

# DigiDoc-It™ Imaging System

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## *Set-Up and Operating Instructions*



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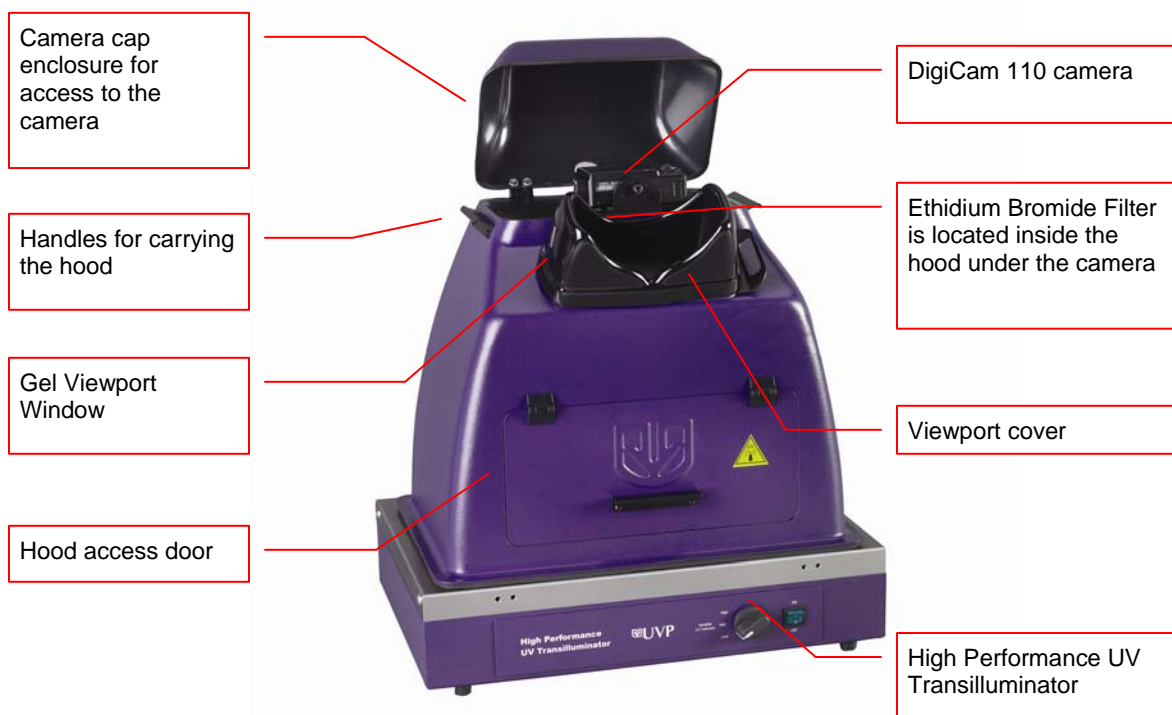
**Web Site: [www.uvp.com](http://www.uvp.com)**

81-0218-01 Rev. I

## Introduction

The DigiDoc-It Imaging System is a basic gel imaging system designed to fit over any of UVP's optional High Performance UV Transilluminators or optional Benchtop UV Transilluminator and drawer combination. The system combines:

- Hood enclosure
- DigiCam 110 digital color camera, Ethidium Bromide (EtBr) Filter
- Doc-It<sup>®</sup>LS Acquisition Software (refer to software manual for installation)
- UV transilluminator or drawer assembly (optional). Transilluminator instructions are provided in a separate manual.



## Hood Enclosure

The DigiDoc-It hood enclosure includes a cap to reduce ambient and reflective light when taking pictures. The soft rubber viewport window allows researchers to view samples prior to capturing images. The slide closure under the viewport minimizes ambient light when taking pictures. The lightweight door provides access to the enclosure interior for placement of samples on the transilluminator surface.

The DigiDoc-It drawer fits under the hood enclosure and accommodates a compact Benchtop UV Transilluminator.



