

WebKincstár - User Manual

01. January 2015.



Table of Contents

1. Introduction	3
2. Conditions of the use of the WebKincstár service	4
3. Log in	7
3.1. First login	8
3.2. Start display overview	9
3.3. Overview screen information and menu items	11
4. Informations	12
4.1. Securities exchange rate tables	12
4.2. Securities basic data	15
5. Portfolio overview	17
6. Disposals	18
6.1. Government security transactions	18
6.1.1. Fund transactions menu item	18
6.2. Underwriting – Subscription transaction	21
6.3. Purchase	28
6.4. Sale	34
6.5. Cash transit between subaccounts/clients	37
6.6. Bank card payment for the purchase of Foreign Currency-Denominated Government	
Securities	38
6.7. Bank transfer	39
6.7.1. HUF transfer GIRO	39
6.7.2. Internal foreign exchange transfers	41
6.8. Instruction on future maturities	43
6.9. Allocation money application	44
7. Queries	46
7.1. Periodical overview	46
7.2. Account statements	46
7.3. Deducted taxes	46
7.4. Future maturities	46
8. Settings	47
8.1. Changing your password	47
8.2. Password blocking	47
8.3. Client data	47



9. Frequently Asked Questions	
8.4. Mailbox	
8.3.3. Numbers of bank account / Add a new bank account number	49
8.3.2. SMS service	
8.3.1 Personal data	47



1. Introduction

Dear Customers,

Keeping the convenience of its customers in mind, the Hungarian State Treasury ('Treasury') continuously improves the range and quality of its services related to the distribution of government securities. One of the most important such service is WebKincstár, the Treasury's online securities trading system. The WebKincstár service is available to all existing and future customers who enter into a supplementary contract to their securities registration accounts, required in order to use the WebKincstár service, when visiting the Treasury offices

Through the WebKincstár system, you are able to initiate transactions related to securities and cash amounts, query the current value of your investments and the current balance of your customer account (cash account), view the transaction turnover of your account during a specific period, the daily prices of government securities distributed by the Treasury and the future maturity payments of the investments on your securities registration account.

The purpose of this Manual is to help you use the broad range of WebKincstár services as efficiently and conveniently as possible. Below, you will find a detailed description of the structure of the WebKincstár system, including its available functions and the basic system information. Before you use the WebKincstár service, please read the <u>conditions of the use of the WebKincstár service</u>.



2. Conditions of the use of the WebKincstár service

- The use of the WebKincstár service requires a valid supplementary contract.
 For information on the conclusion of the contract, please contact the <u>Treasury offices</u> or the Central Customer Service of the Hungarian State Treasury.
- The WebKincstár service is available at <u>https://webkincstar.allamkincstar.gov.hu/</u>.
- The service can be accessed through any supported browser. Click on this <u>link</u> for the list of compatible browsers.

Tips for the secure use of the WebKincstár service:

- Please do not use the WebKincstár service from a public computer, available to other people; it is preferable to log into the application from your own computer. Do not leave your computer unattended while you are logged in on the WebKincstár service.
- Once you are done with your transactions or following the use of the application, do not forget to log out of the WebKincstár system before closing the browser window.
- When entering your user ID and password, make sure your personal data cannot be accessed by unauthorised persons. Do not allow your password to be remembered.
- If your cellular phone of the phone number specified in the WebKincstár supplementary contract gets lost or stolen, please immediately notify both your mobile service provider and the Treasury. The Treasury never sends emails instructing customers to disclose identification or personal data. If you receive any message with such instructions, do not answer and contact the Treasury's <u>Call Centre</u> about the issue.



Basic information on the use of the WebKincstár service

- Please note that the transactions performed and approved on the WebKincstár system cannot subsequently be cancelled or corrected by customers on the online display. Therefore, proceed carefully and check whether the data and values entered during the recording of the transaction are correct before you approve the operation.
- Remember that a transaction consists of several operations, all which need to be approved in order for the transaction to be carried out. Where an operation is interrupted, the transaction initiated by the customer will not be completed and will be cancelled by the competent office on the closing of the accounting day.
- If you remain inactive for more than five minutes, you will be automatically logged out by the WebKincstár system.

A warning is displayed two minutes before the automatic log-out, notifying the user of the closing of the connection and the cancellation of suspended transactions.

- Information on the long-term investment account (TBSZ) for transactions over the WebKincstár service

In the meaning of the long-term investment account contract, the withdrawal of the deposit amount or any part of it results in the cancellation of the TBSZ. Under the current Investment Service Rules of the Treasury, the account holder may only instruct that his account be cancelled in person, i.e. no transaction or account operation may be initiated over the WebKincstár which would result in the cancellation of his long-term investment account. The due amount of interest on deposited government securities and the amount of principal and interest due on maturity are credited by the Treasury on the customer account (cash account) pertaining to the long-term investment account concerned. No maturityrelated instruction for payment by bank transfer may be issued with regard to the long-term investment account as such instruction would result in the reduction of the deposited amount and therefore the suspension of the deposit.

- The due amount of interest on government securities on a **Start securities account** and the amount of principal and interest due on maturity are credited by the Treasury on the customer account (cash account) pertaining to the Start securities account concerned. No maturity-related instruction for payment by bank transfer may be issued if the child has not reached 18 years of age or, if he/she has reached the age of consent, until a minimum of three years have passed since the date of the opening of the account.



- Change of the value date

The change of the value date is **15:30 p.m.** from Monday to Thursday, **13:30 p.m.** on Friday and **11:30 p.m.** on business days transferred because of a holiday. In other words, if an investment transaction is initiated by the customer after the **change of the value date**, such transaction will automatically be registered/processed – exception of the Bonus Hungarian Government Bonds, the Premium Hungarian Government Bonds and the Premium Euro Hungarian Government Bonds – for the next value date, applying the conditions (e.g. prices) for such next value. In case of the Bonus Hungarian Government Bonds, the Premium Bonds and the Premium Euro Hungarian Government Bonds and the Premium Hungarian Government Bonds if the investment transaction is initiated by the customer after the change of the value date, such transaction will automatically be registered/processed for the second value date, applying the conditions (e.g. prices) for such next value automatically be registered/processed for the second value date, applying the conditions (e.g. prices) for such rescent will automatically be registered/processed for the second value date, applying the conditions (e.g. prices) for such next value date.

To view the current value date, please go to the main page. 20 minutes before the change of the value date, a separate orange field is displayed, indicating the time remaining until the change of the value date.



3. Log in

You must be logged in to use the WebKincstár service. The following data need to be entered in order to transact business on the WebKincstár service:

<u>Username</u>: Your unique personal identification code. **The** WebKincstár **username is the eight-digit identification code of your securities registration account.** This eight-digit registration account number is included on both the securities registration account contract and your copy of the WebKincstár supplementary contract. **The user ID cannot be modified or overwritten.**

You cannot directly log in to the WebKincstár system using the customer ID to your long-term investment account; no separate PIN is issued by the Treasury to long-term investment accounts. Once you have logged in to the WebKincstár service using your securities registration account number (reference account) and the relevant password, you can choose which Treasury account you wish to initiate a transaction from. (In summary: when you log in using your reference account, all related accounts are displayed and you can choose between these accounts.)

Password: A PIN code issued by the Treasury or specified by the client. You must change the password when you log in for the first time as follows (To a secret number and letter combination of your choice).

Password requirements:

- Must consist of between 8 and 16 characters
- Use numeric and lower and upper-case alphabetical characters without diacritical signs
- Must contain at least one numeral and four letters

Following 5 consecutive unsuccessful customer identification attempts, the WebKincstár system invalidates the password and disables log-in for the calendar day. After that day, you will have 5 opportunities a day to identify yourself until you are identified or choose to request a new password. Following the delivery of the new password, it will be activated by the WebKincstár system from 8.01 a.m. of the first subsequent working day. If the password has been forgotten by the Account Holder/Authorised Person, he may **only apply for a new password in person** at any Treasury office.



3.1. First login

On your first login, you will have to enter the PIN code received on the conclusion of your WebKincstár supplementary contract. You will need to change the password on your first login.



