



***YOU MUST SUBSCRIBE TO YOUR NETWORK PROVIDER'S CALLER DISPLAY SERVICE BEFORE YOUR BT ON-AIR 1250 CLASSIC WILL DISPLAY THIS INFORMATION. A QUARTERLY FEE IS PAYABLE.**

BT On-Air 1250 Classic

Digital cordless telephone answering machine

User Guide

This product is not designed for making emergency telephone calls when the power fails. Alternative arrangements should be made for access to emergency services.

This product is intended for connection to analogue public switched telephone networks and private switchboards in the United Kingdom.

At a glance

Handset

Silent mode

Displayed when the handset ringer has been switched off. Incoming calls will not cause the handset to ring.

Battery

Shows the status of the handset battery. When the battery is fully charged, the icon is completely shaded. As the battery is used, the shaded area is reduced.

Display

External Call

Displayed during an external call.

New calls

Indicates that you have new calls.

Clear

Redphone

To end a call and turn the power off.

Up/Down

Lets you move through the options and lists.

In Use

Shows that the handset is in use.

In range

Indicates that you are in range of the base station.

Stored messages

Indicates that you have old messages stored.

Internal (Intercom) Call

Displayed during a call with another handset (an internal call).

Redial button

Lets you redial up to 20 of the last numbers called.

Recall

For use with Switchboards and BT Select Services.

Intercom

Enables internal calls and call transfer between handsets.

OK button

To confirm settings.

Greenphone

To answer a call and switch the power on.

Keypad

Base

Speaker

Skip buttons

Allows you to skip backwards and forwards through your messages.

Skip forward can also be used to page handsets.

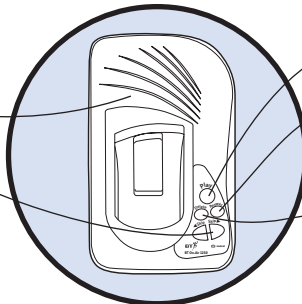
Play button

Answer button

Switches the answering machine on and off.

Delete button

To delete unwanted messages.



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Introduction

Unpacking your BT On-Air 1250 Classic

If anything is missing, please contact your place of purchase immediately.

One BT On-Air 1250 base.

One BT On-Air 1000 Classic handset.

One power supply for base station.

One telephone line cord.

One NiMH rechargeable battery pack (installed) and battery compartment cover.

One handset belt clip.

Three removable handset fascias.

Self adhesive label.

Four rubber feet.

For your records

Date of purchase:

Place of purchase:

Serial number:

For guarantee purposes proof of purchase is required so please keep your receipt.

Enter your System Code here.

--	--	--	--

The pre-set System Code number is 0000. See page 14 for information on your System Code.

--	--	--	--

Enter your Remote Access Code here.

The pre-set Remote Access Code is 0000. See page 22 for more information.

Safety information

General

Only use the power supply included with the product. Using an unauthorised power supply will invalidate your guarantee and may damage the telephone. The item number for the mains power supply is 872101.

If Keyguard is active, it is still possible to make emergency calls to 999 and 112.

Do not open the handset or base station. This could expose you to high voltages or other risks. Contact the Helpline for all repairs.

Radio signals transmitted between the handset and base may cause interference to hearing aids.

This product should not be used near emergency/intensive care medical equipment and should not be used by people with pacemakers.

Never dispose of batteries in a fire. There is a serious risk of explosion and/or the release of highly toxic chemicals.

Cleaning

Simply clean the handset and base station with a damp (not wet) cloth, or an antistatic wipe. Never use

household polish as this will damage the product. Never use a dry cloth as this may cause a static shock.

Environmental

Do not expose to direct sunlight.

The product may heat up when the batteries are being recharged. This is normal. However, we recommend that you do not place the product on antique/veneered wood to avoid damage.

Do not stand your product on carpets or other surfaces which generate fibres, or place it in locations preventing free flow of air over it's surfaces.

Do not submerge any part of your product in water and do not use it in damp or humid conditions, such as in bathrooms.

Do not expose your product to fire, explosive or other hazardous conditions.

There is a slight chance that your phone could be damaged by an electrical storm. We recommend that you unplug the power and telephone line cord for the duration of the storm.

Setting up

Please note that your handset is already registered to the base station.

Plan the location

Situate your product close enough to the telephone and mains power sockets so that the cables will reach. The only way to disconnect the product from the power supply is to remove the power adaptor from the mains power socket. Therefore you must ensure you plan the location so that the mains power is easily accessed.

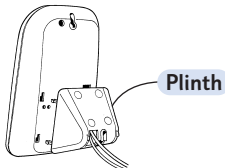
Make sure it is at least 1 metre away from other electrical products to avoid interference.

