# **IQBoard PS-D V1.0**

## **User Manual**



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**Statement** 

This manual is for IQBoard PS-D V1.0.

Both Whiteboard and Interactive Whiteboard in this manual refer to IQBoard PS-D.

Colorless Writing Pen (or Finger) is used for IQBoard PS-D.

Use this product strictly according to the detailed operation instruction in this manual

so as to ensure proper use. Please read this manual carefully before you install this

product.

Opening the package means you have agreed to purchase this product, Returnstar

will not accept returns of opened packages.

The product specifications may be subject to change without prior notice. The sample

pictures in this User Manual may differ from the real product.

Returnstar reserves all rights to charge the fee at anytime for product replacement,

revision and update. The information in this manual is subject to regular change

without prior notice. Returnstar will make no warranties with respect to this product and disclaims any warranties, whether express or implied, of merchantability and

fitness for a particular purpose.

**Trademark Notice** 

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Technology Group Co., Ltd.. Windows is a registered trademark of Microsoft

Corporation.

Recycling

Always return your used electronic products, batteries, and packaging materials to

separate collection. This way you help prevent uncontrolled waste disposal and

promote the recycling of materials.

**Temperature and Humidity Requirements** 

Storage

Temperature: -40°C ~ 60 °C

Humidity: 0% ~ 95%

Operation

Temperature: 0°C ~ 40 °C

Humidity: 15% ~ 85%

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### **Chapter 1 Product Introduction**

IQBoard PS-D is available for Dual-user Mode. Two users can operate on the whiteboard simultaneously. IQBoard PS-D V1.0 is the latest interactive presentation whiteboard. Connect IQBoard PS-D with your computer and projector, then simply touch the projection area with your finger, you can transform your finger to Mouse and directly operate the computer on the projection area.

With IQBoard PS-D and IQBoard Software V5.0, marvelous interactive communicating effects can be achieved in live demonstration, teaching, product exhibition, business conference, video communication, news broadcast, securities evaluation, military command, entertainment, medical consultation, engineering design, competition tactics analysis, weather analysis, etc.

IQBoard PS-D is provided with powerful IQBoard Software V5.0, which makes your operation on interactive whiteboard more convenient. Through IQBoard Software V5.0, various interactive teaching and demonstrating functions can be achieved, such as write, erase, label (in character, line, dimension and angle), drag, zoom, reveal screen, spotlight, screen capture and save, screen record and playback, handwriting recognition, on-screen keyboard, text input, text to speech, hyperlink to video, sound and webpage, and remote conference by NetMeeting. IQBoard Software V5.0 also has colorful object animation effects, page switching effects and interactive questions. Therefore, with IQBoard Software V5.0, users can make more interactive courseware by designing unique object animation, adding sound or hyper linking.

IQBoard Software V5.0 also includes 500M IQBoard Resource Library covering more than 30 subjects, such as math, physics, chemistry, biology, gymnasium, etc. User can customize the installation by selecting subjects. The software also provide common line, shape, character, symbol, decoration graph, background template, Flash courseware, and other resources. Moreover, the software supports importing various picture files and DOC(X), PPT(X), XLS(X), PDF files. The page and file created by IQBoard Software can be saved as and freely converted to various picture files as well as DOC(X), PPT(X), XLS(X), PDF, html files, etc.

We provide continuous upgrading service for IQBoard Software. For more details, please refer to IQBoard Software V5.0 User Manual in the installation CD.

### **Chapter 2 Specifications**

#### 2.1 Performance

Resolution	9600×9600, 600dpi	Precision	0.05mm
Signal Tracking Rate	8m/s	Signal Processing Rate	480 dots/s
Orientation	4 or 12 points		

### 2.2 Hotkeys

28 hotkeys are provided to achieve frequently used functions of IQBoard Software, 14 on each side of whiteboard surface or frame.

**Note:** You can use either the physical/hard hotkeys on each side of whiteboard frame, or the virtual/soft hotkeys on each side of whiteboard surface. In the latter case, you need to set these hotkeys at the first time you use the interactive whiteboard.

### 2.3 Flexible Fixing and Relocating Methods

Fixing methods include wall hanging, cabinets and mobile stand. Provide optional height adjustable mobile stand for 50-120 inch whiteboards, the height can be adjusted from 1.88m to 2.12m.

