

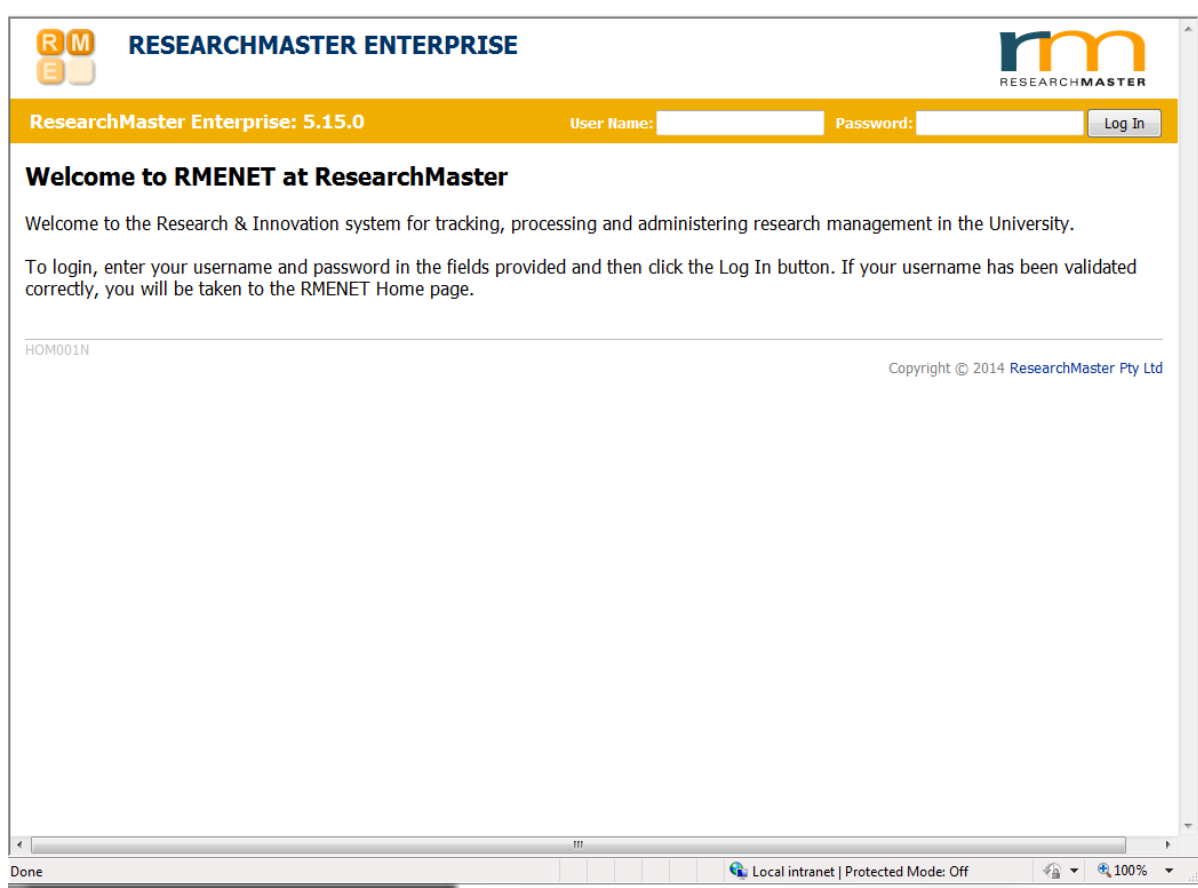
RMENET User Guide

Logging in to RMENET and Personal Preferences

Login to RMENET by clicking on the following link:

<http://rmenet.win.canberra.edu.au/rmenet/>

You should then be directed to the following website:



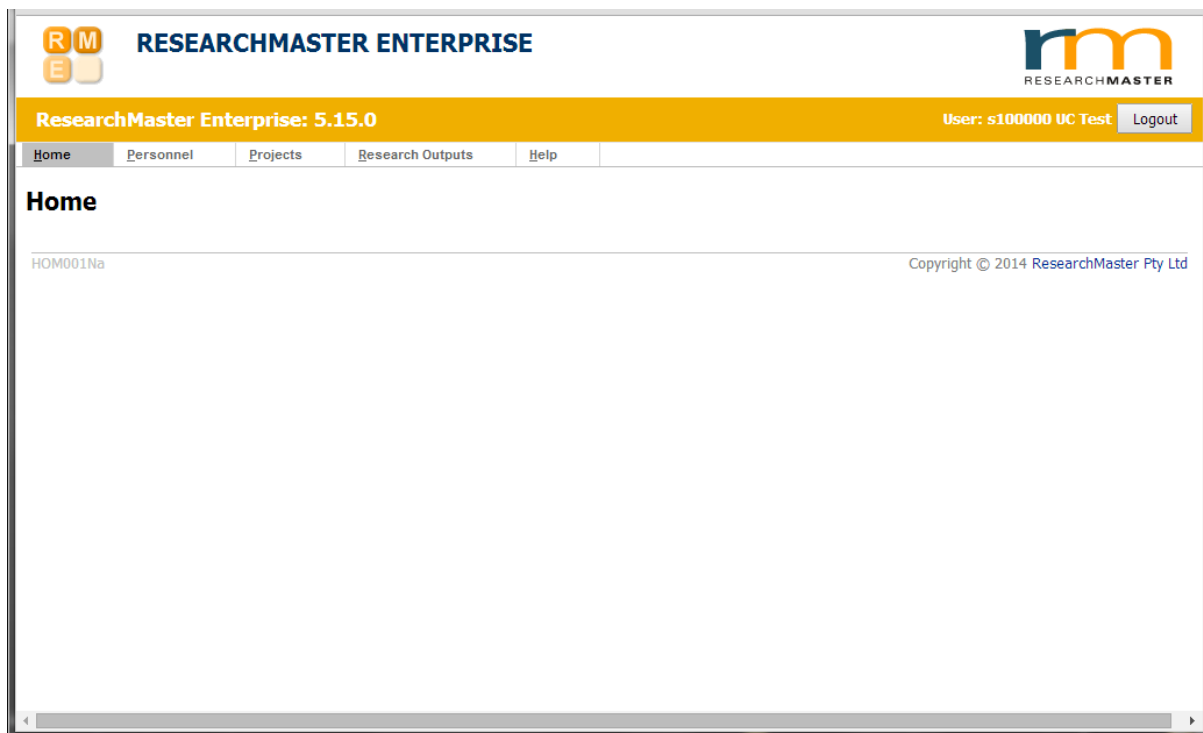
The screenshot shows the ResearchMaster Enterprise login interface. At the top, there is a header with the 'RESEARCHMASTER ENTERPRISE' logo on the left and the 'rm RESEARCHMASTER' logo on the right. Below the header, a yellow bar contains the text 'ResearchMaster Enterprise: 5.15.0' on the left and a login form on the right. The login form includes fields for 'User Name:' and 'Password:', followed by a 'Log In' button. Below the yellow bar, the main content area has the heading 'Welcome to RMENET at ResearchMaster'. Underneath, it says 'Welcome to the Research & Innovation system for tracking, processing and administering research management in the University.' and 'To login, enter your username and password in the fields provided and then click the Log In button. If your username has been validated correctly, you will be taken to the RMENET Home page.' At the bottom of the page, there is a footer with 'HOM001N' on the left and 'Copyright © 2014 ResearchMaster Pty Ltd' on the right. The browser's address bar at the bottom shows 'Local intranet | Protected Mode: Off' and a zoom level of '100%'.

Login with the following user credentials:

Username: Your staff number (including the “s”)

Password: Your network password

Once Logged into RMENET, your screen should appear as the one below:



To view your own Profile Settings, hover your mouse over the “Personnel” tab and select “Show my Profile”.

From this view, you can see the following details relating to your Profile:

- Your Current Role
- Funded Projects
- Contracts
- Students Supervised
- List of publications that you are a contributor to
- AOU's
- Employment Roles
- My Projects
- My Publications
- My Employment Roles

Home
My Profile: UC Test

S100000 Type: Internal Status: Current Gender: Country: Australia

Current Role

Position: (not specified)
 Employment Date: N/A
 AOU: ANZSIG — ANZSOG Institute for Governance
 Managing Unit: ANZSIG — ANZSOG Institute for Governance

Funded Projects

Code	Title	Role	Progress Status	Start Date	End Date	Type	Primary AOU	Key Contact
Pending								
2013000326	RE-USE ENTRY	Not Specified	In Development			Internal EOI 100		
1 Project.								

Contracts

No linked Contracts.

Students Supervised

No linked Students.

List of publications that you are a contributor to

No linked Publications.

AOUs

Code	Name	Managing Unit	Percent	Primary
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Projects – Researcher

In RMENET you have the ability to view any and all projects you are linked to. Whether you are a Chief Investigator or a subcontractor, you will have access to view a detailed summary of the particular project.

To access a list of projects you are linked to:

- Hover your mouse over “Projects”
- Select “Show My Projects”

From here, you will be presented with all Current projects you are linked to. You can also view Closed off Projects and Non-Current Projects in the Views tab located on the left side of the window. (see below screenshot)

Actions

Views

User

Home » My Projects

2014000016

Status

Successful — Agreement to Legal

Type

Grants

Primary Contact:

UC Test

Primary AOU:

100 — Research Services Office

Primary Grant:

ARC-FT12 — ARC Future Fellowships 2012

Key Dates

Legend (click item to /hide):

Project Milestone(2)

Project Date(1)

Overdue Item(1)

2012

Q1

Q2

Q3

Q4

2013

Q1

Q2

Q3

Q4

2014

Q1

Q2

Q3

Q4

2015

Q1

Q2

Q3

Q4

Project Duration

Project Application

RM 2014000016_Initial Entry Confirmation

Contracts

No linked Contracts.