Login display

On subsequent logins, once you have entered your username and password required for identification, a text message containing a code will be sent by the Treasury to the mobile phone number specified in the WebKincstár supplementary contract. The code can be used on a single occasion and must be entered into the designated field within 10 minutes from receipt. After that time, the SMS code is invalidated and the customer identification process restarts. When you log in, you can set the times the code should be sent to you. From the roll-down list, you can select that a confirmation code be sent on login only or both on login and on each subsequent transaction. No fee is charged for sending the code in an SMS.



3.2. Start display overview

Once you have logged in, you will see the start display of the WebKincstár service. Incoming new messages, official notices by the Treasury and the news related to the distribution of government securities are shown in a notification window.



Start screen - notification window



M Hungarian State Treasury		Help	User:	Natural person Value da	[Exit] te: 2013.12.02
Webkincstár	Settings	Queries	Disposals	Portfolio overview	Informations
Overview screen					

Transactions and disposals under clearing and fulfilling

Client account ID	Account holder	Type of account	Transaction ID	Type of transaction	Description	Par value	Amount	Currency	Value date	Day of recording	Status
There are no da	ta to display.										

Total market value of portfolio in HUF304,694,503,813Evaluation exchange rate of (currency):296.28

Portfolio - 2013.12.02

Type of account	Description	Par value	Currency	Amount	Evaluation exchange rate	Market value (HUF)	Rate	Next maturity	Type of maturity	Transactions
Available o	cash balance									
Security account	EUR		EUR	98,984.78		29,327,211	74.72 %			Transfer
Security account	HUF		HUF	8,493,602		8,493,602	21.64 %			Transfer
Available s	security balance									
Security account	<u>2016/J</u>	1,099,000	HUF		1,099,000	1,099,000	2.80 %	2014.05.02	Interest payment	Selling
Security account	2016/Y EUR	1,000	EUR		1,000	1,000	0.00 %	2014.04.25	Interest payment	Selling
Available o	cash balance									
Security account	EUR		EUR	995,900,000.00		295,065,252,000	96.85 %			Transfer
Security account	HUF		HUF	9,590,001,000		9,590,001,000	3.15 %			Transfer

Summary:

Total cash balance	EUR	995,998,984.78
Total securities par value	EUR	1,000
Total cash balance	HUF	9,598,494,602
Total securities par value	HUF	1,429,000

The evaluation exchange rate is only for evaluation purpose and it does not mean that the Hungarian State Treasury will purchase the securities from the client on this exchange rate.



Overview screen



3.3. Overview screen information and menu items

Once you have logged in, you can view pending transactions and instructions affecting your account and the composition of your current portfolio. The summary table includes a list of all types of government securities and currencies in your property, according to their recorded nominal value. For an active user, the main display will show the following data:

- Value date
- User
 - User name
 - Client accountID (eight-digit identification code)
 - Type of account: Resident individual (Normal), Long-term investment account (TBSZ), Start securities account etc.

Choose between the menu items of the upper header to step forward:

- Informations
- Portfolio overview
- Disposals
- Queries
- Settings

Below, please find a detailed description of the main WebKincstár menu items.



4. Informations

Under the 'Informations' menu item, you can query an itemised list of the daily exchange rates of the securities distributed by the Treasury or the basic data and most important characteristics of specific securities.

4.1. Securities exchange rate tables

You can request information on the prices of the securities distributed by the Treasury. The exchange rate table will show you the buying and selling prices of a specific security on a specific value date, the accrued interest, the expiration date, the interest rate, the frequency of interest payment, the next maturity date and the duration of the security.

Exchange rate tables will open in a new browser window, in PDF file format. (If you have disabled pop-up windows in your browser, please enable them in order to be able to efficiently use the WebKincstár.)

The exchange rate tables are arranged by types of securities so information is displayed in a simpler and more transparent manner.

Exchange rate tables for the following types of securities can be queried through the WebKincstár service:

•	Discount Treasury Bonds	Securities exchange rate tables – DKJ
•	Interest-Bearing Treasury Bonds	Securities exchange rate tables - KKJ/FKJ
•	Semi-Annual Treasury Bonds	Securities exchange rate tables - KKJ/FKJ
•	Hungarian Government Bonds ¹	Securities exchange rate tables – MÁK
•	Premium Euro Hungarian	
	Government Bonds	Securities exchange rate tables – P€MÁK
	(In case of distribute by the Hungarian S	tate Treasury)
•	Baby Bonds	Securities exchange rate tables – BABY

On querying the securities exchange rate tables, you can enter the day of the query, which is the current day by default. Prices are quoted by the Treasury for three days ahead, while Premium Euro Hungarian Government Bond prices are quoted five days ahead.

¹ The exchange rate table of Hungarian Government Bonds includes the prices of Premium Hungarian Government Bonds.



Please note that **the values indicated in the exchange rate tables are for information only. The Treasury reserves the right of changing prices.**

Example

You would like to purchase Hungarian Government Bonds in the next few days and therefore inquire about the prices of the government securities traded. A securities exchange rate table can be requested as follows:

Informations \rightarrow Securities exchange rate tables – MÁK \rightarrow Set date \rightarrow Query

	cstar								-		
	-	999999	7 <i>1 4 774</i> 4110	-	Setti	ngs Quer	ies	hsposals	Portfo	olio overviev	w Informatio
)vervi	ew s	screet								Se	ecurities exchange
	相目									Sec. 1	ecurities exchange
an an										r. Se	ecurities exchange
ummarized	view	View by c	ients							ra Se	ate tables - MAK ecurities exchange
ronead	tion	and	lienoer	laur	dore	loaring	and		no	ra Se	ate tables - PEMÅK ecurities exchange
Talloau	tions	S dilu	iisposa	ais ui	ider c	learnig	anu	unnn	ng	ra Se	ate tables - BABY ecurities basic data
llient A ccount ID ho	ccount older	Type of account	Transaction	ID T ti	ype of ransaction	Description	Par valu	Amour e	it Currency	Value da Se	KJ ecurities basic data KJ/FKJ
		Normal		S	ubscription	Féléves Kincstárjegy 2014/26	10,0	00 10,000	HUF	2013.12. _{Se} M	ecurities basic data IÁK
										597	ecurities basic data
										PI	EMÁK
										PI Se Bi	EMÁK ecurities basic data ABY
'otal market	: value o	f portfolio	in HUF 3,	199,318						PI Se B/	EMÁK ecurities basic data ABY
ortfolio	value o	of portfolio	in HUF 3,	199,318						Pi Se Bi	EMÁK ecurities basic data ABY
'otal market Ortfoli d	: value o 0 - 2	of portfolio 013.12	in HUF 3, 2.18	199,318						Pr Se Bi	EMÁK ecurities basic data ABY
'otal market ' OrtfOli ('ype of account	: value o 0 - 2	of portfolio 013.12 Descriptic	in HUF 3, 2.18 n Parvalue	199,318 Currency	Amount	Evaluation exchange rate	Market value (HUF)	Rate	Next maturi	Type of y maturity	EMÁK ecurities basic data ABY Transactions Y
'otal market ' OrtfOli 'ype of account wailable cash b	e value o <mark>O - 2</mark> t	of portfolio 013.12 Descriptic	in HUF 3, 2.18 n Parvalue	199,318 Currency	Amount	Evaluation exchange rate	Market value (HUF)	Rate	Next maturi	Type of y y maturity	EMÁK ecurities basic data ABY Transactions Y

With graphic illustration:

Informations menu item, Securities exchange rate tables – $M \acute{A} K$





Query, enter date

M	Hungarian
	State Treasury

Exchange rates of currently distributed securities of the fund distributor customer service offices of Hungarian State Treasury

