



# Brede

## EXPOSITION SERVICES

### **2014 Joint Annual Meeting**

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014

Dear Exhibitor:

Brede Exposition Services is pleased to have been selected as the Official Service Contractor for the upcoming **2014 Joint Annual Meeting**. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you.

Included in this service manual are forms for ordering various services and equipment. The Brede forms are to be returned to our office, the others to the specific contractors who are providing the services. Please review, complete, and submit your order forms as early as possible to take advantage of our discount pricing.

Please refer to the enclosed *Show Details* page for vital facts and information about this event. If you have any additional questions about Brede's services, please do not hesitate to call or email Brede's 2014 Joint Annual Meeting Customer Service Representative at [bsnider@brede.com](mailto:bsnider@brede.com).

A Brede Service Desk will be maintained in the exhibit area during exhibitor move-in to answer any questions that arise and to assist with any last minute requirements.

We look forward to working with you and your company toward a successful show.

Thank you.





EXPOSITION SERVICES

## 2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014

### Brede Customer Service

- 612.378.6516 Fax 612.331.8380 e-mail: [bsnider@brede.com](mailto:bsnider@brede.com)
- Office Hours: 8:00 AM - 4:30 PM (central time)
- No telephone orders accepted; please complete and submit your order and credit card information to Brede.

### Show Management

- Alexander Barton
- 847.698.5069
- [alexander@bartonchicago.com](mailto:alexander@bartonchicago.com)

### Booths

Each 10' x 10' booth includes:

- 8' high back drape
- 3' high side drape
- Booth carpet - Blue
- (1) 8' x 30" black draped table
- (2) padded side chairs
- (1) waste basket
- (1) one-line booth ID sign with booth number

Drape Colors: Black & Royal Blue

Aisle Carpet Color: Tuxedo

**The association is carpeting the booths in blue carpet.** Exhibitors may choose to rent their own color carpet through Brede Exposition Services using the *Carpet Order* form.

### Material Handling

#### Advance to Warehouse

Late to warehouse charges apply after: **July 10, 2014**

TO: Exhibiting Company Name and Booth #

FOR: 2014 Joint Annual Meeting

Brede Exposition Services

c/o YRC Freight

3500 Booth Street

Kansas City, MO 64129

#### Direct to Show Site

Do not deliver prior to: **July 20, 2014**

TO: Exhibiting Company Name and Booth #

FOR: 2014 Joint Annual Meeting

Brede Exposition Services

Kansas City Convention Center - Halls A-B

301 West 13th Street - North Dock

Kansas City, MO 64105

### Exhibitor Schedule

<b>Exhibitor Move-in:</b>	Sunday	July 20, 2014	10:00 AM	—	6:00 PM
<b>Show Hours:</b>	Monday	July 21, 2014	8:00 AM	—	6:00 PM
	Tuesday	July 22, 2014	8:00 AM	—	5:00 PM
	Wednesday	July 23, 2014	8:00 AM	—	3:00 PM
<b>Exhibitor Move-out:</b>	Wednesday	July 23, 2014	3:00 PM	—	6:00 PM

- Drivers for all carriers must be checked in at the Brede Service Desk for pick-up of freight by:  
**4:00 PM on Wednesday, July 23, 2014.**

### Utilities & Services

- For booth utilities and additional booth services, please contact the individual suppliers using the enclosed order forms.



[Find more on Brede.com](http://Brede.com)



phone 612.331.4540  
fax 612.331.8380  
e-mail [bsnider@brede.com](mailto:bsnider@brede.com)

Show Details



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**Information  
Form**

Please make your show site representative aware of the following policies.

**Important  
Deadlines**

- Take advantage of advance order discount pricing! Orders must be received with payment in full no later than the following dates. Orders received with payment in full after discount deadline dates will be invoiced at "standard floor" pricing.

**Carpet and furnishings rentals** **July 1, 2014**

**Custom exhibits rentals** **July 1, 2014**

**Labor orders** **July 1, 2014**

- Freight received at the warehouse after the deadline will incur an additional charge.

**Advance shipments to warehouse to arrive by:** **July 10, 2014**

**Shipments to show site to arrive no sooner than:** **July 20, 2014**

**Payment  
Policies**

- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.
- For your convenience, we accept the following methods of payment: cash; checks and money orders drawn on U.S. banks in U.S. funds; and credit cards including VISA, MasterCard and American Express.
- Purchase Orders are not considered payment; therefore, a check or credit card is required.

**Cancellations  
&  
Adjustments**

- Cancellations are invoiced at 50% of original price, unless otherwise noted on order form.
- No adjustments will be made after close of the show.

**Tax  
Exemption**

- If tax exempt, a copy of your tax exempt certificate must accompany your order. This is not a resale certificate.
- No adjustments for tax exempt status will be made after close of the show.

**Third Party  
Payment  
Billing**

- The exhibiting company is ultimately responsible for the payment of all charges. If no arrangements are made for payment of invoice(s) by the third party prior to the last day of the show, charges will revert back to the exhibitor.

**Miscellaneous**

- Rental items not ordered, yet found in booths, are invoiced at "Standard Floor" pricing.
- All prices are in U.S. dollars (\$).
- All rental items are subject to applicable taxes.
- All rental items remain the property of Brede Exposition Services.

**Payment & Pricing Policies**



[Find more on Brede.com](http://Brede.com)



**phone** 612.331.4540

**fax** 612.331.8380

**e-mail** [bsnider@brede.com](mailto:bsnider@brede.com)



EXPOSITION SERVICES

## 2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

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### Required Form

This form must accompany any completed order form(s) submitted to Brede.