Funding

Legend

\$1000 --> expense debit \$1000 income credit

-\$1000 --> expense credit -\$1000 income debit

ARC Future Fellowships 2012

Applied

Approved

Income

Expense

Balance

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Total

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Year

Applied

Approved

Income

Expense

Balance

Total

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Category

Applied

Approved

Income

Expense

Balance

Total

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Project Personnel

Code

Name

Position

Order

Type

Primary AOU

RSO

RSO Funded Research Team

Chief Investigator

1

Staff Member

100 — Research Services Office

\$1000000

UC Test

Chief Investigator

1

Staff Member

IAE — Institute for Applied Ecology

2 Persons.

Project AOs

Code

Name

Managing Unit

Overall

1. Test

1. RSO

IAE

Institute for Applied Ecology

IAE

0

100

0

100

100

Research Services Office

100

100

0

100

Total

100

100

100

Publications – Researcher

In RMENET you have the ability to view any and all Publications that you have authored in.

To view your publications,

To access a list of your Publications:

- Hover your mouse over “Research Outputs”
- Select “Show All My Publications”

From here, you will be presented with all of your Current Publications. You can also view Non-Current Publications and your Profile in the Views tab located on the left side of the window. (see below screenshot)

RESEARCHMASTER ENTERPRISE

RESEARCHMASTER

Actions

Views
[Show My Non-current Publications](#)
[Show My Profile](#)

User
UC Test [Logout](#)

Home

My Current Publications

Click on a Publication title or on the Publication reference code to view the details of that Publication.

Data Entry in Progress

List of Publication data entry records in progress that you are a contributor to

Status	Year of Collection	Authors	Title	Journal Name	Category	Code	Created	Last Edit
Valid								
Valid	2013	Ferronato, B. O., Cruzado, G., Test, U.	"Uses, Beliefs, and Conservation of Turtles by Ashaninka Indigenous People, Central Peru"	Chelonian Conservation Biology	C1	2013000452	04-02-2014	04-02-2014
Valid	2013	Debus, S. J., Olsen, G. R., Judge, D., Butterfield, M., Test, U.	"Numbers of breeding Little Eagles Hieraaetus morphnoides in the Australian Capital Territory in relation to atlas counts"	Corella	C1	2013000473	04-02-2014	04-02-2014

Results 1 — 2 of 2. 2 Publications.

Submitted for Verification

List of Publications that you are a contributor to which are complete and under review

No linked Publications.

Verified Publications

List of verified Publications that you are a contributor to

No linked Publications.

You also have the ability to view Publications via the “Find Publication (Researcher)” tab under “Research Outputs”, however, you will only be permitted to open publications that are linked to your Faculty. (See screenshot below)

RESEARCHMASTER

Actions
[Clear Search](#)

Views

User
UC Test [Logout](#)

Home

Find Publication

Code Title (includes) Current/Non Current

[Find](#)

Page: [1](#) [2](#) [3](#) [4](#) [5](#)

Year of Collection	Authors	Title	Book/ Journal Title/ Conference Pub Title/ ...	Publisher	Place Published	Place of Conference	Date of Conference	ISBN/ ISSN	To C
2002	Gardner, G., Barrett, T., Coonan, K., Cox, H., Roberson, B.	"Parent support programmes in neonatal intensive care: researching the issues"	No Code	Cambridge Publishing	West Leederville WA			1441-6638	
2002	Taylor, G. M.	"Regolith, research and CRC LEME"	Regolith and Landscapes in Eastern Australia	CRC LEME	Canberra, Australia				
2002	Richardson, A. M.	"Experimental Research in a Statistical Concepts Course"	Proceedings of the 6th International Conference on Teaching Statistics	International Statistical Institute	Amsterdam				
2002	Cook, R., Gardner, G., Mayne, C., Lawrence, T.	"Policy development through action research: managing aggressive behaviour in patients with traumatic brain injury"	Australasian Journal of Neuroscience	Australasian Neuroscience Nurses' Association	Australia			1032-335X	
2002	Kiley, M., Mullins, G.	"It's a PhD, not a Nobel Prize": How experienced examiners assess	Studies in higher education	CARFAX	UK			03075079	

The “Fund Author (Researcher)” function allows you to find any Author listed in our Database. You can do so by searching using a number of parameters available or you may just search for all by leaving the search parameters blank.

END