



Intercambio de estudios


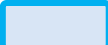
Guía del usuario del contrato de estudios

En esta guía encontrará detalles de los elementos de su contrato de estudios para presentar su solicitud.

Las demás partes para completar durante y después de la movilidad no se detallan en esta guía. Se utilizarán, si es necesario, durante su estancia en la ENSACF.

Usted es un estudiante de una institución...	Descargar...
<ul style="list-style-type: none">de la Unión Europea (programa Erasmus+)	
→ puede utilizar el contrato recibido por su institución de origen	
<ul style="list-style-type: none">fuera de la Unión Europea	

Códigos de colores:

-  complementados por usted mismo,
-  completados por / con su institución de origen.

Una vez debidamente completado y firmado, el contrato de estudios debe ser enviado a dsimacourbe@clermont-fd.archi.fr, acompañado de la siguiente:

- prueba de identidad (pasaporte o documento nacional de identidad),
- Tarjeta Sanitaria Europea (para los estudiantes de la Unión Europea)
- transcripción de sus notas en el currículum de arquitectura,
- portafolio (selección de proyectos de arquitectura / urbana realizados por usted),
- foto digital de color reciente.

LEARNING AGREEMENT FOR STUDIES

The Student

Last name (s)		First name (s)	
Date of birth		Nationality	
Sex [M/F]		Academic year	20../20..
Study cycle		Subject area, Code	0730: Architecture and construction, not further defined (02.0 - 58)
Phone		E-mail	

The Sending Institution

Name		Faculty	
Erasmus code (if applicable)		Department	
Address		Country, Country code	
Contact person name		Contact person e-mail / phone	

The Receiving Institution

Name	École nationale supérieure d'architecture de Clermont- Ferrand	Faculty	None
Erasmus code (if applicable)	F-CLERMON10	Department	None
Address	71 Bd Cote Blatin 63000 Clermont-Ferrand	Country, Country code	France FR
Contact person name	Denis SIMACOURBE	Contact person e-mail / phone	<a href="mailto:dsimacourbe@clermont-
fd.archi.fr">dsimacourbe@clermont- fd.archi.fr +33 (0)4 73 34 70 11

For guidelines, please look at Annex 1, for end notes please look at Annex 2.



Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Planned period of the mobility: from [month/year] till [month/year]

Table A: Study programme abroad

Component code (as indicated in the course catalogue : UE x.x)	Component title (as indicated in the course catalogue) at the receiving institution	Semester [autumn / spring] [or term]	Number of ECTS credits to be awarded by the receiving institution upon successful completion
			Total:

Web link to the course catalogue at the receiving institution describing the learning outcomes:

<http://www.international.clermont-fd.archi.fr/> or <http://www.clermont-fd.archi.fr/>

Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad
NB no one to one match with Table A is required. Where all credits in Table A are recognised as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window (see guidelines).

Component code (if any)	Component title (as indicated in the course catalogue) at the sending institution	Semester [autumn / spring] [or term]	Number of ECTS credits
			Total:



If the student does not complete successfully some educational components, the following provisions will apply:

[Please, specify or provide a web link to the relevant information.]

Language competence of the student

The level of language competence in *French* that the student already has or agrees to acquire by the start of the study period is:

A1 A2 B1 B2 C1 C2



II. RESPONSIBLE PERSONS

Responsible person in the sending institution:	
Name:	Function:
Phone number:	E-mail:

Responsible person in the receiving institution:	
Name: Fabien JUBERTIE	Function: Director of studies
Phone number: +33 (0)4 73 34 71 53	E-mail: fjubertie@clermont-fd.archi.fr

III. COMMITMENT OF THE THREE PARTIES

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student	
Student's signature	Date:

The sending institution	
Responsible person's signature	Date:

The receiving institution	
Responsible person's signature	Date: