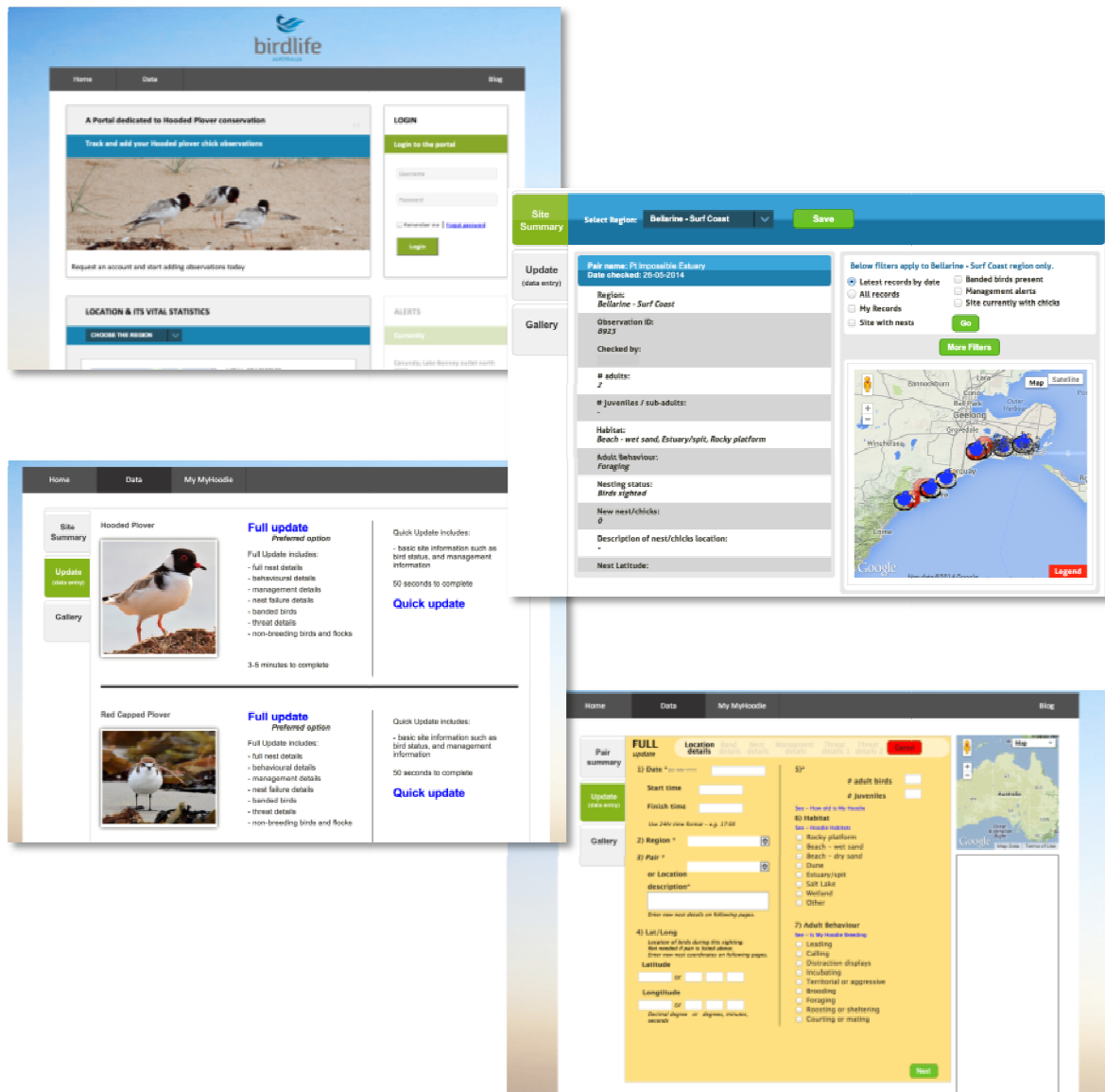


MyHoodie data portal user guide



www.portal.myhoodie.com.au

August 2014

Compiled by Laura Tan

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What is the Myhoodie portal?

The Myhoodie portal (www.portal.myhoodie.com.au/) is the official data portal used by BirdLife Australia to collect data on Beach-nesting Birds in one centralized location. This data is used in real time to improve on-ground conservation actions for these species, and has already been used to halt the decline of the Hooded Plover across the Eastern mainland.

The portal can be used for entering all sorts of sightings you make:

- Sightings of Hooded Plovers or Red-capped Plovers (help us know where the birds are and if these are regularly used areas),
- Nests or chicks (used in real time to assess whether an on-ground management response is needed),
- Tagged birds (to learn more about dispersal, survival and site/pair fidelity),
- Flocks (as the birds are very selective of the areas they choose in the non-breeding season and we need to identify where this habitat occurs), and;
- Threat data (so we can interpret why the birds are doing well or aren't doing well – this data is critical to adaptive conservation management).

Not only can you enter data, but you can use the portal to follow the birds over time, whether this be a specific pair or region, or Australia wide!

Currently the portal is set up for Hooded Plovers (Australia wide) and Red-capped Plovers in South Australia. Future ambitions are to include Beach Stone-curlews, Pied Oystercatchers and Tern species.

This guide aims to help you better understand how to use the MyHoodie portal as it is a terrific tool for data collection and sharing. Data gives us the best foot forward in making the right decisions for helping the birds.

For any queries regarding the MyHoodie portal, please contact BirdLife Australia's Beach-nesting Birds Team via: hoodedplover@birdlife.org.au

How to register for a MyHoodie account (new users only)

There are several ways you can register for a new MyHoodie account:

For new volunteers: you will need to complete the steps to becoming a new volunteer. This document is downloadable from:

<http://www.birdlife.org.au/projects/beach-nesting-birds/for-volunteers>

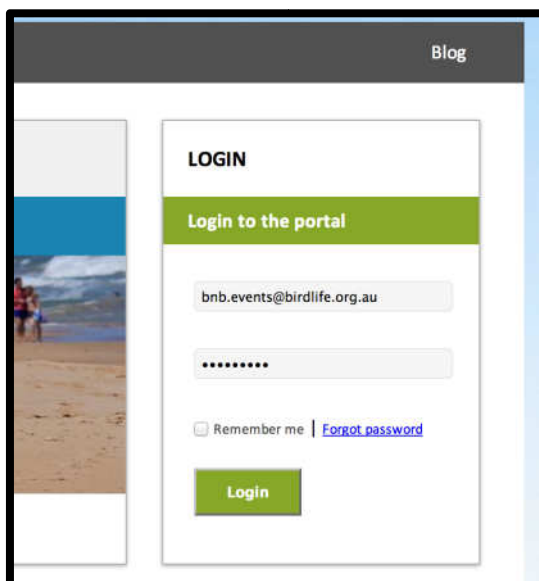
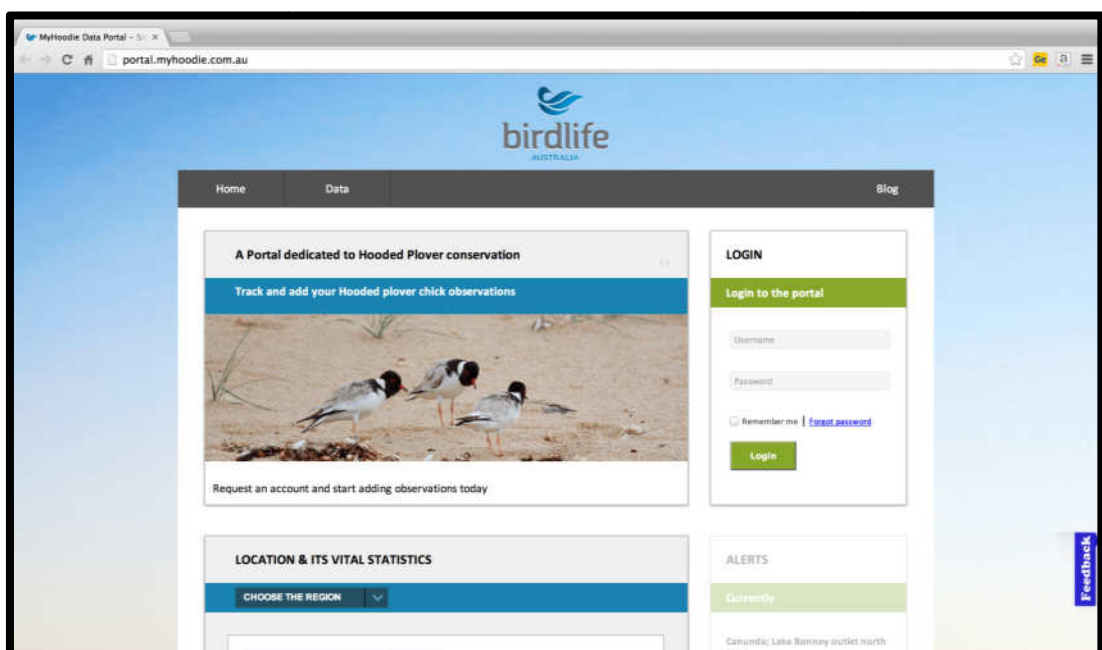
These steps involve new volunteers reading background information, taking a short quiz to ensure that the OH&S safety advice and guidelines for safely monitoring the birds have been understood, and filling out a registration form. You will receive an email from a BirdLife Australia staff member or one of our regional coordinators who will inform you of your login and password for the MyHoodie portal.

For new users (non-volunteers): you may be interested in viewing sightings on the portal (perhaps in your role as land manager) or in entering the occasional sighting, but not as a regular monitor of breeding pairs. In this case, BirdLife Australia staff or your regional coordinator, can set you up with access. Please contact hoodedplover@birdlife.org.au

If you have any problems in receiving login details or registering for an account, or in special circumstances you need to access the portal without registering as a volunteer, please send an email to hoodedplover@birdlife.org.au

How to login to your MyHoodie account (returning users)

1. To login to your account, go to the portal.myhoodie.com.au webpage, by typing the URL (the words in blue) into your browser.
2. Once you are on the page, type in your username and password
3. (Optional) If you click the “Remember Me” checkbox, this will remember your login details for next time you visit the MyHoodie portal.
(Sometimes this will time out, and you will just need to re-enter your login details again. 😊)
4. Click the green “Login” button



Help, I forgot my password! (And how to change your existing password)

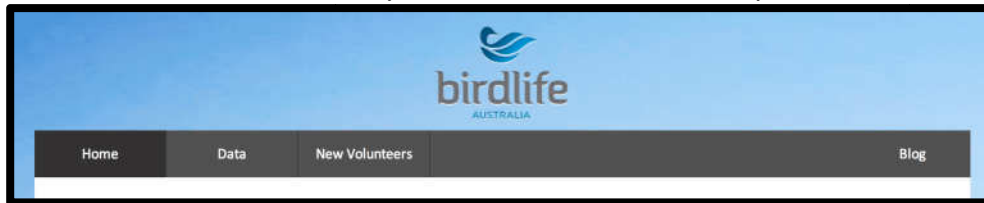
1. If you have forgotten your password, don't worry! Simply go to the portal.myhoodie.com.au homepage, by typing the URL (the words in blue) into your browser, and click "Forgot Password" above the "Login" button.
2. This will take you to a new webpage that looks like the image below.
3. Enter your email address (that you used when you first registered), and type in the verification code (the letters/numbers displayed in the image. Sometimes these are hard to read, so just click "Get a new code" if the one displayed is not clear.
4. Click on the "restore" button, and this will send an email giving you further instructions on how to reset/change your password.

