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Tips

BlackBerry 8820 Smartphone



## Start me up

Thank you for choosing a BlackBerry® smartphone! See the *Getting Started Guide* that came with your device for step-by-step instructions for your device.

## Setup checklist








Complete the following tasks to set up your device. See the *Getting Started Guide* that came with your BlackBerry® device for help.

- Insert the SIM card
- Insert the battery
- Charge the battery
- Complete the setup wizard

## Keys and features








## Typing tips

- To capitalize a letter, hold the letter key until the capitalized letter appears or press a **Shift**  key and the letter key.
- To type the alternate character on a key, hold the  key and the character key.
- To type a symbol, press the  key. Type the letter that appears below the symbol.
- To type an accented or special character, hold the letter key and roll the trackball to the left or right. Release the letter key when the accented or special character appears. For example, to type ü, hold  and roll the trackball to the left until ü appears.
- To turn on NUM lock, press the  key and the **Left Shift**  key.
- To turn off NUM lock, press the  key.






## Save time

See the *Getting Started Guide* that came with your BlackBerry® device or click **Help** on your device for more information about using your device.

## Home screen tips


- To open the application list, press the  key.
- To return to the Home screen, press the  key.
- To lock the keyboard, on the Home screen or in the application list, click **Keyboard Lock**.
- To unlock the keyboard, press the  key and the  key.
- To lock the device, set a password. On the Home screen or in the application list, click **Lock**.
- To unlock the device, type your password. Press the  key.
- To turn on standby mode, hold the **Mute** key.


## Phone tips

- To make a call from the Home screen, type the phone number. Press the  key.
- To end a call, press the  key.
- To turn on or turn off mute during a call, press the **Mute** key.
- To turn on or turn off the speakerphone during a call, press the  key.
- To adjust the volume during a call, press the Volume keys.
- To add an extension to a phone number, press the  key and the  key. Type the extension number.







### Try this

Make a call using a voice command.

1. In the address book, press the  key.
2. Click **New Address**.
3. Type the contact information.
4. Click the trackball.
5. Click **Save**.
6. In the voice dialing application, wait for the sound.
7. Say "**Call**" and a contact name or phone number.


To end the call, press the  key.

## Message tips









- To move to the top of a message list, press .
- To move to the bottom of a message list, press .
- To move to the next date in a message list, press .
- To reply to a message, press .
- To forward a message, press .
- To highlight adjacent messages, hold a **Shift**  key and roll the trackball.

### Try this

Copy text in a message and paste it into another application.


1. In a message, place the cursor before the text that you want to copy.
2. Press a **Shift**  key and roll the trackball.
3. Click the trackball.
4. Click **Copy**.
5. Place the cursor where you want to paste the text.
6. Click the trackball.
7. Click **Paste**.


## Browser tips

- To follow a link, click the link.
- To move to a specific web page, press .
- To return to the home page, press .
- To open the bookmark list, press .
- To add a bookmark, press .
- To view a list of web pages that you have visited recently, press .
- To refresh a web page, press .
- To stop loading a web page, press the  key.
- To close the browser, hold the  key.





### Try this

Move through a web page line by line.

1. On a web page, press the  key.
2. Click **Select Mode**.



To select only links and fields as you move through a web page, press the  key. Click **View Mode**.

## Organizer tips







- To move to the next day, week, or month in the calendar, press the  key.
- To move to the previous day, week, or month in the calendar, press a **Shift**  key and the  key.
- To convert a measurement in the calculator, type a number. Press the  key. Click **To Metric** or **From Metric**. Click a conversion type.
- To search for a contact in a list of contacts, type the contact name or initials separated by a space.

### Try this

Assign a ring tone to a contact.


1. In the address book, highlight a contact.
2. Press the  key.
3. Click **Edit**.
4. Click the trackball.
5. Click **Add Custom Phone Tune**.
6. Set a ring tone.
7. Press the  key.
8. Click **Save**.


## Media tips

- To zoom in to a picture, press .
- To zoom out from a picture, press .
- To zoom to the original picture size, press .
- To rotate a picture, press .
- To pause a slide show, press the  key.
- To resume a slide show, press the  key again.
- To pause a video or song, press the **Mute** key.
- To resume playing a video or song, press the **Mute** key again.

### Try this

Use a picture as your Home screen background.

1. In the media application, click **Pictures**.
2. Click **My Pictures**.
3. Highlight a picture.
4. Press the  key.
5. Click **Set As Home Screen Image**.

To clear the picture from the Home screen, press the  key. Click **Reset Home Screen Image**.