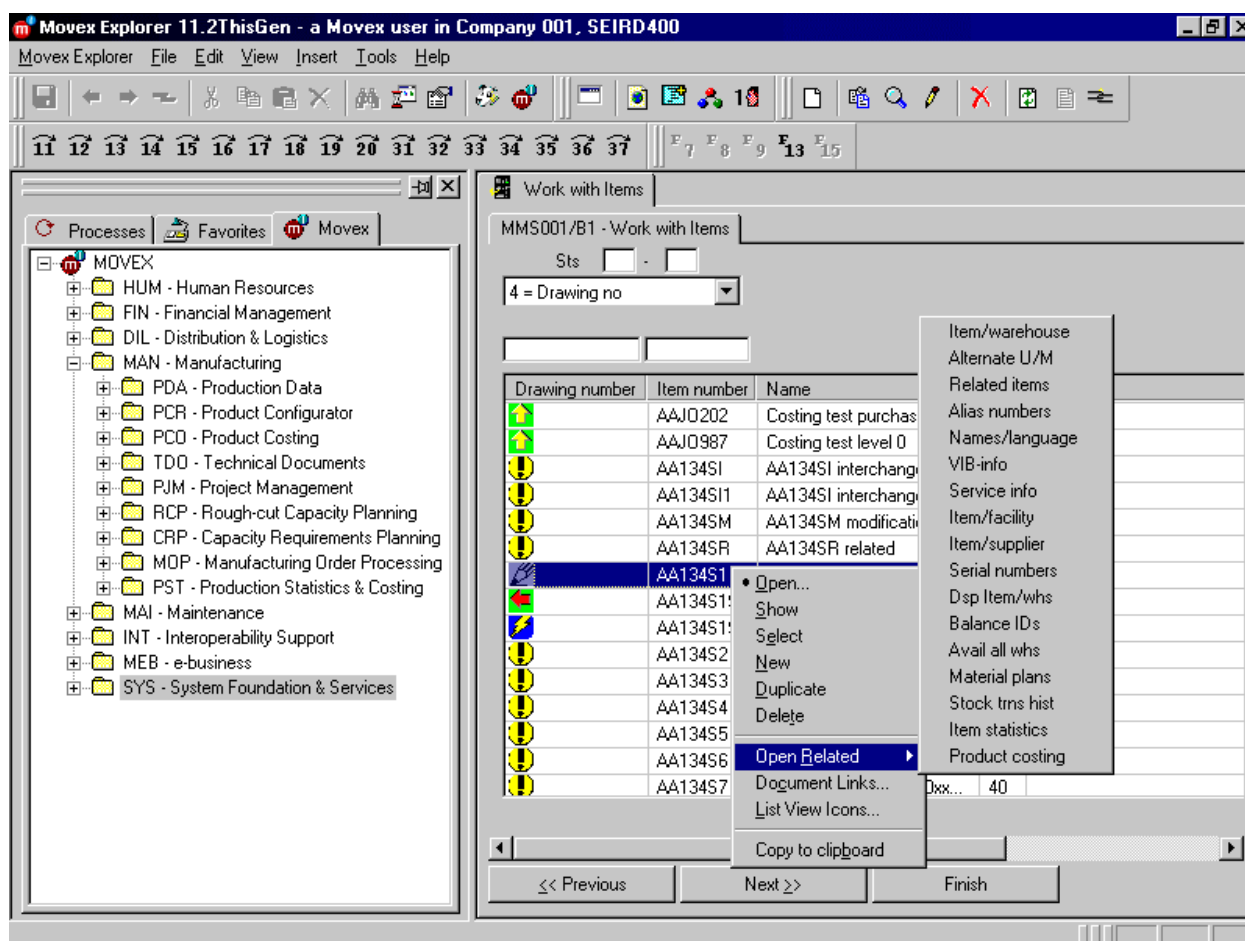


# Movex Explorer 10.B and Movex Explorer 11.2ThisGen

## User Manual



### Document Control

|                       |                                              |
|-----------------------|----------------------------------------------|
| Version               | 1.0                                          |
| Release Date          | 2000-01-18                                   |
| Last Review Date      | 2000-01-18                                   |
| Previous Release Date |                                              |
| Author                | Petra Gannholm Johansson, Fredrik Sunnermalm |
| Approved By           | Fredrik Sunnermalm                           |
| Name of File          | MEX UM 10B 112TG v1.0.doc                    |

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# Table of Contents

|                                                          |           |
|----------------------------------------------------------|-----------|
| <b>Chapter 1. Before you Begin</b>                       | <b>1</b>  |
| 1.1 What is Movex Explorer                               | 1         |
| 1.2 Target Group                                         | 1         |
| 1.3 Prerequisites                                        | 2         |
| 1.4 How This Manual is Organized                         | 2         |
| 1.5 Related Documents                                    | 3         |
| 1.6 Conventions Used in This Manual                      | 3         |
| 1.7 Tips to make it easier for you                       | 5         |
| <b>Chapter 2. Getting Acquainted with Movex Explorer</b> | <b>6</b>  |
| 2.1 Start and Exit Movex Explorer                        | 6         |
| 2.2 Available Help                                       | 7         |
| 2.3 Structure and Components                             | 7         |
| 2.3.1 The Navigator                                      | 7         |
| 2.3.2 The Workspace                                      | 8         |
| 2.3.3 The Menu Bar                                       | 9         |
| 2.3.4 The Toolbars                                       | 10        |
| 2.3.5 Shortcut Keys                                      | 11        |
| 2.3.6 Function Keys                                      | 11        |
| 2.3.7 Controls                                           | 12        |
| 2.3.8 The Status Bar                                     | 14        |
| 2.3.9 Shortcut Menus                                     | 15        |
| <b>Chapter 3. The Navigator</b>                          | <b>16</b> |
| 3.1 Navigator Behavior                                   | 16        |
| 3.2 Navigate in Menu Trees                               | 17        |
| 3.3 Navigator Tabs                                       | 17        |
| 3.3.1 The Processes Tab                                  | 17        |
| 3.3.2 The Favorites Tab                                  | 18        |
| 3.3.3 The Movex Tab                                      | 18        |
| 3.4 Menu Trees in the Navigator                          | 18        |
| 3.5 Shortcut Menus in the Navigator                      | 19        |
| 3.5.1 General Shortcut Menu                              | 19        |
| 3.5.2 Shortcut Menu for Navigator Objects                | 20        |
| <b>Chapter 4. The Workspace</b>                          | <b>26</b> |
| 4.1 Wallpaper                                            | 26        |
| 4.2 Shortcut Menus in the Workspace                      | 26        |
| 4.2.1 Wallpaper Shortcut Menus                           | 26        |
| 4.2.2 General Shortcut Menu                              | 27        |
| 4.3 Several Tabs Open                                    | 28        |

|                                          |           |
|------------------------------------------|-----------|
| <b>Chapter 5. Menus in the Menu Bar</b>  | <b>29</b> |
| 5.1 Movex Explorer Menu                  | 29        |
| 5.1.1 Sign off from Movex                | 30        |
| 5.1.2 Connect to Movex                   | 31        |
| 5.1.3 Close Active Tab                   | 31        |
| 5.1.4 Close All Tabs                     | 31        |
| 5.1.5 New                                | 32        |
| 5.1.6 Save Current Tree                  | 32        |
| 5.1.7 Print Setup                        | 32        |
| 5.1.8 Properties, Navigator Tab          | 33        |
| 5.1.9 Properties, Workspace Tab          | 35        |
| 5.1.10 Properties, Company Tab           | 37        |
| 5.1.11 Exit                              | 39        |
| 5.2 File Menu                            | 39        |
| 5.2.1 Open                               | 40        |
| 5.2.2 Show                               | 40        |
| 5.2.3 Open Related                       | 40        |
| 5.2.4 Function                           | 41        |
| 5.2.5 Documents                          | 41        |
| 5.2.6 List View Icons                    | 41        |
| 5.2.7 Select                             | 41        |
| 5.2.8 New                                | 41        |
| 5.2.9 Duplicate                          | 42        |
| 5.2.10 Delete                            | 42        |
| 5.2.11 Refresh                           | 42        |
| 5.2.12 Free Text                         | 43        |
| 5.3 Edit Menu                            | 43        |
| 5.3.1 Cut                                | 43        |
| 5.3.2 Copy                               | 43        |
| 5.3.3 Paste                              | 44        |
| 5.3.4 Delete                             | 44        |
| 5.3.5 Find                               | 44        |
| 5.3.6 Links                              | 45        |
| 5.3.7 Object                             | 46        |
| 5.4 View Menu                            | 46        |
| 5.4.1 Toolbar                            | 47        |
| 5.4.2 Navigation View                    | 47        |
| 5.4.3 Run                                | 47        |
| 5.4.4 Fonts                              | 50        |
| 5.4.5 Internet Browser                   | 51        |
| 5.5 Insert Menu                          | 51        |
| 5.5.1 Insert New Object                  | 51        |
| 5.6 Tools Menu                           | 52        |
| 5.6.1 AS/400 Operations Navigator        | 52        |
| 5.6.2 Customize Toolbars, Properties Tab | 52        |

|                                                     |           |
|-----------------------------------------------------|-----------|
| 5.6.3 Customize Toolbars, Icons Tab .....           | 53        |
| 5.6.4 Customize Toolbars, Command Mapping Tab ..... | 54        |
| 5.6.5 Define List View Default Action .....         | 55        |
| 5.6.6 Document Connector .....                      | 57        |
| 5.6.7 Icon Connector .....                          | 57        |
| 5.7 Help Menu .....                                 | 57        |
| 5.7.1 Welcome to Movex Explorer .....               | 57        |
| 5.7.2 Help Topics .....                             | 58        |
| 5.7.3 Tip of the Day .....                          | 59        |
| 5.7.4 Movex Companion .....                         | 59        |
| 5.7.5 About Movex Explorer .....                    | 59        |
| <b>Chapter 6. Shortcut Keys .....</b>               | <b>61</b> |
| 6.1 Movex Explorer .....                            | 61        |
| 6.2 Navigator General .....                         | 62        |
| 6.3 Navigator Tabs (focus on the tab) .....         | 63        |
| 6.4 Workspace General .....                         | 63        |
| 6.5 Workspace List .....                            | 64        |
| <b>Chapter 7. Running Movex Programs .....</b>      | <b>66</b> |
| 7.1 Introduction .....                              | 66        |
| 7.2 Basic Operations in Movex Programs .....        | 66        |
| 7.2.1 Start a Program .....                         | 67        |
| 7.2.2 Finish a Program .....                        | 68        |
| 7.2.3 Switch Between Programs .....                 | 68        |
| 7.2.4 Navigate Between Panels .....                 | 68        |
| 7.2.5 Move Between Controls .....                   | 69        |
| 7.2.6 Combo Boxes .....                             | 69        |
| 7.2.7 Check Boxes .....                             | 69        |
| 7.2.8 Display and Confirm Messages .....            | 69        |
| 7.2.9 The Browse Function .....                     | 70        |
| 7.3 Panel Types .....                               | 71        |
| 7.4 Work with List Views .....                      | 71        |
| 7.4.1 Select Records in Lists .....                 | 72        |
| 7.4.2 Information Views .....                       | 72        |
| 7.4.3 Panel Sequence .....                          | 73        |
| 7.4.4 Positioning Fields .....                      | 74        |
| 7.4.5 Editable Lists .....                          | 74        |
| 7.5 Work with Detail Views .....                    | 75        |
| 7.5.1 Pre- and Post-text .....                      | 75        |
| 7.5.2 Use Free Text .....                           | 75        |
| 7.5.3 Bar Charts .....                              | 77        |
| 7.5.4 Gantt Charts .....                            | 78        |
| 7.5.5 Field Control .....                           | 78        |
| 7.6 Password Protected Fields .....                 | 79        |

|                                                            |            |
|------------------------------------------------------------|------------|
| 7.7 Function Keys .....                                    | 79         |
| 7.8 User-defined Function Keys .....                       | 81         |
| <b>Appendix A: Document Links .....</b>                    | <b>82</b>  |
| A.1 What is a Document Link .....                          | 82         |
| A.2 How Document Links Work .....                          | 83         |
| A.3 Create Document Links .....                            | 84         |
| A.4 Work With Document Links .....                         | 88         |
| A.5 Disable a Link Category .....                          | 89         |
| A.6 Document Association .....                             | 89         |
| A.7 MS Quick View .....                                    | 90         |
| A.8 Demonstration Kit .....                                | 91         |
| <b>Appendix B: List View Icons .....</b>                   | <b>91</b>  |
| B.1 What is an Icon Connection .....                       | 91         |
| B.2 How Icon Connections Work .....                        | 93         |
| B.3 Prepare a List View for Icons .....                    | 94         |
| B.4 Connect Icons to a Category .....                      | 97         |
| B.5 Connect Icons to List View Records .....               | 99         |
| B.6 Add New Icons .....                                    | 100        |
| B.7 Icon Creation Tools .....                              | 101        |
| <b>Appendix C: Troubleshooting .....</b>                   | <b>102</b> |
| C.1 Fix Packs .....                                        | 102        |
| C.2 Error Loading .....                                    | 102        |
| C.2 Message Monitor .....                                  | 102        |
| <b>Appendix D: Toolbar Buttons in Movex Explorer .....</b> | <b>105</b> |
| <b>Appendix E: Menu Command Shortcuts .....</b>            | <b>108</b> |
| E.1 Standard English Version .....                         | 108        |
| E.2 Language Unique Version .....                          | 112        |
| <b>Appendix F: Glossary .....</b>                          | <b>115</b> |
| <b>Index .....</b>                                         | <b>119</b> |

# Chapter 1. Before you Begin

---

## In this chapter:

---

- ✓ What is Movex Explorer
  - ✓ Target group and prerequisites
  - ✓ Related documents
  - ✓ How this manual is organized
  - ✓ Conventions used in this manual
- 

## 1.1 What is Move x Explorer

Movex Explorer is the new user interface for Movex. Historically, Movex has had a character based AS/400 user interface (also known as 5250). This user interface is based on a command-driven user interaction.

Movex Explorer brings together the benefits of the well-proven 5250 interface with the commonly used MS Windows standards. As a result, the use of widely accepted features such as drop-down menus, toolbars, shortcut menus, command buttons, check boxes and Gantt charts, provide the user interface with better overview, consistency and customization capabilities.

Movex Explorer is developed using MS Developer Studio, MS Visual C++ and MS Foundation Classes (MFC) in accordance to MS Design Guidelines. The visual structure is based on the same principles as Windows Explorer, that is, the application is divided into a navigation (Navigator) and workspace (Workspace) area. The Navigator contains Movex programs, processes and links to third party products. The Workspace hosts Movex panels and launched third party products. It can also be used as an ordinary Internet browser.

Besides running Movex programs, Movex Explorer supports integration with third party products through OLE/ActiveX support and a COM interface.

## 1.2 Target Group

This manual is intended for end users and consultants working with Movex.

## 1.3 Prerequisites

This manual is a complete guide to how Movex Explorer is structured and is designed to help you gain full control of the user interface.

To get the most out of this manual you need:

- basic Movex knowledge
- basic knowledge of Windows 95, Windows 98 or Windows NT. For common Windows commands, see the appropriate documentation.

## 1.4 How This Manual is Organized

The charts below show in which chapter or appendix you find a specific topic:

| Chapter                                           | Topic                                                                                                                                                                                                  |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Chapter 1. Before you Begin                       | Introduction to Movex Explorer. It is essential that you read this chapter before going any further. It contains typographical conventions and some tips on how to do certain things in a quicker way. |
| Chapter 2. Getting Acquainted with Movex Explorer | Contains the basics of Movex Explorer.                                                                                                                                                                 |
| Chapter 3. The Navigator                          | Description of how to use the Navigator.                                                                                                                                                               |
| Chapter 4. The Workspace                          | Description of how to use the Workspace.                                                                                                                                                               |
| Chapter 5. Menus in the Menu Bar                  | Describes the menus in the menu bar. This chapter should be used as a reference book.                                                                                                                  |
| Chapter 6. Shortcut Keys                          | Contains all the shortcut keys in Movex Explorer.                                                                                                                                                      |
| Chapter 7. Running Movex Programs                 | Provides information about the different ways of handling information in the Workspace once you have started a program.                                                                                |

| Appendix                                       | Topic                                                                            |
|------------------------------------------------|----------------------------------------------------------------------------------|
| Appendix A – Document Links                    | Provides information about document links in Movex Explorer.                     |
| Appendix B – List View Icons                   | Provides information about list view icons in Movex Explorer.                    |
| Appendix C – Troubleshooting                   | Provides information about how to solve potential problems.                      |
| Appendix D – Toolbar Buttons in Movex Explorer | Describes the buttons available on the five standard toolbars in Movex Explorer. |
| Appendix E – Menu Command Shortcuts            | Lists the available menu command shortcuts.                                      |
| Appendix F – Glossary                          | Explains certain words used in this manual.                                      |

## 1.5 Related Documents

For information about installation and setup of Movex Explorer, see *Movex Version 10 & 11 Reference Manual - Movex Explorer Installation and Environment Setup* (rmbexie1.doc). This manual is included in the Movex Explorer CD delivered from Intenia R&D.

## 1.6 Conventions Used in This Manual

In this manual we have made use of the guidelines in *Microsoft Manual of Style for Technical Publications (Second Edition)*. The commands, menu names, references etc, are presented in the following way in this manual:

- References to chapters and other manuals are written in *Italics*.  
Example: See *Chapter 2.1 Start and Exit Movex Explorer*.
- Titles of windows, dialog boxes, tabs, menus, commands, folders, buttons, toolbars and fields are printed in bold type. The first letter is capitalized to distinguish the names from regular text.  
Example: The **Movex Explorer Properties** dialog box appears.
- Shortcut keys are printed in bold type. If joined with a plus sign (+), for example **Ctrl+X**, press and hold the first key while pressing the remaining key(s).
- Commas separate a series of menu selections.  
Example: Select **Edit, Copy** indicates that you first open the **Edit** menu and then choose the command **Copy**.

- Text to be entered is written in another font.  
Example: Type lng<xx> where xx stands for the language code, for example, se for Swedish.
- Each button (except for **OK**) is described with a picture, for example, Click . The buttons in the table below have no visible names.

|                                                                                   |                            |
|-----------------------------------------------------------------------------------|----------------------------|
|  | Browse                     |
|  | New (Insert)               |
|  | Delete (Delete)            |
|  | Move Up (Alt+Up Arrow)     |
|  | Move Down (Alt+Down Arrow) |

- The secondary mouse button is in this manual referred to as the right mouse button.  
Example: Right-click and select ...
- The following headings are used to draw your attention to different types of additional information:

|                  |                                                                                          |
|------------------|------------------------------------------------------------------------------------------|
| <b>Note</b>      | Points out an interesting or helpful fact, or some other comment that deserves emphasis. |
| <b>5250 Note</b> | Points out the similarities or differences between Movex Explorer and Movex 5250.        |
| <b>Tip</b>       | A little piece of friendly advice, or a shortcut.                                        |
| <b>Important</b> | Points out information that is critical or essential to the function of Movex Explorer.  |

## 1.7 Tips to make it easier for you

This manual is described from a menu point of view, but you can carry out most commands in ways that are quicker and easier than by using the menus in the menu bar.

To make your work as easy as possible we recommend that you get familiar with the different ways of executing commands, using function keys, options, open related options, check boxes, editable lists etc. You will notice that each of these operations can be performed in many different ways. Knowledge of these will make it possible for you as a user to optimize the way you work.

For example, when running a Movex program you will be instructed to open a record in a list by highlighting the record and selecting **File, Open**. You can also:

- right-click the record and select **Open** in the shortcut menu that appears, see *Chapter 3.5 Shortcut Menus in the Navigator* and *Chapter 4.2 Shortcut Menus in the Workspace*.
- use the shortcut key **Shift+F10** to reach the shortcut menu and there select **Open**, see *Chapter 6 Shortcut Keys*.
- highlight the record and click the **Open** toolbar button , see *Appendix D Toolbar Buttons in Movex Explorer*.

In most cases the **Run** command is used to start Movex programs but it can also be used for other purposes. You can change company in the **Run** dialog box by typing, for example, CMP002 (company 002, division blank) or CMP002AAA (company 002, division AAA). The same method applies to language (LNGGB) and planning version (VERA).

# Chapter 2. Getting Acquainted with Movex Explorer

---

## In this chapter:

---

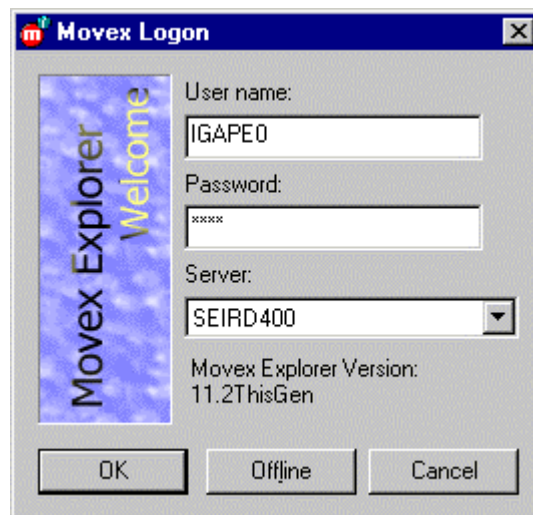
- ✓ How to start and exit Movex Explorer.
  - ✓ Information about different features in the user interface.
  - ✓ Information about shortcut keys, function keys, dialog boxes and their elements, commands, tools, and functions available in Movex Explorer.
- 

## 2.1 Start and Exit Movex Explorer

When Movex Explorer is properly installed on your workstation, you can start it in the manner described below.

### TO START MOVEX EXPLORER:

1. Double-click the Movex Explorer icon on your desktop or select **Start, Programs, Movex Explorer, Movex Explorer 10.B/11.2ThisGen**. The **Movex Logon** dialog box is displayed.



2. Type your user name the very first time you log on (after that, the system will use it by default).
3. Type your password.
4. Select the appropriate application server the first time you log on (after that, the system will use it by default).
5. Click **OK**. Movex Explorer connects to the server. (To run Movex Explorer offline, click **Offline** instead.)

**TO EXIT MOVEX EXPLORER:**

Select **Movex Explorer, Exit**.

**Note**

*Before exiting Movex Explorer we recommend that you close all open tabs. If there are tabs open when you exit, Movex Explorer will close them for you. However, if you are in a Movex program that has to be closed with something other than **F3**, Movex Explorer will ask you to close the program manually.*

## 2.2 Available Help

Reference information for certain tools and commands is available as Help (**Help Topics** on the **Help** menu). For Movex-specific help, press **F1**.

## 2.3 Structure and Components

Movex Explorer consists of essentially four main parts; the menu bar, toolbars, the Navigator and the Workspace. The menu bar and toolbars are all dynamically changed to reflect the program that has focus.

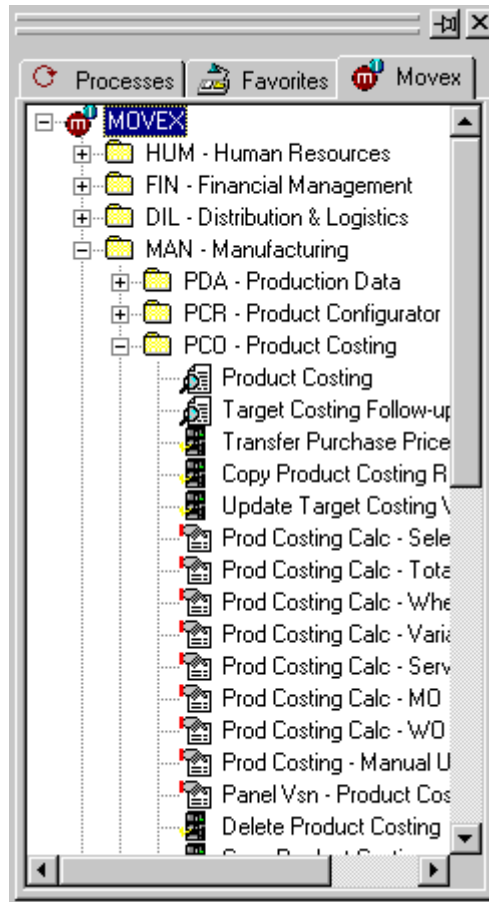
Movex Explorer contains two panes, separated by a movable split bar. The left pane is called the Navigator; the right pane is the Workspace. The appearance is similar to that of Windows Explorer.

Throughout Movex Explorer and all Movex programs, the use of function keys, shortcut keys, the right mouse button, scroll bars etc have been made available.

### 2.3.1 The Navigator

The Navigator is where you select the program to be run. You can customize it to provide you with the functions that you need to access. The Navigator can be sized using the movable split bar that separates the Navigator from the Workspace. It contains three default tabs:

- Processes – where you find your own processes (defined in the Enterprise Process Manager tool, EPM).
- Favorites - where you define your own menu.
- Movex – where you find the Movex programs that you are authorized to use.



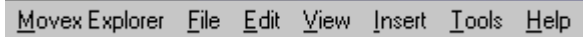
### 2.3.2 The Workspace

The Workspace is the area where you display and process information. It is where you run a Movex program or third party product – MS Word, for example.



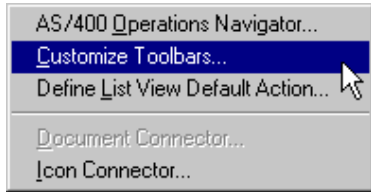
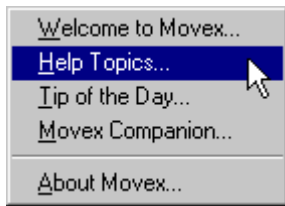
## 2.3.3 The Menu Bar

The menu bar appears at the top of the Movex Explorer window and has the following appearance:



The menus are described briefly in the table below:

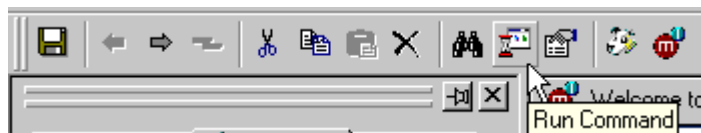
| Menu                  | Description                                                                                        |
|-----------------------|----------------------------------------------------------------------------------------------------|
| <p>Movex Explorer</p> | <p>The <b>Movex Explorer</b> menu contains settings and actions for Movex Explorer in general.</p> |
| <p>File</p>           | <p>The <b>File</b> menu reflects the actions and settings available for a Movex object.</p>        |
| <p>Edit</p>           | <p>The <b>Edit</b> menu contains general-purpose commands.</p>                                     |

|                                                                                                        |                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>View</b></p>    | <p>The <b>View</b> menu contains the <b>Run</b> command and settings for the toolbar, navigation view, fonts and Internet browser.</p> |
| <p><b>Insert</b></p>  | <p>You can use the <b>Insert</b> menu to open new objects, such as Internet pages and Excel spreadsheets, on a Workspace tab.</p>      |
| <p><b>Tools</b></p>   | <p>The <b>Tools</b> menu contains tools for customization and integration per user.</p>                                                |
| <p><b>Help</b></p>  | <p>The <b>Help</b> menu provides access to help information and contains the Movex Companion help tool.</p>                            |

## 2.3.4 The Toolbars

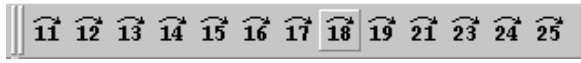
Below the menu bar, you will find toolbars with buttons that provide quick access to the most commonly used commands. *Appendix D Toolbar Buttons in Movex Explorer* lists the toolbars and buttons.

The buttons are explained with ToolTips if you place the pointer on them, see the picture below. This is a commonly used Windows feature.



The toolbars are context-sensitive, meaning that they will reflect the program currently in focus, for example, if you start a web page, the **Internet Explorer** toolbar will appear.

There are five standard toolbars available in Movex Explorer:

| Toolbar                                                                                              | Description                                                                                                                               |
|------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Movex Explorer<br> | This toolbar contains buttons such as <b>Cut</b> , <b>Copy</b> , <b>Paste</b> , <b>Find</b> , <b>Run</b> and <b>Properties</b> .          |
| User-defined<br>    | This toolbar contains buttons that you can define according to your preferences.                                                          |
| Function<br>        | This toolbar contains buttons such as <b>Show</b> and <b>Open</b> . It is made available when a Movex program is active in the Workspace. |
| Function Key<br>    | This toolbar contains the function keys that are available for the Movex program you are running.                                         |
| Open Related<br> | This toolbar contains buttons to call programs that are related to the Movex program that you are working in.                             |

## 2.3.5 Shortcut Keys

When pressed, shortcut keys provide quick access to frequently performed operations, see *Chapter 6 Shortcut Keys*.

## 2.3.6 Function Keys

Throughout Movex Explorer and all Movex programs, the use of function keys have been made available, see *Chapter 7.7 Function Keys*.

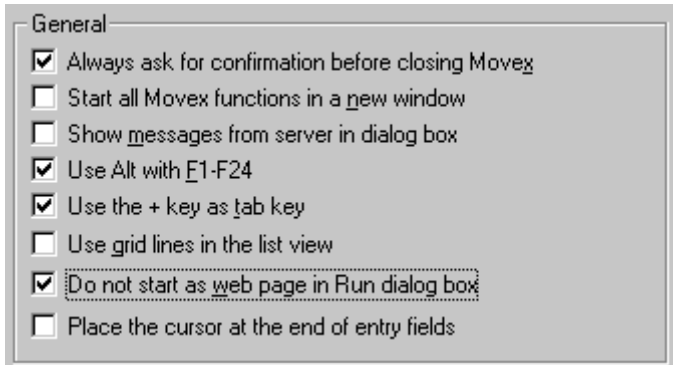
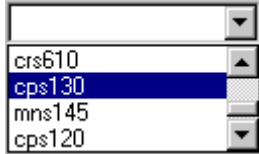
### 5250 Note

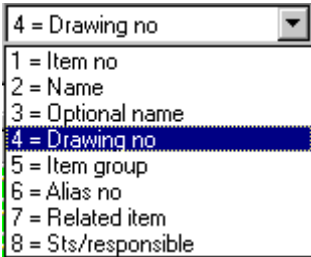
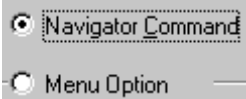
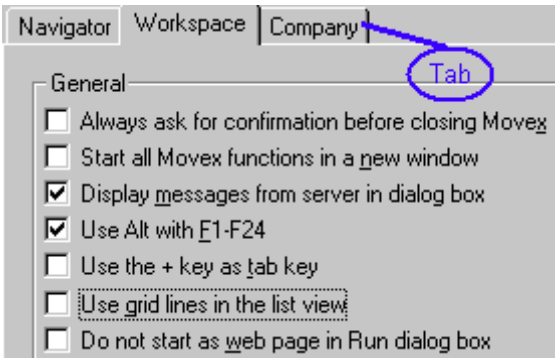
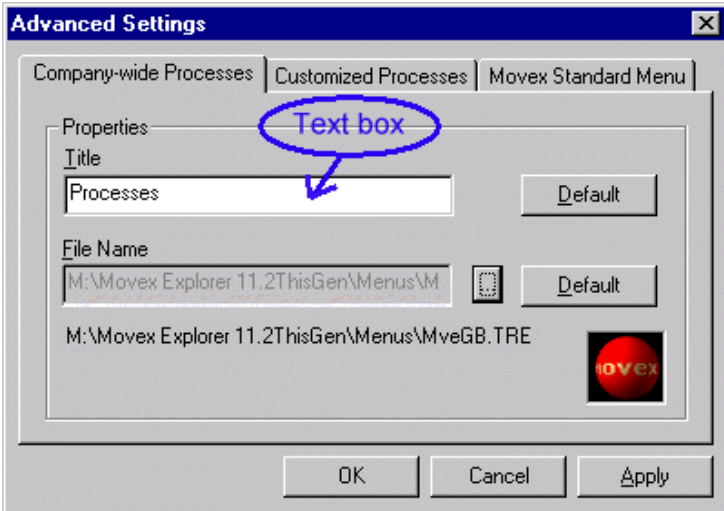
*The function keys in Movex Explorer correspond to those in Movex 5250. But, since the function key standard differs between the Windows and AS/400 environment, it is sometimes necessary to let the AS/400 override Windows when it comes to interpreting function keys. This is achieved by using the Alt key together with the function keys. For example: F6 in Windows changes focus between the left and right pane. F6 in Movex 5250 means free text. For F6 to have the same function in Movex Explorer as in 5250, you have to use Alt+F6.*

## 2.3.7 Controls

In Movex Explorer you use different controls such as command buttons and check boxes to display information in the most appropriate way and to help you carry out a particular command or task.

The following controls appear in Movex Explorer:

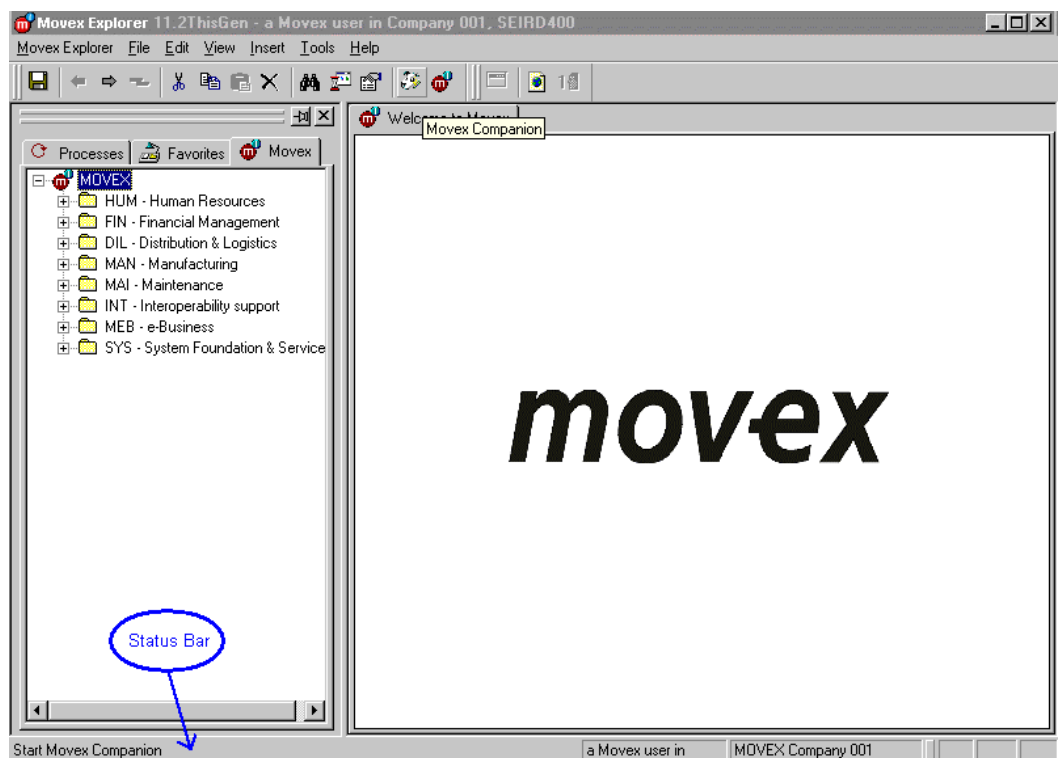
| Control name   | Definition                                                                                                                                                                                                                             | Example                                                                              |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Check box      | <p>A square box that you select or clear to turn on or off an option. You can select more than one check box.</p> <p><b>5250 Note</b><br/> <i>In Movex 5250, 1 (yes) and 0 (no) correspond to the check box in Movex Explorer.</i></p> |    |
| Combo box      | A text box with a list box attached. You can either type or select your choice.                                                                                                                                                        |  |
| Command button | A rectangular button used to initiate an action. A command button label ending with an ellipsis indicates that another dialog box will appear; more information is needed before the action can be completed.                          |  |
| Label          | A text attached to any option, box, command, and so on.                                                                                                                                                                                |  |

| List                         | <p>A list containing Movex objects.</p> <p><b>5250 Note</b></p> <p><i>In Movex 5250, the list is often referred to as the subfile.</i></p>                                                                                                             | <table><tr><th>PO no</th><th>Lst</th><th>Sts</th><th>Ord dt</th><th>Buyer</th><th>Otp</th><th>Supplier</th></tr><tr><td>1</td><td>50</td><td>80</td><td>250199</td><td>HKOHA0</td><td>020</td><td>MHSC</td></tr><tr><td>2</td><td>50</td><td>50</td><td>250199</td><td>HKOHA0</td><td>020</td><td>MHSC</td></tr><tr><td>3</td><td>85</td><td>85</td><td>250199</td><td>HKOHA0</td><td>020</td><td>MHSC</td></tr><tr><td>5</td><td>20</td><td>20</td><td>211099</td><td>ITIPED</td><td>PET</td><td>PER LOCAL</td></tr><tr><td>6</td><td>20</td><td>20</td><td>211099</td><td>ITIPED</td><td>PET</td><td>PER LOCAL</td></tr><tr><td>11</td><td>85</td><td>85</td><td>250199</td><td>HKOHA0</td><td>020</td><td>MHSC</td></tr><tr><td>12</td><td>75</td><td>80</td><td>250199</td><td>HKOHA0</td><td>020</td><td>MHSC</td></tr><tr><td>13</td><td>65</td><td>65</td><td>250199</td><td>HKOHA0</td><td>020</td><td>MHSC</td></tr></table> | PO no  | Lst    | Sts | Ord dt    | Buyer | Otp | Supplier | 1 | 50 | 80 | 250199 | HKOHA0 | 020 | MHSC | 2 | 50 | 50 | 250199 | HKOHA0 | 020 | MHSC | 3 | 85 | 85 | 250199 | HKOHA0 | 020 | MHSC | 5 | 20 | 20 | 211099 | ITIPED | PET | PER LOCAL | 6 | 20 | 20 | 211099 | ITIPED | PET | PER LOCAL | 11 | 85 | 85 | 250199 | HKOHA0 | 020 | MHSC | 12 | 75 | 80 | 250199 | HKOHA0 | 020 | MHSC | 13 | 65 | 65 | 250199 | HKOHA0 | 020 | MHSC |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------|-----|-----------|-------|-----|----------|---|----|----|--------|--------|-----|------|---|----|----|--------|--------|-----|------|---|----|----|--------|--------|-----|------|---|----|----|--------|--------|-----|-----------|---|----|----|--------|--------|-----|-----------|----|----|----|--------|--------|-----|------|----|----|----|--------|--------|-----|------|----|----|----|--------|--------|-----|------|
| PO no                        | Lst                                                                                                                                                                                                                                                    | Sts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Ord dt | Buyer  | Otp | Supplier  |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| 1                            | 50                                                                                                                                                                                                                                                     | 80                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 250199 | HKOHA0 | 020 | MHSC      |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| 2                            | 50                                                                                                                                                                                                                                                     | 50                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 250199 | HKOHA0 | 020 | MHSC      |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| 3                            | 85                                                                                                                                                                                                                                                     | 85                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 250199 | HKOHA0 | 020 | MHSC      |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| 5                            | 20                                                                                                                                                                                                                                                     | 20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 211099 | ITIPED | PET | PER LOCAL |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| 6                            | 20                                                                                                                                                                                                                                                     | 20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 211099 | ITIPED | PET | PER LOCAL |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| 11                           | 85                                                                                                                                                                                                                                                     | 85                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 250199 | HKOHA0 | 020 | MHSC      |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| 12                           | 75                                                                                                                                                                                                                                                     | 80                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 250199 | HKOHA0 | 020 | MHSC      |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| 13                           | 65                                                                                                                                                                                                                                                     | 65                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 250199 | HKOHA0 | 020 | MHSC      |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| List box                     | Any type of box containing a list of items you can select.                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |        |     |           |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| Option button (radio button) | A round button used to select one of a group of mutually exclusive options.                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |        |     |           |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| Tab                          | A labeled group of options used for many similar kinds of settings.                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |        |     |           |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |
| Text box                     | <p>A rectangular box in which you can type text. If the box already contains text, you can select that default text or delete it and type new text.</p> <p><b>5250 Note</b></p> <p><i>A text box is synonymous to an Edit field in Movex 5250.</i></p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |        |     |           |       |     |          |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |      |   |    |    |        |        |     |           |   |    |    |        |        |     |           |    |    |    |        |        |     |      |    |    |    |        |        |     |      |    |    |    |        |        |     |      |

## 2.3.8 The Status Bar

The status bar, which is a horizontal area at the bottom of the Movex Explorer window, provides information such as:

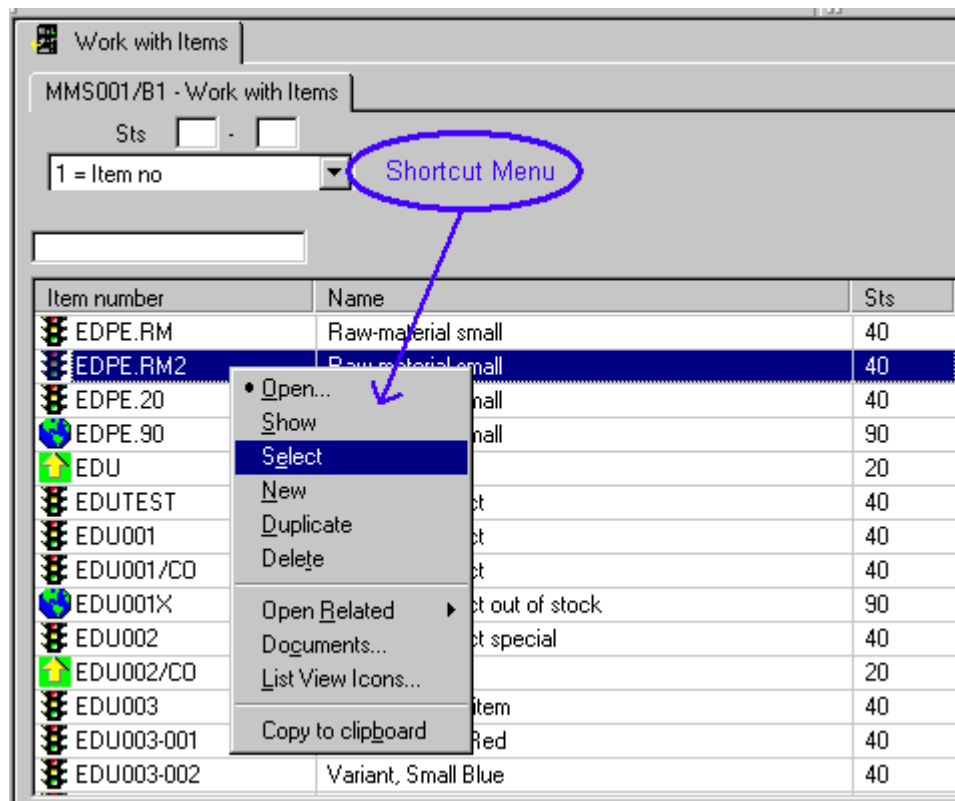
- a description of menu alternatives in the Navigator
- hint lines when you point to a toolbar button
- a description of the function currently in focus in the menu tree
- messages from Movex



## 2.3.9 Shortcut Menus

When you right-click a given object, a shortcut menu appears. This menu is context-sensitive, that is, you can perform a number of operations related to the object you are clicking on.

In the Navigator it is used to customize your menu tree and to start programs. In the Workspace it is used to gain access to standard options and related options.



# Chapter 3. The Navigator

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## In this chapter:

---

- ✓ The behavior of the Navigator.
  - ✓ How to navigate in menu trees.
  - ✓ Navigator tabs.
  - ✓ Menu trees in the Navigator.
  - ✓ Shortcut menus in the Navigator.
- 

## 3.1 Navigator Behavior

The Navigator can be set to behave in different ways depending on your preferences as a user. The different alternatives are described in the following table.

| Navigator Behavior                                                                              | Action                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To hide the Navigator at all times.                                                             | Select <b>View, Navigation View</b> to remove the check mark.<br><br><b>Note</b><br><i>This alternative overrides the options described below.</i>                                                                                                                                                                                                              |
| To hide the Navigator when starting a Movex program or launching a third party product.         | Click the thumbtack in the Navigator to look like this  . When you start a Movex program or launch a third party product the Workspace expands across the screen and hides the Navigator. To show the Navigator again, drag the pointer to the left-hand side of the screen. |
| To keep the Navigator visible when starting a Movex program or launching a third party product. | Click the thumbtack in the Navigator to look like this  . When you start a Movex program or third party product it appears on a Workspace tab and the Navigator is still visible.                                                                                            |

## 3.2 Navigate in Menu Trees

A menu tree displays its contents as a hierarchical structure. You can navigate in this structure by using:

- the mouse
- the arrow keys
- **PageUp** and **PageDown**
- “+” or “-“ on a folder
- **Step Back**  and **Forward**  toolbar buttons.

## 3.3 Navigator Tabs

The Navigator can consist of several tabs (there are 3 default tabs; **Processes**, **Favorites** and **Movex**) that you can switch between to show alternative menu trees.

### TO SWITCH TABS:

Click the desired tab or use the shortcut keys **Ctrl+Tab** or **Ctrl+Shift+Tab** to move forward or backward between the tabs.

### TO CREATE NEW TABS:

See *Chapter 5.1.8 Properties, Navigator Tab*.

### TO HIDE TABS:

See *Chapter 3.5.1 General Shortcut Menu*.

### 3.3.1 The Processes Tab

The contents of the **Processes** tab can be automatically generated with the Enterprise Process Manager (EPM) tool, where it is possible to define business processes and sub processes. The corresponding Movex programs and other third party products would then have been organized into a number of folders and functions that correspond to the defined business processes and sub processes.

#### **Note**

*The **Processes** tab will contain the current user's processes.*

### 3.3.2 The Favorites Tab

The **Favorites** tab is one that you can define freely. It would typically contain those routines and programs that you need to gain access to that are outside of Movex, for example, web pages and Office products. It can also be used as a method to provide you with fast track execution of particular Movex functions if you have the authority to maintain Movex menus. This means that when you start Movex Explorer, you can gain access to everything you need, without executing programs from the task bar or desktop of Windows-95 or Windows NT.

### 3.3.3 The Movex Tab

The **Movex** tab contains all the Movex programs.

#### **5250 Note**

*The structure of the Movex tree corresponds to the traditional functionally oriented menu of Movex 5250.*

## 3.4 Menu Trees in the Navigator

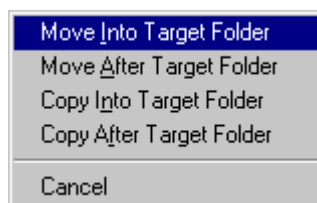
The menu trees in the Navigator consist of folders and functions. A folder can contain sub folders and functions. A function is a Movex object, a program, a web page or an OLE linked or embedded object.

#### **Note**

*You can customize your menu tree(s) depending on security and user privileges (in MNS150 Work with Users).*

#### **TO DRAG FOLDERS AND FUNCTIONS:**

Select a folder or function on the desktop and drag it to a tab. You can also drag a folder or function within a tab. In this case, the following shortcut menu is shown.



#### **TO COPY AND PASTE FOLDERS AND FUNCTIONS:**

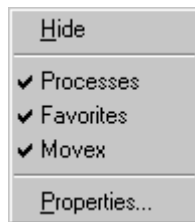
1. Select a folder or function.
2. Select **Copy** or **Cut**.
3. Paste the folder or function within the same tab or on another tab.

## 3.5 Shortcut Menus in the Navigator

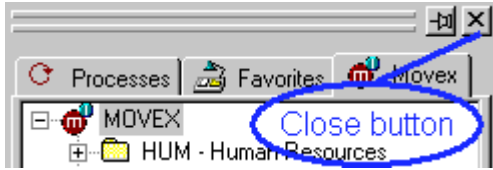
This chapter describes the shortcut menus in the Navigator. They are used to customize your menu tree and to start third party products.

### 3.5.1 General Shortc ut Menu

The general shortcut menu for the Navigator is shown when you right-click a Navigator tab:



The commands are described in the following table:

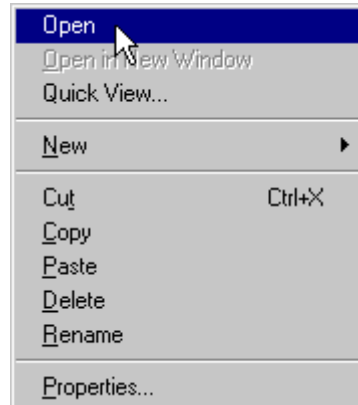
| Command                         | Description                                                                                                                                                  |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Hide                            | Hides the Navigator in the same way as the <b>Close</b> button does.<br> |
| Processes<br>Favorites<br>Movex | These tabs can be selected to show them or deselected to hide them.                                                                                          |
| Properties                      | Shows the <b>Movex Explorer Properties</b> dialog box where you can customize the Navigator, see <i>Chapter 5.1.8 Properties, Navigator Tab</i> .            |

## 3.5.2 Shortcut Menu for Navigator Objects

The shortcut menu for Navigator objects can only be reached by right-clicking a folder or function.

### TO OPEN A FUNCTION:

1. Right-click the desired function.
2. Select **Open**.



### TO OPEN A FUNCTION IN A NEW WINDOW:

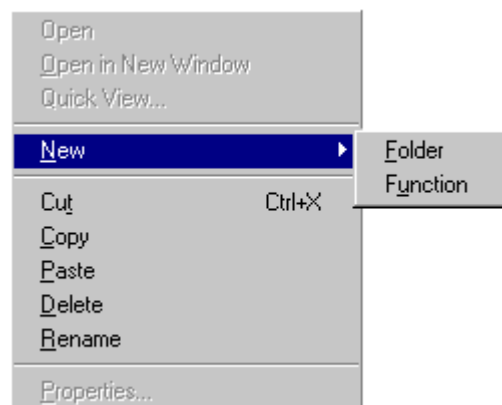
1. Right-click the desired function.
2. Select **Open in New Window**.

### QUICK VIEW

See *Appendix A.7 MS Quick View*.

### TO CREATE A FOLDER OR FUNCTION IN A MENU TREE:

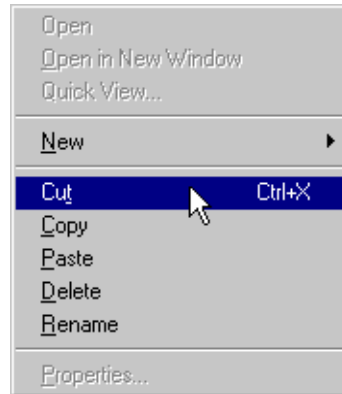
1. Right-click a folder or the top level of the tree to indicate that it will host the new folder or function.
2. Select **New, Folder** or **New, Function**.



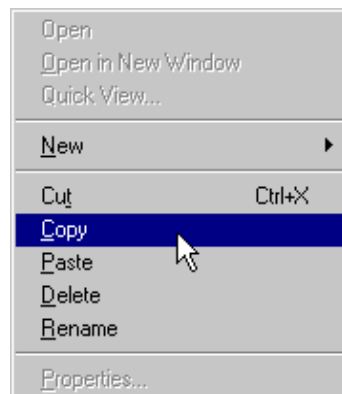
3. Name the folder or function. A new folder or function appears in the menu tree.
4. Set the properties according to your preferences.

**TO CUT A FOLDER OR FUNCTION FROM A MENU TREE:**

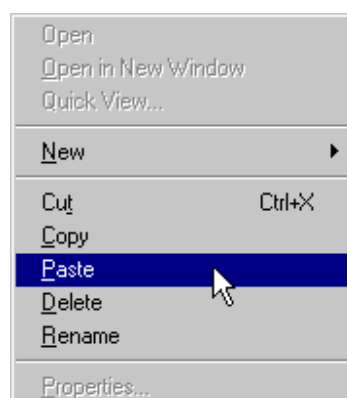
1. Right-click the folder or function that you want to cut.
2. Select **Cut**.

**TO COPY A FOLDER OR FUNCTION FROM A MENU TREE:**

1. Right-click the folder or function that you want to copy (you can only copy one folder or function at the same time).
2. Select **Copy**. (When you copy a folder or function, its contents will be copied along with it.)

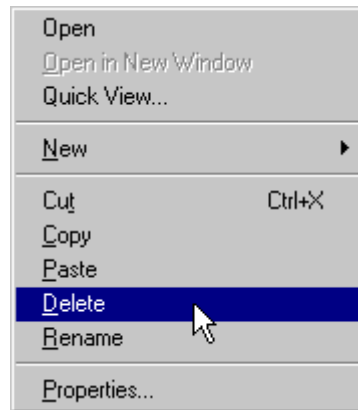
**TO PASTE A FOLDER OR FUNCTION IN A MENU TREE:**

1. Right-click the folder where you want to paste the cut or copied folder or function.
2. Select **Paste**.

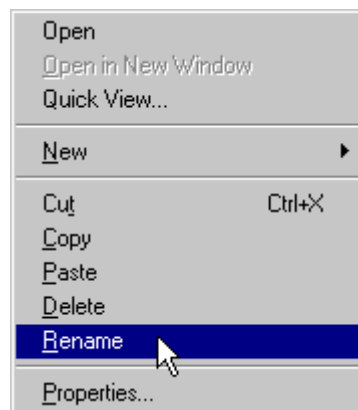


**TO DELETE A FOLDER OR FUNCTION FROM A MENU TREE:**

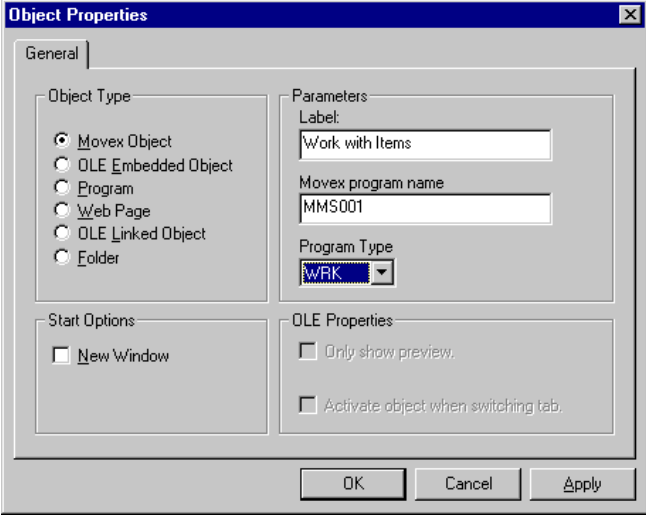
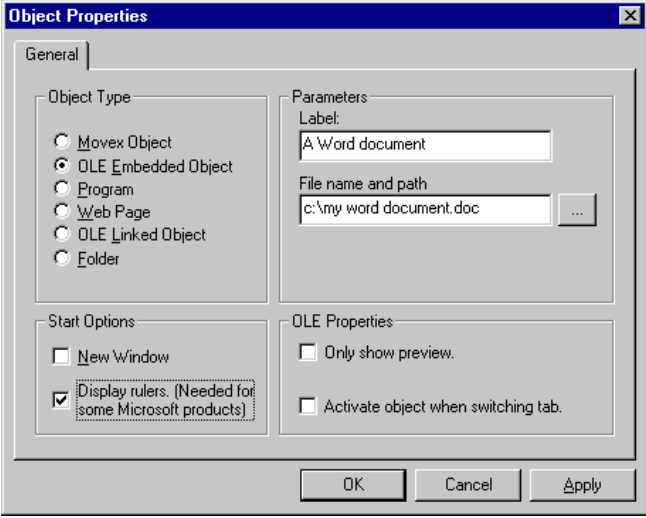
1. Right-click the folder or function that you want to delete.
2. Select **Delete**.

**TO RENAME A FOLDER OR FUNCTION IN A MENU TREE:**

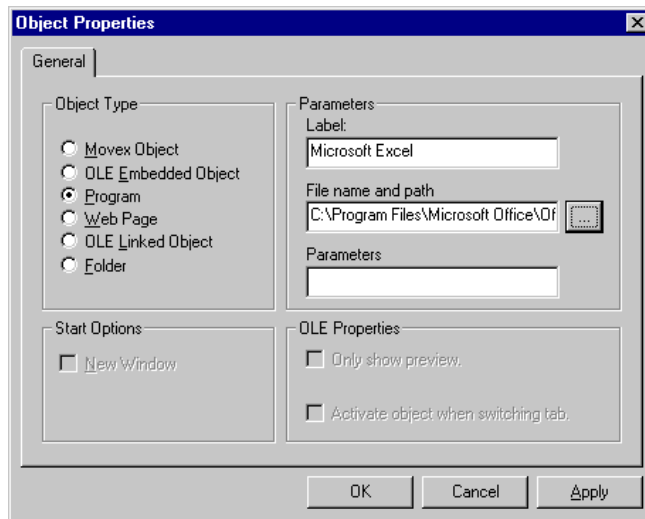
1. Right-click the folder or function that you want to rename.
2. Select **Rename**.

**TO CHANGE THE PROPERTIES OF A SELECTED OBJECT:**

1. Right-click the folder or function for which you want to see the properties.
2. Select **Properties**. The **Object Properties** dialog box is shown.
3. Select one of the object types available. These are explained in the table below.

| Object Type                                                                                                    | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Movex Object</p>           | <p><b>TO CREATE A MOVEX OBJECT IN YOUR MENU TREE:</b></p> <ol style="list-style-type: none"> <li>1. Select the <b>Movex Object</b> option.</li> <li>2. Name the new function in the <b>Label</b> box.</li> <li>3. Type the Movex program name.</li> <li>4. Select the program type.</li> <li>5. Select the start option <b>New Window</b> to start the Movex program in a new window instead of in the Workspace.</li> <li>6. Click <b>OK</b>.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p>OLE Embedded Object</p>  | <p>An embedded object will incorporate the program in the Workspace.</p> <p><b>TO CREATE AN OLE EMBEDDED OBJECT:</b></p> <ol style="list-style-type: none"> <li>1. Select the <b>OLE Embedded Object</b> option.</li> <li>2. Name the new function in the <b>Label</b> box.</li> <li>3. Click  to locate the file of your choice or type the entire search path to the file.</li> </ol> <p><b>Note</b><br/> <i>The start options and OLE properties depend on which type of object is to be embedded.</i></p> <ol style="list-style-type: none"> <li>4. Select <b>Display rulers</b> if you are using a Microsoft product that requires this option. We recommend it for MS Word and MS Excel.</li> <li>5. To only show a preview select <b>Only show preview</b>.</li> <li>6. To activate the object when switching tab, select <b>Activate object...</b></li> <li>7. Click <b>OK</b>.</li> </ol> |

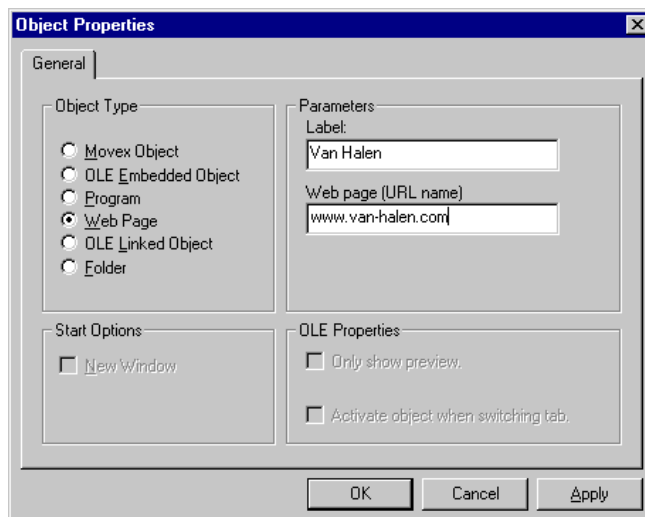
## Program



### TO CREATE A PROGRAM IN YOUR MENU TREE:

1. Select the **Program** option.
2. Name the new function in the **Label** box.
3. Click  to locate the program file of your choice or type the entire search path to the file.
4. Type parameters according to your preferences (optional).
5. Click **OK**.

