

RACING AND WAGERING WESTERN AUSTRALIA

OZCHASE ONLINE NOMINATIONS USER MANUAL (FOR ALL STATES)

 $\ensuremath{\mathbb{C}}$ - Joint Venture – Racing & Wagering WA and Greyhound Racing NSW – 2012

Table of Contents

1. Introduction	3
2. Login to Online Nominations	3
3. To Nominate for Races	5
3.1. Greyhound Eligibility to be Nominated for a Race Event	8
3.2. Distance Nomination	8
3.3. Nomination Preferences to a Meeting	8
3.4. Nominations to Another State's Meeting	9
3.5. Nomination Status	11
3.6. When is a nomination 'Complete'?	12
4. Multiple Active Nominations	13
5. View – Edit a Current Nomination	16
6. Scratch a Greyhound	18
7. Request Remove Greyhound from Custody	20
8. Request Greyhound from under Custody	22
9. Update Your Email Address	23
10. Document Control	24

1. Introduction

OzChase Online Nominations provides the facility to enter nominations of greyhounds for Races, or valid Distances for a Venue. You can either nominate to a Race Event or into a Meeting/Distance/Class.

2. Login to Online Nominations

- 1. Select: https://noms.ozchase.com.au
- 2. Enter your OzChase Userid this is your OzChase Id (in some States followed by your State), Password and State, for example 261403 or 261403sa.

Ozchase	
nline Nominations	
Nominator Login	Contact Details
Username 2440xx	New South Wales
Password ••••••	grading_d@grnsw.com.au
State Western Australia	(02) 8767 0560
Logia Class	Western Australia
Login Clear	RWWARacingGreyhounds@rwwa.com.a
	(08) 9445 5287
	Northern Territory
	greyhoundracing@nt.gov.au
	(08) 8999 1312
	South Australia
	renee.parmiter@grsa.com.au
	caralyn.fielden@grsa.com.au
	(08) 8243 7100
	Tasmania
	racingoffice@dier.tas.gov.au
	(03) 6336 2464

3. The first time you log in you will be asked to change your password.

	ASE tions
Nominator Login	
Account is not operat	tional until the password is changed
Username	244069
Old Password	Password supplied to you by
New Password	RWWA Enter Password of your choice
Confirm	•••••••• A Repeat your chosen password.
State	Western Australia
	Login Clear

- In the Old Password field enter the password supplied to you by RWWA
- In the **New Password** field enter a new password.
- In the **Confirm** field enter the new password again.
- Password Rules:
 - Must be at least 8 characters long
 - Must contain at least one lower case letter
 - Must contain at least one upper case letter
 - Must contain at least one digit
- 4. The system will then set your new password, and will ask you to log in again.

Online Nominations							
Nominator Login Username Password State	244069 ••••••••••••••••••••••••••••••••••••						
	Login Clear						

5. The Online Nominations screen is displayed.

OZCHASE Online Nominations										Welcome, Miss Jane Test WA - Western Australia QUAL v3.2.2.1 [Log Out]		
Home												
My Profile									Actions			
Full Name:	Miss Jane Test								Nominate	Greyhound		
Username:	305726								View/Edit Current Nominations			
State / Organisation:	Western Austr	alia / WA							Remove Grevhound From Custody			
OzChase ID:	305726								Grevhound Coming Under Custody			
OzChase Registration:	WA								Update Profile			
Current Licence(s) :	Public Trainer	(WA)							View Act	vity Logs		
Email Address :	jane.test@rww	a.com.au										
Greyhounds (Currently 1	rained)											
Greyhound ID Name	•	Left EB	Right EB	Certificate No.	Microchip No. 1	Microchip No. 2	Colour	Sex	Whelped	Nomination	Nomination Date	
53449 Test The Re	st	3103	10A	22030481			Black Brindle	Dog	19/01/2000	6		

Important Note:

- Any screen prints included in this document are strictly Test Data Only
- Some options are not available in some States (eg. Scratch greyhound)

3. To Nominate for Races

1. Click on **Nominate icon** (1) next to the required Greyhound or click the 'Nominate Greyhound' link:



2. System will display any existing Active Nominations for the Greyhound, and any Race Events on Meetings currently open for Nominations.

OZCHASE Online Nominations				
Home Nominate Greyhound				
Create New Nomination				
Greyhound: Test The Rest (ID: 53449)	T			
State: Western Australia				
Pref No. Meeting	Race Event	Race Class	Distance	Nominations Count
1	 Click on the down arrow to see ath Meeti nominations. 	ngs open fo		×
Trial 13/11/2013 CAN Night		•		
		-	-	
	T			
		-	~	
Submit Reset				

3. To add a new, or another preference, select the Preference Number – 1 for your first Preference, the Meeting and then either a Race Event or a Race Class, and Distance.