Do not situate the product in the bathroom or other humid areas.

1 Connect the power supply and switch on

Important

You must thread the power supply cable and line cord through the plinth before you connect to the power supply.



Plug the power supply cable into the socket on the underside of your base. The power cable connector and socket are coloured red.

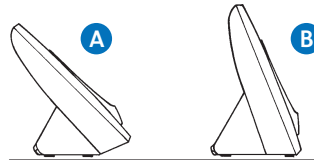
Plug the line cord into the other socket on the underside of the base marked with a telephone symbol.

WARNING

Please take care that the power supply and telephone line cord are connected to the correct sockets as incorrect placement could damage your equipment.

Once connected, put the plinth back on the base to prevent it from rocking on the table.

There are two positions for the plinth when joining it to the base, both can be used for desk mounting and one for wall mounting. Position **A** is for desk mounting only and position **B** is for desk or wall mounting (*see Wall mounting on page 29*).




Rubber feet

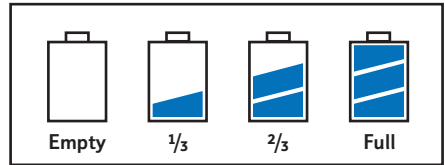
Hold the black plastic square between thumb and forefinger and peel off individual feet from backing sheet as shown. These are to stop your base from moving and to protect your work surface.

If you decide on position **B**, place 2 of the rubber feet on the plinth and 2 on the base.



Plug the power adaptor into the wall socket and switch on. When the power is switched on, the button on your base will light up.

When the battery has been charged for **at least 16 hours** the display will show the  symbol; you can then connect the telephone line cord to the base.



WARNING

Do not connect the telephone line cord to the phone socket until your handset is fully charged. This will prevent the risk of the phone being answered before the battery is charged. Answering the phone before the battery is fully charged may prevent it from reaching its optimum capacity.

2 Charge the handset battery for at least 16 hours

WARNING

Under no circumstances should non-rechargeable batteries be used. Only use the approved batteries. Using unapproved batteries will invalidate your guarantee and may damage the telephone.

Fully discharging the batteries at least once a week will help them to last as long as possible. However, the charge capacity of rechargeable batteries will reduce with time as they wear out, so reducing the talk/standby time of the handset. Eventually they will need to be replaced. New batteries can be obtained from any BT Shop or from the Helpline on 0845 601 2476.

Battery low warning

If the handset battery symbol is empty and you hear warning beeps, you will need to recharge your handset before you can use it.

Battery performance

Your handset is supplied with NiMH batteries. These need to be initially charged continuously for 16 hours to reach full charge.

Note that the battery charge icon does not indicate the correct level when the batteries are first installed. The batteries must first be fully charged.

Helpline

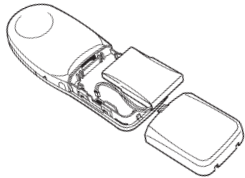
If you are experiencing difficulty, please call the BT On-Air Helpline on 0845 601 2476.

To replace the handset battery

If you need to replace the handset battery, slide off the battery cover. Remove the old battery by disconnecting the small plug inside the battery compartment.

Connect the plug of the new battery.

Replace the battery cover.



Please pay attention not to damage the charging contacts on the handset.

3 Connect the telephone line cord (after charging your handset)

Plug the line cord into the telephone wall socket.

4 Changing your handset fascias

There are 3 removeable handset fascias to choose from. Simply slide the fascias off and replace with another.



Using the telephone

To switch the handset power on and off



Press and hold the **GREEN PHONE** button to switch the handset on.



Press and hold the **RED PHONE** button to switch the handset off.

Making and ending calls

To make an external call



Press the **GREEN PHONE** button. The display shows the  symbol.

123 Dial the number.

Preparatory dialling

First enter the number to be dialled. The number is shown in the display. (If you make a mistake press **C** to remove the incorrect digit).




If you have entered the number correctly, press the **GREEN PHONE** button to dial the number.

Call Monitor

When on a call you can switch-on the loudspeaker on the base so that someone in the same room can hear the conversation.

To switch call monitor on/off



During a call, press **OK** then **0**. The display will show the  icon to indicate Monitor is on.



Press **OK** then **0** again to switch Monitor off.



Call timer

Your handset will automatically time the duration of all external calls. The handset display shows the call duration during your call and for a few seconds after it is completed.

To end a call



Press the **RED PHONE** button.

To receive a call



Press the **GREEN PHONE** button to answer the call.

To adjust the earpiece volume

You can adjust the volume during a call.

- ▲ Press the **UP** button to increase the volume.
- ▼ Press the **DOWN** button to decrease the volume.

The display shows the current volume level.