**DigiDoc-It with drawer**

## Camera & UV Filter

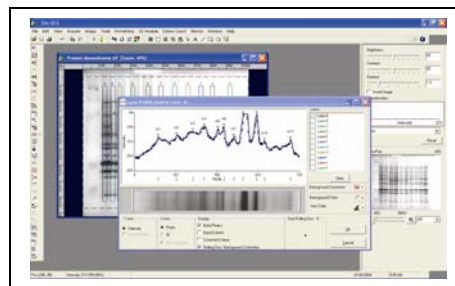
The digital color camera (DigiCam photo below – actual camera may be different) includes a built-in optical zoom lens.

The EtBr filter, orange-colored UV blocking band pass filter, is installed inside the hood at the UVP factory. The filter is used to absorb UV and IR radiation from the transilluminator and to enhance the orange/pink bands generated by Ethidium Bromide stained gels. The filter can be removed when imaging non-fluorescent media (protein gels, colony plates, etc.) in order to produce brighter images.



## Doc-It®LS Acquisition Software

The Doc-ItLS software loads onto the user's existing computer. The software controls the camera acquisition functions as well as enhancement and reporting features. For information on installation and use of the software, refer to the Doc-ItLS Software Manual (pdf file on the software CD).



Capture software

## Transilluminator

An UV transilluminator may be shipped with the system. The transilluminator includes an ultraviolet blocking cover and the cover should be removed when the transilluminator is used with the system.

## Operating System requirements

- Windows 2000 with Service Pack-4 or higher
- Windows XP Professional with Service Pack-2 or higher
- Internet Explorer 6.0 or higher [To locate the version of Internet Explorer, open Internet Explorer and click on **Help->About Internet Explorer**]
- Intel Pentium Processor or equivalent, 1.6 GHz or higher
- 1 GB of RAM or greater
- 200 MB of available hard disk space for the program, more for data
- CD-ROM drive
- One Universal Serial Bus (USB) for connecting the camera
- Color monitor, supporting at least 1024 x 768 resolution and 16-bit or better colors; 24-bit or 32-bit color is strongly recommended

NOTE: For 21 CFR Part 11 support functionality, the computer partition must be formatted with NTFS. Refer to the Doc-ItLS software manual for instructions.

## System Set-Up

DO NOT ATTEMPT TO CONNECT ANY WIRING WHILE THE EQUIPMENT IS CONNECTED TO ANY POWER SUPPLY.

**CAUTION:** Do not install the system in places with high moisture, dust or high temperature. Do not use any oil or petroleum based cleaner for the cabinet. Use only mild soap or detergent solution for cleaning. Ensure that the system is turned OFF during cleaning. Keep the equipment away from motors or other large magnetic equipment apparatus.

### Place the Hood on top of the Transilluminator

The Hood Enclosure can be used with a High Performance UV Transilluminator. When using a Benchtop Transilluminator, the optional drawer is required.

**CAUTION:** All UVP Transilluminators are powerful sources of UV radiation that will cause damage to unprotected eyes and skin. Before operating any unit, be sure all personnel in the area are properly protected. UV Blocking Eyewear is highly recommended and should be worn. Refer to the Accessories section of this manual for UV Blocking Eyewear.

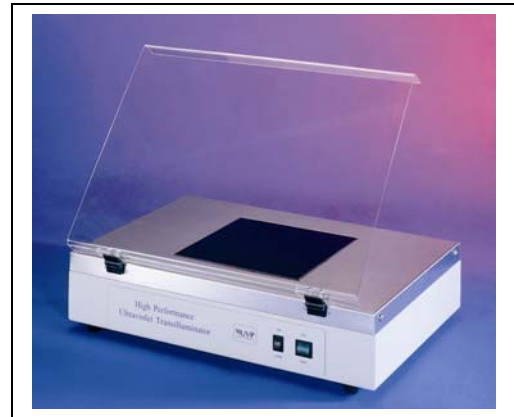
#### High Performance Transilluminator

Remove the UV blocking clear cover from the Transilluminator.

Position the transilluminator so the switch is facing the user.

Connect the power cord to the back of the transilluminator and connect the plug to a power source.