🕞 0z	CHASE						
Online No	ominations						
🖲 <u>Home</u>	Nominate Greyhound						
Create New I	Nomination						
Greyhound:	Test The Rest (ID: 53449)	•					
State:	Western Australia 🗸						
Pref No.	Meeting	Race Event		Race Class	Distance		Nominations Count
1	Trial 13/11/2013 CAN Night	Maiden/City/530	T			×	
	▼		-				
	•		-				
	•		•	•	•		
Submit	Reset						
Return to Home	epage						

- 4. Repeat the process to add all the Nomination Preferences for the Greyhound.
- 5. If unsure of which Race Event to nominate into you can select Race Class and Distance.

0	D OZ	ZCHASE							
• Cre	Home • eate New	Nominate Greyhound							
Gi St	reyhound: tate:	Test The Rest (ID: 53449) Western Australia							
Pr	ref No.	Meeting	Race Event		Race Class	Distance			Nominations Count
1	-	Trial 13/11/2013 CAN Night	Maiden/City/530	-				×	
1	T	Trial 13/11/2013 CAN Night Trial 13/11/2013 CAN Night	Maiden/City/530		City	530	-	××	
1	-	Trial 13/11/2013 CAN Night	Maiden/City/530	-	City	530		×	
1		Trial 13/11/2013 CAN Night Trial 13/11/2013 CAN Night	Maiden/City/530	T	City City	530		×	
1		Trial 13/11/2013 CAN Night Trial 13/11/2013 CAN Night Image: Comparison of the second sec	Maiden/Otty/530		City	530		××	

6. Click Submit.

OR OZCHASE Online Nominations								
Home Nominate Greyhound								
Confirm New Nomina	tion							
Nominator:	Miss Jane Test							
Email Address:	jane.test@rwwa.com.au							
Greyhound:	Test The Rest (ID: 53449)							
Left Earbrand:	3103							
Right Earbrand:	10A							
Certificate Number:	22030481							
Microchip No. 1:								
Microchip No. 2:								
Nomination State:	Western Australia							
Preferences:								
Pref No. Meeting	Race Event Race Class Distance							
1 Trial 13/11/2	2013 CAN Night Maiden/City/530							
Go Back Confi	m							

- 7. A Confirmation screen is displayed.
- 8. Check that you have entered the correct details, if you have click **Confirm.**
- 9. A Success screen is displayed if no errors were found.
- 10. If an error is found with any of the preferences in the nomination record, then the nomination screen will be redisplayed with the errors listed:

🕞 0z0	Chase												
Online Nominations													
Home Mominate Greyhound													
Create New Nomination													
There are 1st pre 1st pre Agent	There are some problems submitting the details: • 1st preference: A nomination for 19/11/2014 has already been entered. • 1st preference: This greyhound has already been nominated for meeting 19/11/2014 RIC Twilight. • Agent Ryan (ID: 149295), Grade 3/Class C/400. No valid grade for Grade 3/Class C/400. Current grade Grade 4.												
Greyhound:	Agent Ryan (ID: 149295)	-											
State:	New South Wales												
Pref No.	Meeting		Race Event	OR	Race Clas	s	+	Distance	Do Not Consider for Feature Races		Nominations Count		
1	Race 19/11/2014 Richmond			OR	Class C		+	330		×	1		
2	Race 20/11/2014 Dubbo		Grade 3/Class C/400	OR			+			×	0		
					-								
							+						
							+						
							++++						
							+ + +						

3.1. Greyhound Eligibility to be Nominated for a Race Event

When a Race Event has been selected, the system will validate the following eligibility criteria:

- Restrict to Grade rules must be met (ie. greyhound must have a current grade that matches the grades allowed for the particular Race Event)
- All Greyhound Status and Rules must be met
- All Owner / Leaseholder Status and Rules must be met
- All Trainer Status and Rules must be met
- All Born After Rules must be met
- All Sex Rules must be met
- All Local Bred Rules must be met
- All Days since Last Race Rules must be met
- Juvenile Eligibility must be met
- Maiden Eligibility must be met
- Greyhound can be nominated no more than once for a Race Event.
- Greyhound can be nominated for multiple Race Events on a Meeting.

If not met, then the system will issue an error message and not allow the Nomination to continue (as shown in the previous screen).

3.2. Distance Nomination

- 1. When a Greyhound is nominated for a Distance, if the Meeting has a Meeting Class, then the Race Class will be automatically populated with the Meeting Class.
- 2. When a Greyhound is nominated for a Distance, if the Meeting does not have a Meeting Class, then the trainer can select a Race Class that is valid for the State.
- 3. The System will ensure that the Greyhound is eligible to run at the selected Distance (and Class). Eligibility is dependent on completion of Satisfactory Trials for some States.