### 2.4 Durable Surface, Solid Body

The surface adopts dedicated writing film made of DuPont anti-abrasive coating. It features with anti-scratch, high luminance, high definition, easy cleaning (can be cleaned by whiteboard detergent or wet cloth), and can completely eliminate bright spots. The backboard, which is resistant to distortion, expansion and shrinkage, adopts PS board with high density. Model supporting normal pen writing is also provided.

#### 2.5 PC Connection

#### **Connection Way 1:**

Standard: 10m USB cable for connecting IQBoard with PC, external power is not required.

Optional: USB signal amplifier to extend the USB cable to 20m and 2.4G radio frequency wireless module with 25m effective transmission distance.

#### **Connection Way 2:**

Standard: 5m USB cable for connecting IQBoard with PC, external power is not required.

Optional: 5m USB cable to extend the standard 5m USB cable to 10m and 2.4G radio frequency wireless module with 25m effective transmission distance.

**Note:** Each board can only support one of these connection way when product. Please do not miss use these two connection ways.

#### 2.6 About Model

SD060, SD080, S100 and SD112 refer to IQBoard PS-D in relevant sizes, with hotkeys and pen tray. B means wireless connection. N means hotkeys and pen tray are not included. W means board surface supports normal pen writing. C means IQBoard PS board with touch recognition. For example, SD080LCBNWY means 80 inch IQBoard PS-D adopting wireless connection, without hotkeys and pen tray, supporting normal pen writing and touch recognition.

### 2.7 System Requirements

Windows XP/2003/Vista/7/8(32)
Intel C2.1 or higher
256 MB RAM or higher
1G free hard disk space (for full installation)
1 free USB port
1 projector (short focus or ultra-short focus projector recommended)

### **Chapter 3 How to Install IQBoard**

#### 3.1 Mount Whiteboard

#### 3.1.1 For Product with an "M" in Its Hardware SN

In case your product has an "M" in its hardware SN, you can select wall mounting.

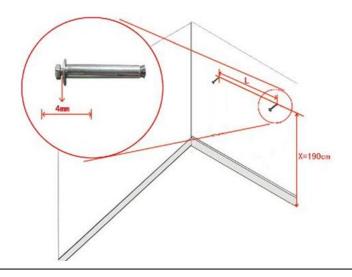
#### **Parts list**

Picture	Name	Quantity
Ç	Screw	4
	Wall Anchor	2
•	Safety Bracket	2
	Anchor Bolt	2
	Wall Mounting Bracket (already mounted on the backboard)	2

#### **Installation steps**

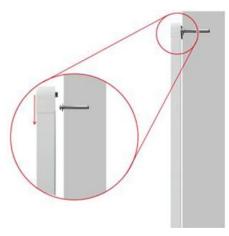
Step 1. Determine the installation height of the Anchor Bolt (190cm above floor), then measure the horizontal distance (70cm±3mm usually) of the 2 holes on the Wall Mounting Brackets according to the location of the whiteboard. (Note: You'd better take the actual horizontal distance of the 2 holes on the backboard as standard.) Drill a hole at both ends, then screw the 2 Anchor Bolts into the holes and leave 4mm clearance between bolt head and nut (as shown in the figure below).

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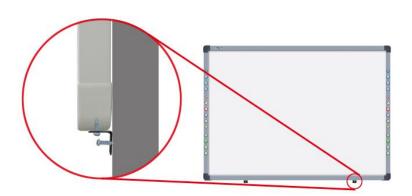


Note: For 112" or 120" whiteboard, 4 Anchor Bolts would be needed for installing the Wall Mounting Brackets.

Step 2. Align the Wall Mounting Brackets on the backboard with the Anchor Bolts, and hang the whiteboard on the wall.



Step 3. Fasten the 2 Safety Brackets on each side of whiteboard lower frame with 2 Screws. According to the location of the Safety Brackets, drill 2 mounting holes on the wall. Finally, use Wall Anchors and Screws to fix the Safety Brackets on the wall.



#### 3.1.2 For Product with a "Y" in Its Hardware SN

In case your product has a "Y" in its hardware SN, you can select either wall mounting or stand mounting.