Hungarian Government Bonds Value date: 2014.05.30											.30			
Description of securities	Net purchase price	Accrued interest	Gross purchase price	Bid yield EHM	Bid yield ISMA	Net selling price	Accrued interest	Gross selling price	Ask yield EHM	Ask yield ISMA	Next maturity date	Expiration or next liquidation	Number of days to expiration	Expiration date
2014/D	100.65 %	5.20 %	105.85 %	3.69 %	3.76 %	101.14 %	5.20 %	106.34 %	1.68 %	1.67 %	2014.08.22	106.75 %	84	2014.08.22
2014/I	98.00 %	3.92 %	101.92 %	Floating	Floating	-	-	-	-	-	2014.08.11	104.90 %	73	2014.08.11
2015/A	102.88 %	2.35 %	105.23 %	3.72 %	3.75 %	104.26 %	2.35 %	106.61 %	1.84 %	1.85 %	2015.02.12	108.00 %	258	2015.02.12
2015/B	99.40 %	1.29 %	100.69 %	Floating	Floating	100.80 %	1.29 %	102.09 %	Floating	Floating	2014.06.22	1.47 %	571	2015.12.22
2015/C	105.01 %	5.92 %	110.93 %	3.52 %	3.52 %	107.16 %	5.92 %	113.08 %	1.83 %	1.83 %	2014.08.24	7.75 %	451	2015.08.24
2015/I	98.00 %	1.85 %	99.85 %	Floating	Floating	-	-	-	-	-	2014.12.08	3.90 %	557	2015.12.08
2015/J	98.00 %	2.25 %	100.25 %	Floating	Floating	-	-	-	-	-	2015.01.11	105.90 %	226	2015.01.11
2015/K	98.00 %	0.79 %	98.79 %	Floating	Floating	-	-	-	-	-	2015.03.19	104.00 %	293	2015.03.19

The above-mentioned exchange rates obligate the owner to sell Treasury Bills for the par value of maximum 10 million HUF (in case of one client a day with one Treasury Bill), as well as to sell the available supply for the maximum amount of 40 million HUF. The Hungarian State Treasury (henceforth: Distributor) reserves the right to modify any of the exchange rates, also to suspend trading. The Distributor does not set the selling rate within 14 days before maturity, also, it does not set the purchase rate 2 working days before maturity. In this case the trading of all otherGovernment Bonds is uninterrupted. The Distributor sets an exchange rate even in the case when it has none available of that kind of securities. The conditions of withdrawing larger amounts of cash can be seen in the Announcement. Gross price = Net price + accrued interest up to the maturity date. You can be informed about the availability and banking hours of our fund distributor customer service offices on our web site (www.allamkincstar.gov.hu), or personally on the spot. Your investment orders will be fulfilled by the Distributor, taking into consideration the value day change, according to the conditions of up to date Terms and Conditions. The Distributor carries out tax deductions according to the gayment. (EHM: uniform yield indicator calculated by the fixed method determined in Government Regulation, ISMA: The Actual/360-method based recommendation of the International Security Management Association)

Data provided are for informational purposes only

2014.05.30.08:57

1/3

MÁK exchange rate table pops up in new window

Hungarian State Treasury - WebKincstár www.allamkincstar.gov.hu www.webkincstar.allamkincstar.gov.hu



4.2. Securities basic data

The basic data table shows the series of a specific security, the date of its issue, the expiration date, the frequency of interest payment, the interest period(s) and the interest rate.

Basic data tables for the following types of securities can be queried through the WebKincstár service:

•	Discount Treasury Bonds	Securities basic data – DKJ
•	Interest-Bearing Treasury Bonds	Securities basic data – KKJ/FKJ
•	Semi-Annual Treasury Bonds	Securities basic data – KKJ/FKJ
•	Hungarian Government Bonds ²	Securities basic data – MÁK
•	Premium Euro Hungarian Government Bonds	Securities basic data – P€MÁK
•	Baby Bonds	Securities exchange rate tables – BABY

Example

You are in possession of series **2016/X Premium Euro Hungarian Government Bonds**. You would like to see the date of the next interest payment and the interest rate. The information you seek can be obtained as follows:

Informations → Securities basic data– P€MÁK → Set date → Query

² The basic data table of Hungarian Government Bonds includes the basic data of Premium Hungarian Government Bonds.



Hungarian State Treasury	Pelp Help	User:	Natural person Value	[Exit] e date: 2013.12.18
Webkincstár	Settings Queries	Disposals	Portfolio overviev	w Informations
Overview screen			G Se ra	eneral informations ecurities exchange ite tables - DKJ ecurities exchange
Summarized view View by clients			And the second s	ate tables - KKJ/FKJ ecurities exchange ate tables - MÁK
Fransactions and disposals und	ler clearing an	d fulfillir	ng Se	ecurities exchange ate tables - PEMÁK ecurities exchange ate tables - BABY
Client Account Type of Transaction ID Typ account ID holder account transaction ID transaction ID holder transaction ID transa	e of Description nsaction	Par Amount value	Currency Value da Se	ecurities basic data - KJ ecurities basic data -
Normal Sub	scription Féléves Kincstárjegy 2014/26	10,000 10,000	HUF 2013.12. Se	KJ/FKJ ecurities basic data - ÁK ecurities basic data -
			PI Se B	EMÁK ecurities basic data -

Portfolio - 2013.12.18

Type of account	Description	Par value	Currency	Amount	Evaluation exchange rate	Market value (HUF)	Rate	Next maturity	Type of maturity	Transactions
Available cash balance										
TBSZ Subaccount - 2013.01.01-2015.12.31	HUF		HUF	2,817		2,817	0.09 %			

Informations menu item, Securities basic data – P€MÁK

Hungarian State Treasury

Currently on sale list of Premium Euro Hungarian Government Bonds by Treasury Offices of Hungarian State Treasury

Value date:	2013.12.02					
Serial	Issue date	Expiration date	Interest payment	Period of interest	Interest rate	Semi-annual interest
2015/X_EUR	2012.11.21	2015.12.21	Semi-Annual			
				2012.12.21 - 2013.06.21	5.10 %	2.97 %
				2013.06.21 - 2013.12.21	3.70 %	1.85 %
2016/X_EUR	2013.01.17	2016.05.25	Semi-Annual			
				2012.11.25 - 2013.05.25	4.70 %	1.66 %
				2013.05.25 - 2013.11.25	4.20 %	2.10 %
2016/Y_EUR	2013. <mark>05.2</mark> 1	2016.10.25	Semi-Annual			
				2013.04.25 - 2013.10.25	3.95 %	1.69 %

 $P \in M \acute{A} K$ basic data table. Period of interest and the interest rate

Hungarian State Treasury - WebKincstár www.allamkincstar.gov.hu www.webkincstar.allamkincstar.gov.hu



5. Portfolio overview

Under this menu item, you can view the balance of your customer account, your allocation amount, your cash balance in breakdown by liquid and blocked funds and your securities. All transactions and instructions whose settlement or performance is pending are listed for each account. If you dispose of several accounts, you have the option to access the portfolio overview in a summarized view or viewed by clients (long-term investment accounts, proxy accounts, Start securities account).

Mah	ate Treas	ury				🤾 Help	User:	N	aturai person Value	l date: 2013.1
, The second sec	Kincstur				Settings	Queries	Disposals	Portfo	lio overview	Inform
Portf	olio ove	ervie	w							
Summariz	ed view Vie	ew by clier	nts							
Transa	actions a	and di	isposa	ils ur	nder clea	ring and	fulfill	ing		
Client accou ID	int Account holder	Type of account	Tran ID	saction	Type of transaction	Description Par value	Amou le	nt Currency	7 Value Da date re	ay of ecording
There are no Total man	o data to display. ket value of po	ortfolio in	HUF 1	,430,00	00					
There are no Total mar Evaluation Portfo Type of account	ket value of po n exchange rat not of the second second not of the second second not second s	ortfolio in te of (curr 13.12. Par value	HUF 1 rency): n .03 Currency	,430,00 uull Amount	D O Evaluation exchange rate	Market value (HUF)	Rate	Next maturity	Type of maturity	Transactio
There are no Total mar Evaluation Portfo Type of account Available se	ket value of po n exchange rat not of the second second Description curity balance	ortfolio in te of (curr 13.12. Par value	HUF 1 ency): n 03 Currency	,430,00 ull Amount	DO Evaluation exchange rate	Market value (HUF)	Rate	Next maturity	Type of maturity	Transactic
There are no Total mar Evaluation Portfo Type of account Available se Security account	ket value of po n exchange rat noilio - 201 Description curity balance 2016/J	ortfolio in ce of (curr 13.12. Par value	HUF 1 rency): n 03 Currency	,430,00 uull Amount	DO Evaluation exchange rate	Market value (HUF) 1,099,000	Rate 76.85 %	Next maturity 2014.05.02	Type of maturity	Transactio
There are no Total mar Evaluation Portfo Type of account Available see Security account Security	ket value of po n exchange rat blio - 201 Description curity balance 2016/J 2016/J EUR	ortfolio in ce of (curr 13.12. Par value 1,099,000	HUF 1 rency): 11 03 Currency HUF	,430,00 null Amount	DO Evaluation exchange rate 1,099,000 1,000	Market value (HUF) 1,099,000 1,000	Rate 76.85 % 0.07 %	Next maturity 2014.05.02 2014.04.25	Type of maturity	Transactio
There are not Total mar Evaluation Portfoo Type of account Security account Security account	ket value of po n exchange rat bio – 201 Description 2016// EUR 2016// EUR 2020/A	ortfolio in ce of (curr 1 3.12. Par value 1,099,000 1,000	HUF 1 encry): 11 03 Currency HUF EUR	,430,00 ull Amount	DO Evaluation exchange rate 1,099,000 1,000 170,000	Market value (HUF) 1,099,000 1,000 170,000	Rate 76.85 % 0.07 % 11.89 %	Next maturity 2014.05.02 2014.04.25 2014.11.12	Type of maturity interest payment interest payment interest payment	Transactic Purchase Purchase

Portfolio overview - Summarized view or view by clients



6. Disposals

The 'Disposals' menu item contains all transactions enabling you to dispose over the cash balance and securities on your accounts.

6.1. Government security transactions

Through the WebKincstár, you can also transact affairs related to your government security investments. Through the online trading page of the Treasury, you can access all types of securities distributed by the Treasury and manage underwriting or trading transactions.

The following sections describe in detail the way you can trade securities in the WebKincstár system, broken down by types of securities and by the method of the payment of the initiated transactions.

Unless otherwise instructed, the amount due is automatically credited to the customer's cash account. Transactions are initiated directly to the debit of the customer cash account. If, on concluding the contract, you instructed that all due amounts must be paid by bank transfer, the transfers will be initiated on the working day immediately preceding the day of the payment of the amount due to the bank account specified, following the closing of the day.

6.1.1. Fund transactions menu item

Under this menu item, you will find the summary list of securities traded by the Treasury. You can narrow down the list according to various criteria.

You have the following options for narrowing the list of securities:

- Type of security
- Currency
- Period

Filtering for the required security, you can directly initiate an underwriting or purchase transaction by clicking the subscription/purchase button in the last column of the table.



The securities distributed by the Treasury may be acquired by underwriting or purchasing. For more details, please read the Public Offering and the Prospectus published for the security concerned by the Államadósság Kezelő Központ Zrt. (ÁKK Zrt.), representing the issuer Hungarian State.

Example

You wish to purchase Discount Treasury Bonds of within a year maturity. You have the following options:

1. Disposals menu item \rightarrow 2. Fund transactions \rightarrow 3. On the Filter panel, select HUF in the currency field, the within a year option for maturity and Discount Treasury Bond for the type of security. \rightarrow 4. Select the required security of the securities displayed on the list and click the 'Purchase' option in the line for the security in question. \rightarrow 5. You will be redirected to the securities purchase menu item. For more details of the latter, see below, under the **Purchase** menu item.



Hungarian State Treasury	2	Help	User:	Natural person Value da	[Exit] te: 2014.06.10
WebKincstár	Settings	Queries	Disposals	Portfolio overview	Informations
Fund transactions					

Information about purchasing/subscription securities



Government securities purchase - From the Fund transactions menu item, summary list



Sta	te Treasury			Tier	,		Value date: 2014.05.30		
WebK	incstár		Setti	ngs Que	ries D	isposals	Portfolio overview	Informations	
Purch	ase								
Client choic	e		▼ <mark><</mark> ? Is it a	Na Allowed to purch	itural person ase PMAK via	Web? Yes			
		🔘 MÁK	🔵 DKJ 🛛 PMÁK	BMÁK	PEMÁK	IIA 🖲	?		
Description	I	2018/N - E	xpiration: 2018.04.20 Yield: vá	iltozó	▼ < 2				
Par value			< ?						
Calculation	amount		?						
Trading date	2014.05.30	2	Exchange rate value			?			
Exchange	1	01.01 ?	Transaction value			2			
rate Yield	V	áltozó < <mark>?</mark>	Currency		HUF	?			
Method of	discharge	Please ch	oose v	?					
								10	
Car	ncel						Purcha	ise 🎽	

6.2. Underwriting – Subscription transaction

Please note that if you wish to purchase Interest-Bearing Treasury Bonds or Semi-Annual Treasury Bonds through the WebKincstár, the Subscription transaction must be selected in all cases.

Retail securities fall into two major groups according to their trading method. Government securities distributed by the Treasury are traded through purchase and underwriting (primary distribution). Underwriting as a flotation technique is currently used by the ÁKK Zrt. in the trading of the retail government securities Interest-Bearing Treasury Bonds and Semi-Annual Treasury Bonds. Underwriting is an unconditional and irrevocable declaration to purchase government securities, in which the investor assumes an obligation to make recompense. By underwriting, you make an offer to purchase the government security in question; however, the Hungarian State Treasury - WebKincstár www.allamkincstar.gov.hu www.webkincstar.allamkincstar.gov.hu 21



acceptance or rejection of the underwriting (allocation) is in the discretion of the issuer in all cases. The allocation rules are set out in the Prospectus on the government security concerned.

Government securities that can be underwritten through the WebKincstár:

• Interest-Bearing Treasury Bonds – KKJ

Registered, fixed-interest security of 12-month maturity. Nominal value: HUF 10,000 (Ten thousand forints). Interest-Bearing Treasury Bonds can be underwritten at nominal value, i.e. an underwriting price of 100,00%, at any time during the rolling one-week underwriting period. The 12-month maturity and the accrual of interest start on the second working day following the closing of the underwriting period.

• Semi-Annual Treasury Bonds – FKJ

Registered, fixed-interest security of 6-month maturity. Nominal value: HUF 10,000 (Ten thousand forints). Semi-Annual Treasury Bonds can be underwritten at nominal value, i.e. an underwriting price of 100,00%, at any time during the rolling one-week underwriting period. The 6-month maturity and the accrual of interest start on the second working day following the closing of the underwriting period.

Access path:

Disposals → **Subscription**



Webit.	nestar			Settings	Queries	Disposals	Portfolio overview	Informations
Subscr	iption					Fund transactions Subscription Purchase		
Client choice	e	Please choo	▼ ?	Is the subscr	Natural p iption allowed	Cash transit between sub accounts/clients Bank card payment for the purchase of foreign		
Description Par value		110000 0100	- ?		•	exchange fund Transfer		
Calculation	amount		?			Future maturity disposals Allocated money transfer		
Trading date	2014.05.30	?	Transaction val	ue		?		
Exchange rate value		< ?						
Exchange rate		?						
Pay back m	ethod in case of	Please choo	se 🔻 < ?					

Subscription transaction

Details of the subscription transaction and the description of entry panels

<u>Client choice</u>: Of the roll-down menu, you can select from the securities accounts you dispose over. Select the securities account number to which you wish to underwrite from the selected security.

<u>Description</u>: The designation of securities that can be underwritten. By default, you will see two securities in this field, i.e. the Interest-Bearing Treasury Bond and Semi-Annual Treasury Bond available during the week, indicating the date of maturity and the interest rate.

<u>Par value:</u> Here, you can enter the quantity of securities to be underwritten at nominal value (in the basic denomination).

The basic denomination of the Interest-Bearing Treasury Bond and the Semi-Annual Treasury Bond is HUF 10,000. The nominal value of the quantity you wish to underwrite must always be divisible by the basic denomination of the security. Please enter the nominal value of the security to be underwritten accordingly. (Correct: HUF 20,000 Incorrect: HUF 12,000)



<u>Calculation amount</u>: As Interest-Bearing Treasury Bonds and Semi-Annual Treasury Bonds can be underwritten at nominal value, i.e. the subscription price is 100.00% in all cases, the amount entered into the calculation field will be rounded to the nominal value corresponding to the basic denomination by the WebKincstár service. E.g. Calculation amount: HUF 37,560 \rightarrow Nominal value: 30.000,-Ft.

<u>Pay back method in case of allocation:</u> Here, you can set the method the Treasury should pay back to you the respective HUF amount if an underwriting is rejected during the allocation. In the case you set bank transfer, the amount will automatically be transferred back to account number you specified. In the case you set credit to a cash account, the amount will automatically be credited to your customer account and you are free to use the amount again with the allocation money application transaction.



Payment method of the equivalent of the underwriting

There are four different methods to pay the equivalent of underwriting through the WebKincstár:

1. Client account: Choose this payment method if you wish to pay the equivalent of your underwriting from the amount on your liquid cash account. The liquid cash account field shows your current balance up to which you can initiate underwriting transactions.

2. Bank transfer: Choose this payment method if you wish to pay the equivalent of your underwriting by bank transfer. For an underwriting transaction paid by bank transfer, enter the value date for which you can ensure receipt of the amount by the Treasury. The value date you enter should not be later than the last day of the underwriting period.

3. Bank card payment. Before you choose the bank card payment method, please check the purchase limit on your bank card. For this payment method, after pressing the 'OK' button, you will be redirected to the bank card payment page of the OTP Bank, where you will have to enter your bank card data. Once the payment operation is approved, you will be redirected to the WebKincstár page. This is a purchase operation for the details of which please contact your bank card issuer if appropriate.

4. Client account + bank card payment: Choose this payment method if you wish to pay the equivalent of your underwriting from the amount on your liquid cash account with credit card supplement (payment partly from the cash account, partly with debit card). In this mode you should use the amount of cash account money in full, this amount should be supplement with your bank card.

Example

You wish to underwrite the <u>Interest-Bearing Treasury Bond</u> available during the week in the value of HUF 50,000, choosing the bank card payment method. The process:

1. Disposals → Subscription menu item

2. In the **Client choice** field, select the securities account to which you wish to underwrite.



3. Of the **Description** roll-down menu, select the Interest-Bearing Treasury Bond available during the week. (The code of the Interest-Bearing Treasury Bond starts with an upper-case K, whereas that of the Semi-Annual Treasury Bond starts with an upper-case F. E.g. K2014/22)

4. In the **Par value** field, enter the required quantity, i.e. HUF 50,000.

5. Of the **Payment method** roll-down menu, select the Bank card payment option.

6. In the **Pay back method in the case of allocation** roll-down menu, select the desired option. (In the case of a bank transfer, you will need to know the 3*8-digit account number.)

7. Press Subscription.

8. On the online payment page of the OTP Bank, the following bank card details must be entered:

- Type of card
- Name of the bank having issued the card
- The name printed on the card
- The bank card number to be debited
- The expiration date of the card
- Card security code (CVC2/CVV2)

Press Send.



Subsci	ription								
Client choic	e		v ? Ist	N the subscription	atural person allowed via Web)? Yes			
Description		Please choose			▼ < ?				
Par value			< ?						
Calculation	amount		< ?						
Trading date Exchange rate value Exchange rate Pay back m allocation	2014.05.30 nethod in case of	? ? Client account	Transaction value			2			
Method of (discharge	Bank card	v	2					
a	Please check the o Treasury receive sap report accord obligations or	laily purchase s information a ling to \"Pmtv, other rights ar	limit of your bar bout any involv ∖" to the author d basic data res	nk card. We k rement with r rity. Reportin strictions. In o	indly inform noney laund g will not aff case one rep	n our clients lering or tern fect the finar orts in good	that the Hur corist financi icial privacy, faith, they w	ngarian State ng. It will be nor contrac ill not be	e t

responsible for reporting the transaction even if the accusations are later not proven.

Underwriting by bank card payment



େ ଏ	otpbank Internetes fizetés	
	1 Adatok megadása 2 Megerősítés 3 Visszajelzés	
	Elfogadó / Szolgáltató neve HUF	
	On-line áruház megjegyzése	
e bank card	Kártyaszám	
e name printe the card -	d Kártyára írt név Érvényesítési kód (CVC2/CVV2) -	
ne expiration nte of card -	Lejárati dátum (hhéé) A kártya hátoldalán, az aláíráscsikon szereplő szám utolsó három számjegye. Amennyiben az On bankkártyáján ilyen adat nem szerepel, kérjük, hagyja a mezőt üresen!	
A	kártya számát folyamatosan gépelje be, a fizető felület automatikusan elvégzi a kártyaszám tagolását. Amennyiben a kártyaszám beadására kialakított mező hosszabb, mint az Őn kártyájának a száma, a kitöltetlen helyet hagyja űresen.	
	OK - Cancel -	
	Tovább Visszavonás	

OTP Direkt bank card payment page

6.3. Purchase

Through the purchase transaction, you can purchase securities.

Access path: *Disposals* → *Purchase*

Details of the purchase transaction and the description of entry panels:

<u>Client choice:</u> Of the roll-down menu, you can select from the securities accounts you dispose over. Select the securities account to which you wish to purchase securities.



<u>Description</u>: On a purchase transaction, you can narrow the range of the available government securities according to the type of securities by the security selector.

Types of securities available for purchase on the WebKincstár	:
MÁK: Hungarian Government Bond	Nominal value: HUF 10,000
DKJ: Discount Treasury Bond	Nominal value: HUF 10,000
PMÁK: Premium Hungarian Government Bond	Nominal value: HUF 1,000
BMÁK: Bonus Hungarian Government Bond	Nominal value: HUF 1
• P€MÁK: Premium Euro Hungarian Government Bond	Nominal value: EUR 1
(Minimum nominal value available for purchase: EUR	1 Euro Government Bonds can
only be purchased through the WebKinestár the debit of	a cash account.)
BABY: Baby Bond	Nominal value: HUF 1

Use the securities selector to select the required security from the securities narrowed down by type under the **Description** roll-down menu.

<u>Par value</u>: Here, you can enter the quantity of securities to be purchased at nominal value. The nominal value of the quantity you wish to purchase must be divisible by the basic denomination of the security. Please enter the nominal value of the security to be purchased accordingly.

<u>Calculation amount:</u> In this field, you can specify the amount you intend to spend on the purchase of securities. Applying standard rounding rules, the nominal value available for the amount specified is calculated on the basis of the gross price for the day in question.

Method of discharge: Here, you can select the required payment method.

<u>Pay back method in case of allocation:</u> Here, you can set the method the Treasury should pay back to you the respective HUF amount if a purchase is rejected during the allocation. In the case you set bank transfer, the amount will automatically be transferred back to account number you specified. In the case you set credit to a cash account, the amount will automatically be credited to your allocated cash account and you are free to use the amount again with the allocation money application transaction.

Payment method of the equivalent of the underwriting

- Client account
- Bank transfer

Hungarian State Treasury - WebKincstár www.allamkincstar.gov.hu www.webkincstar.allamkincstar.gov.hu



• Bank card

• Client account + Bank card

Fields that cannot be edited by customers

<u>Trading date:</u> The actual date of the transaction. The transaction date may be different from the value date. (E.g. in the case of a purchase for a subsequent value date, paid by bank transfer) <u>Exchange rate:</u> The gross selling price of the selected security for the value date, interpreted from the point of view of the Treasury.

<u>Yield</u>: The yield until maturity, expressed as a % value. For variable interest-rate government securities, the variable rate and the fixed interest premium are shown.

Free client account balance: The customer's liquid cash balance.

Exchange rate value: The price value of the transaction.

Currency: The currency of the security selected for purchase (currently HUF or EUR).