The screenshot shows a web browser window with the URL portal.myhoodie.com.au/user/recovery. The page features the Birdlife Australia logo at the top. Below the logo is a navigation bar with links for Home, Data, and Blog. The main heading is "Password Recovery". A sub-heading reads: "Fill in the fields, and you will get instructions for future action for password recovery". There are two input fields: "E-mail" and "Verification code". The "E-mail" field contains the text "bnb.events@birdlife.o". The "Verification code" field contains the text "prysyu". Below the "Verification code" field is a blue "Get a new code" link and a "restore" button. At the bottom of the page, there is a section titled "This site was constructed through the generous support of:" followed by logos for CARING FOR OUR COUNTRY, birdlife AUSTRALIA, and Natural Resources Adelaide and Mt Lofty Ranges. A footer contains contact information for Glenn Ehmkie and Empowered Websites.

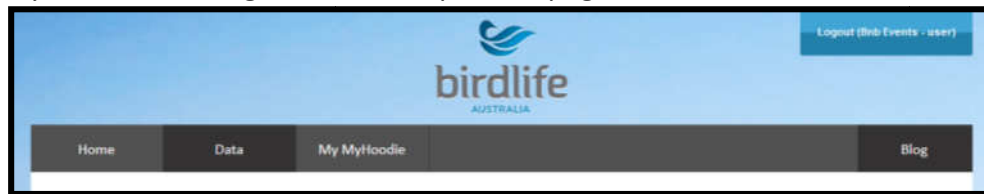
The close-up shows the "Password Recovery" form. The heading "Password Recovery" is at the top. Below it is the instruction: "Fill in the fields, and you will get instructions for future action for password recovery". The "E-mail" field is labeled "E-mail" and contains the text "bnb.events@birdlife.o". The "Verification code" field is labeled "Verification code" and contains the text "prysyu". Below the "Verification code" field is a blue "Get a new code" link and a "restore" button. The word "prysyu" is also displayed in a large, stylized font.

Tabs

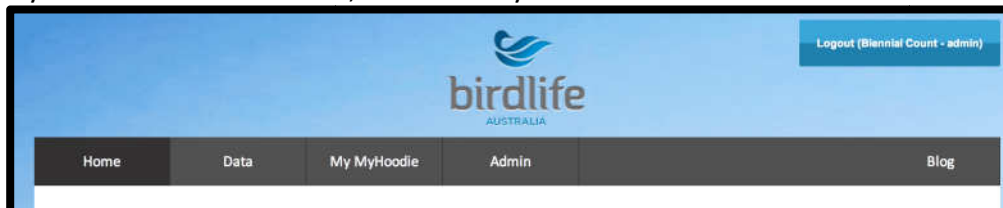
Before logging in you will see the tabs Home, Data, New Volunteers and Blog. The New Volunteers tab will take you to our online induction quiz.



Once logged in, if you are a general user, you will have access to the Home, Data, My MyHoodie and Blog tabs at the top of the page:

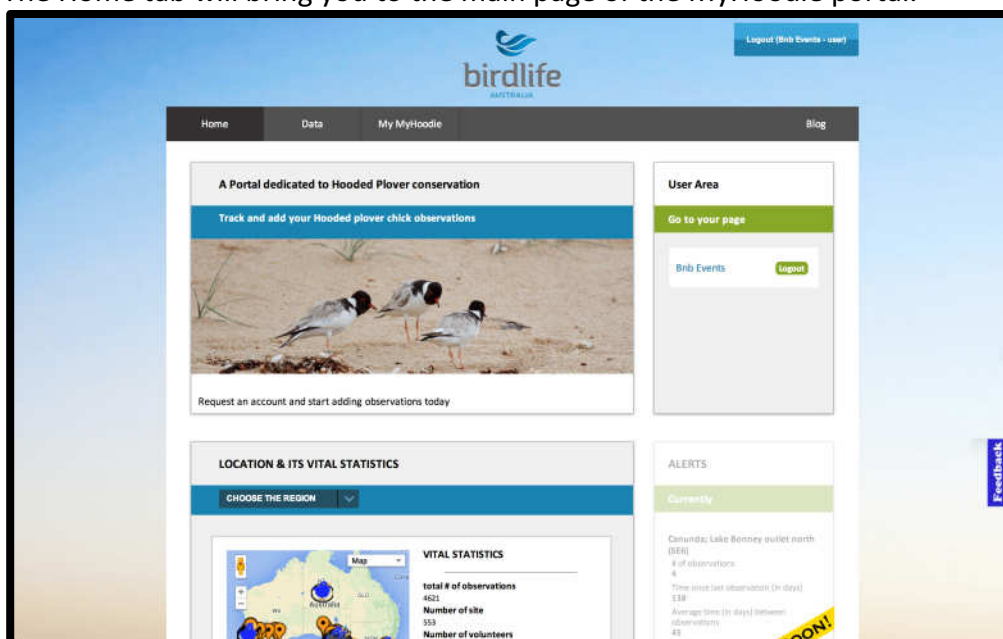


If you are an administrator, in addition you will have access to the Admin tab:



Home Tab

The Home tab will bring you to the main page of the MyHoodie portal.



From this page, you have a snapshot of various updates and alerts (some of these features are still being worked on but will hopefully be available soon!).

LOCATION & ITS VITAL STATISTICS

CHOOSE THE REGION



VITAL STATISTICS

total # of observations

4621

Number of site

553

Number of volunteers

513

Number of observations in the last 30 days

12

BLOG & COMMENT

READ OUR BLOGS & COMMENT

June 19 2014

AN IMPOSSIBLE CHALLENGE

POSTED BY Grainne Maguire



LEAVE A COMMENT

At our recent National Conference (June 13-14th 2014), I gave a talk called 'Conquering the Impossible: Eight years of recovering the Hooded Plover'. I called it this because [Read More](#)

ALERTS

Currently

Canunda; Lake Bonney outlet north (SEB)

of observations

4

Time since last observation (in days)

138

Average time (in days) between observations

45

COMING SOON!

Canunda; Whale

of observations

0

SEASON STATISTICS



STATISTICS FOR SUMMER SEASON

The statistics for the summer season will be shown here once content for the above has been provided yet.

COMING SOON!

Feedback

Data Tab

When you click on the “Data” tab, the following page will appear. This is the **Site Summary** page (highlighted green on left tabs: see “Side Tabs” section). From this page you can use the map/markers, or information in the table below the map, to find out specific information about various pairs and sightings users have logged.

birdlife
AUSTRALIA

Logout (Biennial Count - admin)

Home

Data

My MyHoodie

Admin

Blog

Site Summary

Select Region: ▼

Update
(data entry)

Gallery

1) Use the map to find a Site
- Click on a marker
- See the site's latest information

➔

Latest records by date

All records

My Records

Site with nests

Banded birds present

Management alerts

Site currently with chicks

Go

More Filters

Map

Satellite



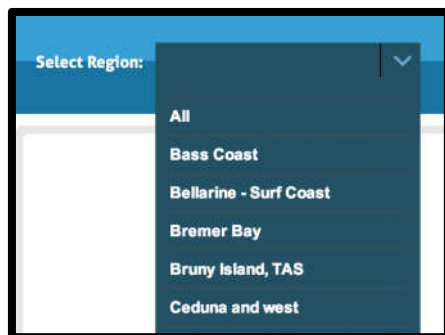
Legend

Displaying 17 observations of 17:

50 100 150 200 500 All

ObsID	Species	Site	Last Checked	Check by	Nest stage	Current management	Further info.
HP7906	HP	Berry Bay North	11-01-2014	Grainne Maguire	Birds sighted	None	
HP5356	HP	Blue Bay South end	21-09-2013	Grainne Maguire	Birds sighted	None	
HP7899	HP	End Sandals	13-01-2014	Grainne Maguire	Nest(with eggs)	None	
HP7902	HP	Gym Beach (far Nth)	11-01-2014	Grainne Maguire	Birds sighted	None	
HP7904	HP	Gym beach (first pair, south end)	11-01-2014	Grainne Maguire	Birds sighted	None	
HP7905	HP	Gym beach (middle pair)	11-01-2014	Grainne Maguire	Suspect nest	None	
HP5358	HP	Innes NP - Groper beach	22-09-2013	Grainne Maguire	Suspect nest	None	
HP6366	HP	Marengo West	20-02-2014	Grainne Maguire	Chicks	Sign Nest, Rope fence	
HP6346	HP	Pivot beach	17-02-2014	Grainne Maguire	No birds sighted	None	
HP7900	HP	Port Victoria	12-01-2014	Grainne Maguire	Birds sighted	None	

Using the dropdown menu, you can filter viewable pairs/sightings by Region:



By clicking on a marker on the map, you can retrieve information about various pairs/sightings. This will appear in the section on the left, as shown below.

A screenshot of the 'Site Summary' page in a web application. The page has a blue header with 'Select Region: Bellarine - Surf Coast' and a 'Save' button. On the left, there are tabs for 'Update (data entry)' and 'Gallery'. The main content area shows details for a pair named 'Pt Impossible Estuary', checked on '26-05-2014'. The details include: Region: Bellarine - Surf Coast, Observation ID: 8923, Checked by: (blank), # adults: 2, # juveniles / sub-adults: -, Habitat: Beach - wet sand, Estuary/spit, Rocky platform, Adult Behaviour: Foraging, Nesting status: Birds sighted, New nest/chicks: 0, Description of nest/chicks location: -, and Nest Latitude: (blank). On the right, there are filters for 'Below filters apply to Bellarine - Surf Coast region only.' with options: Latest records by date (selected), All records, My Records, Site with nests, Banded birds present, Management alerts, and Site currently with chicks. A 'Go' button and a 'More Filters' button are also present. Below the filters is a map of the region with several markers. The map includes labels for Bannockburn, Lara, Corio, Bell Park, Geelong, Outer Harbour, Grovedale, Winchelsea, Torquay, and Lorne. A 'Map' button and a 'Satellite' button are at the top right of the map. A 'Legend' button is at the bottom right.

