruction Manual.

2. **Read all warnings** and follow all instructions marked on the product.

3. **Unplug this product from the wall outlet before cleaning**. Use a damp cloth for cleaning. Do not use liquid or aerosol cleaners.

4. **Do not use the telephone near water**. For example, do not use near a bathtub, wash bowl, kitchen sink, laundry tub, swimming pool, or in a wet basement.

5. **Do not place this product on an unstable cart or stand**. The product may fall causing serious damage to the product.

6. **Use only the type power source indicated on the label.** If you are not sure of the type power supply to your home, consult your dealer or local power company.

7. **Do not place any objects on the telephone line cord**. Do not locate the telephone where the line cord will be walked on.

8. **Do not block or cover ventilation slots and openings** in the bottom of the telephone. The openings should never be blocked by placing the telephone on a bed, sofa, rug, or other similar surfaces. The telephone should never be placed near or over a radiator or heat register. The telephone should never be placed in a built-in installation unless proper ventilation is provided.

9. **Never spill liquid on the telephone or push objects of any kind through ventilation slots**. Liquid or objects may touch dangerous voltage points or short out parts that could result in a risk of fire or electrical shock.

10. **Do not disassemble this product**. Opening or removing covers may expose you to dangerous voltages or other risks. Incorrect reassembly can cause electrical shock when the product is subsequently used.

11. **Do not overload outlets and extension cords.** Some telephones require AC power from an outlet. Overloading the outlets can result in the risk of fire or electric shock.

12. **Avoid using a telephone during a local thunderstorm**. There may be a remote risk of electrical shock from lightning.

13. **Do not use a telephone to report a gas leak in the vicinity of the leak**.

14. **Unplug the telephone from the wall outlet and refer servicing to qualified service personnel** under the following conditions:

    • When the line cord is frayed or plugs damaged.

    • If liquid has been spilled into the telephone.

    • If the telephone has been exposed to rain or water.

    • If the telephone does not operate properly by following the operating instructions. (Adjust only those controls covered by the operating instructions. Improper adjustment of other controls may result in damage and will often require extensive work by a qualified technician to restore the product to normal operation.)

    • If the telephone has been dropped or the housing damaged.

    • If the telephone exhibits distinct change in performance.

SAVE THESE INSTRUCTIONS

TELEPHONE USAGE

INSTALLATION

1. Connect the adapter. Plug the large part of the adapter into the wall outlet and the adapter tip to the jack at the rear side of unit. (Use only 9V DC. 200mA or 300mA, center positive Class 2 adapter.)

2. Connect the telephone line cord.

   a. To connect without an answering machine.
   - Use the new line cord to connect the PHONE jack of your new caller ID phone to the modular wall jack.
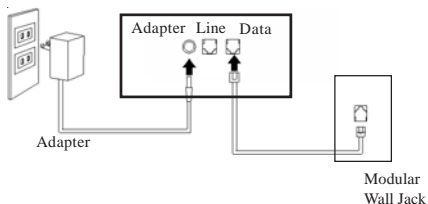
   b. To connect with an existing answering machine.
   - Use the existing line cord supplied to connect the L1/L2 jack of your answering machine to the wall modular line jack.
   - Use the new line cord supplied to connect the telephone's jack of your new Caller ID phone to the PHONE jack of your answering machine.
   - Set your answering machine to answer the phone after 2 or more rings.
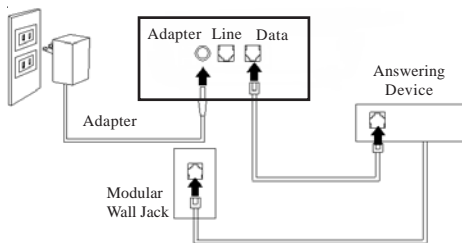
3. Follow the procedure *"Unit Setup"* to set up your unit.

4. Place the unit on a flat table or mount it on a wall. If you desire to place it on a wall, use the wall mount bracket and short line cord supplied to accomplish the wall mounting.

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24/90V MESSAGE WAITING LAMP

If your phone is installed behind a Message Waiting enabled PBX, you will need to set the MW switch in order to receive the Message Waiting indication.

1. Locate the switch on the bottom of the telephone.
2. For 90V PBX Message Waiting Indication, move the switch to the position marked "90V". For 24V PBX Message Waiting Indication, move the switch to the position marked "24V". If connecting directly to telephone lines, move the switch to the center "OFF" position.