Example 1

The liquid funds on your customer account amount to HUF 452,000, which you wish to spend on variable interest-rate Premium Hungarian Government Bonds. The purchase is carried out as follows:

1. Disposals → Purchase

2. In the *Client choice* field, select the securities account to which you wish to purchase.

3. At the narrowing by type option, select the PMÁK (Premium Hungarian Government Bond) category, then select the security of the required series from the *Description* roll-down field.

4. In the *Method of discharge* roll-down menu, select the *Client account* option. The *Free client account balance* field shows the available liquid cash amount.

5. In the Calculation amount field, enter the amount to be spent, in this case a maximum of HUF 452,000, then press Enter or Tab. Automatically applying the standard rounding rules, the nominal value available for the amount specified at the gross daily price is calculated. The *Exchange rate value* field shows the grand total of the transaction, i.e. the equivalent of the purchase of the security.

6. Press *Purchase* to approve the purchase transaction. If the value of the specified transaction is higher than your available balance, a warning is sent to you by the WebKincstár and the purchase transaction is suspended. Transactions, however, can be initiated for amounts lower than the amount of liquid funds.



Purcha	ase							
Client choic	e			▼ < ? Is it	N allowed to purc	latural person hase PMAK via W	/eb? Yes	
			1ÁK	🔘 DKJ 🛛 🔘 PMÁK	○ BMÁK	PEMÁK	All	- 2
Description	L	2018	/N - Ex	piration: 2018.04.20 Yield: va	áltozó	▼ - ?		
Par value				100,000				
Calculation	amount			< ?				
Trading date	2014.05.30		?	Exchange rate value		101,010	2	
Exchange		101.01	?	Transaction value		- 2	2	
Yield		változó	?	Currency		HUF	2	
				Free client account balance		0	2	
Method of o	discharge	Clier	nt accoi	unt v	?			
	If you intend You can f	to invest ulfil the t	the ti ransa	ransfered amount, ple ction until the actual b	ase choose f alance what	rom the metl t is available i	hod of dis n the fiel	charge the client account. d of free cash balance.

Purchase transaction to the debit of a client account

Example 2

You wish to purchase series 2028/A Hungarian Government Bonds at a par value of HUF 2,500,000.

However, you are only able to pay the equivalent of the purchase in two days, by bank transfer.

The purchase is carried out as follows:

1. Disposals → Purchase

2. In the *Client choice* field, select the securities account to which you wish to purchase.

3. At the narrowing by type option, select the MÁK (Hungarian Government Bond) category, then select the series 2028/A security from the *Description* roll-down field.



4. In the *Method of discharge* roll-down menu, select the *Bank transfer* option. When setting the *Value date*, select the value date (taking working days into consideration) by which the equivalent of the purchase is expected to arrive by initiating your bank transfer. If you change the date, the price will change accordingly.

5. In the *Par value* field, enter the amount to be spent, in this case HUF 2,500,000, then press the *Update* button next to the value date. The equivalent of the nominal value you have entered is automatically calculated at the specific daily rate and will be displayed in the *Exchange rate value* field. This is the amount you will need to have your bank transfer to your cash account with the Treasury.

6. Approve the transaction by pressing *Purchase*. You can find the recipient account to be specified in the bank transfer order in the list queried under the *Queries / Periodic overview* menu item, in the data sheet for the transaction concerned. If, by the value date specified, the equivalent of the purchase transaction is not received on the Treasury (OTC) account of the Treasury office of the County Directorate where your securities registration account is kept, the transaction will be suspended and cancelled.



Purcha	ase					
Client choic	e	Ο Μάκ	▼ ? Isit	Natur allowed to purchas	al person e PMAK via Web? Yes • PEMÁK 🔺 💿 All	2
Description		Please choo	se	*	-?	
Par value			?			
Calculation	amount		?			
Trading date	2014.06.10	?	Exchange rate value		2	
Exchange rate		3	Transaction value		2	
Yield		2	currency			
Method of o	lischarge	Bank transfe	r 🔻	2		
Value date		2014.06.11		? 🕮		
		Update				
ť	Attention. If yo he 'Refresh' bu he Hungarian S details. The Tr	ou only can tra tton to view tl State Treasur easury is enti	nsfer the amount fo ne exchange rate ref y by clicking Queries tled to rescind trans	r the Hungariar erence to that d / Periodic overv actions if the fin value date.	State Treasury of ate. You can find iew and click on y ancial settlement	on a later date then click on the bank account number of your transaction to view the does not executed due the





6.4. Sale

Through the Selling transaction, you can register the sale of securities to the debit of your securities available on your securities registration account. Access path: *Disposals* \rightarrow *Selling*

Details of the selling transaction and the description of entry panels:

<u>Client choice:</u> Of the roll-down menu, you can select from the securities accounts you dispose over. Select the securities account from which you wish to sell securities.

<u>Description</u>: Of the securities on the account you selected, you can select the one from which you wish to sell.

Balance: The balance (nominal value) available from the selected security.

Par value: Here, you can enter the quantity of securities you wish to sell, at nominal value.

<u>Calculation amount:</u> If you intend to sell securities up to a specific amount, enter the amount in this field. The nominal value to be sold is automatically calculated on the basis of the gross daily buy-back price, applying standard rounding rules. Please take into consideration that the calculation amount is reduced by the deductible income tax, if any, and amount of the transaction tax.

<u>Method of discharge</u>: Here, you can specify the payment method of the equivalent amount of the sale.

1. Client account: The equivalent amount of the security will be credited to the customer's cash account.

2. Bank transfer: The amount will be transferred to the bank account you specify. Of the *Bank account number* roll-down field, select the account number the amount should be transferred to. New bank account numbers can be entered in the Settings / Client data menu.



Fields that cannot be edited by customers

Trading date: The actual date of the transaction.

Exchange rate: The buying price of the selected security for the value date, interpreted from the point of view of the Treasury.

Currency: The currency of the security selected for sale (currently HUF or EUR).

Exchange rate value: The price value of the transaction.

<u>Tax</u>: The amount of the interest income tax calculated at the rate specified by Act CXVII on personal income tax, which is calculated when the transaction is approved.

Transaction value: The price value less income tax and transaction tax.

M Hungarian			Help	User:	Natural person [Exit] Value date: 2013.12.06		
Webkincstár	шy	Settings	9 Queries	Disposals	Portfolio overview	Informations	
selling							
Client choice		• 2	TBSZ Suba	ccount - 2013.01.0	1-2015.12.31		
Description	2015/L - Expi	ration: 2015.11.28 Yield: infl.+2	,5% 🔹	2			
Balance		260,000 ?					
Par value		260,000					
Calculation amount		2					
Jurrency	HUF ?	Transaction value					
vietnod of discharge							
We recommend	l you to check ; so y	your transaction. With t you withdraw the sold a	his selling you r mount from the	educe your pe tax allowance	rmanent investment st	ock,	
- Cancel					Sell	ing 占	



webkincstar		Se	ttings	Queries	Disposals	Portfolio overview	Informations
Selling							
		There is not	: an instr	rument to dis	play.		
Client choice		• 2		Natural pers	son		
Description				•	2		
Balance		0 - 2					
Par value		- ?					
Calculation amount		- ?					
Trading date	?	Exchange rate value	9		0 ?		
Exchange	?	Tax			2		
Currency	2	Transaction value			- ?		
Method of discharge	Bank transfer	▼ - ?					
Bank account number	Please choose	8		T	2		
Name of authorized							
identifier code of bank of authorized							
Bank of authorized (name)							
	1				2		
Announcement							
\leftarrow Cancel						Sell	ing 上

Sale transaction 2



6.5. Cash transit between subaccounts/clients

Through a cash transfer transaction, funds can be transferred from your securities account to your long-term investment account (TBSZ) during the year the latter was opened, to a Treasury Start securities account and between the accounts over which you have a right of disposal. Access path: *Disposals* \rightarrow *Cash transit between subaccounts/customers*

Details of the transaction and the description of entry panels:

<u>Currency</u>: The currency of the funds to be transferred (currently HUF or EUR).