3.3. Nomination Preferences to a Meeting

- 1. A Nomination can have no more than 6 preferences.
- 2. Greyhound cannot be nominated for the same Distance at the same Meeting, more than once.
- 3. Greyhound cannot be nominated for the same Race Event at the same Meeting, more than once.
- 4. A greyhound can have up to 2 current (active) nomination records.

3.4. Nominations to Another State's Meeting

If the trainer wishes to nominate their greyhound for a meeting held in another State (to what their logon State is), then:

1. Logon using your allocated user ID (with the State code you were originally given – eg. WA, NSW, SA, NT, TAS or QLD).

OZCHASE Online Nominations								Welcome, I	Mr Ronald Adri GRNSW - N	ian Hoogenboom New South Wales TEST2 v4.1.0.18 <u>[Log Out]</u>
Home My Profile Full Name: Username: tabbjosno State / Organisation: New Souch Wales / GR/SW OcChase ID: Occhase								ound <u>It Nominations</u> Ind und From Cust ing Under Cust	<u>adv</u> todv	
Greyhounds (Currently Trained)						L				
Greyhound ID Name	Left EB	Right EB	Certificate No.	Nicrochip No. 1	Microchip No. 2	Colour	Sex	Whelped	Nomination	Nomination Date
	NBAJC		23112110	95600008230663		White And Black	Dog	17/01/2012	0	
109778 Bridge Of Faith	1080	115G	22480135			Red Fawn	Bitch	06/11/2005	0	
	4807	68D	22622202			Red Fawn	Bitch	26/06/2008	0	
136121 Every Second Day	4807	68A	22623451			Black	Bitch	26/06/2008	6	
108053 Flying Ali	0828	55A	22434016			Black	Bitch	05/05/2005	0	
	NAHZP		23088100	95600002537020		Black	Bitch	27/07/2011	0	
	4808	688	22621115			Black	Bitch	24/06/2008	0	
⊕ 144698 Merry Ruler	6061	89A	22688540			Blue	Bitch	03/08/2009	0	
120627 Spiral's Girl	MEV	2524	0769926			Red Fawn	Bitch	11/07/2005	6	
152215 Strike Cruze	7141	50F	23001996	95600002663630		Fawn	Bitch	15/05/2010	6	
169658 Woodstock Woes	NAHZS		23088096	956000002661638		Black	Dog	27/07/2011	0	

- 2. To nominate a greyhound you currently train, click on the 🕒 in the detail line OR click on the 'Nominate Greyhound' link in the Actions box.
- 3. If you've clicked on the 'Nominate Greyhound' link, then you will have to select a greyhound from the Nomination screen. The State will be defaulted to your logon State:

Online Nominations											
Home Nominate Greyhound											
Create New Nomination											
Greyhound:											
State: New South Wales											
Pref No. Meeting	Race Event	OR	Race Class	+	Distance	Do Not Consider for Feature Races	Nominations Count				
		OR		+							
		OR		+							
		OR		+							
		OR		+							
		OR		+	•						
		OR		+							
Submit Reset											
Return to Homepage											

4. If you wish to nominate to a meeting in another State, then simply change the State from the dropdown list:

Online Nom	HASE								
• <u>Home</u> • N	ominate Greyhound								
Create New Nor	nination								
Greyhound:	Bridge Of Love (ID: 136)	.24)							
State:	New South Wales								
Pref No.	Mee New South Wales		Race Event	OR	Race Class	+	Distance	Do Not Consider for	Nominations
	Northern Territory							Feature Races	Count
	South Australia			OR		+			
	Western Australia			OR		+			
-	Queensland			OR	•	+	-		
		-		OR		+			
				OR		+			
				OR		+			
Submit	Reset								
Return to Homepa	<u>ae</u>								

5. This will display a message that you are changing States:

Online Nom	HASE									
• Home • N	ominate Greyhound									
Create New Non	nination									
Greyhound:	Bridge Of Love (ID: 136124	4) 🔽								
State:	Queensland 🗸		Message	from webpage						
Pref No.	Mee New South Wales Northern Territory	Race	e Event ?	Changing State to QLD Confirm to change Stat	will reset e?	all the details entere	ed for NSW.	ince	Do Not Consider for Feature Races	Nominations Count
	South Australia Western Australia		_	ОК		ancel				
	Queensland				OR		+			
	<u> </u>			T	OR	-	+	T		
				T	OR		+	T		
				T	OR		+	T		
Submit	Reset									
Return to Homepa	<u>ae</u>									

6. If there are any meetings that are 'Open for Nomination' in the selected State, then only these will be displayed in the meeting dropdown.