## Web Page



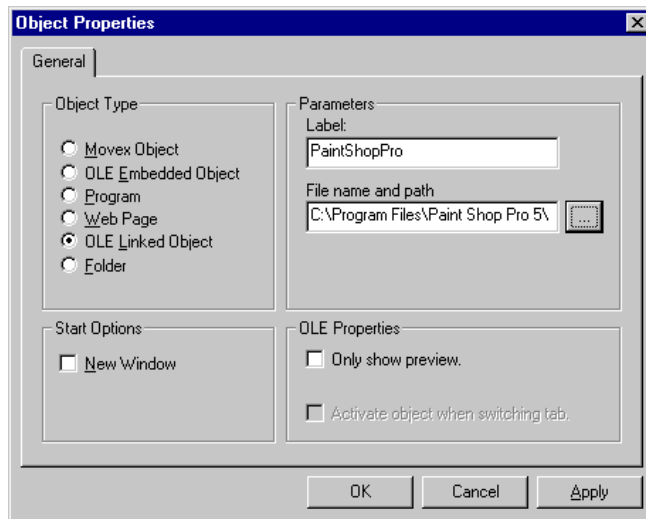
### TO CREATE A WEB PAGE IN YOUR MENU TREE:

#### Note

*The following instruction assumes that you have an Internet connection and that your Internet browser is connected and works.*

1. Select the **Web Page** option.
2. Name the new function in the **Label** box.
3. Type the address of your choice in the **Web page** box.
4. Click **OK**.

## OLE Linked Object

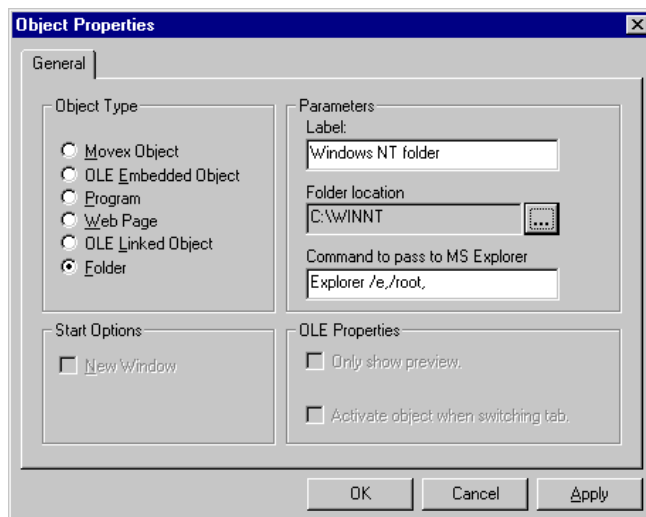


An OLE linked object will start the program in which the object was created.

### TO CREATE AN OLE LINKED OBJECT:

1. Select the **OLE Linked Object** option.
2. Name the new function in the **Label** box.
3. Click  to locate the document of your choice. The document can be placed anywhere, for instance on a server or on your local hard drive.

## Folder



### TO CHANGE THE PROPERTIES OF A FOLDER:

1. Select **Folder**.
2. Enter a label.
3. Click  to locate the folder on your computer or in the network.

### Note

*The command to pass to MS Explorer is set by default. It should not be changed.*

# Chapter 4. The Workspace

---

## In this chapter:

---

- ✓ Wallpaper.
  - ✓ Shortcut menus in the Workspace.
  - ✓ Programs open simultaneously.
- 

## 4.1 Wallpaper

Besides the Movex picture (default), you can use any other bitmap picture, AVI file or web page as wallpaper on the Workspace, see *Chapter 5.1.9 Properties, Workspace Tab*.

## 4.2 Shortcut Men us in the Workspace

When you right-click a given object, a shortcut menu appears. This menu is context-sensitive, that is, you can perform a number of operations related to the object you are clicking on.

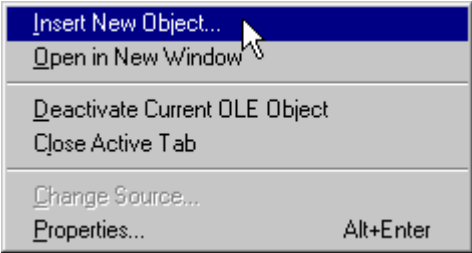
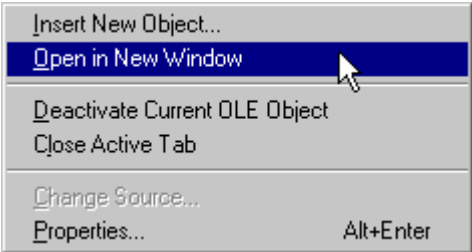
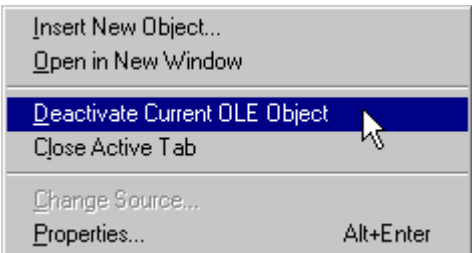
When you are running Movex in the Workspace, the shortcut menu is used to gain access to standard options and related options. But, in other programs such as MS Internet Explorer and MS Word, the shortcut menu will reflect the program in focus.

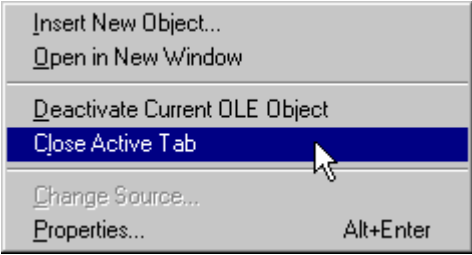
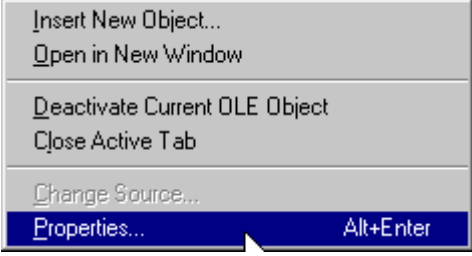
### 4.2.1 Wallpaper Shor tcut Menus

Depending on which wallpaper you choose, you get different shortcut menus when you right-click the Workspace. If the wallpaper is a web page, the shortcut menu is the same as in your Internet browser. If the wallpaper is the Movex picture, the general shortcut menu is shown.

## 4.2.2 General Shortc ut Menu

The general shortcut menu for the Workspace is shown when you right-click a Workspace tab.

| Command                                                                                                                  | Description                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Insert New Object</p>                | <p>See <i>Chapter 5.5.1 Insert New Object</i>.</p> <p>When an OLE object is inserted into the Workspace, it will appear in read-only mode. Double-click the object to activate it.</p> <p><b>Note</b></p> <p><i>To be able to modify and save your object, for example an MS Word document, you must open it in a new window.</i></p> |
| <p>Open in New Window</p>             | <p><b>TO OPEN THE OBJECT IN A NEW WINDOW:</b></p> <ol style="list-style-type: none"> <li>1. Right-click the Workspace.</li> <li>2. Select <b>Open in New Window</b>.</li> </ol>                                                                                                                                                       |
| <p>Deactivate Current OLE Object</p>  | <p><b>TO DEACTIVATE THE CURRENT OLE OBJECT:</b></p> <ol style="list-style-type: none"> <li>1. Right-click the Workspace.</li> <li>2. Select <b>Deactivate Current OLE Object</b>.</li> </ol>                                                                                                                                          |

|                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Close Active Tab</p>  <p>The screenshot shows a context menu with the following items: 'Insert New Object...', 'Open in New Window', 'Deactivate Current OLE Object', 'Close Active Tab' (highlighted with a mouse cursor), 'Change Source...', and 'Properties...'. The 'Alt+Enter' shortcut is shown at the bottom right.</p> | <p><b>TO CLOSE THE TAB THAT IS ACTIVE IN THE WORKSPACE:</b></p> <ol style="list-style-type: none"> <li>1. Right-click the tab.</li> <li>2. Select <b>Close Active Tab</b>.</li> </ol>                                                                                                                           |
| <p>Properties</p>  <p>The screenshot shows a context menu with the following items: 'Insert New Object...', 'Open in New Window', 'Deactivate Current OLE Object', 'Close Active Tab', 'Change Source...', and 'Properties...' (highlighted with a mouse cursor). The 'Alt+Enter' shortcut is shown at the bottom right.</p>       | <p><b>TO CUSTOMIZE THE WORKSPACE:</b></p> <ol style="list-style-type: none"> <li>1. Right-click the tab.</li> <li>2. Select <b>Properties</b>. The Movex Explorer Properties dialog box appears.</li> <li>3. Select the <b>Workspace</b> tab and see <i>Chapter 5.1.9 Properties, Workspace Tab</i>.</li> </ol> |

## 4.3 Several Tabs Open

You can have several tabs open and switch between them by clicking a tab. If you have more tabs than will fit in the Workspace, use the arrows  next to the tabs to shift the tabs to the right and to the left.

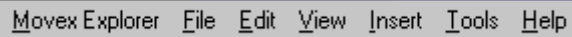
# Chapter 5. Menus in the Menu Bar

---

## In this chapter:

---

- ✓ The menus in the menu bar.

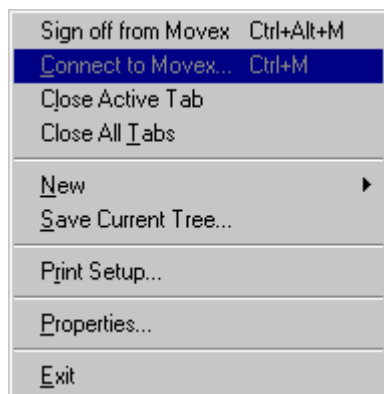


Movex Explorer File Edit View Insert Tools Help

---

## 5.1 Movex Explorer Menu

The **Movex Explorer** menu contains settings for Movex Explorer in general. The following commands are available in this menu and are described in the sections below.

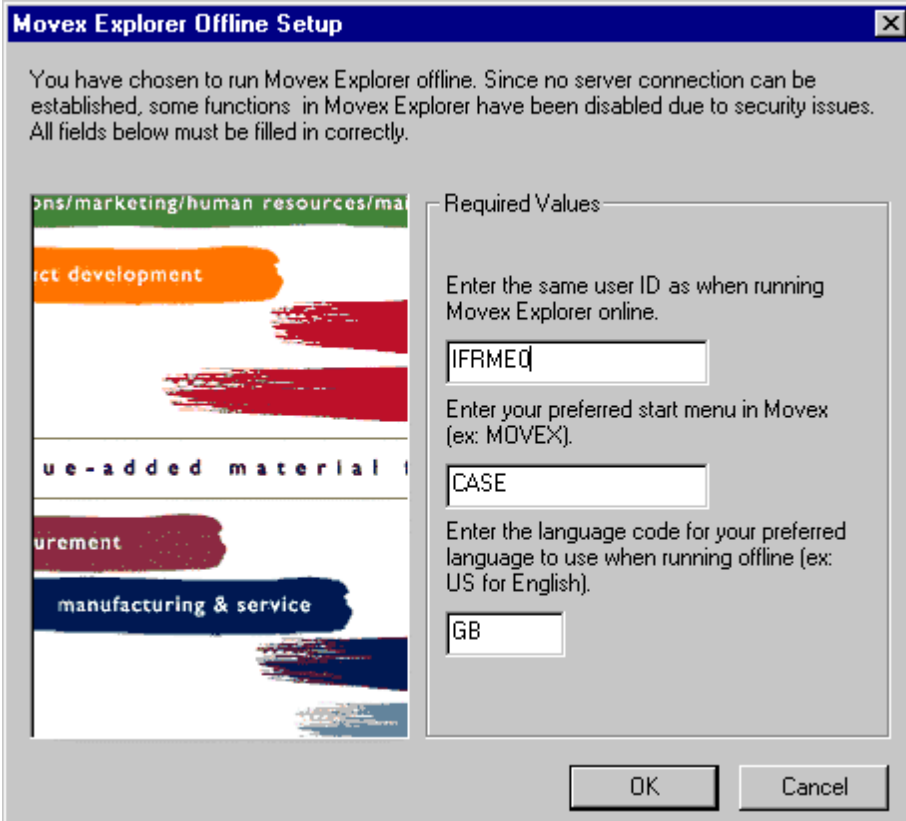


### 5.1.1 Sign off from Movex

If you are running Movex Explorer online you can disconnect from the application server and run offline.

#### TO SIGN OFF FROM MOVEX:

1. Select **Movex Explorer, Sign off from Movex**. The **Movex Explorer Offline Setup** is displayed.



The screenshot shows the 'Movex Explorer Offline Setup' dialog box. The title bar is blue with the text 'Movex Explorer Offline Setup' and a close button. The main area has a light gray background. At the top, there is a text box with the following message: 'You have chosen to run Movex Explorer offline. Since no server connection can be established, some functions in Movex Explorer have been disabled due to security issues. All fields below must be filled in correctly.' Below this message is a preview of a web page with various colored bars and text. To the right of the preview is a section titled 'Required Values' with three text input fields. The first field is labeled 'Enter the same user ID as when running Movex Explorer online.' and contains the text 'IFRMEQ'. The second field is labeled 'Enter your preferred start menu in Movex (ex: MOVEX).' and contains the text 'CASE'. The third field is labeled 'Enter the language code for your preferred language to use when running offline (ex: US for English).' and contains the text 'GB'. At the bottom right of the dialog box are two buttons: 'OK' and 'Cancel'.

**Movex Explorer Offline Setup**

You have chosen to run Movex Explorer offline. Since no server connection can be established, some functions in Movex Explorer have been disabled due to security issues. All fields below must be filled in correctly.

Required Values

Enter the same user ID as when running Movex Explorer online.

IFRMEQ

Enter your preferred start menu in Movex (ex: MOVEX).

CASE

Enter the language code for your preferred language to use when running offline (ex: US for English).

GB

OK Cancel

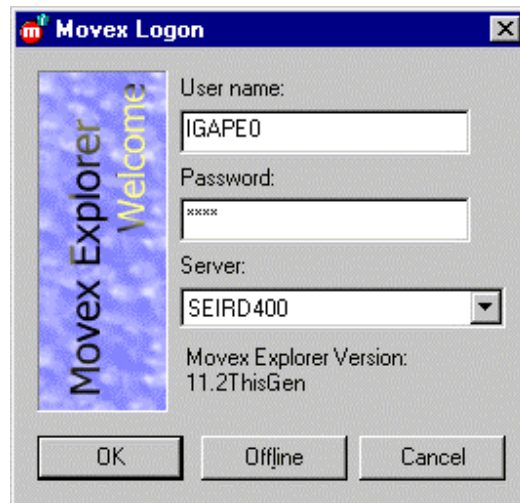
2. Verify your user ID, start menu and language code.
3. Click **OK**. Movex Explorer disconnects from the server.

## 5.1.2 Connect to Movex

If you are running Movex Explorer offline and would like to run online you can connect to Movex in the manner described below.

### TO CONNECT TO MOVEX:

1. Select **Movex Explorer, Connect to Movex**. The **Movex Logon** dialog box is displayed.



2. Type your user name the very first time you log on (after that, the system will use it by default).
3. Type your password.
4. Select an application server the first time you log on (after that, the system will use it by default).
5. Click **OK**. Movex Explorer connects to the server.

## 5.1.3 Close Active Tab

### TO CLOSE THE ACTIVE TAB:

Select **Movex Explorer, Close Active Tab**.

## 5.1.4 Close All Tabs

### TO CLOSE ALL OPEN TABS:

Select **Movex Explorer, Close All Tabs**.

### Note

*If you are in a Movex program that has to be closed with something other than F3, Movex Explorer will ask you to close the program manually.*

## 5.1.5 New

You can create folders and functions in menu trees with **Movex Explorer, New**.

### **Note**

*The parameter Menu Maintenance in MNS150/F affects your rights as a user to modify your menu trees.*

#### **TO CREATE A FOLDER:**

1. Highlight the top-level or folder to which you want to add a new folder.
2. Select **Movex Explorer, New, Folder**.
3. Name the folder.

#### **TO CREATE A FUNCTION:**

1. Highlight the top-level or folder to which you want to add a new function.
2. Select **Movex Explorer, New, Function**.
3. Name the function.

## 5.1.6 Save Current Tree

#### **TO SAVE THE CURRENT TREE:**

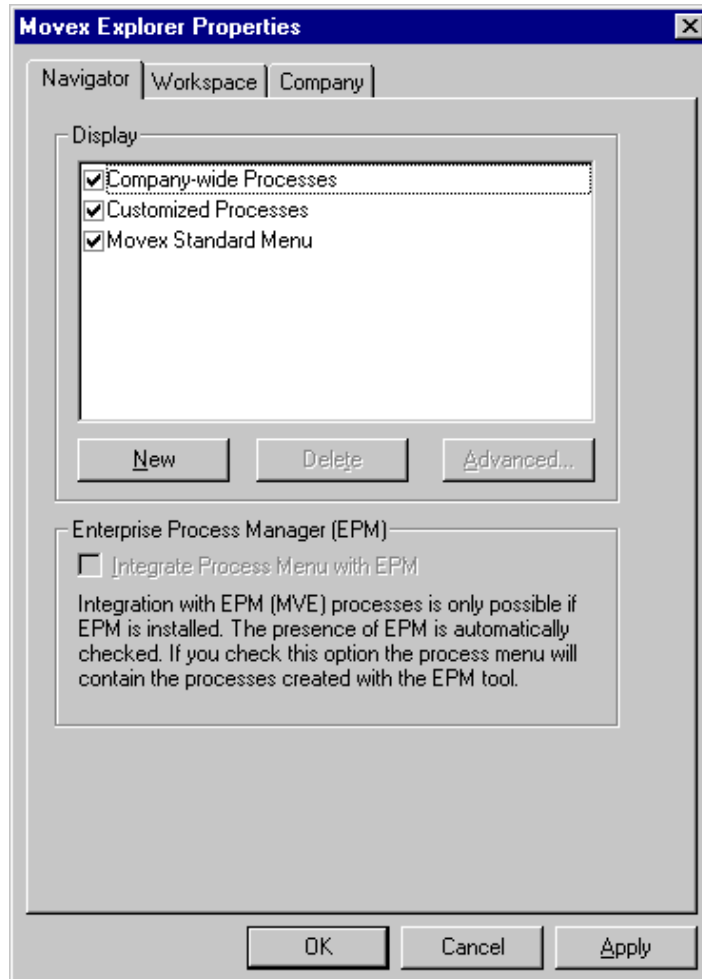
1. Select **Movex Explorer, Save Current Tree**.
2. Name your menu tree in the **Save As** dialog box.
3. Click **Save**.

## 5.1.7 Print Setup

Use **Movex Explorer, Print Setup** to choose, for example, which printer to send printouts to and how many copies to print.

## 5.1.8 Properties, Navigator Tab

The **Navigator** tab in the **Movex Explorer Properties** dialog box contains settings for the Navigator.



There are three tabs defined in the standard setup of Movex Explorer: Company-wide Processes, Customized Processes and Movex Standard Menu. You can create new Navigator tabs and delete existing ones (except for the three standard tabs that you can only hide). By using the check boxes, you can select (show) or clear (hide) the tabs.

### TO CREATE A NAVIGATOR TAB:

1. Select **Movex Explorer, Properties** and the **Navigator** tab.
2. Click .
3. In the **Display** box, type a describing name for the tab.
4. In the **Title** box, type the title to be displayed on the tab.
5. To select a file name, click  and locate the menu file of your choice.
6. In the **Movex Explorer Properties** dialog box, click **OK**.

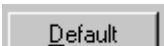
**TO DELETE A NAVIGATOR TAB:**

1. Select **Movex Explorer, Properties** and the **Navigator** tab.
2. Highlight the tab to be deleted and click .
3. To delete, confirm with .
4. In the **Movex Explorer Properties** dialog box, click **OK**.

**TO CHANGE A TAB HEADING:**

1. Select **Movex Explorer, Properties** and the **Navigator** tab.
2. Click .
3. Select the tab for which you want to change the heading.
4. Change the heading.
5. Click **OK**.
6. In the **Movex Explorer Properties** dialog box, click **OK**.

**TO RESET THE ORIGINAL HEADING FOR THE TAB:**

1. Select **Movex Explorer, Properties** and the **Navigator** tab.
2. Click .
3. Select the tab for which you want to reset the heading.
4. Click .
5. Click **OK**.
6. In the **Movex Explorer Properties** dialog box, click **OK**.

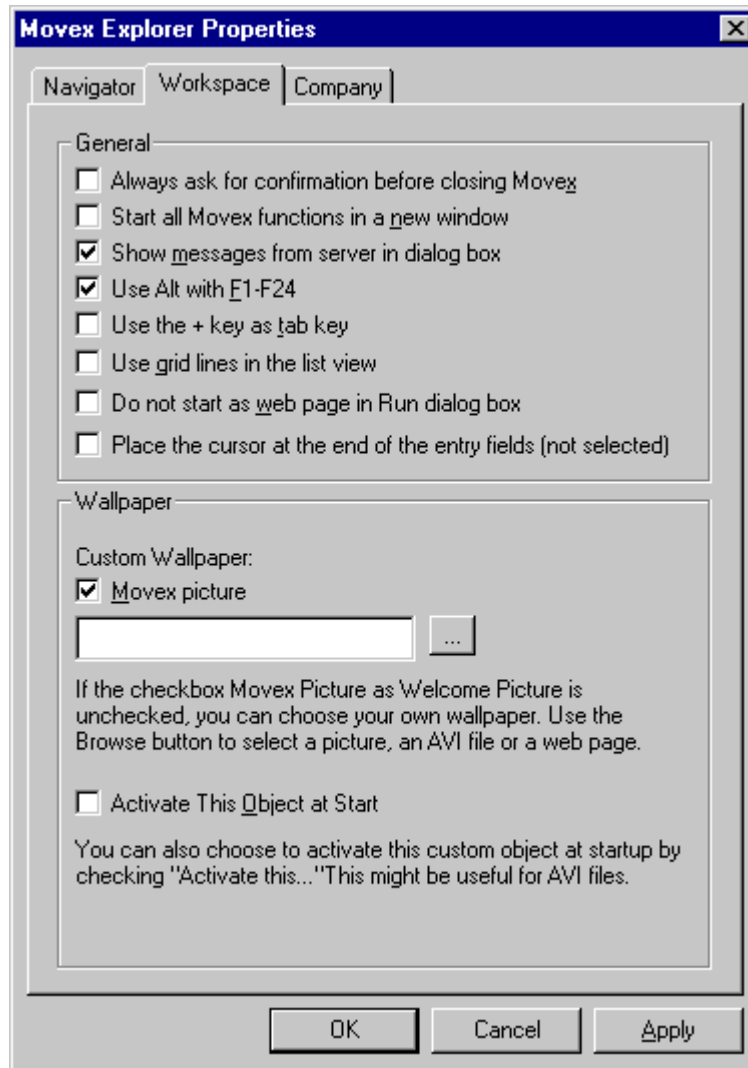
**TO INTEGRATE THE PROCESSES MENU TREE WITH EPM:****Note**

*This integration will only be possible if the EPM is installed and configured properly.*

1. Select **Movex Explorer, Properties** and the **Navigator** tab.
2. Select the **Integrate Process Menu with EPM** check box. The Processes menu tree will then contain the processes created with the EPM tool.

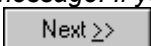
## 5.1.9 Properties, Workspace Tab

The **Workspace** tab in the **Movex Explorer Properties** dialog box contains general settings, wallpaper settings and the possibility to activate custom objects at startup.



### TO CHANGE THE GENERAL SETTINGS FOR THE WORKSPACE:

1. Select **Movex Explorer, Properties** and the **Workspace** tab.
2. Select the alternatives that you want. The general settings are explained in the table below.

| General Settings                                   | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Always ask for confirmation before closing Movex.  | A dialog box is displayed where you click  if you want to exit Movex Explorer and  if you want to return to Movex Explorer.                                                                                                                                                                                                                                                                                                                                             |
| Start all Movex programs in a new window.          | All functions will start in a new window. This option overrides all settings for Movex functions in all menu trees.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Show messages from server in dialog box.           | <p>Messages from the server will be displayed in a dialog box instead of in the Status Bar.</p> <p><b>Note</b></p> <p>Clicking  or pressing <b>Enter</b> only closes the dialog box displaying the message. If you are confirming a message you must click  or press <b>Enter</b> again.</p>                                                                                                                                                                             |
| Use Alt with F1-F24.                               | <p>To ensure access to all Movex function keys, this option should always be selected.</p> <p><b>5250 Note</b></p> <p><i>Because the function key standard differs between the Windows and AS/400 environment, it is sometimes necessary to let the AS/400 override Windows when it comes to interpreting function keys. This is achieved by using the <b>Alt</b> key together with the function keys. For example: <b>F6</b> in Windows changes focus between the left and right pane. <b>F6</b> in Movex 5250 means free text. For <b>F6</b> to have the same function in Movex Explorer as in 5250, you have to use <b>Alt+F6</b>.</i></p> |
| Use the + key as tab key.                          | The “+” key on the numeric keypad will have the same functionality as the <b>Tab</b> key. This feature is useful, for example, when making fast order entry (full screen) in OIS101.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Use grid lines in the list view.                   | Each column and row in the list view will have a borderline.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Do not start as web page in <b>Run</b> dialog box. | If a command can not be started as a Movex function, it will not be started as a web page.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Place the cursor at the end of the entry fields    | The cursor will be positioned at the end of the entry fields instead of the contents of the entry fields being selected.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

**TO SELECT YOUR OWN WALLPAPER:**

1. Select **Movex Explorer, Properties** and the **Workspace** tab.
2. Clear the **Movex picture** check box.
3. Click  and select a picture, an AVI file (video sequence) or a web page.
4. If your wallpaper is an object that needs to be activated, for example an AVI file, select the **Activate This Object at Start** check box.
5. Click **OK**.

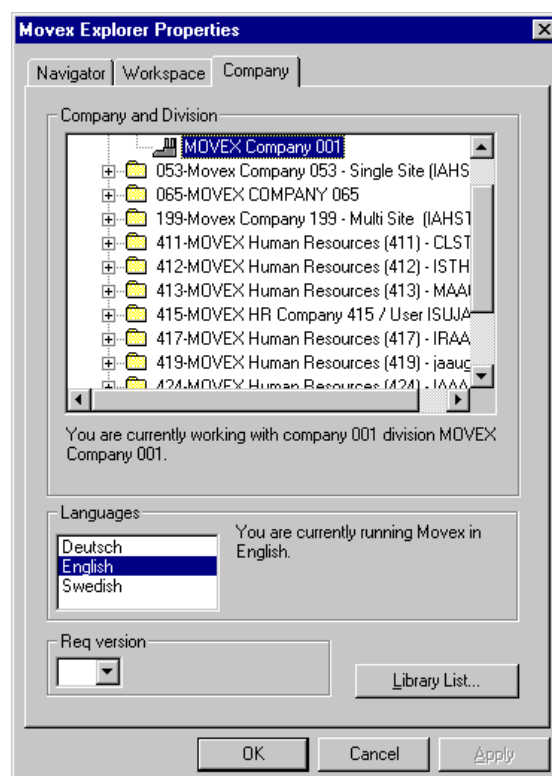
**TO SELECT THE MOVEX PICTURE AS WALLPAPER:**

1. Select **Movex Explorer, Properties** and the **Workspace** tab.
2. Select the **Movex picture** check box.
3. Click **OK**.

## 5.1.10 Properties, Company Tab

The **Company** tab in the **Movex Explorer Properties** dialog box:

- lists the available companies in your environment and shows in which company and division you are currently working.
- lists the available languages in your system and shows in which language you are running Movex.
- shows the current requirement version and library list information



**TO CHANGE COMPANY:****Note**

*To change company you must be authorized to work in several companies.*

1. Select **Movex Explorer, Properties** and the **Company** tab.
2. Click the "+" next to the company you want to change to (to expand it) and select the required
3. division within the company.
4. Click **OK**.
5. Click  to confirm your selection.

**Tip**

*You can change company in the **Run** dialog box by typing, for example, `CMP002` (company 002, division blank) or `CMP002AAA` (company 002, division AAA).*

**5.1.10.1 Languages**

It is possible to run Movex Explorer in more than 30 different languages including Arabic and Japanese. The language in the system is handled through a language library. The more language libraries you install, the more languages you will be able to use.

Running a system in a certain language means that all the lead texts, headings and information messages are displayed in the language of your choice. The default language is defined in your user profile.

**Note**

*This setting is personal and does not affect any other user in the system.*

**TO CHANGE THE LANGUAGE:**

1. Select **Movex Explorer, Properties** and the **Company** tab.
2. Select the language you want to change to and click **OK**.
3. Confirm with .

**Tip**

*You can change the language in the **Run** dialog box by typing, for example, `LNGDE` (German).*

### 5.1.10.2 Requirement Version

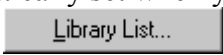
#### TO CHANGE REQUIREMENT VERSION:

1. Select **Movex Explorer, Properties** and the **Company** tab.
2. Select the requirement version that you want in the **Req version list**.
3. Click **OK**.

#### *Tip*

*You can change the requirement version in the **Run** dialog box by typing, for example, **VERA** (version A).*

### 5.1.10.3 Library List

The **Current Libraries in Search Path** list is automatically set when you log on to Movex Explorer. You can view the list by pressing . The contents in the list depend on your Movex user library list.

#### *Important*

*We do not recommend that you change these settings.*

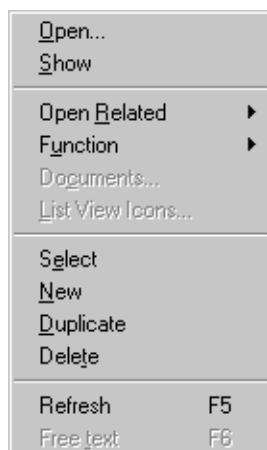
### 5.1.11 Exit

#### TO EXIT MOVEX EXPLORER:

Select **Movex Explorer, Exit**.

