



Bankway®
Network Standards Guide -
Client Server Environment

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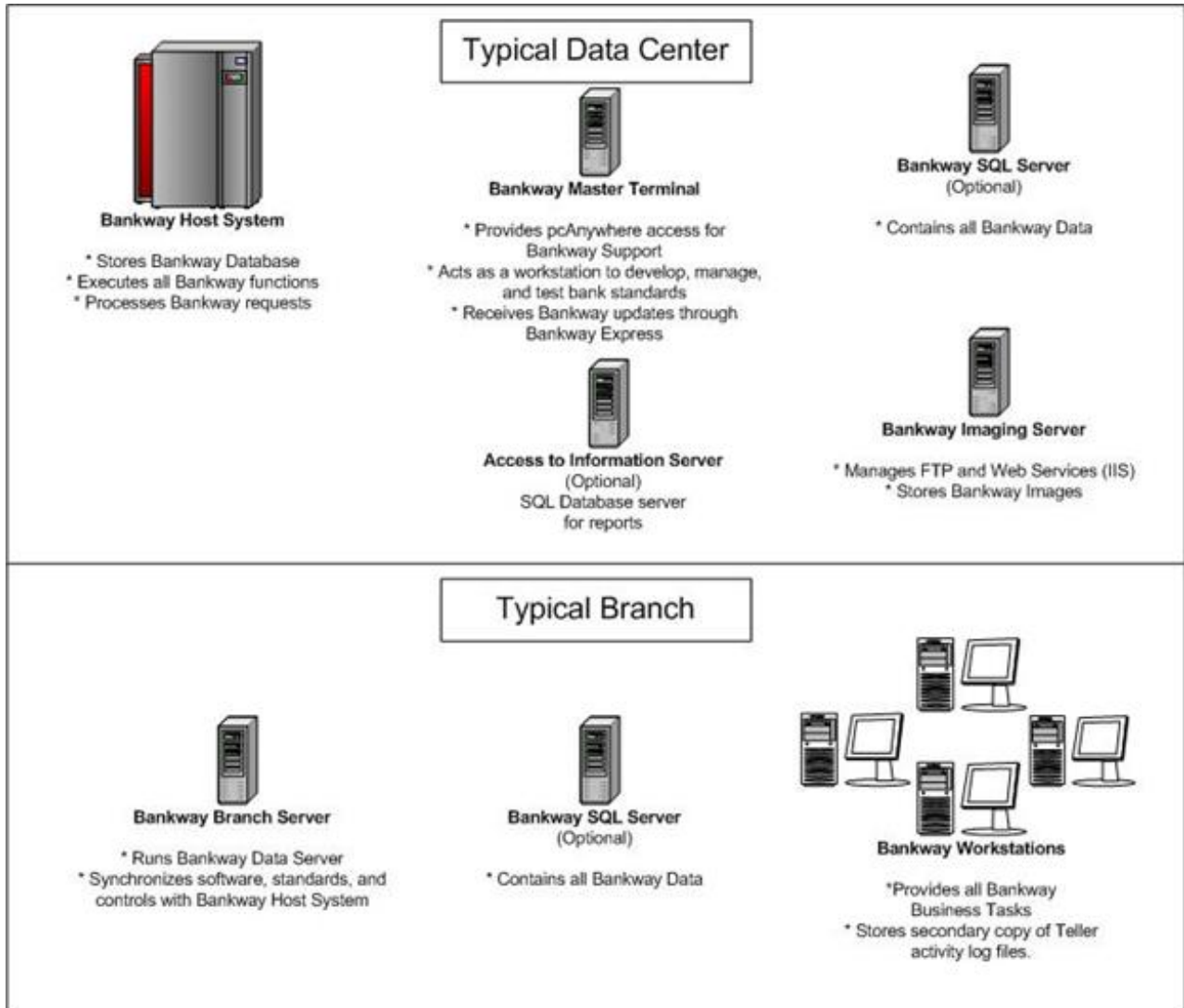
Bankway Network Standards Guide - Client Server Environment

Bankway Overview

The Windows environment of Bankway provides your bank with streamlined customer service efficiencies. With these time saving and easy-to-use capabilities, your bank's employees can perform their tasks quickly and efficiently as well as provide a superior level of customer service.

Bankway Environment

FIS Banking Solutions has enhanced the capabilities of Bankway to support Windows®-compliant access to the information in Bankway. The high-level illustration below provides the basic components of the Bankway environment.



Purpose and Organization of the Guide

The purpose of the *Bankway Network Standards Guide* is to provide the network standards and specifications recommended by FIS Banking Solutions. Please contact FIS Banking Solutions Hardware and Network Services division for assistance with specific hardware requirements to ensure a successful implementation of Bankway at your bank.

The *Bankway Network Standards Guide* for the Client/Server Environment provides detailed information on the following topics:

- Bankway Master Terminal
- Bankway Branch Server
- Microsoft SQL Server™
- Bankway Workstation
- Bankway Image Server
- Host Requirements (OS/390, AS/400 and UNIX)
- Telecommunications Network
- Printers
- Scanners
- Web Cams
- Sample Configurations
- Benefits and Challenges of the client-server environment
- Benefits and Challenges of the SQL server environment
- Networking Solutions

Conformance to Network Standards

The network standards provided in this guide are mandatory requirements and must be certified prior to the implementation of Bankway at your bank. The guide includes the minimum and/or suggested configurations for this implementation.

As individual bank networks and applications may vary, please review these standards with your bank's designated network vendor and FIS Banking Solutions. Your bank's network vendor is responsible for researching and implementing any additional requirements for your environment, such as new applications, security requirements, etc.

Note: *These standards are dynamic in nature and are subject to additions, changes, and deletions as both software and hardware technologies advance. Please contact your FIS Banking Solutions account executive to ensure that you have the most current information.*

Printer Support and Peripheral Devices

The versatile design of Bankway provides report-printing capabilities (using shared network printers) and receipt-printing capabilities (using receipt printers/peripheral computer devices). These devices allow your bank to take full advantage of the next-generation customer service capabilities of Bankway.

Bankway Master Terminal

The Bankway master terminal has several purposes:

- Test / Training Environment
- Bankway Express Server
- Configuration Console and Master Configuration
- Bank Standards Configuration and Distribution

By using an Internet connection, the Master Terminal allows FIS Banking Solutions to connect to your network. By allowing a connection to your network, FIS Banking Solutions is able to perform software installations, assist with updates and provide technical support.

Note: *A modem and a dedicated telephone line may be used in lieu of the Internet connection. Please consult your Network Certification Specialist for more information.*

The Master Terminal can be used as the server in a test / training environment. By attaching test / training workstations to the Master Terminal, any changes made to this server will not affect your production environment.

Bankway Express automatically downloads updates from the Bankway Express Server. This service requires a constant, high-speed Internet connection.

The Master Terminal should be used to maintain a master configuration for all servers and workstations. By installing the Bankway Configuration Console on the Master Terminal, changes to Bankway dependent settings can be centrally managed for all of the branch servers and workstations.

The Master Terminal should be used to configure and distribute any Bank Standards changes. A teller receipt printer should be attached to the Master Terminal throughout the Implementation process. The Master Terminal must be in a physically accessible location and will be used extensively during the Implementation process.

FIS Banking Solutions recommends that each bank in a data center environment have its own master terminal located at its central operations center in order to maintain control over the bank's standards.

Recommended Hardware Configuration

The following information summarizes the recommended hardware configuration for the installation of Bankway.

- Pentium 4 – 2.0 GHz Processor or higher
- 512 MB Random Access Memory (RAM)
- 15 GB free (usable) hard-drive space
- 1.44 MB Floppy drive
- CD-ROM Drive
- SVGA Monitor (minimum resolution of 800 x 600 pixels) with 256 color resolution
- 100 Mbps Ethernet Card
- Uninterruptible Power Supply (UPS) with telephone-line surge protection
- Internal Tape Backup (Optional)
- Keyboard
- Mouse

Software Requirements

The following information summarizes the minimum software requirements for the installation of Bankway.

- Microsoft Windows Server 2003
- Bankway Service Level CD
- Bankway Express Site Manager CD
- Microsoft Office 2003
- IBM Personal Communications for Windows, IBM Client Access, or equivalent terminal emulation (for the IBM AS/400 and MVS environments)
- UniKix-supplied terminal emulation (for UNIX environments)

Terminal emulation software is not required for the operation of Bankway Windows-based capabilities. It is used to access legacy Bankway functions, also known as Green Screens.

To ensure that the test environment does not impact the production environment, SQL Express must be installed on the Master Terminal.

Software Recommendations

- Tape Backup Software
- Virus Scanning Software

Note: *FIS Banking Solutions recommends MacAfee® Virus Scan® or Norton Antivirus™.*

Bankway SQL Server

Ideally, the SQL Express upgrade for MSDE should be utilized. Microsoft SQL Server 2005 can be configured to automatically manage its disk usage, send notifications upon encountering error conditions, etc. Bankway users will experience slightly improved performance with a properly configured SQL server, but otherwise will not notice any differences.

The databases that control the presentations and business tasks in Bankway are maintained by software installed on each Data Server. Each Data Server has a single SQL data store. Since a workstation inherits the environment of the associated Data Server, choices (reflected within the Configuration Console) can dramatically impact the cost of deployment and will influence the performance of Bankway.

Recommended Hardware Configuration

The following information summarizes the Recommended Hardware Configuration for the installation of Bankway. (The Bankway SQL Server should be dedicated to the use and processing of Bankway only.)