SOZCHASE									
Online Nominations									
Home Nominate Greyho	ound								
Create New Nomination									
Greyhound: Arnie's Guess ((ID: 282186)								
State: Queensland									
Comments:				~					
				~					
Pref No. Meeting		Race Event	-	OR	Race Class	+	Distance		Nominations Count
1			-	OR		+		×	
Bace 02/08/2014 (CAT Night			OR		+			
Race 05/08/2014 1	IPS Twilight			OR		+			
				OR		+			
				OR		++			
		1		UN		1			
Submit Reset									
Return to Homepage									

3.5. Nomination Status

When a nomination is first added, it is in an 'active' state. This means that the trainer will see an '**Edit'** link on the greyhound listing screen. When 'active', a nomination can be edited – preferences can be added, changed or removed. Preferences can only be 'edited' while the meeting that the preference relates to, is still in an 'Open for Nomination' status. Once a meeting has reached the 'Closed for Nomination' deadline date, a trainer will no longer be able to alter the preference. If a trainer attempts to change a preference whose meeting is closed, then the error message below will be displayed immediately:

S OZCHASE													
Online Nominations													
🖲 <u>Home</u> 🖲 N	Home Nominate Greyhound												
Edit Nomination	i i i i i i i i i i i i i i i i i i i												
There are • Meeting	some problems submitting the d g Race 19/11/2014 Richmond is C	etails: <mark>losed Fo</mark> i	r Nominations										
Greyhound:	Agent Ryan (ID: 149295)	-											
State:	New South Wales												
Pref No.	Meeting		Race Event	0	DR F	Race Class	+	Distance	ľ	Do Not Consider for Feature Races		Nominations Count	
1	Race 19/11/2014 Richmond	0		C	DR	Class C	+	400			×	1	
2	Race 19/11/2014 Richmond			C	DR	Class C	+	400			×	1	
				C	DR [▼	+						
				C	DR		+						
				C	DR		+						
				C	DR		+						
Submit Return to Homepa	Submit Delete												

Once any preference from a nomination has had the Box Drawn completed for the meeting, then the nomination will no longer be editable. It will now be 'In Progress' and a '**View'** link will be displayed in place of the 'Edit'.

3.6. When is a nomination 'Complete'?

Single Preference Nomination:

If a nomination record contains only 1 preference, then as soon as the Meeting in that preference is Box Drawn and Race Times are allocated, the nomination will be completed. Once this occurs, a new nomination can be added (ie. the 🕲 symbol will be available again)

Multiple Preference Nomination:

If a nomination record contains multiple preferences, then once the first meeting (from any of the preferences) has it's boxes drawn, the nomination will be flagged as being **'In Progress'**. This means that the nomination record is **'Iocked down**' so that no changes can be made. The only exception to this is that preferences that are for meetings that are still 'Open for Nominations' can be deleted from the nomination record (using the **'X**' icon):

🕞 0z(Chase									
Online Non	ninations									
● <u>Home</u> ● I	Nominate Greyhound									
Edit Nomination	n									
Greyhound:	Agent Ryan (ID: 149295)									
State:	New South Wales									
Pref No.	Meeting	Race Event	OR	Race Class		+	Distance	Do Not Consider for Feature Races		Nominations Count
1	Race 19/11/2014 Richmond		OR	Class C	-	+	330 🔽		×	1
2 🔽	Race 19/11/2014 Richmond		OR	Class C		+	400		×	1
3	Race 21/11/2014 Wentworth Park		OR	Class A2		+	520		×	1
			OR			+				
			OR			+				
			OR			+				
Submit	Delete									
Return to Homep	age									

If a trainer attempts to delete any other preference (where meetings are already past the 'Closed for Nomination' deadline), then an error message will be displayed.

Where multiple preferences exist, the nomination will only be considered 'complete' once **one** of the following is satisfied:

- 1) All preferences (meetings) on the nomination record have had their box numbers drawn.
- 2) All unrequired preferences have been deleted manually from the nomination record ('X').
- 3) All unrequired preferences have been automatically deleted from the nomination record using the 'Settle' option (Applies to NSW only and is initiated by the Graders from within Ozchase).

Once one nomination is 'complete', the 🕒 symbol will be available again to allow the trainer to add a new nomination record.

4. Multiple Active Nominations

Trainers are now able to add 2 nominations into Ozchase for their greyhounds.

Rule for Multiple Nominations:

- 1. Nominations can be for any State (as long as all preferences on each nomination are to a single State).
- 2. If each nomination is for a different State, then trainers cannot nominate for the same meeting DATE on both the nominations.
- 3. If both nominations are for the same State, then trainers cannot nominate for the same meeting DATE and VENUE on both the nominations.
- 4. A maximum of **two** active nominations are allowed per Greyhound.
- 5. A greyhound is entitled to obtain a start in a preference under **BOTH** active Nomination records.
- 6. For SA Only greyhounds are restricted from **running** on consecutive days. This rule will still be enforced across the 2 active nominations for **SA meetings only**.

On entry to Online Nominations, trainers will see the list of greyhound that they currently train. If the greyhound has no current (active) nominations in the system, then the 😳 symbol will be displayed as normal.

