
Atria™ Ceiling Fan Owner's Manual

Congratulations on your purchase of a Casablanca ceiling fan!

Your new fan will be a beautiful addition to your home, keeping you comfortable throughout the year. The true appreciation of a Casablanca ceiling fan is only complete when put into actual use. Great time and care have been taken to construct and enhance what are otherwise functional appliances. Beauty is found in the integrity, craftsmanship, and attention to detail. Thank you for looking for the  nameplate that defines ceiling fans.

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PLEASE INSPECT ALL PACKAGING PRIOR TO DISCARDING!

Your Casablanca fan was crafted with pride and care and inspected thoroughly prior to shipment. Before you begin to assemble and install your fan, remove all parts from the carton and check them against the Parts Guide in this manual.

Make sure all parts are included in the box using the Parts Guide on the following pages.

If there are missing or broken parts:

- Call 1-888-227-2178 Monday through Friday, 7 a.m. to 4 p.m. PST. Your request will be handled immediately. Replacement parts will be sent to you via Federal Express.

Proper Parts Handling

- Do not remove lightbulbs from their packaging until you are ready to install them.
- Before discarding packaging materials, be certain that all parts have been removed.
- Use a clean, dry paintbrush to remove small Styrofoam pieces that may remain after unpacking.
- Do not brush Styrofoam into wiring cavities.
- The blades in each pack are matched for equal weight to assure smooth fan operation. If more than one fan is being installed, do not mix blades from different cartons.
- When cleaning, painting, or working near your fan, be cautious of the fan and blades.

- Always turn power to the ceiling fan OFF before replacing lightbulbs or working on your fan.
- Never insert anything into the path of the fan blades while the fan is in operation.
- Never install a fan over a pool or spa.
- Never operate a fan that has been damaged in any way.

Install the fan according to the instructions in this manual.

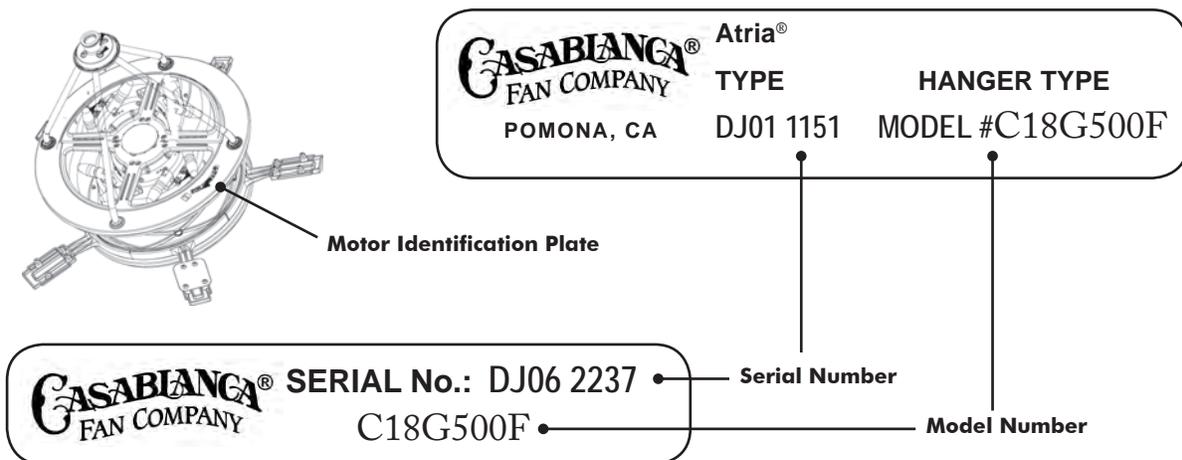
If the fan does not work:

- Refer to the Troubleshooting Tips in this Owner’s Manual
- Call Technical Support at 1-888-227-2178
- Contact your local Authorized Service Center

Our Web site at www.casablancafanco.com contains additional information on Casablanca products, troubleshooting, and Authorized Dealer or Service Centers. Please do not return this product to the store.

RECORD MODEL AND SERIAL NUMBERS BEFORE INSTALLATION!

Please take a moment to locate the model number and serial number from your fan (see below) and record this information on the Warranty page inside the front cover of this Owner’s Manual if it does not appear there already. These numbers are found on the motor identification plate affixed to the fan motor in the following location as shown below:



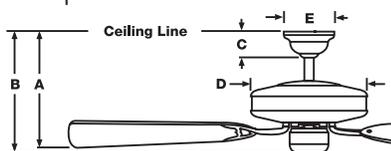
Parts Guide

Item #	Description	Picture (not to scale)	Quantity
1.	Motor Housing		1
2.	Crossbar Mounting Bracket		1
3.	Phillips Screwdriver		1
4.	Lag Screw and Washer		1
5.	1" x 8-32 Round-Head Screws and Washers		2
6.	Canopy and Hatch		1
7.	2½" x 8-32 Canopy Screws and Lock Washers		5
8.	Adapter Cover		1
9.	4" Perma•Lock™ Downrod and Ball Assembly		1
10.	Allen Wrench		1
11.	Wire Nuts		8
12.	Light Fixture		1
13.	Light Fixture Screws		2
14.	C7 Incandescent Bulbs, 15W		8
15.	Blade Iron Support Ring		1

Item #	Description	Picture (not to scale)	Quantity
16.	Blade Iron Support Ring Screws		5
17.	Blade Irons		5
18.	Blade Iron Screws (NOTE: Five of the eleven are found on the shipping blocks.)		11
19.	Blades		5
20.	Blade Iron Plate Screws		21
21.	Blade Iron Plates		5
22.	Balance Kit		1
23.	Halogen Downlight Bulbs, 50W		2
24.	Glass Shade		1
25.	Light Kit Cap and Finial		1 set
26.	W-81 Wall Control		1

Product Specifications

Model name: Atria™
Model number: C18GXXXF
ETL Rating: Damp
Dimensions:



A = 23.4"
 B = 28.8" **NOTE:** Dimension B includes light fixture and glass.
 C = 3"
 D = 17.1"
 E = 5.6"

Weight: 42 lbs.
Motor Type: XTR200™
Motor Size: 30mm
Blade Span: 68"
Blade Iron Pitch: 11°
No. of Blades: 5
Technology: W-81 wall control
Lightbulbs: (8) 15-watt C7 incandescent
 (2) 50-watt T4 halogen
Airflow: 9,042 cfm
Electricity Use*: 93 watts
Airflow Efficiency*: 97.4 cfm/watt

*Performance data is for fan only. No lighting wattage is included.

