



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

FREIGHT TRANSPORT ACCESS PERMIT ONLINE ADMINISTRATION SYSTEM

USER'S MANUAL

Last update: 26 July 2012

TABLE OF CONTENTS

LEGAL BACKGROUND	3
1 ONLINE INTERFACE.....	4
1.1 REGISTRATION	4
1.2 RETRIEVING FORGOTTEN PASSWORDS	7
1.3 PROGRAM LOGIN	8
1.4 PROGRAM LOGOUT.....	8
2 MAIN MENU.....	9
2.1 VEHICLES MENU	9
2.2 APPLICATIONS.....	12
2.2.1 New Application	12
2.2.2 list of applications.....	16
2.2.3 “Waiting for applicant” status.....	17
2.3 FINANCE	19
2.3.1 Invoices.....	19
2.3.2 Customer account.....	24
2.4 USER DATA.....	25
2.4.1 Invoice addresses	25
2.4.2 Administrators	26
2.4.3 User data	28
2.5 PERMISSIONS / CHANGES.....	28
2.5.1 Cancellation of Access Permits	29
2.5.2 Amendment of access permit.....	30

LEGAL BACKGROUND

[BKK Zrt.](#), a company owned by the Municipality of Budapest, is responsible for the evaluation of applications for freight transport access to the zones within the administrative boundaries of Budapest, for the determination and collection of service fees and also for the issuing of permits.

This activity is carried out based on an annual Public Service Framework Contract with the Municipality, in compliance with the following regulations of the General Assembly of the Municipality of Budapest, forming the legal background:

- 92/2011. (XII. 30.) – regulating freight transport on the administrative territory of Budapest
- 30/2010. (VI. 4.) – regulating parking (order and fees) and the storage of vehicles out of working order on the administrative territory of Budapest

This online system is intended to make the entire process simpler, faster as well as more transparent and user friendly. The administration process at the Customer Service Centre can be avoided by using this convenient option.

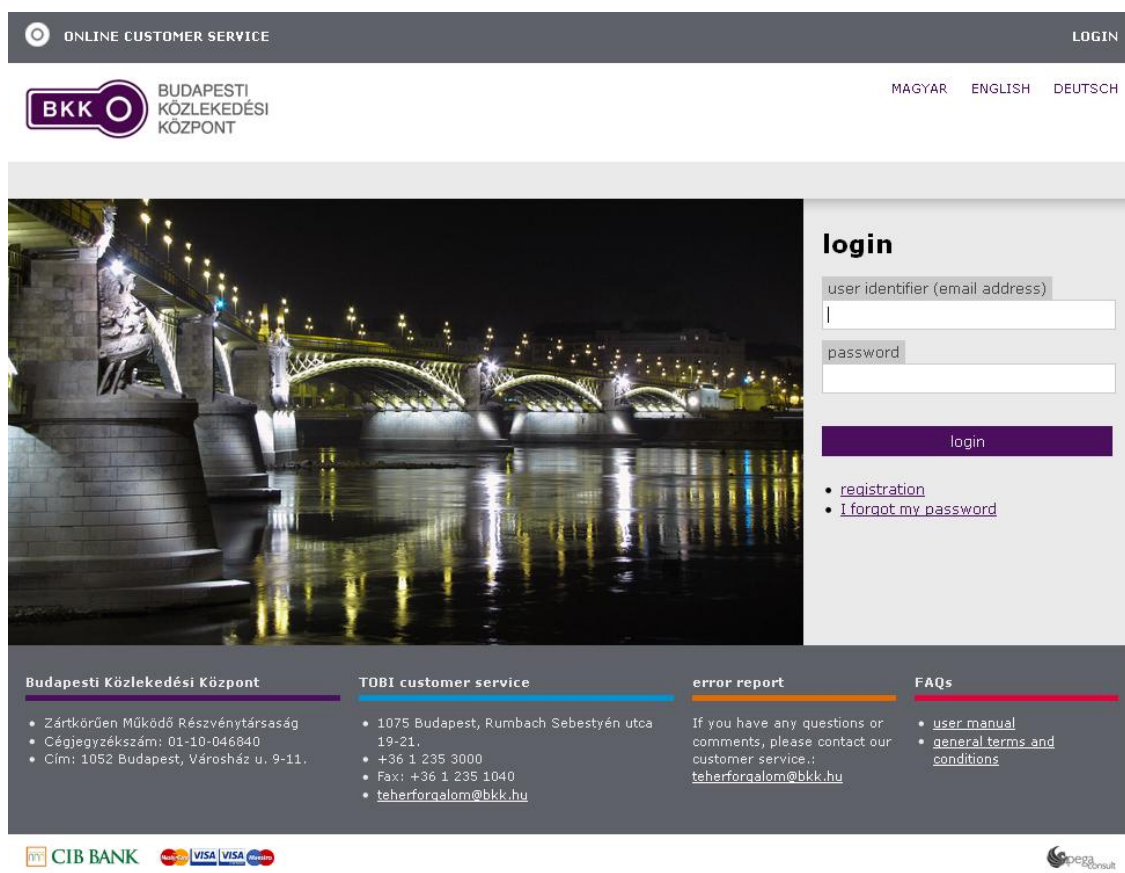
1 ONLINE INTERFACE

Direct access to the application is provided at <http://tobi.bkk.hu>

To start the administration process through the online interface, there is no need to download the program; only a computer with internet access is required. The most widespread browser types support the functionality of the application.

The recommended browsers are:

- [Internet Explorer 8 or higher version](#)
- [Mozilla Firefox 3.6.5 or higher version](#)
- [Google Chrome](#)



ONLINE CUSTOMER SERVICE LOGIN

MAGYAR ENGLISH DEUTSCH

BKK BUDAPESTI KÖZLEKEDÉSI KÖZPONT

login

user identifier (email address)
|

password
|

login

- [registration](#)
- [I forgot my password](#)

Budapesti Közlekedési Központ

- Zártkörűen Működő Részvénytársaság
- Cégjegyzékszám: 01-10-046840
- Cím: 1052 Budapest, Városház u. 9-11.

TOBI customer service

- 1075 Budapest, Rumbach Sebestyén utca 19-21.
- +36 1 235 3000
- Fax: +36 1 235 1040
- teherforgalom@bkk.hu

error report

If you have any questions or comments, please contact our customer service.: teherforgalom@bkk.hu

