

User guide for the first login to Alpha Click

Step 1 Make sure that you are in possession of all credentials necessary for the login that you received from your Alpha Bank Romania unit:

- 1) Data used for installing the Alpha Click **certificate**;
- 2) **UserId** – written on your Internet Banking contract;
- 3) **Initial password** – written in the secured envelope received from the Bank;

Step 2 Access <http://www.alphaclick.ro> and select English (**Img.1**).

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ALPHA BANK **ALPHA CLICK**
Internet Banking

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You can choose between calling us every working day from 8.30 to 20.30 at 0800825742 (alpha) for local calls and +40 21 455 9999 for international calls or click [here](#) to contact us.

NOU **ALPHA CLICK**
acum si mai simplu cu

Internet Explorer Mozilla Firefox Google Chrome Safari

Alpha Click is available on multiple browsers and operating systems

Starting 3rd of April 2012, Alpha Click is available on multiple browsers (Internet Explorer, Firefox, Chrome, Safari) and multiple operating systems (Windows, Mac OS X, Linux). For more details please consult the document available [here](#).

Information NBR Regulation no1/09.01.2012

Please be informed that starting 06th of February 2012, NBR Regulation no1/09.01.2012 regarding the organization and operation of the Payment Incidents Register with National Bank of Romania will enter into force. For more details click [here](#).

Deposits insurance limit for individuals

Starting with 1st of January, 2011, the deposits insurance limit for individuals (phsic entities) was raised to RON equivalent of EUR 100,000 . [<Details>](#)

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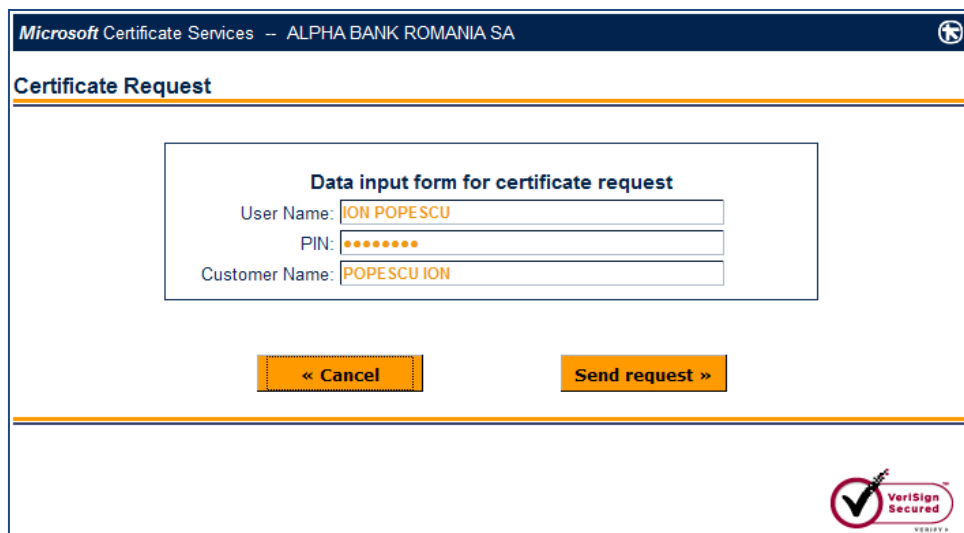
Img. 1

Step 3 Select **Certificate Request** and click on **Continue** (Img. 2).



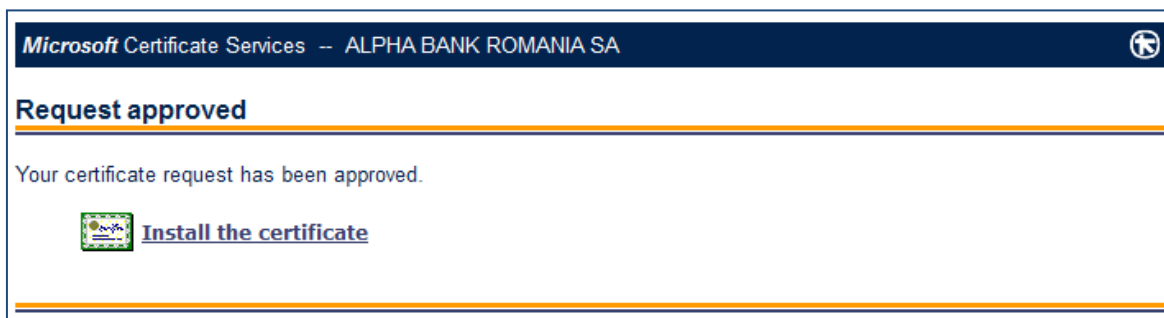
Img. 2

Step 4 In the next screen fill in the data available in the "Issuing a trusted certificate for Alpha Click" (User Name; PIN; Customer Name) (Img.3).



Img. 3

Step 5 Press **Send request**.