- (2) Intel Xeon – 2.0 GHz Processors or higher
- GB Random Access Memory (RAM)
- SCSI hard drive controller using RAID 5 (disk striping)
- 15 GB free (usable) hard drive space
- 1.44 MB Floppy drive and a CD-ROM Drive
- SVGA Monitor (minimum resolution of 800 x 600 pixels) with 256 color resolution
- 100 Mbps Ethernet Card
- Internal Tape Backup (Optional)
- Uninterruptible Power Supply (UPS) with surge protection
- Keyboard
- Mouse

Software Requirements

The following information summarizes the minimum software requirements for the installation of Bankway:

- Microsoft Windows® Server 2003
- Microsoft SQL Server 2005

Software Recommendations

- Tape Backup Software
- Virus Scanning Software

Note: *FIS Banking Solutions recommends McAfee Virus Scan or Norton Antivirus.*

- Uninterruptible Power Supply (UPS) safe shutdown software for power-loss management

Bankway Branch Server

The branch server – located at each branch – is a key component of the overall network configuration. This server continuously runs the Bankway Data Server service which synchronizes the latest software releases, bank standards and databases with the Bankway Express Server and the Bankway Host.

Recommended Hardware Configuration

The following information summarizes the Recommended Hardware Configuration for the installation of Bankway:

Note: *The Bankway Branch Server should be dedicated to the use and processing of Bankway only.*

- Pentium® 4 – 2.0 GHz Processor or higher
- 512 MB Random Access Memory (RAM)
- SCSI hard drive controller using RAID 5 (disk striping)
- 20 GB free (usable) hard drive space
- 1.44 MB Floppy drive
- CD-ROM Drive
- SVGA Monitor (minimum resolution of 800 x 600 pixels) with 256 color resolution
- 100 Mbps Ethernet Card
- Internal Tape Backup (Optional)
- Uninterruptible Power Supply (UPS) with surge protection
- Keyboard
- Mouse

Software Requirements

The following information summarizes the minimum software requirements for the installation of Bankway.

- Microsoft Windows Server 2003
- Bankway Service Level CD

Note: *If not using the Bankway SQL Server configuration, MSDE must be installed on all branch servers. Ideally, the SQL Express upgrade for MSDE should be utilized. The MSDE installer is included on the Bankway CD in the Special Installation folder.*

Software Recommendations

- Tape Backup Software
- Virus Scanning Software

Note: *FIS Banking Solutions recommends McAfee Virus Scan or Norton Antivirus.*

- Uninterruptible Power Supply (UPS) safe shutdown software for power-loss management

Bankway Workstation

The workstation allows your employees to take advantage of all of the current and future features of Bankway.

Recommended Hardware Configuration

The following information summarizes the Recommended Hardware Configuration for the installation of Bankway.

- Pentium 4 – 2.0 GHz Processor or higher
- 256 MB Random Access Memory (RAM)
- 5 GB free (usable) hard-drive space
- 1.44 MB Floppy drive
- SVGA Monitor (minimum resolution of 800 x 600 pixels) with 256 color resolution
- 100 Mbps Ethernet Card
- Keyboard
- Mouse

Client Screen Resolution

The Bankway User Interface Standards are being updated to utilize a 1024 X 768 base resolution for both Windows and Browser presentations. The Browser presentation has already been designed to this standard and all changes will comply. The Windows presentation will be designed to this standard for all new Bankway software enhancements following the February 2007 Release.

Bankway continues to support resizing for various resolutions and can be presented at the recommended resolution or higher.

Software Requirements

The following information summarizes the software requirements for the installation of Bankway:

- Windows® 2000 Professional with Service Pack 4 or later, or Windows® XP Professional with Service Pack 1a or later
- Microsoft Office 2003 for document printing and Financial Information and Loan Collection reports.

Software Recommendations

- Virus Scanning Software

Note: FIS Banking Solutions recommends McAfee Virus Scan or Norton Antivirus.

- IBM Personal Communications for Windows, IBM Client Access, or equivalent terminal emulation (for the IBM AS/400 and MVS environments)
- UniKix-supplied terminal emulation (for UNIX environments)

Note: Terminal emulation software is not required for the operation of Bankway Windows-based capabilities. It is used to access legacy Bankway functions, also known as Green Screens.

Bankway Image Server

The Bankway Image Server is used to store your customer images. These images can be signature cards, photo identifications, or any other image that requires storage.

The Image Server will typically be located at the main office or data center.

Note: *The Image Server should be dedicated to the processing and storage of Bankway images for the entire Bank.*

Recommended Hardware Configuration

The following information summarizes the Recommended Hardware Configuration for the installation of Bankway imaging capabilities.

- Pentium 4 –2.0 GHz Processor or higher
- 512 MB Random Access Memory (RAM)
- SCSI hard drive controller using RAID 5 (disk striping)
- 20 GB free (usable) hard drive space
- 1.44 MB Floppy drive
- CD-ROM Drive
- SVGA Monitor (minimum resolution of 800 x 600 pixels) with 256 color resolution
- 100 Mbps Ethernet Card
- Internal Tape Backup (**Required**)
- Uninterruptible Power Supply (UPS) with surge protection
- Keyboard
- Mouse

Software Requirements

The following information summarizes the software requirements for the installation of Bankway imaging capabilities:

- Microsoft Windows Server 2003
- Internet Information Services is included on the Windows 2003 Server CD

Software Recommendations

- Tape Backup Software
- Virus Scanning Software

Note: FIS Banking Solutions recommends McAfee VirusScan or Norton Antivirus.

- Uninterruptible Power Supply (UPS) safe shutdown software for power-loss management.

Statements Server

The Bankway Statements Server is used to render statement documents. The server operates on a stand-alone basis, creating and accumulating statements as a batch process.

The server responds to the Bankway business task to request viewing of an archived statement, as well as Business Tasks for administration and maintenance. It is strongly recommended that an appropriately configured server be dedicated to the Statements Server role. If other applications must operate on the server, they should be scheduled so there is no conflict over available resources.

Recommended Hardware Configuration

The minimum hardware requirements vary based on institution size. The bank may opt to increase specifications to answer extra needs, for example, more hard drive space. The Statements Server creates batches of data equivalent to a maximum of 1000 statements per batch. Each individual batch has a maximum hard drive footprint of approximately 500 MB. Institutions that plan to maintain a large volume of statement data online will require more hard drive capacity than those which utilize near-line or offline storage more extensively.

Banks from \$300 Million to \$1.3 Billion in Assets

The following information summarizes the Recommended Hardware Configuration for the installation of Bankway Statements Server for Banks between \$300 Million in assets to \$1.3 Billion in assets.

- Dual Intel Xeon 2.6 GHZ/512K Cache, or equivalent
- 3 GB DDR SDRAM Memory
- Standard Keyboard and mouse
- Optional monitor depending on server set-up
- 4 – 128 GB high performance SCSI Hard drives
- PERC3-DC Card, 128MB,5-Internal,0-External Channels Primary Controller
- RAID 5 Configuration
- 3.5 inch, 1.44 MB Floppy Drive
- CD-R/RW or DVD-R/RW Drive
- 2x INTEL PRO 1000XT CU-Gigabit, NIC Network Adapters
- DLT Tape 80/120 GB Tape Drive Unit
- Tower Casing or Rack mount configuration depending on server set-up
- Non-Redundant Power Supply with Uninterrupted Power Supply

Banks Up to \$300 Million in Assets

The following information summarizes the Recommended Hardware Configuration for the installation of Bankway Statements Server for Banks up to \$300 Million in assets.

- Intel Xeon 2.4 GHZ/512K Cache, or equivalent
- Optional second Intel Xeon 2.4 GHZ/512 Cache, or equivalent
- 2 GB DDR SDRAM Memory
- Standard Keyboard and mouse
- Optional monitor depending on server set-up
- 3 – 128 GB high performance SCSI Hard drives
- PERC3-DC Card, 128MB,5-Internal, 0-External Channels Primary Controller
- RAID 5 Configuration
- 3.5 inch, 1.44 MB Floppy Drive
- CD-R/RW or DVD-R/RW Drive
- 2x INTEL PRO 1000XT CU-GB, NIC Network Adapters
- DLT Tape 80/120 GB Tape Drive Unit
- Tower Casing or Rack mount configuration depending on server set-up
- Non-Redundant Power Supply with Uninterrupted Power Supply

Note: For banks above \$1.3 billion in assets, please contact your FIS Banking Solutions Account Executive for a detailed configuration.

Software Requirements

- Windows Server 2003
- Symantec Antivirus SMB 8.0 or later
- SQL Server 2005 (with the latest service packs and security patches)

Software Recommendations

- Optional Veritas Backup Executive Enhanced Power Suite (open file option, SQL Agent)
- Uninterruptible Power Supply (UPS) safe shutdown software for power-loss management

Host Requirements

The host is defined as the computer system (hardware and software) in which the central database for Bankway resides. This is where core bank processing occurs.

All banks differ in the amount of hardware resources necessary to support the processing of the host computer. This difference is due to many factors, including your bank's specific business requirements.

Your bank needs to make a hardware capacity assessment to ensure that adequate capacity is available to support the increased capabilities of Bankway and your bank's specific business plan.

Note: *Bankway Hardware and Networking Division can provide Enterprise wide storage management consulting, including sizing recommendations for disk and tape storage. Ask your Bankway Strategic Account Executive to contact the Hardware & Network Services for assistance.*

Bankway operates in three different Host environments:

- IBM i/Series also known as AS/400
- IBM z/OS also known as MVS
- SUN Solaris UNIX

The Network requirements for each are described in the following sections.

i/Series

Hardware Requirements

The host requires Ethernet connectivity hardware to support TCP/IP communications. Configuration options will vary depending on the hardware platform and the model of the processor. 100baseTX Ethernet is the Bankway LAN standard.

Software Requirements

- Bankway release K6100000
- TCP/IP with all maintenance (Version 5.2.0 or higher)
- TCP/IP Connectivity Utilities
- IBM WebSphere MQ with all maintenance (Version 5.3 or higher)
- Configuration options for the AS/400 platform will be customized by FIS Banking Solutions

SUN Solaris UNIX

Hardware Requirements

The host requires Ethernet connectivity hardware to support TCP/IP communications. Configuration options will vary depending on the hardware platform and the model of the processor. 100baseTX Ethernet is the Bankway LAN standard.