Note

The Υ symbol on your handset display indicates when you are in range of the base station. If the symbol disappears you are out of range and will need to move closer to the base station.

Please note that this product does not have autotalk standby. To end a call you must press the **RED PHONE** button, you cannot just replace the handset on the base station.

Redial

Redial list

Redial



Press the **REDIAL** button. This will take you to the most recent number.

- ▲ Use the **UP** or **DOWN** button to scroll to the number you require.



Press the **GREEN PHONE** button to dial the number.

To delete all numbers shown in the redial list



Press **OK** then **4**, this will delete all numbers in the redial list.



The display will return to the idle state.

Secrecy

When on a call you can talk to someone in the same room, without your caller hearing.

To switch secrecy on/off



During a call, press the **C** button. **C** will now flash to show it is in operation.




Press the **C** button again to resume your call.

Number memory


You can store up to 20 of your most frequently used numbers.

To store a number in the memory


 Press the **UP** or **DOWN** button. The display shows ΠΕΠ -- --

 Use the **DOWN** button to scroll to the first available memory location.

Or alternatively


123  Enter the number of the memory location and press **OK**.

123 Using the keypad enter the telephone number you wish to store.


 To correct during entering press the **C** button.

 Press the **OK** button to confirm.

To insert a pause when storing a number in the memory


 Press and hold the **0** button until a *!* appears on the point where you want to enter a pause. The *!* indicates a pause, therefore, when you dial the number stored, your On-Air 1250 Classic will automatically insert the pause where it was stored.


To dial a number from the memory


 Press the **UP** or **DOWN** button to display the number you wish to dial.

 Press the **GREEN PHONE** button to dial the number.


To edit memory numbers

 Press the **UP** or **DOWN** button. The display will show ΠΕΠ -- ...


 Use the **DOWN** button to scroll to the required memory number.


 Press **OK** to confirm.

To delete memory numbers


 Press the **UP** or **DOWN** button. The display will show ΠΕΠ -- ...

123 Enter the number of the memory location.

 Press **OK** to confirm.

 Press the **C** button to clear and back space the numbers. Edit entries by using the numbers on the keypad.


123


 Press **OK** to confirm.

Paging handsets

You can alert handset users that they are wanted, or locate a missing handset. (Paging calls cannot be answered by a handset.)

To page a handset from the base

 Press *and hold* the **SKIP ►** button on the base. All handsets registered with the base will ring.

 To end paging, press *and hold* the **SKIP ►** button again.

Internal calls

If you have multiple handsets registered to a base you can make internal calls between handsets.

To make an internal call to another handset

Intercom



Press the **INTERCOM** button.

123

Enter the number of the handset you want to call.

Or



Enter the digit ***** if you want to call all the handsets.



Press the **RED PHONE** button to end the call.

Transferring calls

You can transfer an external call to another handset registered to the base.

To transfer an external call between handsets

Intercom



While on an external call:

Press the **INTERCOM** button (you will hear a beep).

123

Enter the number of the handset to which you want to transfer the call.

If you wish you can talk to the other handset user first.



Press the **RED PHONE** button to transfer the call.

Caller Display

Important

To use Caller Display you must first subscribe to your network provider's Caller Display Service.

For more information on BT Select Services call BT free on 0800 800 150.

If you have subscribed to a Caller Display service you can see who is calling you on your handset display, (unless the number has been withheld).

Important

The Caller Display service will not operate when your base station is connected to a switchboard.

Whether you take a call or not, the caller's details are stored in the Calls List. The Calls List holds the telephone numbers of the last 20 people who called you.

You can display, scroll through and dial numbers on the list and copy them into the directory.

When you receive a call the caller's number will appear on the display. If the caller has withheld their number then will appear on the display. If for some reason the caller's number is not available then 0000000000000000 will appear on the display.

Calls list

The Calls list contains the telephone numbers of your last 20 callers. If you receive more than one call from the same telephone number then it will only appear once in the list.

If a call is received when the calls list is full, then the oldest entry will be deleted automatically.

If no number is received for a call then no entry will appear in the calls list.

To view the Calls list

Intercom



Press the **INTERCOM** button.

Redial



Press the **REDIAL** button. The most recently received number will be displayed.

To scroll backwards through the calls list towards the older calls in the list press the **DOWN** button.



To scroll forwards through the calls list towards the most recent calls press the **UP** button.



If the **UP** and **DOWN** buttons are pressed when at the end of the list, the handset will go back to idle.

When the number you wish to call is displayed press the **GREEN PHONE** button.



The number will be automatically dialled.



Press the **C** button to return to idle.

Handset settings

Keypad beeps

You can set your handset to beep when you press a button on the keypad.

Keypad beeps and volume



Press the **OK** button.



Press the **5** button.