Place the Hood Enclosure on top of the Transilluminator surface so that the filter glass is covered.



High Performance UV Transilluminator  
(shown with UV blocking cover)

#### Benchtop Transilluminator and Drawer

Remove the UV blocking clear cover from the Transilluminator.

Place the Benchtop Transilluminator into the drawer.

Connect the power cord to the back of the transilluminator and push the plug through the access hole in the back of the drawer.

Connect the plug to the power source.

Access to the transilluminator switch is via the access port on the front of the drawer.

Place the DigiDoc-it hood over the drawer.



DigiDoc-It Drawer  
(may be different color)

### Camera Assembly

To assemble the camera, plug the power cord into the power supply.

Connect the cable from the power supply to the battery.

Ensure that the camera is off before inserting the battery. (The battery may need to be charged before use)

To insert the battery, slide the battery cover open and insert the battery until the battery lock clicks.

Close the battery door.

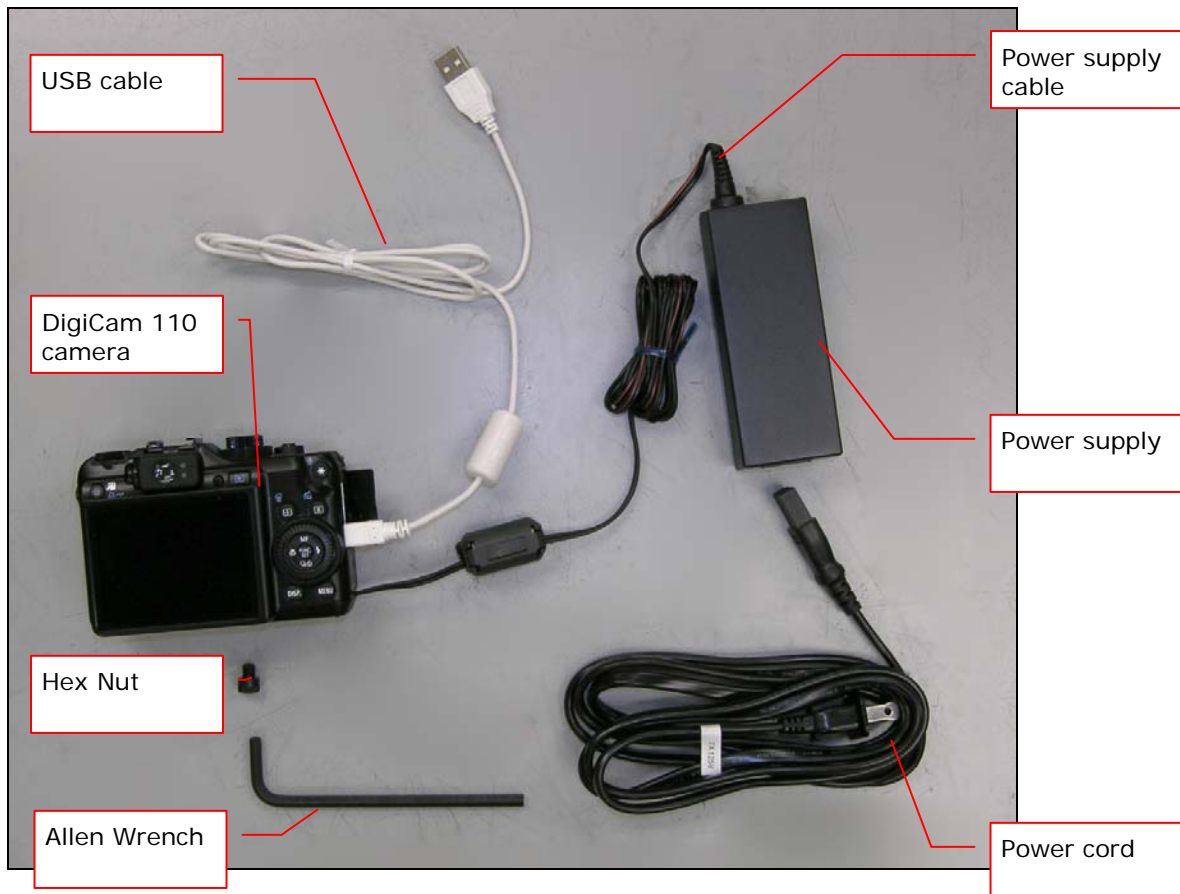
A memory card is required for capturing images. To insert the memory card, slide the card slot cover open and insert the memory card into the slot until the card eject button extends.