If a greyhound has an existing nomination record, then an 'Edit' link will be displayed with the State Code and the date that the nomination was added. In addition to this, a 😳 symbol will also be displayed to allow the user to add another nomination record.

If 2 nominations already exist, then both will appear with an 'Edit' link (if they are both active):

	5E									Welcome, Mr John F GRNSW -	rancis Callaughan New South Wales TEST v4.2.4.0
											[Log Out]
• Home											
My Profile										Actions	
Full Name:	Mr Joh	n Francis Callaugh	an							Nominate Greyhound	
Username:	tabbjns	swo								View/Edit Current Nor	minations
State / Organisation:	New Se	outh Wales / GRNS	W							Scratch Greyhound	
OzChase ID:	210750)								Remove Greyhound F	rom Custody
OzChase Registration:	NSW									Greyhound Coming U	nder Custody
Current Licence(s) :	Public	Trainer (NSW)								Update Profile	
Email Address :	belinda	i.joseph@rwwa.co	n.au							View Activity Logs	
Greyhounds (Currently	Trained)							[
Greybou	nd ID	Name	Left EB	Right EB	Certificate No	Microchin No. 1	Microchin No. 2	Colour	Ser	Whelped	Nomination
⊕ Greynou	170714	Black Kaspa	NAJKI	Right Eb	23105751	95600000821263	Microcrup No. 2	Black	Dog	23/09/2011	Edit - WA -
-	1,0,1,	bider raspa	10-51L		20100/01	5500000021205		block	bug	25/05/2011	07/11/2014 Edit - NSW -
											10/11/2014
•	250201	Calla Blackie	NBINX		23134112	9560000886019		Black	Bitch	19/11/2017	0
•	253462	Calla Boom	NCBRM		23134101	9560000886885		Black	Bitch	20/02/2/13	0
•	247516	Essay Spok	SBAMV		50323431	95600000883971		Black	Bitch	02/07/2012	0
•	171094	Fear Za Oyster	NAJXA		23055863	9560000821114		Black	Dog	12/06/2011	()
•	170699	Hawko	WELAN		23058630	9560000821323		Blue Fawn	Bitch	15/09/2011	0
•	250198	Nightwatchman	NBINU		23148554	9560000883958		Black	Dog	19/11/2012	0
•	173841	Rum Punch	NBBYZ		23118093	9560000820424		Black	Dog	06/03/2012	0
•	251300	Smoke Da Wheels	NBJUE		23161320	9560000869341		Brindle	Dog	18/12/2012	œ
۲	150638	Watto Lotto	6910	40C	23001241	95600000821565		White And Black	Dog	06/04/2010	Edit - NSW - 05/11/2014
	250197	Watto's Chase	NBINT		23148720	9560000886131		Black	Dog	19/11/2012	0
OzChase User Manuals				с	opyright © 2013 R	lacing and Wagerin	g WA, Greyhound	Re ang NSW			

	-			
4icrochip No. 2	Colour	Sex	Whelped	Nomination
	Black	Dog	23/09/2011	<u>Edit - WA -</u> 07/11/2014 Edit - NSW - 10/11/2014
	Black	Bitch	19/11/2012	œ
	Black	Bitch	20/02/2013	œ
	Black	Bitch	02/07/2012	œ
	Black	Dog	12/06/2011	(
	Blue Fawn	Bitch	15/09/2011	(

WA trainers will be permitted to add 2 nomination records (on the condition that both the nominations are not for WA meetings). As shown above, once the 1st nomination has been added, the symbol will appear to allow a 2nd nomination to be loaded. If the 2nd nomination is also for a WA meeting, then the error below will be displayed:

	onime Nonimations												
Home I Create New No	Home Forme Mominate Greyhound Create New Nomination												
There are Greyho	 There are some problems submitting the details: Greyhound Gold Buccaneer (ID: 172588) already has 1 nomination in WA. 												
Greybound	Gold Buccaneer (ID: 172588)	•											
dicynounu.													
State:	Western Australia												
Pref No.	Meeting	Race Event		OR	Race Class	+	Distance						
1 🔽	Race 11/11/2014 MAN Night			OR	Provincial	+	302		×				
_			•	OR	•	+		-					
			_	OR	•	+		-					
				OR		+		-					
				OR		+		-					
	V			OR		+		-					
Submit Return to Homep	Reset												

If the trainer wishes to nominate his/her greyhound for a meeting in another State, then they simply have to select a different State from the dropdown at the top of the nomination screen. Once a 2nd nomination has been submitted, the greyhound will no longer display the ⁽¹⁾/₍₂₎ symbol.

If a nomination is 'In Progress' (see 'When is a nomination 'Complete'? section above), then Online Nominations will display a 'View' link instead of 'Edit':

васк	Dog	19/11/2012	U
Black	Dog	06/03/2012	(f)
Brindle	Dog	18/12/2012	①
White And Black	Dog	06/04/2010	<u>View - NSW - 05/11/2014</u> Edit - NSW - 05/11/2014
Black	Dog	19/11/2012	¢

Once a nomination has been completed, the trainer will see the 🕀 symbol appear, allowing them to add a new nomination.