Use the **UP** and **DOWN** buttons for volume control. - - - indicates the volume is **DISABLED**, 0 the volume is set to **LOW**, 00 the volume is set to **MEDIUM** and 000 the volume is set to **HIGH**.



Press **OK** to confirm the setting.

To view the date and time

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **1** button *twice*. The date is displayed.



Press the **UP** and **DOWN** buttons to alternate between the date and the time.



Press the **OK** button the time is displayed.



Press the **C** button three times to return to idle.

To set the time

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **1** button.



Press the **2** button.

123
456
789

Use the keypad to input the time
e.g. 17.35 (24 hour clock).



When entering the time press the **C**
button to correct a mistake and the **OK**
button to save the time when finished.



Press the **C** button twice to exit.

The time will now appear on the
handset.

Note

*The time is also automatically updated from
the information provided by the network
during an incoming call with Caller Display.*

To set the date

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **1** button.



Press the **3** button.

123
456
789

Use the keypad to input the date
DD/MM/YY.



When entering the date press the **C**
button to correct a mistake and the **OK**
button to save the date when finished.
The date will be saved but not displayed.



Press the **C** button twice to exit.

Ringer volume



Press the **OK** button.



Press the **2** button.



Use the **UP** and **DOWN** buttons to
select the volume you require.



Press **OK** to confirm.

Silent ring




Press the **OK** button.



Press the **1** button.



Use the **UP** or **DOWN** button to select
1 for ringer active or **2** for silent ring.

The display will show the  symbol
to indicate a silent ring.



Press **OK** to confirm.

Ringer melody



Press the **OK** button.



Press the **3** button.



Use the **UP** or **DOWN** button to select
the melody you require. There are 5
melodies to choose from.



Press **OK** to confirm.

Note

*Please note that the melody and volume is
emitted from the handset only. They are not
available from the base.*

Base settings

System Code

Your base station has a default setting of 0000 but you may want to change this.

If you change your System Code keep a record of the new number by writing it in the space provided on page 4.

Base station priority

If you are using more than one base, you can select which base your handset will use.

To change your System Code

Intercom



Press the **INTERCOM** button.



Press the **OK** button. F1 will appear on the display.



Press the **3** button.



Press the **1** button.

OLD CODE

Enter existing code (0000 if not changed). As you enter each digit in turn the dash will stop flashing. When you have entered four digits all four dashes will then start flashing again.

NEW CODE

Enter your new System Code. As you enter each digit in turn the dash will again stop flashing.

CONFIRM CODE

Enter your new System Code again.



Press the **C** button *twice* to exit.



To change base station priority



Press the **OK** button.



Press the **7** button.



Use the **UP** and **DOWN** buttons to select the base you require.

The flashing digit on the left of the handset is the base number.

Flashing -0- indicates that no base has priority and the handset will therefore register to the first base it finds.



Press **OK** to confirm.

Using the answering machine

Before using your answering machine for the first time you need to: **set the time and date, and switch the answering machine on.**

Your On-Air 1250 Classic comes with the pre-recorded outgoing message (OGM) *"Hello, your call cannot be taken at the moment, so please leave your message after the tone".* You can use this outgoing message or record your own.

The base stations answering machine is shared by all handsets. There are two types of answering machine mode:

- 1 Answer and record – Callers can leave you messages.
- 2 Answer only – Callers will hear your outgoing message but cannot leave any message.

Each answering machine mode has its own outgoing message.

The answering machine has an incoming message capacity of approximately 6 minutes.

To set the time and date

Please see page 13
'To set the time and date'.

To record your own outgoing message (OGM)

Before proceeding it is necessary to choose which answering machine mode you will be using. (Answer only or Answer and record). It is possible to record a message for both modes although only one mode can be on at a time.

Important

The pre-recorded outgoing message (OGM) will be deleted when you record your own outgoing message (OGM).

Intercom



Press the **INTERCOM** button.

FOR ANSWER AND RECORD:



Press the **7** button.



Press the **8** button.



Press the **3** button.

You will hear a beep in the earpiece. Speak your outgoing message.



Press the **3** button to stop recording.

Your outgoing message will be automatically played back through the handset earpiece.

Or

FOR ANSWER ONLY:



Press the **7** button.



Press the **8** button.



Press the **3** button *twice* quickly.



You will hear a beep in the earpiece.
Speak your outgoing message.



Press the **3** button to stop recording.

Your outgoing message will be automatically played back through the handset earpiece.

To delete your outgoing messages

Intercom



Press the **INTERCOM** button.



Press the **7** button.



Press the **1** button.



Press the **3** button.

All outgoing messages will be deleted and the answering machine will switch off.