Warning: Setting this switch in a position other than OFF can cause this phone to function incorrectly. When enabled, this feature is for PBX systems, and not meant for direct Central Office (CO) interface. If connecting to CO telephone lines, make sure this switch is set to OFF.
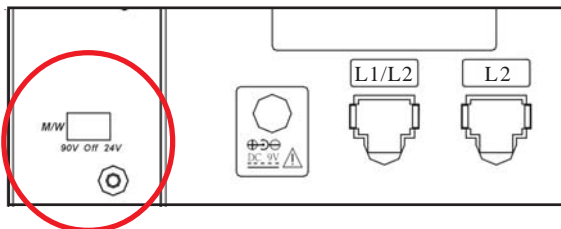
DESK MOUNT INSTRUCTIONS
1. Mounting wedge should already be installed onto the base. If not, Install mounting wedge onto telephone base.
2. Connect the adapter and the line cord. See Steps 2 & 3 under "Installation" for specific instructions.
3. Plug the short end of the coiled cord into the handset jack, and then plug the other end of the cord into the base.
4. Place the handset on the base.

Note: To alter the mounting bracket angle, pull the lever up and rotate the mounting wedge. There are 5 available angles.
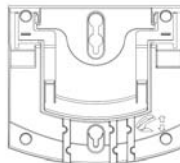
WALL MOUNT INSTRUCTIONS

1. Mounting wedge should already be installed onto the base. If not, install mounting wedge onto base.
2. Connect the adapter and the line cord. See Steps 2 & 3 under "Installation" for specific instructions.
3. Push out the handset hook and reattach in opposite direction for the wall mount position, plug the short end of the coiled cord into the handset, and then plug the other end of the cord into he base.
4. Place the handset on the base.

Note: To alter the mounting bracket angle, pull the lever up and rotate the mounting wedge. The unit will be shipped in wall mount position.
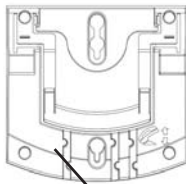
Lever to alter angle.

UNIT SETUP

FACTORY PRESETS

The following table shows you the factory settings for your unit:

Display	Setting
SELECT LANGUAGE	English
LCD CONTRAST	3
ENTER HOME AREA	-
SET ACCESS CODE	-
SELECT LDS CODE	1
FLASH TIMER	600 ms
SELECT LINE 1/2	Line 1
DIAL MODE	Tone
VOICEMAIL NUMBER	-
#3 SEC PAUSE	1
VM PASSWORD	-
EDIT TIME & DATE	-
RINGER CADENCE 2	3
RINGER VOLUME 2	5
RINGER CADENCE 1	4
RINGER VOLUME 1	5
STUTTER TONE	No

*Note: After you have set up the unit completely for the first time, use the **MENU** button to review or reprogram the Language, Area Code, Program VM, LDS Code, or Setup Features.*

After the adapter is connected, the display will show as indicated below for setting.

1. [*SELECT LANGUAGE*] appears on the display. Press the **REVIEW UP (▲)** button to select the language. Eng - English, ESP - Spanish, FRA - French, and then press the **MENU** button to confirm the selection. English is the default setting

2. When [*LCD CONTRAST*] appears, press the **REVIEW UP (▲)** button and **REVIEW DOWN (▼)** button to select the desired contrast. The default setting is 3. Press the MENU button to confirm the selection.

3. When [*ENTER HOME AREA*] appears, enter the desired home area code using the keypad. After entering the home area code, press the MENU button to confirm selection. [ENTER AREA CODE] appears next. Follow the same instructions to enter up to 5 additional area codes.

4. When [SET ACCESS CODE] appears, enter the desired access code using the keypad. Press MENU to confirm the selection. The code can range from _ to 9. The Access Code is used to obtain an outside line when using a PBX and some Centrex applications. This feature can be used with Caller ID and Memory Loca tions.

5. When [SELECT LDS CODE] appears, enter the desired LDS code using the keypad. Press MENU to confirm the selection. The code can range from 1 to 9. The default setting is 1.

6. When [*FLASH TIMER (MS)*] appears, press the **REVIEW UP (▲)** button to toggle between 600ms, 100 ms, and 300ms. After selecting the desired flash time, press the MENU button to confirm selection.

7. When [*SELECT LINE 1/2*] appears, press 1 to select line 1 and press 2 to select line 2. Press MENU to confirm the setting.

8. When [*DIAL MODE*] appears, press 1 to select pulse dialing and 2 to select tone dialing. Tone is the default setting. Press MENU to confirm the setting.

9. When [*VOICEMAIL NUMBER*] appears, enter the voicemail number, the desired number of pauses, and the pin code (maximum of 16 digits) using the keypad. To delete a number or digit, press the **REVIEW DOWN (▼)** button to erase the number(s). After the desired number has been entered, press MENU to confirm selection.

10. When [*#3 SEC PAUSE*] appears, enter the desired number of pauses using the keypad. After the desired setting has been entered, press MENU to confirm selection.

11. When [VM PASSWORD] appears, enter the desired password using the keypad (maximum of 5 digits). To delete a number or digit, press the REVIEW DOWN (▼) button to erase the number(s). After the desired number has been entered, press MENU to confirm selection.

12. When [*EDIT TIME & DATE*] appears, enter the time using the keypad, press the

REVIEW UP (▲) button and **REVIEW DOWN** (▼) button to select AM or PM. Enter the date using the keypad. Press MENU to confirm the settings. Example: To enter 8:35 AM, enter 0835 and then press the **REVIEW UP** (▲) button to skip to the date because the time is AM by default.