All other rules for Online Nominations still applies (eg. trainer cannot alter a nomination preference if the meeting is 'Closed for Nomination', trainers/owner must be registered etc). Validation of these rules will also only be carried out once the nomination is sent to Ozchase (ie. when 'Confirm' is clicked from the screen below to send the preferences in the 'cart' to Ozchase for verification):

Online Nomina	Online Nominations											
• Home • Nom	inate Greyhou	nd										
Confirm New Nomi	nation											
Nominator:	Nominator: Mr Jason Anthony Mackay											
Email Address: belinda.joseph@rwwa.com.au												
Greyhound: Agent Ryan (ID: 149295)												
Left Earbrand: 6718												
Right Earbrand: 10C												
Certificate Number	: 23008845											
Microchip No. 1:	956000008238	523										
Microchip No. 2:												
Nomination State:	New South Wa	es										
Preferences:												
Pref No. Meeting	_	Race Event	Race Class	Distance	Do Not Consider for Feature Races							
1 Race 19/1	1/2014 Richmond		Class C	330								
2 Race 20/11/2014 Dubbo Grade 3/Class C/400												
Go Back Cor	firm											

If there are errors, then these will be displayed on the nomination screen for the trainer to correct:

🕞 0z(S OZCHASE											
Online Non	Online Nominations											
Home I Create New No	Iominate Greyhound mination											
There ar • 1st pre • 1st pre • Agent	e some problems submitting the det. ference: A nomination for 19/11/20 ference: This greyhound has alread Ryan (ID: 149295), Grade 3/Class C/	ails: 014 ha: y beer '400. N	s already been entered. nominated for meeting 19/11 lo valid grade for Grade 3/Clas	/2014 R 55 C/400	IC Twi . Curr	ilight. ent grade Grac	e 4.					
Greyhound: State:	Agent Ryan (ID: 149295) New South Wales	-										
Pref No.	Meeting		Race Event		OR	Race Class	+	Distance	Do Not Consider for Feature Races		Nominations Count	
1	Race 19/11/2014 Richmond				OR	Class C	+	330 🔽		×	1	
2 🔽	Race 20/11/2014 Dubbo		Grade 3/Class C/400		OR		+			×	0	
					OR		+					
	▼				OR		+					
_					OR		+					
	Ţ				OR		+					
Submit <u>Return to Homep</u>	Reset											

5. View – Edit a Current Nomination

A trainer can change or delete a Nomination that is still a current nomination.

Online Nominatio	5E ons									Welcome, Mr John Fr GRNSW -	rancis Callaughan New South Wales TEST v4.2.4.8 [Log_Out]
Home My Profile										Actions	
Full Name: Username: State / Organisation: OzChase ID: OzChase Registration: Current Licence(s) : Email Address :	Mr John tabbjns New So 210750 NSW Public T belinda	n Francis Callaugh wo buth Wales / GRNS) frainer (NSW) .joseph@rwwa.cor	an W n.au							Nominate Greyhound View/Edit Current Nor Scratch Greyhound Remove Greyhound F Greyhound Coming U Update Profile View Activity Logs	ninations rom Custody nder Custody
Greyhounds (Currently	Trained) Nama	Left CD		Castificate No.	Missoulie No. 1	Missoshin No. 2	Calaura	Cau	Mile also a d	Namination
B Greynou	170714	Black Kaspa	NAJKL	Nynt EB	23105751	95600000821263	Microchip No. 2	Black	Dog	23/09/2011	Edit - WA - 07/11/2014 Edit - NSW - 10/11/2014
	250201 253462	Calla Blackie Calla Boom	NBINX NCBRM		23134112 23134101	95600000886019 95600000886885		Black Black	Bitch Bitch	19/11/2012 20/02/2013	0 0

1. Either select the Greyhound and click the 'Edit' link on the line, or click the **View/Edit Current Nomination** link at the top of the screen. The View/Edit option will display a list of current nominations for all greyhounds first (in order for the trainer to select the greyhound/nomination to edit):

Online Nominations							
▶ <u>Ho</u>	m	ne 🖲 Viev	w/Edit Cu	rrent Nominations			
urrei	It	Nominatio	ons				
	l	PrefNo. 🔺	State	Meeting	Race Event	Race Class	Distance
😑 Bl	ac	k Kaspa (II	D: 170714) NAJKL			
Θ		1st Nomina	ation For V	/A on 07/11/2014 (Active)		E	dit/Delete
		1	WA	Race 10/11/2014 NOR Night		Country	297
8		2nd Nomin	nation For I	NSW on 10/11/2014 (Active)		E	dit/Delete
	ſ	1	NSW	Race 15/11/2014 Richmond		Class B	400
⊟ W	at	tto Lotto (ID: 15063	8) 6910 40C			
Θ		1st Nomina	ation For N	SW on 05/11/2014 (Active)		E	dit/Delete
		1	NSW	Race 12/11/2014 Richmond		Class B	400
		2	NSW	Race 11/11/2014 Lismore		Class B	520
		3	NSW	Race 20/11/2014 Maitland		Class B	400
Total Nominated Greyhounds: 2							
Return to Homepage							