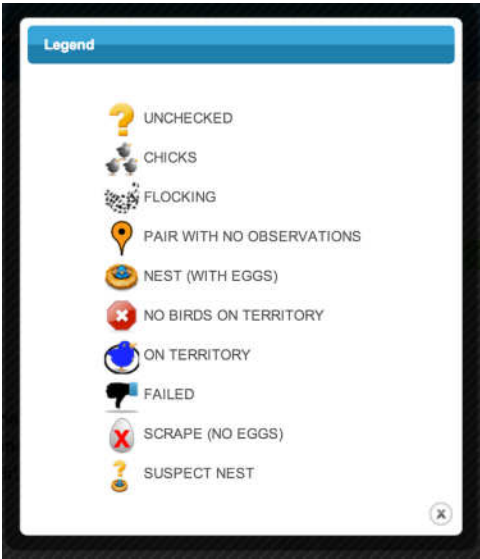
Likewise, selecting a pair/sighting from the table will bring up the relevant information on that particular pair/sighting:

Displaying 21 observations of 21:

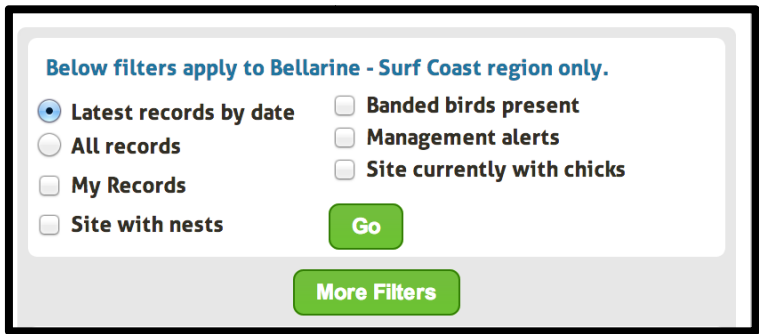
50 100 150 200 500 All

ObsID	Species	Site	Last Checked	Check by	Nest stage	Current management	Further info.
HP9353	HP	13th Beach 29W-31W	20-08-2014		Birds sighted	Sign Access	i
HP9322	HP	13th Beach 36W	13-08-2014		Flocking	None	i
HP9277	HP	13th Beach 40W-42W	25-07-2014		Flocking	None	i
HP9241	HP	50W to Pt Impossible	13-07-2014		Birds sighted	None	i

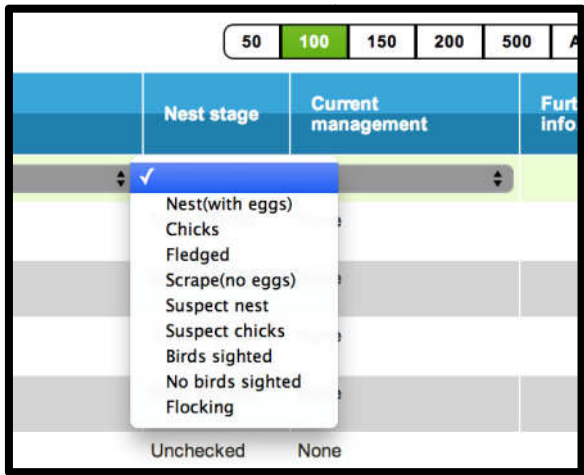
Clicking the red “Legend” text on the map will bring up what various icons mean.



You can further narrow results by selecting any of the various checkboxes (click “More Filters” for more options):

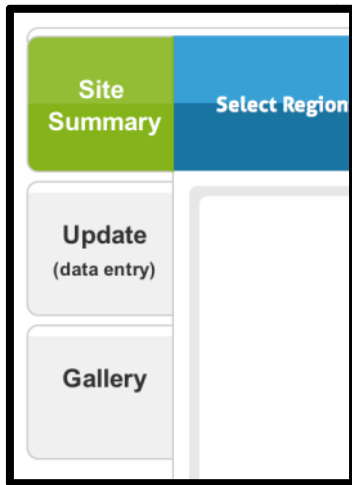


You can also refine results by using the dropdown menu under each heading in the table:



Data Tab – Side Tabs (Site Summary, Update, Gallery)

Clicking on the side tabs below, you can view **Site Summary** (default page for the Data section), **Update** (enter data), or view the **Gallery** of images.



My MyHoodie Tab

This page is where you can view and edit all the information you have entered into the MyHoodie Portal, from Hooded Plover and Red-capped Plover sightings, to any blog entries you have posted.

The screenshot shows the 'My MyHoodie' tab in the BirdLife Australia portal. The header includes the BirdLife Australia logo and a 'Logout (Bnb Events - user)' button. The navigation bar has links for 'Home', 'Data', 'My MyHoodie', and 'Blog'. The main content area is divided into three sections: 'Hooded Plover', 'Red Capped Plover', and 'Blogs'. Each section contains a table with columns for 'ObsID', 'Site', 'Last Checked', 'Nest stage', 'Current management', 'Observation Type', and 'Further info.'. The 'Hooded Plover' and 'Red Capped Plover' tables have dropdown menus for 'Site' and 'Nest stage'. The 'Blogs' section shows a table with columns for 'Date' and 'Subject', but it displays 'No results found.'

If you have a lot of entries (unlike this example!), you can filter them (narrow the results) by using the dropdown menus:

This close-up shows the 'Nest stage' dropdown menu. The menu is open, displaying a list of options: 'Nest(with eggs)', 'Chicks', 'Fledged', 'Scrape(no eggs)', 'Suspect nest', 'Suspect chicks', 'Birds sighted', 'No birds sighted', and 'Flocking'. The first option, 'Nest(with eggs)', is selected and marked with a checkmark. The background shows the 'Current management' and 'Observation Type' columns of the table.

Editing your previous data entries

You may have made an error in your submitted data entry or forgotten to add something at the time. You have the capacity to edit any data you have uploaded to the portal within a given season.

Press on the word Edit, to the far right of the data entry you would like to change.

Home

Data

My MyHoodie

Admin

Blog

Hooded Plover

ObsID	Site	Last Checked	Nest stage	Current management	Observation Type	Further info.
HP8787	13th Beach 29W-31W	04-05-2014	No birds sighted	None	Full Update	 Edit
HP8788	13th Beach 36W	04-05-2014	No birds sighted	None	Full Update	 Edit
HP8789	13th Beach 40W-42W	04-05-2014	No birds sighted	None	Full Update	 Edit
HP7894	8W Ocean Grove	03-02-2014	Birds sighted	None	Full Update	 Edit
HP6975	8W Ocean Grove	27-12-2013	Chicks	Sign Access, Sign Nest, Banners, Rope fence, Shelters	Quick Update	 Edit
HP7122	Alison ave east Rye	03-01-2014	Birds sighted	Permanent fence	Full Update	  Edit
HP7123	Alison Ave next bay west Rye	03-01-2014	Suspect nest	None	Full Update	 Edit
HP7897	Balgowan Beach (middle steps)	13-01-2014	Chicks	Sign Nest, Rope fence	Full Update	  Edit

This will take you back to a previous form with all the data in that form still available for editing.

Pair summary

Update (data entry)

Gallery

FULL update

Location details Band details Nest details Management details Threat details 1 Threat details 2 Cancel

1) Date * 04-05-2014

Start time 01 10 PM

Finish time 02 00 PM

2) Region * Bellarine - Surf Coast

3) Site * 13th Beach 29W-31W

or Location description*

Enter new nest details on following pages.

4) Lat/Long

Location of birds during this sighting. Not needed if pair is listed above. Enter new nest coordinates on following pages.

Latitude -38.260019 or 38 15 36.06

Longitude 144.519247 or 144 31 9.289

Decimal degree or degrees, minutes, seconds

5)*

adult birds 0

Juveniles 0

See - How old is My Hoodie

6) Habitat

See - Hoodie Habitats

☐ Rocky platform

☐ Beach - wet sand

☐ Beach - dry sand

☐ Dune

☐ Estuary/spit

☐ Salt Lake

☐ Wetland

☐ Other

7) Adult Behaviour

See - Is My Hoodie Breeding

☐ Leading

☐ Calling

☐ Distraction displays

☐ Incubating

☐ Territorial or aggressive

☐ Brooding

☐ Foraging

☐ Roosting or sheltering

☐ Courting or mating

Map

Google Map Data Terms of Use

Now work through the form in the same manner as you would to enter data.

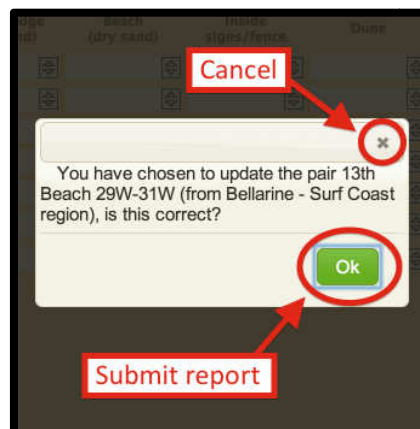
Access the part of the form you need by pressing the **Next** button until you reach the page you need. Below I wanted to add some more information to my notes, including the sighting of 7 sooty oystercatchers.

The screenshot shows a web-based form titled 'FULL update'. The form is divided into several sections: '1) Current management*' with checkboxes for 'None' (checked), 'Sign Access', 'Sign Nest', 'Rope fence', 'Permanent fence', 'Ringlock fence', 'Shelters', 'Wardens', and 'Banners'; '2) Management alert details*' with a text input field; '3) Their reaction' with a dropdown menu set to 'none'; '4) Notes about beach users / public interaction' with a large text area; '5) General notes' with a text area containing the note: 'Tide high. No sign of hoodies on beach or rocks between Bluff and 31W. 7 Sooty Oystercatchers at 29W on rocks, roosting.'; and '6) Photo (MAX 2MB)' with a 'Browse' button. On the left side, there are buttons for 'Pair summary', 'Update (data entry)', and 'Gallery'. At the bottom, there are 'Prev' and 'Next' buttons. A map is visible on the right side of the form.

Once you have made the relevant change. Press **Next** until you get to the final page where you can see the **Update** button.

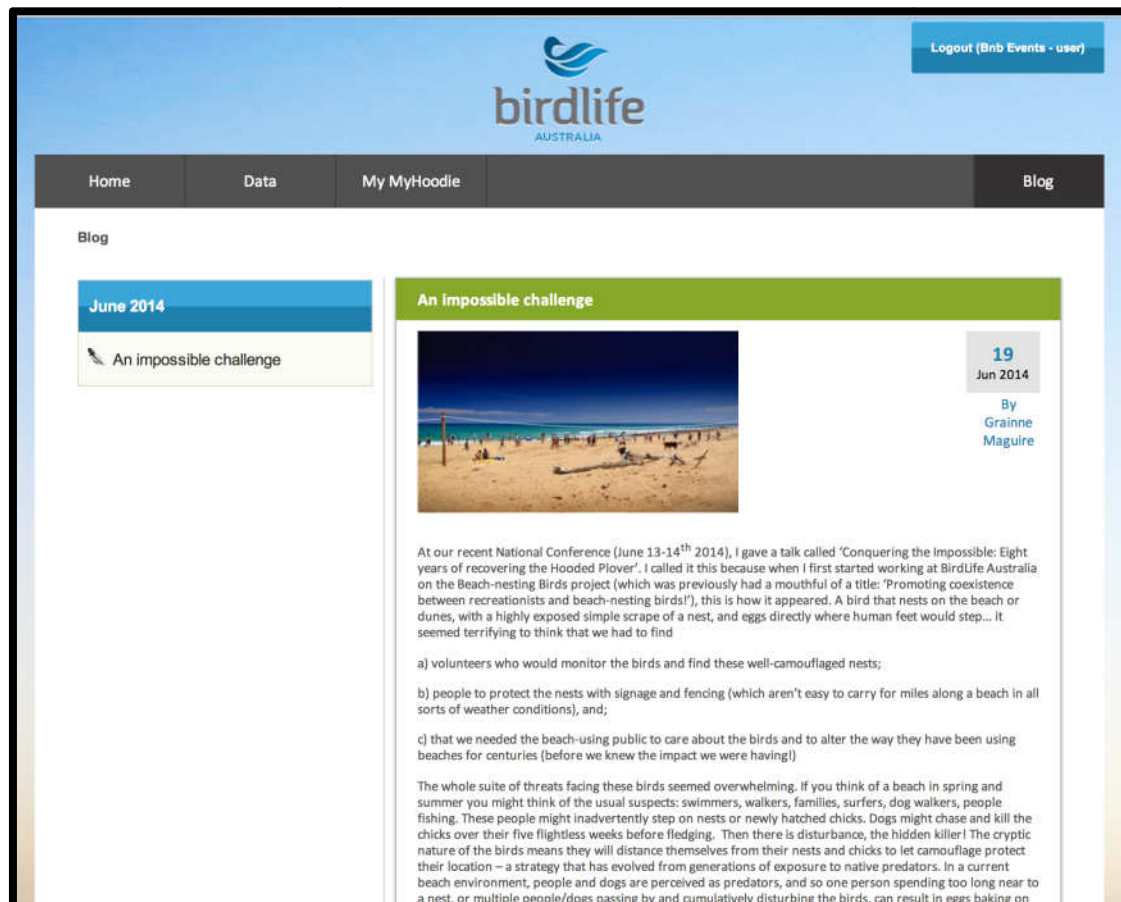
Press **Update** and then "Ok".