Software Requirements

- Bankway release K6100000
- TCP/IP Connectivity (required)
- IBM WebSphere MQ (Version 5.3 or higher)
- Configuration options for the UNIX platform will be customized by FIS Banking Solutions

z/OS

Hardware Requirements

The host requires Ethernet connectivity hardware to support TCP/IP communications. Configuration options will vary depending on the hardware platform and the model of the processor.

The Bankway LAN standard is 100baseTX Ethernet.

Software Requirements

- Current release of Bankway
- z/OS (Version 1.04.0 or higher) with the following software:
 - IBM TCP/IP support
 - IBM ACF/VTAM
 - IBM CICS Transaction Server (Version 1.3 or higher)
 - IBM Language Environment
 - IBM Websphere MQ for z/OS V5R3

Installation Considerations

The following information pertains to the z/OS environment:

- MQSeries® customization options – Contact FIS Banking Solutions for an in-depth review of these options.
- LE (IBM z/OS Language Environment) – This set of common services and language-specific routines provides a single run-time environment for applications written in LE-conforming language.

Run-Time Options (Batch and CICS)

The default run-time options supplied with LE may not be suitable for the application requirements at your site. As a result, you may need to customize the run-time environments (both batch and CICS) to ensure the optimum performance of your applications.

The following options are recommended:

- CICS Run-Time Environment (CEECOPT Member)

- ABTERMENC= ((ABEND), OVR) – This is the default value for this member, which means that the z/OS LE abend code is produced instead of the original abend code.
- ALL31= ((OFF), OVR) and STACK= ((4K, 4K, BELOW, KEEP), OVR) – These options indicate that one or more routines are AMODE24.
- STORAGE= ((OO, NONE, NONE, OK), OVR) – This option ensures that the value of any heap storage allocated by the storage member is initialized to x'00.'
- Batch Run-Time Environment (CEEDOPT Member)
 - TRAP= ((OFF), OVR) – This is the default value for this member, which means that the z/OS LE abend code is produced instead of the original abend code.
 - TERMTHDACT= ((UADUMP), OVR) – This option causes a system dump to be created in addition to the LE dump when an abend occurs.

A2i Network Standards

The purpose of this A2i network standards section is to provide the network standards and specifications recommended by FIS. Please contact the FIS Hardware and Network Services division for assistance with specific hardware requirements to ensure a successful implementation of Bankway A2i at your bank.

A2i Network Standards provides information on the following topics:

- Server hardware configurations
- Required software
- Microsoft SQL Server 2005
- Telecommunications Networks

Conformance to Network Standards

The network standards provided in this guide are required and must be certified prior to the implementation of A2i at your bank. Included in the guide are the minimum and/or suggested configurations for this implementation. As individual bank networks and applications may vary, please review these standards with your bank's designated network vendor and FIS. Your bank's network vendor is responsible for researching and implementing any additional requirements for your environment, such as new applications, security requirements, etc.

Note: These standards are dynamic in nature and are subject to additions, changes, and deletions as both software and hardware technologies advance. Please contact your FIS account executive to ensure that you have the most current information.

Introduction

Successful implementation of A2i requires the following items, explained in more detail below:

- A dedicated, enterprise-grade server
- Adequate Bankway host resources (DISK and batch processing window)
- A recent, Windows-based client instance of Internet Explorer
- An implementation plan

A state-of-the-technology Windows-based enterprise server will support your reporting needs well into the future. A single server will suffice in almost all cases, at least initially. If warranted by increased demands resulting from wider usage and organic growth in the number of accounts and customers, it is possible to subsequently use separate servers to house the different components of the A2i solution (i.e. databases, Composer, and SQL Reporting Services).

A2i Server Configuration Recommendations

Large volumes of data transfer may require more memory, which will require certain levels of Windows and SQL (call Network Certification for details).

- Dual 3.0 GHz Xeon processors
- 4 GB of memory
- 40GB internal hard drive for operating system and general use
- Additional disk array for Snapshot storage (see section on sizing)
- Internal DVD/CD-RW
- 1000/100 Mb Ethernet NIC

A2i Software Recommendations

Required Software licenses:

- Windows 2003 Standard Server
- SQL 2005 Standard (1 license per CPU)
- CAL's (client access licenses for Windows and SQL)

Additional Software:

- Antivirus software (recommended)
- SQL Database Backup Software (optional)
- SQL 2005 Standard Reporting Services
- SQL Data Transformation Services
- SQL Analysis Services
- A2i Components (included with Bankway)

The implementation plan will help refine these general recommendations to address the specific needs of your bank. FIS can assist with an implementation plan, which must consider appropriate sizing (how much disk space, how much time, how many users, how many snapshots) and scalability, along with some standard reports and training of your users in the use of the FIS Composer and Microsoft SQL Reporting Services software.

System Capacity Configuration

Sizing the Disk

The requirements for disk space vary greatly between installations. Therefore it is necessary to establish a baseline that reflects the nature of the data of the individual bank. This is

accomplished by running host processing with the STAT mode SOUPIN parameter set. This will produce a record count that is the base for all calculations. (See Appendix B.)

Host

The output of the STAT mode run *of the biggest report* is **a**. Multiply **a** times 512 to get **B**, the number of bytes in the CSJ files. Add another 5MB to account for the other files (Metadata, CACMD), this yields **e**, the actual disk space required. Multiplying **e** by a growth factor **g** (in this example 1.5) yields **H**, the recommended amount of disk space, in bytes, to be added to the host.

Formula

$$a * 512 = B$$

$$B + 5,000,000 = e$$

$$E * g = H$$

Where

- **a** = Record count of largest report in output from STATS mode run. (If running in a SUN environment, turn on multi-threading to create all of the groups at the same time)
- **b** = number of bytes in the CSJ files
- **e** = amount of raw data to be loaded into database
- **g** = Growth factor
- **H** = Recommended additional host disk space

Server

The *summation* of the output of the STAT mode run is **A**. Multiply **A** times 512 to get **B**, the number of bytes in the CSJ files. Multiple number of Presentation Groups, **C**, by 5MB to account for the other files (Metadata, CACMD). This yields **D**. Add **B** and **D** to arrive at **E** the amount of raw data in bytes that is loaded into the database. An SQL database uses disk space that is about 1.8 times the amount of the raw data. Multiply **E** by 1.8 to arrive at **F**, the number of bytes in the SQL database. Multiply **D** by a growth factor **G** to arrive at **S**, the recommended amount of disk space in bytes in the SQL database for 1 snapshot.

Formula

$$A * 512 = B$$

$$C * 5,000,000 = D$$

$$B + D = E$$

$$E * 1.8 = F$$

$$G = \text{Growth factor}$$

$$E * G = S$$

Where

- A = Summation of Record counts of all reports in output from STATS mode run. (If running in a SUN environment, turn on multi-threading to create all of the groups at the same time)
- B = number of bytes in the CSJ files
- C = number of presentation groups
- D = Number of bytes in other (metadata, CACMD) files
- E = amount of raw data to be loaded into database
- F = amount of disk space required for the SQL database
- G = Growth factor
- S = Recommended additional server disk space

Example

Assume a holding company with three Banks. Each bank is a presentation group and all Banks together is a fourth presentation group. Assume a growth factor of 50%.

The STAT mode yields the following:

Bank Number	Group	STAT Mode Records
1	1	2500
	2	1300000
	3	700000
	4	3800000
	5	1900000
	6	3200000
2	1	600
	2	6000
	3	400
	4	14000
	5	4000
	6	13000
3	1	250
	2	500

	3	6
	4	80
	5	30
	6	4300

Host

The largest report is Bank 1, group 4 with 380,000 records

Formula

$$\begin{aligned}
 a * 512 = b & & 380,000 * 512 = 1,945,600,000 \\
 b + 5,000,000 = e & & 1,945,600,000 + 5,000,000 = 1,950,600,000 \\
 e * g = H & & 1,950,600,000 * 1.5 = 2,925,900,000
 \end{aligned}$$

The host will require an additional 3GB of storage to accommodate A2i with 50% growth.

Server

Formula

Summation of all STAT mode report records = 10,945,666

$$\begin{aligned}
 A * 512 = B & & 10,945,666 * 512 = 5,604,180,992 \\
 C * 5,000,000 = D & & 4 * 5,000,000 = 20,000,000 \\
 B + D = E & & 5,604,180,992 + 20,000,000 = 5,624,180,992 \\
 E * 1.8 = F & & 5,624,180,992 * 1.8 = 10,123,525,786 \\
 G = 1.5 & & \\
 E * G = S & & 10,123,525,786 * 1.5 = 15,185,288,678
 \end{aligned}$$

The host will require an additional 15.2 GB of storage to per snapshot (see below) to accommodate A2i with 50% growth.

Number of Snapshots

The number of snapshots to be kept on line is a decision to be made by the Bank. Additional snapshots can be backed up to media such as CD/DVD and restored as required.

As a starting point assume:

- The last 10 days
- The last 5 weeks
- The last 13 months

- The last 8 quarters
- The last 7 years.

Following this pattern yields about 33 snapshots as the value T.

Data transmitted from host to SQL server - The File Transfer Protocol (FTP) is initiated from within the host batch update job stream for the task of moving the captured data files to the various Enterprise Servers designated to receive a specific bank's data. The user/password for the FTP sessions (by server) is maintained by a business task within Bankway. The user id and password are stored within A2i control files. (The user id can be displayed by the business task, but the password is always obscured during maintenance activities). The FTP session will move a bank's data from the host to a special folder on a designated server. The FTP user id's privileges should be restricted and confined to the single folder. The TCP/IP network connections between the host and the Enterprise Servers should be secured from sniffing outside of the data center. There are a variety of ways to accomplish this – with hardware, for example by providing NICs (network interface cards) on the host and on the Enterprise Servers exclusively for these purposes. Other techniques using switches or virtual LANs can also be employed.

