

AROMA®

Stainless Steel Coffee Urn

Instruction Manual



www.AromaCo.com

Model # ACU-140S

Congratulations on your purchase of the **AROMA** Stainless Steel Coffee Urn!

Ideal for a wide variety of social gatherings, the Stainless Steel Coffee Urn will quickly brew up to 40 cups of delicious coffee or tea. Double-wall construction keeps the urn's exterior cool to the touch, while the coffee within the stainless steel inner chamber stays hot and fresh.

Serving is simple with the drip-free spigot and the removable drip tray catches any potential spills.

For more kitchen solution ideas, please visit us online at **www.AromaCo.com**.

Please read all the instructions before first use.

Published By:

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IMPORTANT SAFEGUARDS

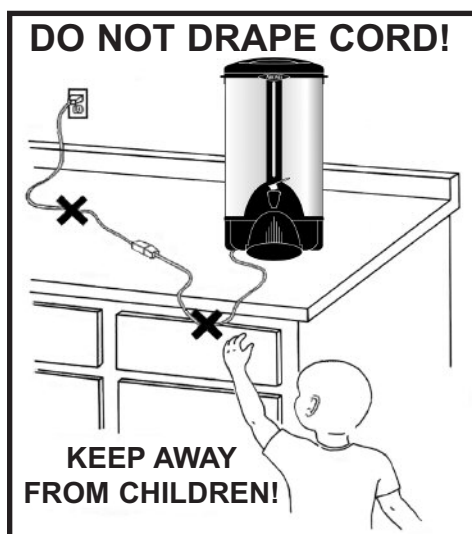
Basic safety precautions should always be followed when using electrical appliances, including the following:

- 1. Important: Read all instructions before use.**
2. Do not touch hot surfaces. Use handles or knobs.
3. Do not remove the lid when the coffee urn is brewing. Scalding may occur if the lid is removed during the brewing cycle.
4. Never turn on the coffee urn when there is no water in the urn as it may burn the product and cause permanent damage.
5. When filling with water, never exceed the maximum water line of the coffee urn.
6. To protect against fire, electrical shock and injury to persons, do not immerse cord, plug or the product in water or any liquid.
7. This appliance is not intended to be used by children. Close supervision is necessary when the coffee urn is in use near children.
8. Unplug the coffee urn from outlet when not in use and before cleaning.
9. Allow the coffee urn to cool completely before putting on or removing any parts and before cleaning.
10. Do not operate this appliance when the power cord or plug is damaged, if it malfunctions, or is dropped or has been damaged in any manner. Contact Aroma customer service for examination, repair or electrical/mechanical adjustment.
11. Do not use outdoors.
12. Do not let cord hang over the edge of table and counter.
13. Do not let cord touch hot surfaces.
14. Do not place the coffee urn on or near a gas or electrical burner, or in a heated oven.
15. Do not move or attempt to move the coffee urn while in use or when coffee is hot.
16. Do not use this appliance for other than its intended use.
17. The use of accessory attachments not recommended or supplied by the appliance manufacturer may result in fire, electric shock or injury to persons.

SAVE THESE INSTRUCTIONS

SHORT CORD INSTRUCTIONS

1. A short power-supply cord is provided to reduce the risks resulting from becoming entangled in or tripping over a longer cord.
2. Longer extension cords are available and may be used if care is exercised in their use.
3. If a longer extension cord is used:
 - a. The marked electrical rating of the extension cord should be at least as great as the electrical rating of the appliance.
 - b. The longer cord should be arranged so that it will not drape over the countertop or tabletop where it can be pulled by children or tripped over unintentionally.