The data is now changed in the portal!



Blog Tab

The blog page is where you can find various articles and updates. As more blog posts become available, you will be able to select a post to read by clicking on the blog heading on the left hand side. If you would like permission to write a blog, contact hoodedplover@birdlife.org.au



If you would like to leave a comment on an article, scroll to the end of the article and click the “[Leave Comment](#)” text, and follow the prompts.

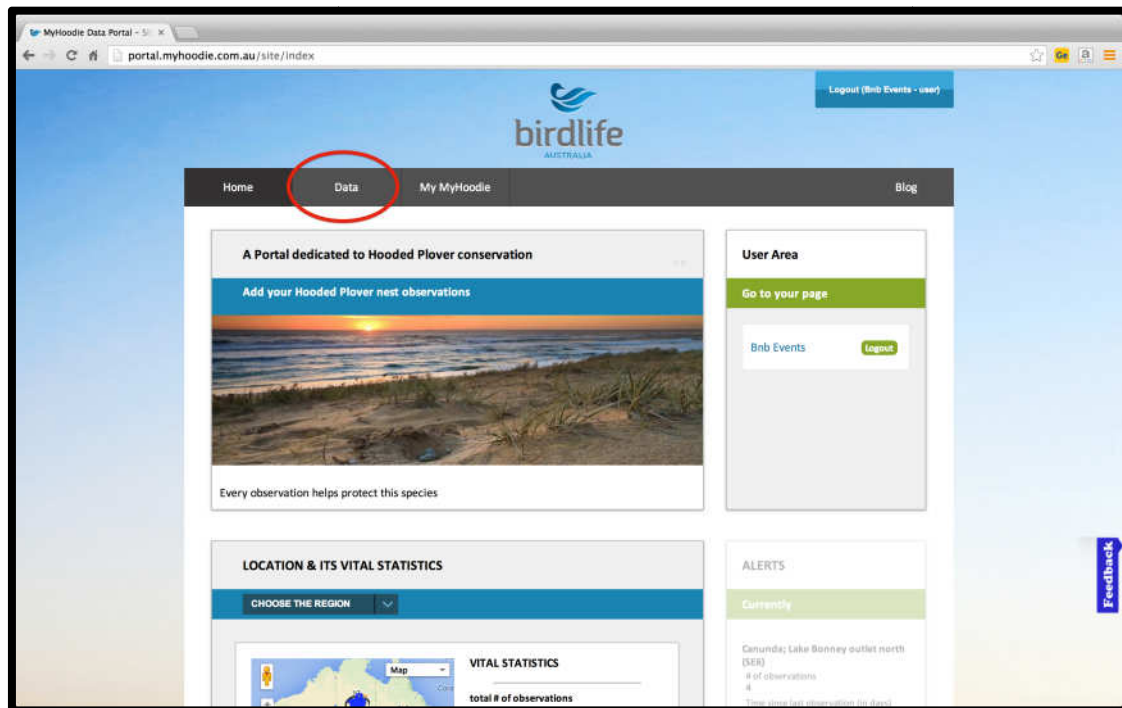
Hooded Plovers have ceased their rapid spiral of fledglings to the population each season. We are there have been no hoodies for over 15-10 years and a nationally coordinated program, but these is one species we can make a difference to!

[Leave comment](#)

Comments:

How do I enter my Hooded Plover sighting data?

1. From the MyHoodie homepage, click the “Data” tab (circled below)



2. This will take you to a page that looks like this; next, click the “Update (data entry)” tab on the left side (circled below)



3. From here, you have the option to choose either a “**Full update**” (preferred) or a “**Quick update**”. A **full update** will take you a little longer to complete, but we like this one a lot more because it gives us a lot of important information about your sightings, and is actually quite quick to fill in once you get used to it and learn to ignore the overwhelming looking bits!

Home

Data

My MyHoodie

Blog

Site Summary

Update
(data entry)

Gallery

Hooded Plover



Full update
Preferred option

Full Update includes:

- full nest details
- behavioural details
- management details
- nest failure details
- banded birds
- threat details
- non-breeding birds and flocks

3-5 minutes to complete

Quick Update includes:

- basic site information such as bird status, and management information

50 seconds to complete

Quick update

Red Capped Plover



Full update
Preferred option

Full Update includes:

- full nest details
- behavioural details
- management details
- nest failure details
- banded birds
- threat details
- non-breeding birds and flocks

3-5 minutes to complete

Quick Update includes:

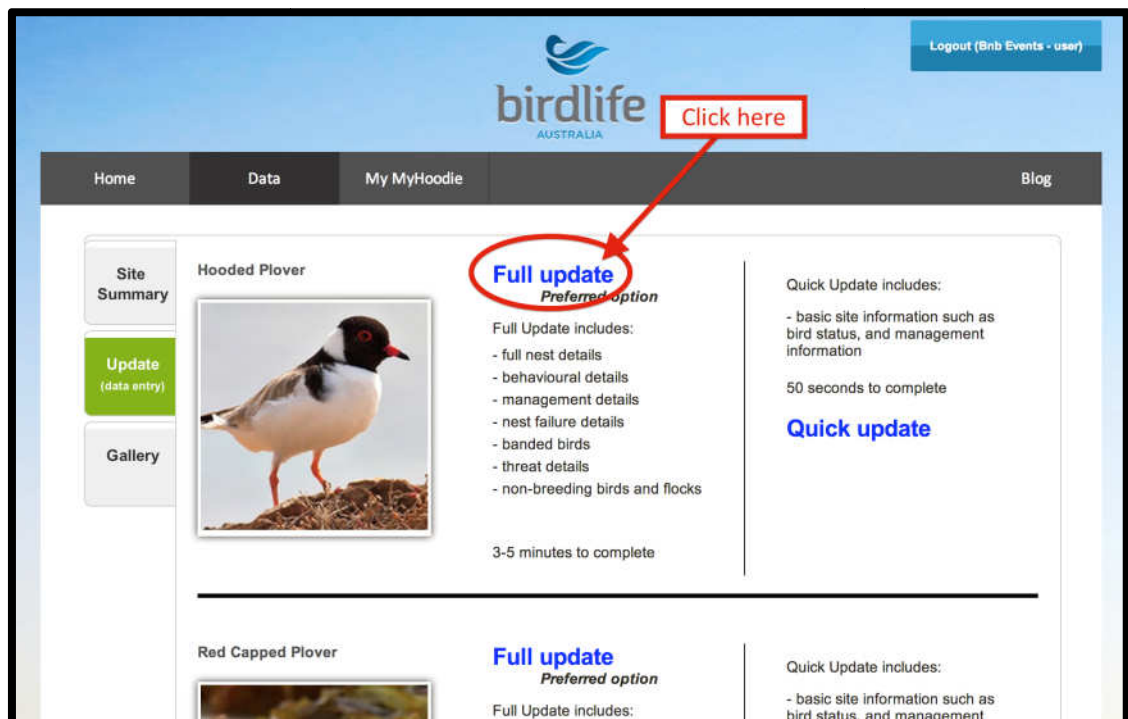
- basic site information such as bird status, and management information

50 seconds to complete

Quick update

Completing a Full Update (Hooded Plover)

1. Click on the “Full update” blue text for “Hooded Plover”



2. This will bring you to the page below with the yellow background (pictured below).

The screenshot shows the 'FULL update' form for Hooded Plover. The form has a yellow background and is titled 'FULL update'. It includes a 'Location details' section with fields for '1) Date *', 'Start time', 'Finish time', '2) Region *', '3) Pair *', and 'or Location description*'. A note says 'Enter new nest details on following pages.' Below this is a '4) Lat/Long' section with fields for 'Latitude' and 'Longitude', and a note 'Location of birds during this sighting. Not needed if pair is listed above. Enter new nest coordinates on following pages.' To the right of these fields are checkboxes for '5) # adult birds' and '6) # juveniles'. Below these are checkboxes for '6) Habitat' (Rocky platform, Beach - wet sand, Beach - dry sand, Dune, Estuary/spit, Salt Lake, Wetland, Other) and '7) Adult Behaviour' (Leading, Calling, Distraction displays, Incubating, Territorial or aggressive, Brooding, Foraging, Roosting or sheltering, Courting or mating). A 'Map' button is in the top right corner. A 'Feedback' button is in the bottom right corner.

There are 6 sections you have the option to fill in, and these are shown at the top of the page:

- a. Location details
- b. Band details
- c. Nest details
- d. Management details
- e. Threat details 1
- f. Threat details 2

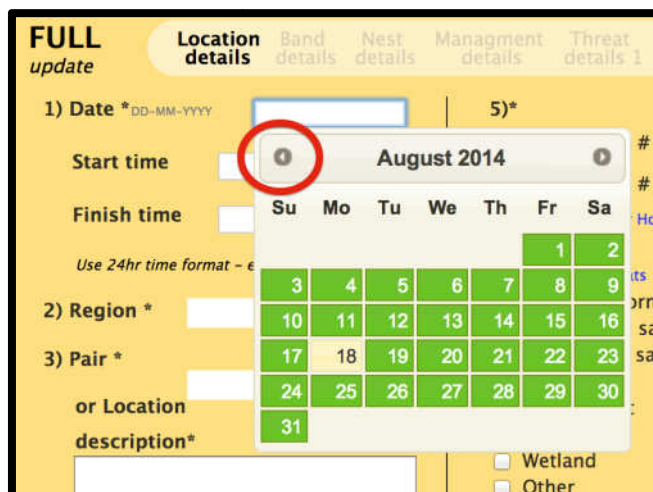
The section you are currently at will have the text bolded; eg. below.

FULL <i>update</i>	Location details	Band details	Nest details	Managment details	Threat details 1	Threat details 2	Cancel
------------------------------	---------------------	-----------------	-----------------	------------------------------	---------------------	---------------------	--------

3. Everything with an asterisks (*) symbol is a required field you need to fill in.

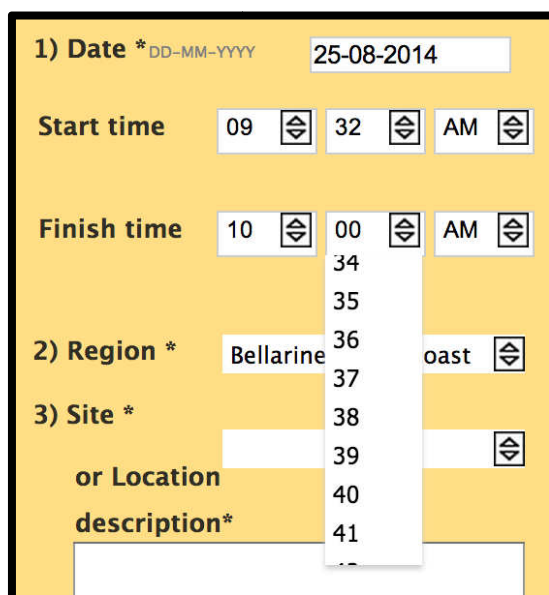
Location details

1. **Date:** Select the date you saw the Hoodie(s) or conducted a check using the pop-up calendar. (To scroll to the previous month, click the arrow circled below.)



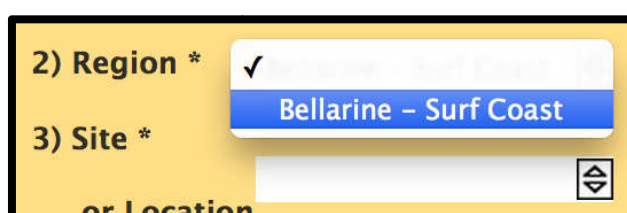
The screenshot shows the 'FULL update' form with tabs for 'Location details', 'Band details', 'Nest details', 'Management details', and 'Threat details 1'. The 'Date' field is highlighted with a red circle, and a pop-up calendar for August 2014 is displayed. The calendar shows days from Sunday to Saturday, with dates 1 through 31. The 'Start time' and 'Finish time' fields are also visible, along with a 'Region' dropdown and a 'Pair' field. There are checkboxes for 'Wetland' and 'Other' at the bottom right.

Time: Enter the start and finish times you made the observation using the dropdown option.



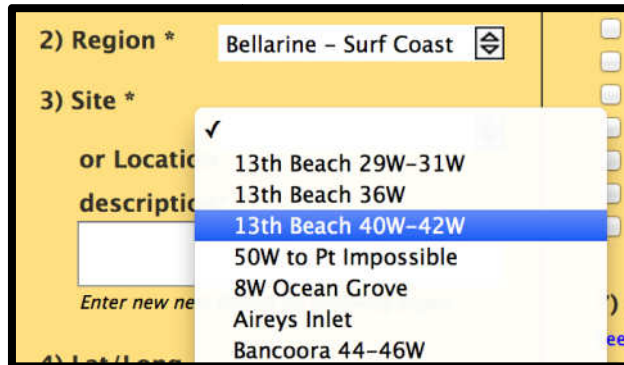
The screenshot shows the 'FULL update' form with the date set to 25-08-2014. The 'Start time' field has dropdowns for hours (09), minutes (32), and AM/PM. The 'Finish time' field has dropdowns for hours (10), minutes (00), and AM/PM. The 'Region' dropdown is set to 'Bellarine' and the 'Site' dropdown is set to 'coast'. There are also checkboxes for 'Wetland' and 'Other' at the bottom right.

2. **Region:** Select the region where you made the sighting using the dropdown menu.



The screenshot shows the 'FULL update' form with the 'Region' dropdown menu open. The dropdown list shows 'Bellarine - Surf Coast' as the selected option. The 'Site' dropdown is also visible, and there are checkboxes for 'Wetland' and 'Other' at the bottom right.

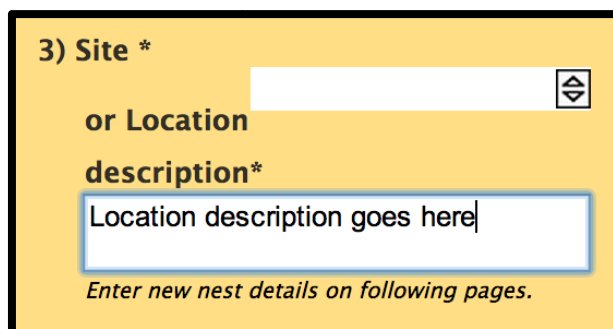
3. **Pair/Site:** Select the site where you saw the Hoodie using the dropdown menu (note: the displayed dropdown options available will only be for the Region you have selected – in this example, the “Bellarine – Surf Coast”)



The screenshot shows a web form with a yellow background. The '2) Region *' dropdown is set to 'Bellarine – Surf Coast'. The '3) Site *' dropdown is open, displaying a list of site names. The option '13th Beach 40W–42W' is highlighted in blue. Other visible options include '13th Beach 29W–31W', '13th Beach 36W', '50W to Pt Impossible', '8W Ocean Grove', 'Aireys Inlet', and 'Bancoora 44–46W'. A checkmark is visible next to the first option in the list.

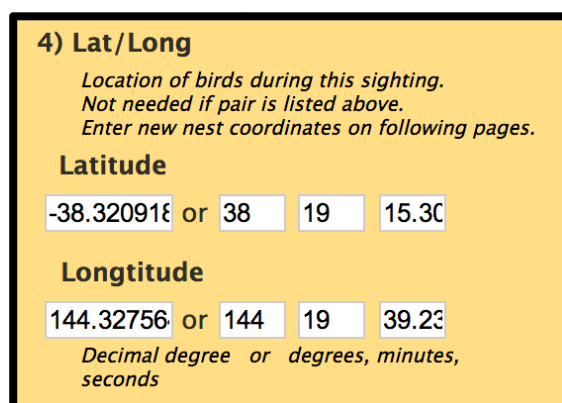
OR

Location description: if you don’t recognise the site from the dropdown list or it is a new site, type in a description in this box. Please be as descriptive as possible, e.g. 40m west of Pleasant Bay Rd access point, Shelly Peninsula.

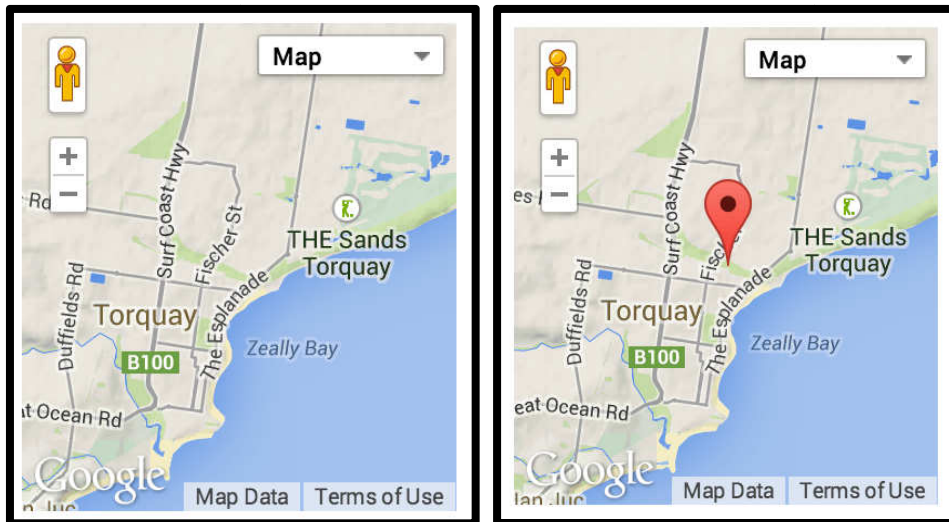


The screenshot shows the '3) Site *' section of the form. There is a dropdown menu for site selection and a text input field labeled 'or Location description*'. The text input field contains the placeholder text 'Location description goes here'. Below the input field, there is a note: 'Enter new nest details on following pages.'

4. **Lat/Long:** This is where you can enter the co-ordinates you saw any birds; please note co-ordinates will appear if and as soon as you put your mouse over the map on the right hand side. If you click on the map, a red marker will appear; you can drag and drop this marker across the map to pinpoint a location.

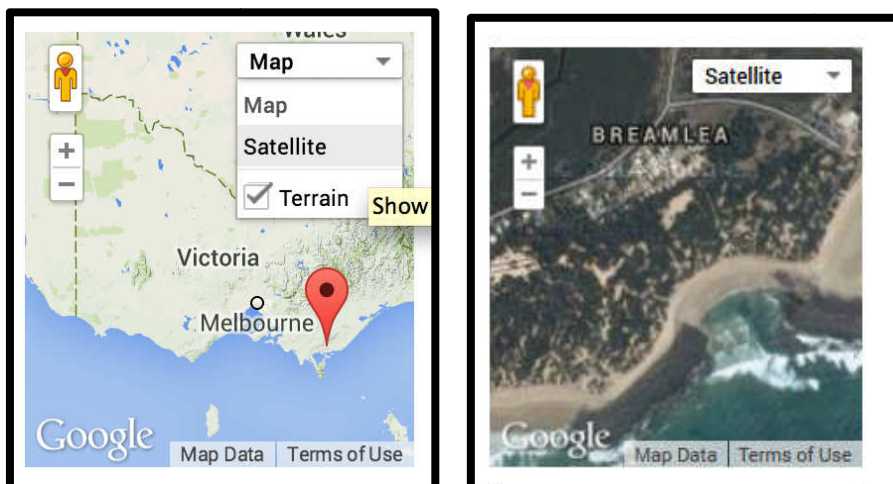


The screenshot shows the '4) Lat/Long' section of the form. It includes instructions: 'Location of birds during this sighting. Not needed if pair is listed above. Enter new nest coordinates on following pages.' Below the instructions, there are two rows of input fields. The first row is for 'Latitude' and contains the values '-38.320918', 'or', '38', '19', and '15.30'. The second row is for 'Longitude' and contains the values '144.32756', 'or', '144', '19', and '39.23'. At the bottom, there is a note: 'Decimal degree or degrees, minutes, seconds'.



You can scroll across the map to find a different area by clicking and holding down the mouse button on the map, and dragging the mouse across the map. You can also change the location of your pin by clicking once on the map at the desired spot.

You can also switch from Map to Satellite, in order to see landmarks at your site more easily, such as dune blowouts or distinctive roof tops. Use the “plus” and “minus” buttons to zoom in and out of the map view.



5. **# adult birds, # juvenile birds:** Type in the number of adult birds and juvenile birds you are reporting. If you saw adults and no juveniles, or vice versa, type “0” (zero) into the relevant box. Also if you saw no birds and are reporting this, put “0” (zero) in both boxes.

5)*

# adult birds	2
# Juveniles	0

[See - How old is My Hoodie](#)

If you are not sure how old your bird is, click the blue link ([See – How old is My Hoodie](#)), and this will take you to a page where you can learn how to tell an adult from a juvenile bird.

6. **Habitat:** Select the habitat type where you saw the Hoodie.

For example, if you saw one bird foraging on wet sand, select “Beach – wet sand”; consequently if you saw another bird resting on a dune, select “Dune”.

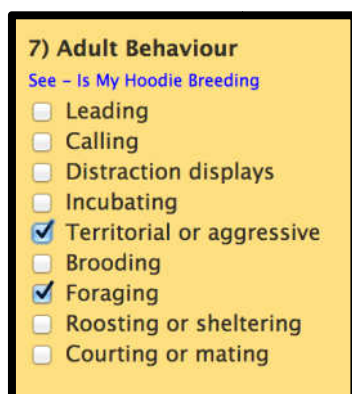


A screenshot of a yellow rectangular form with a black border. At the top, it says "6) Habitat" in bold. Below that is a blue link "See – Hoodie Habitats". Then there is a list of habitat types, each with a checkbox: "Rocky platform", "Beach – wet sand" (checked), "Beach – dry sand", "Dune" (checked), "Estuary/spit", "Salt Lake", "Wetland", and "Other".