<u>Debit account</u>: Of the accounts over which you dispose, you can select the securities account to the debit of which the funds are to be transferred.

<u>Credit account</u>: Of the accounts over which you dispose, you can select the securities account to the credit of which the funds are to be transferred.

Debit amount: Enter the amount to be transferred.

Fields that cannot be edited by customers

<u>Free cash balance</u>: Liquid cash balance of the account to be debited. Any transaction can be carried out up to the liquid cash balance.

<u>Transaction fee:</u> The field shows the rate of the transaction tax. The current rate of the transaction tax is specified in the latest Notice.

Value date: The value date of the transaction.

<u>Transit amount</u>: The field shows the amount to be transferred. Please note that if the securities accounts to be debited and credited in the transaction are held by different persons, the transaction is subject to a transaction tax. In such situations, the **amount transferred** = **the account to be debited less the transaction tax**.



Webkincstár			Settings	Queries	Disposals	Portfolio overview	Informations
Cash transit	betweei	n sub	accoun	ts/cliei	nts		
Currency	HUF	↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓↓	?				
Debit account		•	2				
Credit account		¥	?				
Debit amount			?	Transit amount			2
Free cash balance			2	Value date		2013.12.06	2
			2				

Cash transit between sub accounts/clients

6.6. Bank card payment for the purchase of Foreign Currency-Denominated Government Securities

This transaction is available in case of Foreign Currency-Denominated Government Securities are distributed by the Hungarian State Treasury.

If you intend to buy *Premium Euro Hungarian Government Securities* - in case of distributed by the Hungarian State Treasury - by bank card payment, use this transaction to pay a Euro amount to your account. Please note that any purchase of $P \in M \land K$ must be paid in Euro. When paying with a bank card, please contact the issuer of the card for information on the conversion rates applied. The bank cards accepted by the Treasury are listed in the bottom left corner of the Bank card payment for the purchase of foreign exchange fund page. The investment will take place once the amount has been credited to the client account, with particular attention to the Special Terms and Conditions.

In the case of a foreign currency bank card payment, the crediting of the amount paid to the client account may take several business days in accordance with international practice.



ment for	the	purch	目却的			
		Puren	ase of :	foreign	exchange f	fund
	• ?		Natural pers	son		
1	,000					
EUR	• ?					
Bank card	• - ?					
laily purchase lim s information abo ling to \"Pmtv.\" other rights and l onsible for reporti	it of you ut any ir to the a pasic dat ng the tr	r bank card. volvement w ithority. Rep a restrictions ansaction ev	We kindly inf rith money la orting will no s. In case one en if the accu	orm our client undering or te t affect the fina reports in good sations are late	s that the Hungarian St rrorist financing. It will ancial privacy, nor cont l faith, they will not be er not proven.	tate be ract
	1 EUR Bank card aily purchase lim information abo ing to \"Pmtv.\" other rights and k nsible for reporti	1,000 ? EUR ? Bank card ? aily purchase limit of you : information about any ir : ing to \"Pmtv.\" to the at other rights and basic dat nsible for reporting the tr	1,000 ? EUR ? Bank card ? aily purchase limit of your bank card. information about any involvement wing to \"Pmtv.\" to the authority. Repother rights and basic data restrictions nsible for reporting the transaction evolution of the transaction evolution.	Image: Second state of the second s	Image: Second state of the second s	Image: Second

Description of the entry panels:

<u>Client choice</u>: Of the securities accounts over which you dispose, select the one you wish to make a payment transaction to.

Transaction value: Enter the amount to be paid in.

Currency: Currency of payment (currently EUR).

6.7. Bank transfer

6.7.1. HUF transfer GIRO

Through this transaction, you can initiate a transfer through GIRO, up to your liquid cash amount registered on your client account to a bank account you have specified. New bank account numbers can be entered under the *Settings / Client data* menu item.



Details of the transaction and the description of entry panels:

<u>Client choice</u>: Of the securities accounts you dispose over, select the one from which you wish the transfer to be made.

Bank account number: Of your bank account numbers specified, select the one you wish the amount to be credited to.

Transaction value: The amount you wish to transfer.

<u>Announcement:</u> The field to enter remarks related to the transfer.

Fields that cannot be edited by customers

<u>Cash balance</u>: The field shows the cash balance available on the selected account.

Discharge date: The field shows the date the transfer is launched by the Treasury.

Expense: If a cost is charged for the transaction, it will be displayed in this field after the transaction has been confirmed.

<u>Financial transaction fee:</u> This field shows the amount of transaction tax levied on the transaction under Act CXVI of 2012 on the financial transaction tax.

<u>To be transferred</u>: The net amount determined after the deduction of costs and the transaction tax, displayed after the transaction has been confirmed.



RO				
▼ 2	Natural pers	on		
choose	₹ 2			
500,000	Expense:		2	
12.06	Financial transac fee:	tion 1,500	2	
0 2	To be transfered.	498,500	- 2	
	2			
	choose 500,000 ? 12.06 ? 0 ?	choose	choose 7 500,000 7 Expense: 12.06 7 Financial transaction 1,500 fee: 0 7 To be transfered: 498,500 7 7	choose 2 500,000 ? 500,000 ? 12.06 ? 12.06 ? 0 ? To be transfered: 498,500 ?



6.7.2. Internal foreign exchange transfers

Through this transaction, you can initiate a transfer up to your liquid foreign currency cash amount registered on your client account to a bank account whose IBAN number you have specified. New bank account numbers can be entered under the Settings / Client data menu item.



Details of the transaction and the description of entry panels:

For details on the entry panels, see the *HUF transfer GIRO* menu item.

Webkincstár							
			Settings	Queries	Disposals	Portfolio overview	Information
Foreign exch	ange tran	sfer					
Currency:	Please choose	• ?					
Client choice		¥ 2		Natural perso	n		
Bank account number:	Please choose			• 2			
Name of authorized							
Identifier code of bank of authorized							
Bank of authorized (name)							
Transaction value:		?		Cost		2	
Discharge day:	2013.12.06	?		Financial transact	ion 0	2	
Cash balance		?		To be transfered	0	?	
				2			

Foreign exchange transfer



6.8. Instruction on future maturities

On this page, you can give instructions concerning the **method of discharge** of the future maturities of your securities held on your securities account (of the securities accounts over which you dispose) if it is different from the method of discharge specified in the contract. Of the list of securities, you can select the security or coupon whose method of payment you intend to modify compared to the method specified in your customer contract.

Details of the transaction and the description of entry panels:

<u>Client choice</u>: Of the securities accounts you dispose over, select the one affected by the transaction.

<u>Description</u>: Of the securities on the securities account selected, select the one you wish to give an instruction concerning its maturity.

Method of discharge: Select the required payment method here.

Bank account number: If a bank transfer is selected as the method of payment, of your bank account numbers specified, select the one you intend to transfer the amount to.

Hungarian State Treasu	ry		2	Help	User:	Natural person Value da	[Exit] te: 2013.12.06
Webkincstár			Settings	Queries	Disposals	Portfolio overview	Informations
Maturity con	tract						
Client choice		•		Natural per	son		
Description	Please choose			T	2		
Method of discharge	Bank transfer	• ?					
Bank account number	Please choose			Y	2		
Name of authorized		2					
Identifier code of bank of authorized		?					
		2					

Instruction on future maturities



6.9. Allocation money application

At assignment first please select the way of money settlement type "banking transfer" than choose the bank account to be credited and give the (part)amount to be assigned in the field of the amount to be charged. In case you intend to initiate more transfers without fee at the expense of allocation money balance please initiate a new transaction as it was previously described. For transition allocation amount select the "money account transition" way of money settlement and give the registration account number of the securities to be credited and the amount to be charged. For further transition without fee initiate a "new allocation money application" transaction as it was previously described. You can arrange transactions for money transition and money transfer up to the balance which can be seen in the field of actual balance of allocation money. "Allocation amount application" transaction is without fee just in connection with the allocation – debit – account. Therefore, if you want to transfer the amount or the part of amount, you must to initiate the bank transfer in first step.