This device complies with Part 15 of the FCC rules. Operation is subject to the following two conditions:

- This device may not cause harmful interference.
- This device must accept any interference received, including interference that may cause undesired operation.

This equipment has been tested and found to comply with the limits for a class B digital device, pursuant to Part 15 of the FCC rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communication. However, there is no guarantee that the interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Safety Considerations

Safety and proper operation of your Casablanca fan both require a thorough knowledge of the product and correct installation; therefore, before attempting to install and operate your fan, read this Owner's Manual completely and carefully. Retain this manual for future reference.

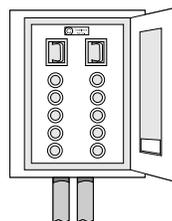
⚠ **CAUTION: RISK OF ELECTRICAL SHOCK!** Turn off all electricity at the circuit breaker or fuse box before attempting any installation procedure. Installation is to be in accordance with the National Electrical ANSI/NFPA 70-1999 and local codes. If you are unfamiliar with the wiring codes, contact a qualified electrician. To avoid overheating and possible damage to other equipment, do not install control to a receptacle, fluorescent light fixture, operating appliance, or transformer-supplied appliance.

- This ceiling fan requires a grounded electrical supply of 120 VAC, 60 Hz and a minimum of 15-amp circuit. The maximum current required for the fan with light fixture is 2.9 amps. The fan uses about 1.1 amps (132 watts).
- Where wire nuts are employed, be sure all bare wires are fully inserted into the metal wire connectors inside the plastic wire nut covering.
- When installing the canopy, light kit, and wall controls, make sure all wires are carefully tucked away and that no wires are pinched.
- The fan must be supplied with three independent 120V AC supply wires to provide power for the fan, the light, and neutral.

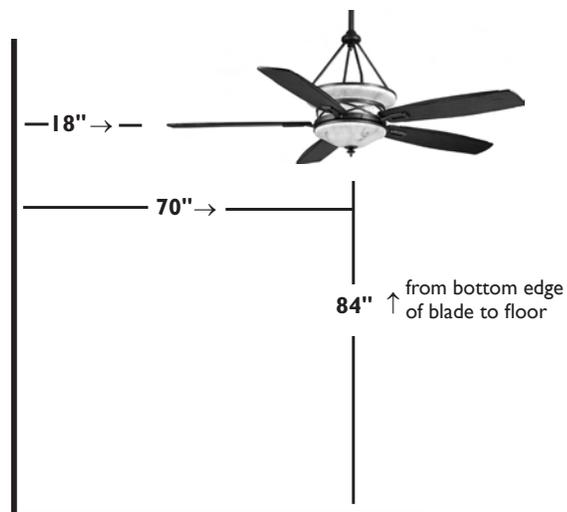
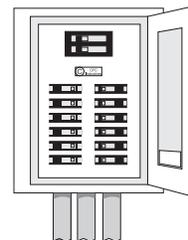
⚠ **WARNING: Do not insert foreign objects in between the rotating fan blades.**

⚠ **WARNING: To reduce the risks of fire or electric shock, do not use this fan with any solid-state control device. Use only the control provided with or recommended for this fan.**

Fuse Box
(Remove fuse for the circuit you will be working on)



Circuit Breaker
(Trip breaker for the circuit you will be working on)



Dimensions indicated are the minimum allowable for proper installation.

Mounting Guidelines

Before mounting your Casablanca fan, read the following helpful recommendations. Location, fan size, and structural support are important factors to consider before installation.

Location

Ceiling fans have practical uses in almost every room in your home. We suggest you follow these mounting recommendations as you decide where to install your Casablanca fan.

- For safety reasons, the fan blades must be a minimum of 7' above the floor.
- Do not locate the fan in a doorway or above a swinging door.
- In bedrooms, fans work best when mounted above the foot of the bed.
- Over pool tables, be sure to provide plenty of clearance to avoid damage from pool cues.
- In kitchens be sure to allow for open cupboard doors to clear the fan blades.
- Do not install a fan close to or over a pool or spa. High humidity combined with corrosive gases will destroy the finish and warp the blades.

Fan Size

Variable fan speed capability permits the use of a full-size fan even in smaller rooms. For very large rooms, two fans may be needed.

Structural Support

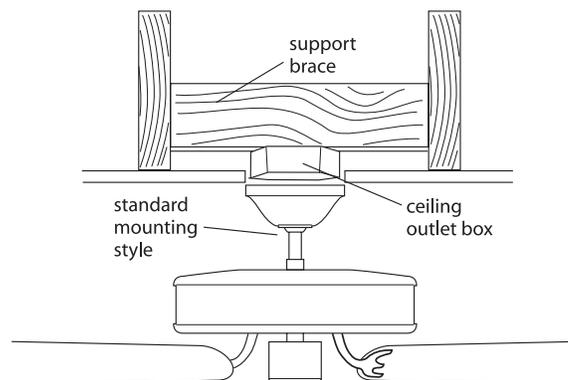
Installing a New Ceiling Fixture Outlet Box

If you do not have an existing fixture located where you wish to place your Casablanca fan, an approved ceiling fixture outlet box must be installed and wired.