If you are not sure what habitat type to select, click the blue link ([See – Hoodie Habitats](#)), and this will take you to a page to find out about the different habitat classifications.

When you make a selection to a box, a small tick should appear. You can untick a box by clicking it again.

7. **Adult behaviour:** Select the option that best fits what the Hoodie(s) were doing when you made the observation.



A screenshot of a yellow rectangular form with a black border. At the top, it says "7) Adult Behaviour" in bold. Below that is a blue link "See – Is My Hoodie Breeding". Then there is a list of adult behaviours, each with a checkbox: "Leading", "Calling", "Distraction displays", "Incubating", "Territorial or aggressive" (checked), "Brooding", "Foraging" (checked), "Roosting or sheltering", and "Courting or mating".

If you are not sure if your Hoodie(s) may have a nest, click the blue link ([See – Is My Hoodie Breeding](#)), and this will take you to a page with more information on this.

To move onto the next section, click the green **Next** button.

If you have missed any of the required * fields, an error message will appear on the right hand side window. The number 1), 2), 3), or 5) indicates which number question you have missed or filled in incorrectly.

If an error message has appeared, fill in any missing required fields, and click the green **Next** button again.

MyHoodie Data Portal - FULL update

portal.myhoodie.com.au/observation/fullupdate/hooded_plover

Pair summary

Update (data entry)

Gallery

FULL update

Location details

1) Date *

Start time

Finish time

Use 24hr time format - e.g. 17:00

2) Region *

3) Pair *

or Location description*

Enter new nest details on following pages.

4) Lat/Long

Location of birds during this sighting. Not needed if pair is listed above. Enter new nest coordinates on following pages.

Latitude or

Longitude or

Decimal degree or degrees, minutes, seconds

5) # adult birds

juveniles

6) Habitat

See - How old is My Hoodie

See - Hoodie Habitat

☐ Rocky platform

☐ Beach - wet sand

☐ Beach - dry sand

☐ Dune

☐ Estuary/spit

☐ Salt Lake

☐ Wetland

☐ Other

7) Adult Behaviour

See - Is My Hoodie Breeding

☐ Leading

☐ Calling

☐ Distraction displays

☐ Incubating

☐ Territorial or aggressive

☐ Brooding

☐ Foraging

☐ Roosting or sheltering

☐ Courting or mating

Map

1) Please enter the date of the observation (estimate if unknown).

2) Please select a region.

3) Please select either:
- a pair from the list or
- enter a location description.

5) Please enter the number of birds observed (enter 0 for none present).

Click here to move on

Next

Errors/incomplete * sections will appear here

Feedback

This site was constructed through the generous support of:

Band details

I didn't check for bands or flags.

If you did not look to see if any Hoodies had a band or flag on its leg:

1. Skip this section and click the green  button.

I did check for bands or flags.

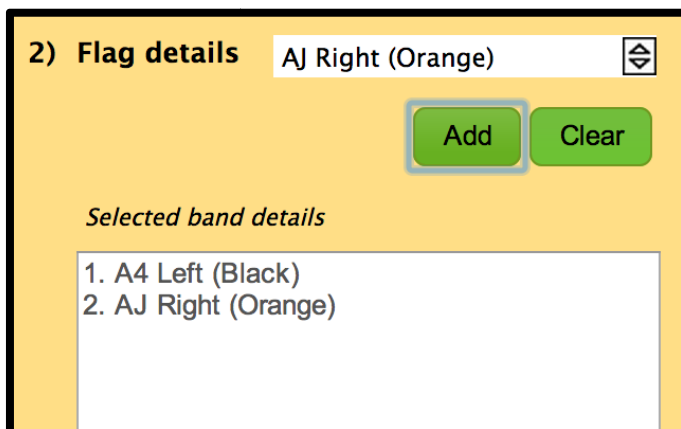
If you did look to see if any Hoodies had a band or flag on its leg:

1. Click on the “Checked for banded birds” checkbox so the blue tick appears.



2. Fill in the number of banded/unbanded birds you saw:
 - a. **# Banded Birds** – number of banded/flagged birds you saw
 - b. **# Unbanded Birds** – number of unbanded birds/non-flagged birds you saw
 - c. **# band status unknown** – not sure if bird(s) were banded or not
2. **Flag details:** If you saw what two-letter/digit combination was on the flag, click on the dropdown menu to select the flag combination you sighted. Click “Add” after, to ensure this gets added to the table below.

If you sighted more than one flagged bird, repeat this process, and click “Add” to ensure the individual gets added to the table, like shown below.



3. **Band notes:** In this section you can write any incomplete readings of colour band/colour flag records, or list an engraved flag combination not displayed in the dropdown menu.

For example, if you saw the first letter of the flag, but couldn't read the second letter, make a note of this and provide any extra details you think would help:

3) Band notes	eg. flag faded, second letter looks a bit like a "T" but not sure For incomplete readings of colour band / colour flag records, or for engraved flag combinations not listed above.
4) General Description	(Any extra notes go here)

4. Click the green  button to finish and continue to the next section.

Nest details

This is where you record details of the status of the birds, which is often related to the time of year (breeding or non-breeding season). This is even where you record that there weren't any birds sighted!

From the dropdown menu next to **1) Bird Status**, select one of the following options:

The screenshot shows a web form titled "FULL update" with tabs for "Location details", "Band details", "Nest details" (selected), and "Management details". Under "1) Bird Status*", a dropdown menu is open, showing options: "Nest(with eggs)", "Chicks", "Failed since last visit", "Scrape(no eggs)", "Suspect nest", "Birds sighted", "Flocking", "No birds sighted", "Suspect chicks", and "Fledged". Below this, there is a checkbox for "New nest/chicks". Further down are input fields for "3) Latitude" and "Longitude", with a note "decimal degree or degree". At the bottom, there are input fields for "5) #eggs" and "6) #chicks", and a section for "8) Chick behaviour" with checkboxes for "Hiding", "Being brooded", and "Running away".

You will need to select one of these options before you can move on to the next section.

Bird Status: Nest (with eggs)

If you select that your bird has a nest with eggs (confirmed by seeing an actual nest with eggs or a bird incubating its nest):

1. **2) Nest habitat:** use the dropdown menu to select what type of habitat the actual nest is in.
(See the **Habitat** step-by-step in the **Location Details** section for more info.)
2. **New nest/chicks:** If this nest has already been reported before, skip this step and move onto the **5) #eggs** field.

If you are reporting a new nest, select the location from the map using the red pin, or type in the description of the nest location in the white text box provided.

(See the **Lat/Long** step-by-step in **Location Details** section for more info.)

3. **5) #eggs:** select the number of eggs seen in the nest. If the nest has been previously located and you are just reporting that the bird is still incubating, then we do not expect you to approach and disturb the bird from the nest to count the eggs. Here you can select “unchecked” from the options.

Bird Status: Chicks

If you have seen a pair with chicks, select “chicks” from the dropdown menu:

1. **New nest/chicks:** If these chicks have already been reported before in the same location, skip this step and move onto the **6) #chicks** field.

If you are reporting a new chick(s), or chicks that have moved location since the last reported sighting, select the location from the map using the red pin, or type in the description of the nest location in the white text box provided.
(See the **Lat/Long** step-by-step in **Location Details** section for more info.)

2. **6) #chicks:** select how many chicks were sighted, or not sighted (where parental behaviour strongly indicates presence of a chick(s)).

If you have seen the chicks, select an option from the **7) Chick description** dropdown menu regarding how big the chicks were, and select an option for **8) Chick behaviour**, on whether the chick was hiding, running away, foraging, etc. See image below.

The screenshot shows a yellow data entry form with a black border. It contains the following fields and options:

- 5) #eggs:** A dropdown menu with a downward arrow icon.
- 6) #chicks:** A text input field containing the number "2".
- 7) Chick description:** A dropdown menu with a downward arrow icon, showing the selected option "1/3 adult size, f".
- 8) Chick behaviour:** A section with the text "see 'chicks'" in blue. Below it are several checkboxes:
 - ☐ Hiding
 - ☐ Being brooded
 - ☐ Running away
 - ☒ Foraging
 - ☐ Using shelter
 - ☒ Resting

3. **Evidence of nest failure:** If there is any evidence of failure as well as seeing chicks, e.g. the brood size has been reduced and there is now only one chick instead of two or three, check this box.

Next, fill in options “**10) Chicks are**”, “**11) Suspected cause**”, and if applicable, “**12) Nearest prints to nest**”. If you have any further comments to add, write these in the space provided in “**13) Notes relating to failure**”.

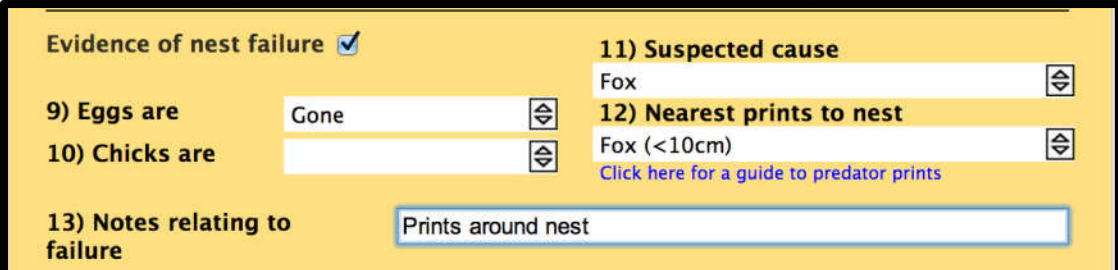
Bird Status: Failed since last visit

Please select failed since last visit if you have visited a site where there was previously a known nest or chicks, and you can confirm these are gone. As you are

the next observer, it needs to be recorded on the portal that this nest or chick attempt has ended. Select “Failed since last visit” from the dropdown menu:

1. **New nest/chicks:** No need to select this checkbox.
2. **Evidence of nest failure:** If there is any evidence of nest failure (eggs are gone, nest is obviously abandoned [make sure abandoned, and not simply parent absence from nest], chicks are gone, or you have evidence of chick injury or mortality), check this box.

Next, fill in options “**9) Eggs are**” or “**10) Chicks are**”, “**11) Suspected cause**”, and if applicable, “**12) Nearest prints to nest**”. If you have any further comments to add, write these in the space provided in “**13) Notes relating to failure**”.



The screenshot shows a yellow form with the following fields:

- Evidence of nest failure** with a checked checkbox.
- 9) Eggs are** with a dropdown menu showing "Gone".
- 10) Chicks are** with an empty dropdown menu.
- 11) Suspected cause** with a dropdown menu showing "Fox".
- 12) Nearest prints to nest** with a dropdown menu showing "Fox (<10cm)". Below this is a link: "Click here for a guide to predator prints".
- 13) Notes relating to failure** with a text box containing "Prints around nest".

Bird Status: Scrape (no eggs)

This option is selected when there is a fresh scrape (very obviously a nest scrape with lots of tracks around it) and there are no eggs in the scrape. Select “Scrape (no eggs)” from the dropdown menu:

1. **2) Nest habitat:** use the dropdown menu to select what type of habitat the actual nest scrape is in.
(See the **Habitat** step-by-step in the **Location Details** section for more info.)
2. **New nest/chicks:** If this scrape location has already been reported before, skip this step.

If you are reporting a new scrape location, select the location from the map using the red pin, or type in the description of the nest location in the white text box provided.

