

User Guide

MQ e-Pack – register and send electronic packing list

<http://epack.mq.se>

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Guidelines for using MQ e-Pack – register and send electronic packing list.

Terms stated in “MQ Supplier Instructions” latest edition are always valid despite not being mentioned in these instructions.

Note: Pictures shown below only represent an example. You are referred to use order/delivery-specific information such as Order No, Password, delivery quantities, invoice etc.

Start by entering the following adress in the adress field of your Internet Browser (*Pic. 1*):

<http://epack.mq.se>

Note: do NOT type www. in front.

Follow the steps 1 thru 5 to register and send the packing list to MQ.

Step 1 – Log in

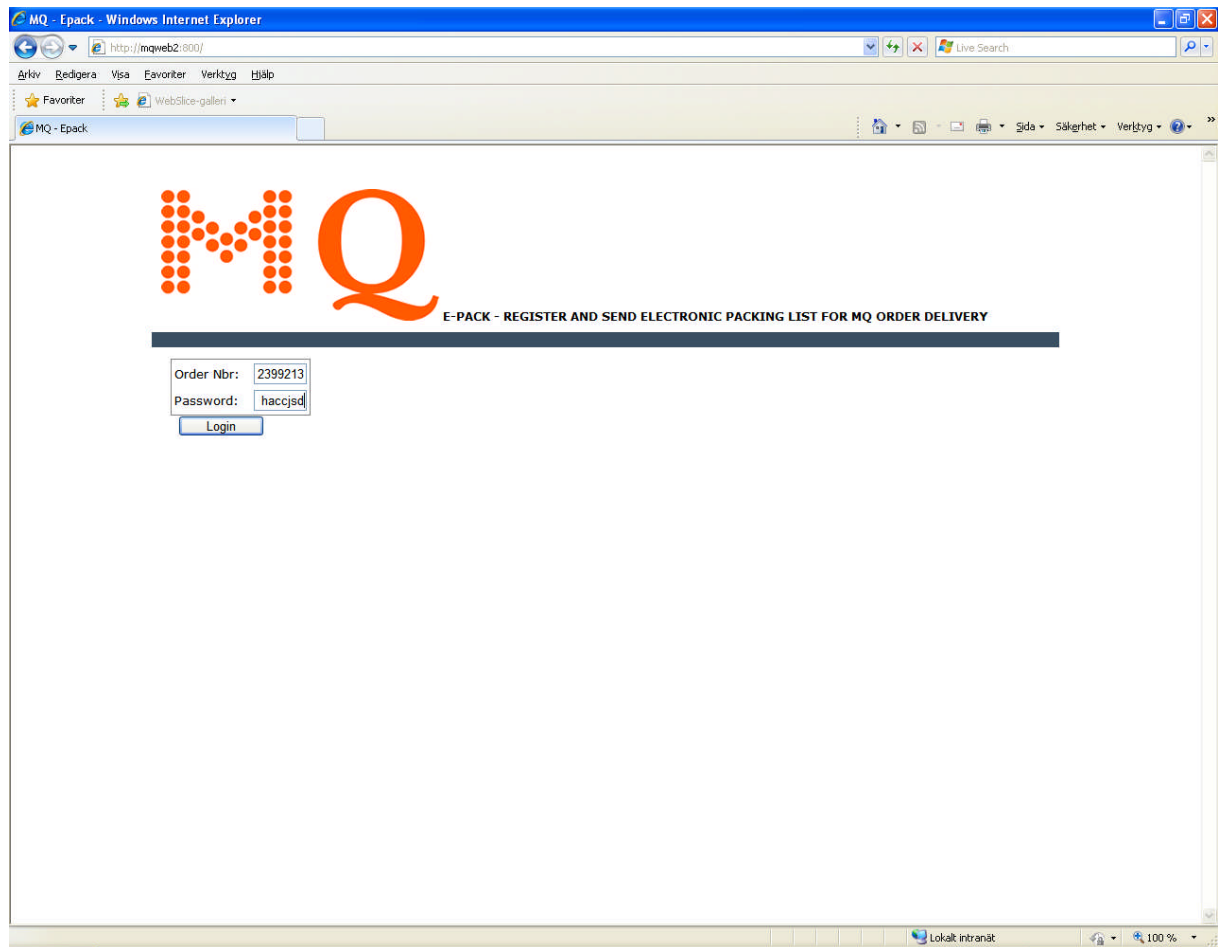
Log in by entering the following information:

- MQ Order Number
- Password

in the assigned fields and press the *Login-button* (*Pic.1*).

You can find the password for your specific MQ Order Number printed on the upper half on page one of the MQ order sheet, as shown in *Pic. 2* below.

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Pic. 1

Page 1 of 3

Order (copy)

Our reference Ingrid Andersson ingrid.andersson@mq.se		Our order date 2008-12-11	Season 20082	Our order no. 2039537
---	--	------------------------------	-----------------	---------------------------------

Forwarding agent Geodis Wilson Vietnamn LTD 4th Floor-39b Truong Song Street Tan Bin District HO CHI MINH CITY Manufacturing country VIETNAM Carrier SEAFREIGHT Destination Texport, Borås	Seller Terms of delivery FOB Ho Chi Minh City Delivery date 2008-05-25 Terms of payment D/P AT SIGHT
--	---

Marking of goods	Style	Brand
2039537 / 3201052	3201052 Lenny sweater	BLACK

Style: Lenny sweater
 Construction: Tuck stich, 2/30 yarn 5G
 Composition: 80% cotton/ 20% wool
 Colours: BCWS07C Greymelange, Off white to be confirmed.
 Details: Metal plate
 Button: Fake horn button
 Label kit no. 309

	S	M	L	XL	XXL							Total	USD
MID GREY MEL.	290	558	588	253	111							1 800	18,50
.....	247	427	450	108	103							1 400	18,50

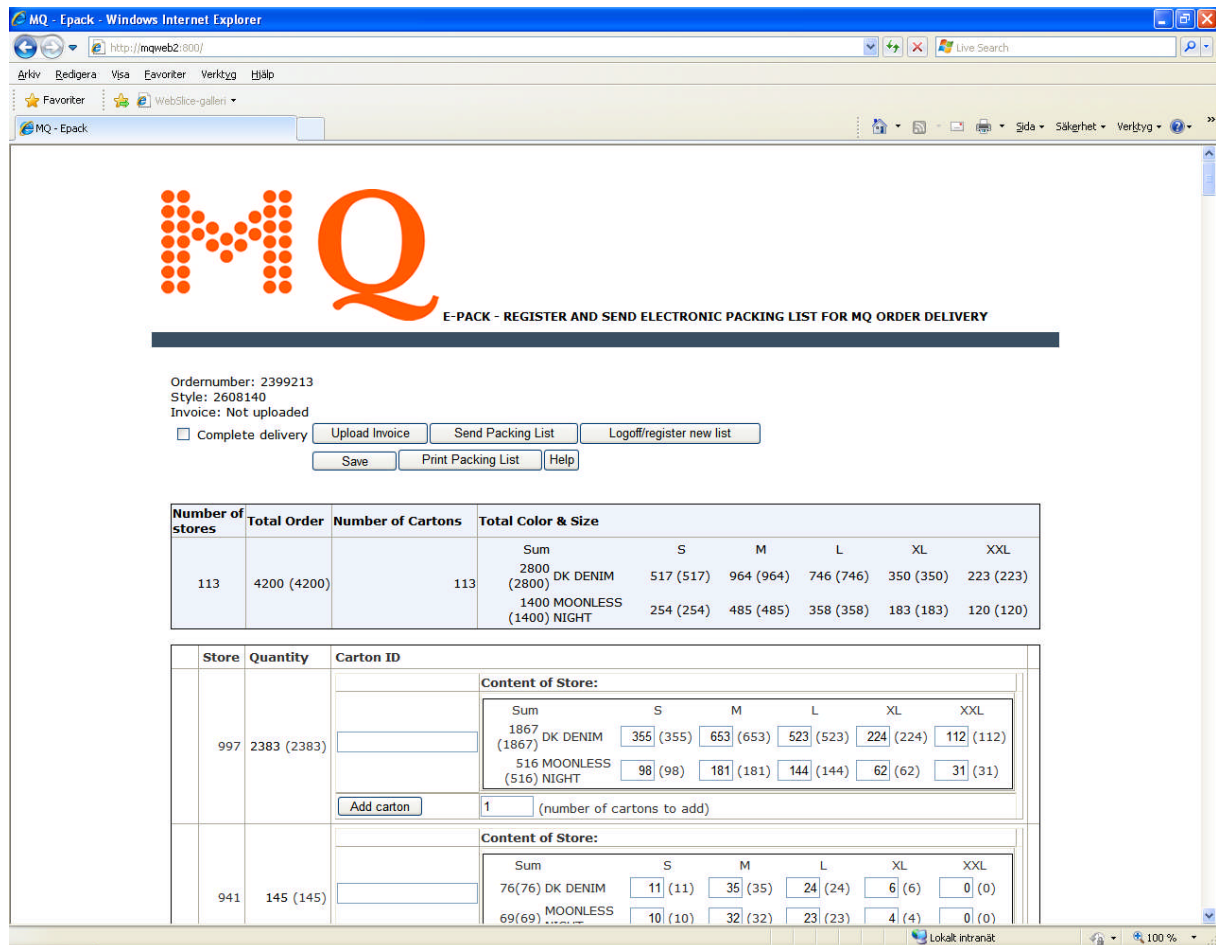
Password -
printed on
order sheet

ceefiga

Pic. 2

Once logged in the interface will prompt the MQ packing instructions for your specific MQ order in the *Packing Intruction-view* (Pic. 3).