Using Existing Ceiling Fixture Outlet Box

After turning the power OFF at its source (either the circuit breaker or fuse box), lower the old fixture and disconnect the wiring. Check the ceiling fixture outlet box to be sure it is marked "Approved for Ceiling Fan Mounting." If it is not, a new box must be installed. For new construction, use an approved ceiling fixture outlet box with the rating "50 lbs. or less". Ensure that the outlet box is mounted to a joist or stud beam. If not, a 2x4 stud must be installed.

⚠ WARNING! To reduce the risk of fire, electrical shock, or personal injury, mount to outlet box marked "Acceptable Fan Support of 22.7 kg (50 lbs.) or less" using the mounting hardware provided with the outlet box.



When to Use a Lag Screw

A lag screw is required under two conditions: the fan weighs 36 lbs. or more, or the existing ceiling fixture outlet box needs to be modified for a ceiling fan application (for example, you are replacing an existing light fixture with a fan). We recommend that the ceiling box be of sufficient capacity to support the weight of the fan and light fixture under any conditions.

NOTE: The Atria weighs 42 lbs., so use of a lag screw is required.

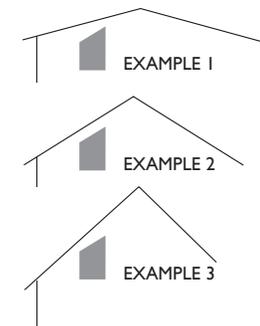
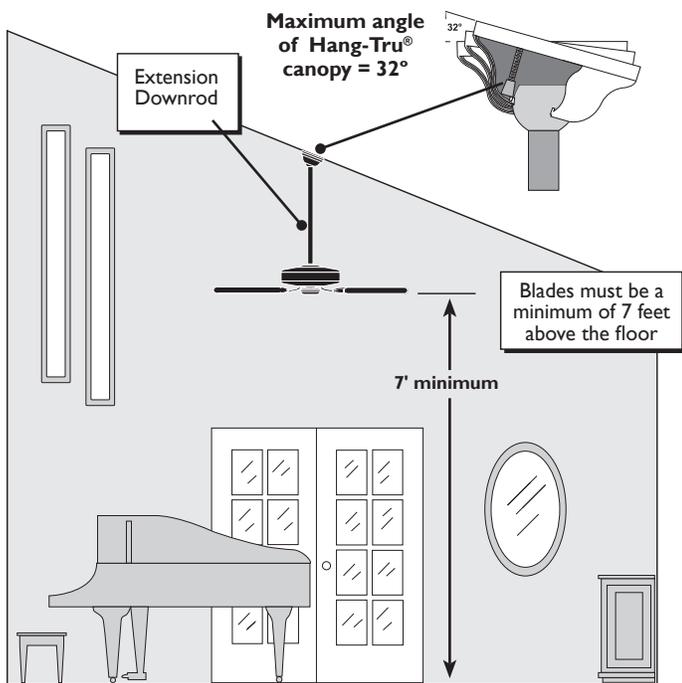
Sloped Ceiling Installations

When to Use an Extension Downrod

For optimum performance and appearance, use an extension downrod with your Casablanca fan when installing on high (cathedral) ceilings or sloped ceilings. Casablanca offers accessory downrods in increments of 6" up to 5'. See your Authorized Casablanca Dealer for details.

Calculation of Ceiling Angle

Use the tear-off Ceiling Angle Template card inserted in this manual. It provides you with a simple "go" or "no go" for installing your fan on a sloped ceiling.



This slope is less than 32°. It is OK to install your fan.

This slope is 32°. This is the maximum slope that will allow the fan to hang straight down. It is OK to install your fan.

This slope is more than 32°. Your fan will not hang straight down; an adaptor is necessary. Contact your local Authorized Casablanca Dealer in regards to purchasing a Sloped Ceiling Adapter.

NOTE: The fan may wobble or vibrate if the downrod length is not long enough and the inside blade is too close to the downslope or side wall. Extending the downrod length will usually solve this problem.

Suggested Extension Downrod Lengths	
Ceiling Height	Downrod Length
9' 0"	standard
9' 6"	standard
10' 0"	12"
10' 6"	12"
11' 0"	18"
12' 0"	24"
13' 0"	36"
14' 0"	48"
15' 0"	60"

Installing the Mounting Hardware

Hardware (not to scale)



Crossbar Mounting Bracket (1)



Lag Screw and Washer (1)



1" x 8-32 Round-Head Screws and Washers (2)



Phillips Screwdriver



Canopy Hatch (1)



Canopy (1)



2 1/2" x 8-32 Canopy Screws and Lock Washers (3)

Assembling

1 Prepare the ceiling fixture outlet box for the lag screw by removing the plug in the center. If the outlet box does not have a plug, drill a 1/2-inch hole in the center of the box. After drilling a hole in the outlet box, drill a 1/4-inch hole 3 inches deep into the joist used to support the fan.