Kate Treasury	?	Help	User:	Natural person Value da	[Exit] te: 2014.05.30
WebKincstár	Settings	Queries	Disposals	Portfolio overview	Informations
Allocated money transfer					
Curreny					
Credit account					
Method of discharge					
Debit amount Allocated money balance	?	Value date	2014	.05.30 </td <td></td>	
i - Pay attention! The Allocation amount appl debit account. Therefore, if you want to the	ication trans ransfer the ar transfer i	action is with nount or the n first step.	out fee just in part of amoun	connection with the all t, you must to initiate t	ocation he bank
\leftarrow Cancel					$_{ m OK}$ $ ightarrow$

Hungarian State Treasury - WebKincstár www.allamkincstar.gov.hu www.webkincstar.allamkincstar.gov.hu



Details of the transaction and the description of entry panels:

Currency: The currency of the funds to be transferred or transited (currently HUF or EUR).

<u>Debit account</u>: Of the accounts over which you dispose, you can select the securities account to the debit of which the funds are to be transferred or transited.

<u>Credit account</u>: Of the accounts over which you dispose, you can select the securities account to the credit of which the funds are to be transited.

Method of discharge: Select the required payment method here.

<u>Bank account number</u>: If a bank transfer is selected as the method of payment, of your bank account numbers specified, select the one you intend to transfer the amount to.

Debit amount: Enter the amount to be transferred or transited.

Fields that cannot be edited by customers

<u>Allocated money balance</u>: Liquid cash balance of the allocated money account to be debited. Any transaction can be carried out up to the allocated cash balance.

Value date: The value date of the transaction.



7. Queries

In this menu item, you can view the transaction turnover affecting your securities account and the account statements based on various criteria.

7.1. Periodical overview

In this menu item, you can query the transaction turnover of the selected securities account over a specific period.

7.2. Account statements

On the basis of various criteria, the queries will display the account statements generated for the securities account and the date specified:

- Consolidated account report
- Account report at gross purchase exchange rate
- Itemized account report at nominal value
- Itemized financial account statement
- Account report of current balance
- Acquisition data of client

7.3. Deducted taxes

The queries will display the tax liabilities for a specific securities account over a specific period. Types of queries:

- Deducted taxes from maturity
- Deducted taxes from purchase
- Deducted taxes from interest rate

7.4. Future maturities

In this menu item, you can view the future maturities of the securities held on a specific securities account.



8. Settings

8.1. Changing your password

You can change your current password in Change password menu item. Conditions of changing your password

- -- Password must consist of between 8 and 16 characters
- -- Use numeric and lower and upper-case alphabetical characters without diacritical signs
- -- Password must contain at least one numeral and four letters
- Make sure your new password does not look like the former one

8.2. Password blocking

If you suspect that your password has been accessed by unauthorised persons, the password can be blocked. After blocking your password, please visit the local Treasury office to request a new PIN code required to log in.

8.3. Client data

8.3.1 Personal data

Here, you can view your personal data related to your securities account. These data cannot be modified through the WebKincstár. Customer data can only be modified in person at the Treasury office, presenting your ID documents in original.

8.3.2. SMS service

Through the WebKincstár, you can request /set SMS services related to your securities account. Through our free SMS service, you will receive instant messages on the credit transactions affecting your securities account.



Client data

Personal data

Registration account number:

GIRO number of securities registration account:

Name:

Mother's maiden name

Birth name:

Place and date of birth:

Permanent address:

Mailing address:

Number of the personal identification document

Number of address card

SMS service

SMS service:

Set



Numbers of bank account:

Account holder	Description	Bank account number	IBAN	
				Details
				Details
Add new bank	account num	ber		

SMS service



8.3.3. Numbers of bank account / Add a new bank account number

Here, you can view your registered bank account numbers and can register new account numbers. On the registration of a new bank account number, you can select the type of the account number to be registered:

- Account number
- IBAN
- Foreign IBAN
- Othe

M Hungarian	у		2	Help	User:	Natural person Value da	[Exit] (te: 2013.12.00
Webkincstár			Settings	Queries	Disposals	Portfolio overview	Informations
Add new bank	account	nun	nber				
		HHA					
				for Long and Long and second			
Client choice			1	latural person			
Client choice Type of account number	Account number	*	1	latural person			
Client choice Type of account number Account number of authorized	Account number	*	1	vaturai person			
Client choice Type of account number Account number of authorized	Account number	*	1	Vatural person			

Registering a new bank account number

8.4. Mailbox

Messages sent to you by the Treasury are forwarded to your In-box.

9. Frequently Asked Questions

1. Where do I find more information on interest rates in the WebKincstár?

Answer: The Securities table reports under the Informations menu item include the basic data of the traded securities.

2. Where can I find more information on yields in the WebKincstár?

Answer: In the transaction pages, the roll-down window of the selection of securities shows the maturity date and the yield next to the designation of the security. They are also shown in the Securities exchange rate table reports under the Informations menu item.



3. Where can I find more information on maturity payments in the WebKincstár?

<u>Answer:</u> The amounts of maturity payments are automatically credited to your cash account in accordance with the maturity payments agreement. Such amounts can be used for transactions directly or by bank transfer.

4. How can I query my total investments in the WebKincstár?

<u>Answer:</u> You can do it either under the Portfolio overview menu item or by querying the Consolidated account report in the Account reports submenu item in the Queries menu.

5. Where can I find the expiration date of my investments in the WebKincstár?

<u>Answer:</u> The Consolidated account statement report of the Account reports submenu item in the Queries menu shows the expiration dates of your securities.

6. What is the purpose of the calculation amount field in the transaction pages of the WebKincstár?

<u>Answer:</u> In the calculation amount field, you can enter the maximum amount you intend to spend on an investment (transaction). Applying standard rounding rules, the maximum quantity available from such amount is then calculated and displayed in the Par value field.

7. How can I re-invest my maturities?

<u>Answer:</u> As from 15 February 2013, your maturities have automatically been credited to your cash account and are available for direct use in transactions.

8. What is the difference between the par value and the paid-in amount?

<u>Answer:</u> In the case of subscription, the offer is accepted at the subscription price determined by the Issuer. For Interest-Bearing Treasury Bonds and Semi-Annual Treasury Bonds, the price is currently 100%, and therefore the par value and the paid-in amount are the same. In the case of purchases of Hungarian Government Bonds, the bonds are traded on the basis of daily quotations by the Treasury, in which case the amount to be paid in is the gross price value, i.e. the sum of the net price and the accrued interest, and therefore the par value and the amount to be paid in are different.

In a similar fashion, in the case of Discount Treasury Bonds (as a security generating a price gain), purchase transactions are based on the daily quotations of the Treasury. In that case, the par value is higher than the amount to be paid in, due to the (discount) nature of the 'interest'.



9. During the maturity, can I access the amount spent on purchasing securities at the Treasury?

<u>Answer:</u> With the exception of 2 working days prior to the maturity, i.e. the payment of interest, your securities are bought back by the Treasury at the daily buying rate. The equivalent amount is reduced by the income tax and the transaction tax as specified in the Notice.

10. I forgot my password. What shall I do?

Answer: You can request a new password if you visit the local Treasury office.



11. After the contracting when can I use my new password for WebKincstár?

<u>Answer:</u> It will be activated by the WebKincstár system from 8.01 a.m. of the first subsequent working day.

12. I cannot enter to WebKincstár service because the browser signaled an error message. What shall I do?

<u>Answer:</u> The compatibility procedure of a new browser version is may in progress for some days. To use the WebKincstár service please download one of the currently supported version of browsers. The list of compatible browsers can access on following link: http://www.allamkincstar.gov.hu/kincstar/webkincstar_service

If you have any queries in connection with our WebKincstár service, please contact our <u>Call</u> <u>Centre</u>. With general questions on the distribution of securities and the related administration, the TeleKincstár staff is available between 8:00 a.m. and 8:00 p.m. on business days, while our automated customer service is available round the clock every day. <u>Contact us>>></u>

We hope that this User Manual will facilitate the use of the WebKincstár securities trading site.

Hungarian State Treasury