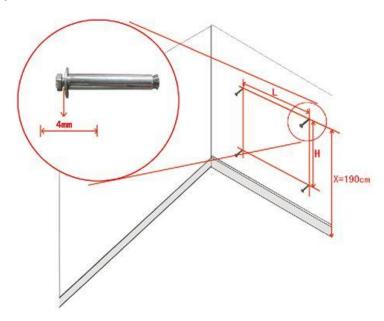
#### **3.1.2.1** Wall Mounting

#### **Parts list**

Picture	Name	Quantity
Ç	Screw	4
	Wall Anchor	2
•	Safety Bracket	2
94	Anchor Bolt	4
• • • •	Height Adjustable Bracket (already mounted on backboard)	4

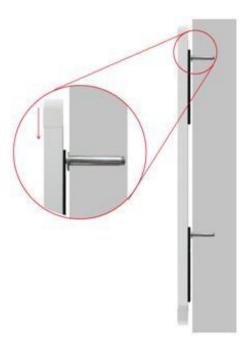
#### **Installation steps**

Step 1. Drill 4 holes at the location where you want to place the 4 Anchor Bolts, insert the 4 Anchor Bolts in these holes, and leave 4mm clearance between bolt head and nut for hanging whiteboard.

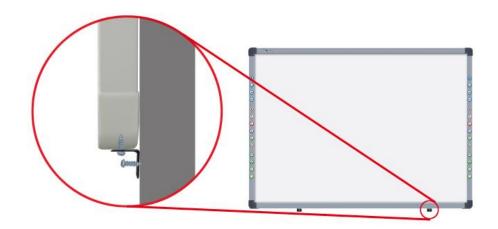


Note: The distance from floor to the 2 Anchor Bolts on top (Distance X) is 190cm. The vertical distance between 2 Anchor Bolts (Distance H) is 45cm for 50" and 60" whiteboards, and 75cm for 80", 100", 112" and 120" whiteboards. For the horizontal distance between 2 Anchor Bolts (Distance L), please measure horizontal distance of the 2 Height Adjustable Brackets on the backboard.

Step 2. Align the Anchor Bolts with the clip holes of Height Adjustable Bracket on the backboard, and then hang the whiteboard on the wall.



Step 3. Fasten the 2 Safety Brackets on each side of whiteboard lower frame with 2 Screws. According to the location of the Safety Brackets, drill 2 mounting holes on the wall. Finally, use Wall Anchors and Screws to fix the Safety Brackets on the wall.



### 3.1.2.2 Stand Mounting

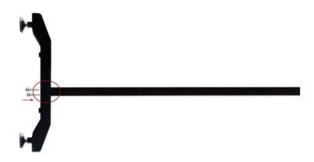
### Parts list

Picture	Name	Quantity
1	Leg Bar	2
	Column	2
	Supporting Bar	2
	Caster	4
	Moveable Crossbeam (each includes 2 Beams and a U-shaped Groove; for 100", 112" and 120" whiteboards, Beams and U-shaped Grooves are especially lengthened)	2
	Hexagon Bolt A	2
9-5	Hexagon Bolt B (M8×50, with 08/22 washer)	4
	Hexagon Bolt C (M8×50)	8

3+4	Hexagon Bolt Set A (M8x50) (each set includes: 1 hexagon bolt, 1 wind nut, 1 M8 nut, 1 small washer and 1 big washer)	6
3	Hexagon Bolt Set B (M8×35) (each set includes: 1 hexagon bolt, 1 wind nut, 1 small washer and 1 big washer)	4
- PO	Anchor Bolt (M8×60)	4
2000	Open-end Wrench	1

### Installation steps

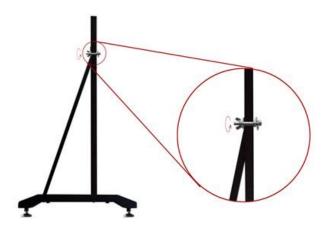
Step 1. Install Column on each Leg Bar with Hexagon Bolt B.



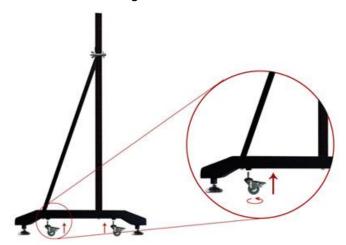
Step 2. Install one end of each Supporting Bar on each Leg Bar, using Hexagon Bolt A.



Step 3. Install the other end of each Supporting Bar on each Leg Bar, using Hexagon Bolt Set A. In this stage, please partially screw the bolt, leaving 4mm clearance between bolt head and Column for hanging whiteboard.



Step 4. Install 2 Casters on each Leg Bar.



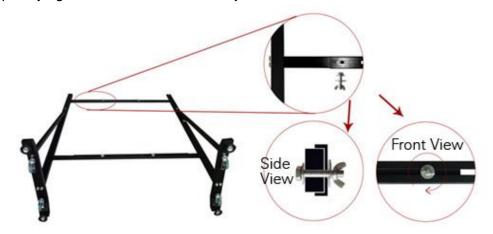
Step 5. Install 2 Beams on each Column, using Hexagon Bolt C.



