

NetBanking

User Guide

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Access Password		Lo	gin -	•											
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2. <u>User_vour</u> m 3. Click on the NOTE: After enterin This is a security fo	word Log	in us	na yo										utul-		
3. Click on the NOTE: After enterin	word Log	in us	na yo							t of th	e ki		una.		
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July 2011

Welcome to the new NetBanking User Guide!

Here at Queenslanders Credit Union, we understand that our members need secure, flexible and convenient access to their money. Whether you have just settled your home loan, opened a GoSaver or are simply continuing to go about your everyday banking, NetBanking is an important part of our service to you, and one that we are constantly working to improve.

With the new version of NetBanking, regular users will immediately notice an updated look and feel – aimed at improving the usability of the service. Rest assured that the changes go much further than simple cosmetics however, with some remarkable improvements to the service's security features.

Below you will find a list of the changes you can expect to encounter when using NetBanking; take note this list acts as your table of contents for this User Guide – you can find more information about each of the new features (and how to make the most of them) on the page number listed.

Before you get started:

Please note that the new version of NetBanking has a new URL/web address. This means that if you have NetBanking saved as a 'Bookmark' or 'Favourite' in your web browser and regularly access it by this saved link, you will need to access NetBanking via the Queenslanders website (<u>www.queenslanders.com.au</u>) and save the new NetBanking link as a new 'Bookmark' or 'Favourite' in your browser.

NetBanking now also has certain criteria for log in passwords. If your current log in password for NetBanking does not match the new rules, you will be asked to choose a new password that must be between 4 and 8 characters long, containing at least one letter and one number.

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Please Note: account details and numbers have been blocked out in diagrams throughout this User Guide for security purposes, despite a test account being used.

Updated Look and Feel (New Layout)

Some of the first changes you will notice as a user of NetBanking are cosmetic changes that refresh the look of the service. These changes have been made in order to improve your overall internet banking experience.





Updated Look and Feel (New Layout) continued

Menu Navigation

For easier access to the exact information/function you are after, changes have been made to the display of menus in NetBanking with the introduction of the 'Show'/'Hide' feature. This feature enables you to navigate quickly and easily between accounts and other functions such as security settings and maintenance.

You can access the additional options under each heading by clicking 'Show All'.

		_
Accounts	Show All	
Transfers	Show All	
BPAY	Show All	
View	Show All	
SMS & Email Alerts	Show All	
Security Settings	Show All	
Maintenance	Show All	
Applications	Show All	
Help	Show All	

The menu option will then expand to show all remaining options.

Accounts	Hide All	
 All Accounts 	1	
 Savings 		
Loans		
 Investments 	\	
 Overdrafts 	\	
 Member Chequing 		
 Christmas Club 		
 Sweep Accounts 		
 Redraw Accounts 		
Transfers	Show All	
BPAY	Show All	
View	Show All	
SMS & Email Alerts	Show All	
Security Settings	Show All	
Maintenance	Show All	

Additional menu options can then be hidden using the 'Hide All' button.

Updated Look and Feel (New Layout) continued

Quick Links

With the introduction of a streamlined vertical menu, NetBanking now provides a feature called Quick Links. Quick Links is a static horizontal menu that acts as a short cut to the most frequently used internet banking functions.

		Finances Wi an From Wi				New addresses of the	
	Quick Link	s: Internal Transfer	External Transfers	OPAY	View Accounts	Accounts	and Bala
Accounts	Show All			-		Print	a logout
Transfers	Show All			1			
IIPAY	Show All	-					
View	Show Al						
SPIS & Email Alerts	Show Al	Accounts and Balar	ICES Your accounts and b	alanom un Ti	amley, 29 March 2011 at	11:044M are:	
Security Settings	Show Al						Security Che
Maintenance	Show All	Masked Account			-	\$8,000.00 current \$8,000.00 available	Last logged in 29 MAR 2011 10:5

Account Balance Display

NetBanking account listing/balance display has been redesigned so it is easier to use.

Accounts and Balances Your accounts and balances of	n Tuesday, 29 March 2011 at 11:10AM are:
Masked Account	\$8,000.00 current \$8,000.00 available
Test Account	\$2,910.00 current \$2,910.00 available
Mask Account #########	\$1,000.00 current \$1,000.00 available
≥ Leah	\$0.00 current \$0.00 available
- Action	\$100.00 current \$100.00 available

Placement of Print and Logout Buttons

The new prominent and consistent placement of print and logout buttons allows you to quickly and easily perform these basic actions without searching in menus.