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MQ - E-pack

MQ

E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
Style: 2608140
Invoice: Not uploaded

☐ Complete delivery

Upload Invoice Send Packing List Logoff/register new list

Save Print Packing List Help

Number of stores	Total Order	Number of Cartons	Total Color & Size																		
113	4200 (4200)	113	<table><tr><td>Sum</td><td>S</td><td>M</td><td>L</td><td>XL</td><td>XXL</td></tr><tr><td>2800 DK DENIM (2800)</td><td>517 (517)</td><td>964 (964)</td><td>746 (746)</td><td>350 (350)</td><td>223 (223)</td></tr><tr><td>1400 MOONLESS (1400) NIGHT</td><td>254 (254)</td><td>485 (485)</td><td>358 (358)</td><td>183 (183)</td><td>120 (120)</td></tr></table>	Sum	S	M	L	XL	XXL	2800 DK DENIM (2800)	517 (517)	964 (964)	746 (746)	350 (350)	223 (223)	1400 MOONLESS (1400) NIGHT	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)
Sum	S	M	L	XL	XXL																
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1400 MOONLESS (1400) NIGHT	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)																

Store	Quantity	Carton ID	Content of Store:																		
997	2383 (2383)		<table><tr><td>Sum</td><td>S</td><td>M</td><td>L</td><td>XL</td><td>XXL</td></tr><tr><td>1867 (1867) DK DENIM</td><td>355 (355)</td><td>653 (653)</td><td>523 (523)</td><td>224 (224)</td><td>112 (112)</td></tr><tr><td>516 MOONLESS (516) NIGHT</td><td>98 (98)</td><td>181 (181)</td><td>144 (144)</td><td>62 (62)</td><td>31 (31)</td></tr></table> Add carton 1 (number of cartons to add)	Sum	S	M	L	XL	XXL	1867 (1867) DK DENIM	355 (355)	653 (653)	523 (523)	224 (224)	112 (112)	516 MOONLESS (516) NIGHT	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)
Sum	S	M	L	XL	XXL																
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516 MOONLESS (516) NIGHT	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)																
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69(69) MOONLESS	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)																

Pic. 3 – The Packing Instruction-view

Viewing the packing list and navigate

The packing list can be sorted in one of two ways:

- Sorted by Store Assortment (default) - the packing list is sorted by Store in decreasing Order Quantity. Press the “Quantity” caption (see arrow *Pic. 4a*) to use this sorting order.
- Sorted by Store ID – the packing list is sorted by Store in increasing Store ID. Press the “Store” caption (see arrow *Pic. 4b*) to use this sorting order.

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E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
 Style: 2608140
 Invoice: Not uploaded

☐ Complete delivery

Number of stores	Total Order	Number of Cartons	Total Color & Size					
113	4200 (4200)	113	Sum	S	M	L	XL	XXL
			2800 DK DENIM	517 (517)	964 (964)	746 (746)	350 (350)	223 (223)
			1400 MOONLESS	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)
			(1400) NIGHT					

Store	Quantity	Carton ID	Content of Store:
997	2383 (2383)		Sum S M L XL XXL 1867 DK DENIM 355 (355) 653 (653) 523 (523) 224 (224) 112 (112) 516 MOONLESS 98 (98) 181 (181) 144 (144) 62 (62) 31 (31) (516) NIGHT Add carton 1 (number of cartons to add)
941	145 (145)		Sum S M L XL XXL 76(76) DK DENIM 11 (11) 35 (35) 24 (24) 6 (6) 0 (0) MOONLESS 10 (10) 32 (32) 23 (23) 4 (4) 0 (0) 69(69) NIGHT

Lokal intranät 100 %

Pic. 4a

MQ - E-pack - Windows Internet Explorer
http://mqweb2.000/

MQ - E-pack

MQ
E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
Style: 2608140
Invoice: Not uploaded

☐ Complete delivery

Upload Invoice Send Packing List Logoff/register new list

Save Print Packing List Help

Number of stores	Total Order	Number of Cartons	Total Color & Size					
			Sum	S	M	L	XL	XXL
113	4200 (4200)	113	2800 DK DENIM (2800)	517 (517)	964 (964)	746 (746)	350 (350)	223 (223)
			1400 MOONLESS (1400)	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)

Store	Quantity	Carton ID	Content of Store:
101	18 (18)		Sum S M L XL XXL 9(9) DK DENIM 2 (2) 3 (3) 2 (2) 1 (1) 1 (1) 9(9) MOONLESS NIGHT 2 (2) 3 (3) 2 (2) 1 (1) 1 (1) Add carton 1 (number of cartons to add)
105	18 (18)		Sum S M L XL XXL 9(9) DK DENIM 2 (2) 3 (3) 2 (2) 1 (1) 1 (1) 9(9) MOONLESS NIGHT 2 (2) 3 (3) 2 (2) 1 (1) 1 (1)

Pic. 4b

To navigate in the packing list use the browser scrollbars or the arrow keys to navigate up or down, and left or right. To navigate through the input fields use Enter key or Tab key. When you use the Enter or Tab key the cursor jumps to the next input field. If the cursor is placed in a Carton ID-field you jump to the next Carton ID-field, if the cursor is placed in a Quantity-field you jump to the next Quantity-field. Of course you can also place the cursor in any field by manually move and place the cursor.

Saving the packing list

At any time you can save the packing list by pressing the *Save-button*, and pick it up at a later time to continue editing the packing list. By saving the packing list your previous editing/input will be saved. But it is not necessary for you to save the packing list if you intend to send the packing list at once.

The system automatically runs an autosave after 15 minutes of inactivity.

Printing the packing list

It is also possible to print your own copy of the packing list at any time. Do so by pressing the *Print Packing List-button*. Pic. 5a and Pic.5b shows a printed copy of the packing list.

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Print order 2399213 - Windows Internet Explorer

Store ID	Total	Carton ID	Colour	Sizes				
				S	M	L	XL	XXL
997:1	30	100100021629	DK DENIM	0	0	0	0	0
			MOONLESS NIGHT	30	0	0	0	0
997:2	30	100100021636	DK DENIM	0	0	0	0	0
			MOONLESS NIGHT	30	0	0	0	0
997:3	30	100100021643	DK DENIM	0	0	0	0	0
			MOONLESS NIGHT	30	0	0	0	0
997:4	30	100100021650	DK DENIM	0	0	0	0	0
			MOONLESS NIGHT	0	30	0	0	0
997:5	30	100100021667	DK DENIM	0	0	0	0	0
			MOONLESS NIGHT	0	30	0	0	0
997:6	30	100100021674	DK DENIM	0	0	0	0	0
			MOONLESS NIGHT	0	30	0	0	0
997:7	30	100100021681	DK DENIM	0	0	0	0	0
			MOONLESS NIGHT	0	30	0	0	0

Pic.5a

Print order 2399213 - Windows Internet Explorer									
			MOONLESS NIGHT	1	1	1	1	1	
373:1	10	100100021940	DK DENIM	1	1	1	1	1	
			MOONLESS NIGHT	1	1	1	1	1	
705:1	10	100100021964	DK DENIM	1	1	1	1	1	
			MOONLESS NIGHT	1	1	1	1	1	
764:1	10	100100021971	DK DENIM	1	1	1	1	1	
			MOONLESS NIGHT	1	1	1	1	1	
775:1	10	100100021988	DK DENIM	1	1	1	1	1	
			MOONLESS NIGHT	1	1	1	1	1	
815:1	10	100100021995	DK DENIM	1	1	1	1	1	
			MOONLESS NIGHT	1	1	1	1	1	
910:1	9	100100022008	DK DENIM	1	1	1	1	1	
			MOONLESS NIGHT	1	1	1	1	0	
Total Pieces	2380	Cartons: 199	DK DENIM	222	311	223	126	111	
			MOONLESS NIGHT	246	484	357	181	119	

Pic.5b

Step 2 – Specify deviations in quantity and Carton ID's

You are requested to specify the following information in the epack interface:

- Specify any deviations in delivery compared to MQ Order Quantity.
- Specify every carton identity for the whole shipment.

Specify deviations in quantity

Once logged in you can view the MQ order according to MQ's initial packing instruction. The initial packing instruction shows the number of garments/items per size and colour to be packed for each Store No. You are now able to adjust MQ's packing instruction according to the physical shipment that you intend to deliver. If the shipment that you intend to deliver has any deviations compared to MQ's initial packing instruction please advise these deviations so that the packing list that you send to MQ exactly matches the physical shipment. You can report any deviations by deleting the initial value for a specific Store ID/Colour/Size and then fill in the correct number of garments that has been packed for the specific Store ID/Colour/Size (*Pic. 6*; Store ID- 997; Colour- DK DENIM; Size- S, M, L and XL has been modified).