13. When [*RINGER CADENCE*] appears, the default setting is 4 for line 1 and 3 for line 2. To alter this setting, press the **REVIEW UP** (▲) button, there are 5 ringer cadences and each one will be played as you scroll through them. After the desired ringer cadence is displayed, press MENU to confirm selection.

14. When [*RINGER VOLUME*] appears, the default setting is 5 for Line 1 and 2. To alter the ringer volume, press the **REVIEW UP** (▲) button, there are 7 ringer volume levels and each one will be played as you scroll through them. To turn the ringer off, select OFF in the Menu. After the desired ringer volume level is displayed, press MENU to confirm selection.

15. When [STUTTER TONE] appears, the default setting is "NO". To toggle stutter tone, press "1" for YES or "2" for NO. Press MENU to confirm selection and exit unit setup.

** To re-enter the menu after exiting the initial setup, press and hold the OPTION/MENU button.

TELEPHONE PART IDENTIFICATION
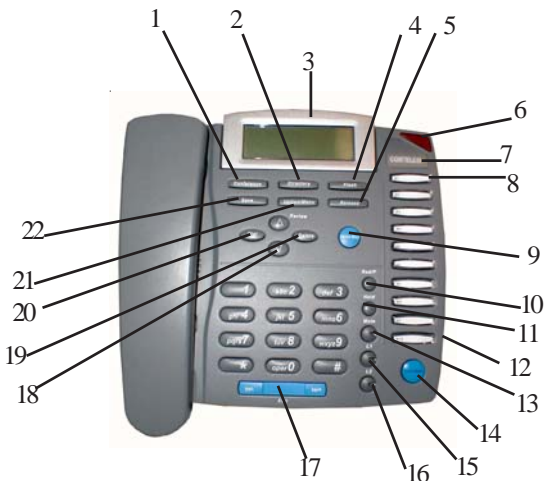
1	Conference Button	13	Mute Button
2	Directory Button	14	Speakerphone Button
3	Multi-Angle LCD	15	L1 - Line 1
4	Flash Button	16	L2 - Line 2
5	Release Button	17	Volume/Edit Button
6	24/90V Message LED	18	Review Up/Down Buttons
7	Customized Logo	19	Delete Button
8	10 Auto Memory Buttons	20	Dial Button
9	Voice Mail Button	21	Option/Menu Button
10	Redial/Pause Button	22	Save Button
11	Hold Button		
12	2.5mm Headset Jack		

TELEPHONE FEATURES

RECEIVING A PHONE CALL
1. When the phone rings and the caller's information shows on the display window (refer to Using the Caller ID Function), lift the handset or press the **SPEAKER-PHONE** button and begin your conversation.

2. To change the Ringer Volume, refer to the "Factory Presets" section.

PLACING A PHONE CALL
1. Lift the handset or press the **SPEAKERPHONE** button and wait for a dial tone.

2. Dial the telephone number you wish to call. The number will appear on the display window.

PREDIAL
1. While the handset is on hook, enter the desired telephone number using the key pad. The number will appear in the display. To delete a digit or the entire number, press the **REVIEW DOWN** (▼) button.

2. To dial the displayed number, lift the handset, press the SPEAKER button or press the DIAL button.

SPEAKERPHONE BUTTON (AC Adaptor must be used to ensure proper function)

1. Receiving Incoming Calls
   a. When the phone rings and the callers information shows on the display window (refer to *Using the Caller ID Function),* press and release the Speakerphone button and talk normally into the built-in microphone from a distance of 5-6 inches.
   b. You can adjust the volume of the caller's voice by by pressing the Volume Bar on the base of the telephone.
   c. After the conversation has finished, press the SPEAKERPHONE button to hang up.

2. To Make A Call
   a. Press and release the **SPEAKERPHONE** button.

b. When you hear a dial tone, dial the number or press the auto memory button just as you would on any other push-button telephone. The number will appear on the display window.

c. When your party answers, adjust the volume of the conversation by pressing the Volume Bar on the base of the telephone.

d. After the conversation has finished, press **SPEAKERPHONE** to hang up.

Note:

1. If you wish to switch from speakerphone to handset, simply lift the handset.

2. If you wish to switch from handset to speakerphone, press and release ***Speakerphone*** *and then hang up the handset.*

DURATION COUNTER

A built-in counter will start counting from your reference 6 seconds after you lift the handset or 6 seconds after you dial a telephone number.

MUTE BUTTON

Press **MUTE** to speak without the person on the phone hearing your conversation. The **MUTE** Indicator will light up and remain lighted until you resume your conversation. Also, "MIC MUTED" will show in the display. To resume the conversation, press **MUTE**. The **MUTE** indicator will go out and your call can continue.