Querk Lie	nke: Internal transfer External	Transfers BPAY View Account	Accounts	and Balances
AI I	12		Print	Dignut 💽
AI I				
AI I				
4				
	Accounts and Balances Your a	counts and balances on Tuesday, 24 March 3	011 at 10:28AH are:	
M.				Security Check
AR AR	Masked Account		\$8,000.00 current	Last logged in 25 MAR 2011 10:08am
AE .	a total a state of the		\$8,000.00 available	and proved and the statements

Enhanced Security: SMS Security Codes

SMS Security

At Queenslanders Credit Union, we know that online security is paramount for our members. For this reason we have been working to improve the levels of protection in place within NetBanking so you can rest assured your online banking transactions are secure.

A new feature called Two Factor Authentication (2FA) has been introduced within NetBanking. This added level of security involves self-registration and activation available from within NetBanking itself. Once registered for this added security feature, you will use SMS security 'tokens' at the time of certain transactions to ensure the person conducting the transaction is permitted to do so.

With the updates to NetBanking, you will notice that you cannot complete any **new** transfers or payments external to your membership without entering a security token. In order to receive these security tokens when transacting, you need to activate SMS security within NetBanking. Once you have registered for 2FA SMS Security using the step-by-step process detailed in this user guide, you will be able to receive security tokens to your mobile phone and use them at the time of transaction.

When attempting to set up a new transfer or payment, you will need to select the phone number you registered with and request that a onetime 'password' be sent (more information page 8). Once you have requested a password, you will receive a one-time security code via SMS within 90 seconds. This token will need to be entered into the appropriate field within NetBanking in order for the transaction to be completed.

Take note that SMS Security or this required for **new** external funds transfers, **new** internal funds transfers, card management and for changing contact/personal details. Once you have transferred funds to a particular external payee, you will not need to enter an SMS token for that payee again. This means that you get an extra level of protection without the hassle of entering a security token for any regular transactions you may conduct. You will, however, also need an SMS Security token to complete any BPAY Payments where the BPAY Biller code stays the same but the Customer Reference Number (CRN) varies each time you receive the bill. While a majority of BPAY Billers have a static (non-changing) CRN for each customer, those with variable CRNs will need to be set up as new Billers each time you make a payment. Because of this, you will need to enter an SMS Security token each time you pay one of these Billers, even if you have used their BPAY Biller code previously.

Enhanced Security: SMS Security Codes continued

Registering for SMS Security

You can activate SMS Security yourself within NetBanking or by calling our friendly staff on 1800 QLDERS.



NetBanking now has certain criteria for log in passwords. If your current log in password for NetBanking is not compliant with the new regulations, you will be asked at this point to change it. Your new password must be a minimum of 4 and maximum of 8 characters, and must contain at least one letter and one number.

If you choose, you can progress past the identification page above by clicking 'Next' and instead register for SMS Security within the secure environment of NetBanking. You can do this by using the 'Register' button under the Security Settings tab in the left hand vertical menu.



Enhanced Security: SMS Security Codes continued

You will be taken to the Registration screen. You will be required to click on the 'Register' button under 'Action'.

Welcome to NetBanking			
Your Security Settings on Tuesday, 29 March 2011, at 11:1	9AM, are:		
Name	Cost	Action	
SMS	0.00	Register About	

You will then receive a prompt to enter your mobile phone number.

Register for SMS security		
Mobile Phone Number:	04	
	submit cancel	

View

SMS & Email Alerts

Security Settings

Haintenance

Show All

Show AI

Show All

Show Al

Clicking on 'Submit' will return a message from the web page requesting confirmation that the mobile number is correct:

		Member number:	
Me	ssage from webp	page 🔀	
	Please Confi	irm your mobile number is 04 before continuing	
Regi		OK Cancel	
Mobile Ph	hone Number:	041	Confirm that your
		submit cancel	mobile number is correct and click OK
SMS tok	en security i	is now activated.	
counts	Show Al	Security Token processing report	t
ransfers	Show Al		-
PAY	Show Al	Your security token has been activated	

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Enhanced Security: SMS Security codes continued

Once the SMS Security registration is completed, an SMS message will be generated and sent to the mobile number you registered with.