POLARIZED PLUG

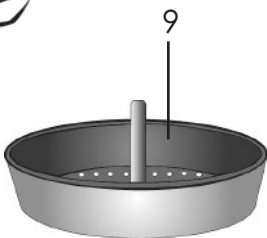
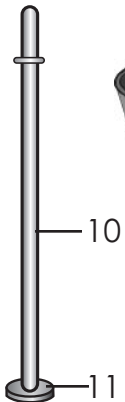
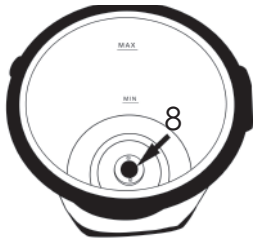
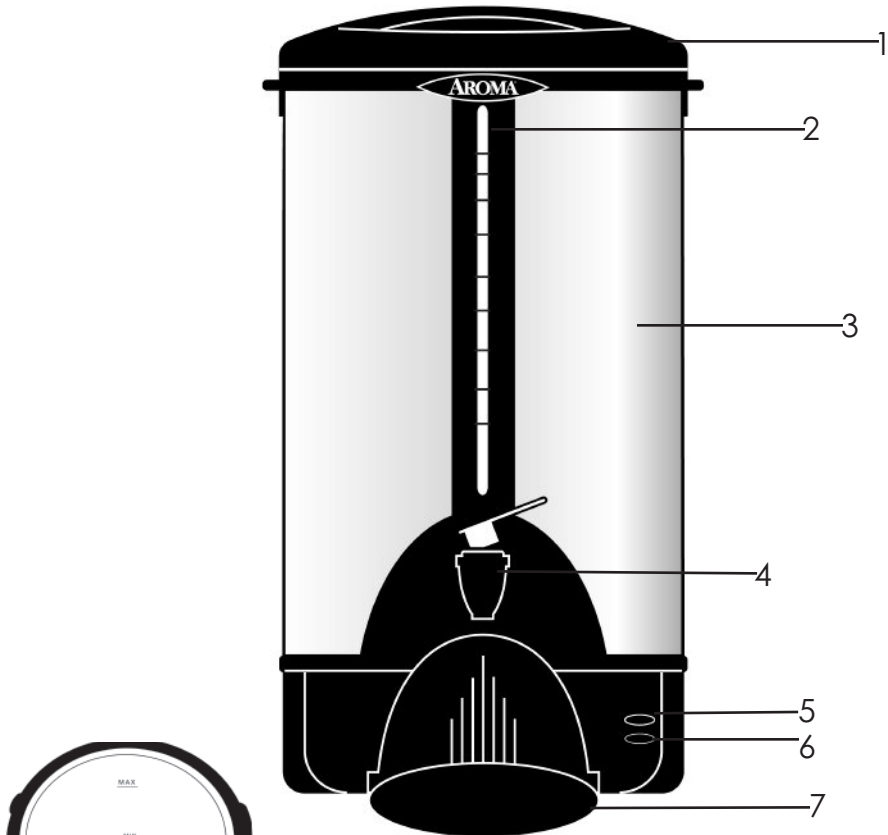
This appliance has a **polarized plug** (one blade is wider than the other); follow the instructions below:

To reduce the risk of electric shock, this plug is intended to fit into a polarized outlet only one way. If the plug does not fit fully into the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not attempt to modify the plug in any way.

If the supply cord is damaged, it must be replaced by the manufacturer, its service agent or a similarly qualified person in order to avoid a hazard.

This appliance is for household use only.

PARTS IDENTIFICATION



1. Lock-on Lid
2. Water Level Indicator
3. Cool-Touch Exterior
4. Non-Drip Dispensing Spout
5. Power Indicator Light
6. Ready Indicator Light
7. Removable Drip Tray
8. Stem Well
9. Stainless Steel Coffee Basket
10. Stem
11. Stem Base

USING YOUR URN

Before First Use:

1. Read all the instructions and important safeguards.
 2. Remove all packaging materials; make sure all your items are received in good condition.
 3. Wash the inner urn and all accessories with warm, soapy water using a sponge or dishcloth.
 4. Rinse thoroughly to remove soapy residue.
 5. Wipe body clean with a damp cloth.
- Ø **Do not use abrasive cleaners or scouring pads.**
- Ø **Do not immerse the appliance, cord or plug in water at any time.**