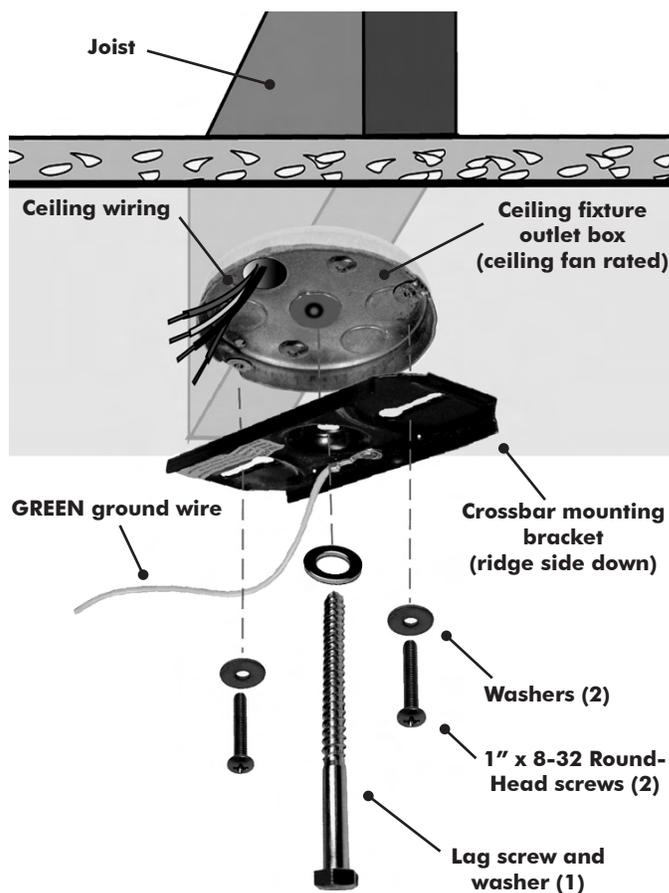
Attaching the Crossbar Mounting Bracket

2 To install the crossbar mounting bracket, route the outlet box wires along side of the crossbar mounting bracket. Attach the crossbar mounting bracket to the outlet box with the set of two round-head screws and washers. Use caution when installing the screws and washers. Do not pinch the outlet box wires in the washers.

CAUTION: To reduce the risk of personal injury, use only the mounting hardware provided with an approved outlet box (not included) to install the crossbar mounting bracket.

3 Pass the lag screw through the center hole in the crossbar mounting bracket and the ceiling fixture outlet box. Secure the lag screw into the guide hole in the joist, tightening until the outlet box and mounting bracket are mounted firmly to the support beam.

STEPS 3-4

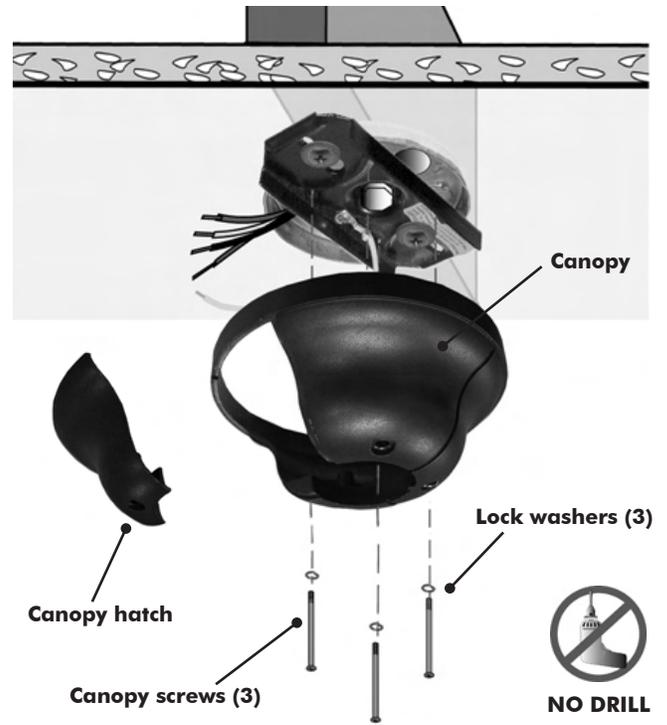


Attaching the Canopy

4 To install the canopy hardware, set aside the canopy hatch and one canopy hatch screw and lock washer. You will install the canopy hatch in the next section. Attach the canopy to the crossbar mounting bracket with three of the canopy screws and lock washers. Using the screwdriver provided, tighten each screw until the canopy hardware is mounted firmly to the crossbar mounting bracket.

NOTE: On a sloped ceiling, align the canopy opening with the top or peak of the room.

STEP 5



3 Slide adapter cover onto downrod, then route the fan wires through the downrod and ball assembly.

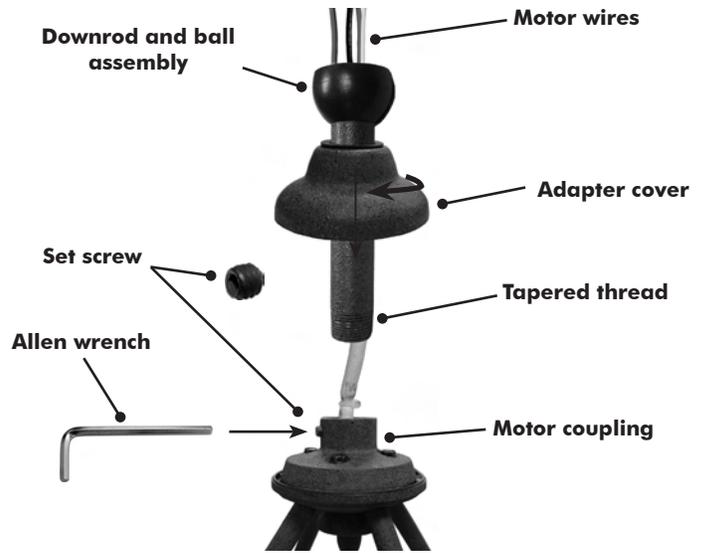
4 Insert the downrod into the motor coupling and turn clockwise. When the downrod is securely in place, re-tighten the set screw with the Allen wrench until it will not turn any further. Test the stability of the downrod assembly by attempting to unscrew the downrod from the motor coupling. If the downrod turns in either direction, the set screw should be tightened.

⚠ **CAUTION: The downrod has a tapered thread designed to lock completely when correctly installed. Failure to fully lock in the downrod before securely tightening the set screw may cause the fan to separate from the downrod and fall during normal operation.**

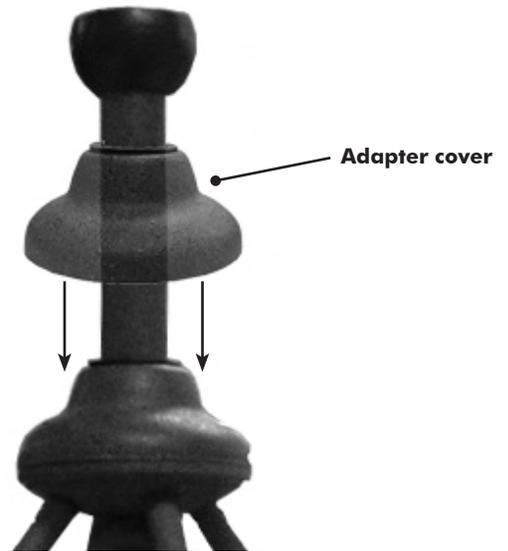
5 Lower the adapter cover over the motor coupling.