## 5.2 File Menu

The **File** menu reflects the actions and settings available for a Movex object. The following commands are available in this menu and are described in the sections below.



## 5.2.1 Open

**Open** is used to change a selected object.

### **5250 Note**

*File, Open corresponds to **option 2=Change** in Movex 5250.*

#### **TO OPEN A RECORD IN A LIST:**

1. Highlight the record you want to modify, for example, an item in MMS001.
2. Select **File, Open**.

### **Note**

*If in an A-panel, type 2 (Open) in the **Option** field, a key value and press **Enter**.*

## 5.2.2 Show

**Show** is used to display information about a selected object.

### **5250 Note**

*File, Show corresponds to **option 5=Display** in Movex 5250.*

#### **TO SHOW A RECORD IN A LIST:**

1. Highlight the record you want to view.
2. Select **File, Show**.

### **Note**

*If in an A-panel, type 5 (Show) in the **Option** field, a key value and press **Enter**.*

## 5.2.3 Open Related

### **5250 Note**

*The Open Related options correspond to the program unique options in Movex 5250.*

#### **TO OPEN A RELATED PROGRAM:**

1. Highlight the record for which you want to open a related program.
2. Select **File, Open Related** and the program of your choice.

## 5.2.4 Function

**File, Function** contains the function keys that can be used in the current view. Apart from the standard function keys, see *Chapter 7.7 Function Keys*, a Movex program can contain a unique set of functions.

## 5.2.5 Documents

See *Appendix A Document Links*.

## 5.2.6 List View Icons

See *Appendix B.5 Connect Icons to List View Records*.

## 5.2.7 Select

**Select** is used to select an object.

### 5250 Note

*File, Select* corresponds to **option 1=Crt/Select** in Movex 5250.

#### TO SELECT A RECORD IN A LIST:

1. Highlight the record you want to select - a journal voucher in GLS100, for example.
2. Select **File, Select**.

## 5.2.8 New

**New** is used to create an object.

### 5250 Note

*File, New* corresponds to **option 1=Crt/Select** in Movex 5250.

#### TO CREATE A RECORD:

1. Type the key value(s) needed in the positioning (key) field(s).
2. Select **File, New**.

## 5.2.9 Duplicate

**Duplicate** is used to copy a selected object.

### **5250 Note**

*File, Duplicate corresponds to **option 3=Copy** in Movex 5250.*

#### **TO COPY A RECORD IN A LIST:**

1. Select the record you want to copy.
2. Select **File, Duplicate**.

### **Note**

*If in the A-panel, type 3 (Copy) in the **Option** field, a key value and press **Enter**.*

## 5.2.10 Delete

**Delete** is used to delete a selected object.

### **5250 Note**

*File, Delete corresponds to **option 4=Delete** in Movex 5250.*

#### **TO DELETE A RECORD FROM A LIST:**

1. Select the record you want to delete.
2. Select **File, Delete**.

### **Note**

*If in the A-panel, type 4 (Delete) in the **Option** field, a key value and press **Enter**.*

## 5.2.11 Refresh

**Refresh** updates the information on the screen with up-to-date information from the database.

## 5.2.12 Free Text

**Free Text** is used to create or display text connected to an object. When free text is available, the **Free Text** icon can have the following appearances:



No text written.

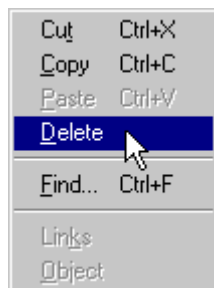


Text written.

## 5.3 Edit Menu

The **Edit** menu contains general-purpose commands such as **Cut**, **Copy** and **Paste**. The **Find** command contains a basic search function.

The following commands are available in the **Edit** menu and they are described in the sections below.



### 5.3.1 Cut

#### TO CUT A FOLDER OR FUNCTION IN THE NAVIGATOR TO THE CLIPBOARD:

1. Highlight the folder or function to be cut.
2. Select **Edit, Cut**. The folder or function is moved to the clipboard.

### 5.3.2 Copy

#### TO COPY A FOLDER OR FUNCTION IN THE NAVIGATOR TO THE CLIPBOARD:

1. Highlight the folder or function to be copied.
2. Select **Edit, Copy**. The copy of the folder or function is moved to the clipboard.

### 5.3.3 Paste

#### TO PASTE A FOLDER OR FUNCTION FROM THE CLIPBOARD INTO THE NAVIGATOR:

1. Highlight the folder in which you want to paste the contents of the clipboard.
2. Select **Edit, Paste**. The folder or function is placed in the selected folder.

### 5.3.4 Delete

#### TO DELETE A FOLDER OR FUNCTION IN THE NAVIGATOR:

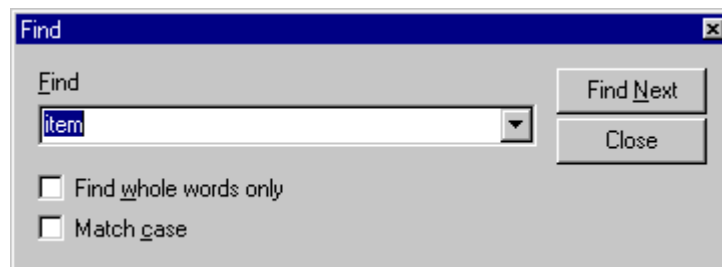
1. Highlight the folder or function that you want to delete.
2. Select **Edit, Delete**. The folder or function is deleted.

### 5.3.5 Find

With this command you can search through the current **Navigator** menu. The search is carried out from the current selection in the Navigator and downwards. The **Find** box contains all the search strings for the current session.

#### TO SEARCH THROUGH THE CURRENT NAVIGATOR MENU:

1. Highlight the spot from which you want to start searching.
2. Select **Edit, Find**. The **Find** dialog box appears.



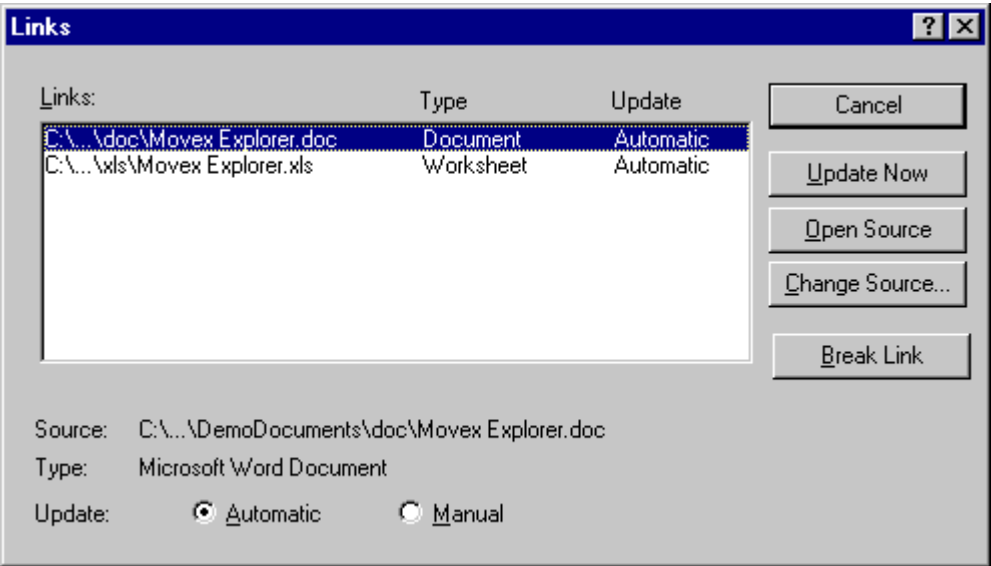
3. Type the information you want to find, paste it from the Clipboard, or click a recent entry from the list in the **Find** box. The search criteria can either be the description shown in the Navigator or the actual object name (Movex program name, document name and so on).
4. Select **Match Whole Word Only** if you want to find occurrences that are whole words and not part of a larger word.
5. Select **Match Case** if you want to find only those instances in which the capitalization matches the text you typed in the **Find** box.
6. Click  to find and select the next occurrence of the text specified in the **Find** box.
7. Click  when you have finished searching.

### 5.3.6 Links

This command contains information about all open OLE linked objects.

**TO VIEW ALL OPEN LINKS:**

1. Select **Edit Links**. The **Links** window is shown.

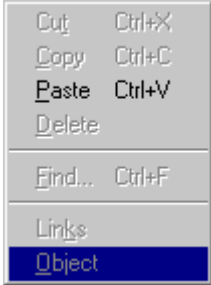
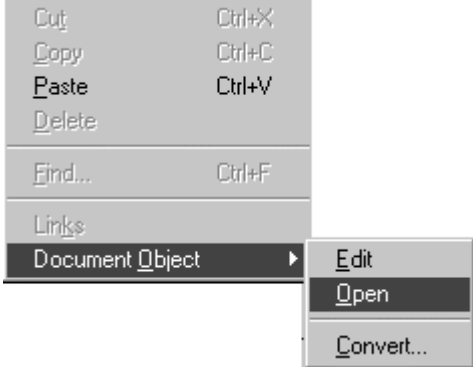


2. The table below shows different ways in which to use this function.

|  |                                                                              |
|--|------------------------------------------------------------------------------|
|  | Select a link and click  to refresh the information displayed in the window. |
|  | Select a link and click  to open the selected source file.                   |
|  | Select a link and click  to link to another source file.                     |
|  | Select a link and click  to break the connection to the link.                |
|  | Select a link and change the update method.                                  |

### 5.3.7 Object

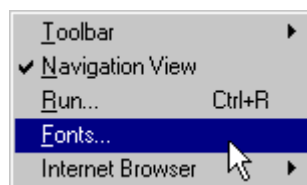
The **Object** command is reserved for OLE applications. When there is an OLE object in the Workspace, the **Object** command will change to display the options available for that particular OLE object, see the examples in the table below.

|                                              |                                                                                     |
|----------------------------------------------|-------------------------------------------------------------------------------------|
| No OLE object in the Workspace.              |   |
| OLE object (Word document) in the Workspace. |  |

## 5.4 View Menu

The **View** menu contains the **Run** command and settings for the toolbar, Navigation view, fonts and Internet browser.

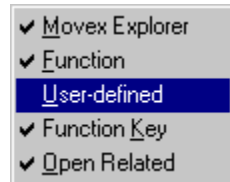
The following commands are available in the **View** menu and are described in the sections below.



## 5.4.1 Toolbar

### TO SHOW OR HIDE A TOOLBAR:

1. Select **View, Toolbar**.
2. Click the toolbar you want to show or hide.



In this example the **User-defined** toolbar is deactivated and will not be shown.

## 5.4.2 Navigation View

### TO HIDE THE NAVIGATOR ALL THE TIME:

Select **View, Navigation View** (deletes the check mark).

## 5.4.3 Run

With the **Run** command you can:

- start Movex programs (by program name)
- launch web pages (by internet address)
- change language
- change company and division
- change MRP version
- explore your computer/network.

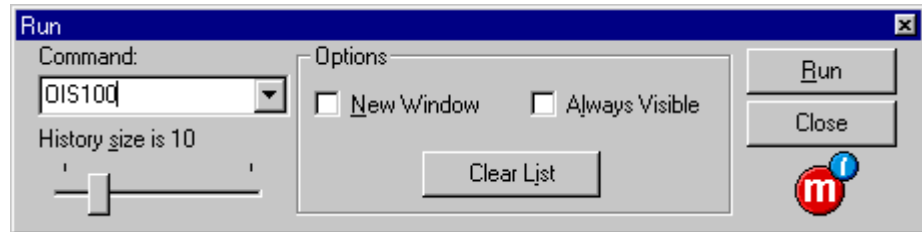
If the command can not be started as a Movex function, it will be started as a web page (depending on your settings in the **Movex Explorer Properties** dialog box).

The **Run** dialog box keeps track of the commands carried out depending on the size of your command history, even in between sessions or until you clear the history list. The latest run command is always displayed first in the stack.

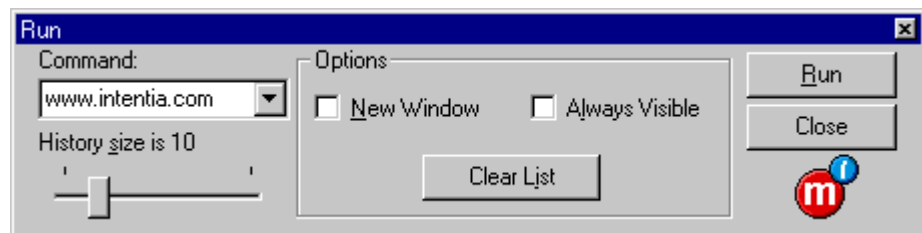
To keep the **Run** dialog box on top and visible, select **Always visible** in the **Run** dialog box.

**TO START A MOVEX PROGRAM:**

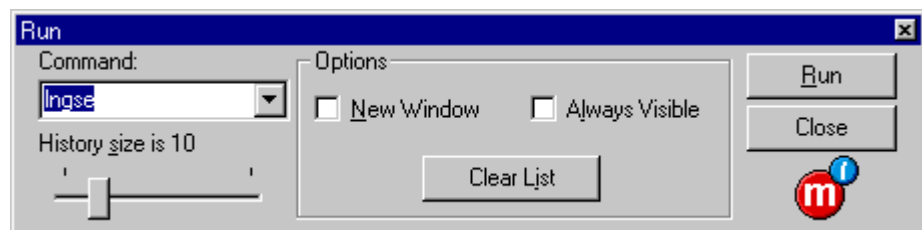
1. Select **View, Run** (or press **Ctrl+R**).
2. Type the Movex program name or select one from the list in the **Command** box.
3. Select **New Window** if you want the program to start in a separate window.
4. Click  to execute the command (or press **Enter**).

**TO LAUNCH A WEB PAGE:**

1. Select **View, Run** (or press **Ctrl+R**).
2. Type the Internet address or select one from the list in the **Command** box.
3. Select **New Window** if you want the function to start in a separate window.
4. Click  to execute the command (or press **Enter**).

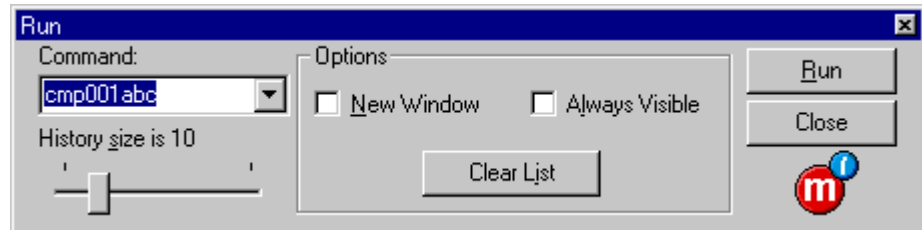
**TO CHANGE LANGUAGE:**

1. Select **View, Run** (or press **Ctrl+R**).
2. Type `lng<xx>` where `xx` stands for the language code, for example, `se` for Swedish.
3. Click  to execute the command (or press **Enter**).

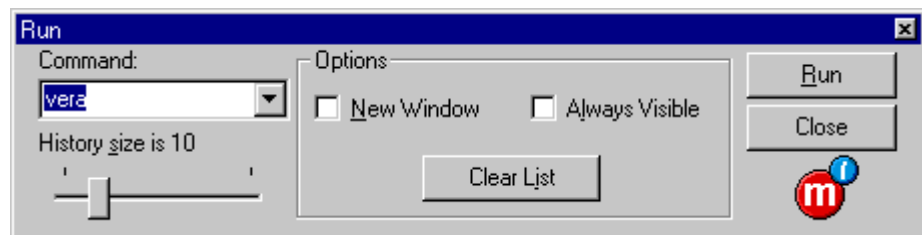


**TO CHANGE COMPANY AND DIVISION:**

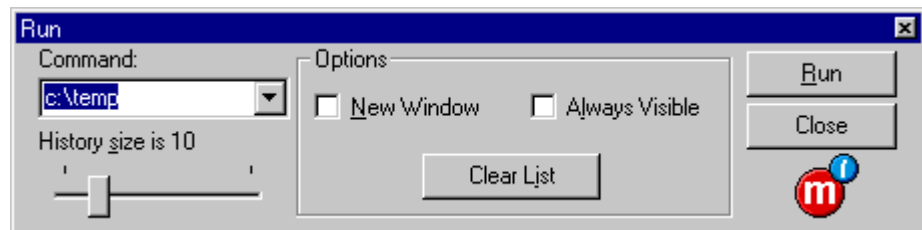
1. Select **View, Run** (or press **Ctrl+R**).
2. Type <cmp><div> where *cmp* stands for company and *div* for division, for example, cmp001abc.
3. Click  to execute the command (or press **Enter**).

**TO CHANGE MRP VERSION:**

1. Select **View, Run** (or press **Ctrl+R**).
2. Type the MRP version, for example, vera.
3. Click  to execute the command (or press **Enter**).

**TO EXPLORE YOUR COMPUTER/NETWORK:**

1. Select **View, Run** (or press **Ctrl+R**).
2. Type a path, for example, c:\temp.
3. Click  to execute the command (or press **Enter**).



## 5.4.4 Fonts

You can change the font and font size for different parts of Movex Explorer.

### Note

*The font size will affect how the window is displayed. If you use a large font, for example, for the Navigator tabs, they will require much more space on the screen and you will have to increase the Navigator to avoid scrolling.*

### TO CHANGE OR RESET A FONT:

1. Select **View, Fonts**. The different fonts used in Movex Explorer are displayed.



2. Click **Change...** and select the font you wish to use or click **Reset** to reset the default font (which for Movex Explorer is MS Sans Serif, 9 p).

## 5.4.5 Internet Browser

You can change the font size on the current web page from Largest through to Smallest.

### Note

*Movex Explorer will not save your setting. Medium will be used by default when you start a web page and you will have to size them each time separately.*

#### TO CHANGE FONT SIZE IN THE CURRENT WEB PAGE:

1. Open a web page.
2. Select **View, Internet Browser**.
3. Choose size.

## 5.5 Insert Menu

You can use the **Insert** menu to open new objects, such as Internet pages and Excel spreadsheets, on a Workspace tab. The following command is available in this menu and is described in the section below.

Insert New Object...

### 5.5.1 Insert New Object

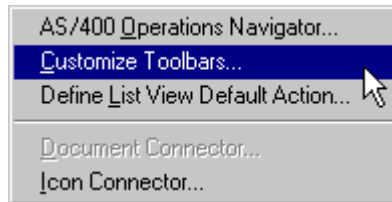
You can run OLE documents in the Workspace without having to add them to the Navigator.

#### TO INSERT A NEW OBJECT:

1. Select **Insert, Insert New Object**.
2. Select **Create New** (inserts a new object) or **Create from File** (inserts the contents of the file as an object so that you can activate it using the program which created it).
3. If you select **Create New**, you must select which object type to insert.
4. If you select **Create from File**, you must select the file, for example, using .
5. Select **Link** to set the current object to be a linked object; if this is not set it will be an embedded object.
6. Select **Display as Icon** if you want to display an icon in the Workspace.

## 5.6 Tools Menu

The **Tools** menu contains tools for customization and integration per user. The following commands are available in this menu and are described in the sections below.

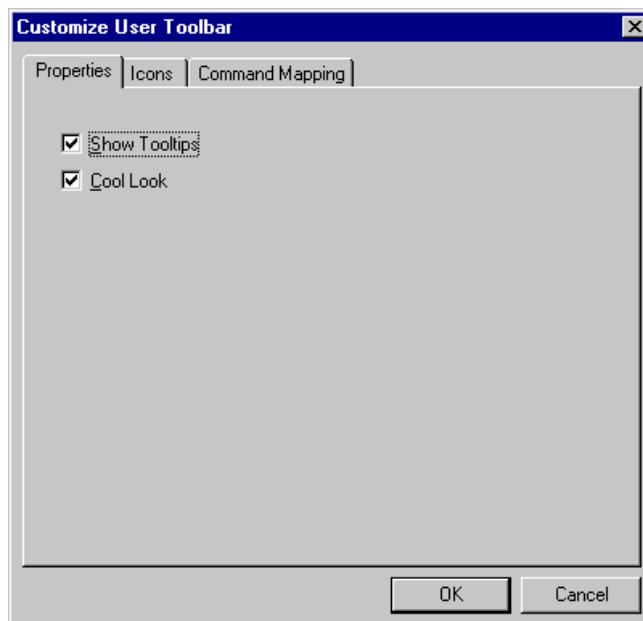


### 5.6.1 AS/400 Operations Navigator

This command starts the AS/400 Operations Navigator (IBM). The Movex Explorer installation program does not install the AS/400 Operations Navigator.

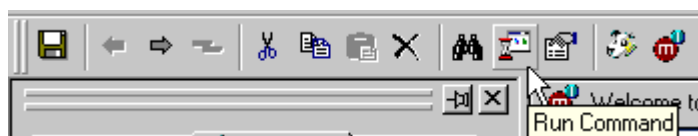
### 5.6.2 Customize Toolbars, Properties Tab

The settings on the **Properties** tab are general and concern all the toolbars.



#### TO SHOW TOOLTIPS:

1. Select **Tools**, **Customize Toolbars** and the **Properties** tab.
2. Select the **Show tooltips** check box.



**TO CHANGE THE APPEARANCE OF THE TOOLBARS:**

1. Select **Tools, Customize Toolbars** and the **Properties** tab.
2. Select the **Cool look** check box to give the toolbars the following appearance.



3. Clear the **Cool look** check box to give the toolbars the following appearance.

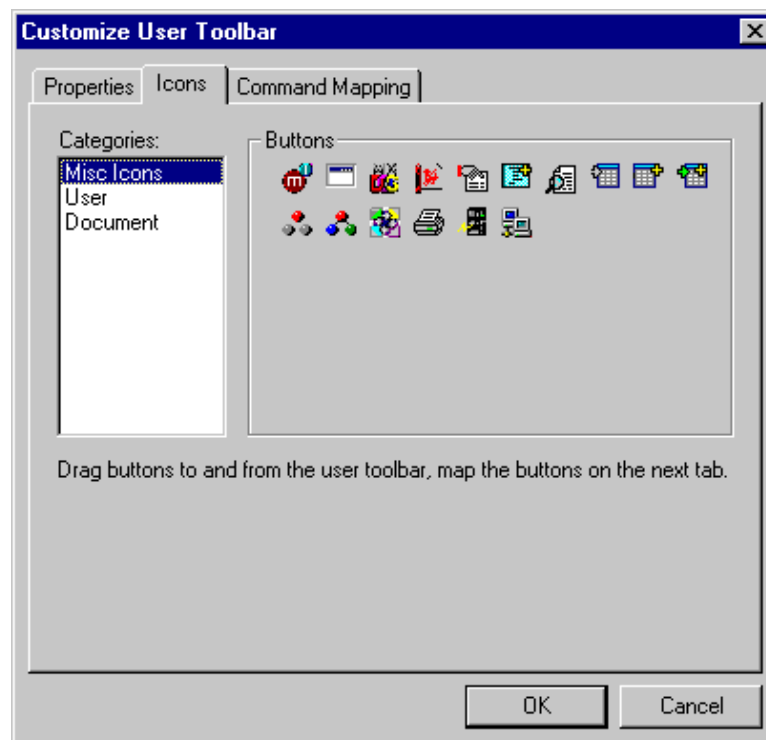


### 5.6.3 Customize Toolbars, Icons Tab

You can customize the **User-defined** toolbar to access frequently used functions with buttons in the toolbar.

**TO ADD A BUTTON TO THE USER-DEFINED TOOLBAR:**

1. Select **Tools, Customize Toolbars** and the **Icons** tab.



2. Select one of the categories.
3. Drag a button to the **User-defined** toolbar. (Three buttons are default in the toolbar.)
4. Click **OK**.

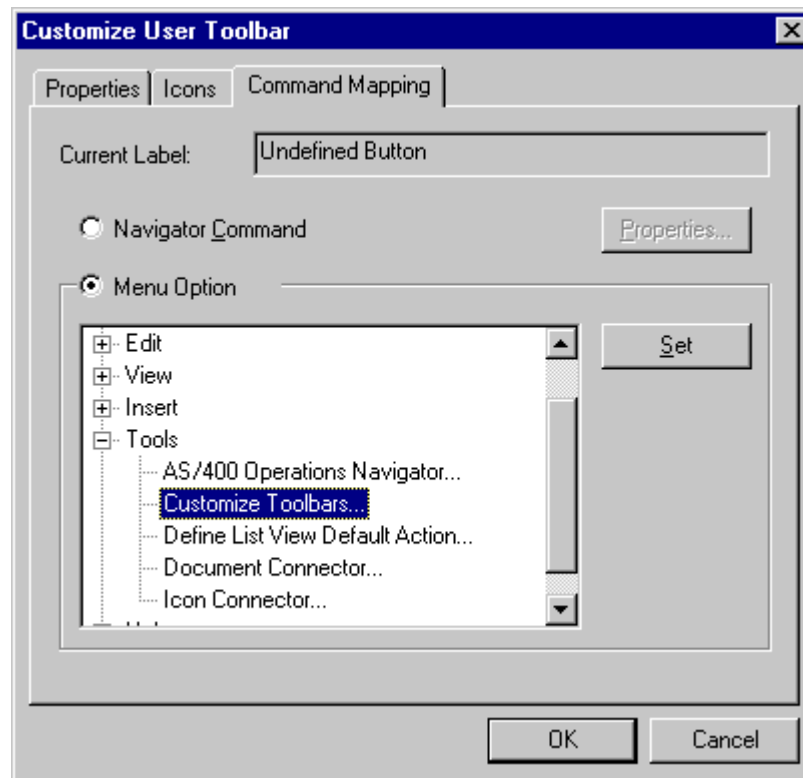
**TO DELETE A BUTTON FROM THE USER-DEFINED TOOLBAR:**

1. Select **Tools, Customize Toolbars** and the **Icons** tab.
2. Drag a button from the **User-defined** toolbar.
3. Click **OK**.

## 5.6.4 Customize Toolbars, Command Mapping Tab

### TO MAP A BUTTON ON THE USER-DEFINED TOOLBAR:

1. Select **Tools, Customize Toolbars** and the **Command Mapping** tab.
2. Select the button on the toolbar.
3. Select **Navigator Command** or **Menu Option**.



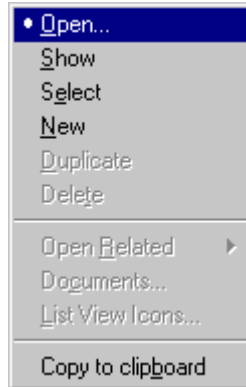
4. If you select **Navigator Command**, you must click  and set the properties in the **Object Properties** dialog box, see *Chapter 3.5.2 Shortcut Menu for Navigator Objects*.

If you select **Menu Option**, you select which command you want the button to represent and then click .

5. Click **OK**.

## 5.6.5 Define List View Default Action

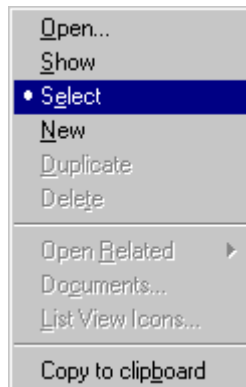
When you double-click or press **Enter** in a list, the default action is **Open**. The default action is marked with a dot. For example:



### Note

*If the program is active while you change the default action, the change will take effect the next time you start the program.*

If you want another action to be performed, you can define this per program. In this example, the default action has been changed to **Select**.



### Note

*These settings are unique for each user and are stored in ...\\...\\Users\\<user name> in your Movex Explorer installation. Each user folder contains a file called CustDefAct.dat. If several users are to share the same settings, you can copy this file.*

**TO DEFINE THE LIST VIEW DEFAULT ACTION:**

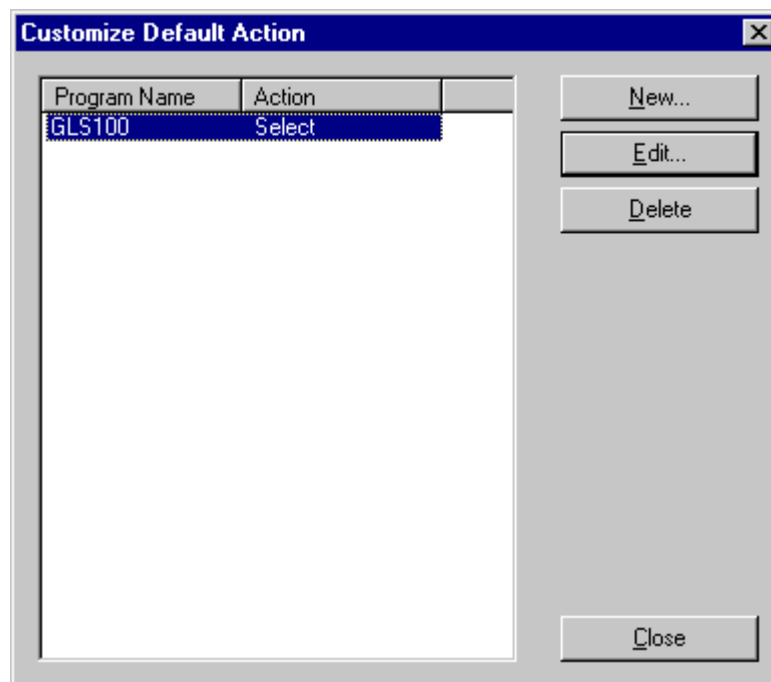
1. Select **Tools, Define List View Default Action**.
2. Select **New**.
3. Enter the program name and select the action to be performed.



4. Click **OK**
5. Click .

**TO CHANGE A LIST VIEW DEFAULT ACTION:**

1. Select **Tools, Define List View Default Action**.
2. Select a default action.



3. Click .
4. Select the action to be performed.
5. Click **OK**.
6. Click .

**TO DELETE A LIST VIEW DEFAULT ACTION:**

1. Select **Tools, Define List View Default Action**.
2. Select a default action.
3. Click .
4. Click .
5. Click .

## 5.6.6 Document Connector

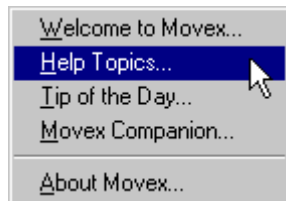
See *Appendix A.3 Create Document Links*.

## 5.6.7 Icon Connector

See *Appendix B 4 Connect Icons to a Category*.

## 5.7 Help Menu

The **Help** menu provides access to help information and contains a link to the Movex Companion help tool. The following commands are available in this menu and are described in the sections below.

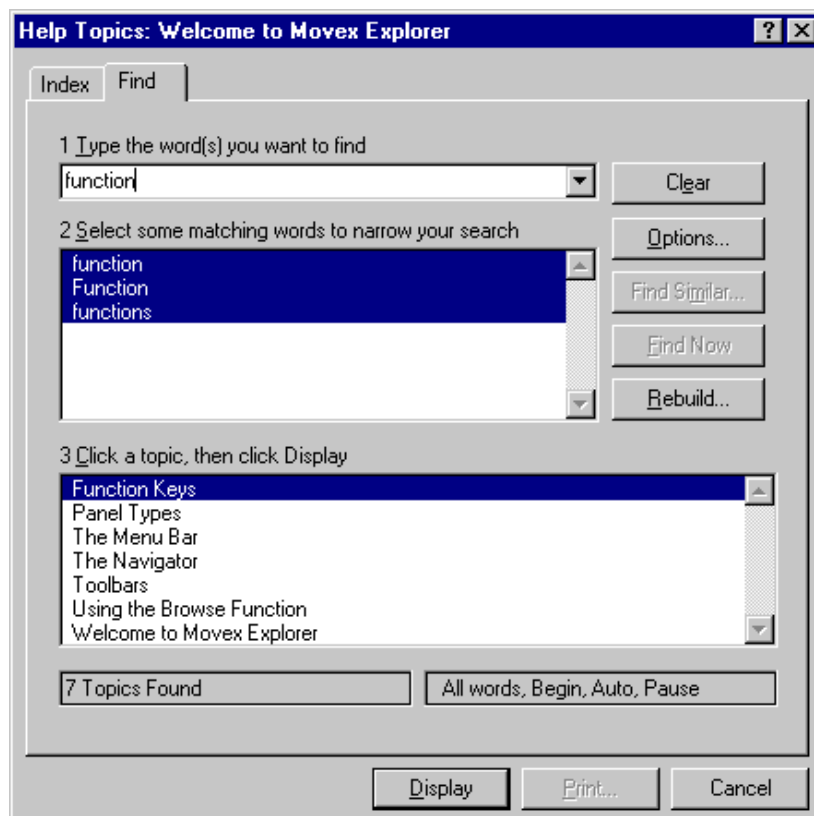
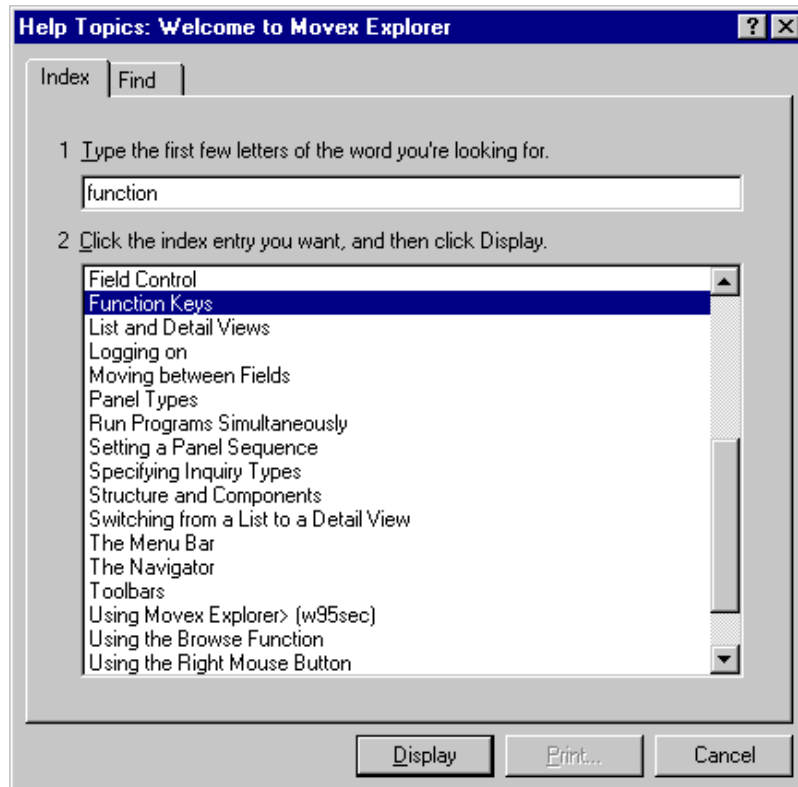


### 5.7.1 Welcome to Movex Explorer

**Welcome to Movex Explorer** offers an introduction to the new interface and an overview of how Movex Explorer is structured. It also guides you through the basic steps of how to use Movex Explorer.

## 5.7.2 Help Topics

The **Help Topics** window contains an **Index** tab and a **Find** tab where you can search for the topics you are interested in.



### 5.7.3 Tip of the Day

#### TO SHOW TIPS:

1. Select **Help, Tip of the Day**.
2. Read the tips one by one by clicking **Next Tip**.
3. Click .

#### Note

*You can choose whether to show the tips at startup or not by selecting or clearing the **Show Tips at Startup** check box.*

### 5.7.4 Movex Companion

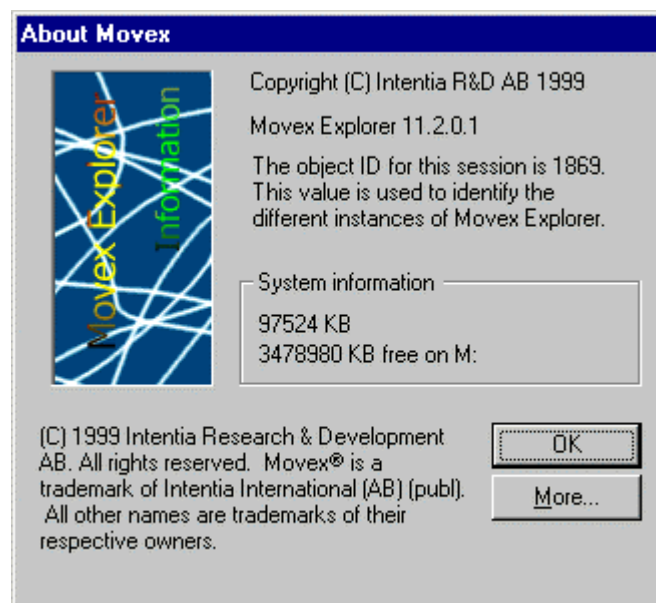
#### Note

*Movex Companion must be installed and properly configured on your computer.*

#### TO START MOVEX COMPANION:

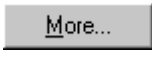
Select **Help, Movex Companion**.

### 5.7.5 About Movex Explorer

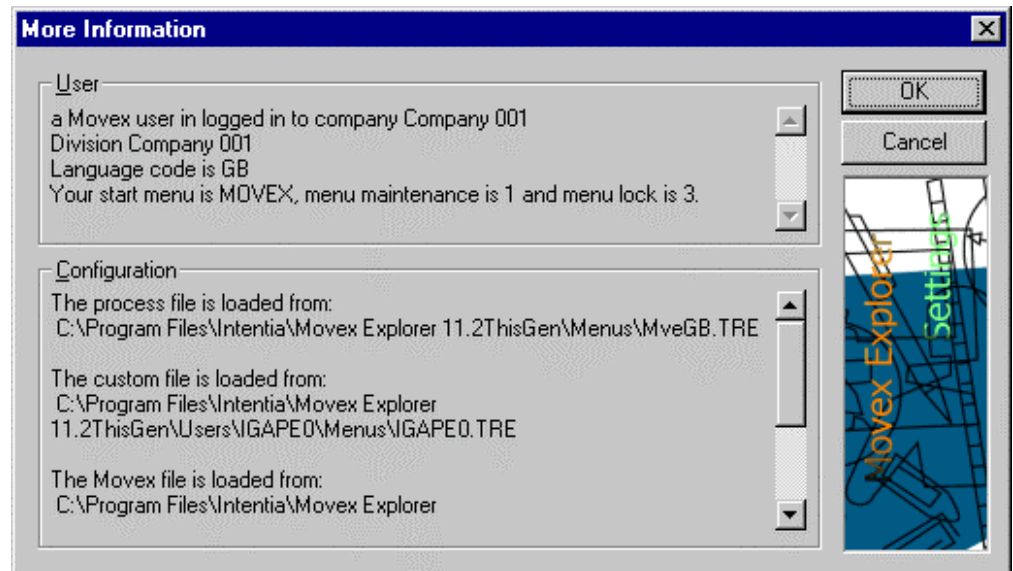


The **About Movex** window contains the following information:

- Movex Explorer binary version (this information is useful for system administrators)
- System information
- Copyright information

Press  to view the following information:

- User information such as Name, Company and Division, Language and menu authorities.
- User configuration such as where the process tree, custom tree, Movex tree, and view definitions are loaded from.



# Chapter 6. Shortcut Keys

---

## In this chapter:

---

- ✓ General Movex Explorer shortcut keys
  - ✓ General Navigator shortcut keys
  - ✓ Shortcut keys when a Navigator tab has focus
  - ✓ General Workspace shortcut keys
  - ✓ Workspace list shortcut keys.
- 

When pressed, shortcut keys provide quick access to frequently performed operations. With the following shortcut keys, you can navigate in Movex Explorer by only using the keyboard:

### Note

*Some of these shortcut keys only work if you are running Movex Explorer in English.*

## 6.1 Movex Explorer

| Action                                               | Shortcut Key                     |
|------------------------------------------------------|----------------------------------|
| Change focus between the Navigator and the Workspace | F6                               |
| Display System menu                                  | Alt Space                        |
| Edit menu                                            | Alt E                            |
| Exit Movex Explorer                                  | Alt M E<br>Alt Space C<br>Alt+F4 |
| File menu                                            | Alt F                            |
| Help menu                                            | Alt H                            |
| Insert menu                                          | Alt I                            |
| Maximize window                                      | Alt Space X                      |

|                            |             |
|----------------------------|-------------|
| Minimize window            | Alt Space N |
| Move window                | Alt Space M |
| Movex Explorer menu        | Alt M       |
| Movex Explorer Properties  | Alt M P     |
| Restore window             | Alt Space R |
| Run                        | Ctrl+R      |
| Select and clear check box | Space       |
| Size window                | Alt Space S |
| Tools menu                 | Alt T       |
| View menu                  | Alt V       |

## 6.2 Navigator General

| Action                                                           | Shortcut Key   |
|------------------------------------------------------------------|----------------|
| Carry out current function                                       | Enter          |
| Change focus between the tab and the tab window                  | Tab            |
| Copy                                                             | Ctrl+C         |
| Create a new Folder                                              | Alt M N F      |
| Create a new Function                                            | Alt M N U      |
| Cut                                                              | Ctrl+X         |
| Delete current function                                          | Delete         |
| Display <b>Object Properties</b> dialog box for current function | Alt+Enter      |
| Find                                                             | Ctrl+F         |
| Next Navigator tab                                               | Ctrl+Tab       |
| Paste                                                            | Ctrl+V         |
| Previous Navigator tab                                           | Ctrl+Shift+Tab |

## 6.3 Navigator Tabs (focus on the tab)

| Action                             | Shortcut Key              |
|------------------------------------|---------------------------|
| Hide Navigator                     | Shift+F10 H               |
| Hide Processes/Favorites/Movex tab | Shift+F10 DownArrow Space |
| Movex Explorer Properties          | Shift+F10 P               |
| Next Navigator tab                 | RightArrow                |
| Previous Navigator tab             | LeftArrow                 |

## 6.4 Workspace General

| Action                                                                                                                        | Shortcut Key           |
|-------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Browse (if <b>Use Alt with F1-F24</b> is set in the <b>Movex Explorer Properties</b> dialog box, <b>Workspace</b> tab)        | Alt+F4                 |
| Default action                                                                                                                | Enter (in List)        |
| Display menu containing available function keys                                                                               | Alt+F U                |
| Finish                                                                                                                        | F3                     |
| Help                                                                                                                          | F1                     |
| Next                                                                                                                          | Enter / Alt+RightArrow |
| Next Workspace tab                                                                                                            | Ctrl+Tab               |
| Previous                                                                                                                      | F12 / Alt+LeftArrow    |
| Previous Workspace tab                                                                                                        | Ctrl+Shift+Tab         |
| Refresh                                                                                                                       | F5                     |
| Shortcut menu for current                                                                                                     | Shift+F10              |
| Show the Navigator when hidden                                                                                                | F6                     |
| Text function (if <b>Use Alt with F1-F24</b> is set in the <b>Movex Explorer Properties</b> dialog box, <b>Workspace</b> tab) | Alt+F6                 |

## 6.5 Workspace List

| Action                                                            | Shortcut Key                                                       |
|-------------------------------------------------------------------|--------------------------------------------------------------------|
| Copy to clipboard                                                 | Shift+F10 B                                                        |
| Default action                                                    | Enter                                                              |
| Delete                                                            | Delete<br>Backspace<br>Alt F T<br>Shift+F10 T                      |
| Display Open Related                                              | Alt+F R<br>Shift+F10 R                                             |
| Document Connections                                              | Alt+F C<br>Shift+F10 C                                             |
| Duplicate                                                         | Alt F D<br>Shift+F10 D                                             |
| Go to first record in list                                        | Home                                                               |
| Go to last record in list and read another set from the database. | End                                                                |
| Include next row in selection                                     | Shift+DownArrow                                                    |
| Include previous row in selection                                 | Shift+UpArrow                                                      |
| Include row in focus in selection (to get a split selection)      | Ctrl+DownArrow followed by Space<br>Ctrl+UpArrow followed by Space |
| Keep selection and move focus one row down                        | Ctrl+DownArrow                                                     |
| Keep selection and move focus one row up                          | Ctrl+UpArrow                                                       |
| List view icons                                                   | Alt+F L<br>Shift+F10 L                                             |
| New                                                               | Alt F N<br>Shift+F10 N                                             |
| Open                                                              | Alt F O<br>Shift+F10 O                                             |

|                            |                        |
|----------------------------|------------------------|
| Open cell in editable list | F2                     |
| Scroll one page down       | PageDown               |
| Scroll one page up         | PageUp                 |
| Select                     | Alt F E<br>Shift+F10 E |
| Show                       | Alt F S<br>Shift+F10 S |

# Chapter 7. Running Movex Programs

---

## In this chapter:

---

- ✓ Introduction
  - ✓ Basic operations in Movex
  - ✓ Panel types
  - ✓ Working with list views and detail views
  - ✓ Password protected fields
  - ✓ Editable lists
  - ✓ Function keys and user-defined function keys
- 

## 7.1 Introduction

This chapter provides you with different ways of handling information in the Workspace once you have started a Movex program. You will, for example, learn about list views, detail views and how to use options and function keys.

A typical workflow is described below:

Start a Movex program from the Navigator or use the **Run** command. The program is opened in a Workspace tab or in a separate window. In most of the entry programs, a list view is displayed. From the list view, you can go to the detail view or jump to a related program.

## 7.2 Basic Operations in Movex Programs

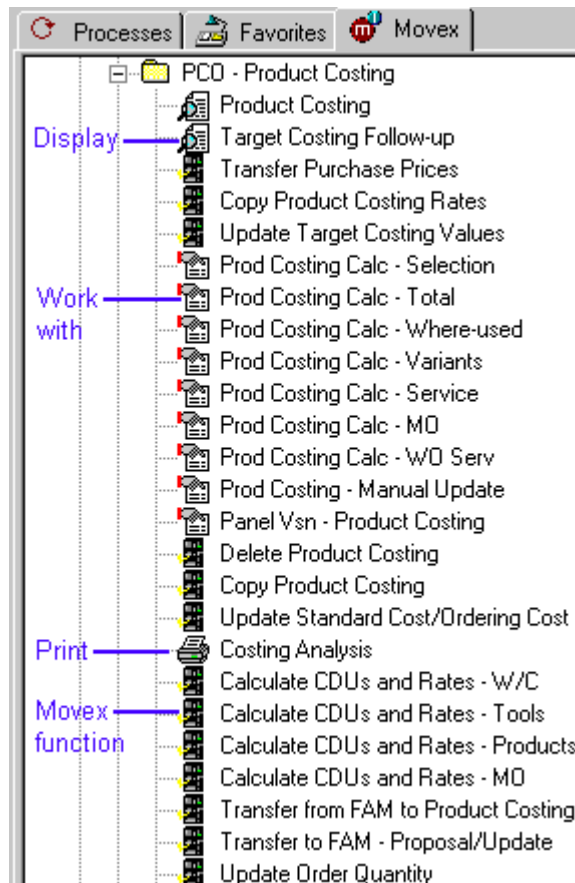
This section describes the operations that apply to Movex programs in general.

## 7.2.1 Start a Program

You can start a Movex program from the Navigator or use the **Run** command.

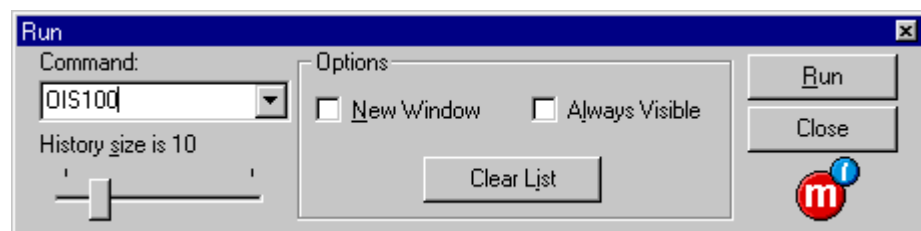
### TO START A MOVEX PROGRAM FROM THE NAVIGATOR:

Double-click a program in a menu tree.



### TO START A MOVEX PROGRAM USING THE RUN COMMAND:

1. Select **View, Run** (or press **Ctrl+R**).
2. Type the program name of the Movex function or select one from the list in the **Command** box.
3. Select **New Window** if you want the function to start in a separate window.
4. Click  to execute the command (or press **Enter**).



## 7.2.2 Finish a Program

### TO FINISH A PROGRAM:

Click . Finishing a program also closes the tab.

#### Note

*Some programs must be ended using other function keys, for example, **F12** (Cancel).*

## 7.2.3 Switch Between Programs

When several programs are open, you can switch between the tabs by clicking the desired tab or use the shortcut keys **Ctrl+Tab** or **Ctrl+Shift+Tab** to move forward or backward between the tabs.

## 7.2.4 Navigate Between Panels

To navigate between Movex panels a few general-purpose commands are available. You can either click the command buttons in a Movex panel or press the buttons on your keyboard. The following command buttons are available:

-  is used to return to the previous panel without updating the Movex database.
-  is used to continue to the next panel in the panel sequence, updating the Movex database in the process.
-  is used to finish a program and return to the previous program.

#### 5250 Note

***Previous** corresponds to **F12=Cancel** in Movex 5250.*

***Next** corresponds to **Enter** in Movex 5250.*

***Finish** corresponds to **F3=End** in Movex 5250.*

## 7.2.5 Move Between Controls

When in a Movex panel, you can move between controls (entry fields, combo boxes, check boxes and lists) with the **Tab** key or the mouse (position and click). When you press **Tab** you move forward and when you press **Shift+Tab** you move back.

### Tip

*If you regularly use the numeric keypad to, for example, enter invoices, we recommend the **Use the + key as tab key** feature to minimize movements over the keyboard. This setting is available in the **Movex Explorer Properties** dialog box, **Workspace Tab**.*

## 7.2.6 Combo Boxes

### TO CHANGE THE VALUE IN A COMBO BOX:

1. Set focus on the combo box.
2. Press **DownArrow** to select the next value or **UpArrow** to select the previous value.

### Note

*The **Inquiry Type** box has a special feature, see Chapter 7.4.2 Information Views.*

## 7.2.7 Check Boxes

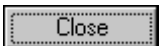
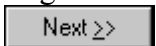
### TO SELECT OR CLEAR A CHECK BOX

1. Set focus on the check box.
2. Press **Space** to select or clear the check box.

## 7.2.8 Display and Confirm Messages

You can choose to display messages from the server in a dialog box or in the status bar, see *Chapter 5.1.9 Properties, Workspace Tab*.

When displaying messages in the status bar, you confirm a message by pressing **Enter**.

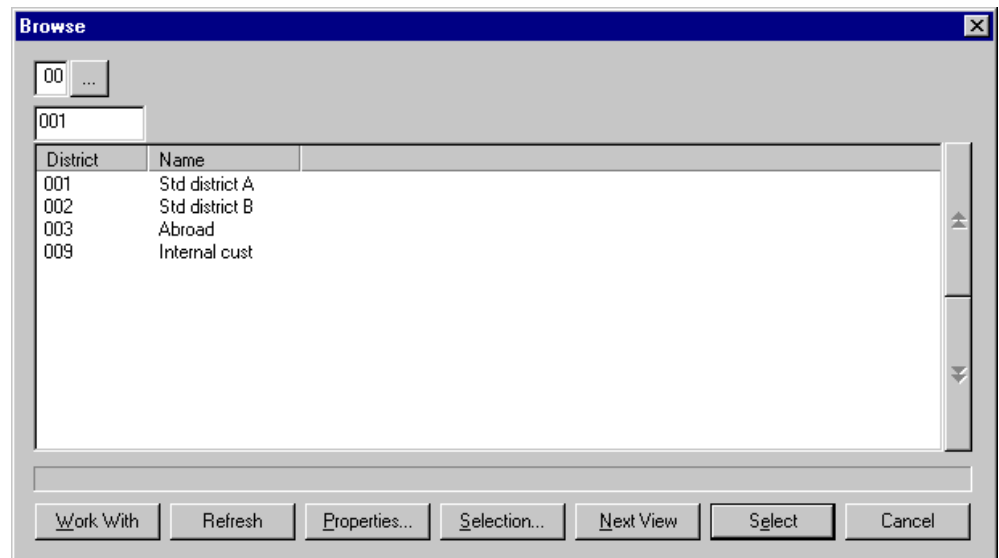
When displaying messages in a dialog box, clicking  or pressing **Enter** only closes the dialog box displaying the message. If you want to confirm a message you must click  or press **Enter** again.

## 7.2.9 The Browse Function

You can retrieve information from the Movex database using the Browse function. When entering a value in a field, you can also check which values are available.

### TO USE THE BROWSE FUNCTION:

1. Press **F4** in a browse field. The **Browse** window is shown.



2. You can use the Browse function in the following different ways:

- Select a value and click . The value is brought back to the browse field.
- Click (or press **F4**) to display the program where the values are maintained. You can then choose to create or fetch a record. Right-click the record and choose **Select** to bring it back to the browse field.
- Click to update the information in the Browse window from the Movex database.
- Click to set the following parameters:

**Maximum number of records** is used to check the number of selected records. The limit is used to avoid claiming too much machine capacity, as the range is extensive and includes a great number of records.

**Date Format** is used to set the date format. You can select one of the following formats:

YMD = YYMMDD (year, month, day)  
 DMY = DDMMYY (day, month, year)  
 MDY = MMDDYY (month, day, year)  
 YWD = YYWWD (year, week, day of week).

- Click to define a record interval.
- Click to display the next available browse view.

## 7.3 Panel Types

The term **panel** is an alternate description for different kinds of views, for example, list and detail views. Standard panel types in Movex are listed below.

| Panel | Description                                                                                                                                      |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| A     | Start panel intended for entering information.                                                                                                   |
| B     | Browse panel that lists the records currently available (list view).                                                                             |
| C     | Panel displayed when you duplicate a record.                                                                                                     |
| D     | Panel displayed when you confirm deletion of a record.                                                                                           |
| E-N   | Panels where you enter and show detailed information (detail view).                                                                              |
| O     | Panel used for printouts.                                                                                                                        |
| P     | Panel where you enter parameter values. These values are saved for each user and program so that the same program can be used in different ways. |
| T     | A text window where you can type user defined text.                                                                                              |
| U-Z   | Panels reserved for Intentionia Partners and customer-specific modifications.                                                                    |

## 7.4 Work with List Views

A list view contains a list of records that you can work with within a particular program. For example, Work with Customers (CRS610) lists all the customers that you are allowed to work with.

### **5250 Note**

*A list view corresponds to a B-panel in Movex 5250.*

Once you have selected a record in the list, you can either begin working with the record in the detail view(s) or jump to related Movex programs for that particular record, see *Chapter 5.2 File Menu*. For example, when working with customers in CRS610, you can jump to Work with Charges – Customer (OIS003) to view information about a specific customer's charges.

## 7.4.1 Select Records in Lists

When in a Movex list panel you can select several records by using only the keyboard or by using the keyboard and mouse.

### TO SELECT ADJACENT RECORDS USING THE KEYBOARD:

Press and hold **Shift** while selecting the records with **UpArrow** or **DownArrow**.

### TO SELECT ADJACENT RECORDS USING THE KEYBOARD+MOUSE:

Press and hold **Shift** while selecting the first and last record in the range.

### TO SELECT NON-ADJACENT RECORDS USING THE KEYBOARD:

1. Press and hold **Ctrl**.
2. Use **UpArrow** or **DownArrow** to move to the desired records.
3. Press **Space** to include the records in the selection.

#### Note

*Space also deselects a selected record.*

### TO SELECT NON-ADJACENT RECORDS USING THE KEYBOARD+MOUSE:

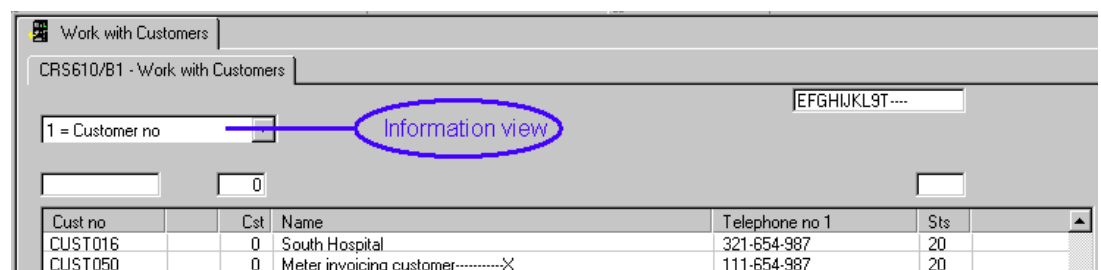
Press and hold **Ctrl** while selecting the desired records with the mouse.

## 7.4.2 Information Views

You can specify which information to display in a list view by selecting an information view, see the picture below.

#### 5250 Note

*The information view corresponds to **Inquiry Type** in Movex 5250.*



### TO CHANGE TO THE NEXT OR PREVIOUS INFORMATION VIEW:

1. Set focus on the combo box.
2. Press **DownArrow** to select the next view or **UpArrow** to select the previous view.

**TO CHANGE TO OPTIONAL INFORMATION VIEW:**

1. Set focus on the combo box.
2. Press **Alt+DownArrow** to show all the available information views.
3. Select information view and press **Enter**.

### 7.4.3 Panel Sequence

You can set a panel sequence to display specific panels (detail views) in a certain order. The panel sequence is displayed in the right-hand corner of the list view.

The screenshot shows a window titled 'Work with Customers' with a sub-header 'CRS610/B1 - Work with Customers'. It contains a dropdown menu set to '1 = Customer no', a text field with '0', and a panel sequence field in the top right corner containing 'EFGHIJKL9T----'. A blue oval highlights the panel sequence field with the label 'Panel sequence'. Below these fields is a table with the following data:

| Cust no | Cst | Name           | Telephone no 1 | Sts |
|---------|-----|----------------|----------------|-----|
| CUST016 | 0   | South Hospital | 321-654-987    | 20  |

A panel represented by a letter is part of the current program. A panel represented by a number is a panel in another program, and a call is therefore made to that program.

The panel sequence may be overridden if certain information must be entered in a specific order.

**TO DEFINE A PANEL SEQUENCE:**

1. Select **File, Function, Parameters F13** in a list view.
2. Specify the panel sequence.

**Note**

*The panel sequence is defined for each user and program.*

## 7.4.4 Positioning Fields

Positioning fields are used to search for certain records in a list. In the example below the contents of the first two positioning fields determine which records are displayed in the list.

Work with Purchase Orders (PO)

PPS200/B1 - Purchase Order. Open

Lowest status: 00 - 99

2 = Fac, buyer

IMP: STFRA0

| Fac | Buyer  | PO no   | Lst | Sts | Ord dt | Dtp | Supplier | Name                  | Your reference  |
|-----|--------|---------|-----|-----|--------|-----|----------|-----------------------|-----------------|
| IMP | STFRA0 | 9600066 | 99  | 99  | 120896 | 020 | MAN001   | Manufacturer 001      | REF010/CRS623/E |
| IMP | STFRA0 | 9600087 | 00  | 99  | 250996 | 020 | FORD     | FORD                  | Johan Johnsson  |
| IMP | STFRA0 | 9600088 | 00  | 99  | 250996 | 020 | FORD     | FORD                  | Johan Johnsson  |
| IMP | XBEPA0 | 9601275 | 75  | 75  | 170898 | 020 | SUPPL001 | Local raw-material su | REF010/CRS623/E |
| IMP | XBLC00 | 9600098 | 00  | 99  | 111296 | 020 | SUPPL001 | Local raw-material su | REF010/CRS623/E |
| IMP | XFLPE0 | 9600183 | 75  | 75  | 60397  | 020 | AAJ0001  | TEST COSTING DEM      | lp              |
| IMP | XFLPE0 | 9600184 | 75  | 75  | 60397  | 020 | AAJ0001  | TEST COSTING DEM      | lp              |
| IMP | XGRPA0 | 9602133 | 75  | 75  | 200199 | PJG | 620-0003 | aa                    |                 |
| IMP | XGRPA0 | 9602138 | 75  | 75  | 200199 | PJG | 620-0003 | aa                    |                 |
| IMP | XGRPA0 | 9602144 | 75  | 75  | 210199 | PJG | 620-0003 | aa                    |                 |
| IMP | XGRPA0 | 9602150 | 75  | 75  | 210199 | PJG | 620-0003 | aa                    |                 |
| IMP | XGRPA0 | 9602164 | 20  | 20  | 220199 | A70 | 620-0003 | aa                    |                 |
| IMP | XGRPA0 | 9602165 | 20  | 20  | 220199 | A70 | 620-0003 | aa                    |                 |
| IMP | XGRPA0 | 9602166 | 20  | 20  | 220199 | A70 | 620-0003 | aa                    |                 |
| IMP | XGRPA0 | 9602167 | 20  | 20  | 220199 | A70 | 620-0003 | aa                    |                 |
| IMP | XGRPA0 | 9602168 | 20  | 20  | 220199 | 070 | 620-0003 | aa                    |                 |

<< Previous    Next >>    Finish

## 7.4.5 Editable Lists

Some lists in Movex are editable which means that you can enter information into them. In Movex, editable lists are sometimes referred to as matrixes.