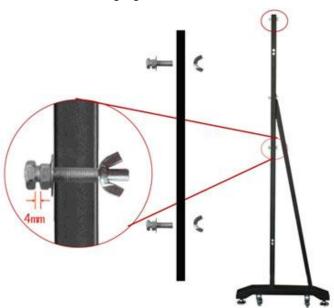
Step 6. Lay down and connect the 2 leg assemblies with the U-shaped Grooves.



Step 7. Secure the U-shaped Grooves with Hexagon Bolt Set B. In this stage, do not completely tighten the bolt in order to adjust the stand width later.



Step 8. Install 2 Hexagon Bolt Sets A on each Column, leaving 4mm clearance between bolt head and nut for hanging whiteboard.



Step 9. Align the Hexagon Bolt on the Column with the clip holes of Height Adjustable Bracket on the backboard, and hang one side of whiteboard on the stand. Then adjust the stand width to fit the whiteboard, and hang other side of the whiteboard on the stand. Finally, tighten the bolts on the U-shaped Groove and Columns.





- 1. You can use different clip holes of the Height Adjustable Bracket to adjust the whiteboard height. Generally the bottom of the whiteboard should be 75-80cm above the ground.
- 2. For 50" and 60" whiteboards, you can hang the whiteboard on the first and second bolts from top down on the Column. For 80", 100", 112" and 120" whiteboards, you can hang the whiteboard on the first and third bolts from top down on the Column.

Fully assembled whiteboard is as follows:

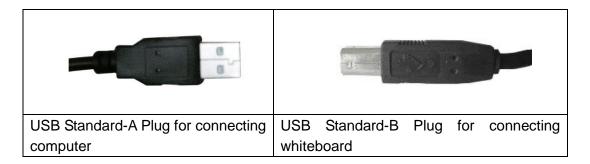
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### **Chapter 4 How to Connect to Computer and Projector**

#### 4.1 Wired Connection

After fixing the whiteboard, please plug USB Standard-B into Standard-B Receptacle at right bottom of the backboard and Standard-A Plug into an available USB port of computer, as follows. External power supply is not required. And please connect the projector to the VGA port of your PC video card.



#### 4.2 Wireless Connection

If your product model is with a "B" in its hardware SN (refer to "2.7 About Model" for detailed explanation for product model), you can also use Wireless Module for PC connection. The connecting steps are as follows:

**Note:** Please differentiate our hardware SN from software SN. The hardware SN is for the whiteboard, whereas the software SN is for IQBoard Software. You can find the hardware SN on the packing box, backboard and controller. The hardware SN is for you to register to postpone the Warranty period of the board from 3 years to 5 years, but you need remember to register within 4 months upon the date when the board is departed from our factory. You can find the software SN on CD. The software SN is for you to register IQBoard Software.

Step 1. After fixing the whiteboard, insert the round terminal of the 5V transformer into a round jack on the controller, and insert the power plug of the 5V transformer into a power socket.



Step 2. Plug the following wireless adapter into an available USB port of computer. And please connect the projector to the VGA port of your PC video card.

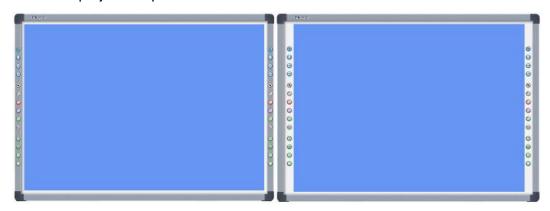




1.USB extender is strongly recommended if the distance between computer and whiteboard is too far or there are many obstacles (such as table, platform, etc.). Please plug one end of USB extender into an available USB port of computer, and the other into the wireless adapter, meanwhile, keep the wireless adapter away from any obstacle.

2. When using wireless connection way, you can try to stick aluminized paper onto controller in case there's interference.

Start the projector after connection, and adjust it to make its projection within the active area and centered. Then use the trapezoid rectification function of the projector to make the projection quadrate.



Maximum projection area for whiteboards without hotkey or with hard hotkeys

Maximum projection area for whiteboards with soft hotkeys

The blue areas are the maximum projection areas. For whiteboards without hotkeys or with hard hotkeys, there should be 2cm margin between projection area and whiteboard inner frame. For whiteboards with soft hotkeys, the projection area should not exceed the hotkeys.



