

LOGGING IN

You must have an account to log in. Fill out the training registration form (available on Salesforce) and email to cherie.kesby@tonyferguson.com

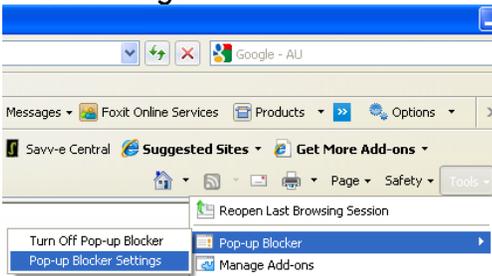
Already registered?

There may be an error with your details, contact: Cherie Kesby: (02) 4720 2536 (9am-5pm AEST Mon-Fri) Email: cherie.kesby@tonyferguson.com

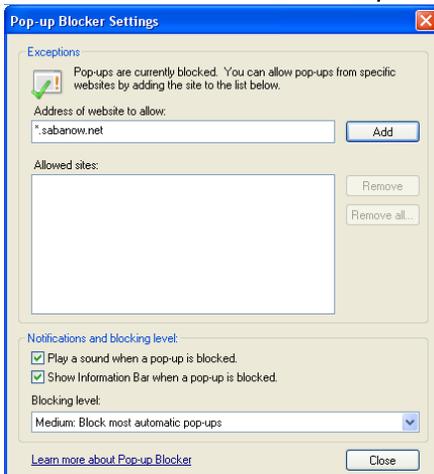
ALLOWING POP-UPS

EnLighten uses pop-ups throughout the system and to launch the modules. You must allow pop-ups for enlighten.

1. Click on **Tools** then **Pop-up Blocker > Pop-up Blocker Settings**



2. In the text field enter ***.sabanow.net**, click **Add**.



3. Click **Close** to exit this screen.

REMOVING THE GOOGLE TOOLBAR

The Google toolbar also has a pop-up blocker that stops enLighten learning modules from loading properly. You will need to remove it.

1. From the **Start** menu select **Control Panel**.



2. Select the **Add or Remove Programs** icon.
3. From the list of programs, select **Google Toolbar** and click **Remove**.

VIEWING THE ENTIRE SCREEN

The status bar may be covering the navigation tabs at the bottom of the screen. We recommend using Internet Explorer instead of Mozilla/Firefox when logging into enLighten.



You may also need to adjust the screen resolution.

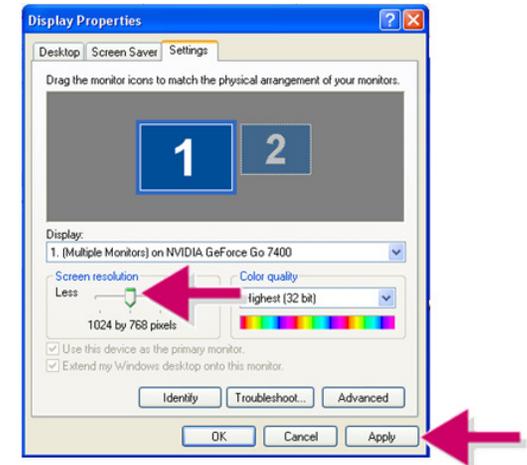
Method 1

1. Click anywhere on the module screen.
2. Press the **F11** key on your keyboard and the screen should revert to Full Screen Mode.

Method 2

1. From the **Start** menu select **Control Panel**.
2. Select the **Appearance and Themes** icon and then the **Display** icon.

3. From the **Settings** tab, adjust the screen resolution to 1024 x 768 then click **Apply**.

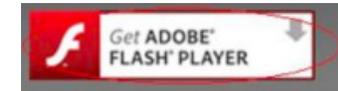


4. Click **OK** to exit this screen.

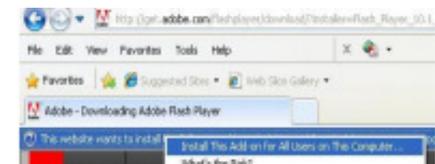
DOWNLOADING FLASH PLAYER

You will need to have Flash installed to view certain components of the learning modules in enLighten.

1. Go to www.adobe.com.au
2. Click on **Install Adobe** on the right hand corner of the screen – click **Get Adobe Flash Player**.



3. Un-check Google Toolbar option - **Download**.
4. A yellow bar will appear at the top of your screen, right click and select **Install this Add on for all users on this computer**.



5. Adobe download manager will open – download Adobe Flash Player.