Databases built by A2i on the SQL Server - The underpinnings of A2i are Microsoft SQL Server and SQL Reporting Services. As A2i is distributed and installed in accordance with FIS procedures, the SnapShot databases are accessible to only three users: the system administrator who sets up the SQL Server (for administrative purposes such as backups, etc.); the FIS Collection Administrator application (which creates the SnapShot databases); and finally, the Reporting Services web application (via shared data sources to the SQL Server). The Collection Administrator and SQL Reporting Services will require a least privileged account (mirrored local accounts or network account) to access the SQL Server. This limits access to the SQL Server snapshot databases to a single account. As long as the Enterprise Server is located in a secure facility, the security administrator for the SQL Server password is non-blank, and access to the Enterprise Server via Windows Logon is limited to the System Administrator, the security of the SQL database meets the industry gold standard. Additional optional security measures would put a firewall in front of the Enterprise Server and configure the SQL Server port to accept incoming traffic from only the IIS Server and the Bankway host system. In addition, the IIS Server running SQL Reporting Services must be configured to only allow authorized Windows users in order to prevent unauthorized users' access to the SQL database via reporting services (to be determined by the System Administrator). The IIS Server could also be located behind a firewall, further protecting against outside access (the firewall blocks http ports) helping prevent someone hacking into the IIS Server and thereby gaining access to the SQL Server.

A2i Backup and Restoration Considerations

Backup

Backup of A2i involves two components; the underlying database infrastructure and the daily Snapshots of data.

The underlying database infrastructure is comprised of three things that need to be backed up as a set to insure continuity when restoring the server.

- The databases (use SQL Enterprise Manager)
- The Report Server key
- The Configuration Console configuration file (configuration.xml)

It is recommended that all three elements be backed up and stored together as part of the overall backup scheme. This should be done as part of the daily backup, even though files may not have changed since the last backup.

The daily Snapshots should be stored in accordance with the bank's data retention policy.

Restoration

Before proceeding with a recovery operation, be sure to have these items readily available:

- A properly configured and capable server, equipped with an appropriate backup device.
- Windows Server 2003 operating system setup and installation media
- Backup device setup and installation media, if not native to the server OS
- SQL Server 2005 setup and installation media
- SQL Server 2005 Report Server
- Bankway Composer
- Bankway Collection Administrator
- The backup data set described above, including:
 - Databases
 - Report Server Key (must have password)
 - Configuration Console configuration file

Telecommunications Network

The topic of a telecommunications network is a large science and an industry that is beyond the scope of this document. What follows are general guidelines. For a complete analysis of a Telecommunications Network by a qualified professional with expertise in the Bankway environment, contact your Bankway representative.

The Telecommunications Network is a generic term referring to the elements that allow computers to exchange data. In practice, the network allows Bankway to share your customer's database of information between users and branches.

Note: *There are many options for Networks. This document focuses on current best practices for the Bankway environment. To explore other options, contact the FIS representative.*

The Network is divided into two distinct sections: the LAN and the WAN.

LAN stands for Local Area Network. This is part that resides inside the Bank's facilities. Typically the Bank owns, operates and maintains the LAN.

WAN stands for Wide Area Network. This is the part that connects the different locations of the Bank. Typically the Bank contracts with a Common Carrier such as AT&T, Sprint or the Local Exchange Carrier (i.e., telephone company) to provide this service.

A LAN begins with cabling to every location where a computer will be attached to the network. The cables terminate at a Patch Panel in a central location, usually a wiring closet or communications equipment room. The current industry standard is Category 5 (CAT-5) which is based on EIA/TIA 568 Commercial Building Telecommunications Wiring Standard. This standard specifies cables, connectors, wall outlets, and patch panels. CAT-5 cable should be installed by a professional wiring contractor.

Operating over the cable is the data link protocol. The current industry standard that we recommend is 100baseTX Ethernet (IEEE 802.3) which operates at 100,000,000 bits per seconds. Each computer or printer connected to the network must be equipped with a Network Interface Card (NIC) capable of supporting 100baseTX Ethernet.

The computers connect to each other and the WAN via a 100Mbps Ethernet Switch, collocated with the Patch Panel. In larger installations, switches may be deployed in a hierarchy with devices connected to access switches which are, in turn, up-linked to distribution/backbone switches.

Note: *Some locations may be using 10Mbps Ethernet hubs. While providing similar functionality as 100Mbps switches, performance will be noticeably degraded.*

To ensure data reaches the proper destination, an addressing scheme must be developed and an address must be assigned to and configured on each device in the network. Bankway supports TCP/IP, which is the Internet Protocol and is the dominant standard. An IP address must be assigned to each device. The addresses must be arranged in a hierarchical manner to facilitate proper routing.

Connecting LANs, either directly or over a WAN, requires a Router. The size and configuration of the router depends on the specific network configuration.

Connecting a router to a WAN requires an interface device called a DSU/CSU. This may be integrated into the router, supplied by the Common Carrier or owned by the bank. Often a common carrier integrates data and voice traffic over a single link. In which case the DSU/CSU must have an interface to the telephone system (PBX) and must be configurable.

WAN connections come in many varieties including wireless and satellite. For Bankway, the current best practice is either dedicated links or Frame Relay. Dedicated links and Frame Relay come in standard sizes: DS0 and T1. DS0 is 64Kbps or 56 in some implementations. T1, also termed DS1, is 1.54Mbps. There is a third option in between called Fractional T1 with bandwidth anywhere between the two. Sometimes a carrier will provision a T1 circuit to a location and use part of the bandwidth for voice and the remainder for data.

Dedicated links are a fixed amount of bandwidth between two points. Frame relay is data broken into fixed length groups called packets and transmitted through a common network.

Note: *Some users have been concerned that their data is mixing with the data of other companies, posing a possible confidentiality issue. The reality is that all traffic, both voice and data, is mixed over the carrier's backbone. Proven multiplexing technology keeps it all separated. As in any case, encryption helps insure confidentiality.*

Generally Frame Relay is offered with two constraints: Committed Information Rate (CIR), which is the bandwidth the carrier guarantees and Burst Rate which is the maximum speed of the link. Frame Relay offers lower costs plus the ability to provision a connection to multiple endpoints. This means that a Bank with multiple branches and a backup site can provision a single circuit to each location and achieve the required connectivity.

LAN Requirements

The following information summarizes the minimum hardware requirements for the Local Area Network (LAN).

- **Cabling:** Category-5, 5e or 6 to each workstation or server

Note: *Wireless LANs (WiFi/802.11) may be an alternative if carefully designed and implemented.*

- **Switches:** 100baseTX

Note: *If Network Applications such as Voice over IP or Streaming Video are to be implemented, proper Quality of Service must be configured on the switches to ensure Bankway performance.*

- **Addressing:** Subnet for each branch and at least one for the data center. Addresses should be organized in a hierarchy for summarization. Private IP addresses in the private ranges (10.x.x.x, 172.16.x.x through 172.31.x.x, 192.168.x.x) are recommended.

WAN Requirements

The following information summarizes the minimum hardware requirements for the Wide Area Network (WAN).

- **Router:** Each location requires a manageable router with an Ethernet interface to the LAN, a serial interface to DSU/CSU (or integrated CSU/DSU) plus the appropriate interface(s) to a backup link, if implemented.

Note: *The appropriate Routing Protocol depends on topology of the network and the available bandwidth of the network. In general, RIPv2 or OSPF is best. Internet access requires a separate link. Best practice specifies a separate router plus a firewall and Intrusion Detection System for security.*

- **CSU/DSU** as specified by the common carrier. It may be integrated into router, or may require an interface to PBX.
- **Data Circuits:** The Speed of data circuits depends on traffic volume. Traffic other than Bankway transactions such as e-mail, internet access, voice or video must be considered. The following guidelines address Bankway traffic only. It is important for you to evaluate your peak transaction volumes and to discuss this issue with your preferred carrier¹⁴ to establish line speeds.
- **Dedicated links:** 256K minimum

- **Frame Relay:** 256K minimum CIR to each branch. In general, the CIR to the data center should approximate the sum of the CIRs to each branch. Modeling, monitoring and tuning will provide more precise figures.
- **Backup:** ISDN BRI will supply adequate performance. Dial-up 56kb may provide minimum performance if properly tuned. Redundant links forming a partially meshed topology provides the best backup, if it can be cost justified. Other forms of redundant links such as Internet VPN may be explored.
- **Internet access:** Bandwidth and nature of this link depends on the Internet Service Provider.

Cash Dispensers

Cash Dispensers are designed for low-, medium- and high-volume applications, with varying security requirements. Implementation of available configurations, options, and peripherals is determined by your specific operating criteria. Cash dispenser systems deliver application-specific solutions for any environment. From the teller line and drive-up, to dialog and open environments, virtually any banking operation can be made more efficient, more secure and more profitable.

Supported Devices

- De La Rue (all models)
 - Requires De La Rue .dll software
- Diebold (Express)
 - Requires Compuflex software and security plug
- Glory (PD61)
 - Requires Compuflex software and security plug
- Arca Cash (Model 2000)
 - Requires Compuflex software and security plug
- Arca Cash (Model 2600)
 - Requires Compuflex software and security plug

Cash Recyclers

Cash recyclers are designed to deposit, count, verify, authenticate, secure, dispense and balance currency. De La Rue's proven recycling technology is recommended by FIS Banking Solutions to increase productivity, security, and accuracy, and to improve client service and reduce costs.

Requirements

Lutzwolf software

Signature Pads

Signature pads are utilized for the capture, binding, authentication, and verification of electronic signatures in digital documents.

Supported Devices

Signature Gems Signature Pad

Printers

Printers can be used with Bankway to print customer documentation, statements, receipts, etc. Teller printers, network printers and check printers can be used to add to the functionality of Bankway.

Teller Printers

Bankway supports a number of industry standard teller printers. Teller printers provide specialized functions such as receipt and check printing that complements the teller transactions without using all the counter space of a larger general use printer.

Bankway has the ability to configure teller printers by functionality and define documents in Bank Standards so as to print only on certain printers. This flexibility allows banks to globally define the teller documents to be printed while permitting the workstations a wide range of printing configurations.