#### Note:

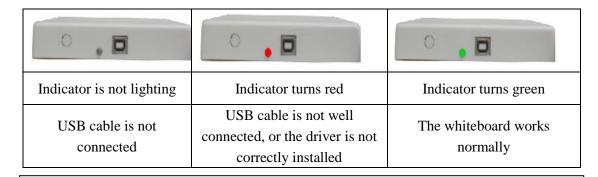
- 1. In case you use 16:9 whiteboard, please choose the projector supporting the 16:9 projection mode.
- 2. The projection image must be within the active area of the whiteboard, otherwise the whiteboard cannot work normally.

### **Chapter 5 How to Install and Uninstall Driver**

#### 5.1 How to Install Driver

Run "IQBoard ET-D & PS-D Drivers V7.0.exe" in the installation CD, and install the drivers according to the prompt. The computer will automatically find a new hardware and install the driver.

After the installation is completed, if the indicator beside the USB connecting port turns green, the whiteboard can be used normally. If the indicator turns red, it means the USB cable is not well connected, please re-connect the USB cable or restart the computer. If the indicator is not lighting, it means the USB cable is not connected.



**Note:** You can install the driver under any Windows user account (Administrator, Guest, or Limited User).

#### **5.2** How to Uninstall Driver

Select "Start > Programs > IQBoard ET-D & PS-D Drivers > Uninstall" to uninstall. You can also open Control Panel, select "Add/Remove Programs", and in the list of currently installed programs, select "IQBoard ET-D & PS-D Drivers", then press the "Change/Remove" button to remove the driver.

### **Chapter 6 How to Setup IQBoard**

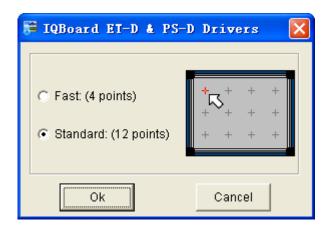
#### 6.1 Orientation

At the first time you use IQBoard, you need to orient it, so the moving track of the colorless writing pen (finger) can match the cursor. For IQBoard PS-D, you can choose 4 or 12 points orientation. After the whiteboard is oriented, you don't need to re-orient under the same environment.

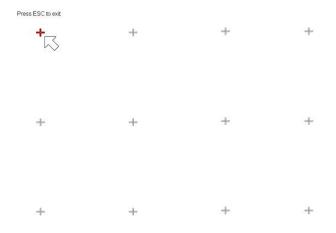
Please do as following steps when you orient the whiteboard:

Step 1. Select "Start > Programs > IQBoard ET-D & PS-D Drivers > Orient" or press

on the hotkey bar if your whiteboard is with hotkeys. Then the Orientation Points Selection window appears as follow.



Step 2. Select one of the Orientation Points and click "OK", the Orientation interface appears as follow.



Step 3. Follow the on-screen instructions, press the center of each cross accurately with the colorless writing pen or finger tip.

Your whiteboard is now oriented.



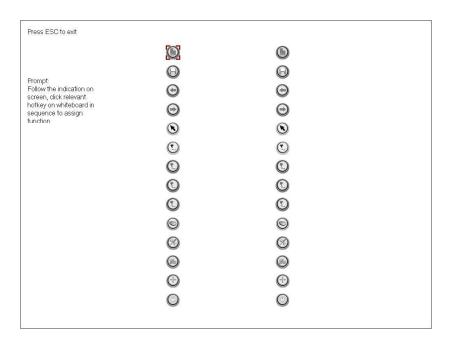
#### Note:

- 1. If you did not locate the accurate central point or clicked the wrong point, or the next fixed point appeared without press, please press "ESC" on the keyboard to exit orientation and re-orient. Otherwise you can't operate the whiteboard accurately.
- 2. Please make your colorless writing pen (finger) upright when orienting.
- 3. In case the relative position of the whiteboard and projector is changed, or the driver or the monitor resolution is altered, please re-orient.

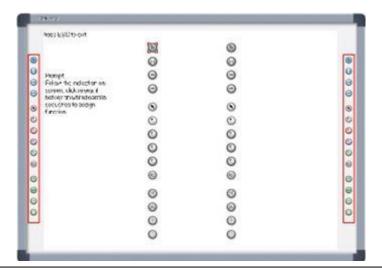
### **6.2 Hotkey Settings**

At the first time you use the whiteboard with soft hotkeys, you need to set these hotkeys.

Step 1. Select "Start > Programs > IQBoard ET-D & PS-D Drivers > Hotkey Settings" to enter the setting window as follow.