AUTOMATIC MEMORY

To Store A Number In Memory:

1. Press the **SAVE** button, **[*SAVE TO?*]** appears on the display window.
2. Press the desired memory location. (M1-M10)
3. **[*ENTER NUMBER>*]** appears on the display.
4. Enter the desired number using the keypad (maximum of 24 digits).
   Note: The memory locations can be chained together to store numbers of longer length.
5. Press the **SAVE** button, *[ENTER NAME]* will appear on the display window.
6. Enter name using keypad. After entering name..
7. Press the **SAVE** button. Dislplay will briefly read *[NUMBER SAVED]*.

To Dial A Phone Number In Memory

1. Lift the handset and wait for a dial tone.
2. Press the desired memory location (M1-M10)
3. The number will be displayed. To dial the number, lift the handset, press the SPEAKER button or press the DIAL button.

VOLUME BUTTON

A built-in amplifier feature allows you to increase the listening volume in the receiver of the handset when speaking with your party. When needed, press the **VOLUME** button

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to achieve four different levels. The volume remains the same between calls. It does not return to a nominal level.

REDIAL/PAUSE BUTTON

1. To redial one of the last 10 numbers dialed, press the REDIAL button. The display will show the last number dialed. To scroll through the last 10 numbers, press the **REVIEW UP** (▲) button and **REVIEW DOWN** (▼) button.

2. After the desired number is selected, dial the number by pressing REDIAL again, lifting the handset, pressing the SPEAKER button or pressing the DIAL button.

3. The last number called (24 digits maximum) will automatically be redialed.

The **PAUSE** button allows you to insert a 3.6-second pause in the dialing sequence. This is particularly useful if you are connected to a PABX system where you must dial an access code (usually the number 9) to obtain an outside line.

1. Press the **PAUSE** button once and release at any point in the dialing sequence where a pause is desired.

2. The **PAUSE** button can be pressed more than once to create a longer pause.

HOLD BUTTON

1. To place a call on hold, press the **HOLD** button. The Line LED will then flash. Press the LINE button being used to release Hold.
2. To answer a call on the other line while speaking on one line. Place the current line on hold. Press the ringing line button, Line 1 or Line 2. If you want the second call to join you in a three-way conference, press the CONF.
3. To place both calls on hold, press the hold button and both lines will be on hold at the same time. The Line/Hold LEDs will light. To cancel hold for only one line press the desired line button (Line 1/2). The other line will remain on hold.

FLASH BUTTON

This telephone provides a line break signal for accessing PABX service or for convenient use of Call Waiting from your local telephone company. If you have Call Waiting service, you can alternate the Call Waiting function per the following instructions.

1. While having a conversation, another party calls and you hear a tone.
2. Press the **FLASH** button once and release. The first conversation is placed on hold and the second call can be answered.
3. Press **FLASH** button again and release. The first caller can be spoken to again and the second call is placed on hold.

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Flash can also be used when storing numbers in memory locations to transfer a call to a new extension.

HEADSET COMPATIBLE
This telephone will accept a 2.5 mm cell phone-style headset.

RELEASE BUTTON
To end a conversation, press the RELEASE button once.

VOICEMAIL BUTTON
Press the VOICEMAIL button to dial the voicemail access number and pin. See section under "Unit Setup" for details.

DIRECTORY BUTTON
The directory button is used to store the name and number of up to 99 of your most frequently dialed contacts. The Names are sorted alphabetically.

CONFERENCE BUTTON
1   To establish a 3-way conference, press HOLD while talking on one line. The first conference person is on HOLD.
2   Press Line 1 or Line 2 whichever is not in use. Listen for dial tone. Dial the telephone number of the second person.
3   Press the conference button. You may now speak to the first and second person simultaneously. To place both calls on hold, press the hold button while in confer ence. To cancel hold for one line, press the desired line.
4   Replace the handset in the cradle to disconnect both lines. To stay connected to only one line, press the desired line. The other line will be disconnected.
5   After conference call, press Line 1 or Line 2 to cancel conference call.

CALL WAITING DISPLAY
In the past, if you had call-waiting service, a tone alerted you there was a new call coming while you were on an existing call. Now our Call Waiting Caller ID not only tells you there is another call waiting, but lets you know who the caller is before you answer it. The call waiting information will be shown on the unit's display.

The **CALL WAITING** (CW) symbol will flash for 16 seconds along with the telephone number and name of the person who is on call waiting. Press the FLASH button to put the existing call on hold and answer the new call.

Whether or not you answer the call, the Call Waiting Caller ID will store the call information for future CALL WAITING SYMBOL

```
 ♪  8:59 ~ 9/24 ~
          123-4567
JACK SMITH
```
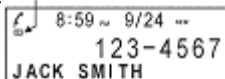
Note: Make sure you have sub-scribed to both Call Waiting Caller ID and Caller ID service from your local telephone company. If you only have Caller ID service, the unit works for Caller ID only.

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CALLER ID FEATURES

This unit stores up to 99 CID entries.

MESSAGE LIGHT

If you have a voice mailbox service with your telephone company, another indicator marked **MESSAGE** will flash to alert you to dial your telephone company to check your new messages.

MESSAGE WAITING

This unit's **MESSAGE WAITING DETECTION** is for both FSK and Stutter Tone Systems.

IF YOUR SERVICE IS FSK:

If you have a voice mailbox service from the phone company, the **MESSAGE** indicator will flash and **[MESSAGE WAITING]** will appear on the display for 20 seconds when a message waiting signal (on) from the Central Office is received.

IF YOU ARE IN AN AREA WHERE AN FSK SIGNAL IS NOT AVAILABLE:

1. This unit will check your line for a stutter dial tone every time you hang up or each time a call goes unanswered. The **MESSAGE** indicator will flash when there is a message waiting.

2. You may experience some delay in seeing the **MESSAGE** indicator light up even though there are messages in your rnail box. This delay is due to regulatory matters and does not indicate a problem with the unit.

This unit may not be activated or deactivated under certain conditions. For example, when you retrieve your message from an outside phone (not your own telephone number), the **MESSAGE** indicator may not be canceled when you return home. If you experience this situation, pick up the receiver and hang up. The **MESSAGE** indicator will cancel.

RECEIVING CALLS

1. When the telephone is not in use and a new call is received, the display will show the *NEW* symbol, the phone number, the caller s name, and time and date of the call for 20 seconds. The *REPEAT (re*peat) symbol will appear if the call has come in more than once.

```
                NEW SYMBOL
   ┌──────────────────────┐
   │   8:59 ᴹ  8/24        │
   │  123-456-7890         │  REPEAT SYMBOL
   │ JOHN SMITH            │
   └──────────────────────┘
```
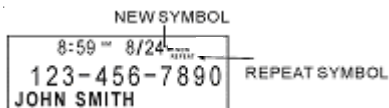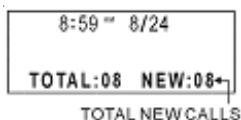
2. After 20 seconds with no activity, the display will default to the Stand-By screen and remain on until another call is received or a button is pressed. This will show you the total number of calls stored and how many new calls that have not been reviewed.

```
   ┌──────────────────────┐
   │   8:59 ᴹ  8/24        │
   │                      │
   │ TOTAL:08  NEW:08◄     │
   └──────────────────────┘
        TOTAL NEW CALLS
```

REVIEWING CALLS

1. When in Standby Mode, the TOTAL calls and NEW calls are displayed. Press the **REVIEW UP** (   ) or **REVIEW DOWN** (   ) button to review the incoming stored calls.

2. The *NEW* symbol attached to each call will be removed after you review the call.

3. The reviewed number can be stored into any of the auto memory buttons or keypad memory locations by pressing the **SAVE** button first, then one of the memory buttons

4. When you have reached the end of the call records, the display will indicate [*-END OF LIST-*] , confi⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚⬚calls stored.

```
   ┌──────────────────────┐
   │                      │
   │   - END OF LIST -     │
   │                      │
   └──────────────────────┘
```

12
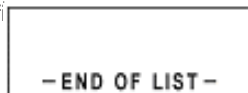
DELETING CALLS

1. To delete an individual call: When reviewing calls, you can delete an individual call by pressing the **DELETE** button twice. The display will be erased line by line and the res[...]umbered.

```
  8:59 ⁻ 8/24
123-456-7890
JOHN SMITH
```
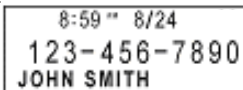
2. To delete all calls: When reviewing calls, you can delete all calls by pressing and holding **DELETE** for more than 3 seconds. Then [*DELETE ALL*] will appear. Press DELETE to confirm you really want to erase all records. [NO CALLS] appears on the display to sh[...]emory.

```
DELETE ALL?
```

CALLBACK

When reviewing received calls, there are two ways to dial the telephone numbers shown on the display by pressing **DIAL**.

1. If you have reviewed the calls with the telephone handset in its cradle (on hook), press the DIAL button. The Handset symbol located in the top left hand corner of the display will come on. The number you have selected will be dialed automatically via the speake[...]

HANDSET SYMBOL

```
☎  8:59 ₘ 9/24
123-456-7890
JOHN SMITH
```
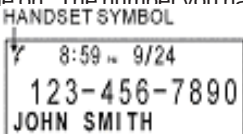
2. If you have already picked up the handset or turned on the speakerphone to make a call, you may select the number to be dialed by reviewing the stored calls. After you have located the desired number, press the DIAL button. The displayed number will be dialed immediately.

3. If a local call (a telephone number with the same area code as you set) is reviewed and its 7-digit number displayed, press **DIAL** to dial the number displayed.

4. If a long distance call (a telephone number with a different area code than you set) is reviewed and its 10-digit number (3-digit area code + 7-digit telephone number) is displayed, press **DIAL** to dial the number displayed.