To open a cell (one field in a record) for editing, simply click on it or press **F2**. To move to the next cell, press the **Tab** key. To move to the previous cell, press **Shift+Tab**.

Work with Discount Scales

OIS811/E - Work with Discount Scales

Discount model: FJ003    Discount no: 1    Ordretotal

Valid from: 220798    Discount cat: 3

Priority: 1    Discount campgn:

Scale base: 32    Currency: SEK    Swedish Krona

Scale code: 2    Scale U/M:

CO type: FJ4

Editable list

| Limit value | Disc % | Discount amt | Item number | Order qty | Sales price | Ent dt |
|-------------|--------|--------------|-------------|-----------|-------------|--------|
| 1000.00     | 2.00   |              |             |           |             | 230798 |
|             |        |              |             |           |             |        |
|             |        |              |             |           |             |        |
|             |        |              |             |           |             |        |
|             |        |              |             |           |             |        |
|             |        |              |             |           |             |        |
|             |        |              |             |           |             |        |
|             |        |              |             |           |             |        |
|             |        |              |             |           |             |        |
|             |        |              |             |           |             |        |

<< Previous    Next >>    Finish

## 7.5 Work with Detail Views

A detail view contains detailed information about a certain list view record.

### 5250 Note

*A detail view corresponds to an E-type panel in Movex 5250.*

### 7.5.1 Pre- and Post-text

The pre- and post-text icons can have the following appearances:



No text written.



Pre-text written. Post-text not written.



Pre-text not written. Post-text written.

### 7.5.2 Use Free Text

The Free Text function is used to create or display text connected to an object.

The toolbar button  indicates that there is text connected to the current object.

### Note

*In Windows NT and Windows 98 you can use both **Alt+F6** and **Ctrl+F6** to access the Free Text function. In Windows 95 you have to use **Ctrl+F6**.*

### Tip

*If your text is structured in any way we recommend you to choose a non-proportional free text font, for example, Courier, in the **Font Settings** window, see 5.4.4 Fonts.*

**TO USE THE FREE TEXT FUNCTION:**

1. Press **Ctrl+F6**. The **Text** window is shown.

The screenshot shows the 'Text' window with the following fields and controls:

- Text block:** A text area containing the placeholder text: "This is where you type your text." repeated 10 times.
- Language:** A dropdown menu.
- Name:** A text field.
- Radio buttons:** Three radio buttons labeled 'Int/Ext', 'Ext', and 'Int'.
- Status bar:** Displays '251099 / 251099 / IGAPED'.
- Buttons:** '<< Previous', 'Next >>', 'Finish', 'Refresh', and 'Text block'.

2. Type your text in the text block (up to 500 lines) and press **Next >>**.

**TO USE THE TEXT BLOCK FUNCTION:**

1. Press **Ctrl+F6**. The **Text** window is shown.

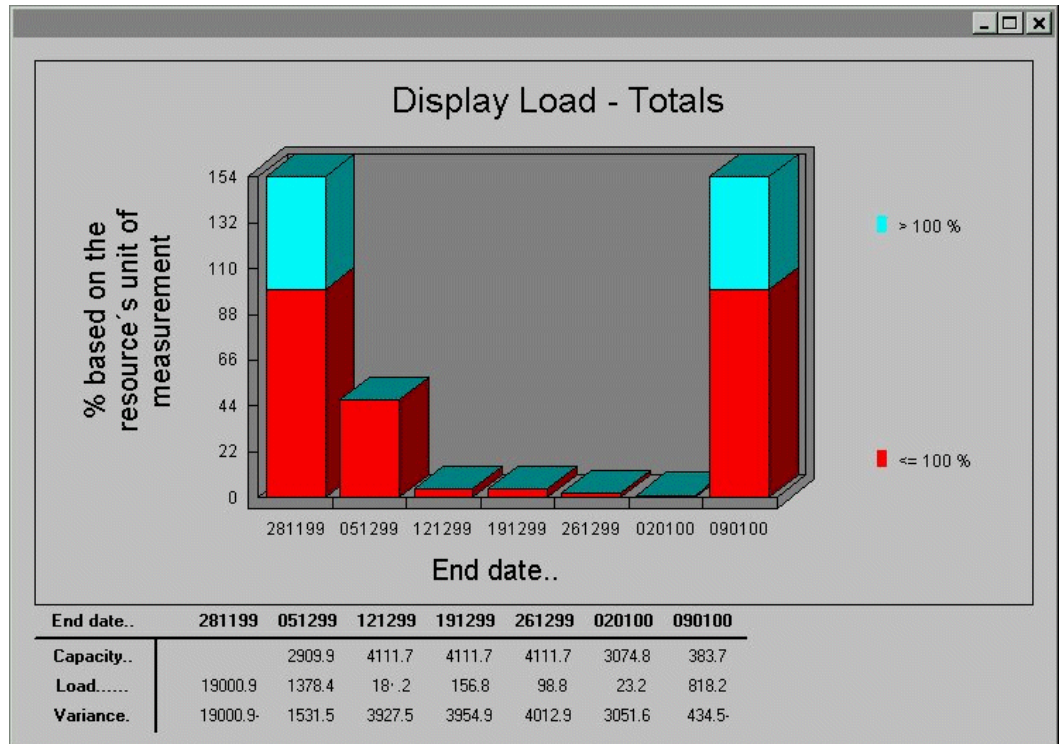
The screenshot shows the 'Text' window with the following fields and controls:

- Text block:** A text area containing the placeholder text: "This is where you type your text." repeated 10 times.
- Language:** A dropdown menu.
- Name:** A text field.
- Radio buttons:** Three radio buttons labeled 'Int/Ext', 'Ext', and 'Int'.
- Status bar:** Displays '251099 / 251099 / IGAPED'.
- Buttons:** '<< Previous', 'Next >>', 'Finish', 'Refresh', and 'Text block'.

2. Type an identity in the **Text block** field.
3. Type a language code in the **Language** field. It specifies in which language external documents are printed.
4. Select whether the text should be internal, external or both.
5. Type a description in the **Name** field.
6. Type your text in the text block (up to 500 lines).
7. Press **Next >>**.

## 7.5.3 Bar Charts

Bar charts are used in certain Movex programs, for example in CPS100 (Display Load - Totals). They can be configured in many different ways, see the examples below.



### TO CONFIGURE A BAR CHART:

1. Right-click a chart. A shortcut menu is shown.
2. Select **Properties** to change the appearance of the Bar chart.

### TO PRINT A BAR CHART:

1. Right-click a chart. A shortcut menu is shown.
2. Select **Print** to print the Bar chart according to your printer settings.

### TO SCROLL A BAR CHART:

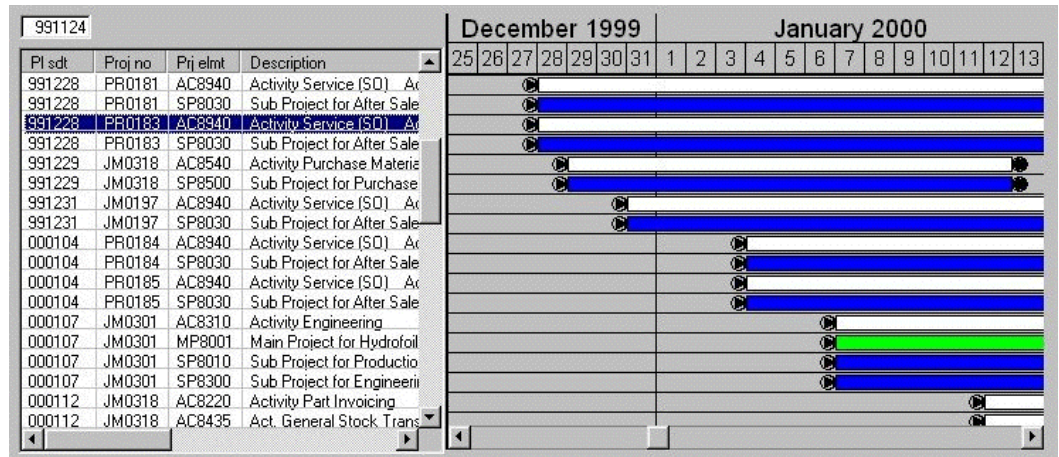
Press **PageUp** to scroll to the left and **PageDown** to scroll to the right.

### Note

We recommend you to use the default Bar charts to view the information available in Movex Explorer. You can change the appearance of a Bar chart by using the Bar chart properties. Any changes made to the properties will be restored the next time you start the program. The **Use default** property is therefore always set when you start the program.

## 7.5.4 Gantt Charts

Gantt charts are used in certain Movex programs, for example in CPS130 (Display Gantt Chart). You can zoom in and out, print the charts and set print properties.



### TO ZOOM IN:

1. Right-click the Gantt chart. A shortcut menu is shown.
2. Select **Zoom In** to view the Gantt chart on a higher detail level.

### TO ZOOM OUT:

1. Right-click the Gantt chart. A shortcut menu is shown.
2. Select **Zoom Out** to view the Gantt chart on a lower detail level.

### TO PRINT THE GANTT CHART:

1. Right-click the Gantt chart. A shortcut menu is shown.
2. Select **Print**.

### TO SET THE PRINT PROPERTIES:

1. Right-click the Gantt chart. A shortcut menu is shown.
2. Select **Print Properties** and set the desired properties.

## 7.5.5 Field Control

To simplify maintenance of basic data you can specify how to display fields in a detail view. You can create panels that only contain information of particular interest to you and also limit access rights to read-only or edit access. These settings are saved for each user and panel.

Field control is available for use mainly in programs for item, customer, and supplier entry.

**TO ACCESS FIELD CONTROL:**

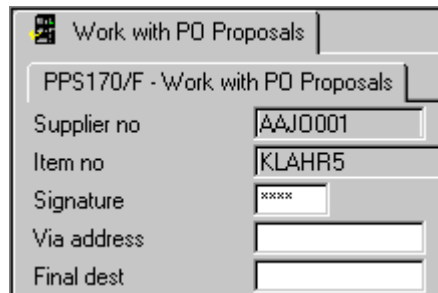
1. Select **File, Function, Field Select F13** in a detail view.
2. Specify how you want to display the fields in the detail view.
  - 0 = The field is not displayed.
  - 1 = The field is displayed but cannot be modified.
  - 2 = The field is displayed and can be modified.

**Note**

*To change all the settings to default ("2"), press **F13**.*

## 7.6 Password Protected Fields

Some fields in Movex are password protected, meaning that when you type characters in such a field, they are displayed as asterisks (\*).



The screenshot shows a window titled "Work with PO Proposals". Below the title bar, there is a sub-header "PPS170/F - Work with PO Proposals". The main area contains several input fields with labels to their left:

- Supplier no: AAJ0001
- Item no: KLAHR5
- Signature: \*\*\*\*\*
- Via address: (empty field)
- Final dest: (empty field)

## 7.7 Function Keys

Movex contains a number of standard function keys with the same function regardless of where they are used.

When you have focus on the Workspace, you will find most of the function keys in the **File** menu, under the command **Function**. **F5** and **F6** are found at the bottom of the **File** menu.

Since the function key standard differs between the Windows and AS/400 environment, it is sometimes necessary to let the AS/400 override Windows when it comes to interpreting function keys. This is achieved by using the **Alt** key together with the function keys.

| Function Key       | Description                                                                                                                                                                      |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| F1                 | Displays help text for the current field. <b>F1</b> is always available in the Workspace.                                                                                        |
| F3                 | Ends a function.                                                                                                                                                                 |
| F4                 | Displays available values for the current field.                                                                                                                                 |
| F5                 | Displays refreshed information from the Movex database.                                                                                                                          |
| Alt+F6 (F6)        | Displays a text window where you can type user defined text.<br><br><b>Note</b><br><i>Applies to Windows 98 and Windows NT.</i>                                                  |
| Ctrl+F6 (F6)       | Displays a text window where you can type user defined text.<br><br><b>Note</b><br><i>Applies to Windows 95, Windows 98 and Windows NT.</i>                                      |
| F6                 | Changes focus between the Navigator and the Workspace.<br><br>Shows the Navigator when hidden.                                                                                   |
| F7                 | Displays the previous record.                                                                                                                                                    |
| F8                 | Displays the next record.                                                                                                                                                        |
| F9                 | Displays any changes made in a field.                                                                                                                                            |
| F12                | Returns to the previous panel without saving the changes.                                                                                                                        |
| Alt+Shift+F1 (F13) | In a list view: Displays panel P where you enter parameter values.<br><br>In a detail view: Displays Field Control where you can specify how to display fields in a detail view. |
| F17                | Displays a panel where you can select the information that you want to view.                                                                                                     |

## 7.8 User-defined Function Keys

### **5250 Note**

*In Movex 5250 you can use Work with Function Keys (MNS145) to add function keys to certain Movex functions. In Movex Explorer this functionality has been incorporated in the User-defined toolbar. This means that you can use the User-defined toolbar to access anything that can be hosted in the menu trees of the Navigator, for example:*

- *commonly used Movex programs*
- *menu commands within Movex Explorer*
- *Web addresses*
- *MS Office products and documents*
- *Lotus Notes*

*For more information, see Chapter 5.6.3 Customize Toolbars, Icons Tab.*

# Appendix A: Document Links

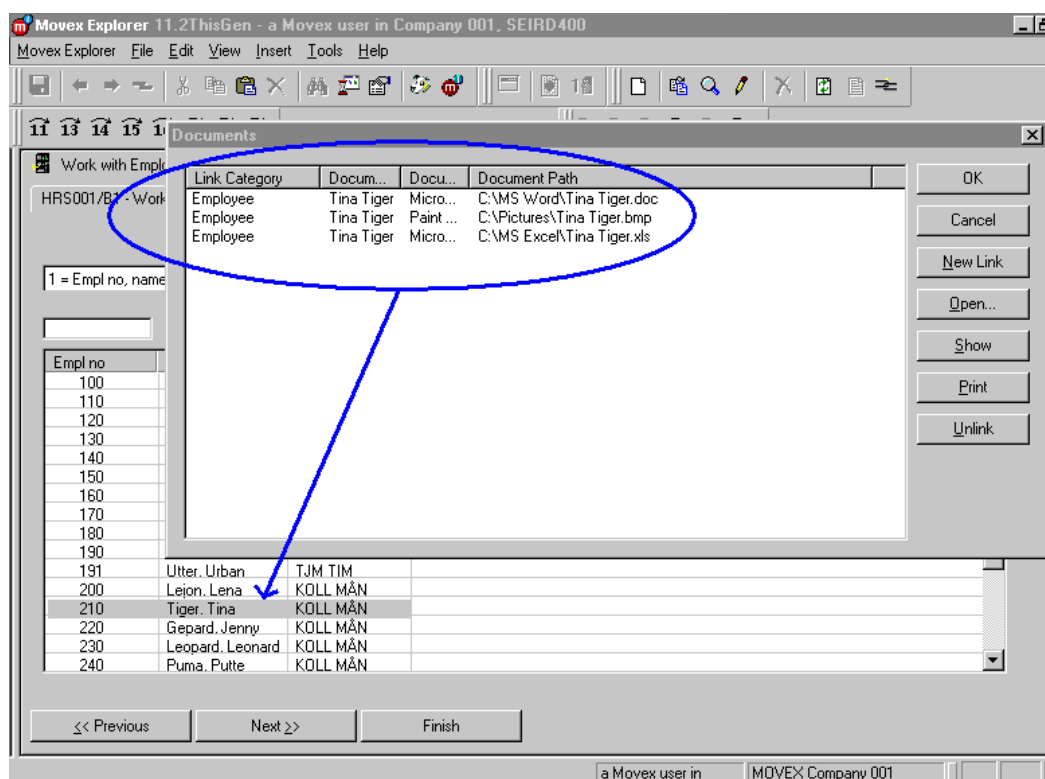
This appendix provides information about document links in Movex Explorer.

## A.1 What is a Document Link

Document links allow you to gather different kinds of information related to a Movex program record or field. This is achieved by linking so called documents to a particular record or field in Movex Explorer. A document can be basically any file existing on a Windows client, for example, a bitmap, an MS Word document, an MS Excel spreadsheet or a video clip.

In the example below several documents are linked to the employee record Tina Tiger in Work with Employees (HRS001):

- an MS Word document containing information about Tina Tiger
- a bitmap picture showing what Tina Tiger looks like
- an MS Excel spreadsheet containing Tina Tiger's work schedule.



## A.2 How Document Links Work

To be able to use document links you first have to create a **link category** that is connected to one or several fields in a Movex panel. You can then link documents using this link category.

A link category is uniquely identified by the key field(s) connected to it. See the examples below.

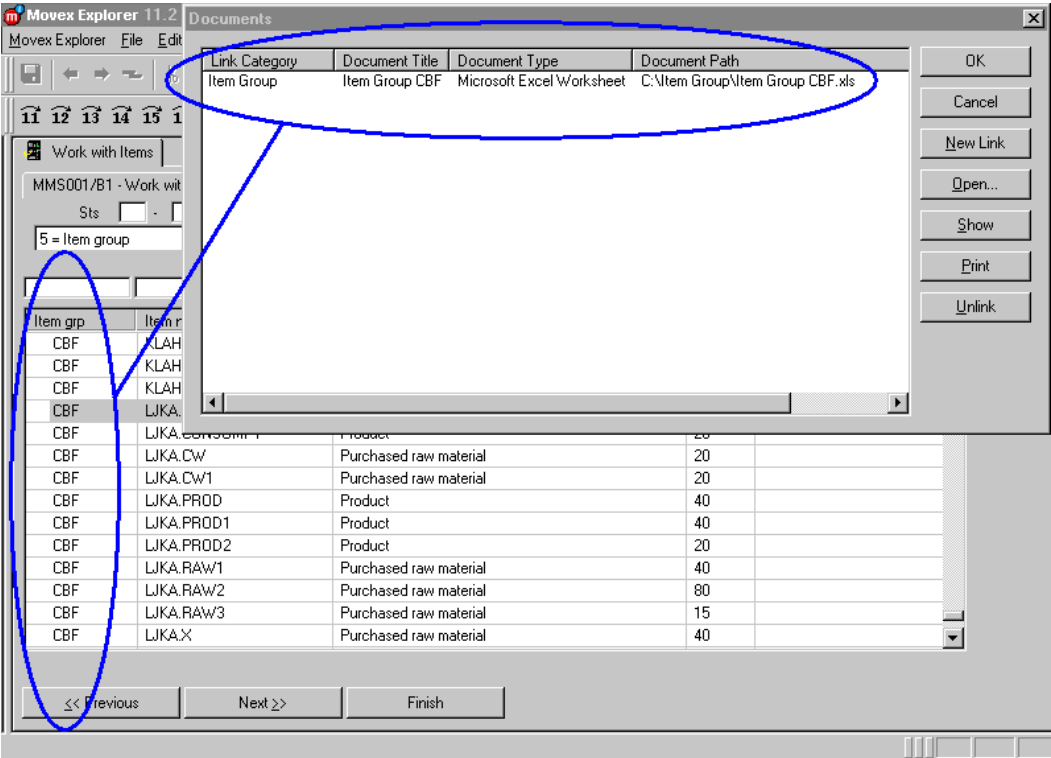
**Example 1:**

The link category **Employee** is connected to the **Employee no** field (in HRS001/B1). Since each employee has a unique employee number, the documents linked to Tina Tiger will only be available when the link category finds **210** in the **Employee no** field.

|     |                  |
|-----|------------------|
| 191 | Utter, Urban     |
| 200 | Lejon, Lena      |
| 210 | Tiger, Tina      |
| 220 | Gepard, Jenny    |
| 230 | Leopard, Leonard |
| 240 |                  |

**Example 2:**

The link category **Item Group** is connected to the **Item Group** field (in MMS001/B5). Since several items can belong to the same item group, the documents linked to items in item group **CBF** will be available when the link category finds **CBF** in the **Item Group** field.



## A.3 Create Document Links

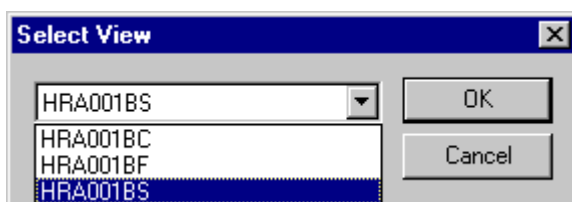
This section describes how you create link categories in Movex programs, that is, provide the possibility to link documents to a specific field or combination of fields. It also describes how you link documents using this category.

### Note

*Movex Explorer stores information, such as link categories, about the latest run program to optimize the startup time. When you have created a link category you must therefore refresh this information by finishing the program, running any other program and restarting the program.*

#### TO CREATE A LINK CATEGORY IN A LIST VIEW:

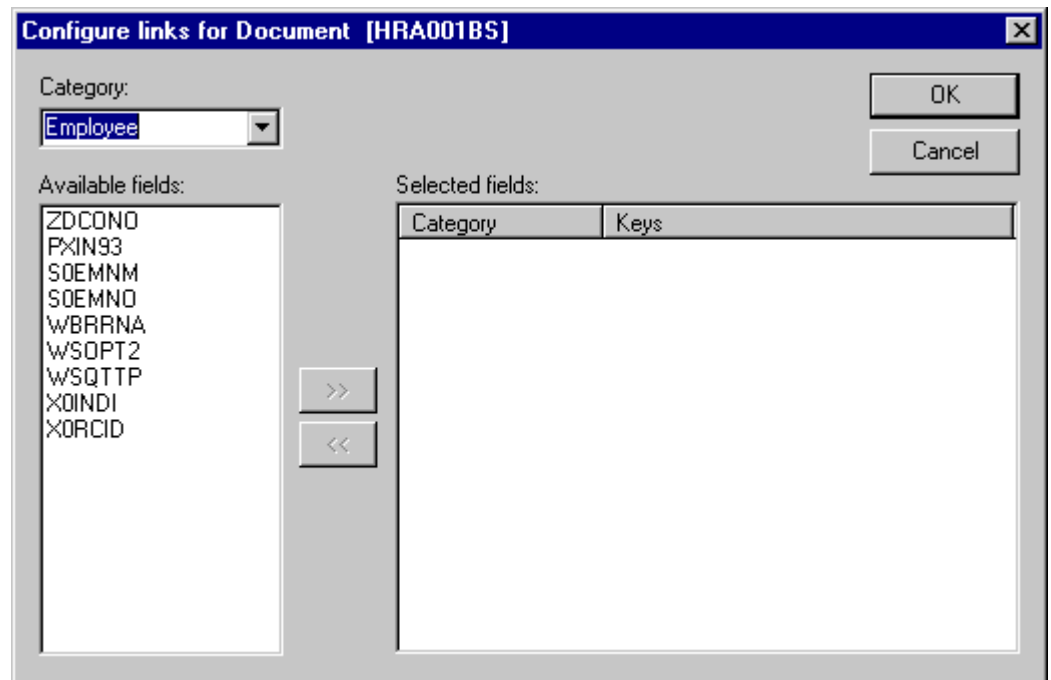
1. Start the Movex program in which you want to create a link category.
2. Select **Tools, Document Connector**.
3. Select **View** in the list of available views and click **OK**. The fields in a list view are usually grouped in three different formats: BC contains the control fields above the list, BS contains the list and BF contains “footer” fields below the list.



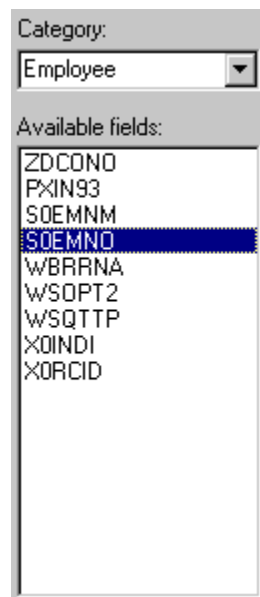
### Note

*The S in the program name is changed to A in the **Window** menu. This is due to the format-naming standard in Movex Explorer.*

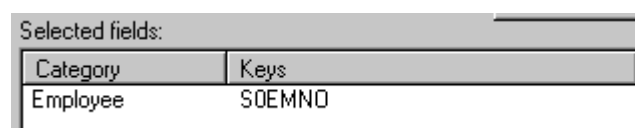
4. In the **Configure Links for Document** dialog box, select a link category from the **Category** box or specify a new one.



5. Select, from the **Available Fields** list, the key field(s) that the link category will be connected to. To select more than one field, press and hold **Ctrl** while selecting.



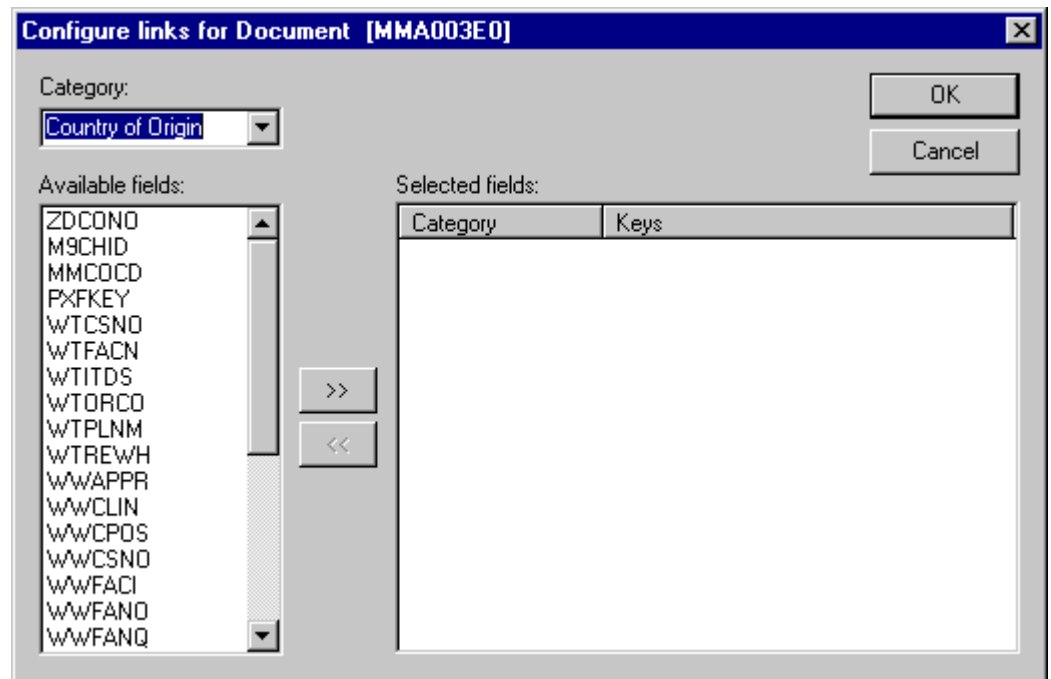
6. Click  to connect the key field(s) to the link category.



7. Go to step 4 to create another link category.
8. Click **OK** to finish.

**TO CREATE A LINK CATEGORY IN A DETAIL VIEW:**

1. Start the Movex program and go to the detail view in which you want to create a link category
2. Select **Tools, Document Connector**.
3. In the **Configure Links for Document** dialog box, select a link category from the **Category** box or specify a new one.



4. Select, from the **Available Fields** list, the key field(s) that the link category will be connected to. To select more than one field, press and hold **Ctrl** while selecting.



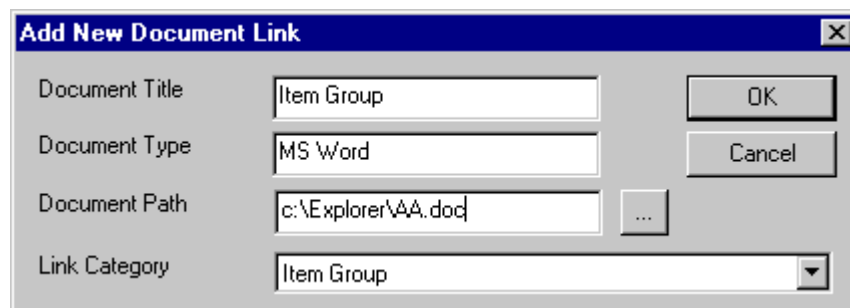
5. Click  to connect the key field(s) to the link category.

| Selected fields:  |        |
|-------------------|--------|
| Category          | Keys   |
| Country of Origin | WWORCO |

6. Go to step 3 to create another link category.  
7. Click **OK** to finish.

### TO LINK A DOCUMENT TO A FIELD IN MOVEX:

1. Start the Movex program in which you want to link a document to a field or combination of fields.
2. Select **File, Document Links**.
3. In the **Documents** window, click .
4. In the **Add New Document Link** window, specify the title, type and path for the document or click  to locate the document.



The dialog box titled "Add New Document Link" contains the following fields and buttons:

- Document Title:** Text box containing "Item Group".
- Document Type:** Text box containing "MS Word".
- Document Path:** Text box containing "c:\Explorer\AA.doc", followed by a browse button (...).
- Link Category:** Dropdown menu showing "Item Group".
- Buttons:** "OK" and "Cancel" buttons are located on the right side.