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E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
Style: 2608140
Invoice: Not uploaded

☐ Complete delivery

Upload Invoice Send Packing List Logoff/register new list

Save Print Packing List Help

Number of stores	Total Order	Number of Cartons	Total Color & Size					
			Sum	S	M	L	XL	XXL
113	4205 (4200)	113	2805 (2800) DK DENIM	512 (517)	971 (964)	753 (746)	346 (350)	223 (223)
			1400 MOONLESS	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)
			(1400) NIGHT					

Store	Quantity	Carton ID	Content of Store:
997	2388 (2383)		Sum S M L XL XXL 1872 (1867) DK DENIM 350 (355) 660 (653) 530 (523) 220 (224) 112 (112) 516 MOONLESS 98 (98) 181 (181) 144 (144) 62 (62) 31 (31) 516 NIGHT Add carton 1 (number of cartons to add)
941	145 (145)		Sum S M L XL XXL 76(76) DK DENIM 11 (11) 35 (35) 24 (24) 6 (6) 0 (0) 69(69) MOONLESS 10 (10) 32 (32) 23 (23) 4 (4) 0 (0)

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MQ - E-pack - Windows Internet Explorer

Pic. 6

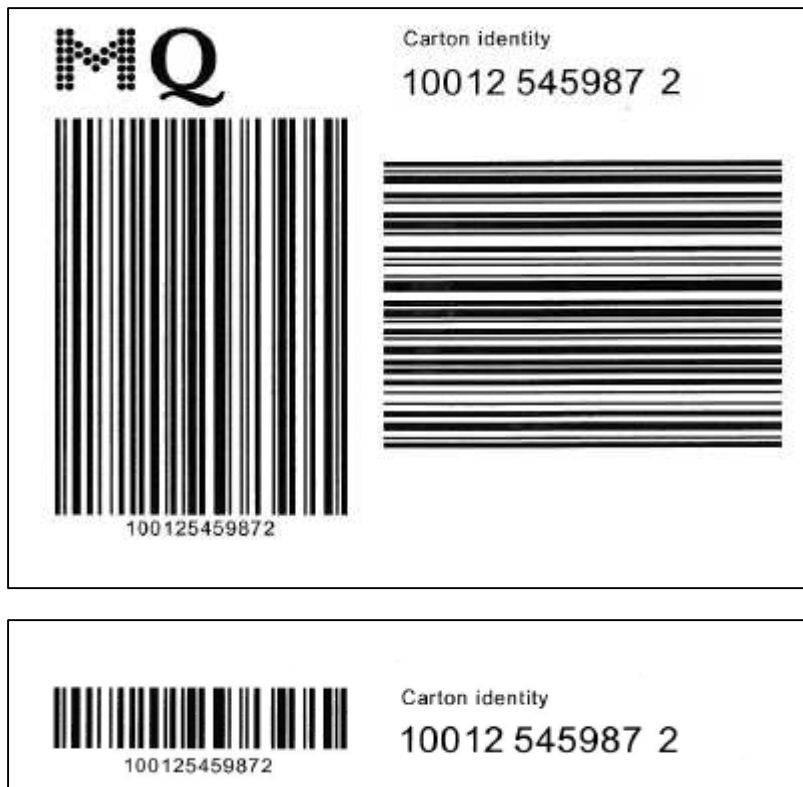
Note: MQ prefer that any deviations in quantity (shortage or excess) are adjusted in the packing to Store ID 997. This is standard procedure.

As usual you are obligated to send one packing list to MQ for each shipment. If you intend to deliver the order in part shipments then send one packing list for each shipment. Use the same procedure (step 1 thru 5) for each packing list you wish to send. Log in using the same Order number and the same password each time. The MQ order packing instructions shown in the e-Pack interface will always show you the remaining quantities to deliver according to the original order quantities.

When the quantity advised in the packing list corresponds with physical shipment you are ready to proceed to the next step.

Specify Carton ID's

Every carton in the shipment is to be tagged with a MQ carton barcode label (Pic. 7). You are instructed to order these barcode labels from MQ's label supplier *AVERY DENNISON*. *AVERY DENNISON* will supply you with a separate Web Ordering Manual for information on how to order *MQ Carton Labels* online from *AVERY DENNISON*. The lead time for delivery of *MQ Carton Labels* once ordered are approx one week, please verify the precise lead time with *AVERY DENNISON*.



Pic. 7

Barcode labels will be delivered in pairs; a large and a small sticker (*Pic. 7*). The large label is to be placed on the carton according to Appendix A, and the small label is for your administrative use (see Appendix B for an alternative use). The barcode contains a 12 digit combination that constitutes the unique carton identity (*Pic.7*).

In the MQ e-pack interface, specify each carton identity in the assigned Carton ID-field for each Store ID/Carton No according to the physical packing that you intend to ship (*Pic.8*).

The Carton Identity (the 12 digit combination) can be registered in one of two ways:

- Manually - place the cursor in the Carton ID-field for the specific Store ID/Carton Nbr and type all the 12 digits.
- Barcode scanner (preferable) - place the cursor in the Carton ID-field for the specific Store ID/Carton Nbr and scan the barcode. The 12 digit combination will appear in the Carton ID-field and the cursor will automatically jump to the next Carton ID-field.

Store ID	Store Name	Carton ID	Sum	S	M	L	XL	XXL
295	29 (29)	100111632982	15(15) DK DENIM	3 (3)	5 (5)	4 (4)	2 (2)	1 (1)
			14(14) MOONLESS NIGHT	2 (2)	5 (5)	4 (4)	2 (2)	1 (1)
			Add carton 1 (number of cartons to add)					
309	28 (28)	100111632999	14(14) DK DENIM	2 (2)	5 (5)	4 (4)	2 (2)	1 (1)
			14(14) MOONLESS NIGHT	2 (2)	5 (5)	4 (4)	2 (2)	1 (1)
			Add carton 1 (number of cartons to add)					
331	28 (28)	100111633002	14(14) DK DENIM	2 (2)	5 (5)	4 (4)	2 (2)	1 (1)
			14(14) MOONLESS NIGHT	2 (2)	5 (5)	4 (4)	2 (2)	1 (1)
			Add carton 1 (number of cartons to add)					
341	25 (25)	100111633019	13(13) DK DENIM	2 (2)	4 (4)	4 (4)	2 (2)	1 (1)
			12(12) MOONLESS NIGHT	2 (2)	4 (4)	3 (3)	2 (2)	1 (1)
			Add carton 1 (number of cartons to add)					
722	24 (24)		12(12) DK DENIM	2 (2)	4 (4)	3 (3)	2 (2)	1 (1)
			12(12) MOONLESS NIGHT	2 (2)	4 (4)	3 (3)	2 (2)	1 (1)
			Add carton 1 (number of cartons to add)					
702	22 (22)		12(12) DK DENIM	2 (2)	4 (4)	3 (3)	2 (2)	1 (1)

Pic. 8

Be aware of the following different procedures to register the Carton Identity depending on whether you use **a single carton** or if you need to use **more than one carton** to pack the assortment for a specific store:

Store assortment Single carton packing

In the *Packing Instruction-view*, register the Carton Identity in the Carton ID-field manually or by a barcode scanner.

Store assortment Multiple carton packing

If you need to use more than one carton to pack the assortment for a specific store. Before you can register the Carton Identities you need to add the required number of cartons for the specific Store ID. It is possible to add an unlimited number of cartons per Store ID. To add cartons you press the Add Carton-button (see arrow *Pic. 9a*). This will prompt you the *Multiple Carton-view*, *Pic. 9c*.

As default every Store ID has a single carton attached. So if you press the *Add Carton-button* for a specific Store ID there will be minimum of two cartons attached to the specific Store ID. You can choose the number of cartons to add simultaneously by filling in the desired quantity in the Carton Quantity-field (see arrow *Pic. 9b*) and then press the *Add Carton-button*. View the following two examples in *Pic. 9a* through *Pic. 10c*, showing the difference between adding single or multiple cartons.

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MQ - E-pack

Sida S   rhet Ver t yg

E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
 Style: 2608140
 Invoice: Not uploaded

☐ Complete delivery

Upload Invoice Send Packing List Logoff/register new list

Save Print Packing List Help

Number of stores	Total Order	Number of Cartons	Total Color & Size
113	4205 (4200)	117	Sum 2805 (2800) DK DENIM 512 (517) 971 (964) 753 (746) 346 (350) 223 (223) 1400 MOONLESS 254 (254) 485 (485) 358 (358) 183 (183) 120 (120) (1400) NIGHT

Store	Quantity	Carton ID																		
997	2388 (2383)	Content of Store: <table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>1872 (1867) DK DENIM</td> <td>350 (355)</td> <td>660 (653)</td> <td>530 (523)</td> <td>220 (224)</td> <td>112 (112)</td> </tr> <tr> <td>516 MOONLESS (516) NIGHT</td> <td>98 (98)</td> <td>181 (181)</td> <td>144 (144)</td> <td>62 (62)</td> <td>31 (31)</td> </tr> </tbody> </table> Add carton 1 (number of cartons to add)	Sum	S	M	L	XL	XXL	1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)	516 MOONLESS (516) NIGHT	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)
Sum	S	M	L	XL	XXL															
1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)															
516 MOONLESS (516) NIGHT	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)															
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Sum	S	M	L	XL	XXL															
76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)															
69(69) MOONLESS NIGHT	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)															
324	37 (37)	Content of Store: <table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>19(19) DK DENIM</td> <td>4 (4)</td> <td>7 (7)</td> <td>5 (5)</td> <td>2 (2)</td> <td>1 (1)</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	19(19) DK DENIM	4 (4)	7 (7)	5 (5)	2 (2)	1 (1)						
Sum	S	M	L	XL	XXL															
19(19) DK DENIM	4 (4)	7 (7)	5 (5)	2 (2)	1 (1)															

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Pic. 9a – Ex1: Add single cartons to Store 997by pressing the Add Carton-button.