6 Screw in the eight lightbulbs.

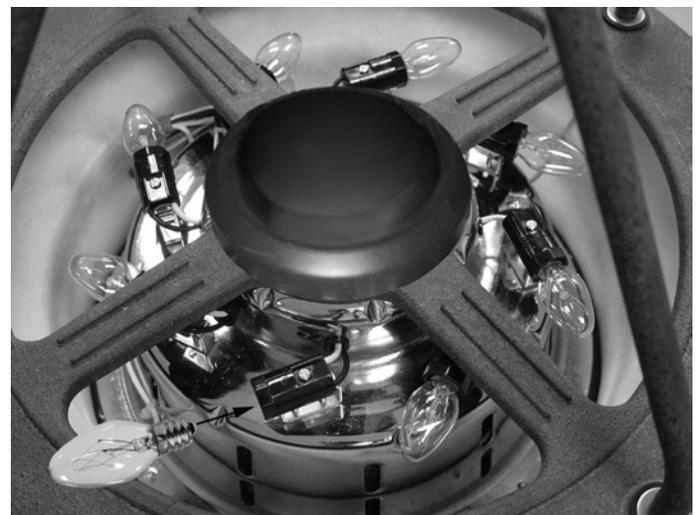
STEPS 3-4



STEP 5



STEP 6



Hanging the Fan

7 Hold the motor housing with both hands. Insert the ball of the downrod into the canopy opening. Check to ensure that the wires are not pinched. Rotate the motor housing until the slot in the downrod ball locks into the pin opposite the canopy opening.

Connecting the Wires

8 Trim the extra length from the motor wires. Be certain to leave at least 6 inches of wire above the downrod. Use a wire stripper (not included) to strip ½-inch of insulation from the end of each trimmed wire.

9 To attach the fan wires to the ceiling fixture wiring, match the wire colors as described below, hold the bare ends of the wires side by side, and fully insert the wires into the wire nut. Secure by rotating the wire nut in a clockwise motion.

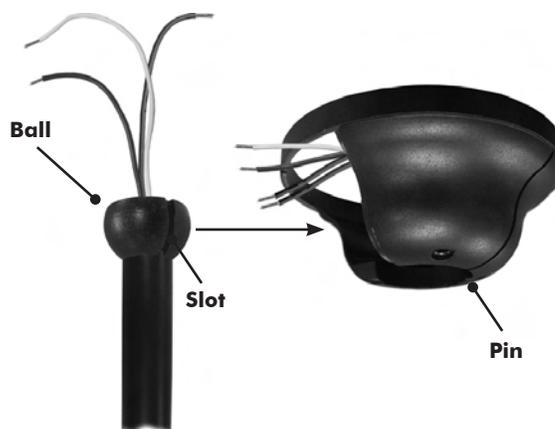
Connect wires in the following order:

- GREEN wires from mounting plate and downrod assembly of fan to GROUND wire of power source.
- WHITE fan wire to WHITE neutral wire from ceiling outlet box.
- BLACK power wire from fan to BLACK power wire in ceiling outlet box.
- BLUE D1 optional fan wire to RED power wire (second hot wire) in ceiling outlet box.

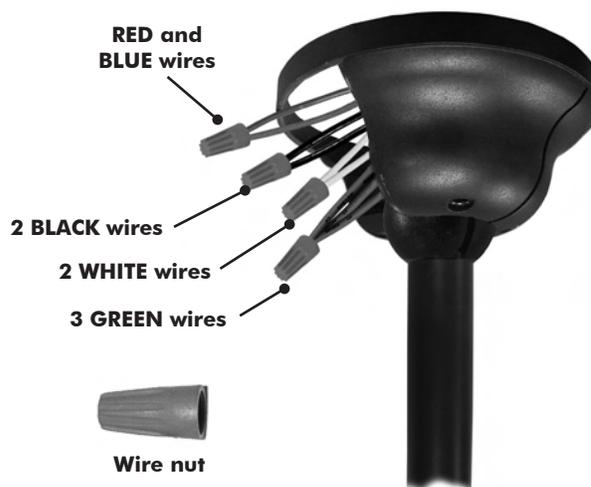
NOTE: If the colors of your wiring differ from that described, consult an electrician.

Inspect each wire nut to ensure that no bare wire is visible. Test the connection by gently pulling on the wires. The wire nuts should stay firmly in place, covering the bare ends.

STEP 7



STEPS 8-9



Installing the W-81 Wall Control

Hardware (not to scale)



**W-81 Wall Control
(assembled)**



Wall Plate (2 colors included)



Wall Control (1)



Wire Nuts (4)



**Wall Plate
Screws (4)**



**Switch Box
Screws (2)**

The W-81 wall control must be supplied with three independent 120V AC supply wires for proper operation of the fan and lights. This control turns the fan and lights ON and OFF, and adjusts the intensity of the lights.

⚠ **CAUTION: Ensure power is turned OFF at the breaker or fuse panel before beginning wall control installation.**

NOTE: The W-81 wall control is designed to replace a standard wall switch and fits wall boxes (metal or plastic) with a depth of more than 2".

1 Remove the screws and switch plate from the existing wall switch box, and pull the switch away from the box to expose the wire connections.

2 Disconnect the three wires from the existing switch and remove the switch from the wall box. The ends of the wires in the wall box may need to be stripped before installing the new control.

NOTE: The wire nuts provided are only suitable for use with copper wire. Use wire nuts to join one 14-gauge wire with one 16- or 18-gauge wire.