Note

Once you have recorded your outgoing message the answer machine will automatically be switched on. Remember, if the last message recorded was the Answer only outgoing message then the answer machine will be On but callers will not be able to leave messages.

Note

If you have recorded both outgoing messages then they will both be deleted.

To listen to your outgoing message

Intercom



Press the **INTERCOM** button.



Press the **7** button.

For Answer and record:



Press the **3** button.

Or

For Answer only:



Press the **3** button *twice* quickly.



Your outgoing message will be played.

To adjust the number of rings before the answering machine switches on

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **4** button *twice*.



Use the **UP** or **DOWN** button to scroll to the required number of rings, between 2 and 5. If 1 (Time Saver) setting is chosen there will be 4 rings if you have no new messages and 2 rings if there are.



Press **OK** to confirm.

Note: Timesaver

If you call from another telephone and it rings 4 times, there are no new messages. If the call is answered after 2 rings there are new messages to listen to.

To adjust the time allowed for recording incoming messages

It is possible to adjust the time available for a caller to leave a message. The options are 30 seconds, 2 minutes, 4 minutes and unlimited message length. The answer machine has a total recording time of up to 6 minutes.

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **4** button.



Press the **3** button.



Use the **UP** or **DOWN** button to scroll to the required message length:

1 = 30 seconds, 2 = 2 minutes,
3 = 4 minutes, 4 = unlimited length.



Press **OK** to confirm.

To switch the answering machine on from the base

After recording a new outgoing message the machine will automatically switch itself on.

At the base:



To switch on answer and record mode press the **ANSWER** button until it is illuminated green.

Note that you must have recorded an answer and record outgoing message.



To switch on answer only mode press the **ANSWER** button until it flashes green. Note that you must have recorded an answer only outgoing message.

To switch the answering machine on from the handset

Intercom



Press the **INTERCOM** button.

For Answer and record mode:



Press the **7** button *twice*.



Or

For Answer only mode:



Press the **7** button *twice* quickly.



Press the **3** button *twice*.



After switching on the answering machine the appropriate outgoing message will be played in the earpiece.

To switch answering machine off

Intercom



Using the handset:

Press the **INTERCOM** button.



Press the **7** button.



Press the **9** button.

At the base:

To switch off the answering machine press the **ANSWER** button until it is no longer illuminated green.





Note

It is not possible to switch on the answering machine when the message recording memory is full. If you attempt to do this ERROR will appear on the display. You must then delete messages to enable the answering machine to be switched on.

Playing your messages

Incoming message indicator:


If you have new messages the  button, on the base, will flash red and an envelope icon  will appear on the display of the handset.


If there is one new message the  button will flash once.

If there are 2 new messages the  button will flash twice rapidly.

If there are 3 new messages the  button will flash three times rapidly.

If there are 4 new messages the  button will flash four times very rapidly.

If there are 5 or more new messages the  button will flash five times rapidly.

If you have old messages the  button, on the base, will be lit solid red and an opened envelope icon appears on the display of the handset.

To play your messages

If you have new messages, i.e. the **PLAY** button is flashing, these will be played first.

To play your messages from the base:



Press the **PLAY** button.



To play old messages press the **PLAY** button again.

To play messages from the handset:



Press the **INTERCOM** button.



Press the **7** button.

Any new messages will be automatically played through the handset earpiece.



Press the **5** button to listen to old messages.

Deleting all messages

You can only delete all messages if there are no new messages.

At the base:



Press and hold the **DELETE** button until a long beep is heard.

At the handset:

Intercom



Press the **INTERCOM** button.



Press the **7** button



Press the **1** button.



Press the **5** button.

All messages will be deleted.

Note

When playing back a message from the handset, the handset display will show the time and date at which each message was left.

Answering machine operation during message playback

	From base	From handset
Skip to next message		
Go back to previous message		
Pause/ Resume playback		
Delete current message		
Exit message playback		

To record a memo message

It is possible to record a message directly on to the answer machine as a memo, which can be played back in the same way as other messages.

Intercom



Press the **INTERCOM** button.



Press the **7** button.



Press the **8** button.



Press the **5** button, you will hear a beep in the earpiece. Speak your memo.



Press the **5** button to stop recording.

To use call screening

You can decide whether to listen to incoming messages over the loudspeaker and answer them or let your answer machine take the message.

Alternatively you can choose not to hear the callers messages.

Call screening is **off** by default.

You can intercept the call at any time and speak to the caller by pressing the **GREEN PHONE** button.



To set up call screening:

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **4** button.



Press the **5** button.



Use the **UP** or **DOWN** button to scroll to either 0 to switch off or 1 to switch on.



Press the **OK** button to confirm.



Press the **C** button to return to idle.