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MQ - E-pack

Sida Säkretet Verktyg

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Number of stores	Total Order	Number of Cartons	Total Color & Size
113	4205 (4200)	117	Sum 2805 (2800) DK DENIM 512 (517) 971 (964) 753 (746) 346 (350) 223 (223) 1400 MOONLESS 254 (254) 485 (485) 358 (358) 183 (183) 120 (120) (1400) NIGHT

Store	Quantity	Carton ID	Content of Store:
997	2388 (2383)		Sum 1872 (1867) DK DENIM 350 (355) 660 (653) 530 (523) 220 (224) 112 (112) 516 MOONLESS 98 (98) 181 (181) 144 (144) 62 (62) 31 (31) (516) NIGHT
		Add carton	1 (number of cartons to add)
941	145 (145)	5 Cartons	Sum 76(76) DK DENIM 11 (11) 35 (35) 24 (24) 6 (6) 0 (0) 69(69) MOONLESS 10 (10) 32 (32) 23 (23) 4 (4) 0 (0) NIGHT
		Add carton	1 (number of cartons to add)
324	37 (37)	100111632975	Sum 19(19) DK DENIM 4 (4) 7 (7) 5 (5) 2 (2) 1 (1) NIGHT

Klar Lokalt intranät

Pic. 9b – Ex1: Default is set to add one carton in the Carton Quantity-field.

MQ e-Pack – register and send electronic packing list, User Guide

MQ - Epack - Windows Internet Explorer

http://mqweb2.900/

Arkiv Redigera Visa Favoriter Verktyg Hjälp

Favoriter WebSlices-galleri

MQ - Epack

Number of stores	Total Order	Number of Cartons	Total Color & Size					
			Sum	S	M	L	XL	XXL
113	4205 (4200)	118	2805 (2800) DK DENIM	512 (517)	971 (964)	753 (746)	346 (350)	223 (223)
			1400 MOONLESS	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)
			1400 NIGHT					

Store	Quantity	Carton ID	Content of Store:																								
997	2388 (2383)	2 Cartons	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>1872 (1867) DK DENIM</td> <td>350 (355)</td> <td>660 (653)</td> <td>530 (523)</td> <td>220 (224)</td> <td>112 (112)</td> </tr> <tr> <td>516 MOONLESS</td> <td>98 (98)</td> <td>181 (181)</td> <td>144 (144)</td> <td>62 (62)</td> <td>31 (31)</td> </tr> <tr> <td>516 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)	516 MOONLESS	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)	516 NIGHT					
Sum	S	M	L	XL	XXL																						
1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)																						
516 MOONLESS	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)																						
516 NIGHT																											
Add carton			1 (number of cartons to add)																								
Store: Carton	Quantity	Carton ID	Content of Carton:																								
997:1	2388		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>1872 DK DENIM</td> <td>350</td> <td>660</td> <td>530</td> <td>220</td> <td>112</td> </tr> <tr> <td>516 MOONLESS</td> <td>98</td> <td>181</td> <td>144</td> <td>62</td> <td>31</td> </tr> <tr> <td>516 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	1872 DK DENIM	350	660	530	220	112	516 MOONLESS	98	181	144	62	31	516 NIGHT					
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997:2	0		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS	0	0	0	0	0	0 NIGHT					
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			Delete																								
941	145 (145)	5 Cartons	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>76(76) DK DENIM</td> <td>11 (11)</td> <td>35 (35)</td> <td>24 (24)</td> <td>6 (6)</td> <td>1 (0)</td> </tr> <tr> <td>69(69) MOONLESS</td> <td>10 (10)</td> <td>32 (32)</td> <td>23 (23)</td> <td>4 (4)</td> <td>1 (0)</td> </tr> <tr> <td>69(69) NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	1 (0)	69(69) MOONLESS	10 (10)	32 (32)	23 (23)	4 (4)	1 (0)	69(69) NIGHT					
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76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	1 (0)																						
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Sum	S	M	L	XL	XXL																						
76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	1 (0)																						
69(69) MOONLESS	10 (10)	32 (32)	23 (23)	4 (4)	1 (0)																						
69(69) NIGHT																											

Klar Lokalt intranät 100 %

Pic. 9c – Ex1: When pressing the Add Carton-button the Multiple Carton-view appears, there are now two cartons attached to Store 997.

MQ e-Pack – register and send electronic packing list, User Guide

The screenshot shows the MQ e-Pack web application in a Windows Internet Explorer browser. The interface is divided into several sections:

- Summary Table:**

Number of stores	Total Order	Number of Cartons	Total Color & Size					
			Sum	S	M	L	XL	XXL
113	4205 (4200)	119	2805 (2800) DK DENIM	512 (517)	971 (964)	753 (746)	346 (350)	223 (223)
			1400 MOONLESS	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)
			1400 NIGHT					
- Store 997 Detail View:**

Store	Quantity	Carton ID	Content of Store:																								
997	2388 (2383)	3 Cartons	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>1872 (1867) DK DENIM</td> <td>350 (355)</td> <td>660 (653)</td> <td>530 (523)</td> <td>220 (224)</td> <td>112 (112)</td> </tr> <tr> <td>516 MOONLESS</td> <td>98 (98)</td> <td>181 (181)</td> <td>144 (144)</td> <td>62 (62)</td> <td>31 (31)</td> </tr> <tr> <td>516 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)	516 MOONLESS	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)	516 NIGHT					
Sum	S	M	L	XL	XXL																						
1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)																						
516 MOONLESS	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)																						
516 NIGHT																											
Add carton 1 (number of cartons to add)																											
- Multiple Carton View:**

Store: Carton	Quantity	Carton ID	Content of Carton:																									
997:1	2388		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>1872 DK DENIM</td> <td>350</td> <td>660</td> <td>530</td> <td>220</td> <td>112</td> </tr> <tr> <td>516 MOONLESS</td> <td>98</td> <td>181</td> <td>144</td> <td>62</td> <td>31</td> </tr> <tr> <td>516 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	1872 DK DENIM	350	660	530	220	112	516 MOONLESS	98	181	144	62	31	516 NIGHT						
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997:2	0		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS	0	0	0	0	0	0 NIGHT						Delete
Sum	S	M	L	XL	XXL																							
0 DK DENIM	0	0	0	0	0																							
0 MOONLESS	0	0	0	0	0																							
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997:3	0		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS	0	0	0	0	0	0 NIGHT						Delete
Sum	S	M	L	XL	XXL																							
0 DK DENIM	0	0	0	0	0																							
0 MOONLESS	0	0	0	0	0																							
0 NIGHT																												
- Store 941 Detail View:**

Store	Quantity	Carton ID	Content of Store:																		
941	145 (145)	5 Cartons	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>76(76) DK DENIM</td> <td>11 (11)</td> <td>35 (35)</td> <td>24 (24)</td> <td>6 (6)</td> <td>0 (0)</td> </tr> <tr> <td>69(69) MOONLESS</td> <td>10 (10)</td> <td>32 (32)</td> <td>23 (23)</td> <td>4 (4)</td> <td>0 (0)</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)	69(69) MOONLESS	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)
Sum	S	M	L	XL	XXL																
76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)																
69(69) MOONLESS	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)																

Pic. 9d – Ex1: By pressing the Add Carton-button again, a third carton is attached to Store 997 and appears in the Multiple Carton-view.

MQ e-Pack – register and send electronic packing list, User Guide

MQ - E-pack - Windows Internet Explorer

http://mqweb2:800/

Arkiv Redigera Visa Favoriter Verkt yg Hj lp

MQ - E-pack

E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
 Style: 2608140
 Invoice: Not uploaded

☐ Complete delivery

Number of stores	Total Order	Number of Cartons	Total Color & Size
113	4205 (4200)	117	Sum 2805 (2800) DK DENIM 512 (517) 971 (964) 753 (746) 346 (350) 223 (223) 1400 MOONLESS 254 (254) 485 (485) 358 (358) 183 (183) 120 (120) (1400) NIGHT

Store	Quantity	Carton ID
997	2388 (2383)	Content of Store: Sum 1872 (1867) DK DENIM 350 (355) 660 (653) 530 (523) 220 (224) 112 (112) 516 MOONLESS 98 (98) 181 (181) 144 (144) 62 (62) 31 (31) (516) NIGHT Add carton 86 (number of cartons to add)
941	145 (145)	Content of Store: Sum 76(76) DK DENIM 11 (11) 35 (35) 24 (24) 6 (6) 0 (0) 69(69) MOONLESS 10 (10) 32 (32) 23 (23) 4 (4) 0 (0) NIGHT Add carton 1 (number of cartons to add)
324	37 (37)	Content of Store: Sum 19(19) DK DENIM 4 (4) 7 (7) 5 (5) 2 (2) 1 (1)

http://mqweb2:800/

Lokalt intran t

Pic. 10a – Ex2: Add 86 cartons to Store 997 simultaneously by filling in the quantity “86” in the Carton Quantity-field and press the Add Carton-button.