### Note

*Make sure that all users who need the linked document can access it. Do not link a document located on your disk if the users who need the document can not access your disk.*

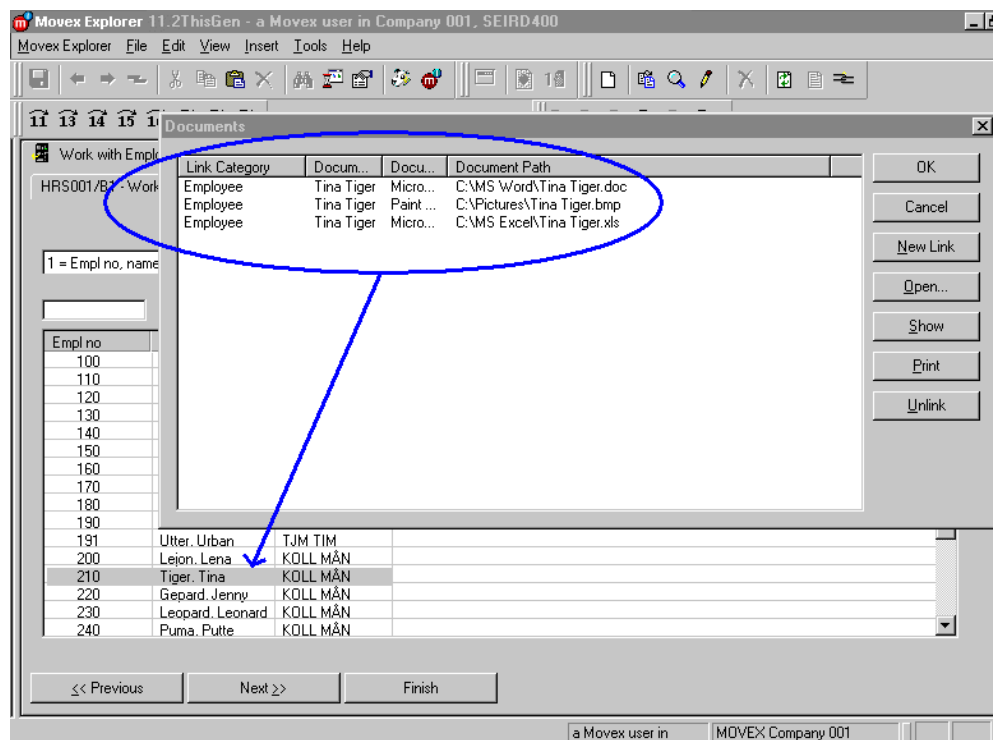
5. Select a link category, that is, the field(s) to which the document will be linked.
6. Click **OK**. The document is now linked to the selected field(s) (link category).
7. Repeat step 3-6 if you want to link another document to the current field.
8. Click **OK**.

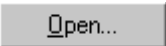
## A.4 Work With Document Links

This section describes how you open, show, print and unlink linked documents in Movex Explorer.

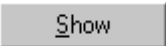
### TO OPEN A LINKED DOCUMENT:

1. Start the Movex program.
2. Select a record or field to which the document is linked. (In the example below, the documents are linked to the employee number 210)



3. Select **File, Documents**.
4. Select the document link and click . The program associated with the file extension is started, see *Appendix A.6 Document Association*.

### TO SHOW A LINKED DOCUMENT:

1. Start the Movex program.
2. Select a record or field to which the document is linked.
3. Select **File, Documents**.
4. Select the document link and click . MS Quick View is started (if available for the current document), see *Appendix A.7 MS Quick View*.

**TO PRINT A LINKED DOCUMENT:**

1. Start the Movex program.
2. Select a record or field to which the document is linked.
3. Select **File, Documents**.
4. Select the document link and click . The printer settings in the associated program are used.

**TO UNLINK A LINKED DOCUMENT:**

1. Start the Movex program.
2. Select the record or field to which the document is linked.
3. Select **File, Documents**.
4. Select the document link and click .
5. Press **OK** to confirm.

## A.5 Disable a Link Category

This section describes how you disable link categories.

**TO DISABLE A LINK CATEGORY:**

1. Start the Movex program in which you want to disable a link category.
2. Select **Tools, Document Connector**.
3. Select **View** in the list of available views and click **OK**.
4. In the **Selected Fields** list, select the category to be disabled.
5. Click .
6. Click **OK**.

## A.6 Document Association

When opening a document from Movex Explorer, the program associated with the document is automatically started. The association is between the file extension and the program. For example, when opening a document with the extension **bmp**, the program MS Paint is automatically started and the document is opened.

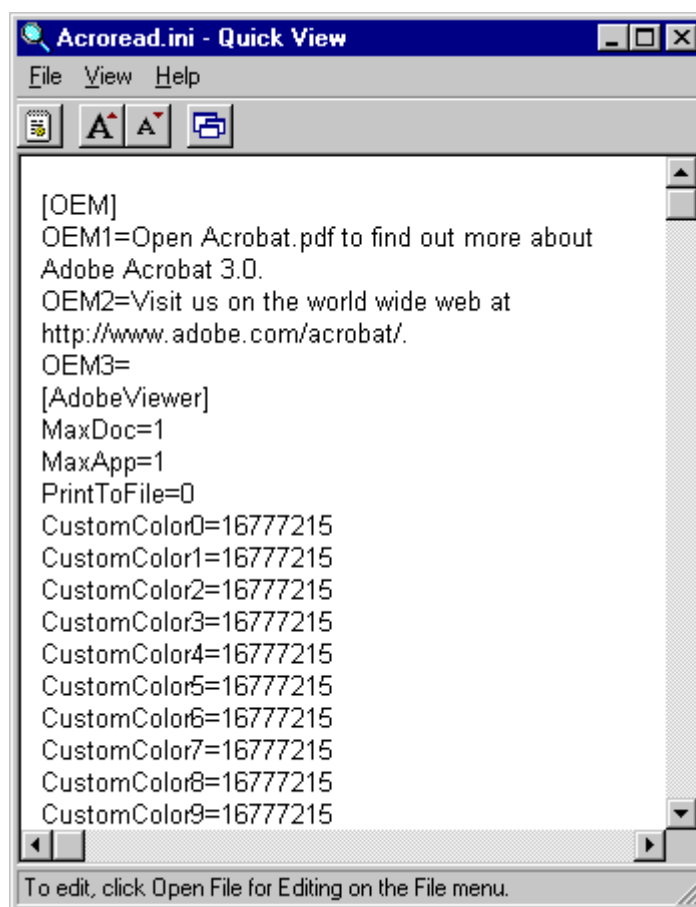
For further information regarding Document Association, we refer to the appropriate Windows documentation.

## A.7 MS Quick View

If a linked document is not associated with a program, Movex Explorer provides the possibility to view the document in a program called MS Quick View.

MS Quick View is a set of file viewers supplied with MS Windows 95, MS Windows 98 and MS Windows NT 4.0. Using MS Quick View you can view documents that were created with Windows-based programs without starting those programs. If Quick View is not available, either the document does not support it or Quick View is not installed on your computer.

The example below shows a .ini file displayed using MS Quick View.



### Note

*Not all items are displayed in the way you expect them to be when using Quick View. For example, when you view a binary file such as an animated pointer file (\*.ani) using Quick View, you see the binary contents and not a picture of the pointer.*

## A.8 Demonstration Kit

The folder DemoDocuments (installed together with Movex Explorer) contains a number of example documents.

The table below shows which programs we recommend you to use to open the example documents in the folder DemoDocuments.

| Type                    | Extension | Program                                                                                                            |
|-------------------------|-----------|--------------------------------------------------------------------------------------------------------------------|
| Video clips             | AVI       | MS Media Player,<br>Netscape Navigator,<br>MS Internet Explorer.                                                   |
| MS Word documents       | DOC       | MS Word.                                                                                                           |
| Pictures in JPEG format | JPG       | Wang Imaging for Windows NT, Micrografx PhotoMagic,<br>Netscape Navigator,<br>MS Internet Explorer.                |
| AutoCad drawings        | SLD       | Movex AutoCad viewer (MvxAcadViewer.exe) that can be found among the files installed together with Movex Explorer. |
| Pictures in TIFF format | TIF       | Wang Imaging for Windows NT,<br>MS Paint,<br>(Micrografx PhotoMagic).                                              |
| Text documents          | TXT       | MS Notepad,<br>Netscape Navigator.                                                                                 |
| MS Excel spreadsheets   | XLS       | MS Excel.                                                                                                          |

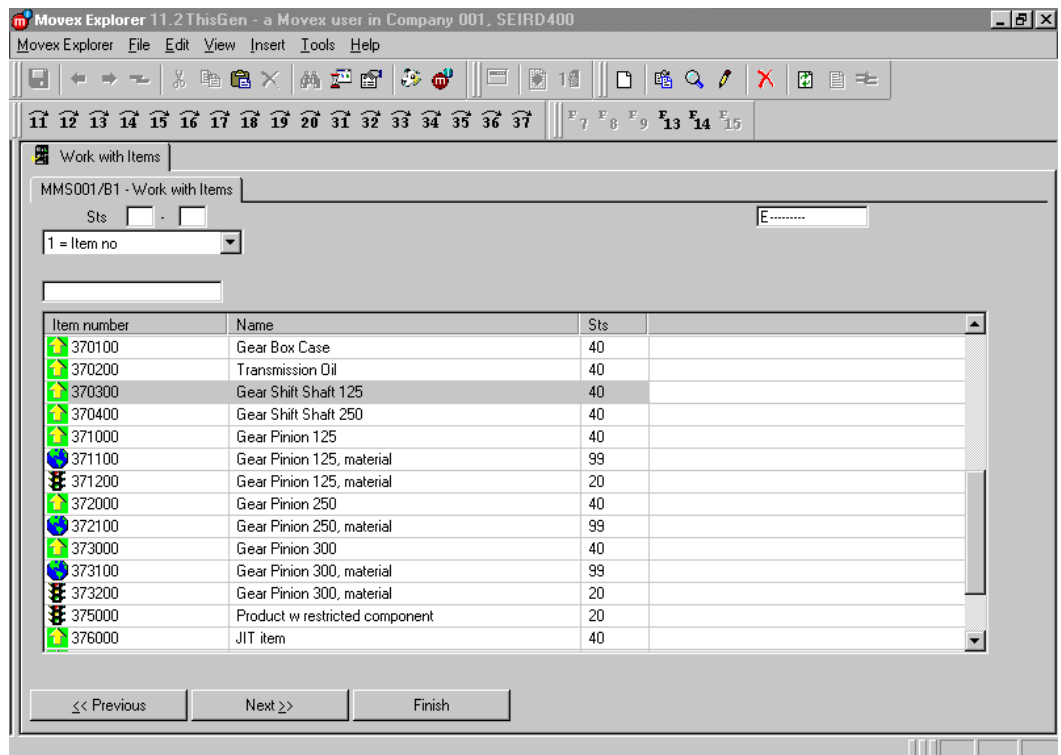
## Appendix B: List View Icons

This appendix provides information about list view icons in Movex Explorer.

### B.1 What is an Icon Connection

The general idea with icon connections is to give you a better overview of the information displayed in list views. You can visually emphasize list view records with certain attributes by connecting icons to the records.

The example below is a list view in Work with Items (MMS001), where records with the same status are assigned the same icon.



## Note

*To be able to work with list view icons the icon database must be installed. In a standard installation, this database is installed automatically. In a custom installation, this database must be manually selected for installation. Further information about installation procedures is provided in the manual Movex Explorer Installation and Environment Setup.*

## B.2 How Icon Connections Work

To be able to connect icons to list view records, you must first specify an **icon category** to identify each list view record. This is done using the development tool Movex Visual Builder, see the manual *Movex Explorer Installation and Environment Setup*. You can then, in Movex Explorer, connect icons to list view records in all Movex programs.

An icon category is uniquely identified by the key field(s) connected to it. Icon categories can be used in several list views. A specific icon can be used in several icon categories.

For example:

All records with the same entry in the **Status** field have the same icon in the list view in Work with Items (MMS001).

| Item number                                                                                | Name                      | Sts |
|--------------------------------------------------------------------------------------------|---------------------------|-----|
|  370100   | Gear Box Case             | 40  |
|  370200   | Transmission Oil          | 40  |
|  370300  | Gear Shift Shaft 125      | 40  |
|  370400 | Gear Shift Shaft 250      | 40  |
|  371000 | Gear Pinion 125           | 40  |
|  371100 | Gear Pinion 125, material | 99  |
|  371200 | Gear Pinion 125, material | 20  |
|  372000 | Gear Pinion 250           | 40  |
|  372100 | Gear Pinion 250, material | 99  |
|  373000 | Gear Pinion 300           | 40  |
|  373100 | Gear Pinion 300, material | 99  |
|  373200 | Gear Pinion 300, material | 20  |

### Note

*If Movex Explorer is installed on a Movex Explorer file server, the icon connections made by one user are displayed for all users, because the files used for icon connection are common.*

## B.3 Prepare a List View for Icons

This section describes how you, in Movex Visual Builder, specify an icon category to identify each list view record. As a result of this procedure, the list part of the list view is moved slightly to the right to make room for the icons, see the example below.

Original list view

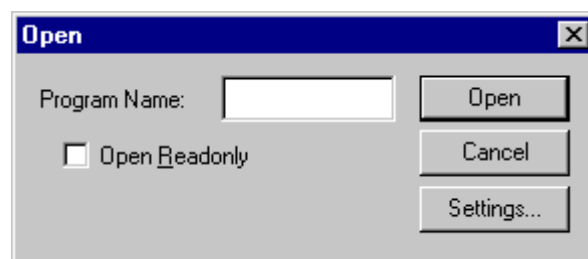
| Item number | Name                      | Sts |
|-------------|---------------------------|-----|
| 371200      | Gear Pinion 125. material | 20  |
| 372000      | Gear Pinion 250           | 40  |
| 372100      | Gear Pinion 250. material | 99  |

List view with room for icons

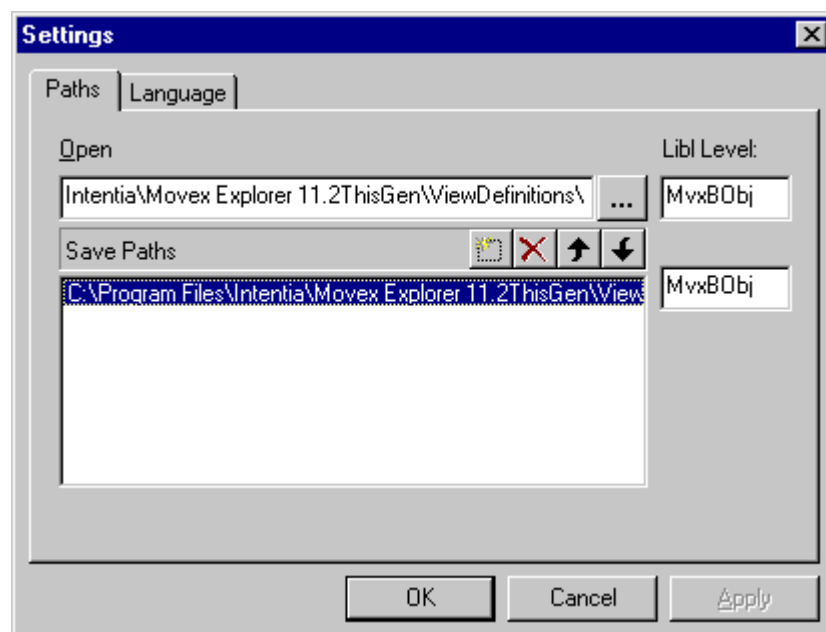
| Item number | Name                      | Sts |
|-------------|---------------------------|-----|
| 371200      | Gear Pinion 125. material | 20  |
| 372000      | Gear Pinion 250           | 40  |
| 372100      | Gear Pinion 250. material | 99  |

### TO START MOVEX VISUAL BUILDER:

1. Select **Start, Programs, Movex Explorer, Tools 10.B/11.2ThisGen, Visual Builder**. The **Open** dialog box is displayed.



2. Click  to check or change the basic settings for Movex Visual Builder. The **Settings** dialog box is displayed.



**Note**

*The first time the program is started you must specify a **Save** path. This path is normally the same as the **Open** path.*

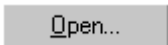
3. To change the path in the **Open** box, click  and select another directory.
4. If you are going to work with modifications, change the subdirectory in the upper **Libl Level** box to one that is valid for that modification, for example, MSEAObj for the Swedish market modifications.

**Note**

*The default subdirectory is **MvxAObj** or **MvxBObj**.*

5. Click  to insert a new path where the modified view definitions should be saved.
6. Enter the path in the new row, or click  to set the path.
7. Repeat step 5 if you want to save the modified view definitions in more than one location.
8. Specify the subdirectory, where the view definitions should be saved, in the lower **Libl Level** box.
9. Select the **Language** tab and if necessary change the language in which the view definition text is displayed.



10. Click **OK** to return to the **Open** dialog box.
11. Enter the program name.
12. Click .

**TO PREPARE A LIST VIEW FOR ICONS:**

1. Select the window containing the list part of the list view (B-panel) from the Window menu. The ID of this window usually, but not always, ends with BS.

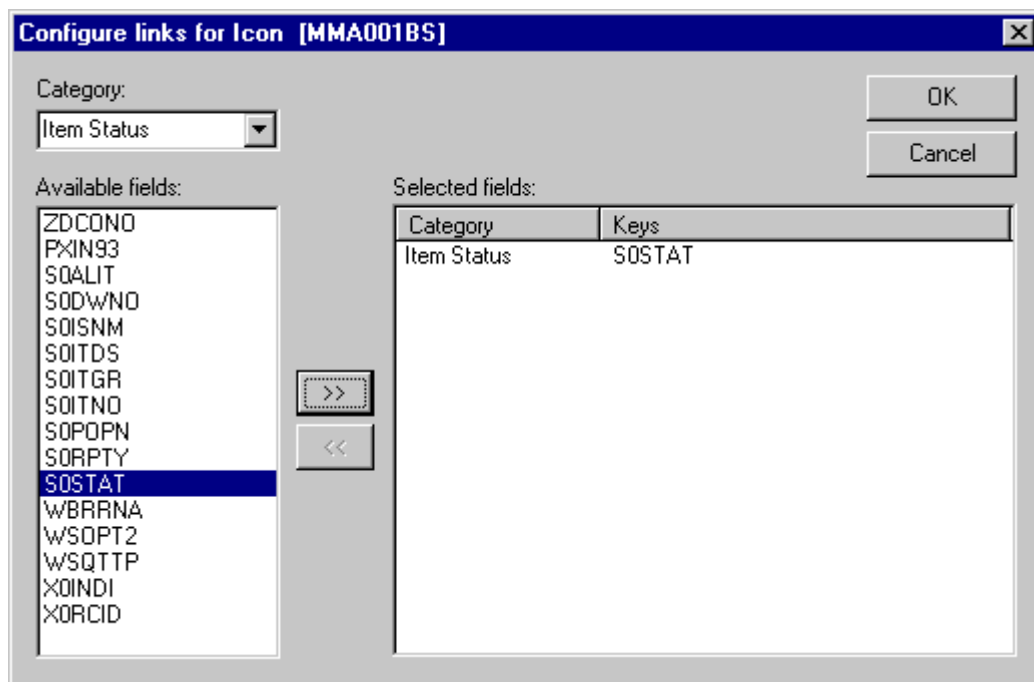
| Refresh                                      | F5    |
|----------------------------------------------|-------|
| <input checked="" type="checkbox"/> MMA001A0 | Alt+1 |
| MMA001BC                                     | Alt+2 |
| MMA001BF                                     | Alt+3 |
| MMA001BS                                     | Alt+4 |
| MMA001C0                                     | Alt+5 |
| MMA001D0                                     | Alt+6 |
| MMA001E0                                     | Alt+7 |
| MMA001F0                                     | Alt+8 |
| MMA001G0                                     | Alt+9 |
| MMA001H0                                     | Alt+0 |
| MMA001I0                                     |       |
| MMA001J0                                     |       |
| MMA001K0                                     |       |
| MMA001P0                                     |       |
| MMA001T0                                     |       |
| MMA001U0                                     |       |

**Note**

*The S in the program name is changed to A in the **Window** menu. This is due to the format-naming standard in Movex Explorer.*

2. Select **Tools, IconLinks**.
3. In the **Configure Links for Icon** dialog box, select an icon category from the **Category** box or specify a new one.
4. Select, from the **Available fields** list, the key field(s) that the icon category will be connected to. To select more than one field, press and hold **Ctrl** while selecting.

5. Click  to connect the field(s) to the icon category.



**Configure links for Icon [MMA001BS]**

Category: Item Status

Available fields:

- ZDCONO
- PXIN93
- SQALIT
- SODWNO
- SOISNM
- SOITDS
- SOITGR
- SOITNO
- SOPOPN
- SORPTY
- SOSTAT**
- WBRRNA
- WSOPT2
- WSQTPP
- XOINDI
- XORCID

Selected fields:

| Category    | Keys   |
|-------------|--------|
| Item Status | SOSTAT |

Buttons: >> << OK Cancel

6. Click **OK** to save the icon link.

### Note

*If you are running the current program in Movex Explorer while modifying the program's view definition (or if the current program was the last used program), the views in Movex Explorer are not automatically changed according to the modifications. You must first run another program in Movex Explorer, then run the current program again. This is necessary because the last used view definition is stored in the cache memory to reduce the loading time.*

## B.4 Connect Icons to a Category

The category selected or created in Movex Visual Builder is initially empty. You have to fill it with icons that can be connected to list view records. When delivered from Intentia R&D, the directory \Movex Explorer <version>\IconLinks\ListIcons contains a large number of icons. If these icons are not suitable for the current list view, you can add new icons, see *Appendix B.6 Add New Icons*.

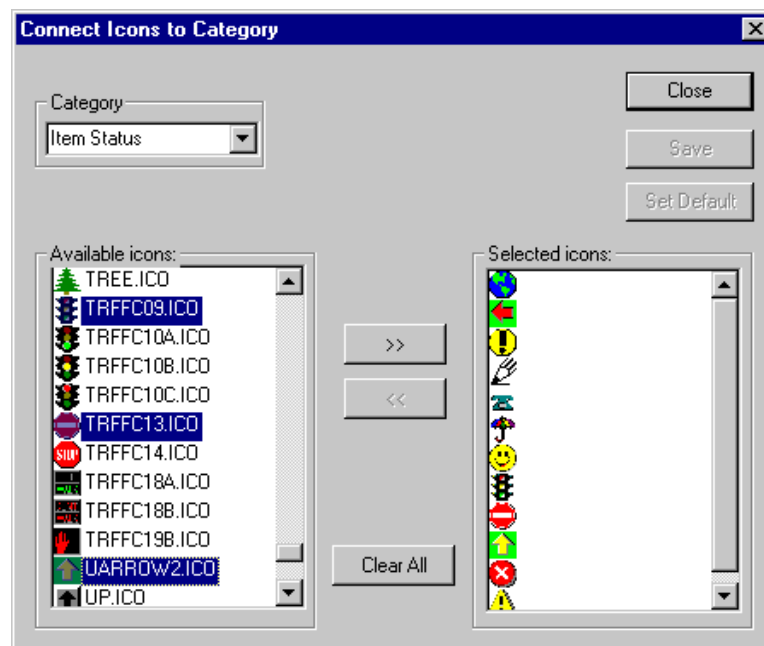
### Note

*A specific icon category can be used in several list views.*

**TO CONNECT ICONS TO A CATEGORY:**

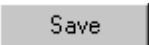
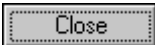
1. Select **Tools, Icon Connector** to display the **Connect Icons to Category** dialog box. (Depending on the number of icons in the icon database, this can take a while.)
2. Select an icon category from the **Category** box.
3. Select, from the **Available icons** list, the icons that the category will be connected to. To select several adjacent icons, press and hold **Shift** while selecting the first and last icon in the range. To select several icons that are not adjacent, press and hold **Ctrl** while selecting.

4. Click  to connect the icon(s) to the category.

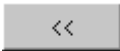


5. To assign a default icon to all list view records that are not connected to a specific icon, select an icon from the **Selected icons** list and click . This icon will be used in all the list views that are using the current icon category.

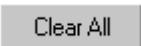
To assign a default icon to a specific list view record, see *Appendix B.5 Connect Icons to List View Records*.

6. Click  and .

**TO DELETE A SELECTED ICON FROM THE LIST**

1. Select **Tools, Icon Connector** to display the **Connect Icons to Category** dialog box.
2. Select the icon in the **Selected Icons** list and click .

**TO DELETE ALL SELECTED ICONS FROM THE LIST**

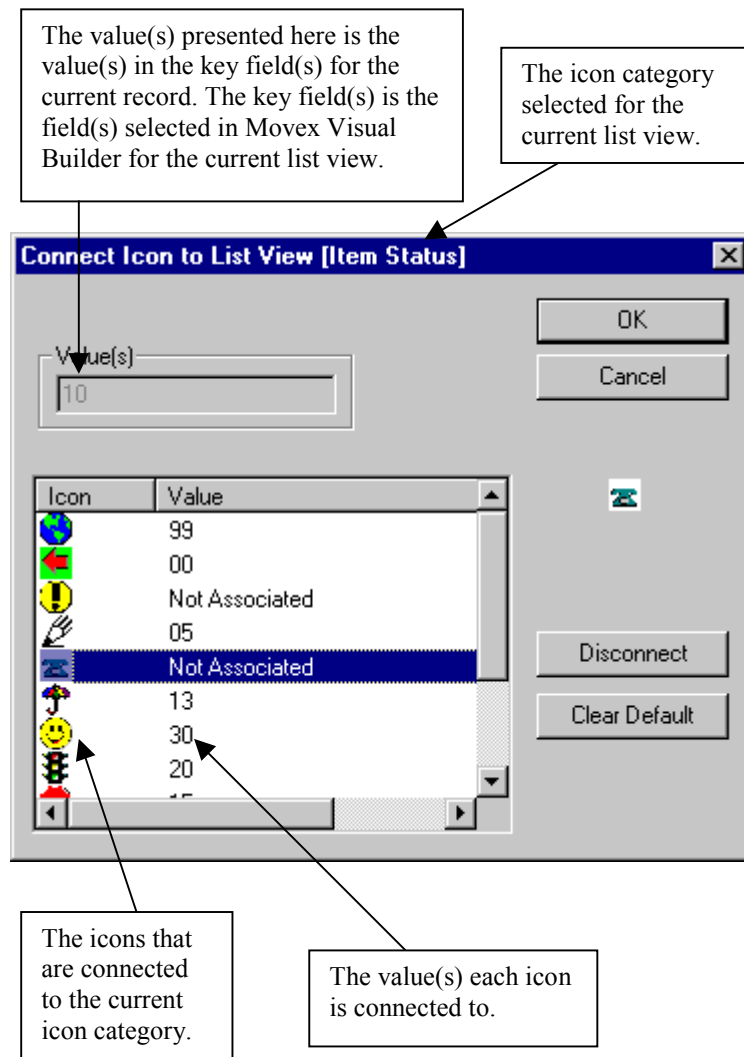
1. Select **Tools, Icon Connector** to display the **Connect Icons to Category** dialog box.
2. Select the icons in the **Selected Icons** list and click .

## B.5 Connect Icons to List View Records

You can assign equal icons to records with equal values in the specified key field(s).

### TO CONNECT ICONS TO RECORDS IN A LIST VIEW:

1. Select a list view record that has the value(s) you want to assign a specific icon to.
2. Select **File, List View Icons**.
3. The **Connect Icon to List View** dialog box is displayed.



4. Select the icon you want to assign to the record, and to all other records with the same key field value(s). Click **OK**.
5. Repeat step 1 to 4 for all records that have key field value(s) that should be assigned an icon.
6. To assign a default icon to all list view records that are not connected to a specific icon, select an icon and click **Set Default**. To delete a default icon from the list view, select the icon and click **Clear Default**.
7. Click **OK**.

**TO DISCONNECT AN ICON ASSIGNED TO CERTAIN RECORDS**

1. Select the list view record with the value(s) from which you want to disconnect an icon.
2. Select **File, List View Icons**. The **Connect Icon to List View** dialog box is displayed.
3. Select the icon to be disconnected and click .
4. Click **OK**.

## B.6 Add New Icons

A set of icons are installed together with Movex Explorer. If you prefer other icons, you can add any number of new icons to the icon collection located in <Movex Explorer directory>\IconLinks\ListIcons.

The list view icons can vary between 16x16 and 64x64 pixels. Icons in size 32x32 are recommended.

A large number of tools are available for icon creation, see a few of them in *Appendix B.7 Icon Creation Tools*.