OPTION BUTTON

The **OPTION** button allows you to change the format of the displayed number. The available format follows:

7-digit	7-digit telephone number.
10-digit	3-digit area code + 7-digit telephone number.
11-digit	long distance code 1 + 3-digit area code + 7digit telephone number.

If a local call, and its 7-digit number is displayed:

- Pressing **OPTION** once will change it to a 10-digit format (your area code + 7-digit number).

- Pressing **OPTION** twice will change it to an 11-digit number (1 + your area code + 7-digit telephone number).

- Pressing **OPTION** three times will go back to the original 7-digit telephone number.

For example: Your area code is 123 and you are reviewing telephone number 456-7890. When the desired format of the telephone number is reached, press **DIAL** to dial the displayed number.

```
┌──────────────────┐ ┌──────────────────┐ ┌──────────────────┐
│ 10:36 ~ 8/24     │ │ 10:36 ~ 8/24     │ │ 10:36 ~ 8/24     │
│       123-4567   │ │  123-456-7890    │ │  123-456-7890    │
│ DANIEL WHITE     │ │ DANIEL WHITE     │ │ DANIEL WHITE     │
└──────────────────┘ └──────────────────┘ └──────────────────┘
```

If a long distance call, and its 10-digit number is displayed,

1. Pressing **OPTION** once will change it to an 11-digit number (1+ 3-digit area code + 7-digit telephone number).

2. Pressing **OPTION** two times will remove the 3-digit area code and change to display only the 7-digit telephone number.

3. Pressing **OPTION** three times will go back to the original 10-digit number.

When the desired format of the telephone number is reached, press **DIAL** to dial the displayed number.

8:29 ~ 8/24	8:29 ~ 8/24	8:29 ~ 8/24
123-456-7890	123-456-7890	123-4567
SMITH JOHN	SMITH JOHN	SMITH JOHN

MESSAGE ERROR

- The display indicates [-*MESSAGE ERROR*-]*" if* your unit receives a call that has an error in the transmission

```
  8:59 ~ 8/24

- MESSAGE ERROR -
```
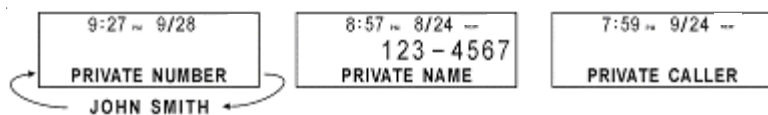
NO DATA SENT

1. [-*NO DATA SENT*-] will be displayed if there is no caller ID (CID) number sent from the telephone company while ringing.

```
  4:34 ~ 12/31

- NO DATA SENT -
```

15

PRIVATE CALLS

- If the caller has exercised the option to block his number from being sent, [*PRIVATE NUMBER*] and his name will alternately display on the screen when this information is received.

- If the caller has exercised the option to block his name from being sent, [*PRIVATE NAME*] and his telephone number will be displayed on the screen.

- If the caller has exercised the option to block his name and number from being sent, then [*PRIVATE CALLER*] will be displayed on the screen.

```
  ┌──────────────────┐      ┌──────────────────┐      ┌──────────────────┐
  │   9:27 ~ 9/28    │      │   8:57 ~ 8/24 ~  │      │   7:59 ~ 9/24 ~  │
  │                  │      │      123-4567    │      │                  │
→ │  PRIVATE NUMBER  │ ─┐   │   PRIVATE NAME   │      │  PRIVATE CALLER  │
  └──────────────────┘  │   └──────────────────┘      └──────────────────┘
  └──── JOHN SMITH ←─────┘
```

UNKNOWN CALLS

- When the telephone company is unable to provide information of the caller's telephone number, [*UNKNOWN CALLER*] and his name will alternately display on the screen when this information is received.

- When the telephone company is unable to provide information of the caller s name, [*UNKNOWN NAME*] and his telephone number will be displayed on the screen.

- When the telephone company is unable to provide information of the caller s name and number, [*UNKNOWN CALLER*] will be displayed on the screen.

```
  ┌──────────────────┐      ┌──────────────────┐      ┌──────────────────┐
  │  10:37 ~ 6/21 ~  │      │  10:37 ~ 6/21 ~  │      │  10:37 ~ 6/21 ~  │
  │                  │      │      123-4567    │      │                  │
→ │  UNKNOWN NUMBER  │ ─┐   │   UNKNOWN NAME   │      │  UNKNOWN CALLER  │
  └──────────────────┘  │   └──────────────────┘      └──────────────────┘
  └──── PETER WONG←──────┘
```
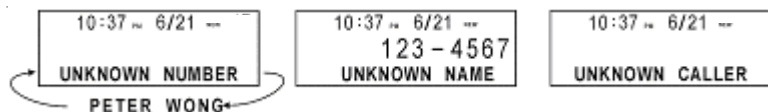
USING THE DIRECTORY

This unit stores the numbers of up to 99 of your business associates, clients, contacts, and friends in your directory. You can dial these numbers by selecting them. Names are sorted alphabetically starting with the first character. (If you want your Directory sorted by the last name, enter the last name first.)