Teller Printer Functionality

- **Validation printing:** This is the ability to print a limited number of lines on a small document such as the back of a check or a cash-in ticket. All of the supported printers share this functionality. Some of the printers such as the Epson TM-U675 provide a specialized mechanism to just print the receipts.
- **Journal printing:** Some printers provide the option to print on a small roll of paper. Most banks using this feature use it to keep a paper trail of the tellers' transactions.
- **Check printing:** Some of the teller printers support printing bank checks. These printers have the ability to print a multi-part check form.
- **Passbook printing:** Passbook printing permits the teller to print the individual lines on a passbook. These printers are normally shared between two (or more tellers) and are typically among the larger of the teller printers.

Windows Version Available

The following chart recommendations indicate printers where a Windows version is available. These printers now support the ability to drive the printers through the Windows operating system by building a printer device in the printer collection of the operating system.

This was developed to use these printers in a terminal services environment where the bank does not want to use Citrix to map the com ports. The set-up procedure for this is discussed in another document.

Recommendations

- Validation/Journal/Check Printer
 - The Epson TM-U675
- Validation/Journal Printer (where size is an issue)
 - The AddMaster IJ6080
- Passbook Printer/Validation
 - The Craden DP9

Note: Receipt and passbook printer drivers are built into the Bankway software. Therefore, Windows® drivers are not required for the receipt printers. Refer to each manufacturer's User's Manual for paper and form requirements.

Teller Receipt Printers Supported by Bankway

Printer Model	Validation	Journal	Passbook	Printable Lines	Connection Type	Shareable	Checks or Money Orders	MICR Reader	Multiple Fonts	Impact or Inkjet	Noise Level	Size
Epson TM-U675	Y	Y	N	8	Serial	N	Pre-printed checks	Y *	Y	Impact	Medium	Medium
Epson TM-U375	Y	Y	N	8	Serial	N	Pre-printed checks	Y	Y	Impact	Medium	Medium
Axiohm 7221	Y	Y	N	14	Serial	N	Pre-printed checks	Y *	Y	Impact	High	Medium
Axiohm DH4771	Y	Y	N	17	Serial/ Parallel**	N	N	N	Y	Inkjet	Medium	Medium
Addmaster IJ2040	Y	Y	N	1	Serial	N	N	N	Y	Inkjet	Low	Medium
Addmaster IJ3160	Y	N	N	5	Serial	N	N	N	Y	Inkjet	Low	Small
Addmaster IJ6080	Y	Y	N	8	Serial	N	N	N	Y	Inkjet	Low	Small
Addmaster IJ6160	Y	N	N	8	Serial	N	N	N	Y	Inkjet	Low	Small
NCR 5021	Y	Y	N	5	Serial	N	N	N	Y	Impact	Medium	Medium

Printer Model	Validation	Journal	Passbook	Printable Lines	Connection Type	Shareable	Checks or Money Orders	MICR Reader	Multiple Fonts	Impact or Inkjet	Noise Level	Size
NCR 5223	Y	N	Y	Unlimited	NCR Serial	Y	Pre-printed checks	N	Y	Impact	Medium	Medium
NCR 7141	Y	Y	N	14	Serial	N	Pre-printed checks	Y *	Y	Inkjet	Medium	Medium
Unisys EF4270	Y	Y	N	5	Serial	N	N	N	Y	Inkjet	Low	Medium
IBM 4712	Y	Y	N	5	Parallel**	N	N	N	Y	Impact	Medium	Medium
IBM 4722	Y	N	Y	Unlimited	Parallel**	N	Pre-printed checks	N	Y	Impact	Medium	Medium
IBM 4770	Y	Y	N	5	Parallel**	N	N	N	Y	Inkjet	Low	Small
Star SP300	Y	Y	N	1	Parallel**	N	N	N	N	Inkjet	High	Medium
Craden DP6/DP7	Y	N	Y	Unlimited	Parallel**	Y	N	N	Y	Impact	High	Medium

* The printer has MICR-reader capabilities, but they are not implemented at this time.

** Not supported with the IBM NetVista thin-clients (Model N2200 and N2800).

Printer Model	Special Settings
Epson TM-U675	Flow Control -Hardware
Epson TM-U375	Flow Control -Hardware
Axiohm 7221	Flow Control - Hardware
Axiohm DH4771	BIOS -ECP
Addmaster IJ2040	Model 864768 Rv.2
Addmaster IJ3160	
Addmaster IJ6080	
Addmaster IJ6160	
NCR 5021	
NCR 5223	Flow Control - Xon-Xoff
NCR 7141	
Unisys EF4270	Flow Control - Xon-Xoff
IBM 4712	
IBM 4722	
IBM 4770	BIOS - Bidirectional
Star SP300	
Craden DP6/DP7	Emulation Mode I

Network Printers

Network printers are typically laser printers that would be used for printing documents such as forms, agreements, statements, cash balancing reports, etc. These printers would be shared within a branch or department.

Note: *When using network printers with multiple trays, you will not be able to specify the tray or special setting for new account or product services documents. These documents will print from the default tray.*

Bankway recommends the Hewlett Packard LaserJet 4050N printer or greater.

This printer comes with a network card, 16 MB of memory, and prints 17 pages per minute.

Check Printing

Standard Register provides a MICR check-printing system that supports Bankway. This printing system controls a secure printing environment with the ability to produce counter checks, deposit slips, cashier's checks and money orders.

Note: *For information on the features and system requirements, contact Standard Register at 1-800-654-2949 or FIS Banking Solutions at 1-800-327-1892.*

Scanners

Scanners allow for the capture of customer documentation, such as signature cards, driver licenses, Social Security cards, etc. Capturing images of these documents allows for the quick retrieval of customer information and reduces fraud.

By installing a scanner at each workstation used to open new accounts, your employees will be able to quickly capture documents that will be incorporated into each customer's electronic profile. After a document has been captured, it may be displayed on any workstation in your bank.

Requirements

- TWAIN-compliant flatbed scanner with a USB connection (Not handheld)
- Optical Scan resolution of 300 x 600 or greater

Web Cams

Web cams allow for the capture of customer images. Capturing pictures of your customers allows for the quick identification of customers and reduces fraud. By installing a web cam at each workstation used to open new accounts, your employees will be able to quickly capture pictures that will be incorporated into each customer's electronic profile.

After a customer image is captured, it may be displayed on any workstation in your bank. Limits may also be set such as a withdrawal over a designated amount that will force the display of a customer image.

Requirements

- USB Interface
- Image capture capability

Sample Configurations

The illustrations on the following pages represent sample configurations for the OS/390, AS/400 and UNIX host platforms.

Remote Network Communication

The illustrations depict a sample minimal LAN/WAN communication network set-up using frame relay to handle communication switching between the main bank and the remote branch locations. Your bank's configuration may differ but should function similarly. It is important for you to evaluate your peak transaction volumes and to discuss this issue with your preferred network provider to establish line speeds.

You may use the following as a basic rule of measurement for WAN communications:

- **Frame Relay:** The data line speed requirement for the main location must be equal to or greater than the total data line speeds of all the Remote Branch Offices.

Example

If there are four branches and each branch has a 256 Kbps data line speed, the main location would need at least a 1024 Kbps data line speed.

$$4 \text{ Remote Branches} \times 256 \text{ Kbps} = 1024 \text{ Kbps}$$

- There are different measurements for data line speed. Please be aware of the following when contracting for data lines:
 - **Committed Information Rate (CIR)** – The minimum bandwidth that can be provided by the Frame Relay network vendor. This is the most important rate when contracting for data lines.
 - **Burst Rate** – The maximum bandwidth that may be provided by the Frame Relay network. The Burst Rate is not guaranteed and should not be used to measure the speed of the data lines.
- Extensive Internet usage on the network may adversely affect the operation of Bankway. Therefore, a separate line should be installed that is dedicated to Internet access.

Bankway Network Can Run in the Following Configurations

Servers

Microsoft Windows Server 2003

SQL Servers

Microsoft SQL Server™ 2005

Workstations

- Microsoft Windows 2000 Professional with Service Pack 4 or later
- Microsoft Windows XP Professional with Service Pack 1a or later