(See the **Lat/Long** step-by-step in **Location Details** section for more info.)

3. **Evidence of nest failure:** Since this is just a scrape with no eggs, no need to check this box.

Bird Status: Suspect nest

When you strongly suspect the birds are nesting (leading, returning to the same place, a single bird often seen in the same place bobbing and vigilant, etc) but you cannot find the nest, do not feel confident to look or are not trained to look for nests, you select to report "Suspect nest" from the dropdown menu:

1. **New nest/chicks:** If you suspect a new nest is in the location where the birds keep returning, you can select the location from the map using the red pin, or type in the description of the nest location in the white text box provided.
(See the **Lat/Long** step-by-step in **Location Details** section for more info.)
2. **Evidence of nest failure:** Since this is just a suspect nest, no need to check this box.

Bird Status: Birds sighted

This can be selected for a range of sightings made in the breeding or non-breeding season, and is for a sighting of birds that do not have nests or chicks. Select "Birds sighted" from the dropdown menu (please note sightings of a "Nest", "Scrape", "Chicks" or recent "Failed since last visit" take priority over "Birds sighted"):

1. **New nest/chicks:** Do not check this box. If you are reporting a nest or chick sightings, please select one of "Nest", "Scrape" or "Chicks" from the **1) Bird Status** dropdown menu and proceed.
2. **Evidence of nest failure:** Since there is no nest involved, no need to check this box.

Bird Status: Flocking

Flocking can occur in the breeding and non-breeding season, more commonly the latter. A flock is considered 3 birds or more. Select "Flocking" from the dropdown menu (please note sightings of a "Nest", "Scrape", "Chicks" or "Failed since last visit" take priority over "Flocking"):

1. **New nest/chicks:** Do not check this box. If you are reporting a nest or chick sightings, please select one of "Nest", "Scrape" or "Chicks" from the **1) Bird Status** dropdown menu and proceed.
2. **Evidence of nest failure:** Since there is no nest involved, no need to check this box.

Bird Status: No birds sighted

We are interested in visits where you have not seen birds in areas where they usually are. Here select “No birds sighted” from the dropdown menu (please note sightings of a “Nest”, “Scrape”, “Chicks” or “Failed since last visit” take priority over “No birds sighted”):

1. **New nest/chicks:** Do not check this box. If you are reporting a nest or chick sightings, please select one of “Nest”, “Scrape” or “Chicks” from the **1) Bird Status** dropdown menu and proceed.
2. **Evidence of nest failure:** If a nest has just failed or chicks are gone, and the adult birds are not sighted, please instead select “Failed since last visit”.

Bird Status: Suspect Chicks

When you strongly suspect the birds have chicks (strong leading, both parents returning to same location, calling, bobbing, etc) but you cannot see the chicks, or feel the birds are already too disturbed, you select to report “Suspect chicks” from the dropdown menu:

1. **New nest/chicks:** If you suspect a brood is in the location where the birds keep returning and there have been no previous sightings of chicks at this site, you can select the location from the map using the red pin, or type in the description of the nest location in the white text box provided.
(See the **Lat/Long** step-by-step in **Location Details** section for more info.)

2. **Evidence of nest failure:** Not applicable in this case.

Bird Status: Fledged

When you have been following the progress of chicks and they reach 35 days since hatching or you have seen them fly strongly (not just a test flight!), you select to report “Fledged” from the dropdown menu:

1. **6) #chicks:** select how many chicks fledged.

Click the green  button to finish and continue to the next section.

Management Details

This section informs us of any management procedures currently in place to help protect Hoodies, and to let us know if any management steps are necessary to help protect new Hoodie nests and chicks.

1. **Current management:** select all checkboxes applicable. Please note sign access refers to a temporary sign (e.g. an update related to the nest or chicks). You will need to select at least one of these; if there are no management actions currently in place, select "None".
2. **Management alert:** If there is a new nest or chicks, and no current management procedures currently in place, please check this box!! Alternatively if a fence has been washed down by the tide, check this box!! BirdLife staff, regional coordinators and land managers regularly check the portal for records where this has been checked, and respond accordingly. In the future we hope to raise the funds so that the system can automatically email the relevant managers with an urgent message, so we can get onto helping protect the chicks or nest ASAP! Fill in any extra details in the **2) Management alert details** white text box.

The screenshot shows a web form titled 'FULL update' with several tabs: 'Location details', 'Band details', 'Nest details', 'Management details' (active), 'Threat details 1', and 'Threat details 2'. A red 'Cancel' button is in the top right. Under '1) Current management*', there is a list of checkboxes: 'None' (checked), 'Sign Access', 'Sign Nest', 'Rope fence', 'Permanent fence', 'Ringlock fence', 'Shelters', 'Wardens', and 'Banners'. To the right, 'Management alert' is checked. Below it, '2) Management alert details*' is a text box containing the text: 'Located 50m SW from the South Road carpark main entrance. Nest on sand in open, currently unprotected.'

3. **Spoke to public:** If you spoke to the public and wish to report how the conversation went, click this checkbox and fill in the relevant sections on **3) Their reaction**, **4) Notes about beach users / public interaction**, and/or **5) General notes**.

The screenshot shows the 'Spoke to public' section of the form. The 'Spoke to public' checkbox is checked. To its right, '3) Their reaction' has a dropdown menu open with the following options: 'none' (checked), 'Positive and compliant', 'Positive but non-compliant', 'Ignored contact', 'Negative but compliant', 'Negative and non-compliant', and 'Aggressive and non-compliant'. Below this, '4) Notes about beach users / public interaction' is a large empty text box.

4. **Photo:** If you have a photo you want to attach of the site (helpful to management especially if you have found a new nest!) or the birds, upload it here. Note that the largest file size you can upload is maximum 2MB.

6) Photo (MAX 2MB)
 No file chosen

Threat details 1 (and 2)

I took note of potential threats!

If you remembered to look out for any potential threats to Hoodies/Hoodie nests in the area, you can use this section to let us know. This data is incredibly valuable as it helps us interpret why the birds do or don't do well at particular sites. Even if you looked but no threats were present, it is just as important to let us know about the absence of threats.

1. Simply check the box **“Did you record any threat details?”**
2. If you saw a potential threat while visiting the site (not footprints), type in the number of whatever threats there may have been present. Leave blank if none of these apply to you. A potential threat is one that is within 100m of the birds or nest location.

If the potential threat you saw is not in this list, return to the previous page and tell us about it in the 'general notes' box.

Did you record threat details? ☒

Observed threats

* Record exact numbers, estimate if necessary.

Threat Type	Habitat type			
	Water's edge (wet sand)	Beach (dry sand)	Inside signs/fence	Dune
Walkers/Joggers		1		
People sunbaking/sitting				3
Surfers/Swimmers				
People Fishing				
People Playing Games				
Dog Walkers				
Dog On Leash (# dogs)				
Dog Off Leash (# dogs)	1			
Horses				
Permitted vehicle				
Illegal vehicle				
Ravens				
Magpies				
Silver Gulls				
Pacific/Kelp Gulls				
Nankeen Kestrels				
Other bird of prey				
Wild dog				

* Enter prints on next page

3. Click the green **Next** button. This will take you to **“Threat details 2”**.

4. If you saw footprints or tracks of any sort that you wish to report, use this page to select whether tracks were “Light”, “Moderate”, or “Heavy”, against the relevant categories.

Prints
* Estimate if present: Light (1–30%), Moderate (31–60%), Heavy (61–100%)

Threat Type	Habitat type			
	Water's edge (wet sand)	Beach (dry sand)	Inside signs/fence	Dune
Human Prints		Moderate		Light
Dog Prints	Light			
Fox Prints				
Cat Prints				
Vehicle Tracks		Light		
Horses/stock			<input checked="" type="text"/>	
Stock (cattle/sheep)			Light Moderate Heavy	

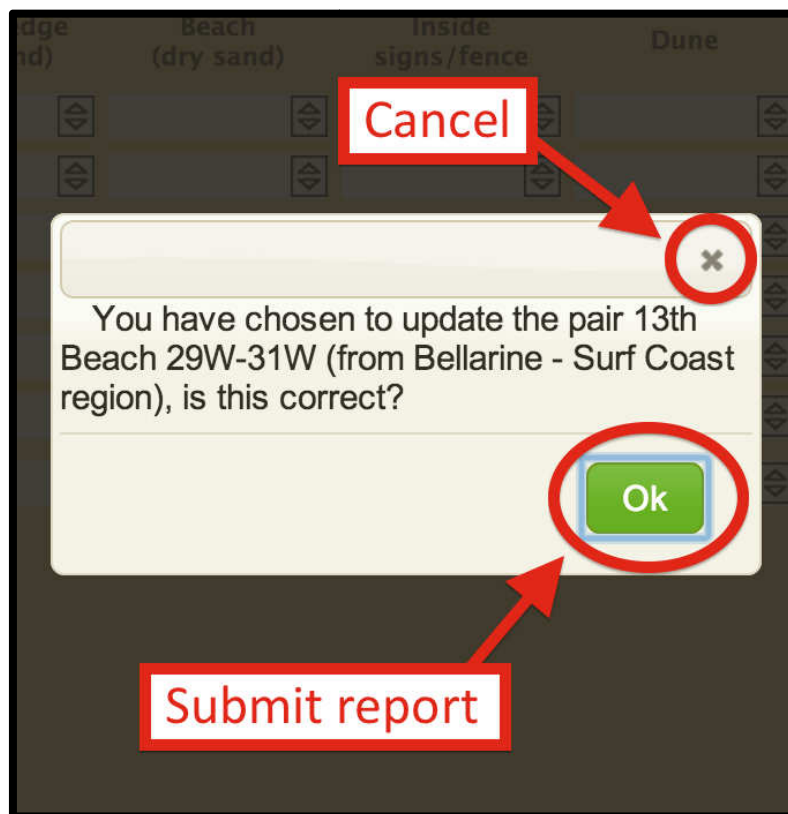
5. When you're done, click the green **Update** button. (Further instructions below in the “Ready to submit/update!” section)

I didn't take note of any threats.

No problem! Simply click the green **Update** button. (Further instructions below in the “Ready to submit/update!” section)

Ready to update/submit! (Full Update)

1. After clicking the green **Update** button, a popup will appear.
2. Click the "x" in the top right corner to cancel the submission, or click the green "Ok" button to finish and submit your report.

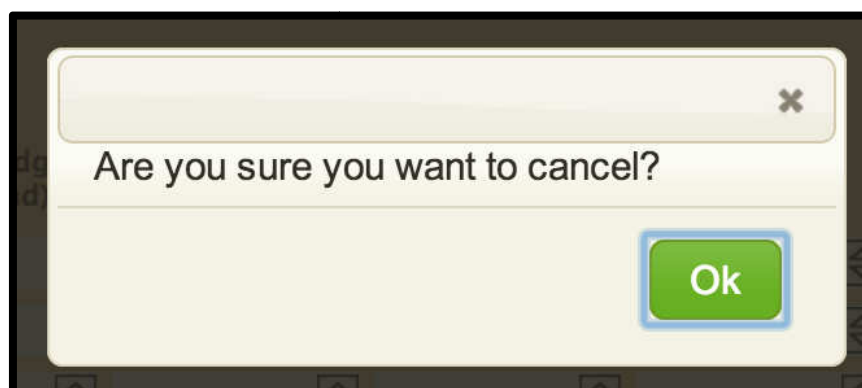


I want to cancel my update or go back to a previous section to edit

1. You can revisit any sections you have previously completed by click the green “Prev” button, or by clicking on any of the section headings as shown in **box 1** in the screenshot below.
2. If you want to erase all your progress so far and cancel your report, click on the red “Cancel” button, as shown in **box 2** in the screenshot below.