Should you wish to read information regarding the SMS Security service, you can select the 'About' button for further information.

Once registration has been completed, the SMS Security status will display as Active.

Welcome to NetBanking				
Your Security Settings on Tues	sday, 29 March 2011, at 11:54AN	M, are:		
			<u> </u>	1
Name	Cost	Status		oken ID
SMS		Active	S	MS04

SMS & Email Settings and Options

Once you have successfully registered for SMS Security, there are various settings and options that you can change as you wish.

Go to 'Alert Settings and options' under the 'SMS & Email Settings' tab in the left hand vertical menu.

BFAY View SMS & Enail Alerts	Shake Al Shoke Al Inde D	Changing held details for summer	settings that you can apply to your accounts Simply check the boxe		
 Nett writings and op On demand message Very SHS failury 		Please writer your sens 1995 settings below	and/or fill in informatio		
		Pitche Namor	as appropriate.		
security settlings	SPene Al	tanti. Aliasent terme	# 340Y		
Natedmanice	Show M		C tandy room		
Quideations	Show Al		Prem [13.00.2m] (*)		
nutp	Show M		The style and style		
		Adout SAME County Hearinghing	No		
		Allow SMS (Informed Requests	17 ma		
		Send SHIL when my Association is posted	11 main		
		Send Weisver, a drouger deposit is closed	(Cana		
		tained SMS when a term disposit to due for opened	1/mas		
		tand SH5 when a feithering transaction is performed	17 m		
		Send Setti when a herbacking alert is performed	() (*****		
		Sand SHS when my available balance drops balan \$18	(Case		

Enhanced Security: SMS Security codes continued

Transacting using SMS Security

Once you have registered for SMS Security, you will notice that you cannot complete any **new** external transfers or payments without entering a security code. When setting up a new external transfer, you will see the following:

Confirm External F	unds Transfer for Member	In order to complete the transaction, you
From Account		will need to select
Amount	\$100.00	your mobile number
Reference Number	LEAH	from the drop down
Payment Type	Pay Now	list. If your number
BSB DETAILS		does not appear
BSB		here, revisit the registration process
Account Number		to ensure you have
Account Name	LEAH	not missed any
	Please ensure you have your mobile phone with you if you are using SMS security.	steps.
,	Please select your security option from the dropdown list SMS - SMS04 Vour one time password may take up to 90 seconds to be delivered to your mobile phone.	Click on 'send one time password' to request your SMS Security code.



Enhanced Security: SMS Security codes continued

Confirm External Funds Transfe	r for Hember	
From Account		Your SMC token will take up to
Amount	\$100.00	Your SMS token will take up to 90 seconds to be delivered to
Reference Number	LEAH	your mobile phone. Once you
Payment Type	Pay Now	have received your SMS token,
858 DETAILS		type the number into the box and
858		click 'submit' to continue with the
Account Number		transaction.
Account Name	LEAH	
As you are registered for enh	anced security, you are required to enter your transaction portor below Please enter your details below SMS-SMSC: carcel	vord or security token code

Note that you will also need to request a one-time SMS Security code when changing your personal details online, activating/cancelling or changing the status of a card and when paying a BPAY Biller with a variable Customer Reference Number (see page 5). The SMS Security code request and entering process will look much the same as the above (new external funds transfer) process.

Enhanced Security: Transaction Authority Password

Transaction Authority Password

In addition to SMS Security, you also have the option to request a Transaction Authority (TA) Password on functions requiring 2FA (**new** external transfers, change of personal details etc.). This security option will need to be used if you do not wish to register your mobile phone, do not have a mobile phone, or if you wish to complete a transaction that requires 2FA while overseas.

Just like SMS Security codes, the TA Password will be required for **new** external funds transfers, **new** internal funds transfers, **new** BPAY Billers and BPAY payments where the Biller code may have been used previously but the Customer Reference Number is different, card management and for changing contact/personal details. Once you have transferred funds to a particular external payee, you will not need to enter a TA Password for that payee again. This means that you get an extra level of protection without the hassle of entering a second password for any regular transactions you may conduct.

To set up a TA Password, you will need to contact us on 1800 QLDERS (1800 753 377). One of the Queenslanders team will assign you a temporary TA Password, which you will need to change when you log in to NetBanking.