FAQs

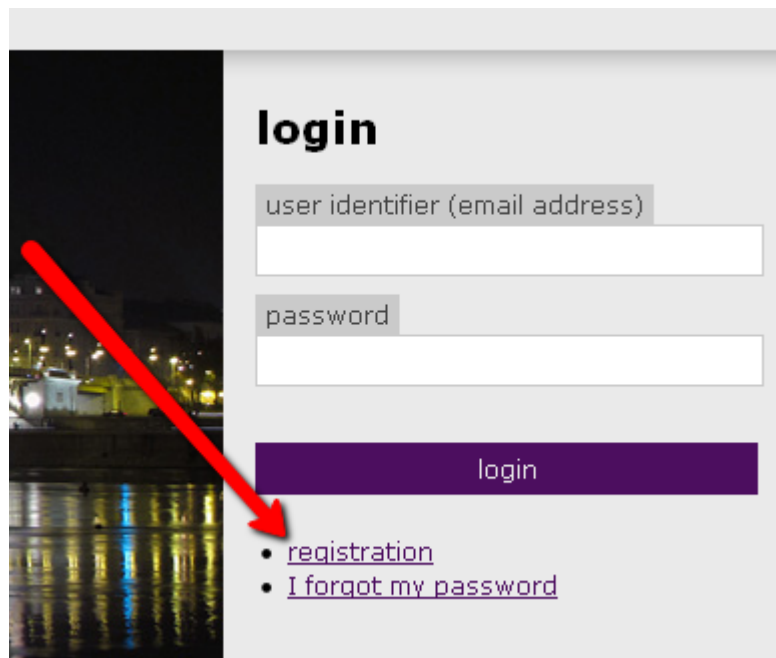
- [user manual](#)
- [general terms and conditions](#)

CIB BANK VISA VISA

peca

1.1 REGISTRATION

To be able to use the program, registration is required. To begin, please click on "Registration."



The image shows a login form with a grey background. On the left is a vertical image of a city at night with lights reflecting in water. The form has the title "login" in bold. Below it are two input fields: "user identifier (email address)" and "password". Below these is a purple "login" button. At the bottom, there are two links: "registration" and "I forgot my password". A red arrow points from the top left towards the "registration" link.

login

user identifier (email address)

password

login

- [registration](#)
- [I forgot my password](#)

An email address is needed for registration. **This email address will serve as your User ID. Please note that an email address can be registered only once.**

Filling in the registration form

registration

user data	
user identifier (email address)*	<input type="text"/>
user name*	<input type="text"/>
password*	<input type="password"/>
password again*	<input type="password"/>
language	Hungarian <input type="button" value="v"/>
invoice data	
name*	<input type="text"/>
email*	<input type="text"/>
identity document number**	<input type="text"/>
type of identity document**	please choose <input type="button" value="v"/>
bank account number***	<input type="text"/>
VAT identification number (VAT ID)***	<input type="text"/>
phone number*	<input type="text"/>
fax*	<input type="text"/>
address	
country*	Hungary <input type="button" value="v"/>
postal code*	<input type="text"/>
city*	<input type="text"/>
street*	<input type="text"/> * please choose <input type="button" value="v"/>
street number*	<input type="text"/> building <input type="text"/> staircase <input type="text"/> floor <input type="text"/> apartment <input type="text"/>
postal address is identical	<input type="checkbox"/>
postal address	
country*	Hungary <input type="button" value="v"/>
postal code*	<input type="text"/>
city*	<input type="text"/>
street*	<input type="text"/> * please choose <input type="button" value="v"/>
street number*	<input type="text"/> building <input type="text"/> staircase <input type="text"/> floor <input type="text"/> apartment <input type="text"/>
administrator data are identical with invoice data <input type="checkbox"/>	

Three types of data need to be provided during registration:

- User data
- Invoicing data
- Administrator data

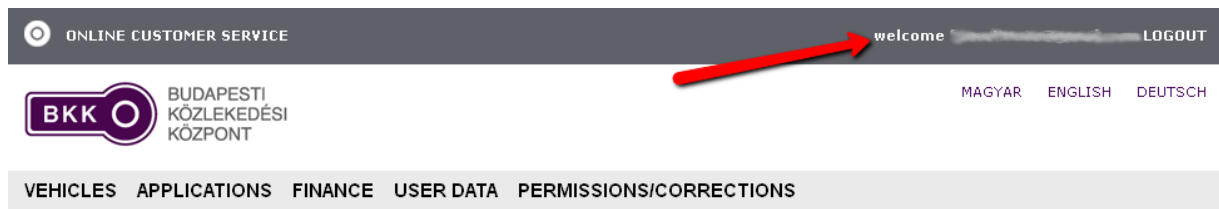
The identity document number in case of companies is the tax number, in case of private persons the personal photo ID or passport.

Detailed information regarding registration and the use of the program is contained in the General Terms and Conditions document, which has to be accepted at the end of the registration process to make the registration successful.

To finish your registration, please click on "send"

[general terms and conditions*](#) ☒

The system will send a confirmation email of the registration with a link to be clicked to activate the user access. After successful registration, the system will log in the user; the log-in confirmation showing in the upper right corner.

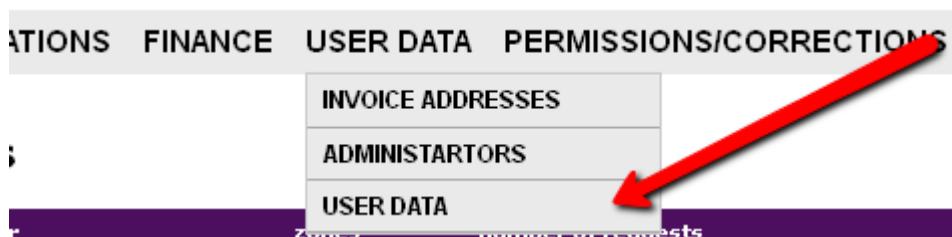


1.2 RETRIEVING FORGOTTEN PASSWORDS

Users can request a new password on the main page, but only for already activated user accounts. This function must be used also in case the system blocks customer access due to five unsuccessful log-in attempts.

To begin click on "I forgot my password."

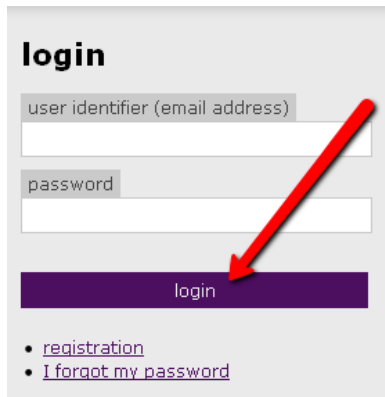
Please provide **the email address registered as user ID**. This is where a notification will be sent along with a link to confirm your request for a new password. The new password will be sent in another email. Please change this password after logging in under the "user data" subsection of "User Data."



IMPORTANT! If an email address other than the one used for the original registration is provided to request a new password, the system will not send an error message due to security reasons.