VIP

VIP feature

When the answering machine is switched on, this feature allows you to still receive calls on your handset(s) by privileged callers who you have given the VIP code to.

When the VIP feature is switched on your handset will not ring when a call is received. When the caller hears the outgoing message they can enter * followed by your VIP code to make your handset ring.

To set up and change the VIP access code

(You must change the code from the default setting of 0000 for this to work.)

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **4** button.



Press the **6** button.

OLD CODE

Enter your old four digit access code.

NEW CODE

Enter your new four digit access code.

CONFIRM CODE

Re-enter your new four digit access code.



Press the **C** button *twice* to return to idle.

To switch VIP on and off

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **4** button.



Press the **7** button.



Use the **UP** or **DOWN** button to scroll



to either 0 to switch VIP off or 1 to switch VIP on.



Press **OK** to confirm.

Note

In order to call you, when VIP is switched on, your caller must follow these steps.

- 1) Dial your phone number.*
- 2) Listen to the outgoing message.*
- 3) Press the * button.*
- 4) Enter the VIP access code.*

Your telephone will now ring.

Remote access

You can operate your answering machine from any external *Touchtone*™ phone by phoning your BT On-Air and entering your remote access code.

Having a remote access code prevents other people from accessing your answering machine functions without your permission.

Important

You must change the remote access code from the default setting of 0000 for your remote access to function.

To change the remote access code

Intercom



Press the **INTERCOM** button.



Press the **OK** button.



Press the **4** button.



Press the **1** button.

OLD CODE

Enter your old four digit code (0000 if not changed).

NEW CODE

Enter your new four digit code.

CONFIRM CODE

Re-enter your new code.

Your code has now been changed.

Helpline

If you are experiencing difficulty, please call the BT On-Air Helpline on 0845 6012476.

To switch on your answering machine from another external telephone

If you forget to switch your answering machine on you can do it from another telephone:

Dial your telephone number and let the phone ring. After approximately 10 rings your BT On-Air will automatically answer, although you will hear no message.



CODE

At this point press the **#** button, followed by your remote access code.



Wait for the confirmation tone then press **7**.

Your answering machine will now be switched on.

To access your answering machine from a remote phone

Dial your telephone number.

Start listening to your outgoing message.



CODE

Press the **#** button.

Enter your remote access code.

A confirmation tone is heard.

You now have control of your answering machine. Any new messages will be automatically played.

Answering machine control functions

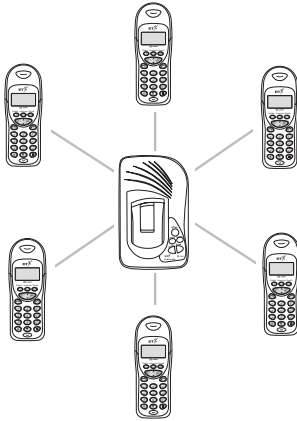
Press:

1		To erase message being played
1	then	3 ^{DEP} To erase your outgoing message
1	then	5 ^{JKC} To erase your messages
3 ^{DEP}		To listen to your outgoing message
4 ^{JKC}		To listen to your previous message
5 ^{JKC}		To replay your messages, also pause/resume playback
6 ^{MAG}		To listen to your next message
7 ^{OPN}		To switch Answering machine ON
8 ^{YUP}	then	3 ^{DEP} Record new outgoing message then press 3 ^{DEP} to save (this will replace the currently selected outgoing message)
8 ^{YUP}	then	5 ^{JKC} Record a message then press 5 ^{JKC} to save
9 ^{WFX}		To switch Answering Machine OFF

Using additional handsets and bases

Using additional handsets and bases

Up to six handsets can be registered and operated from any one base. This allows you to make internal calls between two handsets while a third is making an external call.



Each handset can be registered on up to four bases.

Each additional handset you purchase must be registered to a base.

Your handset supplied is pre-registered (as Handset 1) to its base (as Base 1).

Registering additional handsets

If you purchase new handsets to use with your current BT On-Air 1250, they will not be pre-registered to a base station. You will need to do this before you can use them.

To register a handset to a base station (if you have not changed the System Code from 0000)

At the base:-



Press and hold down the ◀SKIP button until the PLAY button starts to flash.

On the handset:-



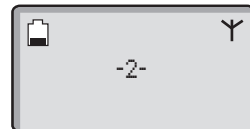
Press the OK button.



Press the 6 button.

The handset will now automatically register with the handset number.

To check the handset is registered press the GREEN PHONE button to hear the dial tone.



To register a handset to a base station (if you have changed the System Code from 0000)

At the base:-

Press and hold down the **SKIP** button until the **PLAY** button starts to flash.

On the handset:-

Press the **OK** button.

Press the **9** button.