Click 'Edit/Delete' on the nomination to be changed. This will then display the nomination screen:

Online Nominations								
Home	Nominate Greyhound							
Edit Nominatio	on							
Greyhound:	Test The Rest (ID: 5344	9)	•					
State:	Western Australia	-						
Pref No.	Meeting		Race Event		Race Class	Distance		Nominations Count
1	Trial 13/11/2013 CAN Night	-	Maiden/City/530	T			×	
		-						
_		-		T				
		-		-	•			
				-				
				T	•	T		
Submit	Delete							

- 2. To delete the Nomination Preference click the X at the end of the Preference line.
- 3. To delete the entire Nomination record, click the **Delete** button at the bottom of the screen.
- 4. The Confirmation screen will then be displayed.
- 5. If you are sure that you want to Delete the Preference/Nomination, then click **Delete**.
- 6. If you want to change the Nomination Preference instead of deleting it, then use the drop down to select a different Meeting, Race Class or Distance.
- 7. Click Submit and then Confirm.

6. Scratch a Greyhound

In order to 'scratch' a greyhound from a race that it has been drawn into, a trainer can select the 'Scratch Greyhound' action (if it is available for the logged in trainer's State):

	Welcome, Mr John Francis Callau GRNSW - New South W TEST v4.2 [Log C
laughan	Actions
GRNSW	<u>View/Edit Current Nominations</u> <u>Scratch Greyhound</u> Remove Greyhound From Custody
/) va.com.au	Greyhound Coming Under Custody Update Profile View Activity Logs

The 'Scratch' request sends an email to nominated recipients (eg. State Graders) to action the request. When the above highlighted link is clicked, the Scratching screen is displayed allowing the trainer to select one of his/her greyhounds:

Online Nominations									
Home Scra Request to Scrate	tching h Greyhound								
Greyhound:			-						
Submit Ca	Name	Greyhound ID	Left Earbrand	Right Earbrand	Certificate No.	Microchip No. 1	Microchip No. 2		
	Black Kaspa	170714	NAJKL		23105751	956000008212637			
	Calla Blackie	250201	NBINX		23134112	95600008860196			
	Calla Boom	253462	NCBRM		23134101	95600008868857			
	Essay Spok	247516	SBAMV		50323431	95600008839714			
	Fear Za Oyster	171094	NAJXA		23055863	95600008211145			
		170600	ΝΔ11W		23058630	95600008213232			
	Hawko	170033							

Once a greyhound is selected, the greyhound's details and a list of meeting (and races) that the greyhound has been drawn into (as a runner or reserve) will be displayed:

Online Nominati	ons						
Home Scratching Request to Scratch Greyhound							
Greyhound:	Cheeky Wanda (ID: 171631)						
Left Earbrand:	NAKOH						
Right Earbrand:							
Certificate Number:	23105600						
Microchip No. 1:	956000008	313231					
Microchip No. 2:							
Meeting Details							
Meeting List:	l			-			
Scratch Reason:							
Please Specify	State	Meeting Date	Venue	Timeslot	Race#		
Details:	NSW	29/08/2014	Richmond	Night	7,9		
	QLD	30/08/2014	Cairns	Matinee	1		
Submit Cancel							

The trainer will be required to select the meeting and specify the scratch reason and details for the scratching. If the greyhound has multiple starts at the meeting, then **all** races for this greyhound will be listed against the appropriate meeting entry. The greyhound will be scratched from all the races listed.

The email notifications sent to the Trainer and Grader will list the meeting and race details as shown in the example below:

Email Sent To: Delinda.josepn@rwwa.com.au on 29/08/2014 12:32:42
Received a scratching from OzChase website:
Requestor Details
Full Name: Mr E
Email Address: helinda iosanh@naawa.com au
Work Dhone:
Mobile Phone:
Mobile Phone.
Greyhound Details
Greyhound: Cheeky Wanda (ID: 171631)
Left Earbrand: NAKOH
Right Earbrand:
Certificate No.: 23105600
Meeting Details
Meeting Venue: RIC - Richmond (NSW)
Meeting Date: 29/08/2014
Meeting Timeslot: Night
Race Number: 7,9
Scratching Reason: Illness
Details:
test