Step 2. Follow the indication on screen, click relevant hotkey in sequence. After the setting is completed, you can use these hotkeys.





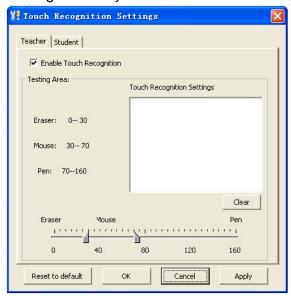
#### Note

- 1. When setting the soft hotkeys, if some error occurs, you can press "ESC" key on the keyboard to exit the setting process, and then reset the hotkeys.
- 2. You don't need to set the hard hotkeys.

### **6.3 Touch Recognition Settings**

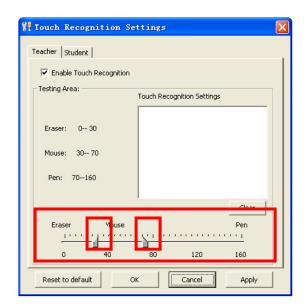
Touch Recognition allows the whiteboard to sense the difference between a pen, finger and palm. You can write and draw with the pen, move objects with your fingers, and erase with your palm. To determine whether your interactive whiteboard supports Touch Recognition, please refer to "2.7 About Model".

If you want to enable Touch Recognition function, please select "Start > Programs > IQBoard ET-D & PS-D Drivers > Touch Recognition Settings". And then tick the check box of "Enable Touch Recognition". If you don't want the function, then don't tick it.



If the whiteboard often misinterprets your intent while using Touch Recognition function, you can customize its sensitivity to suit your style as follow. Teacher and student can set the sensitivity independently.

Step 1. Every time you touch the whiteboard with your pen, finger or palm, the whiteboard acquires a value, based on which one of the 3 functions will be performed: Write, Select and Erase. Move the 2 sliders to change the value range for these 3 functions. The wider the value range, the easier you can perform the related function.



Step 2. Test the Touch Recognition's sensitivity by pressing the testing area with pen, finger and palm. If the whiteboard misinterprets your intent, adjust the sliders as detailed above.

Step 3. Click "OK" to save your settings.

To reset Touch Recognition's sensitivity to default settings, click "Reset to Default".

### **Chapter 7 How to Use IQBoard**

### 7.1 Basic Operations

For IQBoard PS-D, you can use the colorless writing pen or your finger to write or perform Mouse functions. Following are the tips for some basic operations:

#### Single-click

Press the surface with the colorless writing pen or finger tip at proper strength.

#### **Double-click**

Press the surface twice with the colorless writing pen or finger tip at proper strength. Please make sure you press at the same point.

#### Right-click

Press the surface with the colorless writing pen or finger tip, and hold for 2 seconds to popup the right-click menu.

#### Drag

Press an object with the colorless writing pen or finger tip and hold, then move the pen or finger tip to drag the object to the desired position.

#### Write

Start IQBoard Software, select a drawing tool, then you can write or draw by pressing the surface with the colorless writing pen or finger tip.

### 7.2 How to Use Touch Recognition

Once you have enabled Touch Recognition, you can use this convenient function to write, select object, and erase content. Operations are as follows:

#### Write and draw

When pressing interactive whiteboard with pen, you can write on the interactive

whiteboard in digital ink.

#### Perform mouse function

When pressing interactive whiteboard with your fingers, you can move object and perform other mouse function with your fingers.

#### **Erase content**

When pressing interactive whiteboard with your palm, you can erase digital ink on the interactive whiteboard.

#### **Activate IQBoard Software**

If IQBoard Software hasn't been activated, you can press interactive whiteboard with your palm to activate it.

#### **Operation in Dual-user Mode**

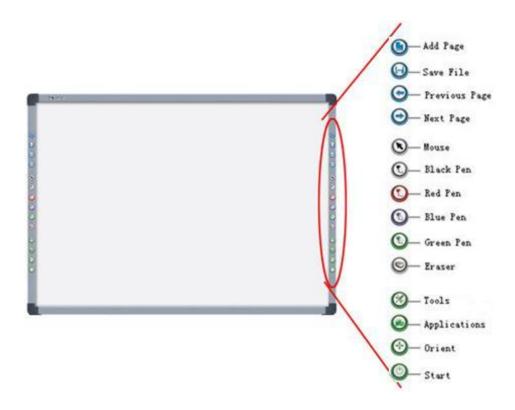
For IQBoard PS-D, the Touch Recognition function is divided into two parts, the left part is for the teacher, the right is for the student. In Board Mode, annotating on desktop, playing page or reviewing operation, you can only use Teacher's Touch Recognition function. While you enter Dual-user Mode, the person on the left can use Teacher's Touch Recognition and the person on the right can use Student's Touch Recognition. Dual users can simultaneously perform different Touch Recognition functions based on their own setting.