Close the card slot cover.

Connect the USB cable to the camera but leave the other end unplugged until ready to load the software.



Power supply cable plugged into battery



USB cable

DigiCam 110 camera

Hex Nut

Allen Wrench

Power supply cable

Power supply

Power cord

### Camera Installation

To install the camera, open the camera cap on the top of the hood.

Position the camera on the top of the hood so that the lens fits through the gasket seal. Insert the hex screw through the camera mounting bracket and turn the hex screw clockwise to tighten it into the camera's tripod mounting threads.

Pass the camera power cable through the round notched hole from the back the camera cap and plug into the camera.

Plug the camera's power supply into a wall outlet or surge-protector receptacle.

**Note:** The Ethidium Bromide filter is installed inside the hood enclosure at the UVP factory. If the filter needs to be replaced, turn the hood upside down. Loosen screws and slide the filter into the filter tray. Retighten screws and place the hood upright.

## Install the Doc-ItLS acquisition software

**Note:** The following provides a brief instruction for installing the software. For additional instruction on using the software, refer to the Doc-ItLS Software manual.

Insert the CD into the CD-ROM drive. The installation program should automatically start. If the installation program fails to start, navigate to the CD-ROM drive and double-click **setup.exe** to launch DocIt-LS.

Follow instructions from the Wizard screens as they appear, clicking **Next**, **Accept** or **Finish** as appropriate.

If prompted to restart the computer, click **No**.

Restart the computer by choosing **Restart** from the **Windows Start** menu.

Double click onto the UVP icon on the desktop.

Activate the software by choosing **On the fly activation** if connected to the internet. Complete all the required information on the form and fill in the **Serial Number** (located on the CD). Click onto **Get Activation No.** and then click onto **Activate** when the Activation Number appears in the box.

Close the software.

**Note:** If not connected to the internet, call technical services at (800) 452-6788 / (909) 946-3197, to complete the activation process.

## Connect the camera to the computer

**Note:** it is recommended to only connect the camera to the computer while the camera is off.

Connect the USB cable from the camera to the computer.

Turn the camera on by selecting **Auto** on both camera dials.

Open the DocIt-LS software. The software should automatically identify the camera. The camera control window should be active and ready to capture images.



Camera set to Auto

## System Operation

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### Camera Operation

It is recommended that the camera be turned off when not in use.

- To use the camera, open the camera cap on top of the hood.
- Set both camera mode dial buttons to **Auto** to turn on the camera.
- Close and secure the camera cap on the hood.
- If the camera is off when starting Doc-It software, a message stating that the application cannot find a camera will appear. To remedy this, turn the camera on and click **Retry**.
- When exiting the Doc-It software, a reminder to turn the camera off to save battery life will appear.

### Loading Gels into the Darkroom Hood

Turn **Off** the UV Transilluminator.

Place the gels onto the UV Transilluminator.

Place the BioDoc-It hood over the UV Transilluminator.

Ensure that the digital camera is on by turning the camera mode dials to **Auto**.

Turn **On** the transilluminator.

Use the Gel Viewport Window to view the positioning of the gels. (Slide away the Viewport cover to view the gel and then replace the cover when ready to capture the image.)

Capture the image using appropriate software exposure settings.

Turn **Off** the transilluminator.

**Note:** It is important to minimize the light source exposure to the sample. Turn off the light source as soon as the image is captured.

### View a Sample Prior to Capture

Open the viewport on the hood by sliding the viewport cover to the right.