1.3 PROGRAM LOGIN

To log in, please enter the registered email address and your password at the screen below, then click "login."



login

user identifier (email address)

password

login

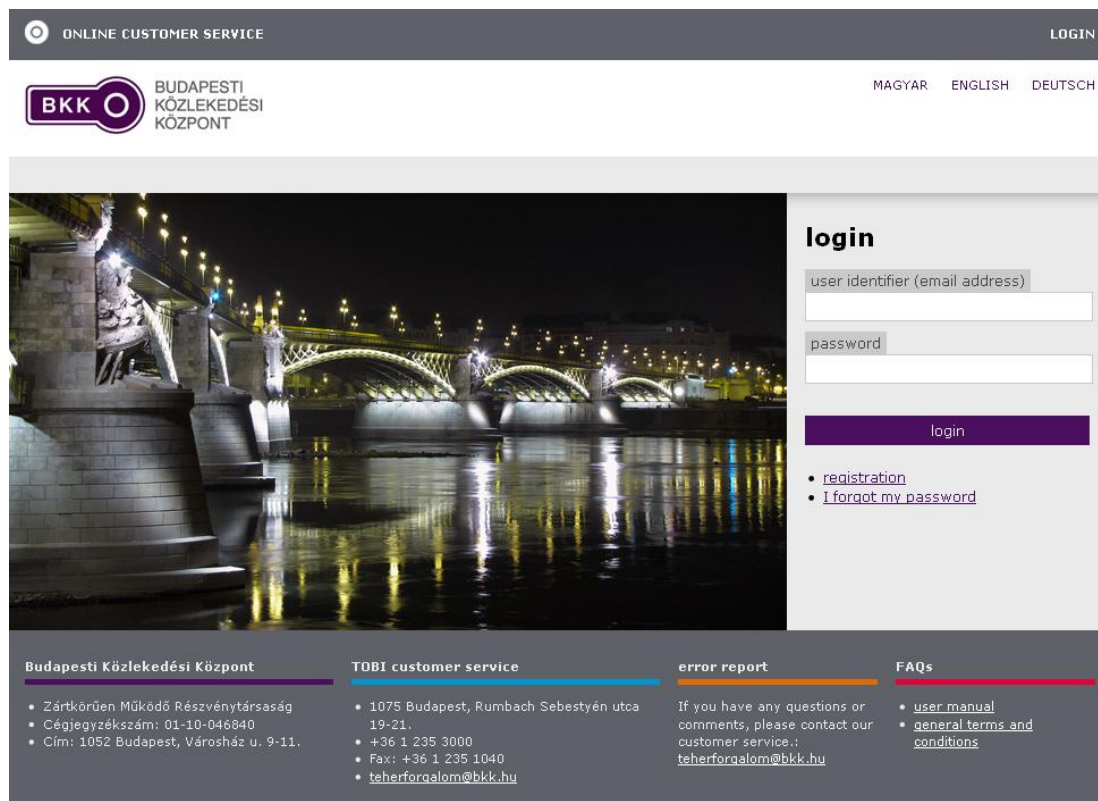
- [registration](#)
- [I forgot my password](#)

1.4 PROGRAM LOGOUT

To log out, please click on "logout" next to the welcome message.



The login screen will appear after logout.



ONLINE CUSTOMER SERVICE LOGIN

BKK BUDAPESTI KÖZLEKEDÉSI KÖZPONT

MAGYAR ENGLISH DEUTSCH

login

user identifier (email address)

password

login

- [registration](#)
- [I forgot my password](#)

Budapesti Közlekedési Központ

- Zártkörűen Működő Részvénytársaság
- Cégbjegyzékszám: 01-10-046840
- Cím: 1052 Budapest, Városház u. 9-11.

TOBI customer service

- 1075 Budapest, Rumbach Sebestyén utca 19-21.
- +36 1 235 3000
- Fax: +36 1 235 1040
- teherforgalom@bkk.hu

error report

If you have any questions or comments, please contact our customer service.: teherforgalom@bkk.hu

FAQs

- [user manual](#)
- [general terms and conditions](#)

2 MAIN MENU

After logging in, the following roll-down menu points will appear. Please move your mouse cursor above the menu point to reach the sub-menu.



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

[parking_pre-prod]
 [MAGYAR](#)
[ENGLISH](#)
[DEUTSCH](#)



 ONLINE CUSTOMER SERVICE > TOBI

welcome [teszt.bkk@gmail.com](#) LOGOUT

[VEHICLES](#)
[APPLICATIONS](#)
[FINANCE](#)
[USER DATA](#)
[PERMISSIONS/CORRECTIONS](#)


2.1 VEHICLES MENU

The list of vehicles registered by the user will be displayed.



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

[MAGYAR](#)
[ENGLISH](#)
[DEUTSCH](#)


 ONLINE CUSTOMER SERVICE > TOBI

welcome [teszt.bkk@gmail.com](#) LOGOUT

[VEHICLES](#)
[APPLICATIONS](#)
[FINANCE](#)
[USER DATA](#)
[PERMISSIONS/CORRECTIONS](#)

filter conditions

registration number:
 status:

filter

vehicles

[+]

registration number

status

operations

|<

<<

>>

>|

If you have already registered your vehicle in our system you do not need to pay the actual registration fee from February 2012.
[add new](#)

To register a new vehicle click on "add new," then you will see the following fields:

[add new](#)

vehicle data

registration number

registration certificate number

trailer present ☐

send

To add a trailer to the vehicle in one step, tick the box next to "trailer present". This will trigger two new fields regarding the trailer:

[add new](#)

vehicle data	
registration number	<input type="text"/>
registration certificate number	<input type="text"/>
trailer present	<input checked="" type="checkbox"/>
trailer data	
registration number	<input type="text"/>
registration certificate number	<input type="text"/>
<input type="button" value="send"/>	

After clicking „send,” the vehicle registration form will appear. The fields of this form are identical to the fields of the official vehicle registration document, just like the code following "-" refers to the data in the document.

The following data are needed:

- Registration number
- Registration certificate number
- Vehicle category
- Manufacturer
- Type - D.2
- Total weight (kg) - F.1
- Environmental category (Euro standard)- V.9
- Upload registration certificate
- Maximum permitted trailer weight (kg) - O.1
- Semi-trailer weight (kg)
- Net weight (kg) – G


Please click on „send”. The system will return to the vehicle list where the newly added vehicle will appear either as "added" or "waiting for payment".

vehicles

[+]	registration number	status	operations
[+]	BBB222	waiting for payment	delete » download registration certificate »
[+]	AAA012	waiting for payment	delete » download registration certificate »

|< << >> >|

IMPORTANT: in case your vehicle has not been previously registered in the system, you need to pay the registration fee first. For fee payment please go to „finance.”



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

ONLINE CUSTOMER SERVICE > TOBI

welcome teszt.bkk@gmail.com LOGOUT

MAGYAR
ENGLISH
DEUTSCH

VEHICLES
APPLICATIONS
FINANCE
USER DATA
PERMISSIONS/CORRECTIONS

filter conditions

INVOICES
CUSTOMER ACCOUNT

registration number
status:

The system automatically notifies the customer via a confirmation email containing only the registration number of the vehicle and the request to check the entered data through the online TOBI portal.

Registering vehicles -

Customer service needs to verify data. Thereafter the vehicle will appear in "approved" status.

The list view shows in each row the registration number and status of the registered vehicle as well as an operation command. Click "+" at the beginning of each row for more details for each vehicle.

vehicles

[+]	registration number	status	operations
[+]	BBB222	waiting for payment	delete » download registration certificate »
[+]	AAA012	waiting for payment	delete » download registration certificate »
[-]	AAA001	waiting for payment	delete » download registration certificate »

registration number

registration certificate number

owner name

[same as the customer name](#)

operator name

[same as the customer name](#)

vehicle category

manufacturer

type- D,2

total weight (kg) - F,1

Euro standard

upload registration certificate (max. 8MB)

maximum permitted trailer weight (kg) - O,1

semi-trailer weight (kg)

net weight (kg) - G

trailer present

☐

To delete a vehicle from the list click on "delete" at the end of the row. The status will change to "Inactive." A request can be initiated only for vehicles in "added" and "verified" status.