To Store A New Number And Name Into The Directory
Press SAVE to store a number in the Directory. After pressing SAVE, the display will show "Save To?". Press the DIRECTORY button. "Enter Number>" will appear in the display. Enter the desired number using the keypad. (max 24 digits). Press SAVE to confirm. "Enter Name" will appear. Type the name using the keypad. Press SAVE again to confirm all settings. "Number Stored" will show briefly.

Note: For Example, if A is the desired letter, press the #2 button once and A will appear on the display. If B is the desired letter, press the #2 button two times and B will appear on the display. Pressing the #2 button three times will select the letter C. If the incorrect letter is accidentally selected, press the down review arrow and start over. All letters are upper case. To enter a space when storing a name or number, press the right (VOL+) Volume/Edit arrow. Note: Use the Volume/Edit button to edit entries.

Finding Items In The Directory
Press DIRECTORY to enter the Directory Review Mode. The first entry in the Directory is displayed. The Down and Up Review Arrows may be used to scroll through the directory. To leave the directory at any time, press Dir.

To search for a directory entry, press DIRECTORY, then using the keypad, type the desired name. If an entry that begins with the letter C is desired, then press 2 three times. Refer to the note above.

NOTE: Numbers cannot be edited in the directory.

Dialing Telephone Numbers In The Directory
Find the number you want to dial in the Directory List. (Telephone can be on or off hook) When the number shows on the display, press DIAL to start dialing.

Deleting Items In The Directory
Deleting Individual Entries
Enter the directory and select the individual entry. To delete an individual entry, press the DELETE button once and then press 1 to confirm the deletion or 2 to cancel it. The display will be erased line by line and the remaining items will be re-sorted.
Deleting All Entries
Enter the directory. To delete all entries, press and hold the DELETE button. "DELETE ALL"

will appear in the display, press Delete to confirm you really want to erase all entries. "NO RECORDS" appears in the display confirming there are no directory entries in memory.

TELEPHONE SERVICE PROBLEMS

If you have any problems with your telephone equipment service, determine if the problem is with your unit or the telephone company lines. BEFORE CALLING THE TELEPHONE COMPANY, be aware that they may charge you for a service call if the problem is caused by your telephone equipment.

TROUBLESHOOTING

PHONE DOES NOT RING
1. Line cord is disconnected at telephone outlet or at telephone end.
2. Phone is **OFF HOOK**. Make certain the hookswitch is depressed when the handset is in the cradle.
3. **SPEAKERPHONE** indicator is on. Turn off speakerphone.

NO DIAL TONE
- Wire is disconnected at telephone jack or at wall jack. Test the telephone in a different wall jack. If it works, the first jack may be defective.

REDIAL BUTTON DOES NOT FUNCTION
- The telephone may have been momentarily disconnected from the telephone jack.

BLANK SCREEN
- Check if the adapter is connected properly.
- Press the Contrast button to see if contrast level is set correctly.

CALLERS ARE NOT DISPLAYED ON THE SCREEN
1. Verify that you have subscribed to the appropriate service (Caller ID and Call Waiting Caller ID) from your telephone company. If you only subscribed to the Caller ID service this unit will not display the call waiting caller ID information.
2. Check if your answering machine is set to answer the call before 2 rings.

NO CALLER INFORMATION IS DISPLAYED WHEN HEARING THE CALL WAITING AUDIO SOUND
- Verify that you have subscribed to the Call Waiting Caller ID service from your telephone company.

MESSAGE ERROR HAPPENS FREQUENTLY

- Caller information was not transmitted properly. Check with your telephone company to see if there is a problem with your phone line.

Since our special design will always retain your stored call records, we encourage you to disconnect all the telephone cords and adapter; and then reinstall the unit step by step per this instruction manual before you ask for service.

SPECIAL NOTE: The call records will not be erased when the adapter is disconnected. A special E2PROM design allows the unit to always retain your stored call records after you disconnect the adapter

MAINTENANCE INFORMATION

Treat your telephone equipment with care for trouble-free performance. Avoid dropping the handset. Carefully place the handset on-hook after use.

Avoid putting near heating appliances and devices that generate electrical noise (for example, motors and florescent lamps).

Clean your telephone equipment with a damp cloth. Stains may be removed with a mild soap. Do not use liquid or aerosol detergents or cleaning agents.

Do not expose to direct sunlight or moisture

Retain the original package in case you need to ship it at a later date.

TELEPHONE REPAIR

DO NOT ATTEMPT TO REPAIR THIS PRODUCT YOURSELF. Call Waiting Caller ID Telephones manufactured by CORTELCO must be returned to us for repair.