Use the **UP** or **DOWN** button to select the base number ie. 1234.

Press the **OK** button.

Enter the System Code - - - - .

Wait until the available handset numbers appear. ie. 456. Then press the handset number that you want.

Note

The number you save becomes the handset's name (ie. 'Handset 1').

To de-register a handset from the base

Intercom



Press the **INTERCOM** button.



Press the **OK** button. F1 will appear on the display.



Press the **3** button then the **3** button again - - - - will appear on the display.



CODE

Enter the System Code (0000 if not changed). All registered handset numbers are displayed.

Enter the number of the handset to be de-registered. INIT=F6 will appear on the de-registered handset.



Press the **C** button twice to exit.

Note

When planning to use a handset with more than one base, we recommend that you:

- Give a number to each base (from 1-4).
- Number each handset (from 1-6).
- Register your handset(s) at base 2 (and 3 & 4 if used) using the same internal number as at base 1.

Helpline

*If you are experiencing difficulty, please call the BT On-Air Helpline on **0845 601 2476**.*

General information

Guarantee

Your BT On-Air 1250 Classic is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below the guarantee will provide for the repair of, or at BT's or its agent's discretion the option to replace the BT On-Air 1250 Classic, or any component thereof, (other than batteries), which is identified as faulty or below standard, or as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished product.

The conditions of this guarantee are:

- The guarantee shall only apply to defects that occur within the 12 month guarantee period.
- Proof of purchase is provided.
- The equipment is returned to BT or its agent as instructed.
- This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than through approved agents.
- This guarantee does not affect your statutory rights.

Within the 12-month guarantee period:

If you experience a problem with your product you should contact the Helpline on **0845 6012476**. Calls are charged at local call rates. If the problem is not remedied, you will be advised to return your product to the Helpline.

Outside the 12-month guarantee period:

If your product needs repair after the guarantee period has ended, the repair must meet the approval requirements for connection to the telephone network. We recommend that you call the Helpline on **0845 6012476** and ask for details of our recommended repair agents.

If you have to return your product

If the Helpline are unable to remedy your problem they will ask you to return the product. Pack the base station and handset securely, preferably in the original packaging. All parts must be returned, including line cords, power supplies and original batteries. (Please note that we can not take responsibility for goods damaged in transit). Use the self adhesive Freepost label to post your product.

If you have lost the label please call the Helpline for instructions.

IMPORTANT

Keep proof of posting

Make sure the Post Office give you proof of posting.

Technical information

How many telephones can you have on the line?

All items of telephone equipment have a Ringer Equivalence Number (REN) which is used to calculate the number of items that may be connected to any one telephone line.

The BT On-Air 1250 Classic (with up to 6 handsets) has a total REN of 1. Any other instrument provided by BT may be assumed to have a REN of 1 unless stated otherwise.

A total REN of 4 is allowed per telephone line. (For example: if the BT On-Air Classic is used in conjunction with three extension telephones, each with a REN of 1, then the total REN = 4)

Only use approved power supply item code 872101.

Only use approved batteries item code 872102.

RTTE

This apparatus was designed in compliance with European Council decision Number 98/482/EC relative to pan-European connection in view to its connection on the Public Switched Telephone Network (PSTN). It is in conformity with Standards TBR21, TBR38(*) ETSI 201 121.

(*) Terminals integrating an analogue handset function.

If problems arise, your supplier should be contacted first.

The EC marking attests product conformity with the essential requirements in compliance with Directives 73/23/EC for User Safety, 89/336/EC for Electromagnetic perturbations and 98/13/EC for Telecommunication network access.

The manufacturer declares that the products have been manufactured in conformity with Annex III of RTTE Directive 99/05/EC.

Helpline

If you are experiencing difficulty, please call the BT On-Air Helpline on 0845 601 2476.

Switchboard compatibility

Generally this telephone may be connected to switchboards which support tone signalling and **timed break recall**. In the event of any difficulties please consult your switchboard service provider.

Please note this product does not support **earth recall**.

Recall

To activate Recall

This is of use when connected to switchboards or using BT Select Services. It is only available when a call is in progress.

When you need to use recall during a call:-



Press the  button.

☰ appears on the display.

Switchboard external line access code

When you connect your telephone to a switchboard, you can set the switchboard's external line access code so that when you make an external call using the handset directory, redial list or preparatory dialling, the code is automatically dialled before the number.

To set the external line access code

Intercom



Press the **INTERCOM** button.



Press the **OK** button. F1 will appear on the screen.



Press the **2** button.



Press the **4** button.



Press the **1** button.

The access code is displayed.



Press the **OK** button.

Enter or correct the switchboard external line access code, e.g. **9**. You can enter codes up to 8 digits in length.



Press **OK** to store.