TO MAKE COFFEE:

1. Place the urn upright on a dry, sturdy and heat-resistant surface.
2. Fill the urn with **cold water** in accordance with the amount of coffee needed. See the "Coffee/Tea Measuring Chart" on **page 6** for reference.
3. Insert the 'Stem' into the 'Stainless Steel Coffee Basket' (see *Figure A*), then place the 'Stem' into the 'Stem Well' (see *Figure B*).
4. Spread the desired amount of ground coffee evenly into the 'Stainless Steel Coffee Basket' (see "Coffee/Tea Measuring Chart" on **page 6** for reference). Use a standard U.S. measuring cup (250ml) for measuring coffee. The amount recommended in the "Coffee/Tea Measuring Chart" will produce mild coffee. Adjust the amount of coffee to match individual preference.

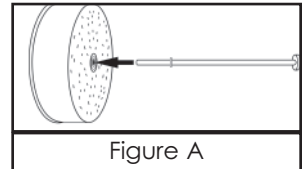


Figure A

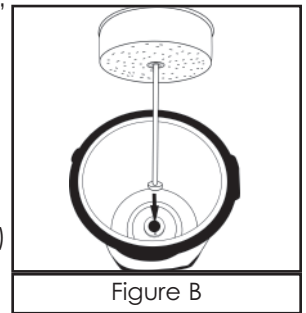


Figure B

NOTE:

For best results, use coarsely ground coffee. Avoid using extremely fine grounds.

5. Twist the 'Lock-on Lid' in place on top of the urn. Make sure the 'Lock-on Lid' has been turned clockwise until it is completely locked into the handle slots.

CONTINUED ON NEXT PAGE

USING YOUR URN

TO MAKE COFFEE (CONT.):

6. Plug the power cord into a wall outlet. The 'Power Indicator Light' will illuminate and the urn will begin brewing coffee.
7. When coffee is ready to serve, the 'Ready Indicator Light' will illuminate.

NOTE:

If the urn is to be in use for several hours, it is best to remove the 'Stainless Steel Coffee Basket' prior to serving coffee. This will prevent the oil of the coffee from dripping down, which may create a bitter flavor over an extended period of time. **Use extreme caution when removing the 'Stainless Steel Coffee Basket' as it will be hot.**

CAUTION:

- Never open the 'Lock-on Lid' while the urn is in the brewing process.
- When filling with water, never exceed the 'Maximum Water Line' inside of the urn.

TO MAKE TEA:

1. Place the urn upright on a dry, sturdy and heat-resistant surface.
2. Fill the urn with **cold water** in accordance with the amount of tea needed. See the "Coffee/Tea Measuring Chart" on **page 6** for reference.
3. Insert the 'Stem' into the 'Stainless Steel Coffee Basket' (see *Figure A* on **page 4**), then place the 'Stem' into the 'Stem Well' (see *Figure B* on **page 4**).
4. Add the desired amount of tea or tea bags into the 'Stainless Steel Coffee Basket' (see "Coffee/Tea Measuring Chart" on **page 6** for reference). The amount of tea recommended will produce mild tea. Adjust the amount of tea to match individual preference.
5. Twist the 'Lock-on Lid' in place on top of the urn. Make sure the 'Lock-on Lid' has been turned clockwise until it is completely locked into the handle slots.
6. Plug the power cord into a wall outlet. The 'Power Indicator Light' will illuminate and the urn will begin brewing tea.
7. When tea is ready to serve, the 'Ready Indicator Light' will illuminate.

CAUTION:

- Never open the 'Lock-on Lid' while the urn is in the brewing process.
- When filling with water, never exceed the 'Maximum Water Line' inside of the urn.

USING YOUR URN

COFFEE/TEA MEASURING CHART:

Water Level	Coffee (Ground)	Bagged Tea (Standard Size)	Loose Tea
40	2½ cups	37 Bags	3¾ oz.
36	2 cups	33 Bags	3⅓ oz.
30	1¾ cups	30 Bags	3 oz.
24	1½ cups	23 Bags	2¼ oz.
22	1½ cups	20 Bags	2 oz.
18	1¼ cups	17 Bags	1¾ oz.
14	1 cup	10 Bags	1 oz.