Microsoft Office Suites

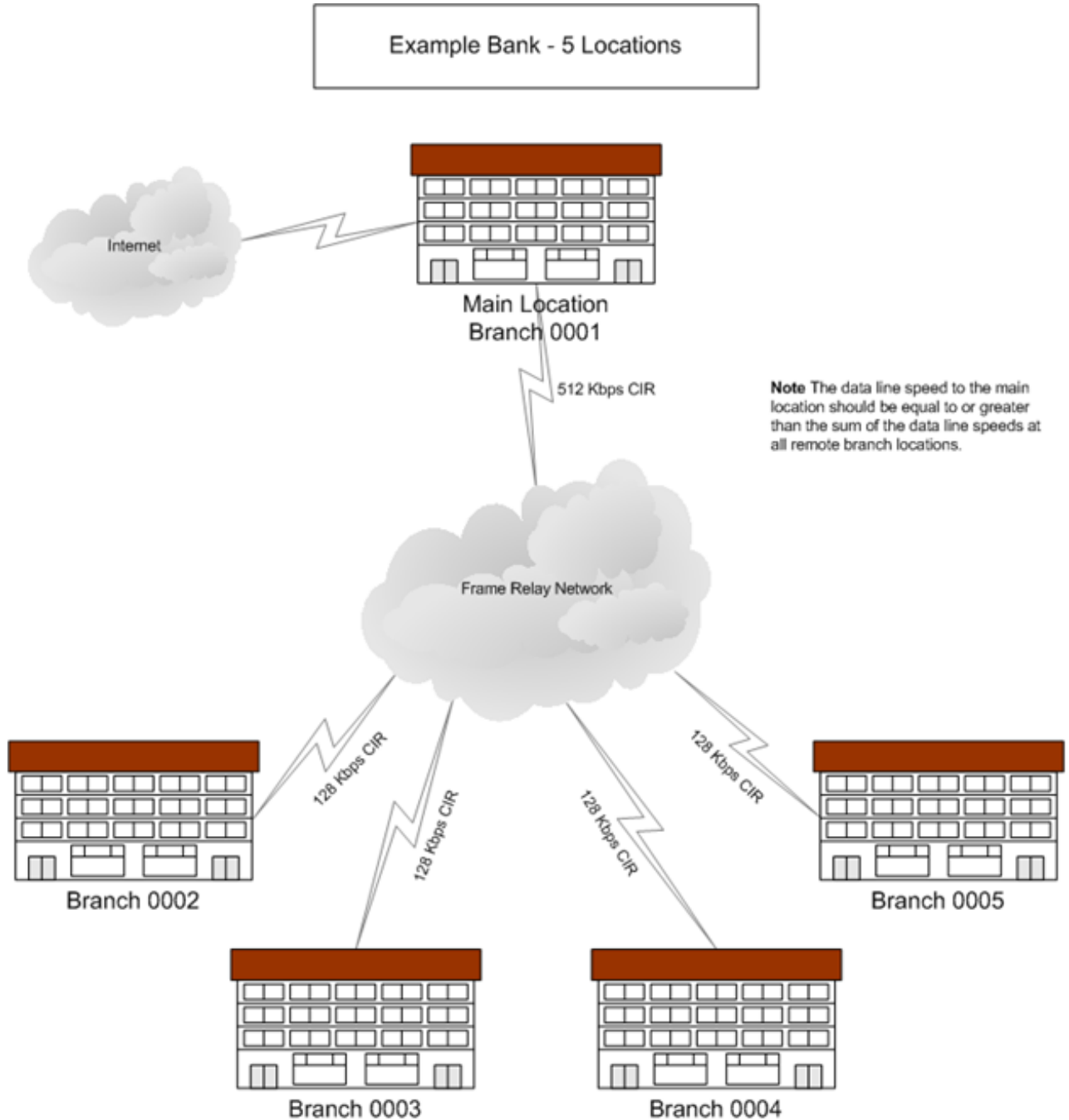
Microsoft Office 2003

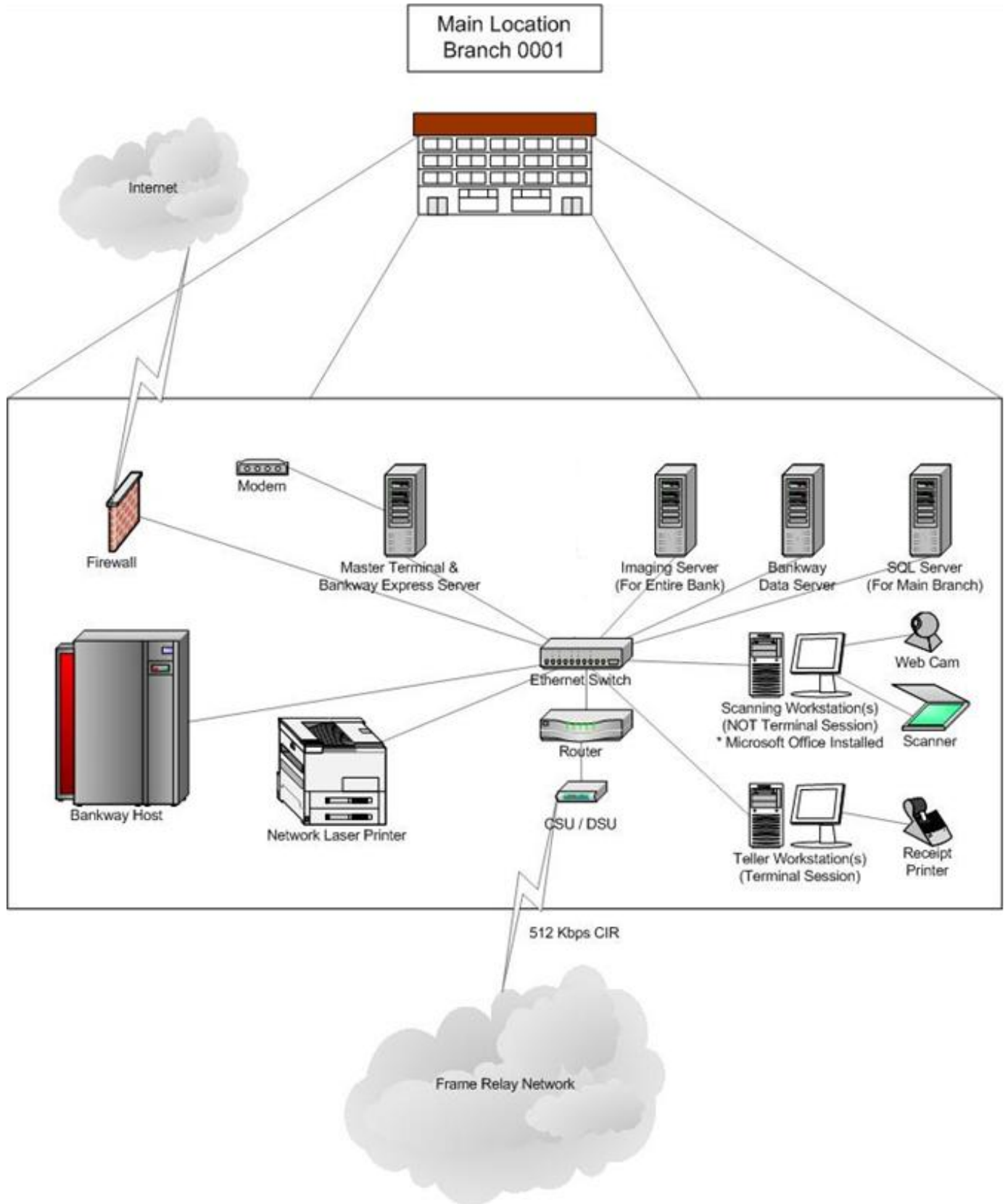
Note: Microsoft Internet Explorer 6.0 SP1 or 7.0 is the certified Web Browser. A full install of Microsoft Office is required on all workstations and the Master Terminal.

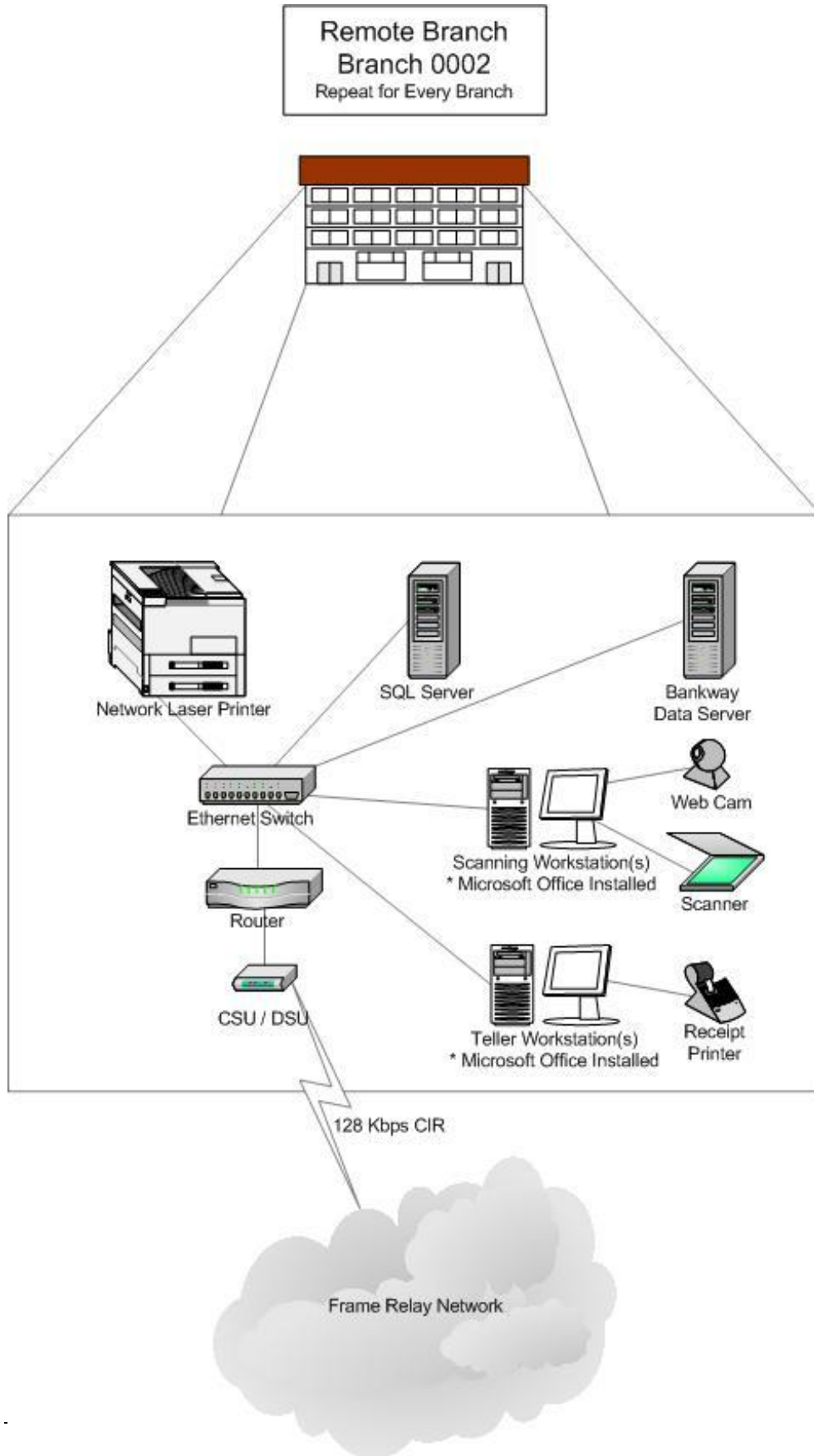
To perform a full install, select *Custom Install* from the *Office Installer Wizard*.

At the next screen, click the icon beside *Microsoft Office* and select *Run all from My Computer*.