Accounts Transfers BPAY	Show All Show All Show Al		Once you have contacted Queenslanders and been assigned a temporary TA Password, log in to
View	Show Al		NetBanking and select 'Change TA Crypto
SMS & Email Alerts	Show Al	Accounts and Balances Your accounts and I	Password' found under the
Security Settings	Show Al	·	Maintenance tab in the left
Maintenance	Hide Al	- Action	hand vertical menu.
Change Contact Deta	als		
 Personal Settings 		Gosaver	
 Download transaction 			
 Change TA Crypto Pi 	assword		
 Change Address 			
 Activate Card 			
 Card Cancellation 			
Change Login Passivo	brd.		

Enhanced Security: Transaction Authority Password continued

You will need to enter the temporary TA Password assigned to you by Queenslanders using the floating keyboard. If the keyboard appears over the form, simply click on the floating keyboard to move it and click again to drop it elsewhere on the page.

	Quiet Linker Desmail Transfer	Deternal Transform BUAY Ways Accounts	Click to grab, click again to drop.
	Charge Transmiss, Astronomy	amount of the Manager .	
	OI TROUGH		
- 46	Ann Palmants		
-	Cardina Anto Pastonenili	Clock and Activation Transmitter 1 2 3 4 5 6 7 8 9 0	Det 1
	NOTE: Pressored half for a first has been for your one present of the important: When Oscieging / Add	It descent of a summer of wat (1) days and 5000 and on the days	e ether (A.C. av), tot eviquents. In effects for others to general
Contraction of the second seco	terret tandet	Charge	Click in each field and use the floating keyboard to enter your old and new password as necessary
Calcording Stationary	The state of the s	Class 0 0 1 1 0 1 0 State 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 0 0 0 0 0 0 0 0 State 0 <	When conducting a transaction that requires your TA Password, you will need to select 'TAPwd Crypto' from
	From Account		the drop down list. If you have
	Annualt	\$100.00	more than one form of 2FA
	Reference Number	test	enabled (both SMS Security
	Payment Type	Pay Now	and TA Password), you are
	ISB DETAILS		able to choose which 2FA you
	858		will use for the transaction
	Account Number		
	Account Name	test	
	(Please select your security option from the dropdown list SMS - SMS04 Image: select your security option from the dropdown list Please select. Image: select your security option from the dropdown list Please Select. Image: select your security option from the dropdown list Please Select. Image: select your security option from the dropdown list	5

Enhanced Security: Transaction Authority Password continued

Once you have selected 'TAPwd Crypto' from the drop down list, your TA Password will need to be entered via the crypto (floating screen) keypad using your computer mouse.

From Account														
river accourts.	21731751	4												
	\$100.00													
Reference Number	SAMPLE S	CREEP												
Payment Type	Pary filine													
BSB DETAILS														
858					_							ç	lick	to dra
Account Number	1	2	3	4	5	6	7	8		9	0	-	=	Del
Account Name	Clear	<u>р</u> а	W	e d	r F	t.	Y	4	ł		0	P	1	Ente
Please ensure you have your mobile phot.	Shift	li-u-	1	-	line in	11-5-	diam'r.	n	m		Ť.	T	1	Shift
		-				_								
Your one time password may take up to 90 se	conds to	_	leiv	ered (to yr		nobile	pha	nte.					
		_	lelv	ered (to yr		oble	pha	ine.					

Making NetBanking Easier to Use: Personalise Accounts

The new version of NetBanking will provide the ability to personalise the way your accounts are displayed. Using the new 'Personalise Accounts' menu, you can:

- > Update the account type with preferred account name. e.g. My Holiday Account
- > Mask an account number when displayed within Internet Banking
- > Hide an account so that it is not displayed within Internet Banking

When the 'Personalise Accounts' menu is selected, a list of your accounts is shown. You can then edit each individual account as you wish.