To modify data click the "+" as well. Appearing data can be modified with the exception of the registration number and the registration certificate number. To confirm changes click on "send".

vehicles

[+]	registration number	status	operations
[+]	BBB222	waiting for payment	delete » download registration certificate »
[+]	AAA012	waiting for payment	delete » download registration certificate »
[-]	AAA001	waiting for payment	delete » download registration certificate »

registration number	AAA001
registration certificate number	013023
owner name	Magyar Ádám same as the customer name
operator name	Magyar Ádám same as the customer name
vehicle category	road tractor
manufacturer	VOLVO
type- D.2	FL 12
total weight (kg) - F.1	18000
Euro standard	0
upload registration certificate (max. 8MB)	<input type="text"/> Tallózás...
maximum permitted trailer weight (kg) - O.1	33000
semi-trailer weight (kg)	20000
net weight (kg) - G	8000
trailer present	<input type="checkbox"/>

[send](#)

The data group containing the previous data of the vehicle becomes "inactive" and disappears from the user's view until a newly added vehicle gets the "added" status to be verified by Customer Service, too. The vehicle registration certificate has to be uploaded at each modification as a requirement for data changes of already approved vehicles.

2.2 APPLICATIONS

In addition to entering new applications, already entered applications can be viewed.

BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

filter

LIST OF APPLICATIONS

NEW APPLICATION

registration number:

ONLINE CUSTOMER SERVICE > TOBI

welcome teszt.bkk@gmail.com LOGOUT

MAGYAR

ENGLISH

DEUTSCH

VEHICLES

APPLICATIONS

FINANCE

USER DATA

PERMISSIONS/CORRECTIONS

2.2.1 NEW APPLICATION

To launch a new application, select "New application."

ONLINE CUSTOMER SERVICE > TOBI

welcome teszt.bkk@gmail.com LOGOUT

MAGYAR

ENGLISH

DEUTSCH

VEHICLES

APPLICATIONS

FINANCE

USER DATA

PERMISSIONS/CORRECTIONS

add application

payment details

please choose

administrator related information

please choose

[add new address](#)

[choose zone](#)

The first step is to select from the drop-down list the Payment details and Administrator related information you would like to attach to the application. These data will appear on the invoice and proforma. BKK Customer Service will contact the administrator if needed.

Next, please enter the Address. The program assists by showing options as you type.

[add new address](#)

postal code: street: street number:

[delete](#)

[choose zone](#)

Lehel utca
Litva utca

After you have selected an item from the list, the cursor will jump to the next field. Enter postal code, street name and number.

[add new address](#)

postal code: street: street number:

[delete](#)

[choose zone](#)

More than one address can be entered by clicking on "add new address." To delete an address from the list click on "delete" to be found under each row.

Next, please click on "choose zone". The program will classify the addresses according to area: protected zone and fright access restricted zone; each requiring a separate form.

add application

payment details

administrator related information

[add new address](#)

postal code: street: street number:

[delete](#)

postal code: street: street number:

[delete](#)

[choose zone](#)

ONLINE CUSTOMER SERVICE > TOBI

welcome teszt.bkk@gmail.com LOGOUT



MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

ÉB12 ÉP12 HB12 P75

[add vehicle](#)

[send application](#)

amount of the estimated application fee : 0 HUF

Enter here the vehicle type you would like to enter with into the given zone. Click on "add vehicle" to choose from the list that contains only vehicles that comply with the restrictions for the given address.

ONLINE CUSTOMER SERVICE > TOBI welcome teszt.bkk@gmail.com LOGOUT

BKK BUDAPESTI KÖZLEKEDÉSI KÖZPONT MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

ÉP12 P75

AAA001

permission class please choose

validity starts

validity ends

type of good please choose

product name, the departure and/or the destination address

trailer present ☐

[add vehicle](#) [delete](#)

[send application](#) amount of the estimated application fee : 2540 HUF

After providing the vehicle registration number, the following data will be requested by the system:

- permission class (in case of zones with freight transport restriction)
- Type of access permit (in case of protected zones)
- Start of validity
- End of validity
- Type of goods
- other description
- Is there a trailer present?
 - If yes, is it a semi-trailer?
 - Trailer's registration number

If you do not provide a registration number for your trailer, the system will base the calculation of the total weight on the maximum permitted trailer weight

The fee amount to be paid is shown in the lower right corner.

ONLINE CUSTOMER SERVICE > TOBI welcome teszt.bkk@gmail.com LOGOUT

BKK BUDAPESTI KÖZLEKEDÉSI KÖZPONT MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

ÉP12 P75

AAA001

permission class Tgk., normál behajtás

validity starts 2012-09-20

validity ends 2012-09-20

type of good solid

product name, the departure and/or the destination address Toys from Polland

trailer present ☐

[add vehicle](#) [delete](#)

[send application](#) amount of the estimated application fee : 2540 HUF

More vehicles can be added on this page by clicking on "add vehicle". To delete vehicles, click "delete."

IMPORTANT: If a semi-trailer is not marked as the trailer in case of a tractor trailer, or if a semi-trailer is marked as trailer for a non-tractor-trailer, the program will not be capable of calculating the correct fee, thus it might occur that a new application has to be completed. In the above cases, the fee for the incorrectly completed applications will not be reimbursed by BKK ZRt according to the General Terms and Conditions.

To finish the application process all required data need to be filled in on all of the forms. Click on "send application" for the system to generate the access request.

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

[proforma invoice»](#)

zone: P35 - 2013-000130 - 2013-000130-1

- valid from: 2013-01-15 00:00:00
- valid to: 2013-01-31 23:59:59
- permission type: Tgk., normál behajtás
- date of the last application modification : 2013-01-04 08:58:07
- district approval: not approved
- application decision justification :

- registration number: TESZT01
- total weight: 15000
- with trailer: no trailer

[back to the applications](#)

The system will indicate missing data in the upper left hand corner.

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

• goods mandatory field

The screenshot shows the application form with the following fields and values:

- Zone: P35 - 2013-000130 - 2013-000130-1
- Registration number: TESZT01
- Permission class: Tgk., normál behajtás
- Valid from: 2012-09-20
- Valid to: 2012-09-20
- Type of good: please choose
- Product name, the departure and/or the destination address: (empty)
- Trailer present: ☒
- With semi-trailer: ☒
- Trailer registration number: please choose

A red arrow points to the error message "goods mandatory field" in the upper left corner of the form.

amount of the estimated application fee : 5080 HUF

Each sent application will automatically receive a reference number Sub-reference numbers are issued for each zone.

zone: P35 - 2013-000130 - 2013-000130-1

The system generates an electronic proforma invoice for the customer for fee payment. Please go to "Finance/Invoices" to find the proforma. .

A separate application fee must be paid for each vehicle, time period and zone. No fee discounts are available, thus the proforma will not include any discounts.

When clicking on "back to the applications," the list of applications will appear.