MQ e-Pack – register and send electronic packing list, User Guide

MQ - Epack - Windows Internet Explorer

http://mqweb2.000/

Arkiv Redigera Visa Favoriter Verktyg Hjälp

Favoriter WebSlice-galleri

MQ - Epack

Number of stores	Total Order	Number of Cartons	Total Color & Size					
113	4205 (4200)	203	Sum	S	M	L	XL	XXL
			2805 DK DENIM (2800)	512 (517)	971 (964)	753 (746)	346 (350)	223 (223)
			1400 MOONLESS (1400) NIGHT	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)

Store	Quantity	Carton ID	Content of Store:																		
997	2388 (2383)	87 Cartons	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>1872 DK DENIM (1867)</td> <td>350 (355)</td> <td>660 (653)</td> <td>530 (523)</td> <td>220 (224)</td> <td>112 (112)</td> </tr> <tr> <td>516 MOONLESS (516) NIGHT</td> <td>98 (98)</td> <td>181 (181)</td> <td>144 (144)</td> <td>62 (62)</td> <td>31 (31)</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	1872 DK DENIM (1867)	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)	516 MOONLESS (516) NIGHT	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)
Sum	S	M	L	XL	XXL																
1872 DK DENIM (1867)	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)																
516 MOONLESS (516) NIGHT	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)																
Add carton			1 (number of cartons to add)																		

Store: Carton	Quantity	Carton ID	Content of Carton:																			
997:1	2388		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>1872 DK DENIM</td> <td>350</td> <td>660</td> <td>530</td> <td>220</td> <td>112</td> </tr> <tr> <td>516 MOONLESS NIGHT</td> <td>98</td> <td>181</td> <td>144</td> <td>62</td> <td>31</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	1872 DK DENIM	350	660	530	220	112	516 MOONLESS NIGHT	98	181	144	62	31	
Sum	S	M	L	XL	XXL																	
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997:2	0		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0	Delete
Sum	S	M	L	XL	XXL																	
0 DK DENIM	0	0	0	0	0																	
0 MOONLESS NIGHT	0	0	0	0	0																	
997:3	0		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0	Delete
Sum	S	M	L	XL	XXL																	
0 DK DENIM	0	0	0	0	0																	
0 MOONLESS NIGHT	0	0	0	0	0																	
997:4	0		<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0	Delete
Sum	S	M	L	XL	XXL																	
0 DK DENIM	0	0	0	0	0																	
0 MOONLESS NIGHT	0	0	0	0	0																	

Lokalt intranät 100 %

Pic. 10b – Ex2: The Multiple Carton-view appears when pressing the Add Carton-button.

The screenshot shows a web application titled "MQ - E-pack" running in a Windows Internet Explorer browser. The interface displays a list of cartons with columns for Carton ID, Quantity, and a description. Below the list, there are detailed views for two specific cartons, 941 and 324, showing their contents and the ability to add more cartons.

Carton ID	Quantity	Description
997:83	0	
997:84	0	
997:85	0	
997:86	0	
997:87	0	
941	145 (145)	5 Cartons
324	37 (37)	100111632975

Content of Store:

Sum	S	M	L	XL	XXL
76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)
69(69) MOONLESS NIGHT	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)

Add carton: 1 (number of cartons to add)

Content of Store:

Sum	S	M	L	XL	XXL
19(19) DK DENIM	4 (4)	7 (7)	5 (5)	2 (2)	1 (1)
18(18) MOONLESS NIGHT	4 (4)	6 (6)	5 (5)	2 (2)	1 (1)

Pic. 10c – Ex2: There are now 87 cartons attached to Store 997, the one set by default together with the 86 added cartons.

It is possible to delete an added carton by pressing the Delete-button, see arrow *Pic. 11*. When you press the Delete-button the selected carton will be deleted from the Multiple Carton-view, *Pic. 12*.

Note: If the system runs an autosave all the Delete-buttons will disappear and it will not be possible to delete added cartons. If this happens and there are added cartons in the Multi Carton-view that you don't intend to ship, just ignore them and don't register any quantities or Carton ID's (see *Pic. 14*, cartons 997:83 – 997:87).

MQ e-Pack – register and send electronic packing list, User Guide

MQ - Epack - Windows Internet Explorer

http://mqweb2.000/

Arkiv Redigera Visa Favoriter Verktyg Hjälp

MQ - Epack

Sida • Säkerhet • Verkttyg

MQ - Epack

(number of cartons to add)

Content of Store:

Sum	S	M	L	XL	XXL
19(19) DK DENIM	4 (4)	7 (7)	5 (5)	2 (2)	1 (1)
18(18) MOONLESS NIGHT	4 (4)	6 (6)	5 (5)	2 (2)	1 (1)

Add carton 1 (number of cartons to add)

Store: Carton	Quantity	Carton ID	Content of Carton:																			
324:1	37	100111632975	Content of Store: <table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>19 DK DENIM</td> <td>4</td> <td>7</td> <td>5</td> <td>2</td> <td>1</td> </tr> <tr> <td>18 MOONLESS NIGHT</td> <td>4</td> <td>6</td> <td>5</td> <td>2</td> <td>1</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	19 DK DENIM	4	7	5	2	1	18 MOONLESS NIGHT	4	6	5	2	1	
Sum	S	M	L	XL	XXL																	
19 DK DENIM	4	7	5	2	1																	
18 MOONLESS NIGHT	4	6	5	2	1																	
324:2	0		Content of Store: <table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0	Delete
Sum	S	M	L	XL	XXL																	
0 DK DENIM	0	0	0	0	0																	
0 MOONLESS NIGHT	0	0	0	0	0																	
324:3	0		Content of Store: <table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0	Delete
Sum	S	M	L	XL	XXL																	
0 DK DENIM	0	0	0	0	0																	
0 MOONLESS NIGHT	0	0	0	0	0																	

295 29 (29) 100111632982

Add carton 1 (number of cartons to add)

309 28 (28) 100111632999

Add carton 1 (number of cartons to add)

Content of Store:

Sum	S	M	L	XL	XXL
15(15) DK DENIM	3 (3)	5 (5)	4 (4)	2 (2)	1 (1)
14(14) MOONLESS NIGHT	2 (2)	5 (5)	4 (4)	2 (2)	1 (1)

Content of Store:

Sum	S	M	L	XL	XXL
14(14) DK DENIM	2 (2)	5 (5)	4 (4)	2 (2)	1 (1)
14(14) MOONLESS NIGHT	2 (2)	5 (5)	4 (4)	2 (2)	1 (1)

Klar Lokalt intranät 100 %

Pic. 11

Store:	Carton	Quantity	Carton ID	Content of Carton:
324	1	37 (37)	10011632975	Sum 19(19) DK DENIM 4 (4) 7 (7) 5 (5) 2 (2) 1 (1) 18(18) MOONLESS NIGHT 4 (4) 6 (6) 5 (5) 2 (2) 1 (1)
324	2	0		Sum 0 DK DENIM 0 0 0 0 0 0 MOONLESS NIGHT 0 0 0 0 0
295	29 (29)	10011632982	Sum 15(15) DK DENIM 3 (3) 5 (5) 4 (4) 2 (2) 1 (1) 14(14) MOONLESS NIGHT 2 (2) 5 (5) 4 (4) 2 (2) 1 (1)	
309	28 (28)	10011632999	Sum 14(14) DK DENIM 2 (2) 5 (5) 4 (4) 2 (2) 1 (1) 14(14) MOONLESS NIGHT 2 (2) 5 (5) 4 (4) 2 (2) 1 (1)	
331	28 (28)	10011633002	Sum 14(14) DK DENIM 2 (2) 5 (5) 4 (4) 2 (2) 1 (1) MOONLESS	

Pic. 12 – Carton 324:3 has been deleted.

When you have added the desired number of cartons for a specific Store ID you are ready to specify the quantities and Carton ID's for that specific Store ID. In the *Multi Carton-view*, specify the correct quantities of garments/items per Colour/Size for each Carton Nbr, and register the Carton ID's in the Carton ID-field so that it matches the physical shipment (Pic. 13, Pic. 14 and Pic. 15).

Note: If there are more than one carton attached for a specific Store ID it is not possible to change the specified values in the garment/item Quantity-fields in the *Packing Instruction-view*, any changes must then be made in the *Multi Carton-view*.

MQ e-Pack – register and send electronic packing list, User Guide

MQ - Epack - Windows Internet Explorer

http://mqweb2.000/

Arkiv Redigera Visa Favoriter Verktyg Hjälp

Favoriter WebSlice-galleri

MQ - Epack

Sida Säkerhet Verktvg

113	1967 (4200)	203	933(2800) DK DENIM 1034 MOONLESS (1400) NIGHT	162 (517) 246 (254)	311 (964) 364 (485)	223 (746) 214 (358)	126 (350) 121 (183)	111 (223) 89 (120)
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Store	Quantity	Carton ID	Content of Store:																		
☒	997	150 (2383)	87 Cartons <table border="1"> <tr> <td>Sum</td> <td>S</td> <td>M</td> <td>L</td> <td>XL</td> <td>XXL</td> </tr> <tr> <td>0(1867) DK DENIM</td> <td>0 (355)</td> <td>0 (653)</td> <td>0 (523)</td> <td>0 (224)</td> <td>0 (112)</td> </tr> <tr> <td>150 MOONLESS (516) NIGHT</td> <td>90 (98)</td> <td>60 (181)</td> <td>0 (144)</td> <td>0 (62)</td> <td>0 (31)</td> </tr> </table> Add carton 1 (number of cartons to add)	Sum	S	M	L	XL	XXL	0(1867) DK DENIM	0 (355)	0 (653)	0 (523)	0 (224)	0 (112)	150 MOONLESS (516) NIGHT	90 (98)	60 (181)	0 (144)	0 (62)	0 (31)
Sum	S	M	L	XL	XXL																
0(1867) DK DENIM	0 (355)	0 (653)	0 (523)	0 (224)	0 (112)																
150 MOONLESS (516) NIGHT	90 (98)	60 (181)	0 (144)	0 (62)	0 (31)																