3 To attach the wires in the wall box to the W-81 wall control wires, match the wire colors as described below, hold the bare ends of the wires side by side, and fully insert the wires into the wire nut. Secure by rotating the wire nut in a clockwise motion.

Connect wires in the following order:

- GREEN GROUND conductor from the wall box to the GREEN wire from wall control (labeled GRD)
- BLACK wire from fan in the wall box to YELLOW wire on wall control (labeled FAN)
- RED wire from fan in the wall box to RED wire on the wall control (labeled LIGHT)

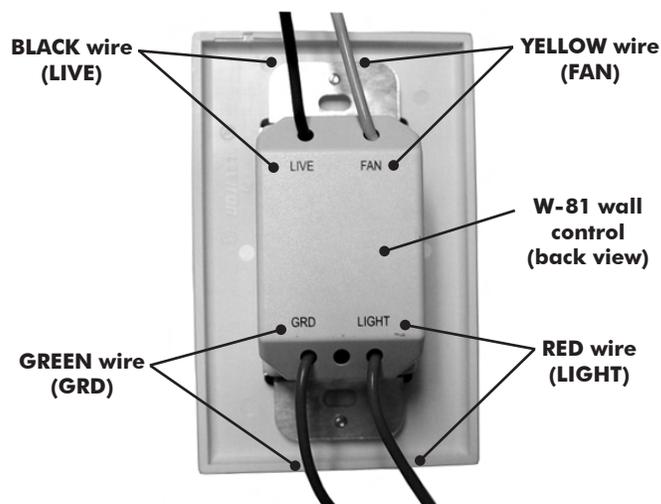
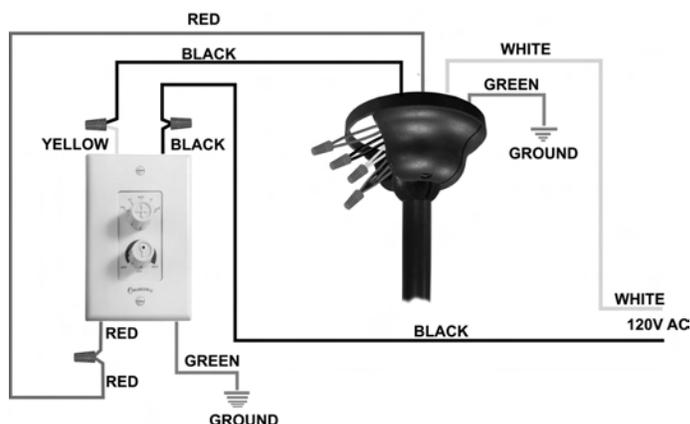
NOTE: BLUE D1 optional fan wire can be connected to RED power wire in ceiling outlet box.

- BLACK wire from the source of power (HOT WIRE) wire in the wall box to BLACK wire on wall control (labeled LIVE)

NOTE: If the colors of your wiring differ from that described, consult an electrician.

Inspect each wire nut to ensure that no bare wire is visible. Test the connection by gently pulling on the wires. The wire nuts should stay firmly in place, covering the bare ends.

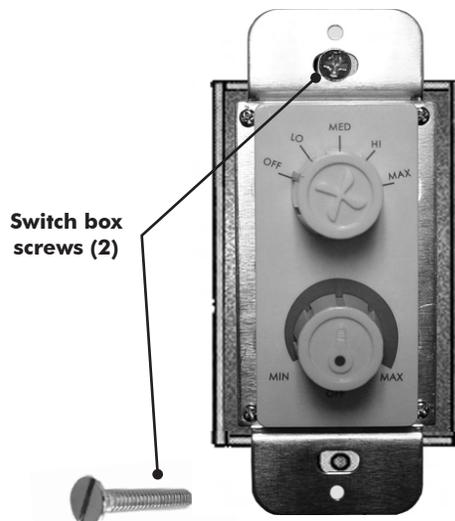
STEP 3



4 Fasten the W-81 wall control into the wall box with the two switch box screws.

CAUTION: Be certain that the wires are not pinched!

STEP 4



5 Fasten one of the two wall plates (white or ivory) to the wall control using the two wall plate screws.

6 Set the fan pull-chain speed to HIGH and the wall control fan speed knob to HI. Return power to the panel and test the controller.

⚠ **CAUTION: Failure to set the fan pull-chain speed to HIGH can result in faulty operation of the fan and damage to the wall control.**

Operating the W-81 Wall Control

- Turn the upper knob to the desired fan speed.
- Turn the lower knob to the desired light setting.

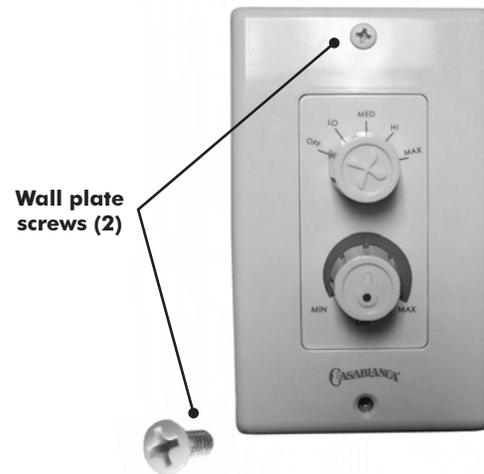
Attaching the Canopy Hatch

7 Tuck the wires into the canopy with the wire nuts pointed toward the ceiling. Place the BLACK and WHITE wires on opposite sides of the canopy. All wires should be clear of the canopy opening. Tilt the motor housing and downrod to install the canopy hatch.

8 Use the last remaining canopy screw and lock washer to secure the canopy hatch. Straighten the fan and ensure all parts are tightly secured. Check for movement at the following joints:

- Between the canopy and the ceiling
- Between the canopy and the downrod and ball assembly

STEP 5



STEPS 7-8



Installing the Blades

Hardware (not to scale)



Blade Iron Support Ring (1)



Blade Iron Support Ring Screws (5)



Blade Irons (5)



Blade Iron Screws (11)
NOTE: Five of the eleven are found on the shipping blocks.