2.2.2 LIST OF APPLICATIONS

Previously sent applications are listed with basic data for each application showing in the header: reference number, zones, number of requests, estimated charge and application status. For more details on each request, click on "+".

	registration number	zones	number of requests	estimated charge	status
[~]	2012-000517	ÉP12	1	10 537 Ft	waiting for applicant
1.	2012-000517-1	ÉP12	[N] Tgk., normál behajtás	vehicle: 1 piece	proforma invoice issued
				estimated charge: 10 537 Ft	details >

In this view the sub-reference numbers, zone code, access type, number of vehicles, a link to the proforma, the estimated charge for the request and a link to the detailed view are displayed.

When clicking on the "details" link, the screen below will appear:



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

< [back to list view](#) < request (detail view)

2012-000517

application details	Magyar Ádám	Magyar Ádám
issued: 09.19 13:33	ID: 0123456	T: 30555648
number of requests: 1	1075 Budapest, Rumbach S. utca 19	F: 1541569
		teszt.bkk@gmail.com

application details

ÉP12
[N] Tgk., normál behajtás
2012-000517-1
2012.09.27. – 2012.09.29.

CHARGE PROFORMA ISSUED

addresses

#	address
1.	(ÉP12) 1165 Budapest, Veres Péter út 145. (12,0 t)

vehicles

#	vehicle	vehicle maximum total weight	towing weight braked	semi-trailer weight	trailer	vehicle total weight	titel
1.	AAA001 OK	18,0 t	33,0 t	20,0 t	---	40,0 t	-

customer description of the vehicle: Toys from Polland
approved route: -

vehicle_goods: solid
period: -

request attachments
no data found

justification

remarks on request
[add remark](#)

An overview of application details is presented here, with application status. Documents can be uploaded and comments can be attached at the request of Customer Services.

2.2.3 “WAITING FOR APPLICANT” STATUS

IMPORTANT: In “waiting for applicant” status, the administration process is on hold. Please check the detailed view to find out the reason for this.

This status shows in the following cases:

a) “proforma invoice issued”

applications

> [new application](#)

	registration number	zones	number of requests	estimated charge	status
[-]	2012-000517	ÉP12	1	10 537 Ft	waiting for applicant
1.	2012-000517-1	ÉP12 [N] Tgk., normál behajtás	vehicle: 1 piece	proforma invoice issued estimated charge: 10 537 Ft	details >

In this case the application has been submitted, the system has generated the proforma invoice. The approval process is on hold until the fee has been paid.

b) “approved”

applications

[» new application](#)

registration number	zones	number of requests	estimated charge	status
[-] 2012-000517	ÉP12	1	10 537 Ft	waiting for applicant
1. 2012-000517-1	ÉP12	[N] Tgk., normál behajtás	vehicle: 1 piece	approved
estimated charge: 10 537 Ft				details > I will pay: <input type="checkbox"/>
select all <input type="checkbox"/>				pay selected items

In this case the application has been approved, the proforma can be issued after marking the appropriate boxes, the fee of the approved permit can be paid.

IMPORTANT: Until the access or parking fee has been paid, the permit is not valid and does not entitle for entry into the restricted zones.

c) "waiting for customer"

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

applications

[» new application](#)

registration number	zones	number of requests	estimated charge	status
[-] 2012-000517	ÉP12	1	10 537 Ft	waiting for applicant
1. 2012-000517-1	ÉP12	[N] Tgk., normál behajtás	vehicle: 1 piece	waiting for customer
estimated charge: 10 537 Ft				details >

In this case, a question has arisen during the evaluation process; the answer is expected from the applicant. Please check the detailed view for the exact reason for the on hold status.

BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

MAGYAR ENGLISH DEUTSCH

ONLINE CUSTOMER SERVICE > TOBI

welcome teszt.bkk@gmail.com LOGOUT

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

< back to list view

LIST OF APPLICATIONS

NEW APPLICATION

2012-000517

application details

issued: 09.19 13:33

number of requests: 1

Magyar Ádám

ID: 0123456

1075 Budapest, Rumbach S. utca 19

Magyar Ádám

T: 30555648

F: 1541569

teszt.bkk@gmail.com

application details

ÉP12

[N] Tgk., normál behajtás

2012-000517-1

2012.09.27. – 2012.09.29.

WAITING FOR CUSTOMER

addresses

address

1. (ÉP12) 1165 Budapest, Veres Péter út 145. (12,0 t)

forward to customer

OK

vehicles

#	vehicle	vehicle maximum total weight	towing weight braked	semi-trailer weight	trailer	vehicle total weight	titel
1.	AAA001 OK	18,0 t	33,0 t	20,0 t	---	40,0 t	-

customer description of the vehicle: Toys from Polland

vehicle_goods: solid

approved route: -

period: -

request attachments

no data found

upload

justification

remarks on request

> add remark

The upper box indicated that information is needed from the customer regarding the transported goods.

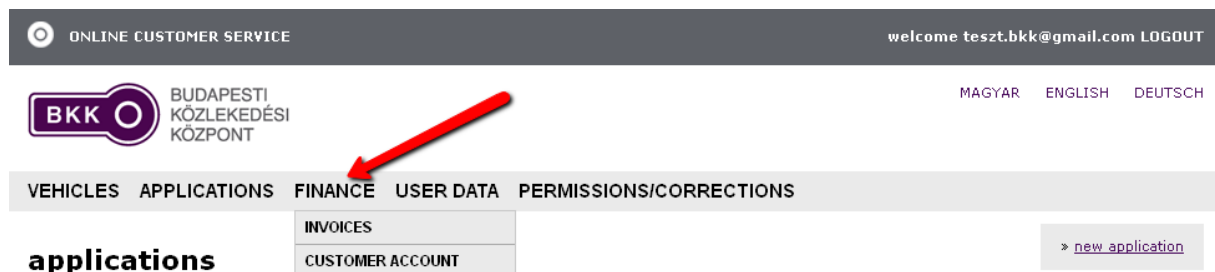
To answer the question, please click on “add remark” and write into the pop-up box. After saving, the remark will appear on the screen.

Click on OK below the “forward to customer service” field.

IMPORTANT: If you fail to forward the answered question to customer service, the evaluator will not be able to see your response and the process will remain on hold.

2.3 FINANCE

View your account balance, invoices and proformas here.



2.3.1 INVOICES

Under this menu item, you can view, print and pay invoices using a bankcard.

The following filters are available:

- Invoice number
- Filter from
- Filter to
- Invoice / proforma invoice
- Invoice content
- Payment method
 - cash
 - bank transfer
 - online
 - POS terminal
- Cash receipt ID
- Display order
 - number
 - date
 - amount

ONLINE CUSTOMER SERVICE > TOBI welcome teszt.bkk@gmail.com LOGOUT

BKK BUDAPESTI KÖZLEKEDÉSI KÖZPONT

MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE **USER DATA** PERMISSIONS/CORRECTIONS

INVOICES **invoices/proforma** CUSTOMER ACCOUNT

filter conditions

number: customer name: cash receipt ID:

invoice/proforma-invoice: invoice content: payment method:

save item: 2012-000517 filter from: filter to:

display order:

list of invoices/proforma-invoices

invoice number	customer	date of invoice	type	correction	content	payment method	amount
FDH-2012/000431	Magyar Ádám	2012.09.19	proforma invoice		permission		10 537
FDK-2012/000440	Magyar Ádám	2012.09.19	proforma invoice		application charge (paid)		2 540
FK-2012/000436	Magyar Ádám	2012.09.19	invoice		application charge	cash	2 540

|< << 1 >> >|

Click on proforma to display the preview.

