

## User Guide for Cabinet PC & Data Projector in Cowichan Classrooms

1. Turn ON the projector using the DISPLAY: **PROJ ON** button on the desktop control panel. The button will flash while the projector warms up.



- 2. Pull down the projector screen in front of the white board.
- 3. Using the toggle switch, select CABINET PC.
- 4. Make sure the computer is on and shows up on the desktop.
- 5. You may have to wait several seconds for the desktop image to appear on the screen.
- 6. Adjust speaker volume by adjusting the dial on the desktop control panel.
- 7. If you do not have audio, check the computer volume adjustment controls to ensure it is not muted.

When you are finished using the Data Projector, turn the power OFF by holding the **DISPLAY: PROJ OFF** button for **3 seconds**, the button will blink until the projector has safely cooled down.

For any additional help, please call IT Helpdesk at 6300 --- Thank you!