#### Note:

- 1. When you want to erase content, we recommend you to press interactive whiteboard with your palm. When you want to perform mouse function, we recommend you to press interactive whiteboard with two fingers closed.
- 2. By default, drawing tool and eraser are Pencil and Normal Eraser. If you have selected other Freehand Drawing Tool or Eraser before, IQBoard Software will use your previous selections.

### 7.3 How to Use Hotkeys on Whiteboard



Following is the introduction of the above hotkeys.

Add Page : In Windows Mode, press this key to clear all annotations on screen. In Board Mode, press this key to add a new page in current .cdf file.

Save File: In Windows Mode, press this key to save all annotations on screen to a page in current file. In Board Mode, press this key to save the current .cdf file.

**Previous Page**: Press this key to go to the previous page.

Next Page: Press this key to go to the next page.

**Mouse**: Press this key, you can use colorless writing pen (finger) to achieve click, double-click, and drag function. When using IQBoard Software, press this key to switch between Windows Mode and Board Mode.

**Pen** There are four "Pen" keys in different colors on the hotkey bar. Press one of these keys, you can write on the board in corresponding color. Press "Pen" twice to modify its properties.

**Eraser** : Press this key, you can erase the writing content on board. In Windows Mode, press this key twice to popup the "Shut Down Windows" window.

**Tools**: Press this key to popup a quick access bar including shortcut icons for frequently used tools in IQBoard Software. You can add up to 8 shortcut icons in this bar.

**Applications** Press this key to popup a quick access bar including shortcut icons for frequently used applications. You can add up to 8 shortcut icons in this bar.

Start : Press this key to start the IQBoard Software.

**Orient**: Press this key to popup the orientation interface.



- 1. Except the "Start" and "Orient" keys, all hotkeys are functional only after IQBoard Software is started.
- 2. The functions of "Frequently Used Tools", "Frequently Used Applications" and "Orient" can be opened or closed by pressing the relevant hotkeys on the hotkey bar.
- 3. When you enter into Dual-user Mode, the left hotkeys are for the teacher, and the right hotkeys are the student. The left hotkeys include Mouse, Pens, Eraser, Frequently Used Tools, Frequently Used Applications and Orient. The right hotkeys include Mouse, Pens and Eraser.

### **Chapter 8 FAQ**

- 1. The whiteboard indicator is not lighting or turns red, or the hotkey is not functioning.
- 1) The USB cable is not well connected with whiteboard or computer, please check and re-connect.
- 2) The USB port is damaged, please try another one. In case you are using desktop computer, please use its rear USB port.
- 3) If you use wireless connection, please make sure you have inserted the round terminal of the 5V transformer into a round jack on the right side of pen tray, inserted the power plug of the 5V transformer into a power socket, and well connected the wireless adapter and computer with USB cable.
- 4) IQBoard ET-D & PS-D Drivers haven't been correctly installed. Please uninstall the driver, restart computer, and re-install the driver. After the installation is completed, please reconnect the USB cable with computer.
- 5) IQBoard Software hasn't been started, please start IQBoard Software first.

#### 2. What kind of orientation precision should I select?

It depends on your requirement of orientation time and accuracy. You have the following choices:

Quick orientation (4 points): for fast orientation Standard orientation (12 points): for higher precision

3. When I touch the surface of IQBoard PS with pen or finger, the cursor doesn't move, and when I move the mouse, the cursor returns to one location.

You can try the following solutions: 1) Clear the dirt on the contact area. 2) Rub around the contact area forcibly with fighter tip. 3) Attach a piece of adhesive tape or a small suction cup on the contact area, then gently pull the front layer away from the back layer. If the problem still exists, please contact our service center.

**Background knowledge:** The surface of IQBoard PS is made of two separated layers. In normal circumstance, these two layers will be temporarily contacted when you touch the screen with pen or finger, and will be separated again when you lift the pen or finger. But if continuous force is exerted on one area, the front layer and back

layer may stick together, leaving a constant sensing point.