Store: Carton	Quantity	Carton ID	Content of Carton:																		
997:1	30		<table border="1"> <tr> <td>Sum</td> <td>S</td> <td>M</td> <td>L</td> <td>XL</td> <td>XXL</td> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>30 MOONLESS NIGHT</td> <td>30</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	30 MOONLESS NIGHT	30	0	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
30 MOONLESS NIGHT	30	0	0	0	0																
997:2	30		<table border="1"> <tr> <td>Sum</td> <td>S</td> <td>M</td> <td>L</td> <td>XL</td> <td>XXL</td> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>30 MOONLESS NIGHT</td> <td>30</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	30 MOONLESS NIGHT	30	0	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
30 MOONLESS NIGHT	30	0	0	0	0																
997:3	30		<table border="1"> <tr> <td>Sum</td> <td>S</td> <td>M</td> <td>L</td> <td>XL</td> <td>XXL</td> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>30 MOONLESS NIGHT</td> <td>30</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	30 MOONLESS NIGHT	30	0	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
30 MOONLESS NIGHT	30	0	0	0	0																
997:4	30		<table border="1"> <tr> <td>Sum</td> <td>S</td> <td>M</td> <td>L</td> <td>XL</td> <td>XXL</td> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>30 MOONLESS NIGHT</td> <td>0</td> <td>30</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	30 MOONLESS NIGHT	0	30	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
30 MOONLESS NIGHT	0	30	0	0	0																
997:5	30		<table border="1"> <tr> <td>Sum</td> <td>S</td> <td>M</td> <td>L</td> <td>XL</td> <td>XXL</td> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>30 MOONLESS NIGHT</td> <td>0</td> <td>30</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	30 MOONLESS NIGHT	0	30	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
30 MOONLESS NIGHT	0	30	0	0	0																
Sum	S	M	L	XL	XXL																

Lokalt intranät 100 %

Pic. 13

Store ID	Carton ID	Quantity	Content of Store:																		
997:81	24	100111633019	<table border="1"> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>24 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>24</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	24 MOONLESS NIGHT	0	0	24	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
24 MOONLESS NIGHT	0	0	24	0	0																
997:82	12	100111633026	<table border="1"> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>12 MOONLESS NIGHT</td> <td>8</td> <td>1</td> <td>0</td> <td>2</td> <td>1</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	12 MOONLESS NIGHT	8	1	0	2	1
Sum	S	M	L	XL	XXL																
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12 MOONLESS NIGHT	8	1	0	2	1																
997:83	0		<table border="1"> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
0 MOONLESS NIGHT	0	0	0	0	0																
997:84	0		<table border="1"> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
0 MOONLESS NIGHT	0	0	0	0	0																
997:85	0		<table border="1"> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
0 MOONLESS NIGHT	0	0	0	0	0																
997:86	0		<table border="1"> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
0 MOONLESS NIGHT	0	0	0	0	0																
997:87	0		<table border="1"> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS NIGHT</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS NIGHT	0	0	0	0	0
Sum	S	M	L	XL	XXL																
0 DK DENIM	0	0	0	0	0																
0 MOONLESS NIGHT	0	0	0	0	0																
941	145 (145)	5 Cartons	<table border="1"> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> <tr> <td>76(76) DK DENIM</td> <td>11 (11)</td> <td>35 (35)</td> <td>24 (24)</td> <td>6 (6)</td> <td>0 (0)</td> </tr> <tr> <td>69(69) MOONLESS NIGHT</td> <td>10 (10)</td> <td>32 (32)</td> <td>23 (23)</td> <td>4 (4)</td> <td>0 (0)</td> </tr> </table>	Sum	S	M	L	XL	XXL	76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)	69(69) MOONLESS NIGHT	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)
Sum	S	M	L	XL	XXL																
76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)																
69(69) MOONLESS NIGHT	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)																

Pic.14 – Cartons 997:83-997:87 will not be shipped. The Delete-button has disappeared when the system run an autosave so it's not possible to delete the cartons, instead leave them unregistered.

To exit the *Multi Carton-view* once the registering of quantities and Carton ID's for a specific Store ID is complete, press the drop down-button (see arrow *Pic. 15*). You will now return to the *Packing Instruction-view* (*Pic. 16*). The number of cartons you specified in the *Multiple Carton-view* will now show in the Carton ID-field. It is possible to reenter/exit the Multi Carton-view at any time by pressing the drop down-button.

MQ e-Pack – register and send electronic packing list, User Guide

MQ - Epack - Windows Internet Explorer

http://mqweb2.800/

Arkiv Redigera Visa Favoriter Verkt yg H j lp

Favoriter WebSlice-galleri

MQ - Epack

☐ Complete delivery

Upload Invoice Send Packing List Logoff/register new list

Save Print Packing List Help

Number of stores	Total Order	Number of Cartons	Total Color & Size					
113	4205 (4200)	203	Sum	S	M	L	XL	XXL
			2805 (2800) DK DENIM	512 (517)	971 (964)	753 (746)	346 (350)	223 (223)
			1400 MOONLESS	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)
			1400 NIGHT					

Store	Quantity	Carton ID	Content of Store:																								
☒ 997	2388 (2383)	87 Cartons	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>1872 (1867) DK DENIM</td> <td>350 (355)</td> <td>660 (653)</td> <td>530 (523)</td> <td>220 (224)</td> <td>112 (112)</td> </tr> <tr> <td>516 MOONLESS</td> <td>90 (98)</td> <td>181 (181)</td> <td>144 (144)</td> <td>62 (62)</td> <td>31 (31)</td> </tr> <tr> <td>516 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)	516 MOONLESS	90 (98)	181 (181)	144 (144)	62 (62)	31 (31)	516 NIGHT					
Sum	S	M	L	XL	XXL																						
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516 MOONLESS	90 (98)	181 (181)	144 (144)	62 (62)	31 (31)																						
516 NIGHT																											
Add carton			1 (number of cartons to add)																								

Store: Carton	Quantity	Carton ID	Content of Carton:																								
997:1	30	100111632982	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>30 MOONLESS</td> <td>30</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	30 MOONLESS	30	0	0	0	0	0 NIGHT					
Sum	S	M	L	XL	XXL																						
0 DK DENIM	0	0	0	0	0																						
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997:2	30	100111632999	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>30 MOONLESS</td> <td>30</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	30 MOONLESS	30	0	0	0	0	0 NIGHT					
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997:3	30	100111633002	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>30 MOONLESS</td> <td>30</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	30 MOONLESS	30	0	0	0	0	0 NIGHT					
Sum	S	M	L	XL	XXL																						
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997:4	30	100111633019	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>0 DK DENIM</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>0 MOONLESS</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>0 NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	0 DK DENIM	0	0	0	0	0	0 MOONLESS						0 NIGHT					
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Lokalt intran t

Pic. 15

MQ e-Pack – register and send electronic packing list, User Guide

☐ Complete delivery

Number of stores	Total Order	Number of Cartons	Total Color & Size																								
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Pic. 16

Step 3 - State whether the delivery is a full delivery or a part delivery

Part delivery (Default) - Unmark the *Complete delivery*-checkbox if you will make any further shipments for this Order number (Pic. 17).

MQ e-Pack – register and send electronic packing list, User Guide

MQ - E-pack - Windows Internet Explorer
http://mqweb2.000/

MQ - E-pack

MQ

E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
Style: 2608140
Invoice: Not uploaded

☐ Complete delivery

Upload Invoice Send Packing List Logoff/register new list

Save Print Packing List Help

Number of stores	Total Order	Number of Cartons	Total Color & Size					
			Sum	S	M	L	XL	XXL
113	4205 (4200)	203	2805 (2800) DK DENIM	512 (517)	971 (964)	753 (746)	346 (350)	223 (223)
			1400 MOONLESS (1400) NIGHT	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)

Store	Quantity	Carton ID	Content of Store:					
			Sum	S	M	L	XL	XXL
997	2388 (2383)	87 Cartons	1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)
			516 MOONLESS (516) NIGHT	90 (98)	101 (181)	144 (144)	62 (62)	31 (31)
		Add carton	1 (number of cartons to add)					
941	145 (145)	5 Cartons	76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)
			69(69) MOONLESS NIGHT	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)

Pic. 17

- Complete delivery - Mark the *Complete delivery*-checkbox if you will **not** make any further shipments for this Order number (Pic.18).

MQ - E-pack - Windows Internet Explorer

http://mqweb2.000/

MQ - E-pack

MQ

E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
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Pic. 18

Step 4 - Attach a copy of your Invoice:

- Press the *Upload Invoice*-button (Pic. 19a).
- Navigate to find your MQ invoice by pressing the *Browse*-button (Pic. 19b).
- Press the *Upload Invoice*-button (Pic. 19c).