7. Request Remove Greyhound from Custody

The 'Remove from Custody' function sends an email to the State Grading department requesting that a Greyhound is removed from the current Trainer's custody. To do this:

1. Click on **Remove from Custody** from the **Actions** list.

	SE ons									Welcome, Mr John GRNSW	Francis Callaugha - New South Wale TEST v4.2.4. [Log Out
Home My Profile										Actions	
Full Name:	Mr Johr	n Francis Callaugh	an							Nominate Greyhoun	1
Username:	tabbjns	wo								View/Edit Current No	minations
State / Organisation:	New So	outh Wales / GRNS	SW							Scratch Greyhound	
OzChase ID:	210750									Remove Greyhound	From Custody
OzChase Registration	: NSW									Greyhound Coming	Jnder Custody
Current Licence(s) :	Public 1	Frainer (NSW)								Update Profile	
Email Address :	s: belinda.joseph@rwwa.com.au View Activity Logs										
Greyhounds (Currently	Trained))									
Greyhou	und ID	Name 🔺	Left EB	Right EB	Certificate No.	Microchip No. 1	Microchip No. 2	Colour	Sex	Whelped	Nomination
	170714	Black Kaspa	NAJKL		23105751	95600000821263		Black	Dog	23/09/2011	Edit - WA - 07/11/2014 Edit - NSW -

2. Select the Greyhound to be removed:

OZCHASE								
Home Scenario Greyhound:	lotification rom Custody		•					
	Namo	Graybound ID	Loft Earbrand	Pight Farbrand	Cartificata No	Microchin No. 1	Microchin No. 2	
Submit Cancel	Black Kaspa	170714	NAJKL		23105751	956000008212637		
	Calla Blackie	250201	NBINX		23134112	956000008860196		
	Calla Boom	253462	NCBRM		23134101	956000008868857		
	Essay Spok	247516	SBAMV		50323431	956000008839714		
	Fear Za Oyster	171094	NAJXA		23055863	956000008211145		
	Hawko	170699	WELAN		23058630	956000008213232		
	Nightwatchman	250198	NBINU		23148554	956000008839589		

3. Enter the date of removal from your custody and any relevant comments:

Online Nominat	Online Nominations				
● <u>Home</u> ● Kennel	Notification From Custody				
Greyhound:	Black Kaspa (ID: 170714) × 🗸				
Left Earbrand:	NAJKL				
Right Earbrand:					
Certificate Number:	23105751				
Microchip No. 1:	95600008212637				
Microchip No. 2:					
Date of Removal: Comments/Greyhou Sent To:	und				
Submit Cance					

- 4. Click **Submit**.
- 5. A Confirm window is displayed. Click **OK.**

Message	from webpage 🛛 🖃 🔀
2	Confirm to submit the greyhound removal request?
	OK Cancel

6. An email will be sent to the nominated department (within your State), requesting that the Greyhound is removed from your custody.

8. Request Greyhound from under Custody

A trainer can also request that a Greyhound be added to their custody at any time. This will email the Grading department requesting that a Greyhound is added to the trainer's custody. To do this:

- 1. Click on Greyhound Coming Under Custody from the Actions list.
- 2. Type in the details for the Greyhound coming under your custoday.

Online Nominations					
Home • Kennel	Notification				
Greyhound Coming U	nder Custody				
Greyhound Name:	Rover				
Certificate Number:	1234567				
Left Earbrand:	1AT				
Right Earbrand:	2BQ				
Date of Custody:	Wed, 08/05/2013 👻				
Submit Cancel					

- 3. Click Submit.
- 4. A Confirm window is displayed. Click **OK.**
- 5. An email will be sent to the Racing department requesting that the Greyhound is added to your custody.

9. Update Your Email Address

1. To update your email address, select option Update Profile from the Actions list.

OZCHASE Online Nominations				
🖲 Home 🖲 Update Pi	rofile			
My Profile				
Title:	Miss			
First Name:	Brenda			
Middle Name:				
Surname:	Green			
Username:	294628			
State / Organisation:	New South Wales / GRNSW			
OzChase ID:	294628			
OzChase Registration:	NSW			
Date of Birth:	01/06/1993			
Home Address:	18 Hasler Rd, SYDNEY NSW 1002			
Mailing Address:	Same as Home Address			
Home Phone:	0893073333			
Work Phone:	0894455210			
Mobile Phone:				
Current Licence(s) :	Public Trainer (NSW)			
Email Address :	brenda. @rwwa.com.au			
Submit Cancel				

- 2. The **Update Profile** screen is displayed. Enter your new Email address and press **Submit.**
- 3. A confirmation window is displayed. Click **OK**.

10. Document Control

Version	Change	Authoriser	Republished
0.06	New Document	Brenda Quinby	
0.07	Added Nominating across States	Belinda Joseph	29/07/2014
0.08	Added Changes for Multi Noms and Scratchings	Belinda Joseph	17/11/2014