Blades (5)



Blade Iron Plates (5)



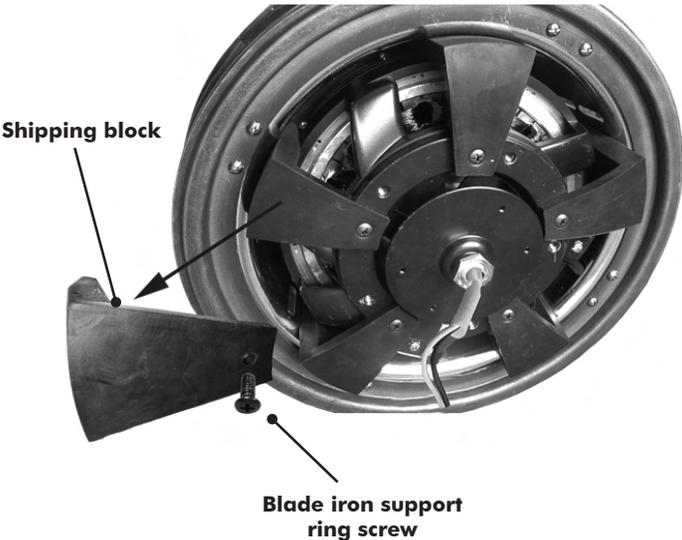
Blade Iron Plate Screws (21)

Assembling

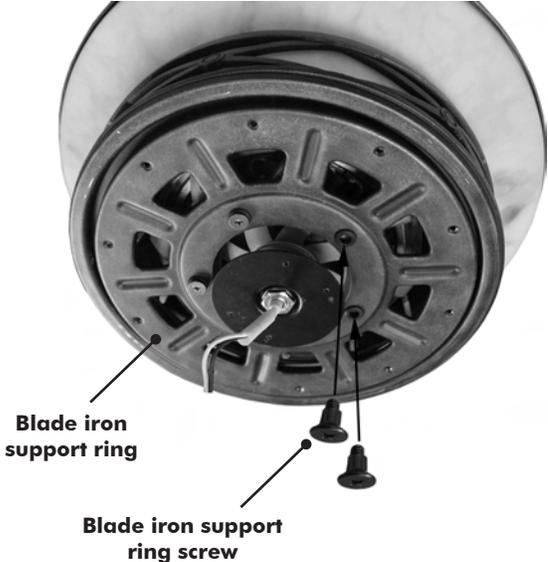
1 Unscrew and remove the shipping blocks. Set aside the five blade iron screws. They are used in later steps to install the blade assemblies to the fan.

2 Install the blade iron support ring with the blade iron support ring screws.

STEP 1



STEP 2

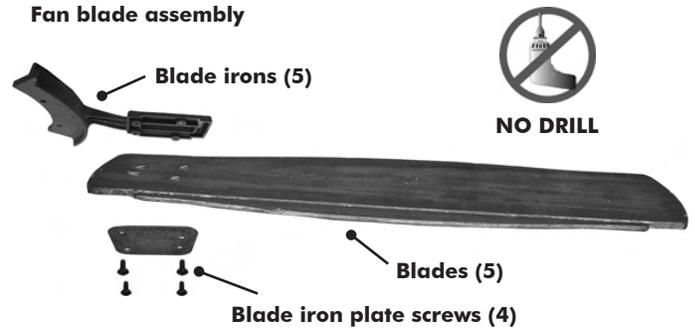


3 Assemble the blade irons, blades, and blade iron plates. Place the blade iron on top of the blade and the blade iron plate underneath the blade. Use a manual screwdriver and the blade iron plate screws to secure the blade assembly. Use four screws per blade. Repeat this process for each fan blade.

⚠ **CAUTION: Do not use an electric screwdriver to assemble fan blades!**

STEP 3

Fan blade assembly

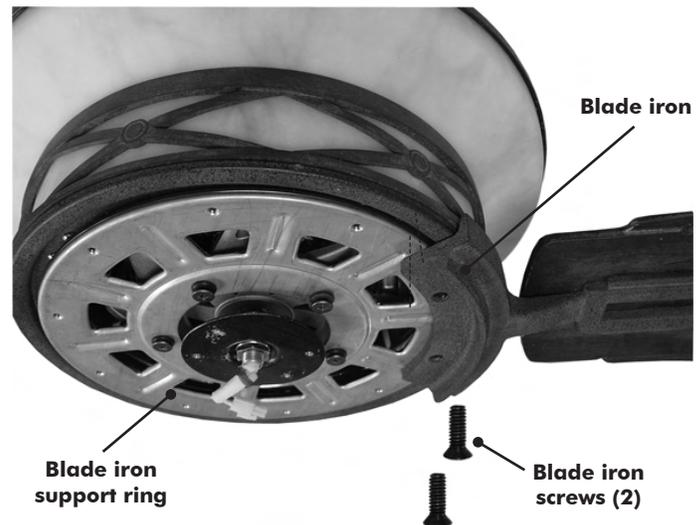


Attaching

4 Install the assembled blades to the blade iron support ring using 10 blade iron screws (use two screws for each blade assembly). Align the screw holes on the blade irons with the screw holes on the blade iron support ring. Tighten the screws with a manual screwdriver.

⚠ **CAUTION: Do not operate the fan at this point. Installation must be completed before turning on the fan.**

STEP 4



Installed blade assemblies



Installing the Light Fixture

Hardware (not to scale)



Light Fixture (1)



Light Fixture Screws (2)



Halogen Downlight Bulbs, 50W (2)



Glass Shade (1)



Light Kit Cap and Finial (1 set)

Attaching the Light Fixture

1 Locate and remove the pre-installed wire nuts on the motor housing wires.

2 To attach the light fixture wires to the motor housing wires, match the wire colors as described below, hold the bare ends of the wires side by side, and fully insert the wires into the wire nut. Secure by rotating the wire nut in a clockwise motion.

