

SPAMTITAN LITE USER GUIDE

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INTRODUCTION

More than 80% of all email traffic on the Internet is spam! An endless struggle occurs between spammers and anti-spam systems companies and it is now obvious that a good anti-spam system is an evolving anti-spam system. Here is how it works:

All incoming emails for your company will be delivered to SpamTitan who will:

- **block** emails that appears to be **pure spam**;
- **quarantine** emails that is **probably spam**;
- **forward** the remaining emails directly to your server.

Additionally, you will have access to your own **Message Center** to manage your quarantine, black and white lists, and some other options.

HOW EMAILS ARE FILTERED

PURE SPAM

Pure spam are emails considered 100% sure spam by SpamTitan. Mails sent from blacklisted servers for example are considered as pure spam. You will never receive mails considered as pure spam in your *Spam Report*. There is no way to recover a blocked email.

PROBABLY SPAM

Mails considered as probably spam will be quarantined and kept on SpamTitan's servers during 30 days. They will **not** be delivered to your inbox automatically. Instead, you will receive a daily *Spam Report* in your inbox with all quarantined emails listed.

Within this summary, you will find a few links:

- **Deliver** to have the mail instantly delivered to your inbox.

- **White list** to have the mail delivered + added to your white list
- **Delete** to have the email deleted

Below the quarantine table you will be able to generate a new report with the new quarantined messages since the last report.

You can also access your Message Center (see below) to access your quarantine.

VALID EMAILS

They are delivered directly to your inbox without any delay.

THE MESSAGE CENTER

The Message Center is your web interface to manage your anti-spam options. You can use it to:

- Check your quarantine and release / delete quarantined emails;
- Add email addresses to your personal white or black lists;
- Change some additional settings

To access the Message Center, go to <http://mc.followbee.be>.

At your first logon, you will need to recover your SpamTitan password. To do so, click on **Forgot your Password?**, enter your email address and click on **Send**.

Once you received your password by email, connect to the **Message Center** with your email address and password.