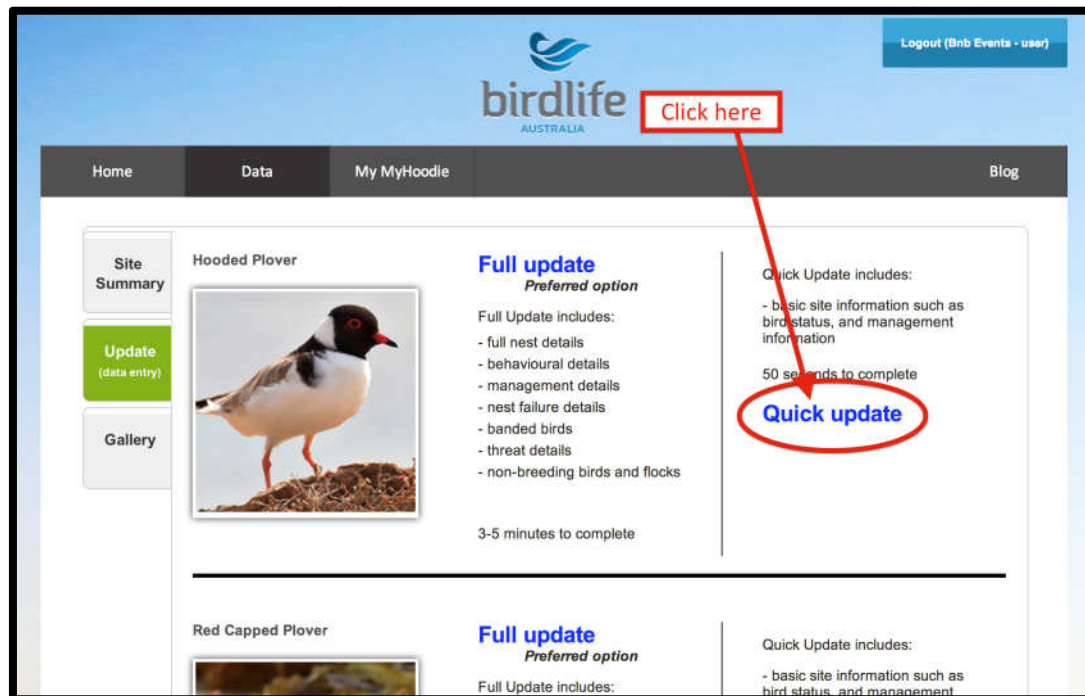
The screenshot shows the 'My MyHoodie' interface on the BirdLife Australia website. The top navigation bar includes 'Home', 'Data', and 'My MyHoodie'. The main content area is titled 'FULL update' and features a horizontal tab bar with 'Location details', 'Band details', 'Nest details', 'Management details', 'Threat details 1', and 'Threat details 2'. A red box labeled '1. Go back to any previous sections by clicking on the section heading' points to the 'Nest details' tab. Another red box labeled '2. Clicking the cancel button will erase all your progress so far' points to a red 'Cancel' button located to the right of the tabs. On the left side, there are buttons for 'Pair summary', 'Update (data entry)', and 'Gallery'. Below the tabs, there is a section for 'Prints' with an estimate and a table for 'Habitat type' with columns for 'Threat Type', 'Water's edge (wet sand)', 'Beach (dry sand)', 'Inside signs/fence', and 'Dune'. The table lists 'Human Prints', 'Dog Prints', 'Fox Prints', 'Cat Prints', and 'Vehicle Tracks'.

3. After clicking cancel, a popup will appear. Click the “x” in the top right corner to cancel this action, or the green “OK” button to confirm this action.



Completing a Quick Update (Hooded Plover)

1. Click on the "Quick update" option for "Hooded Plover"



2. This will bring you to the page below with the light blue background (pictured below). Everything with an asterisks (*) symbol is a required field you need to fill in.

This screenshot shows the 'QUICK update' form for the Hooded Plover. The form is titled 'QUICK update' and includes a note: 'This form is for updating basic pair nesting info only. Please use the full update form to enter other details.' The form fields are numbered 1 through 10. Fields 1 through 6 are required, indicated by an asterisk (*). Field 7 is optional, indicated by a square box. Field 8 is optional, indicated by a square box. Field 9 is optional, indicated by a square box. Field 10 is optional, indicated by a square box. The form includes a 'Map' button and a 'Feedback' button. The 'Update' button is at the bottom right.

QUICK update

This form is for updating basic pair nesting info only. Please use the full update form to enter other details.

1) Date* (DD-MM-YYYY)

2) Region*

3) Pair*

4) # adult birds
juveniles

5) Bird Status* (Select one)

6) Latitude*
Longitude*

7) Current management* (None, Sign Access, Rope fence, Ringlock fence, Wardens, Sign Nest, Permanent fence, Shelters, Banners)

8) Management alert details*

9) General notes

10) Photo (MAX 2MB)
Choose File | No file chosen

Map

Feedback

Update

Filling in the Quick Update

1. **Date:** Select the date you saw the Hoodie(s) or conducted a check using the pop-up calendar. (To scroll to the previous month, click the arrow circled below.)

QUICK update This form is for updating basic pair nesting info. Please use the full update form to enter other data.

1) Date* DD-MM-YYYY 5) Bird Status* Nest n for

2) Region*

3) Pair*

4)*

adult

Juver

[See "How old is myhoodie?"](#)

August 2014

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2. **Region:** Select the region you made the sighting at, using the dropdown menu. (We're using the *Bellarine – Surf Coast* location as an example here)

2) Region* Bellarine – Surf Coast ▼

3) Pair* ▼

3. **Pair:** After selecting a Region, you can select a site from within this region using the dropdown menu:

1) Date* DD-MM-YYYY

2) Region*

3) Pair*

4)*

adult

Juver

[See "How old is myhoodie?"](#)

7) Current m ☐ Sign Acce: ☐ Rope fenc ☐ Ringlock f ☐ Wardens

13th Beach 29W–31W
13th Beach 36W
13th Beach 40W–42W
50W to Pt Impossible
8W Ocean Grove
✓ Alreys Inlet
Bancoora 44–46W
Bancoora 44W East
Black Rock
Blue Rocks
Collendina lake
Collendina Ocn Grv. pair
Collendina Pt Lons. pair
Hutt Gully 102W
Lake Victoria, Point Lonsdale
Moggs Creek
Nudist Beach (Pt Imp)
Point Lonsdale 2W to west 4W
Pt Addis Red Rocks beach
Pt Impossible Estuary
Pt Roadknight 99W–101W
Pt Roadknight Tip (95W)
Pt Roadknight West (96W–98W)

4. **# adult birds, # juvenile birds:** Type in the number of adult birds and juvenile birds you are reporting. If you saw adults and no juveniles, or vice versa, type “0” (zero) into the relevant box. Also if you saw no birds and are reporting this, put “0” (zero) in both boxes.



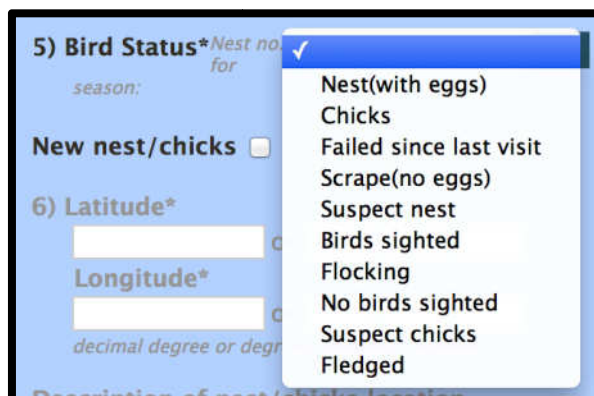
A screenshot of a form section with a light blue background. At the top left is the label "4)*". To the right are two input fields. The first is labeled "# adult birds" and contains the number "2". The second is labeled "# Juveniles" and contains the number "0". Below these fields is a blue link that says "See 'How old is myhoodie?'".

If you are not sure how old your bird is, click the blue link ([See – How old is My Hoodie](#)), and this will take you to a page where you can learn how to tell an adult from a juvenile bird.

5. **Bird status:** This is where you record details of the status of the birds, which is often related to the time of year (breeding or non-breeding season). This is even where you record that there weren’t any birds sighted!

From the dropdown menu next to **1) Bird Status**, select one of the following options from the dropdown menu.

Some status options take precedence over others, for example, sightings of chicks are more important than “birds sighted” and “flocking”, so make sure to select to report chicks over these two categories if both are applicable. The same applies for reporting nests and failures since last visit.



A screenshot of a form section with a light blue background. The main heading is "5) Bird Status*^{Nest no. for season:}". Below this is a checkbox labeled "New nest/chicks" which is currently unchecked. To the right of the checkbox is a dropdown menu that is open, showing a list of options: "Nest(with eggs)", "Chicks", "Failed since last visit", "Scrape(no eggs)", "Suspect nest", "Birds sighted", "Flocking", "No birds sighted", "Suspect chicks", and "Fledged". The "Chicks" option is currently selected, indicated by a checkmark. Below the dropdown menu are two input fields labeled "6) Latitude*" and "Longitude*", each followed by a small "d" in a circle. Below these fields is the text "decimal degree or degree".

6. **New nest/chicks:** If this nest or chick location has already been reported before, skip this step and move onto the next field.

If you are reporting a new nest select the checkbox, and you will be able to fill in section 6.

7. Select the location from the map using the red pin, or type in the description of the nest location in the white text box provided.

(See the **Lat/Long** step-by-step in **Location Details** section for more info.)

New nest/chicks ☒

6) Latitude*
 or

Longitude*
 or
decimal degree or degrees, minutes, seconds

Description of nest/chicks location

8. **Current management:** select all checkboxes applicable. You will need to select at least one of these; if there are no management actions currently in place, select "None".
9. **Management alert:** If there is a new nest or chicks, and no current management procedures currently in place, please check this box!! Alternatively if a fence has been washed down by the tide, check this box!! BirdLife staff, regional coordinators and land managers regularly check the portal for records where this has been checked, and respond accordingly. Fill in any extra details in the **2) Management alert details** white text box.

7) Current management* ☐ None

☒ Sign Access ☐ Sign Nest
☐ Rope fence ☐ Permanent fence
☐ Ringlock fence ☐ Shelters
☐ Wardens ☒ Banners

Management Alert ☒
8) Management alert details*

10. **General notes:** If there's anything you want to add that does not fit into any of the previous categories, write it in this box. If you have banding details to report, please use the **Full Update** form instead.

9) General notes

11. **Photo:** If you have any photos you want to attach of the site (helpful to management especially if you have found a new nest!), upload it here. Note that the largest file size you can upload is maximum 2MB.

10) Photo (MAX 2MB)
 No file chosen
[Remove](#) nest location pic 1.png

12. When you're done, click the green button. (Further instructions below in the "Ready to submit/update!" section)

Ready to update/submit! (Quick Update)

1. After clicking the green button, a popup will appear.
2. Click the "x" in the top right corner to cancel the submission, or click the green "Ok" button to finish and submit your report.