ONLINE CUSTOMER SERVICE > TOBI welcome teszt.bkk@gmail.com LOGOUT

BKK BUDAPESTI KÖZLEKEDÉSI KÖZPONT

MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

< [back to list view](#) < **invoice/proforma-invoice detailed view**

FDH-2012/000431 - proforma invoice **10 537,00 HUF**

Magyar Ádám
1075 Budapest, Magyarország
Rumbach S. utca 19.

1075 Budapest, Magyarország
Rumbach S. utca 19.

date of invoice: 2012-09-19

order number	TESZOR	description of services	amount	total
1	52.21	permission charge 2012-000517 ÉSZAK-PEST, 12t-ás ÖVEZET AAA001	3 nap 2012.09.27-2012.09.29	8 781,00
2	52.21	Euro-standards surcharge 2012-000517 ÉSZAK-PEST, 12t-ás ÖVEZET AAA001	3 nap 2012.09.27-2012.09.29	1 756,00

[print](#) [credit card payment](#) [back](#)

To print the proforma click on “print”. A pop-up window will display the print preview. To exit, click on the X in the upper right corner.


vendor: Budapest Főváros Önkormányzata megbízásából BKK Zrt. 1052 Budapest, Magyarország Városház utca 9-11. tax number: 15735636-2-41 bank account number: 10700024-67032082-55200004		proforma invoice proforma-invoice number: FDH-2012/000431	
customer: Magyar Ádám 1075 Budapest, Magyarország Rumbach S. utca 19.		postal address: Magyar Ádám Budapest, Magyarország Rumbach S. utca 19. 1075	
Kelt: 2012-09-19	due date:	due day:	payment method:

	TESZOR	description of services comment	amount period	unit price (net)	net amount	VAT rate	VAT amount	total
1	52.21	permission charge 2012-000517 ÉSZAK-PEST, 12t-ás ÖVEZET AAA001	3,00 nap 12.09.27 -12.09.29	2 304,72	6 914,17	27%	1 866,83	8 781,00
2	52.21	Euro-standards surcharge 2012-000517 ÉSZAK-PEST, 12t-ás ÖVEZET AAA001	3,00 nap 12.09.27 -12.09.29	460,89	1 382,68	27%	373,32	1 756,00
					net amount	8 297,00 HUF		
27% VAT base:					VAT amount	2 240,00 HUF		
full VAT base:					total (gross)	10 537,00 HUF		

A díjbekérő ÁFA levonásra nem jogosít, a díjbekérő alapján fizetett összegről számla kerül kiállításra.

page number: 1

- The "credit card payment" link will direct you to CIB bank's bank card payment screen.



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

ONLINE CUSTOMER SERVICE > TOBI
 welcome teszt.bkk@gmail.com LOGOUT

MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

credit card payment


INVOICE ADDRESSES
 ADMINISTARTORS
 USER DATA

We kindly inform our customers that on the parking.hu website all bankcard payments are processed in HUF. This applies to transactions made with an international card as well. For information, we indicate the CIB Bank's daily foreign currency sell rate in HUF, but the counter-value of the transaction will always be debited in HUF/EUR. Please be aware that - due to the varying exchange rates - the actual price for your purchase on your bankcard statement can be slightly higher or lower than stated in the order value.

amount: 10537 HUF


fizetés

To start the payment process press "fizetés" (the following screenshots were captured during the testing). On the first page, please provide the numbers on the front and back of our card.


eCommerce
 Üdvözljük a CIB Bank fizetőoldalán!

Verified by
VISA

MasterCard
 SecureCode.



1 A fizetés adatainak megadása

2 Ellenőrzés, a fizetés jóváhagyása

3 A tranzakció végrehajtása

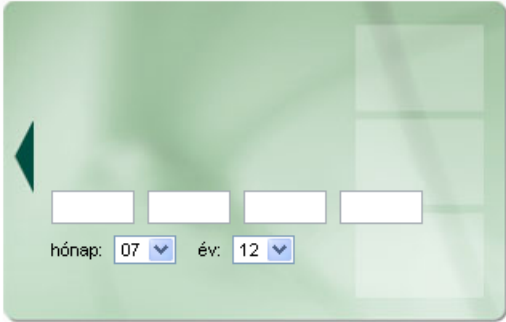
Ön a(z) **tobi.bkk.hu** honlapjáról érkezett. A fizetéshez kérjük, adja meg kártyaadatait.
 Az internetes vásárlásról és a biztonságos fizetésről bővebben [itt olvashat](#).

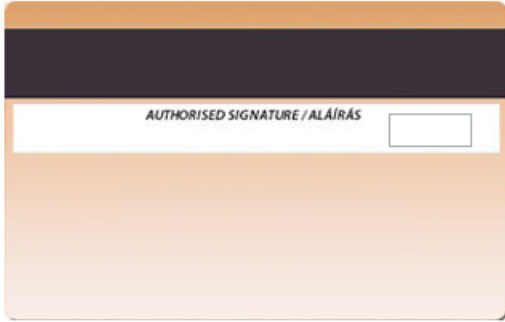
A fizetendő összeg **3.810,- HUF**
 Ez hozzávetőleg 15.88 USD/ 12.96 EUR.
 Figyelem, az USD/EUR árák tájékoztató jellegűek!




Tranzakciós azonosító (TRID): **1144152824986173**
 Az adott tranzakcióra vonatkozó egyedi számkód, mely a fizetés későbbi azonosításában lehet az Ön segítségére. Kérjük jegyezze fel az azonosítót!

Kérjük írja be **kártyaszámát** és **lejárat dátumát**


CVC2/CVV2 (érvényesítési) kód:
 Az aláíráscsikon szereplő számsor utolsó három számjegye:











UCAF: EC/MC kártyák esetén az Ön kártyakibocsátó bankjától esetlegesen kapott egyedi kód.


 Vissza


Tovább 

Please check payment details on the second page.


eCommerce
 Üdvözljük a CIB Bank fizetőoldalán!

Verified by
VISA

MasterCard.
 SecureCode.



1 A fizetés adatainak megadása 2 Ellenőrzés, a fizetés jóváhagyása 3 A tranzakció végrehajtása

A fizetés jóváhagyása előtt kérjük ellenőrizze a megadott adatokat!



A FIZETÉS ADATAI:

AZ ÖN ÁLTAL MEGADOTT KÁRTYAADATOK:


Kereskedő: www.parking.hu	Kártyaszám: 4555 5555 5555 5555
Fizetendő összeg: 8.000,- HUF	Lejárat dátum: 12 / 11 (hh / éé)
	Érvényesítési kód: 112 (CVC2 / CVV2)
	UCAF:

A **fizetés** gombra kattintva megkezdjük a tranzakciót.