# 4. When operating and writing on the whiteboard, the position of pen or finger doesn't match the position of cursor.

- 1) The relevant location of projector and whiteboard has been changed. Please readjust the projection area, and then re-orient the whiteboard.
- 2) The projection area has trapezoid distortion, please adjust the projection area, and re-orient the whiteboard.
- 3) When orienting the whiteboard, the colorless writing pen or finger is not perpendicular to the surface, please re-orient with correct posture.
- 4) When orienting the whiteboard, the pen tip or finger tip missed the green center of the red orienting cross, please re-orient the whiteboard.

# 5. When I operate and write on the whiteboard, the system response is slow, or the stroke is intermittent.

The computer is not under normal running or the memory is occupied too much. Please close some applications or restart the computer.

The operating or writing force is uneven. Sometimes the force is too light to be sensed.

# 6. When I use Touch Recognition function, the whiteboard often misinterprets my intent.

When pressing the surface with pen, finger or palm, please use certain strength. If the problem persists, please readjust the Touch Recognition's sensitivity to suit your style.

For other questions, please consult our service center or local dealer.

### **Chapter 9 Cautions and Maintenance**

#### 9.1 Whiteboard

For the interactive whiteboard that do not support normal marker (no "W" included in the product model), please try not to use normal marker to write on the surface. Before cleaning, please shut down the computer and switch the projector into standby mode to make the dirt more obvious. In case of normal dirt, spray some water or detergent on the surface, then use the paper to wipe the dirt out. If you leave some ink trail by mistakenly using the fountain pen, please buy some special whiteboard detergent and spray it on the soft cloth to clean the surface. For cleaning the mark left by the permanent marker, first paint some ink of dry erase marker on the mark (the ink of dry erase marker can dissolve the ink of permanent marker), then use soft cloth to clean. If the mark still exists, spay some whiteboard detergent, and clean it out.

Note: Please do not use other organic solvent for cleaning. Otherwise it may permanently damage the surface.

For the interactive whiteboard that supports normal marker, you can use normal whiteboard eraser and wet cloth to clean.



**Note:** Clean the frequently used whiteboard once a week to keep the best definition.

Please do not use sharp or pointed objects to scratch the surface and frame, otherwise the scratched part may be damaged, and won't work normally. During the usage, do not knock or press the surface fiercely with your pen or finger to avoid the damage of whiteboard surface and the pen. You can use sand wax to eliminate the scratch on the surface, and use dry cloth to clean out.

Since the mobile stand (or the wall hanging parts) is designed only to support the weight of the whiteboard, please do not put the additional weight or pressure on the whiteboard. Please keep the whiteboard away from intense collision, shaking, pressing and do not install it by force, otherwise it may cause cracking, short circuit and surface distortion.

Please do not use and install interactive whiteboard in dusty, foggy, wet and inclement environment. Keep it away from sharp object, heat source, corrosive chemicals, fire,

and water. Please do not put the whiteboard in the outlet of hot air, otherwise the material will deteriorate and its life-span will be shortened.

To avoid harm from improper operation, please do not use chair or other tool to help short students use the whiteboard. If students are not tall enough to use the whiteboard, please low down the whiteboard under the help of the professional technician.

#### 9.2 USB Cable

Do not put the USB cables on the floor where people might stumble over them. If you have to do so, straighten them and use insulated adhesive tape or cable with contrast color to tie them up. Please don't bend the USB cable excessively. Exposing the USB cable outside for a long time may shorten its life-span and cause other unnecessary damages, so please keep it carefully. If you use the whiteboard in the meeting room or classroom, please fix the cable along the cable alley.

**Note:** Since the USB cable and port are made in special specification, please do not use other USB cable and port for replacement.

### 9.3 Projection

Face the whiteboard when operating and writing on the projected image, stand aside when you turn back to face the students. Please do not look at the projector directly to avoid its strong light damaging your eyesight. Instruct students how to use the whiteboard, tell them not to face the projector directly.

### 9.4 Transport

Please handle with care, and do not put any weight on the surface so as to avoid the surface distortion and damage. Lay the whiteboard upright during the transportation or storage. For long distant transportation, it is suggested to repack the whiteboard with the original packing. If the original packing is unavailable, insert some protective padding between the components to protect them from intense vibration or crash. Please avoid vibration, dampness, electricity, water and pressure in transportation.

### 9.5 Part Replacement

Please do not disassemble the whiteboard or modify its inner structure so as to

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prevent accident or trouble. For maintenance or part replacement, please resort to our authorized technician. Make sure that you use our designated part or the one with the same specification when replacing.