## B.7 Icon Creation Tools

A large number of tools can be used to create icons. The list below contains some of them. Some tools you have to buy, while others are shareware that you can try for free a limited period before you have to pay for them.

| Tool                                               | Description                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MS Developer Studio 97 (or later version)          | The graphics editor in MS Developer Studio 97 can be used to modify graphical images, including bitmaps, icons (16x16, 32x32, 48 x 48-pixel), and pointers. (Used with good results at Intenia R&D.)                                                                                                                             |
| Axialis AX-Icons 4.0 and later versions            | Icon library management tool for Windows 95 and Windows NT 4.0. Its editor allows creation of icons in 16x16, 32x32, 48x48, 64x64, 72x72 format and custom sizes, using different color palettes. Shareware, downloadable from <a href="http://www.axialis.com">www.axialis.com</a> . (Tested with good results at Intenia R&D.) |
| Impact Software Microangelo 2.1 and later versions | An integrated suite of utilities designed specifically for icons, pointers and animated pointers. Contains tools designed to master all aspects of these program and desktop elements for Windows 95 and Windows NT 4.0. Shareware, downloadable from <a href="http://www.impactsoft.com">www.impactsoft.com</a> .               |
| CursorArts Company IconForge                       | IconForge is used to create and modify icons or pointers. The utility can extract icons from EXE, DLL, ICO, ANI or CUR format files, as well as from most common image files. Shareware, downloadable from <a href="http://www.cursorarts.com">www.cursorarts.com</a>                                                            |

# Appendix C: Troubleshooting

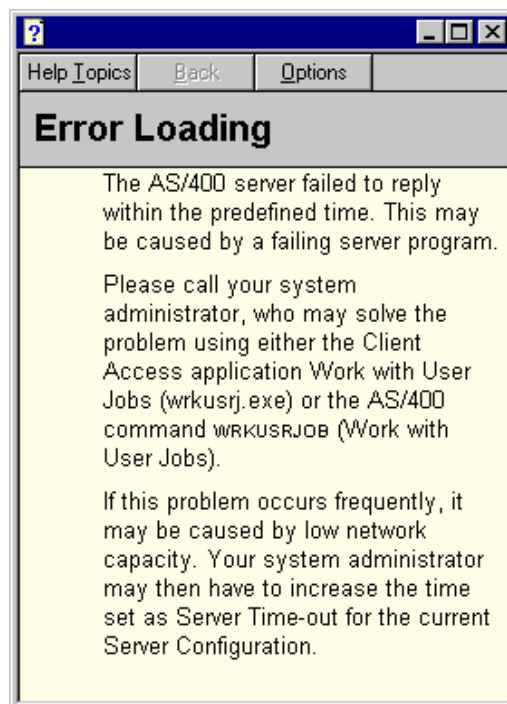
This Appendix provides information about troubleshooting.

## C.1 Fix Packs

As a service to our customers, Intenia R&D provide fix packs with corrections, updates and enhanced functionality. Make sure that all available fix packs for Movex Explorer are installed. The file FixPack.ini, located in the installation directory, shows the fix packs currently installed.

## C.2 Error Loading

If you start a Movex program and the following window appears, follow the given instructions.



## C.2 Message Monitor

The Message Monitor handles “message wait” (MSGW) from RPG programs. It starts automatically when Movex Explorer is started. The Message Monitor is shown as an hourglass in the taskbar and changes appearance when a “message wait” occurs.



## C.2.1 Information Message

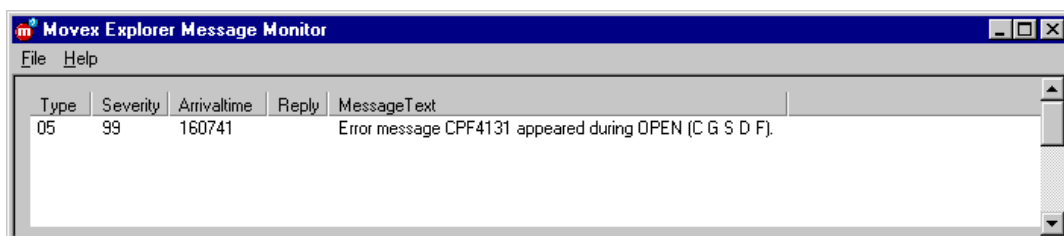
When  appears in the taskbar, an information message exists in the Message Monitor.

### TO VIEW THE INFORMATION MESSAGE:

1. Double-click . The **Movex Explorer Message Monitor** window appears.
2. Double-click in the **Type** column to view message details.

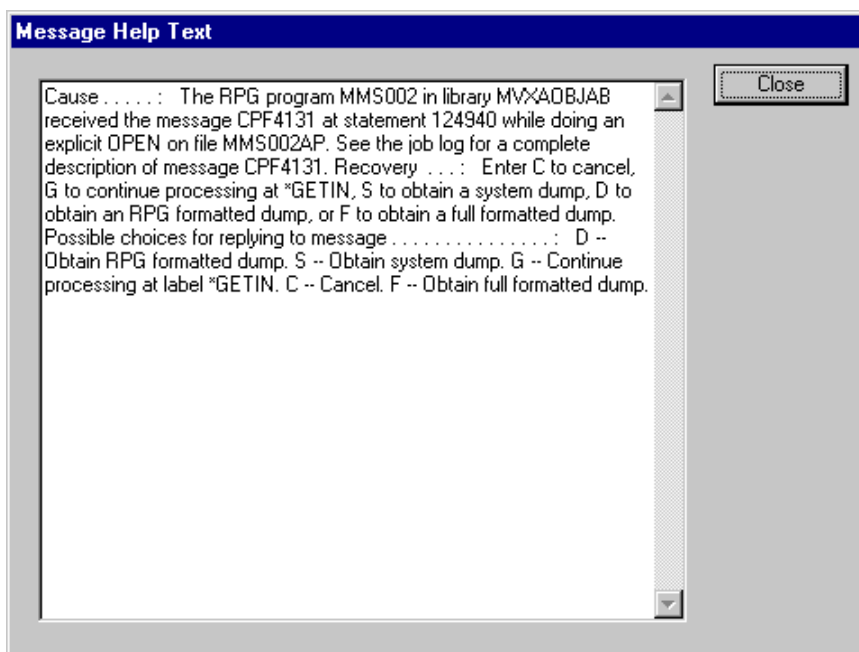
## C.2.2 Message Wait

When  appears in the taskbar, a “message wait” exists in the Message Monitor. The **Movex Explorer Message Monitor** window is shown and you can answer the message(s).



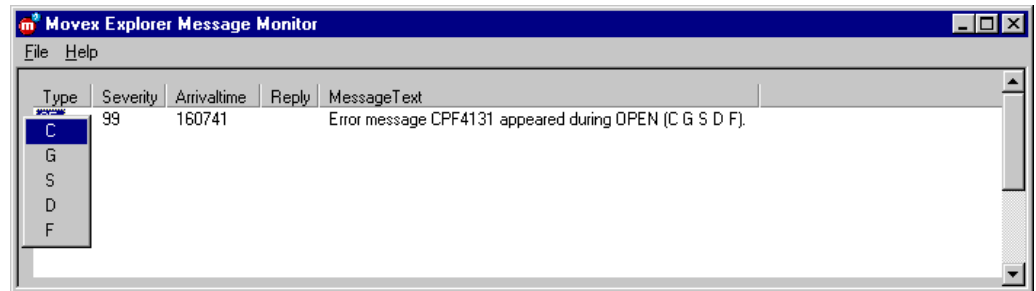
### TO DISPLAY MESSAGE HELP:

Double-click in the **Type** column to display detailed message help. The **Message Help Text** window is shown.



**TO ANSWER A MESSAGE:**

1. Right-click in the **Type** column to show the shortcut menu containing all valid answers (message responses).



2. Select the appropriate answer:  
  
C = Cancel  
G = Continue processing at \*GETIN  
S = Obtain system dump  
D = Obtain RPG formatted dump  
F = Obtain full formatted dump

# Appendix D: Toolbar Buttons in Movex Explorer

The buttons available on the five standard toolbars in Movex Explorer are described below. Each button has a tool tip displaying a textual description.

## MOVEX EXPLORER TOOLBAR



| Toolbar button                                                                      | Description      |
|-------------------------------------------------------------------------------------|------------------|
|    | Save Menu Tree   |
|    | Forward          |
|   | Step Back        |
|  | Connect to Movex |
|  | Cut              |
|  | Copy             |
|  | Paste            |
|  | Delete           |
|  | Find             |
|  | Run Command      |
|  | Properties       |
|  | Movex Companion  |
|  | About Movex      |

**USER-DEFINED**

The **User-defined** toolbar contains buttons that you can define according to your preferences.

**FUNCTION**

The **Function** toolbar contains functions available when a Movex program is active in the Workspace. It contains standard Movex options, Refresh, Free Text and Documents.

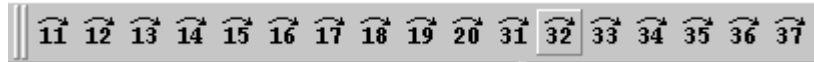
**5250 Note**

*The options **New**, **Open**, **Duplicate**, **Delete**, **Show**, **Refresh** and **Free Text** correspond to the options 1, 2, 3, 4, 5 and the function keys **F5** and **F6** in Movex 5250.*

| Toolbar Button | Description |
|----------------|-------------|
|                | New         |
|                | Duplicate   |
|                | Show        |
|                | Open        |
|                | Delete      |
|                | Refresh     |
|                | Free text   |
|                | Documents   |

**FUNCTION KEY**

The **Function Key** toolbar contains the function keys that are available for the Movex program you are running.

**OPEN RELATED**

The **Open Related** toolbar contains buttons to call programs that are related to the Movex program that you are working in.

# Appendix E: Menu Command Shortcuts

## 5250 Note

*Most menu command shortcuts are language dependent. This means that the shortcuts differ depending on which language you are running Movex Explorer in.*

The menu command shortcuts that apply to the standard English version are described below. If you are running Movex Explorer in another language, you can fill in your own shortcuts in the template provided in *E.2 Language Unique Version* in *Appendix E Menu Command Shortcuts*.

## E.1 Standard English Version

| Command                           | Shortcut Keys | Toolbar Button                                                                      | Right-click...                                          | Double-click... |
|-----------------------------------|---------------|-------------------------------------------------------------------------------------|---------------------------------------------------------|-----------------|
| Movex Explorer, Connect to Movex  | Alt M C       |  |                                                         |                 |
| Movex Explorer, Close Active Tab  | Alt M L       |                                                                                     | ...a Workspace tab and select <b>Close Active Tab</b> . |                 |
| Movex Explorer, Close All Tabs    | Alt M T       |                                                                                     |                                                         |                 |
| Movex Explorer, New, Folder       | Alt M N F     |                                                                                     |                                                         |                 |
| Movex Explorer, New, Function     | Alt M N U     |                                                                                     |                                                         |                 |
| Movex Explorer, Save Current Tree | Alt M S       |  |                                                         |                 |
| Movex Explorer, Print Setup       | Alt M R       |                                                                                     |                                                         |                 |

|                            |                        |                                                                                     |                                                                                                                                      |  |
|----------------------------|------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|--|
| Movex Explorer, Properties | Alt M P                |    | ...a Navigator tab and select <b>Properties</b> .<br><br>...a Workspace tab and select <b>Properties</b> .                           |  |
| Movex Explorer, Exit       | Alt M E<br>Alt Space C |                                                                                     |                                                                                                                                      |  |
| File, Open                 | Alt F O                |    | ...a list view record and select <b>Open</b> .                                                                                       |  |
| File, Show                 | Alt F S                |    | ...a list view record and select <b>Show</b> .                                                                                       |  |
| File, Open Related         | Alt F R                |                                                                                     | ...a list view record and select <b>Open Related</b> .                                                                               |  |
| File, Function             | Alt F U                |                                                                                     | ...the panel background in a Workspace tab and select <b>Function</b> .                                                              |  |
| File, Documents            | Alt F C                |  | ... the panel background in a Workspace tab and select <b>Documents</b> .<br><br>...a list view record and select <b>Documents</b> . |  |
| File, List View Icons      | Alt F L                |                                                                                     | ...a list view record and select <b>List View Icons</b> .                                                                            |  |
| File, Select               | Alt F E                |                                                                                     | ...a list view record and select <b>Select</b> .                                                                                     |  |

|                               |           |                                                                                     |                                                                          |                                                        |
|-------------------------------|-----------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------|
| File, New                     | Alt F N   |    | ...a list view record and select <b>New</b> .                            |                                                        |
| File, Duplicate               | Alt F D   |    | ...a list view record and select <b>Duplicate</b> .                      |                                                        |
| File, Delete                  | Alt F T   |    | ...a list view record and select <b>Delete</b> .                         |                                                        |
| File, Refresh                 |           |    | ...the panel background in a Workspace tab and select <b>Refresh</b> .   |                                                        |
| File, Free text               | Alt F T   |    | ...the panel background in a Workspace tab and select <b>Free text</b> . |                                                        |
| Edit, Cut                     | Alt E T   |  |                                                                          | ...in a text box, right-click and select <b>Cut</b> .  |
| Edit, Copy                    | Alt E C   |  |                                                                          | ...in a text box, right-click and select <b>Copy</b> . |
| Edit, Paste                   | Alt E P   |  | ...in a text box and select <b>Paste</b> .                               |                                                        |
| Edit, Delete                  | Alt E D   |  |                                                                          | ...in a text box and press <b>Delete</b> .             |
| Edit, Find                    | Alt E F   |  |                                                                          |                                                        |
| Edit, Links                   | Alt E K   |                                                                                     |                                                                          |                                                        |
| Edit, Object                  | Alt E O   |                                                                                     |                                                                          |                                                        |
| View, Toolbar, Movex Explorer | Alt E T M |                                                                                     |                                                                          |                                                        |
| View, Toolbar, Function       | Alt E T F |                                                                                     |                                                                          |                                                        |

|                                        |           |                                                                                     |                                                               |  |
|----------------------------------------|-----------|-------------------------------------------------------------------------------------|---------------------------------------------------------------|--|
| View, Toolbar, User-defined            | Alt E T U |                                                                                     |                                                               |  |
| View, Toolbar, Function Key            | Alt E T K |                                                                                     |                                                               |  |
| View, Toolbar, Open Related            | Alt E T O |                                                                                     |                                                               |  |
| View, Navigation View                  | Alt E N   |                                                                                     |                                                               |  |
| View, Run                              | Alt E R   |    |                                                               |  |
| View, Fonts                            | Alt E F   |                                                                                     |                                                               |  |
| View, Internet Browser                 |           |                                                                                     |                                                               |  |
| Insert, Insert New Object              | Alt I I   |                                                                                     | ...a Workspace tab head and select <b>Insert New Object</b> . |  |
| Tools, AS/400 Operations Navigator     | Alt T O   |                                                                                     |                                                               |  |
| Tools, Customize Toolbars              | Alt T C   |                                                                                     |                                                               |  |
| Tools, Define List View Default Action | Alt T L   |                                                                                     |                                                               |  |
| Tools, Document Connector              | Alt T D   |                                                                                     |                                                               |  |
| Tools, Icon Connector                  | Alt T I   |                                                                                     |                                                               |  |
| Help, Welcome to Movex                 | Alt H W   |                                                                                     |                                                               |  |
| Help, Help Topics                      | Alt H H   |                                                                                     |                                                               |  |
| Help, Tip of the Day                   | Alt H T   |                                                                                     |                                                               |  |
| Help, Movex Companion                  | Alt H M   |  |                                                               |  |
| Help, About Movex                      | Alt H A   |  |                                                               |  |

## E.2 Language Unique Version

If you are running Movex Explorer in another language, you can fill in your own shortcuts in the following template.

| Command                           | Shortcut Keys | Toolbar Button                                                                      | Right-click... | Double-click... |
|-----------------------------------|---------------|-------------------------------------------------------------------------------------|----------------|-----------------|
| Movex Explorer, Connect to Movex  |               |    |                |                 |
| Movex Explorer, Close Active Tab  |               |                                                                                     |                |                 |
| Movex Explorer, Close All Tabs    |               |                                                                                     |                |                 |
| Movex Explorer, New, Folder       |               |                                                                                     |                |                 |
| Movex Explorer, New, Function     |               |                                                                                     |                |                 |
| Movex Explorer, Save Current Tree |               |  |                |                 |
| Movex Explorer, Print Setup       |               |                                                                                     |                |                 |
| Movex Explorer, Properties        |               |  |                |                 |
| Movex Explorer, Exit              |               |                                                                                     |                |                 |
| File, Open                        |               |  |                |                 |
| File, Show                        |               |  |                |                 |
| File, Open Related                |               |                                                                                     |                |                 |
| File, Function                    |               |                                                                                     |                |                 |
| File, Documents                   |               |  |                |                 |
| File, List View Icons             |               |                                                                                     |                |                 |
| File, Select                      |               |                                                                                     |                |                 |

|                               |  |                                                                                     |  |  |
|-------------------------------|--|-------------------------------------------------------------------------------------|--|--|
| File, New                     |  |    |  |  |
| File, Duplicate               |  |    |  |  |
| File, Delete                  |  |    |  |  |
| File, Refresh                 |  |    |  |  |
| File, Free text               |  |    |  |  |
| Edit, Cut                     |  |    |  |  |
| Edit, Copy                    |  |    |  |  |
| Edit, Paste                   |  |    |  |  |
| Edit, Delete                  |  |   |  |  |
| Edit, Find                    |  |  |  |  |
| Edit, Links                   |  |                                                                                     |  |  |
| Edit, Object                  |  |                                                                                     |  |  |
| View, Toolbar, Movex Explorer |  |                                                                                     |  |  |
| View, Toolbar, Function       |  |                                                                                     |  |  |
| View, Toolbar, User-defined   |  |                                                                                     |  |  |
| View, Toolbar, Function Key   |  |                                                                                     |  |  |
| View, Toolbar, Open Related   |  |                                                                                     |  |  |
| View, Navigation View         |  |                                                                                     |  |  |
| View, Run                     |  |  |  |  |
| View, Fonts                   |  |                                                                                     |  |  |
| View, Internet Browser        |  |                                                                                     |  |  |

|                                           |  |                                                                                     |  |  |
|-------------------------------------------|--|-------------------------------------------------------------------------------------|--|--|
| Insert, Insert New Object                 |  |                                                                                     |  |  |
| Tools, AS/400<br>Operations Navigator     |  |                                                                                     |  |  |
| Tools, Customize<br>Toolbars              |  |                                                                                     |  |  |
| Tools, Define List View<br>Default Action |  |                                                                                     |  |  |
| Tools, Document<br>Connector              |  |                                                                                     |  |  |
| Tools, Icon Connector                     |  |                                                                                     |  |  |
| Help, Welcome to<br>Movex                 |  |                                                                                     |  |  |
| Help, Help Topics                         |  |                                                                                     |  |  |
| Help, Tip of the Day                      |  |                                                                                     |  |  |
| Help, Movex Companion                     |  |  |  |  |
| Help, About Movex                         |  |  |  |  |

# Appendix F: Glossary

**Arrow keys**

Collective name for LEFT ARROW, RIGHT ARROW, UP ARROW and DOWN ARROW keys on the keyboard.

**Bar chart**

Graph on which values are represented as vertical or horizontal bars.

**Bitmap**

A specific file format for online art.

**Browse**

To search through and access database material.

**Browse field**

Field where you can check which values are available.

**Cache memory**

Section of high-speed memory, which stores data that the computer can access quickly.

**Check box**

Square box that you select or clear to turn on or off an option.

**Command**

Word or phrase that initiates an action.

**Command button**

Rectangular button that initiates an action.

**Control**

Graphical component such as a command button or check box.

**Detail view**

Movex panel containing detailed information about a certain list view record.

**Dialog box**

Window containing command buttons and various kinds of options through which you can carry out a particular command or task.

**Document link**

Link that allows you to gather different kinds of information related to a Movex program record or field.

**Editable list**

List that you can enter information into.

**EPM**

Enterprise Process Manager tool. It is a product that manages process design and application configuration.

**Fix pack**

Fix packs contain corrections, updates and enhanced functionality.

**Free text**

Text connected to an object.

**Function key**

Key that has been assigned a particular task or sequence of instructions.

**Gantt chart**

Control chart especially designed to show graphically the relationship between planned performance and actual performance.

**Icon category**

A key value used to uniquely identify a list view record to enable the icon connection functionality.

**Icon connection**

A logical relationship between the state of any list view record and an icon symbolizing the current state of that record.

**Information view**

Specifies which information to display in a list view.

**Inquiry type**

See *Information view*.

**Key field**

Field which identifies entries in a record.

**Label**

Text attached to any option, box, command, and so on.

**Library list**

A user unique set of search paths that defines where to retrieve the source code to Movex functions, Movex data, constants, etc.

**Link category**

A key value used to uniquely identify a list view record to enable the document link functionality. A link category is uniquely identified by the key field(s) connected to it.

**List view**

Movex panel containing a list of records that you can work with within a particular program.

**List view icon**

An icon displayed in the list view to symbolize the state of the current record.

**Loading time**

The time it takes to transfer a file or program from disk to memory.

**Menu tree**

Displays its contents as a hierarchical structure.

**Movex 5250**

Character based AS/400 user interface for Movex.

**Navigator**

Where you select the program to be run. It contains Movex programs, processes and links to third party products.

**Offline**

Movex Explorer launched without a connection to any application server.

**Online**

Movex Explorer launched with a connection to an application server.

**Option**

Choice in a dialog box.

**Option button**

Round button that indicates choices in a dialog box.

**Pane**

Refers to the two parts of a split window. The parts are called the right and left panes, respectively.

**Panel sequence**

A panel sequence is set to display specific panels (detail views) in a certain order.

**Positioning field**

Positioning fields are used to search for certain records in a list.

**Radio button**

See *Option button*.

**Record**

Set of items of related data.

**Shareware**

Software that is available free to try, but if kept the user is expected to pay a fee to the writer.

**Shortcut key**

Keyboard key or key combination such as CTRL+N that invokes a particular command.

**Shortcut menu**

A shortcut menu appears when you right-click a selection, a toolbar or a taskbar button. It lists commands pertaining only to that screen region or selection.

**Source file**

Program written in source language which is then converted to machine code by a compiler.

**Split bar**

Vertical line that separates the Movex Explorer window into two panes.

**Status bar**

The area at the bottom of the Movex Explorer window that displays information about a command or toolbar button, an operation in progress or the location of the insertion point.

**Taskbar**

The bar that appears by default at the bottom of the Windows 95 and later desktop.

**Text box**

Box where you can type in a value.

**Third party product**

Software product that is not manufactured by Intenia R&D.

**Toolbar**

Standard term for various rows below the menu bar that contains buttons and commands for commonly used tasks.

**Toolbar button**

A command button in the tool bar or status field.

**Tooltip**

A small pop-up window with a short descriptive text for a control or graphical element, for example an icon or button.

**Troubleshooting**

Debugging computer software.

**User interface**

Hardware or software designed to make it easier for a user to communicate with the machine.

**Wallpaper**

Workspace background.

**View definition**

A Movex program unique file that contains information about the panels displayed.

**Workspace**

The Workspace is the area where you display and process information. It is the right pane of Movex Explorer.

# Index

## A

|                                   |     |
|-----------------------------------|-----|
| About Movex Explorer .....        | 59  |
| add new document link .....       | 87  |
| add new icons .....               | 100 |
| application server .....          | 31  |
| AS/400 Operations Navigator ..... | 52  |

## B

|                       |    |
|-----------------------|----|
| Bar chart             |    |
| configure .....       | 77 |
| print .....           | 77 |
| scroll .....          | 77 |
| Bar charts .....      | 77 |
| Browse function ..... | 70 |

## C

|                                   |            |
|-----------------------------------|------------|
| check box .....                   | 12         |
| close active tab .....            | 31         |
| Close Active Tab .....            | 28         |
| close all tabs .....              | 31         |
| combo box .....                   | 12         |
| command                           |            |
| Hide .....                        | 19         |
| Run .....                         | 47         |
| command button .....              | 12         |
| company                           |            |
| change .....                      | 38, 47, 49 |
| Company                           |            |
| Properties .....                  | 37         |
| confirm message .....             | 69         |
| connect icons to a category ..... | 98         |
| connect to Movex .....            | 31         |
| controls .....                    | 12         |
| Copy .....                        | 43         |
| Ctrl+F6 .....                     | 76, 80     |
| Cut .....                         | 43         |

## D

|                                     |        |
|-------------------------------------|--------|
| Deactivate Current OLE Object ..... | 27     |
| Delete .....                        | 42, 44 |
| DemoDocuments .....                 | 91     |
| demonstration kit .....             | 91     |
| detail view .....                   | 75     |
| Display rulers .....                | 23     |
| document association .....          | 89     |
| Document Connector .....            | 57     |
| document links .....                | 82     |
| Documents .....                     | 41     |
| Duplicate .....                     | 42     |

## E

|                 |       |
|-----------------|-------|
| Edit menu ..... | 9, 43 |
|-----------------|-------|

|                           |       |
|---------------------------|-------|
| editable lists .....      | 74    |
| EPM .....                 | 7, 34 |
| error loading .....       | 102   |
| exit Movex Explorer ..... | 39    |

## F

|                               |           |
|-------------------------------|-----------|
| F1 .....                      | 80        |
| F12 .....                     | 80        |
| F13 .....                     | 80        |
| F17 .....                     | 80        |
| F3 .....                      | 80        |
| F4 .....                      | 80        |
| F5 .....                      | 80        |
| F6 .....                      | 61, 80    |
| F7 .....                      | 80        |
| F8 .....                      | 80        |
| F9 .....                      | 80        |
| Favorites tab .....           | 7, 18, 19 |
| field control .....           | 78        |
| File menu .....               | 9, 39     |
| Find .....                    | 44        |
| finish a program .....        | 68        |
| fix packs .....               | 102       |
| folder                        |           |
| change properties .....       | 22        |
| copy and paste .....          | 18        |
| copy from a menu tree .....   | 21        |
| create in a menu tree .....   | 20        |
| cut from a menu tree .....    | 21        |
| delete from a menu tree ..... | 22        |
| drag .....                    | 18        |
| new .....                     | 32        |
| paste in a menu tree .....    | 21        |
| rename in a menu tree .....   | 22        |
| Fonts .....                   | 50        |
| Free Text .....               | 43, 75    |
| function                      |           |
| new .....                     | 32        |
| Function .....                | 41        |
| toolbar .....                 | 106       |
| Function Key                  |           |
| toolbar .....                 | 107       |
| Function Key toolbar .....    | 11        |
| function keys .....           | 11, 79    |
| Function toolbar .....        | 11        |

## G

|                        |    |
|------------------------|----|
| Gantt chart            |    |
| print .....            | 78 |
| print properties ..... | 78 |
| zoom in .....          | 78 |
| zoom out .....         | 78 |
| Gantt charts .....     | 78 |

grid lines ..... 36

## **H**

Help menu.....7, 10, 57

Help Topics..... 58

hide

    Navigator ..... 19

Hide command..... 19

## **I**

icon category

    specify..... 93

icon connections ..... 91

Icon Connector..... 57

icon creation tools ..... 101

information message..... 103

information view..... 72

Inquiry Type ..... 72

Insert menu.....10, 51

Insert New Object.....27, 51

Internet Browser ..... 51

## **L**

label ..... 12

language..... 38

    change.....38, 47, 48

launch a web page..... 48

link category ..... 83

    create in a detail view ..... 86

    create in a list view ..... 84

    disable ..... 89

linked document

    open ..... 88

Links ..... 45

list ..... 13

list box ..... 13

list view..... 71

list view default action..... 55

    change ..... 56

    define ..... 56

    delete..... 57

list view icons ..... 91

List View Icons..... 41

## **M**

menu

    Edit..... 9, 43

    File ..... 9, 39

    Help .....7, 10, 57

    Insert.....10, 51

    Movex Explorer ..... 9, 29

    Tools .....10, 52

    View.....10, 46

menu bar ..... 9, 29

menu command shortcuts ..... 108

Menu Maintenance ..... 32

menu tree

    navigate..... 17

menu trees..... 18

message

    confirm.....69

Message Monitor .....102

message wait.....103

MFC..... 1

move between controls .....69

Movex 5250 .....1

Movex Companion .....59

Movex Explorer

    exit .....39

    menu .....9, 29

    toolbar..... 11, 105

Movex picture.....37

Movex program

    finish .....68

    start .....48, 67

Movex tab .....7, 18, 19

MRP version

    change.....47, 49

MS Quick View .....90

## **N**

Navigation View.....47

Navigator .....7

    behavior .....16

    hide .....19

    properties .....19, 33

Navigator tab

    change heading .....34

    create.....33

    delete.....34

    reset heading .....34

Navigator tabs.....17, 33

New.....32, 41

new folder .....32

new functton .....32

next .....68

## **O**

Object .....46

Object Type

    Folder .....25

    Movex Object .....23

    OLE Embedded Object.....23

    OLE Linked Object.....25

    Program.....24

    Web Page .....24

OLE object.....46

Open.....40

Open in New Window .....20, 27

open linked document.....88

Open Related .....40

    toolbar .....107

Open Related toolbar .....11

option button.....13

## **P**

panel sequence .....73

panel types .....71

- password ..... 31
- Paste ..... 44
- positioning fields ..... 74
- post-text ..... 75
- pre-text ..... 75
- previous ..... 68
- print setup ..... 32
- Processes tab ..... 7, 17, 19
- properties
  - Company ..... 37
  - Navigator ..... 19, 33
  - Workspace ..... 28, 35
- Q**
- Quick View ..... 20
- R**
- radio button ..... 13
- Refresh ..... 42
- requirement version ..... 39
- Run command ..... 47
- Run dialog box ..... 36
- S**
- save current tree ..... 32
- Select ..... 41
- several tabs open ..... 28
- shortcut
  - menu command ..... 108
- shortcut keys ..... 11, 61
- shortcut menu ..... 15, 26
  - Navigator ..... 19
- Show ..... 40
- status bar ..... 14
- T**
- tab ..... 13
  - Favorites ..... 7, 18, 19
  - Movex ..... 7, 18, 19
  - Processes ..... 7, 17, 19
- Text block function ..... 76
- text box ..... 13
- thumbtack ..... 16
- Tip of the Day ..... 59
- toolbar
  - Function ..... 11, 106
  - Function Key ..... 11, 107
  - Movex Explorer ..... 11, 105
  - Open Related ..... 11, 107
  - User-defined ..... 11, 53, 106
- Toolbar ..... 47
- toolbar buttons ..... 105
- toolbars ..... 10
  - change appearance ..... 53
  - customize ..... 52, 53
- Tools menu ..... 10, 52
- tooltips ..... 10
  - show ..... 52
- troubleshooting ..... 102
- U**
- Use Alt with F1-F24 ..... 36
- Use the + key as tab key ..... 69
- Use the + key as tab key. .... 36
- User-defined
  - toolbar ..... 106
- User-defined toolbar ..... 11, 53
  - add button ..... 53
  - delete button ..... 53
  - map a button ..... 54
- W**
- wallpaper ..... 26, 37
- Welcome to Movex Explorer ..... 57
- View menu ..... 10, 46
- Visual Builder ..... 94
- Work with Users MNS150 ..... 18
- Workspace ..... 8
  - change settings ..... 35
  - general settings ..... 35
  - properties ..... 28, 35