After visual checking that the sample is loaded correctly, close the viewport cover. Otherwise, light from the viewing window will interfere with the capturing process.

## Service Procedures

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### Return Procedure

A **Returned Goods Authorization (RGA)** number must be obtained from UVP Customer Service before returning any product.

### Replacement Parts and Accessories

Accessories are available for use with the DigiDoc-It Imaging Systems. Contact UVP's offices at the telephone numbers below for replacement parts for DigiDoc-It equipment. For transilluminator replacement parts, refer to the separate manual for the transilluminators included with your shipment.

Description	Part Numbers
Drawer (for Benchtop Transilluminators)	98-0068-01
Doc-ItLS Analysis Software	97-0185-02
Thermal Printer, Digital (115/230V)	89-0069-06
Thermal Printer, Digital (230V)	89-0069-07
Thermal Printer, Digital (230V for Europe)	98-0069-15



Thermal Paper, 4 rolls (800 images)	89-0038-01
Thermal paper, 16 rolls (3200 images)	89-0038-04
Thermal Paper, 40 rolls (8000 images)	89-0038-05
UV to White Light Converter Plate (21x26cm)	38-0191-01
UV to White Light Converter Plate (20x40cm)	38-0191-02
Visi-Blue Converter Plate (21x26cm)	38-0200-01
Visi-Blue Converter Plate (20x40cm)	38-0200-02
Filter, 50mm, sq., SYBR Green and EGFP	38-0219-01
Filter, 50mm, sq., Ethidium Bromide	38-0220-01

## Technical Assistance

UVP offers technical support on all of its products. If there are questions about the product's use, operation or repair, please contact our offices at the locations below, or go to UVP's web site and click the Tech Support > Biolmaging Systems.

<b>If residing in North America, South America, East Asia or Australia:</b>	<b>If residing in Europe, Africa, the Middle East or Western Asia:</b>
<b>Call (800) 452-6788 or (909) 946-3197</b> , and ask for <b>Customer Service</b> during regular business days, between 7:00 am and 5:00 pm, PST.	<b>Call +44(0) 1223-42002</b> , and ask for <b>Customer Service</b> during regular business days between 9:00 am and 5:30 pm.
<b>E-mail</b> your message to: techsupport@uvp.com	<b>E-mail</b> your message to: uvp@uvp.co.uk
<b>Fax</b> Customer Service, and send it to <b>(909) 946-3597</b>	<b>Fax</b> Customer Service, and send it to: <b>+44(0) 1223-420561</b>
<b>Write to: UVP, LLC</b> 2066 W. 11 <sup>th</sup> Street, Upland, CA 91786 USA	<b>Write to: Ultra-Violet Products Ltd</b> Unit 1, Trinity Hall Farm Estate, Nuffield Road, Cambridge CB4 1TG UK

## Warranty

UVP's products are guaranteed to be free of defects in materials, workmanship and manufacture for one (1) year from date of purchase. Consumable and disposable parts including, but not limited to tubes and filters, are guaranteed to be free from defects in manufacture and materials for ninety (90) days from date of purchase. Transilluminators carry a two (2) year warranty from date of purchase. If equipment failure or malfunction occurs during the warranty period, UVP shall examine the inoperative equipment and have the option of repairing or replacing any part(s) which, in the judgment of UVP, were originally defective or became so under conditions of normal usage and service.

No warranty shall apply to this instrument, or part thereof, that has been subject to accident, negligence, alteration, abuse or misuse by the end-user. Moreover, UVP makes no warranties whatsoever with respect to parts not supplied by UVP or that have been installed, used and/or serviced other than in strict compliance with instructions appearing in this manual.

In no event shall UVP be responsible to the end-user for any incidental or consequential damages, whether foreseeable or not, including but not limited to property damage, inability to use equipment, lost business, lost profits, or inconvenience arising out of or connected with the use of instruments produced by UVP. Nor is UVP liable or responsible for any personal injuries occurring as a result of the use, installation and/or servicing of equipment.

This warranty does not supersede any statutory rights that may be available in certain countries.