Connect wires in the following order:

- WHITE wire from the fan to the WHITE wire from the light fixture
- BLUE wire from the fan to the BLUE wire from the light fixture

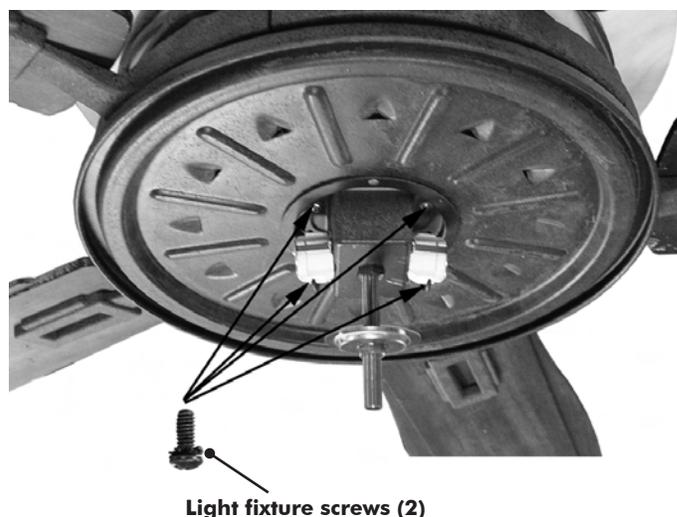
Inspect each wire nut to ensure that no bare wire is visible. Test the connection by gently pulling on the wires. The wire nuts should stay firmly in place, covering the bare ends.

3 Carefully coil or tuck the wires so they are not pinched. Locate the four mounting holes in the light fixture and align the four holes of the light fixture to motor housing with the two screws pre-installed on the motor housing. Then rotate the light fixture clockwise, locking it to the bottom of the fan. Once the light fixture has been mounted to the bottom of the fan as shown in Step 3, install the remaining two screws, then tighten all four screws with the provided screwdriver.

STEPS 1-2



STEP 3



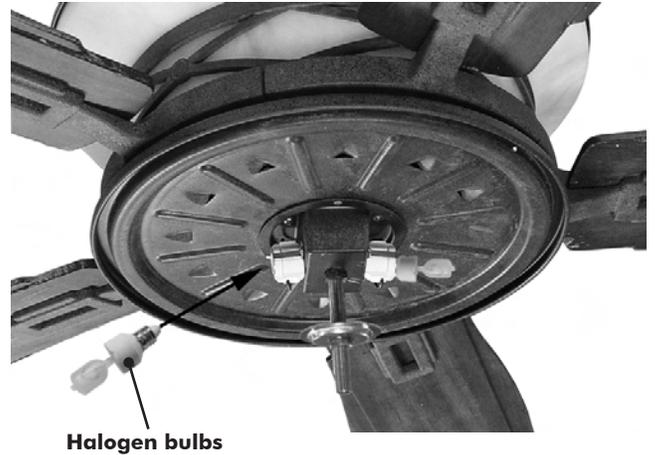
Installing the Halogen Bulbs

NOTE: Do not remove the protective sleeve on the halogen bulbs. Touching the glass casing of a bulb may damage or break the glass.

4 Cut the plastic sleeve on the halogen bulb to expose the connection end of the bulb. Continue to hold the bulb by the sleeve during installation. Install both halogen bulbs into the light fixture. Please throw away the plastic sleeve after installing the halogen bulbs.

⚠ **CAUTION: Only use maximum 50-watt halogen bulbs!**

STEP 4



STEP 5



STEP 6



Attaching the Glass Shade

5 Insert the threaded rod from the light fixture through the hole in the center of the glass shade.

6 Thread all pieces of the finial onto the threaded rod. Screw the finial into place securely.

Troubleshooting Tips

Please refer to this troubleshooting guide before requesting service or contacting your dealer for assistance.

Problems and Possible Remedies

Fan will not start

- Check the main circuit fuses, circuit breakers, and wall control position. Check all wire connections. Make sure the power is turned off during this inspection.

Fan wobbles or shakes excessively

- Be sure the canopy pin is set properly into the slot on the ball.
- The hanger bracket may be attached too loosely. Make sure the hanger bracket is attached tightly to the ceiling and the downrod assembly is secured firmly.
- The downrod may be attached to the downrod base too loosely. Make sure all the screws are securely tightened.

Fan is noisy during operation

- Tighten the canopy screws and mounting plate assembly. Make sure the wire nuts inside the canopy and switch housing are not touching the metal parts and that they have not fallen off the wire splices. Tighten as necessary.
- Tighten the screws attaching the blade assemblies to the motor housing and all of the screws in the blade assemblies.
- Make sure all screws are snug but not overly tight.

Fan does not run on low speed

- If the fan is new, it may need to be “broken in.” Run at high speed for several days.

Care Recommendations

Fan Finishes

- For cleaning, use a soft brush or lint-free cloth to prevent scratching the finish.
- Surface smudges or an accumulation of dirt and dust can be removed easily using a mild detergent and slightly dampened soft cloth. An antistatic agent may be used (on the fan base and blades only), but never use abrasive cleaning agents as these will damage the finish.

Blades

- Wood-finish blades should be cleaned with a furniture polishing cloth. Occasionally, a light coat of furniture polish may be applied for added protection and beauty.
- For painted and high-gloss blades, surface smudges or an accumulation of dirt and dust can be removed easily using a mild detergent and slightly dampened soft cloth. An antistatic agent may be used, but never use abrasive cleaning agents as these will damage the finish.

No Need for Lubrication

- Never lubricate this fan! The precision motor at the heart of your Casablanca fan features sealed bearings that are lubricated for life.
- Do not attempt to oil the motor.

Changing Lightbulbs

- Be sure to turn the power to OFF at the wall control or circuit breaker before changing lightbulbs.
- Replace bulbs with the same type as you removed from the light fixture.