A kártyás vásárlásról és a biztonságos fizetésről [itt olvashat.](#)


 **Vissza** **Fizetés** 

Click on “fizetés” to confirm payment.




eCommerce
 Üdvözljük a CIB Bank fizetőoldalán!

Verified by
VISA

MasterCard.
 SecureCode.



1 A fizetés adatainak megadása 2 Ellenőrzés, a fizetés jóváhagyása 3 A tranzakció végrehajtása

A tranzakció feldolgozása folyamatban van

Kérjük, várjon...

Kérjük visszaigazolásig ne zárja be ezt az ablakot, illetve ne kattintson a "Frissítés" (Refresh) gombra!

A tranzakció végrehajtása után automatikusan visszairányítjuk az áruház oldalára.

Following the successful transaction the invoice preview will be displayed.

[< zurück zur Listenansicht](#) < **Rechnung / Proforma-Rechnung (Detailsicht)**

FK-2012/000366 - Rechnung

2 540,00 HUF

Proforma-Rechnung: FDK-2012/000386

Bácskai Zoltán
1171 Budapest, Magyarország
Szárzhegy út 66.

1171 Budapest, Magyarország
Szárzhegy út 66.

Rechnungsdatum: 2012-03-29

Zahlungsdatum: 2012-03-29

Zahlungsart: Barzahlung

Bestellnummer	TESZOR	Artikel/Leistung	Menge	Gesamtbetrag (brutto)
1	52.21	Költségtérítés 2012-000450 PEST, 3,5t-ás ÖVEZET FJC628	1 db	2 540,00

[zurück](#)

The invoice can be printed or you can return to the list.

2.3.2 CUSTOMER ACCOUNT

You can view and filter the items in your customer account and also check account balance.

Filtering is possible by the following fields:

- Invoice number
- From date
- To date
- Balance
 - All
 - Settled
 - Unsettled
 - Overpaid
 - Unpaid
- Invoice content
 - proforma
 - access fee
- Display order
 - number
 - invoice date
 - amount

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

INVOICES
CUSTOMER ACCOUNT

invoices/proforma

filter conditions

number:	<input type="text"/>	customer name:	<input type="text"/>	cash receipt ID:	<input type="text"/>
invoice/proforma-invoice:	---	invoice content:	---	payment method:	---
save item:	2012-000517	filter from:	<input type="text"/>	filter to:	<input type="text"/>
display order:	number				filter

list of invoices/proforma-invoices

invoice number	customer	date of invoice	type	correction	content	payment method	amount
FDH-2012/000431	Magyar Ádám	2012.09.19	proforma invoice		permission		10 537
FDK-2012/000440	Magyar Ádám	2012.09.19	proforma invoice		application charge	(paid)	2 540
FK-2012/000436	Magyar Ádám	2012.09.19	invoice		application charge	cash	2 540

2.4 USER DATA

Here you can view the invoicing, contact and personal data provided in the course of the registration process.

ONLINE CUSTOMER SERVICE > TOBI welcome [teszt.bkk@gmail.com](#) LOGOUT

BKK BUDAPESTI KÖZLEKEDÉSI KÖZPONT MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

payment_details_title

INVOICE ADDRESSES
ADMINISTRATORS
USER DATA

payment details

2.4.1 INVOICE ADDRESSES

The list of the most important registered invoice details is displayed.

ONLINE CUSTOMER SERVICE > TOBI welcome [teszt.bkk@gmail.com](#) LOGOUT

BKK BUDAPESTI KÖZLEKEDÉSI KÖZPONT MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

payment_details_title

INVOICE ADDRESSES
ADMINISTRATORS
USER DATA

payment details

name: [filter](#)

payment details

[+]	name	address	email	delete
[+]	Magyar Ádám	1075 Budapest Rumbach S. utca 19.	teszt.bkk@gmail.com	delete

[add new](#)

[|<](#) [<<](#) [1](#) [>>](#) [>|](#)

To view the full data group, press "+". You can also amend data here.

payment_details_title

payment details	
name:	<input type="text"/>
filter	

payment details

[+]	name	address	email	delete
[-]	Magyar Ádám	1075 Budapest Rumbach S. utca 19.	teszt.bkk@gmail.com	delete
<div> <div>name*</div> <input type="text" value="Magyar Ádám"/> </div> <div> <div>email*</div> <input type="text" value="teszt.bkk@gmail.com"/> </div> <div> <div>identity document number**</div> <input type="text" value="0123456"/> </div> <div> <div>type of identity document**</div> <input type="text" value="identity card"/> </div> <div> <div>bank account number***</div> <input type="text"/> </div> <div> <div>VAT identification number (VAT ID)***</div> <input type="text"/> </div> <div> <div>phone number*</div> <input type="text" value="12353000"/> </div> <div> <div>fax*</div> <input type="text" value="307741001"/> </div> <div> <div>address</div> <div> <div>country*</div> <input type="text" value="Hungary"/> </div> <div> <div>postal code*</div> <input type="text" value="1075"/> </div> <div> <div>city*</div> <input type="text" value="Budapest"/> </div> <div> <div>street*</div> <input type="text" value="Rumbach S."/> <div> <div>utca</div> <input type="text"/> </div> </div> <div> <div>street number* 19</div> <div>building</div> <div>staircase</div> <div>floor</div> <div>apartment</div> </div> <div> <div>postal address is identical</div> <input type="checkbox"/> </div> <div> <div>postal address</div> <div> <div>country*</div> <input type="text" value="Hungary"/> </div> <div> <div>postal code*</div> <input type="text" value="1075"/> </div> <div> <div>city*</div> <input type="text" value="Budapest"/> </div> <div> <div>street*</div> <input type="text" value="Rumbach S."/> <div> <div>utca</div> <input type="text"/> </div> </div> <div> <div>street number* 19</div> <div>building</div> <div>staircase</div> <div>floor</div> <div>apartment</div> </div> </div> </div>				

send


To save changes, press “send”. The changed data will be automatically transferred to History. The same thing happens when the user deletes a similar data group from the list of displayed items. The data are not deleted from the database; however, as the data for already issued invoices might be needed later on for cancelling invoices.

Users have the option to enter new invoice details into the database. In this case, the data to be used for the invoice can be selected at the time of preparing the application.

In case all such data are deleted from the list, no new applications can be made.

2.4.2 ADMINISTRATORS

The list of registered administrator data are displayed here showing the most relevant data.



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

MAGYAR

ENGLISH

DEUTSCH

ONLINE CUSTOMER SERVICE > TOBI

welcome teszt.bkk@gmail.com LOGOUT

VEHICLES

APPLICATIONS

FINANCE

USER DATA

PERMISSIONS/CORRECTIONS

INVOICE ADDRESSES

ADMINISTRATORS

USER DATA

administrator related information

name:

filter

[+]	name	address	email	delete
[+]	Magyar Ádám	1075 Budapest Rumbach S. utca 19.	teszt.bkk@gmail.com	delete

|<

<<


1

>>

>|

[add new](#)

To view the full data group, press "+". You can also amend data here.



