



# e-STUDIO555/655/755/855

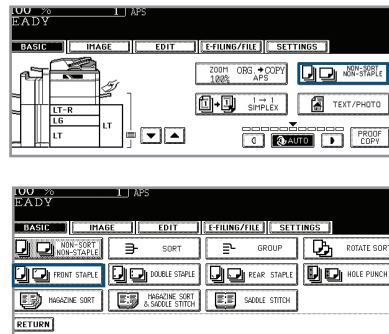
## Operating Instructions

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### Finishing – Automatic Stapling

When the optional finisher is installed, you can perform automatic stapling in multiple positions. To apply finishing to your documents:

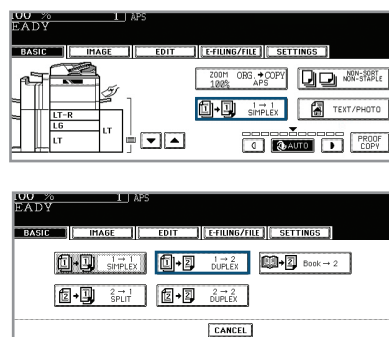
- 1 Place the originals in the Automatic Document Feeder.
- 2 Press the key on the [Basic] screen as shown on the right shaded button.
- 3 Press the button that corresponds with the finishing position you desire. Select other copy modes as required.
- 4 Press the [Start] key.



### 1-Sided and 2-Sided Copying

It is possible to make single or 2-sided copies (duplex) from single or 2-sided originals. To apply duplex settings to documents:

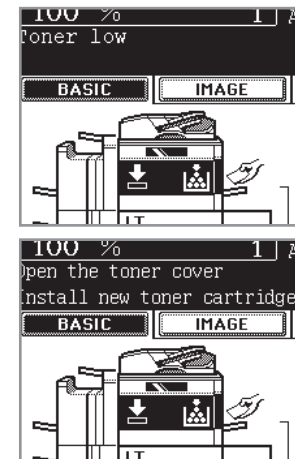
- 1 Place the originals in the Automatic Document Feeder.
- 2 Press the key on the [Basic] screen as shown on the right shaded button.
- 3 Press the button on the [Duplex] menu that corresponds with the setting you desire. Select other copy modes as required.
- 4 Press the [Start] key.



### Replacing the Toner Without Interrupting Jobs

On the new e-STUDIO555/655/755/855 changing the toner cartridge is fast and simple. It can even be changed while the system is copying.

When the toner is LOW, the LCD panel will display the following symbol:

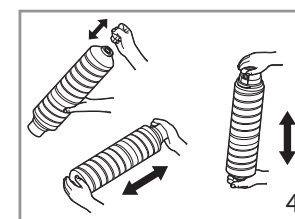
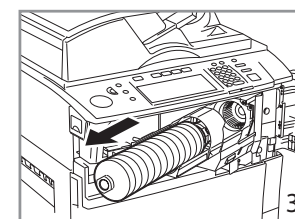
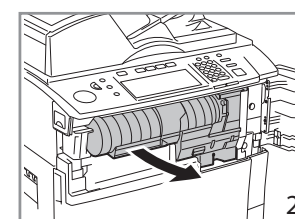
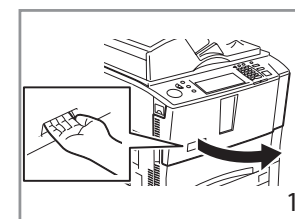


The system stores enough toner to produce approximately 2,000 copies. At this point, the cartridge can be changed.

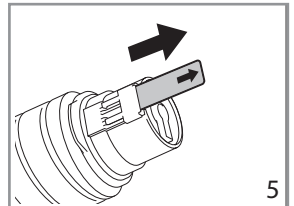
When the toner is EMPTY, the LCD panel will display the following symbol: At this point, the cartridge MUST be changed.

To change the cartridge when the toner is LOW or EMPTY perform the following steps:

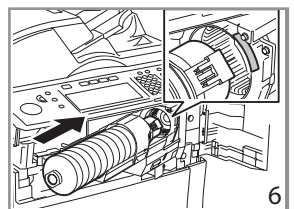
- 1 Insert your fingers into the handle on the front of the system and open the toner cover.
- 2 Pull the toner cartridge holder toward you.
- 3 Take out the empty toner cartridge.
- 4 Shake the new toner cartridge well to loosen the toner inside.



- 5 Holding the new toner cartridge horizontally, pull out the seal in the direction of the arrow.

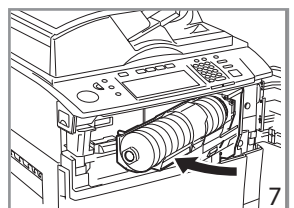


- 6 Install the toner cartridge in the toner cartridge holder.



- Match the label (orange) on the equipment with the shutter (orange) on the toner cartridge, then insert the toner cartridge to the end.
- If you cannot insert the toner cartridge completely, rotate it slightly to check the position and insert it again.
- Wipe up any excess toner.
- 'Wait adding toner' appears.

- 7 Return the toner cartridge holder to its original position.



- 8 Close the toner cover.
  - 'Wait adding toner' appears and supplying toner starts automatically.

**For Toshiba Service and Supplies call:**

