



**UNIVERSITY OF
CALGARY**

UNIVERSITY OF CALGARY | RESEARCH SERVICES

FUNDING CALENDAR

USER GUIDE

Research Services | 403.220.7107 | RSOgrants@ucalgary.ca

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Introduction

Welcome to the new Funding Calendar, managed by Research Services Core Programs. This tool was created as a result of user feedback from the existing funding calendar and the need to develop a more comprehensive, user-friendly system.

Here you will find the most current listing of managed funding grants. This is one of many tools to assist you in the search for research funding. As funding opportunities are added on a regular basis, it's important to reference the calendar often.

Navigating the Calendar

Finding the Calendar

Go to www.ucalgary.ca/research and use the menu bar along the top. Simply follow the drop-down menus on the Research website:

Researchers → Funding Opportunities → Deadlines

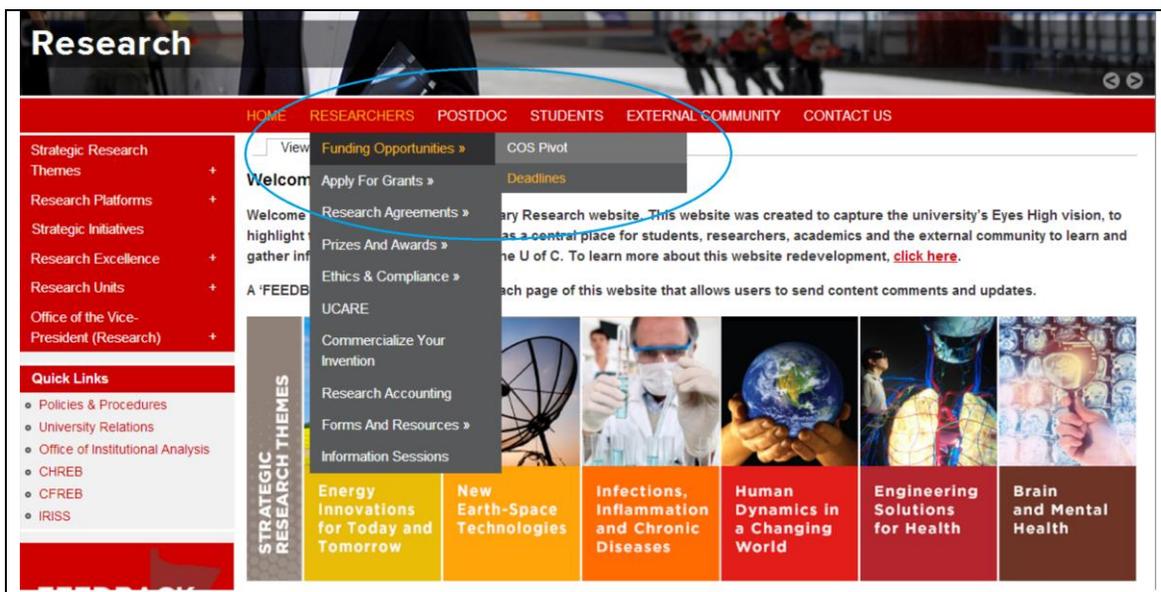
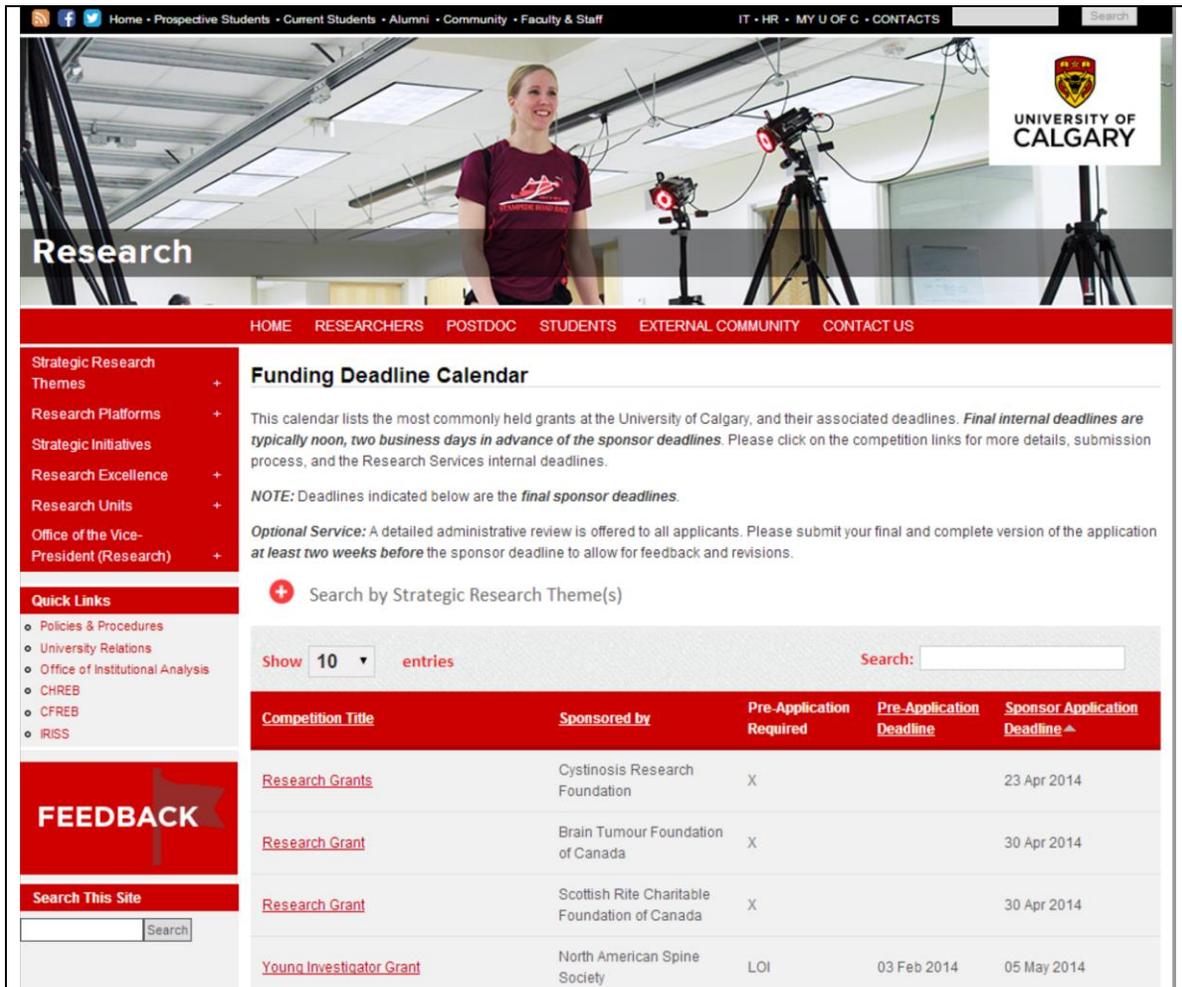


Figure 1 – Finding the Calendar

The Calendar Home Page

On the home page, Quick Links are located to the left. These are frequently visited areas within the University of Calgary Research website. The main page displays all grants that are most commonly managed by Research Services’ Core Programs.

If you wish to leave feedback, please click the “Feedback” link on the left. Feedback is directed through the Office of the Vice-President (Research).



The screenshot shows the 'Funding Deadline Calendar' page. At the top, there is a navigation bar with links: HOME, RESEARCHERS, POSTDOC, STUDENTS, EXTERNAL COMMUNITY, CONTACT US. Below this is a red sidebar with 'Strategic Research Themes' (Research Platforms, Strategic Initiatives, Research Excellence, Research Units, Office of the Vice-President (Research)) and 'Quick Links' (Policies & Procedures, University Relations, Office of Institutional Analysis, CHREB, CFREB, IRIS). A 'FEEDBACK' button is also present. The main content area features the title 'Funding Deadline Calendar' and a search bar. Below the search bar is a table of funding opportunities.

Competition Title	Sponsored by	Pre-Application Required	Pre-Application Deadline	Sponsor Application Deadline
Research Grants	Cystinosis Research Foundation	X		23 Apr 2014
Research Grant	Brain Tumour Foundation of Canada	X		30 Apr 2014
Research Grant	Scottish Rite Charitable Foundation of Canada	X		30 Apr 2014
Young Investigator Grant	North American Spine Society	LOI	03 Feb 2014	05 May 2014

Figure 2 – Funding Calendar Home Page

Navigating through Opportunities

The calendar defaults to display 10 entries per page. You can adjust the number displayed by using the “Show Entries” drop down, as indicated below. Options for display are 10, 25, 50 and 100 entries per page.

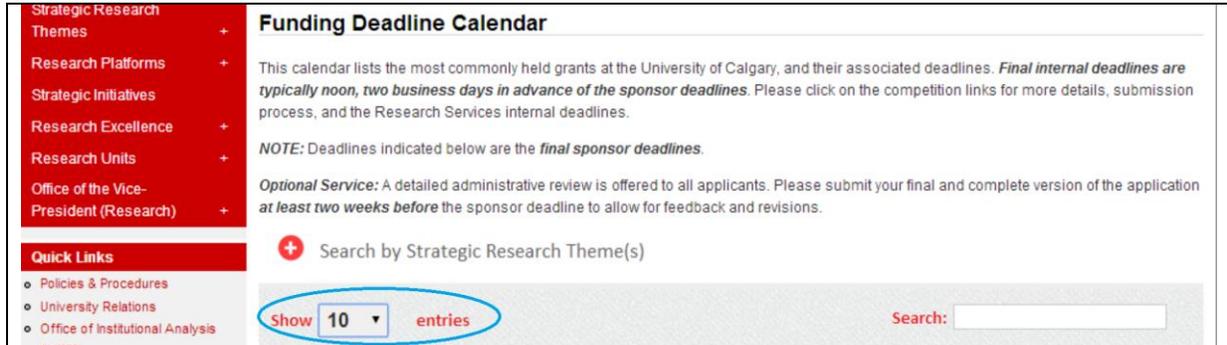


Figure 3 – Changing the # of Entries displayed

Sorting the Calendar

To sort the calendar by competition title, click the column header to sort alphabetically. You may also sort by Sponsor Name, Pre-Application Deadline or Sponsor Application Deadline using the same method.



Figure 4 – Sorting by Column Title

Searching the Calendar

Searching by keyword, or by one or more Strategic Research Themes is possible in the new calendar.

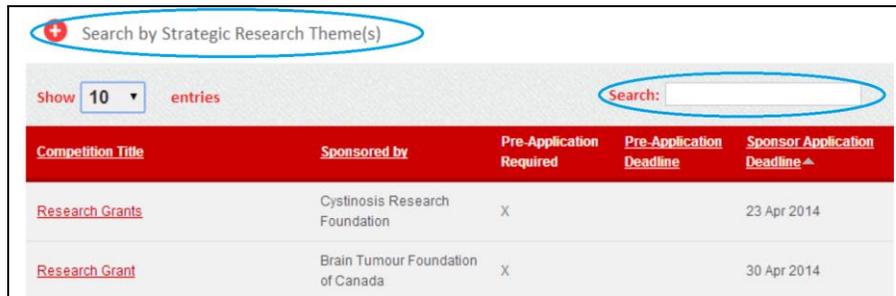


Figure 5 – Searching the Funding Calendar

By clicking on the plus (+) the Strategic Research Theme heading, all research themes will be displayed. Select a theme you'd like to search and click "Apply". To select more than one theme, please press and hold the control key (CTRL) while selecting choices. Click "Reset" to remove any existing search parameters.

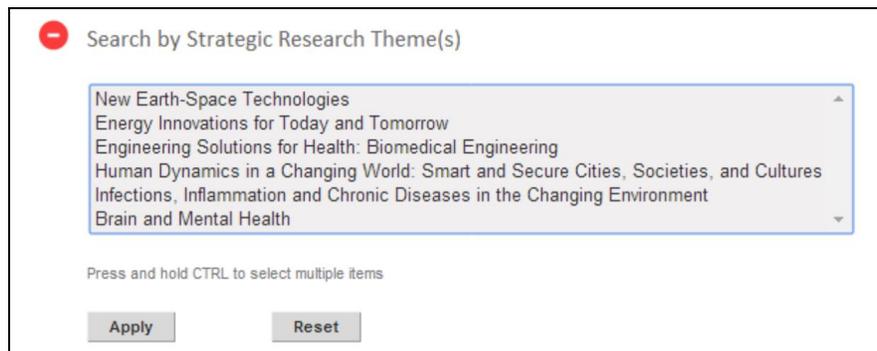


Figure 6 – Searching by Keyword or Strategic Research Theme

To search by keyword, enter the keyword into the Search textbox. All matching records will be displayed. Please note keywords are limited to Competition Title, Sponsor Name, Pre-Application type (LOI, EOI, NOI, Registration, Other), and dates as displayed on the home page.

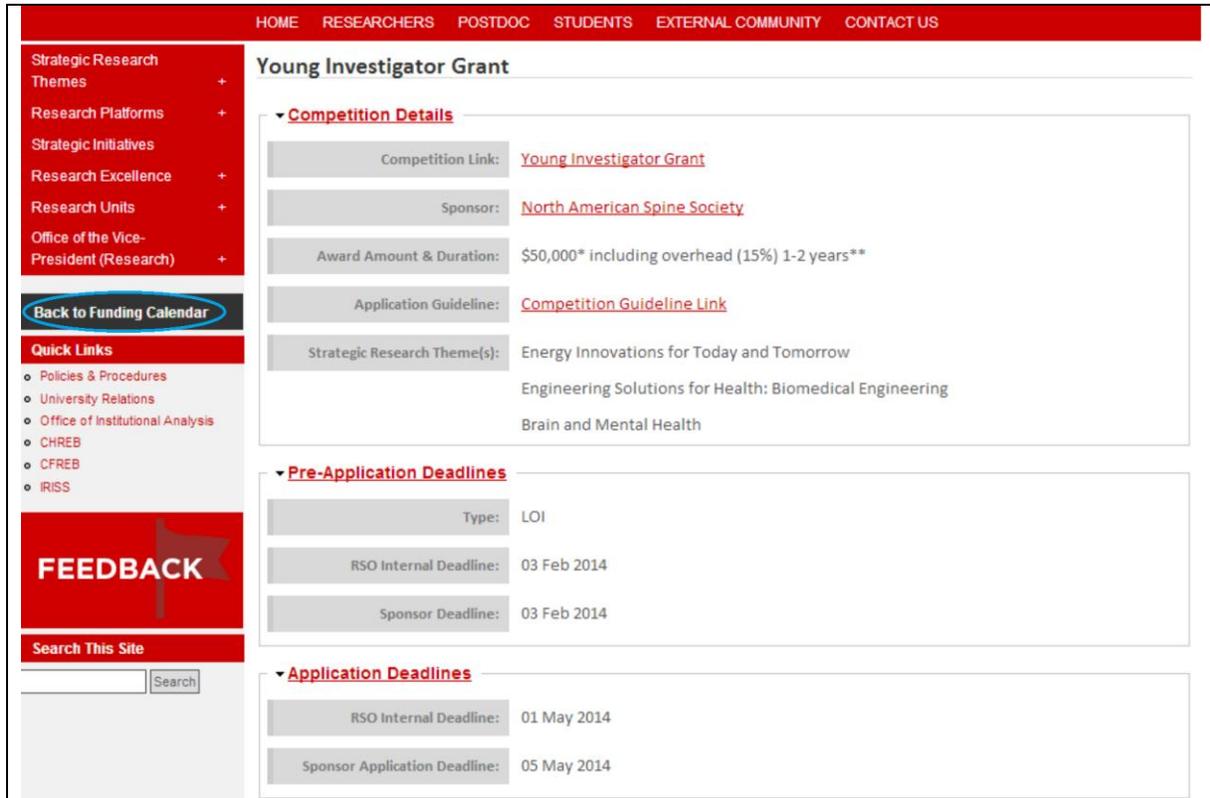


Figure 7 - Searching by Keyword

View a Funding Opportunity

Selecting the Competition title will let you view the full Calendar entry.

Once selected, the opportunity details are displayed.



The screenshot displays the 'Young Investigator Grant' page. The top navigation bar includes links for HOME, RESEARCHERS, POSTDOC, STUDENTS, EXTERNAL COMMUNITY, and CONTACT US. On the left-hand side, there is a menu with categories like Strategic Research Themes, Research Platforms, Strategic Initiatives, Research Excellence, Research Units, and Office of the Vice-President (Research). A 'Back to Funding Calendar' button is highlighted with a blue circle. Below the menu is a 'Quick Links' section with various institutional links, and a 'FEEDBACK' button. At the bottom left, there is a search box labeled 'Search This Site'. The main content area is titled 'Young Investigator Grant' and is divided into three sections: 'Competition Details', 'Pre-Application Deadlines', and 'Application Deadlines'. The 'Competition Details' section lists the competition link, sponsor (North American Spine Society), award amount and duration (\$50,000* including overhead (15%) 1-2 years**), application guideline link, and strategic research themes. The 'Pre-Application Deadlines' section lists the type (LOI), RSO internal deadline (03 Feb 2014), and sponsor deadline (03 Feb 2014). The 'Application Deadlines' section lists the RSO internal deadline (01 May 2014) and sponsor application deadline (05 May 2014).

Figure 8 – Funding Opportunity Detail

If you wish to return to the funding calendar home page after viewing an opportunity, you can use the “Back to Funding Calendar” Button above “Quick Links” on the left-hand menu.

Helpful Hints

- Under Competition details, you can visit the Competition website and the Sponsor website by using the links displayed in un-bolded red text.

Prematurity Research Initiative (PRI)

- ▼ **Competition Details**

Competition Link:	Prematurity Research Initiative (PRI)
Sponsor:	March of Dimes
Award Amount & Duration:	\$125,000/year direct & indirect costs for 3 years. Overhead = 10%
Strategic Research Theme(s):	Human Dynamics in a Changing World: Smart and Secure Cities, Societies, and Cultures Infections, Inflammation and Chronic Diseases in the Changing Environment

Figure 9 – Links to Sponsor and Competition websites

- Collapse sections by clicking on the **Bolded Red Titles** (e.g. “Summary”, “Final Deadlines”).

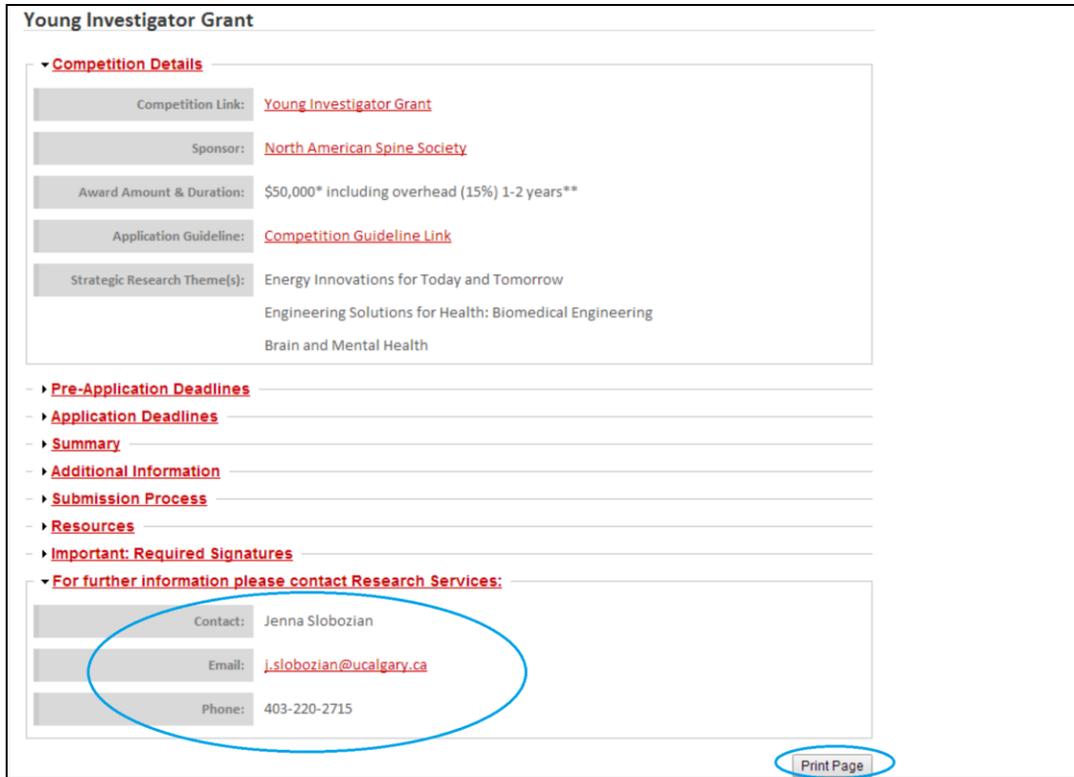
Prematurity Research Initiative (PRI)

- ▶ **Competition Details**
- ▶ **Pre-Application Deadlines**
- ▶ **Application Deadlines**
- ▶ **Summary**
- ▶ **Submission Process**
- ▶ **Additional Information**
- ▶ **Important: Required Signatures**
- ▼ **For further information please contact Research Services:**

Contact:	Jenna Slobozian
Email:	j.slobozian@ucalgary.ca
Phone:	403 220 2715

Figure 10 – Collapsible Sections

3. Printing the Funding Opportunity can be done by pressing the “Print Page” button at the bottom to print to a shared or local printer (NOTE: printers must be previously installed. Contact the IT Help Desk if you need assistance to set up a printer). See *Figure 12 – Printing & Contact Information*.
4. The Grant Officer is listed at the bottom of every funding opportunity along with their contact information if you have questions or inquiries about a specific opportunity. Click the email link to send a message with your questions or comments.



Young Investigator Grant

▼ **Competition Details**

Competition Link:	Young Investigator Grant
Sponsor:	North American Spine Society
Award Amount & Duration:	\$50,000* including overhead (15%) 1-2 years**
Application Guideline:	Competition Guideline Link
Strategic Research Theme(s):	Energy Innovations for Today and Tomorrow Engineering Solutions for Health: Biomedical Engineering Brain and Mental Health

► **Pre-Application Deadlines**

► **Application Deadlines**

► **Summary**

► **Additional Information**

► **Submission Process**

► **Resources**

► **Important: Required Signatures**

▼ **For further information please contact Research Services:**

Contact:	Jenna Slobozian
Email:	j.slobozian@ucalgary.ca
Phone:	403-220-2715

[Print Page](#)

Figure 11 - Printing & Contact Information

For Further Assistance

If you'd like to submit a suggestion, concern or require assistance, please contact our Research Grants Assistant at RSOGrants@ucalgary.ca. We will review your request and respond as soon as possible.