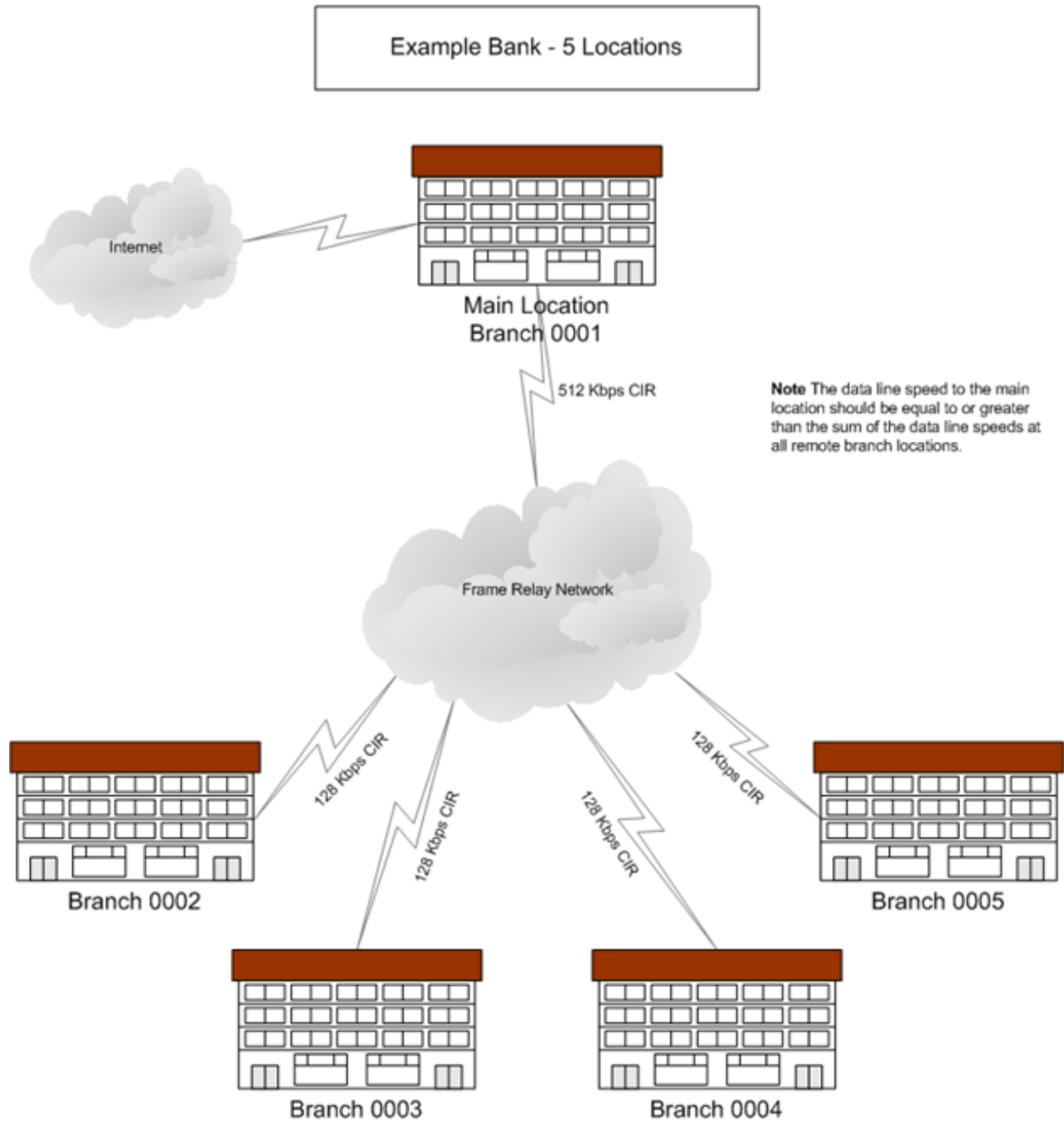
Sample of Client/Server Configuration (SQL)