Press the **C** button *three times* to exit.



To set the number of digits

Intercom



Press the **INTERCOM** button.



Press the **OK** button. F1 will appear on the screen.



Press **2**. Press **4**. Press **2**.



The number of digits is displayed.



Press the **OK** button.

Enter or correct the number of digits you dial to make internal calls to other extensions on your switchboard.



Press the **C** button three times to exit.

Note

For the external line access code to be dialled for external calls only, it is important that all external numbers stored in your handset directory must contain more digits than the number of digits required to make an internal call to other extensions on your switchboard. This is most likely to occur when you have local external numbers stored in the handset directory without the area code. To overcome potential problems ensure that all numbers are stored complete with area code.

To activate and de-activate the external line access code

Intercom



Press the **INTERCOM** button.



Press the **OK** button. F1 will appear on the display.



Press the **2** button.



Press the **4** button.



Press the **3** button.

Use the **UP** or **DOWN** button to select **0** to de-activate, or **1** to activate.

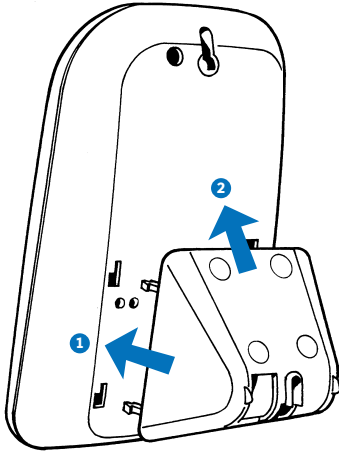


Press **OK** to store.



Press the **C** button *three times* to exit.

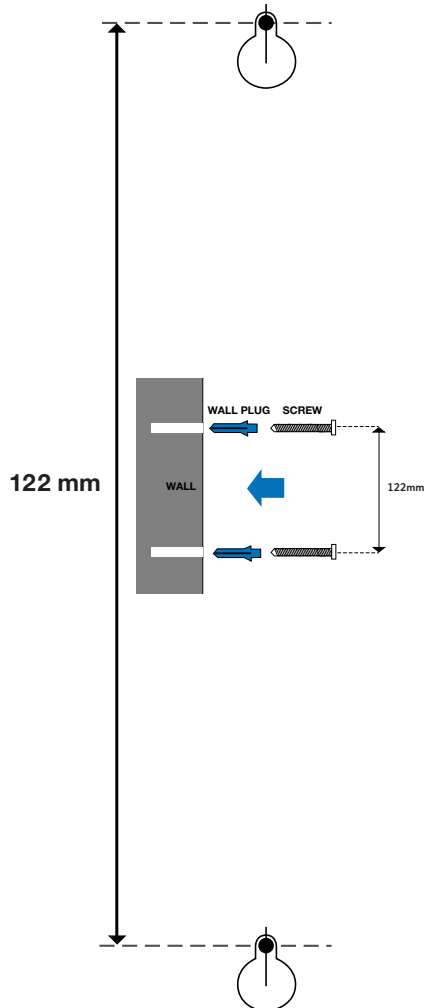
Wall mounting



- 1 Push the base-mount forward onto the rear of the base.
- 2 Once slotted into the rear of the base, slide upwards to lock into position.

If wall mounting your BT On-Air 1250 Classic, use this guide for position.

- Make sure that you are not drilling into any hidden wiring and check that the power cable will reach from the mains socket to the charger. Switch the power adaptor off at the mains and remove the adaptor plug from its socket.
- Drill two holes 25mm deep using a 3mm drill, 122mm apart to take the wall plugs.
- Put wall plugs into the drill holes and then insert both screws. Leave 2-3mm between the head of the screw and the wall. You are now able to mount the base to the wall.
- Fit the base onto the two screws. If necessary, tighten or loosen the screws for the best fit.
- Put the handset back in the base and switch the power back on at the wall socket.



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Offices worldwide

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Quick Guide

To the answering machine functions

Handset

Function	Button combination
Record your outgoing message (OGM)	<i>For Answer and record:</i> •• speak OGM
Switch answering machine on	<i>For Answer and record mode:</i> ••
Switch answering machine off	••
Delete all outgoing messages	••
Listen to outgoing messages	<i>For Answer and record:</i> ••
Play new messages	••
Play old messages	••
<i>During playback:</i>	
Skip forwards	
Skip backwards	
Pause/Resume	
Delete current message	
Exit playback	
Delete all messages	••
Record memo message	•• speak memo
To set the time	•• enter time (24hr clock)
To set the date	•• enter date (DD/MM/YY)

Base

Function

Switch answering machine on

Play messages

During playback:

Skip forwards

Skip backwards

Pause/Resume

Delete current message

Button combination