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

MAGYAR

ENGLISH

DEUTSCH

ONLINE CUSTOMER SERVICE > TOBI

welcome teszt.bkk@gmail.com LOGOUT

VEHICLES

APPLICATIONS

FINANCE

USER DATA

PERMISSIONS/CORRECTIONS

LIST OF APPLICATIONS

NEW APPLICATION

adminis

information

administrator related information

name:

filter

[+]	name	address	email	delete
[-]	Magyar Ádám	1075 Budapest Rumbach S. utca 19.	teszt.bkk@gmail.com	delete

name*

Magyar Ádám

email*

teszt.bkk@gmail.com

phone number*

30555648

fax*

1541569

address

country*

Hungary

postal code*

1075

city*

Budapest

street*

Rumbach S.

* utca

street number*

19

building

staircase

floor

apartment

postal address is identical

☐

postal address

country*

Hungary

postal code*

1075

city*

Budapest

street*

Rumbach S.

* utca

street number*

19

building

staircase

floor

apartment

send

To save changes, press "send". The changed data will be automatically transferred to History. The same thing happens when the user deletes a similar data group from the list of displayed items. The data are not deleted from the database; however, as the data for already issued invoices might be needed later on for cancelling invoices.

Users have the option to enter new administrator details into the database. In this case, the data to be used for the invoice can be selected at the time of submitting the application.

In case all such data are deleted from the list, no new applications can be made.

2.4.3 USER DATA

This is where you can change the password you provided during registration or the temporary password you received after requesting a new password with “I forgot my password”.

user data

email	<input type="text" value="teszt.bkk@gmail.com"/>
user name	<input type="text" value="Magyar Ádám"/>
language	<input type="text" value="Hungarian"/> ▼
password	<input type="password"/>
password again	<input type="password"/>
<input type="button" value="send"/>	

To change the password, enter the new password twice and press “send”.

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

- You have successfully changed your password.

user data

email	<input type="text" value="teszt.bkk@gmail.com"/>
user name	<input type="text" value="Magyar Ádám"/>
language	<input type="text" value="Hungarian"/> ▼
password	<input type="password"/>
password again	<input type="password"/>
<input type="button" value="send"/>	

2.5 PERMISSIONS / CHANGES

Customers with approved access permissions can initiate amendments and cancellations to individual permits.

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

filter			
zone code:	<input type="text"/>	registration number:	<input type="text"/>
permission type:	<input type="text"/>	entrance permission ID without zone code :	<input type="text"/>
registration number:	<input type="text"/>		
			<input type="button" value="filter"/>

permission list

ID	zone code	zone	permission type	registration number	goods	valid from	valid to	cancellation	change of registration number/payment
2012-000517-1	ÉP12	ÉSZAK-PEST, 12t-ás ÖVEZET	truck day entrance	AAA001	solid	2012-09-27 00:00:00	2012-09-29 23:59:59	<input type="button" value="cancellation"/>	<input type="button" value="change of registration number"/>

2.5.1 CANCELLATION OF ACCESS PERMITS

cancellation start date

registration number	AAA001																																										
zone	ÉSZAK-PEST, 12t-ás ÖVEZET																																										
valid from	2012-09-27 00:00:00																																										
valid to	2012-09-29 23:59:59																																										
permission type	truck day entrance																																										
cancellation start date	<input type="text"/>																																										
<input type="button" value="define cancellation start date"/>	<div> 2012 szeptember </div> <table border="1"> <thead> <tr> <th>H</th><th>K</th><th>Sze</th><th>Cs</th><th>P</th><th>Szo</th><th>V</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </tbody> </table>	H	K	Sze	Cs	P	Szo	V						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
H	K	Sze	Cs	P	Szo	V																																					
					1	2																																					
3	4	5	6	7	8	9																																					
10	11	12	13	14	15	16																																					
17	18	19	20	21	22	23																																					
24	25	26	27	28	29	30																																					

The entered date will determine the type of cancellation:


- complete (full cancellation of not yet approved access permit)
- partial in progress (cancellation of already approved permit)
- partial future (change of the expiration date of a not yet approved, or already approved permit)

The fee due back as a result of the cancellation will be transferred to the bank account provided with the invoice data.

2.5.2 AMENDMENT OF ACCESS PERMIT

Click on "change of registration number" to reach the appropriate screen.

IMPORTANT: The change of registration number always qualifies as the cancellation of an old registration permit and the application for a new one; however, the two-day evaluation period does not apply here as in compliance with legal criteria the modification concerns an already approved permit. The charge for the new access or parking permit will always be defined according to the regulation in force, which will result in extra charges after fee payment even if the vehicle data do not change.



BUDAPESTI
KÖZLEKEDÉSI
KÖZPONT

welcome teszt.bkk@gmail.com LOGOUT

MAGYAR ENGLISH DEUTSCH

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

filter

zone code:

registration number:

permission type:

entrance permission ID without zone code :

registration number:

filter

permission list

ID	zone code	zone	permission type	registration number	goods	valid from	valid to	cancellation	change of registration number/payment
2012-000517-1	ÉP12	ÉSZAK-PEST, 12t-ás ÖVEZET	truck day entrance	AAA001	solid	2012-09-27 00:00:00	2012-09-29 23:59:59	cancellation	change of registration number

The change takes immediate effect, but changes can be made only if the vehicle is of the same or higher EURO category with a smaller or the same total weight as the original vehicle. The list will display only vehicles that comply with these criteria.

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

filter

registration number:

filter

change of registration number: AAA001

ID	registration number	manufacturer	total weight	emission group	Euro-standards	type of vehicle	change of registration number
170	AAA012	CARON	18000	3	1	road tractor	replace registration number to: AAA012

After you replace the registration number, the extra charge will have to be paid. [Please proceed as when completing the application.](#)

After payment, return to PERMISSIONS / CORRECTIONS to confirm the registration number replacement by clicking on the "payment" button.

IMPORTANT: if this action is not completed, the permit will not be applied to the new registration number.

permission list

ID	zone code	zone	permission type	registration number	goods	valid from	valid to	cancellation	change of registration number/payment
2012-000517-1	ÉP12	ÉSZAK-PEST, 12t-ás ÖVEZET	truck day entrance	AAA012	solid				payment - AAA012

During fee payment, the eventual difference between the previous and the new fees can be checked.

VEHICLES APPLICATIONS FINANCE USER DATA PERMISSIONS/CORRECTIONS

- payback: 0
- full modification

original charge calculation

type	amount (Ft)
fee	8781
discount charge	10537
night discount	0
depot discount	0
euro standard discount	1756
cumulative discount	0
quantity discount from over 280 days	0
depot discount for micro/small companies	0
organisational discount for members	0
combined zone discount	0
valid from	2012.09.27
valid to	2012.09.29

[show original invoice](#)

[modification](#)

new charge calculation

type	amount (Ft)
fee	8781
discount charge	10537
night discount	0
depot discount	0
euro standard discount	1756
cumulative discount	0
quantity discount from over 280 days	0
depot discount for micro/small companies	0
organisational discount for members	0
combined zone discount	0
valid from	2012.09.27
valid to	2012.09.29

To confirm the registration number change, click on “modification”.

If based on the new charge calculation

- you owe payment, the permit will be approved only after the charge has appeared in your customer account.
- you overpaid, the surplus amount will be transferred back to your registered bank account