	Qui	de Linkes D	nternal Tra	under External Transfers	BPAY View Ar	counts	Person	al Account	Setting
Accounts	Show All							Top	out 🚺
Transfers	Show All							1	-
BPAY	Show All	193			16 1995		 		
View	Show All	0.0							
SH5 & Email Alerts	Show All	1.0							
Security Settings	Hide All		/	•					
Register	-	1	States and the states	mgs for Member					
		Central	COUNT SHIELD						
View Session History		Account		nt Name	Nicklame	Display Option	Hasking	HaskedAccount	Option
View Session History	ts				Nickflame	Display Option Account Hidden	Plasking No	HaskedAccount	Option EDIT
View Session History Personalize Account	ts Show All			nt Rame	Nicklane	101		HaskedAccount	
View Session History Personalize Account Maintemance	Show All			nt Name ACTION	Nickilame	Account Holden	No	HaskedAccount	EDIT
View Session History Personalize Account Maintemance	TRACT CO.			ACTION	Ncklane	Account Hedden Yes	No No	MaskedAccount	EDIT
View Session History Personalize Account Haintenance Applications	Show All			nt Name Action FACTION ACTION	Ncklane	Account Hidden Yes Yes	No No No		EDIT EDIT EDIT
View Session History Personalize Account Haintenance Applications	Show All			ACTION ACTION ACTION ACTION ACTION	Nckitame	Account Hidden Yes Yes Yes	No No Yes		
View Session History Personalize Account Haintenance Applications	Show All			ACTION ACTION ACTION ACTION ACTION ACTION	Nicklame	Account Hidden Ves Ves Ves Ves	No No Yes No		
View Session History Personalize Account Haintenance Applications	Show All		Account	ACTION ACTION ACTION ACTION ACTION ACTION ACTION ACTION	Nicklame	Account Hidden Ves Ves Ves Ves Ves	No No Yes No		
View Session History Personalize Account Haintenance Applications	Show All		Account	ACTION ACTION ACTION ACTION ACTION ACTION ACTION ACTION	Nicklame	Account Hadden Yes Yes Yes Yes Yes Yes	No No Yes No No		
View Session History Personable Account Haintenance Applications Help	Show All		Account	ACTION ACTION ACTION ACTION ACTION ACTION ACTION ACTION ACTION	Nickliame	Account Hadden Yes Yes Yes Yes Yes Yes Yes	No No No No No No		

Account Name

To change the displayed account name, simply enter in the preferred name into the free format text field and click 'submit'.

Default Account Setti Default Account Details	Current Account Settings
Account name: - ACTION	Custom account name Max. 50 characters - leave blank for default My Holiday Account
Do not display this Account:	
Mask Account:	
	submit cancel

Usability: Personalise Accounts continued

Account	Account Name	NickName	Display Option	Masking	MaskedAccount
	- ACTION	-	Account Hidden	No	
	- ACTION	My Holiday Account	Yes	No	
	- ACTION		Yes	No	
	- ACTION		Yes	Yes	########
	- ACTION		Yes	No	

The account name will be updated on the Accounts and Balances screen, and also in the account name drop lists.

Hide Account

To prevent an account from displaying in Internet Banking, simply select the desired account, check the 'Do not display this account' check box and click submit.

To redisplay an account, simply uncheck the same field.

Current Account Settin	ngs for Member
Default Account Details	Current Account Settings
Account name: ACTION	Custom account name Max. 50 characters - leave blank for default
Do not display this Account:	
Mask Account:	
	submit cancel

			_	-		
Current	Account	Settings	for M	lemh	er	
		Secongs				

	Account	Account Name	NickName	Display Option	Masking	MaskedAccount	Optic
I		- ACTION	· · · · · · · · · · · · · · · · · · ·	Account Hidden	No		E
I		ACTION	My Holiday Account	Yes	No		E
I		ACTION		Yes	No		E

The account will now no longer display on the Accounts and Balances screen, or in the account name drop lists.

Usability: Personalise Accounts continued

Account Number Masking

Test Account

#########

To mask part of the account number displayed in Internet Banking, simply select the desired account within the 'Personalise Accounts' menu, check the 'Mask Account' check box and click submit.

To redisplay an account number in full, simply uncheck the same field.

Current Account Sett	ings for Member
Default Account Details	Current Account Settings
Account name: - ACTION	Custom account name Max. 50 characters - leave blank for default TEST ACCOUNT
Do not display this Account:	
Mask Account:	
	submit cancel

- ACTION My Holiday Account Yes No	- ACTION					
- ACTION Yes Yes #######	Action		Account Hidden	No		
	 - ACTION	My Holiday Account	Yes	No		
ACTION Yes No	 - ACTION		Yes	Yes	******	
	 - ACTION		Yes	No		
Accounts and Balances Your accounts and balances on Wednesday, 30 March 2011 at 09:42AM are:						

When viewing the Accounts and Balances screen, the account number will now be partially masked.