You can return your telephone to CORTELCO for repair or replacement in accordance with our LIMITED WARRANTY.

CORTELCO warrants **THIS PRODUCT** against defects in material and workmanship in accordance with our LIMITED WARRANTY. If your telephone is returned for repair, include a copy of your sales receipt containing the date-of-purchase. DO NOT INCLUDE THE ORIGINAL SALES RECEIPT.

If date-of-purchase is not included, the factory date printed on the label on the bottom of your telephone will be used as the date-of-purchase. The factory date allows six months for distribution and sale of this product.

If you return your telephone for repair, the warranty period is not extended. The original date-of-purchase continues to apply to your warranty.

OUT-OF-WARRANTY REPAIR We will repair this product for a nominal fee after the LIMITED WARRANTY has expired if you send it to us in a complete and undamaged condition. The repaired Call Waiting ID will be shipped to you C.O.D., freight collect.

RETURN-FOR-REPAIR PACKAGING If you are returning a unit to us for repair, package it carefully, preferably in the original carton. Be sure to include your return address, a copy of the sales receipt showing date-of-purchase, and a note describing the problem you have with your Call Waiting Caller ID Telephone. Shipping must be prepaid. If the telephone is in warranty, it will be repaired or replaced, at our option, at no cost to you, and it will be returned shipping prepaid.

Ship your Call Waiting Caller ID (shipping prepaid) to:

CORTELCO
REPAIR CENTER
1703 SAWYER ROAD
CORINTH, MS 38834

FCC INFORMATION

Part 68 is a Federal regulation which requires equipment to be tested and registered with the FCC prior to its connection to the network. This equipment complies with Part 68 of FCC rules. On the bottom of the telephone is a label that contains, among other information, the FCC Registration Number and the Ringer Equivalence Number (REN) for this equipment. You must, upon request, provide this information to your telephone company.

The **Ringer Equivalence Number**, which is used to determine the number of devices you may connect to your phone line, indicates the amount of power that your telephone draws from the telephone company line during ringing. If you have more than one telephone (or other terminal device) connected to the telephone company line, you should total the ringer equivalence numbers (REN s), and be sure that the total is not more than five. Your telephones may not ring if the total is more than five. Also, in some rural locations, your telephone may not ring if the REN total is more than three.

RESTRICTIONS You must not connect your telephone to coin-operated lines or party lines.

INSTALLATION This model telephone must be connected to the telephone company lines through a modular jack. The required USOC for the modular jack is RJ11C for desk mounting and RJ11W for wall mounting. The USOC number is printed on the label on the bottom of your telephone.

HEARING-AID COMPATIBILITY The handset on your telephone will work with magnetically-coupled hearing aids. You can use a hearing aid equipped with a T (Telephone) switch.

IN CASE OF TROUBLE If your telephone should cause problems on the telephone line, the telephone company can temporarily disconnect your service. The telephone company must then notify and allow you to correct the problem.

The telephone company may from time to time change its lines or equipment. They must notify you if planned changes will affect your telephone service, to allow you to take steps to prevent interruptions.

This telephone complies with Part 15 of the FCC Rules. In the unlikely event that interference occurs, move the telephone and/or radio, television, etc. to increase the separation distance.

LIMITED WARRANTY

If you purchased this product new in the U.S. or Puerto Rico, **CORTELCO** warrants it against defects in material and workmanship for a period of five (5) years from the date of original purchase. This warranty is in lieu of all other express warranties. During the warranty period, **CORTELCO** agrees to repair or, at its option, replace the defective product, or any part of it without charge for parts or labor. This is your exclusive remedy. This warranty does not cover damage resulting from accident, misuse, abuse, improper installation or operation, lack of reasonable care, the affixing of any attachment not provided by **CORTELCO** with the product and loss of parts. The warranty is voided in the event any unauthorized person alters or repairs the unit.

Telephone companies use different types of equipment and offer various types of services to customers. **CORTELCO does not warrant that this product is compatible with the type of equipment of any particular phone company or the services provided by it**.

CORTELCO DISCLAIMS ANY IMPLIED WARRANTY, INCLUDING THE WARRANTY OF MERCHANTABILITY AND THE WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AS OF THE DATE ONE YEAR FROM THE ORIGINAL PURCHASE OF THE PRODUCT. **CORTELCO** ASSUMES NO RESPONSIBILITY FOR ANY SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES.

THIS WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS, AND YOU MAY HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF SPECIAL, INCIDENTAL OR CONSE-QUENTIAL DAMAGES OR LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE EXCLUSION AND LIMITATION MAY NOT APPLY TO YOU.

If failure occurs and your Call Waiting ID is in warranty, service shall be provided by returning it to **CORTELCO - Repair Center, 1703 Sawyer Road, Corinth, Mississippi 38834, shipping prepaid**. The product will be repaired or re-placed if examination by us determines the product to be defective. Call Waiting IDs received damaged as a result of shipping will require you to file a claim with the carrier.