Img. 4

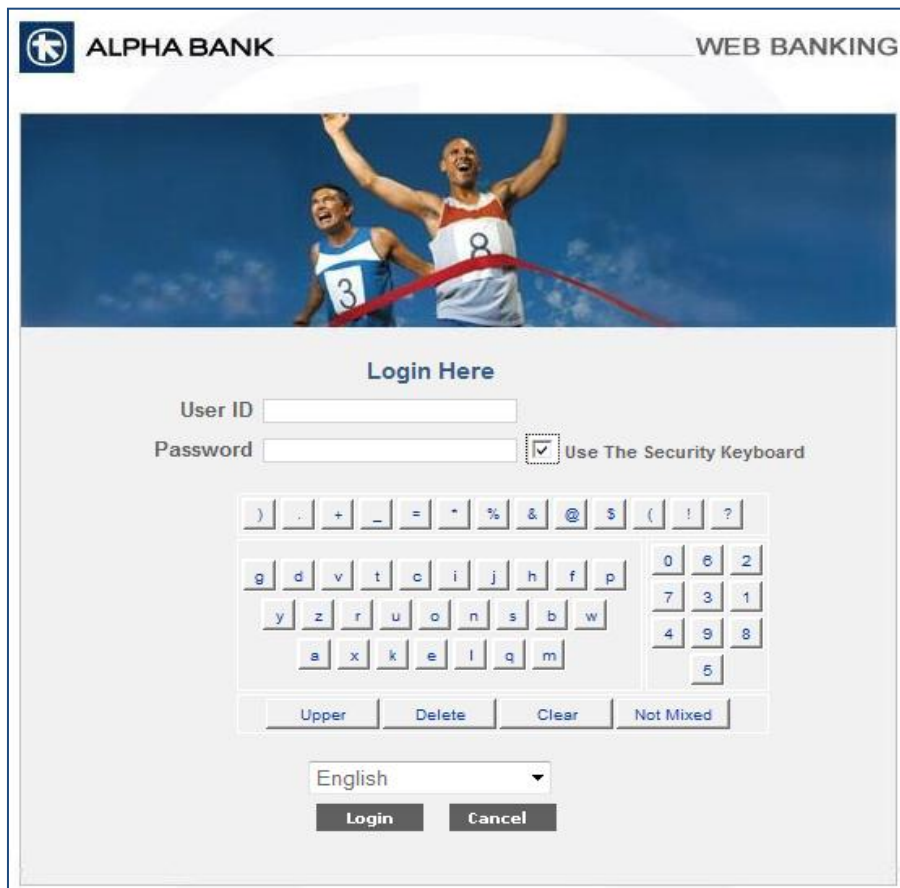
Step 6 Press **Install the certificate (Img. 4)**.
You will receive a confirmation that the certificate has been successfully installed.

Step 7 Close the current window.
Choose **Sign in**.

Step 8 **Confirm** the Alpha Click digital certificate.

Step 9 In the authentication page, fill in the **UserId** from you Internet Banking contract and the **password** from the secured envelope. If you don't want to use the virtual keyboard uncheck the option "Use The Security Keyboard".

Step 10 Press **Login (Img. 5)**.



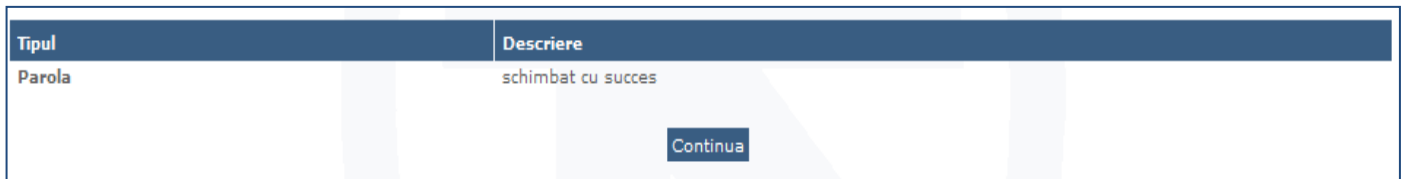
Img. 5

- Step 11** Being your first login to Alpha Click, you must change the initial password. Choose a complex password by following the instructions and fill it in the fields **New password** and **Confirm new password**. In **Old password** you will fill in the password from the secured envelope. (Img. 6)



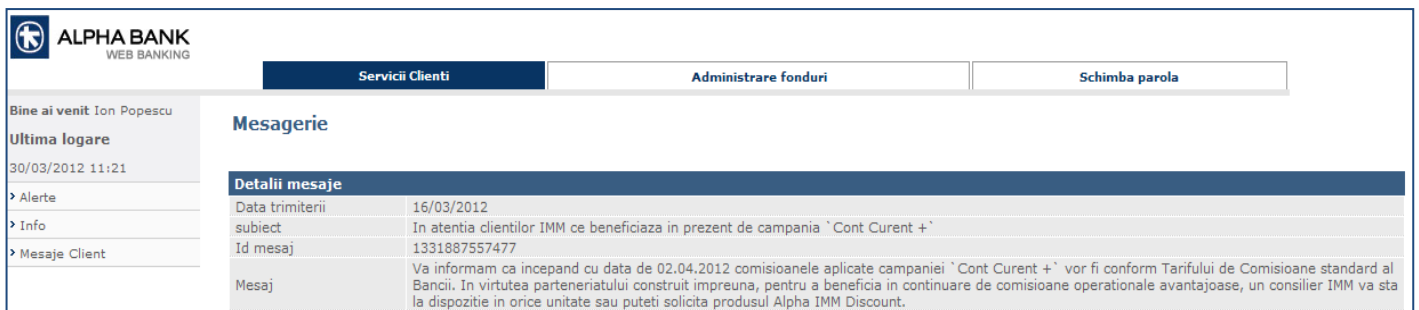
Img. 6

Step 12 Press **Modify** and you will receive the confirmation message for password changing (**Img. 7**)



Img. 7

Step 13 Press **Continue** to finalize your first login (**Img. 8**).



Img. 8