\$8,000.00 available

\$2,910.00 current

\$2,910.00 available

Card Management

Report Lost/Stolen Card

You can now report your Visa Debit and/or Redicard lost or stolen within NetBanking. The status of your card is updated in real time so appropriate action can be taken. Please note you will need to contact Queenslanders after you've cancelled the card so we can order you a new one.

To change the status of a card, select 'Card Cancellation' under the Maintenance tab in the left hand vertical menu.

Quick D	oks: Jatama	Transfer	External	Transfers	BPAY	View Accounts	Securi	ty Settings
Accounts	Show Al	-						
Transfers	Show A8	32		-				
BPAY	Show All							
View	Show Al	6.60						
SNS & Email Alerts	Show AL	Beglei	er for NML	sist and				
Security Settings	Show All				04	-		
Maintenance	Hede Alt	700	e Herrister	DR:	04		-	
 Change Contact Det Personal Settings Downical transactor 				subs	it o	ecol .		
Change TA Crypto P Change Address				Copyright ()	1997-2011	by NetTeller Pty Ltd. t	wifarking*	
Activate Calif Cast Careelatere								
 Change Login Piesw 	ord							
Applications	Show Al							
Help	Show All							

Simply select the card number from the drop list and select the appropriate status. Take note that an SMS Security code is required for this function.

Card Cancellation for member
Please select the card you wish to cancel from the listing provided then click "Submit"
Card Number
Lost: C Stolen: C
Please ensure you have your mobile phone with you if you are using SMS security.
Please select your security option from the dropdown list
SMS - SMS04
Your one time password may take up to 90 seconds to be delivered to your mobile phone.
cancel

Card Management continued

Activate Card

You can now activate your own issued Visa Debit Card and Redicard online. The card will activate in real time so as soon as you've activated it, it's ready to use!

To activate your new card, select Activate Card under the Maintenance tab on the left hand vertical menu.

Quick 1	2018-1 172.5110	il lugesfer	External	Transfers	BPAY	Vine Accounts	Security Settings
Accounts	Shim Al	-				1	
Transfers	Show All	32					
BPAY	Shon Ak						
View	Show Al	100		- /	1		
SNS & Email Alerts	Show AL	Begle	ier for SMS	Carthy.			
Security Settings	Show All	-				-	
Maintenance	Hede Alt	-	Proteine Ner	DIC.	04		
 Change Contact Det 	aðt.			subs	1 0	and a	
 Personal Settings Downisal transactor 	_ /			_			
Change TA Crypto P						10000	1000 million
Change Address				cobhidur ()	1885-5411)	by NetTeller Pty Ltd. 19	stBarking*
 Activity Ded 							
 Cast Caracilation 							
 Change Login Piesw 	ord						
Applications	Show Al						
Help	Show AI						

Simply enter the card number and expiry date. Take note that an SMS Security code is required for this function.

Activating pre issued card for member
Enter your 16 digit Visa or Redicard number in the space outlined below then click "Submit"
Card Number
Expiry Date (MM/YY)
Please ensure you have your mobile phone with you if you are using SMS security.
Please select your security option from the dropdown list
SMS - SMS04
Your one time password may take up to 90 seconds to be delivered to your mobile phone.
cancel

Reference Field on Internal Transfers

You can now enter reference text when making internal transfers. This field is not mandatory, but allows you to add a short narration to internal transfers for your own reference.

Funds transfer oternal		
From account:	217317S1.1(My Holiday	Account) \$8,000.00
To account:	217317S1.4 (Leah)	v
Amount:	100.00	
Reference:	new field	
Pay Now	O Pay Later	
Due Date (First Payment):	31/03/2011	Frequency of Once Only Y
Expiry Date (Last Payment):	31/03/2011	Option: Enter NEVER to create a permanent repeating item

Open Savings Account Online

You can now open additional savings accounts online (under the same member number) and transfer money from an existing account to make your opening deposit.

When opening a new account, the 'Open Savings Account' screen is very similar to the internal transfer screen.

Open Savings Account		You will need to select a 'from account' for debiting the opening deposit.
From account:	(My Holiday Account) \$7,900.00	
To account:	S30 GOSaver 💌 🗲	The 'to account' drop list displays an available listing of account
Amount:	100.00	types that can be opened.
Reference:	GO SAVER	An account nickname can also be
Nickname:	HONG KONG A/C	entered at the time of opening.
	submit clear	

Once the opening transfer has been processed, you will receive a receipt page. The account is then immediately available for use and displayed in your account listing.