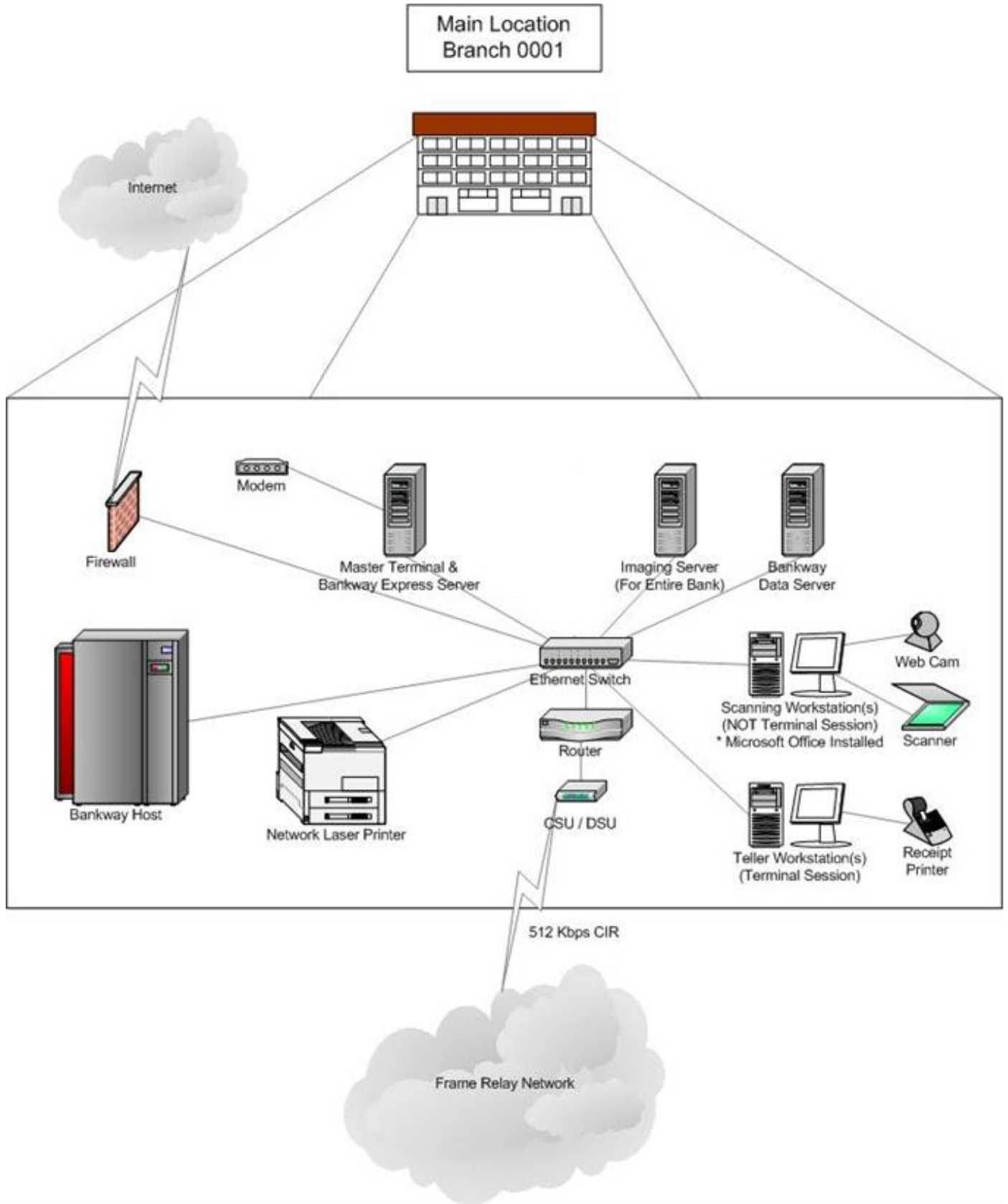


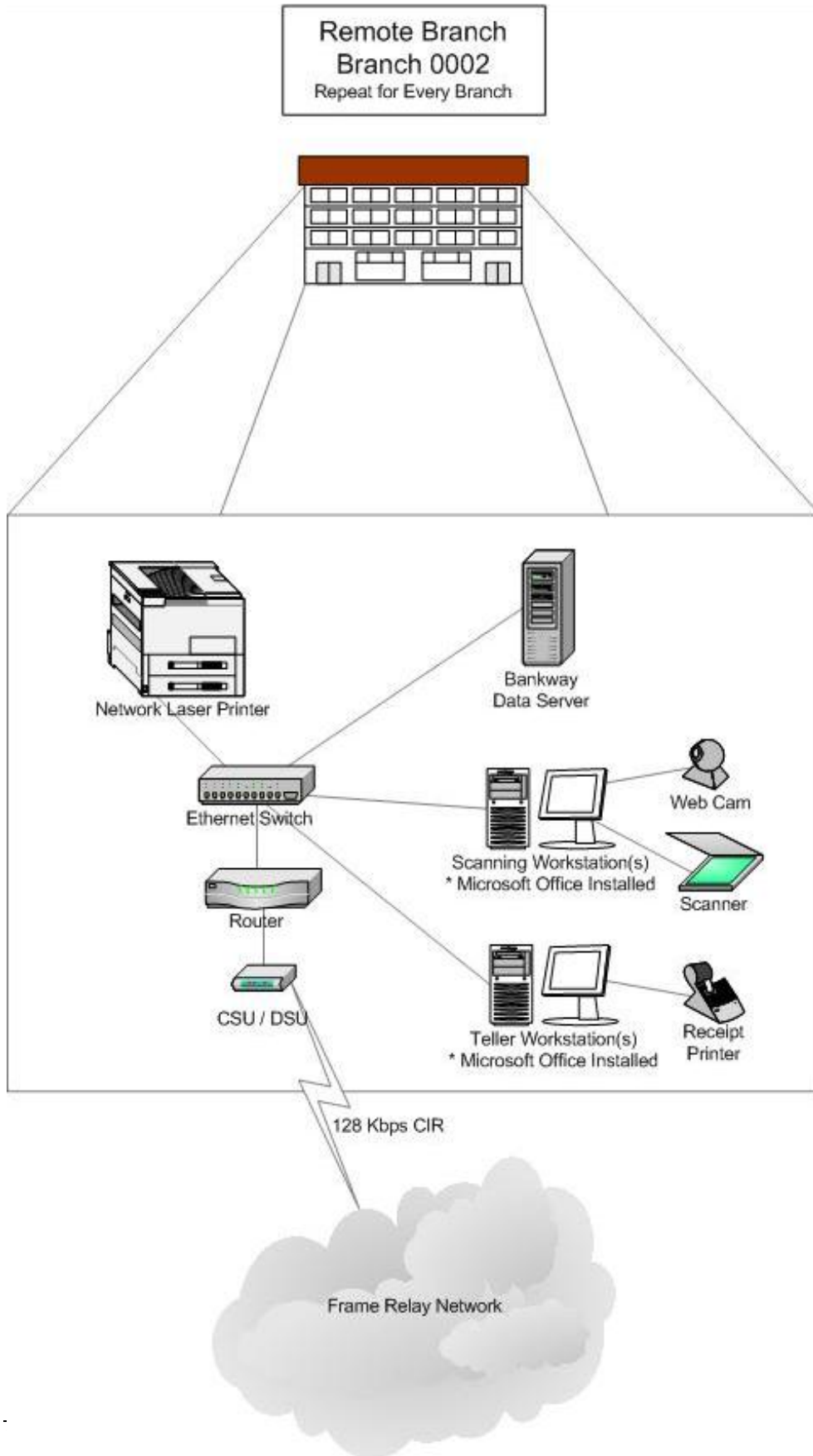




Sample of Client/Server Configuration (no SQL)







Benefits and Challenges - Client/Server Environment

Benefits

- Ease of installation and maintenance – simplest installation
- Each branch is independent of other branches.
- Off-line capability available in each branch
- If one server fails, not all branches will be affected.

Challenges

- More network management is required.
- More servers are needed to service the network.

Benefits and Challenges - SQL Server

Benefits

- Bankway native database format
- No dependence on Microsoft Access databases
- Centralized management capabilities
- Database management tools
- SQL can be configured to inform IT personnel upon error

Challenges

- Continuous, reliable access to SQL Server required at all times
- Additional licenses required for SQL Server
- Additional training in SQL Server required for IT personnel

Remote Support Services

The support of Bankway software may require a FIS employee to access remote customer systems to complete Bankway product customization and to diagnose and fix software problems.

Remote support offers the following benefits:

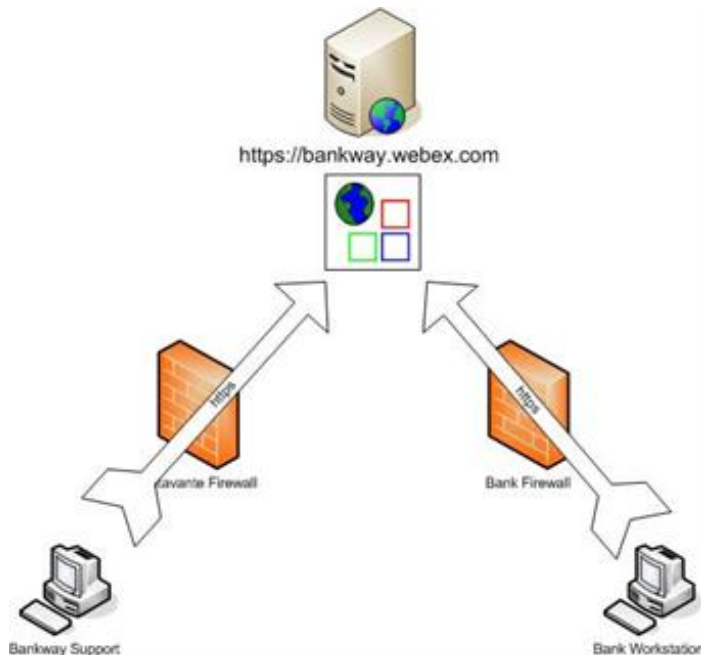
- On-site configuration of software
- Faster resolution
- Better root cause analysis

Remote Access Standard

To provide this remote access, FIS has standardized on WebEx. WebEx is a Web based remote access product that allows remote customers to "opt in" to a support session and pass control of their desktop to a FIS support representative.

To allow a FIS support representative remote access to a workstation at the bank, the remote bank employee must browse to an HTTPS-encrypted WebEx site and join a support meeting set-up by the Bankway support representative.

After the session is joined, the bank employee can opt to pass control of the whole desktop or just a particular application to the support representative.



Security Offered by the WebEx Session

- The WebEx session is invoked only from within a Web browser and cannot be started independently.
- The WebEx session is digitally signed by Verisign.
- No session data is stored on the WebEx Network.
- It is entirely dependent upon connections established on a session-by-session basis with the WebEx Network.
- Performs a proprietary encoding process that encodes all shared data.
- Encrypts all presentation sharing content using the AES encryption standard.
- Encrypts the connection to the WebEx Network using the 128-bit SSL encryption standard.
- Provides a visual identification of every attendee in the meeting.
- Has the option of recording the WebEx session to the bank's computer to satisfy audit requirements.

Items to be Completed before the Installation of Bankway

Network

- Install Network Cabling at all locations/branches
- Create domain directory / user structure
- Install WAN Data Lines to all locations/branches and data center
- Install routers and switches in all locations
- Firewall
 - Open port for Bankway Express

Note: Check with your Network Certification Specialist for the port requirements.

Host

- Install IBM WebSphere MQ v5.2 or greater
- Install all required PLUs/PLMs
- Sun Solaris – Cornerstone Installation of Host Software by Bankway Systems Programmer

DNS and/or WINS

- Add (Service Level 8 and later) - Host
- Add Dimension (pre-Service Level 8) - Host
- Add DimImageServer - Bankway Imaging Server

Bankway Servers

- Have the Bankway Service Level CD available.
- Have the Bankway Express Site Manager CD available.
- Verify that no servers are named 'Dimension' or 'Kirchman.'
- SQL Server
 - Install Microsoft SQL Server 2005.
- Master Terminal
 - Meets minimum hardware requirements

- Modem and telephone line
- Install Windows Server 2003.
- Install most current Service Packs.

Note: Check with your Network Certification Specialist for the currently supported Service Packs for Microsoft Windows and Microsoft Office.

- Microsoft Office
 - Perform full-installation by selecting 'Complete' or 'Run all from my computer'.
 - Install most current Service Packs

Note: Check with your Network Certification Specialist for the currently supported Service Packs for Microsoft Windows and Microsoft Office.

- Verify Internet Access.
- Verify ability to print to a network printer.
- Verify ability to connect to Master Terminal.
- Install Green Screen emulation software (required).
- Install SQL Express
- Branch Servers
 - Meets minimum hardware requirements
 - Install Windows Server 2003.
 - Install most current Service Packs

Note: Check with your Network Certification Specialist for the currently supported Service Packs for Microsoft Windows and Microsoft Office.

- Install SQL Express .
- Imaging Server
 - Meets minimum hardware requirements
 - Install Windows Server 2003.
 - Install most current Service Packs

Note: Check with your Network Certification Specialist for the currently supported Service Packs for Microsoft Windows and Microsoft Office.

- Copy 'I386' folder from Windows 2003 Server CD to local hard drive.
- Create local imaging user account, 'DimImageUser'.
- Set server security policy to allow 'DimImageUser' to log on locally.

Workstations

- Microsoft Windows 2000 Professional/XP
 - Add Domain Users to the local Administrators' Group.
 - Install most current Service Packs

Note: Check with your Network Certification Specialist for the currently supported Service Packs for Microsoft Windows and Microsoft Office.

- Microsoft Office
 - Perform full-installation by selecting "Complete" or "Run all from my computer."
 - Install most current Service Packs.

Note: Check with your Network Certification Specialist for the currently supported Service Packs for Microsoft Windows and Microsoft Office.

- Install Green Screen emulation software (optional).
- Physically install teller printers – Do not install Windows printer driver.
- Verify ability to print to a network printer.

Networking Solutions

FIS Banking Solutions can provide your bank with the required network design, installation and support for Bankway.

We provide the following services:

- Analysis of your bank's current environment
- Network design
- Hardware planning and acquisition
- Multi-hardware vendor flexibility
- Installation of network and associated software
- Security
- Single point of contact for network issues and equipment maintenance

Please contact your account manager for more information regarding the above listed services.

Appendix A - Establish a WebEx Session

Objective

Use this procedure to establish a WebEx Support Center Session for Demo or support services.

Prerequisites

- A valid sign on for WebEx
- Internet access

Procedure

1. Open Internet Explorer and type **bankway.webex.com** in the address URL.
2. Click **Log In**, in the upper right-hand corner.
3. Enter your FIS Banking Solutions WebEx Login ID and password and click **Log In**.
4. Select the *Support Center* tab.
5. Click **Start a Support Session**.
6. Notate the *Remote Support Session Number* and ask the customer to follow the procedure *Connect to a FIS Banking Solutions WebEx Support Center Session*.

The customer can be sent an e-mail containing a link to the support center session by clicking **Invite**. The *Invite Users* screen appears.

7. To invite the attendees by e-mail select either *Customer* or *Support Representative* and type the name and e-mail address.
8. Once the customer joins the session, their information appears in the *Customer Information* display box. You can *Request View* of the remote customer's desktop, *Request Control* of the remote customer's desktop, or show the remote customer your desktop by clicking **Share View** on the *Desktop* tab.
9. Click **Request View** or **Request Control** and click on the acknowledgment (**OK**) when it appears.

The customer will also be promoted, and once they acknowledge the request, the session continues.

10. A teal screen appears briefly as your desktop session is shared. To stop sharing the desktop, click the **Sharing** icon in the top right hand corner of your screen and select *Stop Desktop Sharing*.
11. When you are done with your session, stop sharing the desktop and click **End Session**.