NOTE:

- This chart is for reference only. Adjust the amount of water, coffee or tea as needed to suit individual preferences.
- The average tea bag contains roughly 1/10 of an ounce of tea.



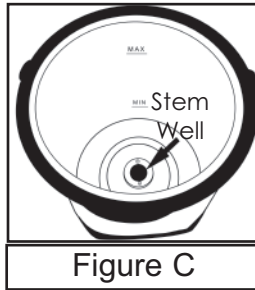
CAUTION:

- **Do not operate the urn when there is no water inside.**
- Never open the 'Lock-on Lid' of the urn while it is brewing.
- Turn off the urn and unplug the power cord from the electrical outlet when there is **less than 2 cups of coffee or tea remaining.**
- The urn must be cleaned after each use. Improper cleaning will affect the performance of the product or may cause the unit to stop percolating. See "How to Clean" on **page 7** for instructions.

HOW TO CLEAN

Always unplug and allow unit to cool completely before cleaning.

1. Clean the 'Stainless Steel Coffee Basket,' 'Stem' and 'Lock-on Lid' in warm, soapy water with a soft dishcloth; rinse and dry. Use a soft, damp cloth to scour any stains or residue left on the 'Lock-on Lid' by using non-abrasive cleaner.
2. **To clean the inside of the urn:** Fill the urn at least $\frac{1}{3}$ full with hot water and add one drop of liquid dishwashing detergent. Wash with a soft dishcloth and rinse thoroughly with warm, soapy water. Run warm, soapy water through the 'Non-Drip Dispensing Spout' to clean it as well.
3. **To clean the 'Stem Well':** Clean the 'Stem Well' thoroughly to remove coffee residue. See *Figure C* below for the location of the 'Stem Well.'
4. Wipe body dry with a soft dishcloth.



NOTE:

The 'Stem Well' must be cleaned after each use. If it is not cleaned properly and thoroughly, the urn may malfunction due to the buildup of coffee/tea residue.

CAUTION:

- Do not immerse the appliance in water or any liquid.
- Do not clean urn or accessories in dishwasher.
- Do not use abrasive cleaners or scouring pads.

BREWING FOR BEST FLAVOR

- For best results, use fresh ground coffee.
- Never reuse coffee grounds, the results will suffer dramatically.
- Store coffee grounds in a cool, dry place away from heat or sunlight. Do not store in a refrigerator or freezer, as coffee will absorb the odors and attributes of other foods around it. It is best stored in an airtight container that is not clear.
- To ensure the best taste and results, wait until the urn has finished brewing before pouring the first cup.
- Coffee is mostly water, so be sure to use the best water available. For best taste results, use filtered or bottled water.
- To ensure the freshest taste possible, keep the urn clean at all times. Be sure to clean after every use and rinse the urn and coffee basket out before use.
- If the water in your area is particularly hard, run a strong solution of vinegar through the urn to clean out any mineral deposits after each use. Rinse thoroughly to ensure that all vinegar solution is removed prior to the next use.

LIMITED WARRANTY

Aroma Housewares Company warrants this product free from defects in material and workmanship for one year from provable date of purchase in the continental United States.

Within this warranty period, Aroma Housewares Company will repair or replace, at its option, defective parts at no charge, provided the product is returned, freight prepaid with proof of purchase and U.S. \$13.00 for shipping and handling charges payable to Aroma Housewares Company. Before returning an item, please call the toll-free number below for a return authorization number. Allow 2-4 weeks for return shipping.

This warranty does not cover improper installation, misuse, abuse or neglect on the part of the owner. Warranty is also invalid in any case that the product is taken apart or serviced by an unauthorized service station.

This warranty gives you specific legal rights, which may vary from state to state, and does not cover areas outside the United States.

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