The copy of your invoice can be in any format, but preferable:

- .PDF
- .DOC
- .JPEG
- .JPG
- .TIF
- .TIFF
- .XLS

MQ e-Pack – register and send electronic packing list, User Guide

MQ - E-pack - Windows Internet Explorer

http://mqweb2:800/

Arkiv Redigera Visa Favoriter Verktyg Hjälp

MQ - E-pack

MQ

E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
Style: 2608140
Invoice: Not uploaded

☒ Complete delivery

Number of stores	Total Order	Number of Cartons	Total Color & Size																								
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941	145 (145)	5 Cartons	<table border="1"> <thead> <tr> <th>Sum</th> <th>S</th> <th>M</th> <th>L</th> <th>XL</th> <th>XXL</th> </tr> </thead> <tbody> <tr> <td>76(76) DK DENIM</td> <td>11 (11)</td> <td>35 (35)</td> <td>24 (24)</td> <td>6 (6)</td> <td>0 (0)</td> </tr> <tr> <td>69(69) MOONLESS</td> <td>10 (10)</td> <td>32 (32)</td> <td>23 (23)</td> <td>4 (4)</td> <td>0 (0)</td> </tr> <tr> <td>NIGHT</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sum	S	M	L	XL	XXL	76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)	69(69) MOONLESS	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)	NIGHT					
Sum	S	M	L	XL	XXL																						
76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)																						
69(69) MOONLESS	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)																						
NIGHT																											

Pic. 19a

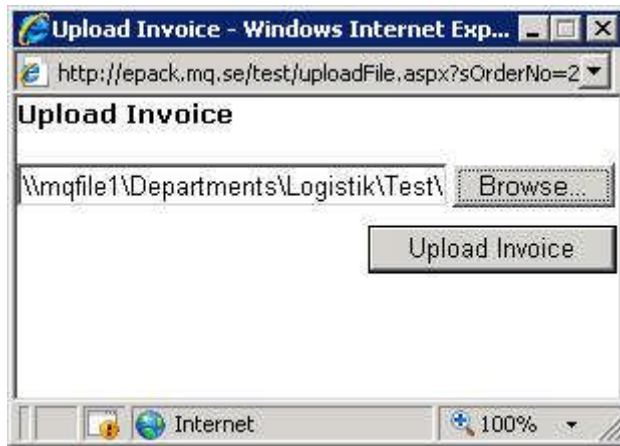
Upload Invoice - Windows Internet Exp...

http://epack.mq.se/test/uploadFile.aspx?sOrderNo=2

Upload Invoice

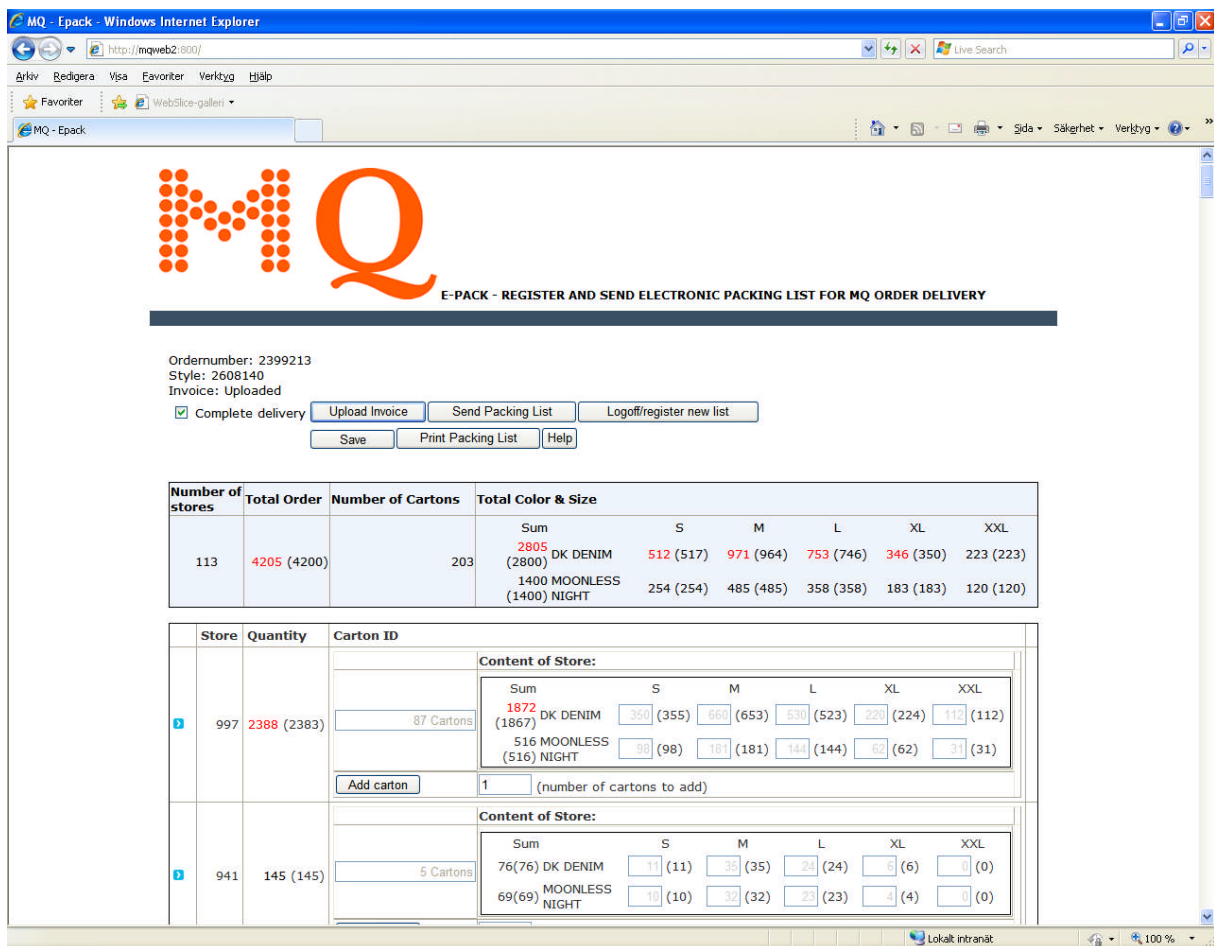
Internet 100%

Pic. 19b



Pic. 19c

The ePack interface will now state that the invoice is attached (Pic 20).



Pic. 20

You are now ready to send your electronic packing list with the attached invoice to MQ. If you haven't already done so, print your own copy of the packing list for your own reference. Once you have sent the packing list it is not possible to print it.

Step 5 - Send the packing list to MQ

Before you send the packing list make sure that the packing list is correct and that it corresponds with the physical shipment.

To send the packing list, press the *Send packing list-button* (Pic. 21).

MQ - E-pack - Windows Internet Explorer

http://mqweb2:800/

Arkiv Bedrgera Visa Favoriter Verktyg Hjlp

Favoriter WebSlice-galleri

MQ - E-pack

MQ

E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
Style: 2608140
Invoice: Uploaded

☒ Complete delivery

Number of stores	Total Order	Number of Cartons	Total Color & Size					
			Sum	S	M	L	XL	XXL
113	4205 (4200)	203	2805 (2800) DK DENIM	512 (517)	971 (964)	753 (746)	346 (350)	223 (223)
			1400 MOONLESS	254 (254)	485 (485)	358 (358)	183 (183)	120 (120)
			(1400) NIGHT					

Store	Quantity	Carton ID	Content of Store:					
			Sum	S	M	L	XL	XXL
997	2388 (2383)	87 Cartons	1872 (1867) DK DENIM	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)
			516 MOONLESS	90 (98)	101 (181)	144 (144)	62 (62)	31 (31)
			(516) NIGHT					
			Add carton 1 (number of cartons to add)					
941	145 (145)	5 Cartons	76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)
			69(69) MOONLESS	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)
			NIGHT					

http://mqweb2:800/ Lokalt intranät

Pic. 21

You will be prompted a Dialog box asking you to verify details of shipping (Pic. 22a, Pic. 22b). Press the *OK-button* to confirm or the *Cancel-button* to make any changes.

Meddelande från webbsida

Please confirm details of shipping:
Complete delivery of Ordernumber: 2399213
Invoice is Uploaded

Pic. 22a

MQ e-Pack – register and send electronic packing list, User Guide

MQ - E-pack - Windows Internet Explorer

http://mqweb2:800/

Arkiv Redigera Visa Favoriter Verktyg Hjälp

Favoriter WebSlice-galleri

MQ - E-pack

MQ

E-PACK - REGISTER AND SEND ELECTRONIC PACKING LIST FOR MQ ORDER DELIVERY

Ordernumber: 2399213
Style: 2608140
Invoice: Uploaded

☒ Complete delivery

Number of stores **Total Order** **Number of Cartons**

Number of stores	Total Order	Number of Cartons
113	4205 (4200)	203

Content of Store:

Sum	S	M	L	XL	XXL
1872 (1867)	350 (355)	660 (653)	530 (523)	220 (224)	112 (112)
516 MOONLESS (516) NIGHT	98 (98)	181 (181)	144 (144)	62 (62)	31 (31)