	\$10.00 available
	\$10.00 current \$10.00 available
- Visa Overdraft	\$0.01 current \$0.01 available
Hong Kong A/c	\$100.00 current \$100.00 available
	\$0.00 current \$0.00 available

Transaction Listing Download

NetBanking now supports the Open Financial eXchange (OFX) download format. To download a transaction listing into an OFX file type, simply select 'Download transactions' under the Maintenance Tab in the left hand vertical menu.

Quick	Lioks: Joternal	trænder External Tramfers B	DAY View Accounts	Security Settings
Accounts	Show Al			
Transfers	Show Al			
BPAY	Show Al			
View	Show All			
SNS & Essail Alerts	Show AL	Register for 32 socurity		
Security Settings	Show All		04	
Maintenance	Hide Alt	Cole Hone Marbie	04	
Ohange Contact D Fersonal Settings Download transact	K	submit	Cancel .	
Change TA Crypto	Passoord	Copyright () 1997	-2011 by NetTeller Pty Ltd. 14	"Barking"
Change Address Activate Cald				
 Cast Care states 				
Change Login Page	word			
Applications	Show Al			
Help	Show AL			

Then select the account you wish to download a transaction listing for and select 'Open Financial Exchange' from the Format drop list.

Download transactio	ns
From Date:	oldest
To Date:	newest
Transaction Type:	All Types of Transactions 💌
Account:	(My Holiday Account)
Format:	Open Financial eXchange (OFX)
	submit clear

This file can then be saved on your local computer hard drive for importing into 3rd party applications/software such as QuickBooks at a later stage.

Extended Transaction Search

NetBanking now features an extended transaction search function which includes an 'Advanced Search' option.

This allows you to perform a transaction search using a minimum/maximum or specific dollar amount, to conduct a search by transaction reference text, within dates specified by you or within a pre-defined period.

The standard search capabilities are still supported by default and have been labelled 'Basic Search', so you can toggle between the two search options.

Switch to:- 'switch to:' to change search function.	
Oldest Date Newest Date newest Select Account Last 10 Filter (My Holiday Account) Image: Comparison of the section of	
Cheque Number to lookup >	
	Balance 7,800.00

Example of the Advanced Search screen:

Switch to:-						
BASIC S	EARCH	•				
Account		(My Holiday	Account)		~	Choose pre- defined time period
	Period: Or date:	。 ←	Last 365 days 👻			OR
Search Using:		Start End	oldest newest			to download by nd enter your ate
	Amount:	Min Max			specifi	cations.
	Search for:]	G	0 >>>
Cheque Number to	lookup		Þ			

Joint Signatories

Modifications have been made to NetBanking to only apply '2 to sign' restrictions on particular accounts instead of across all accounts under the membership, as in previous versions. For example, only those accounts that have been flagged as '2 to sign' will require second signatory validation at the time of transaction. Please note that the second party to the account needs to be available to enter **their password** (as '2 to sign' accounts require two passwords in order to transact) on the floating keyboard at the time of transaction.

Sample 2 to sign account:

		\$10.00 available
Test Account (2 to sign)		(an) \$1,700.00 current \$1,700.00 available
- Visa Overdraft		\$0.01 current \$0.01 available
	Confirm Funds Transfer Internal In	# Hember 217317
	Prom account	
	To account	
	Anount	\$700.00
	Reference:	2 TO SIGN EXAMPLE
	Reference: Please enter your Authoris	
		ation Password:
	Please enter your Authoris	ation Password:
1 2	Please enter your Authoris	ation Password:
1 2 lear q	Please enter your Authoris	ation Password: Click to drag Click to drag - = Del p []] \
lear q aps a	Please enter your Authoris	ation Password: Click to drag - = Del p []] \ 1 2 Enter s13 by NetTeller PhyLtd. NetBooking*
ear q sps a	Please enter your Authoris	ation Password: Click to drag m2 carcil Click to drag m2 carcil

Conclusion

Queenslanders is proud to have launched the updates detailed in this document, and we sincerely hope the changes we've made enrich your internet banking experience and meet your needs.

As always, Queenslanders values your feedback, so feel free to drop us a line! Let us know what you like (and think still needs improvement) about NetBanking by calling 1800 QLDERS or log on to our Facebook page – facebook.com/QueenslandersCU