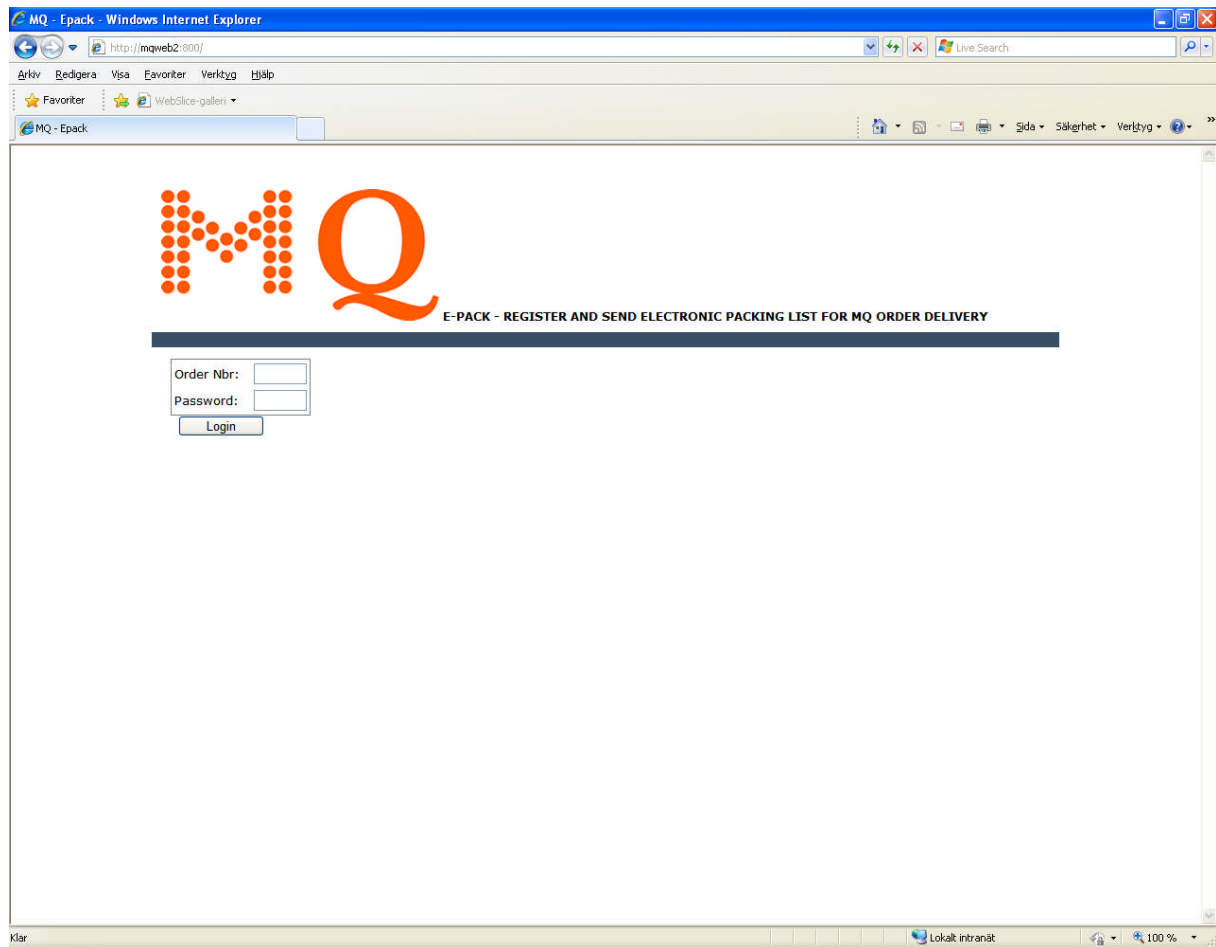
Content of Store:

Sum	S	M	L	XL	XXL
76(76) DK DENIM	11 (11)	35 (35)	24 (24)	6 (6)	0 (0)
69(69) MOONLESS NIGHT	10 (10)	32 (32)	23 (23)	4 (4)	0 (0)

Start Totalview 3 (U... Microsoft O... Test Microsoft Ace... Guidelines for us... MQ - E-pack - W... Bok1 Kalkylator SV 14:56

Pic. 22b

The packing list will now be forwarded to MQ and you will be automatically logged off (Pic. 23).



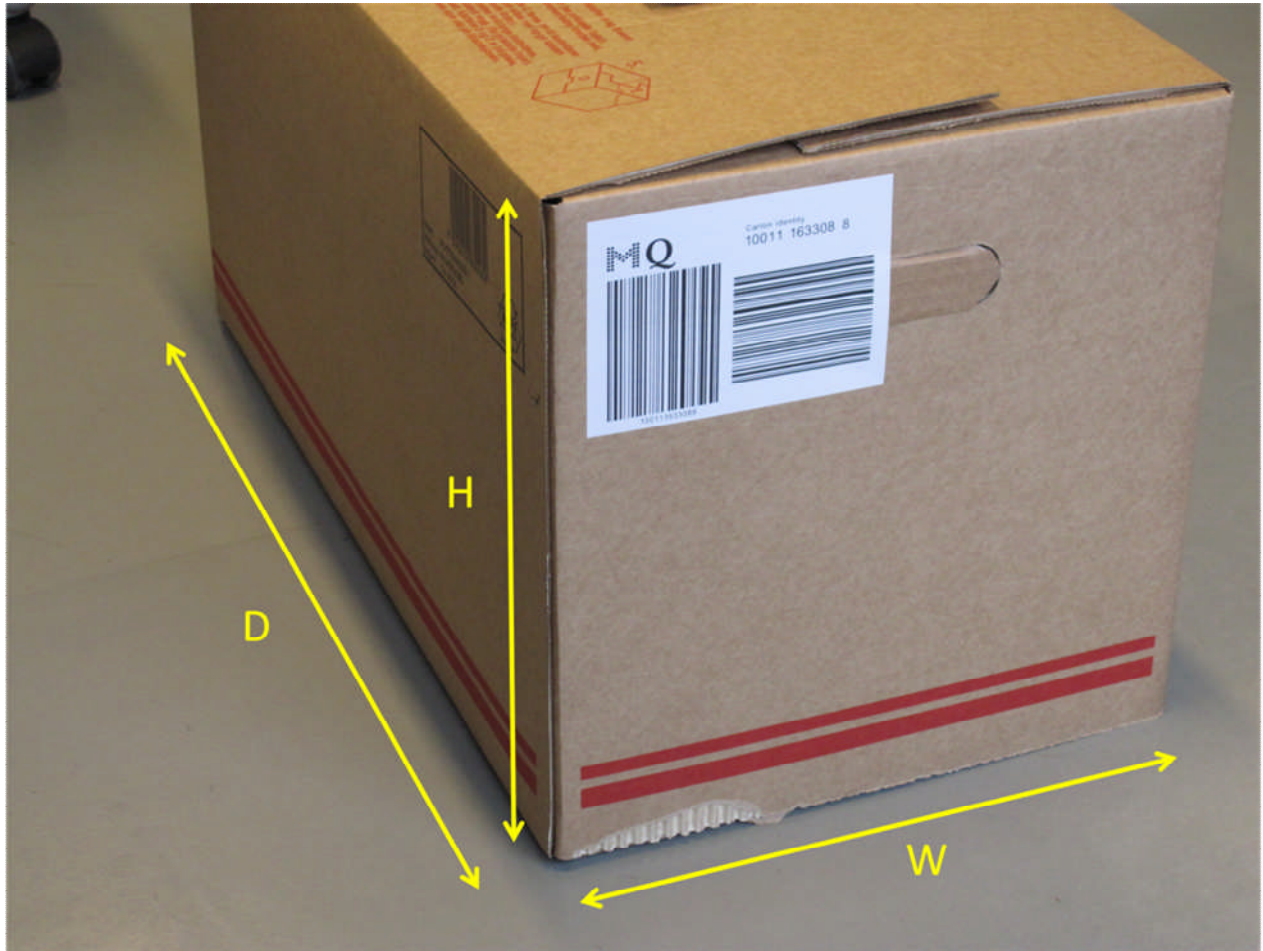
Pic. 23

If you have any questions or if you experience any problems while using MQ e-Pack please contact MQ by e-mail:

MQ Contact:
olof.jonsson@mq.se

Thank you.

Appendix A – Placing the Carton Label on the carton.



Pic. A1- placing of the Carton Label

Place the large Carton Label on the front side, upper left corner of each carton, according to *Pic. A1*.

Be aware of the carton size requirements stated in MQ Supplier Instructions. In excess of the Epack Carton Label always comply with the carton marking requirements stated in MQ Supplier Instructions.

Appendix B – An alternative use of the small barcode label to register the Carton ID in the MQ e-Pack interface.

Print order 2399213

Page 1 of 14

Store ID	Total	Carton ID	Colour	Size				
				S	M	L	XL	XXL
997:1	30	 100100021629 Carton identity 10010 002162 9						
997:2	30	 100100021636 Carton identity 10010 002163 6						
997:3	30	100100021640	OK DENIM	0	0	0	0	0
			MOONLESS NIGHT	30	0	0	0	0
997:4	30	100100021650	OK DENIM	0	0	0	0	0
			MOONLESS NIGHT	0	30	0	0	0
997:5	30	100100021667	OK DENIM	0	0	0	0	0
			MOONLESS NIGHT	0	30	0	0	0
997:6	30	100100021674	OK DENIM	0	0	0	0	0
			MOONLESS NIGHT	0	30	0	0	0
997:7	30	100100021681	OK DENIM	0	0	0	0	0
			MOONLESS NIGHT	0	30	0	0	0

Pic. B1

The small barcode label is for your administrative use. *Pic. B1* shows an alternative use of the small label together with the printed packing list. In the packing process, by sticking each small label on the packing list next to the specific Store ID/Carton No for which you placed the corresponding large label you easily keep track on which Carton ID that goes with which Store ID/Carton Nbr. then use the packing list with the attached small labels together with a barcode scanner to register the Carton Identity for each Store ID/Carton Nbr in the MQ e-Pack interface once you logged in.

This is an alternative use of the small label. You can use the small label in any way you choose, again it's for your administrative use. The important thing is that you use it in a way that you find effective to register the Carton ID's in the MQ e-Pack interface.

Appendix C – Contact information at AVERY DENNISON

If you need to contact AVERY DENNISON please use the following contact information:

<u>Production site</u>	<u>Contact name</u>	<u>Contact E-mail</u>
Suzhou China	Petrel Chen	petrel.chen@ap.averydennison.com
Bangladesh	Mohammed Golam Kibria	Golam.Kibria@ap.averydennison.com

Please contact Avery Dennison's local help desk if something is unclear.
If you still need further assistance please e-mail to
MQ.SUPPORT@eu.averydennison.com.

Preferable you order *MQ Carton Labels* online from **AVERY DENNISON**. If you experience any problems using the online order service or if you have any questions regarding ordering/delivery of *MQ Carton Labels* please contact **AVERY DENNISON**.