Payment Method must be completed to process orders.

Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: July 1, 2014**

### Order Summary

Carpet	\$	
Tables & Accessories	\$	
Brede Rental Exhibits	\$	
Radius Rentals	\$	
Material Handling	\$	
Labor	\$	
Forklift	\$	
Hanging Sign	\$	
Booth Cleaning	\$	
<b>Total Due</b>	<b>\$</b>	

### Payment Method

- For your convenience, we accept cash, checks and money orders drawn on U.S. banks in U.S. funds, VISA, MasterCard and American Express.
- Purchase Orders are not considered payment.
- All charges must be paid prior to close of show.
- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.

☐ Third Party Payer

☐ Tax Exempt  
include certificate

Our Federal ID #  
41-0163660

☐ Pay By Credit Card

- Please complete the *Credit Card Authorization* form and submit with your order.

☐ Pay By Check or Money Order Payable to Brede Exposition Services

- International checks must be drawn on a U.S. bank, U.S. funds account only—processing fee of \$30.00.
- Please include **2014 Joint Annual Meeting** and booth number on all payments.

Check Number

Dated

Amount

### Exhibiting Company

Company: \_\_\_\_\_ Contact: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Booth Number

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380



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**Required  
Form**

*This form must accompany any completed order form(s) submitted to Brede.*

*A credit card must be on file prior to the delivery of any goods or services.*

*Orders received without full payment or credit card information will not be processed.*

**Terms**

- All charges must be paid prior to close of show.
- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.
- Submitting credit card information and signature indicates agreement with the terms below.

**Credit  
Card**

*I authorize Brede Exposition Services to charge any additional amounts incurred by me or my show representative, including material handling and/or labor charges. If credit card is declined, Standard Floor pricing prevails and a \$30.00 service charge will be added.*

☐ Third Party Payer

Cardholder's name (please print):

Cardholder's Signature:

Cardholder's Billing Address:

City:

State:

Zip:

Phone:

Fax:

Email:

VISA MC AMEX

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EXP

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Exhibiting Company \_\_\_\_\_

Booth Number

**COMPLETE and SUBMIT this form:**

**by mail** Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA

**by fax** 612.331.8380

**Credit Card Authorization**





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### Standard Carpet Colors

*Burgundy*



*Blue*



*Red*



*Plum*



*Teal*



*Black*



*Forest Green*



*Grey*

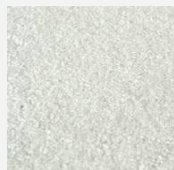


### Plush Custom Carpeting

*Charcoal*



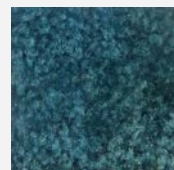
*White*



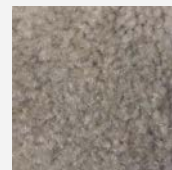
*Blue Mist*



*Jade*



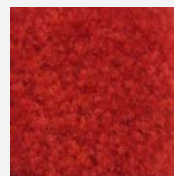
*Grey Pearl*



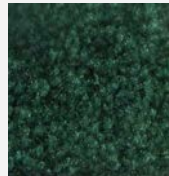
*French Beige*



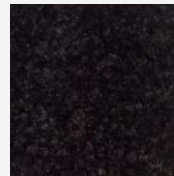
*Red*



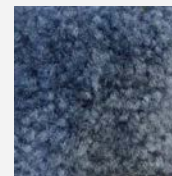
*Emerald*



*Black*



*Colony Blue*



### Display Table Drape Colors

*Black*



*Blue*



*Burgundy*



*Forest Green*



*Plum*



*Gold*



*Grey*



*Red*



*Teal*



*White*



[Find more on Brede.com](http://Find more on Brede.com)



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e-mail [bsnider@brede.com](mailto:bsnider@brede.com)



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**Order  
Form**

Submit this form if you wish to rent carpet, visqueen, or padding from Brede.

Enter the Carpet Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: July 1, 2014**



[Find more on Brede.com](http://Brede.com)

**Standard  
Carpeting**

Select from Standard Colors (if no color is selected, show colors will prevail.)

- ☐ Burgundy ☐ Blue ☐ Red ☐ Plum ☐ Teal  
☐ Black ☐ Grey

Qty	Size	Advance	Standard	Subtotal
_____	10' Carpet	\$ 118.00	\$ 171.00	\$ _____
_____	20' Carpet	\$ 236.00	\$ 342.00	\$ _____
_____	30' Carpet	\$ 354.00	\$ 513.00	\$ _____
_____	40' Carpet	\$ 472.00	\$ 684.00	\$ _____
_____	Full Coverage _____ x _____ = _____ sq. ft. (100 sq. ft. minimum)	\$ 3.00 per sq. ft.	\$ 4.00 per sq. ft.	\$ _____

- Standard carpets ordered in multiples of 2 or more do not include seaming and exact color match is not guaranteed.

**Options**

_____	Carpet Padding	_____ x _____ = _____ sq. ft.	\$ .75	\$ 1.25	\$ _____
_____	Visqueen	_____ x _____ = _____ sq. ft.	\$ .25 per sq. ft.	\$ .35 per sq. ft.	\$ _____

**Plush  
Custom  
Carpeting**

Select from Custom Colors

- ☐ Charcoal ☐ White ☐ Blue Mist ☐ Jade ☐ Grey Pearl ☐ French Beige  
☐ Red ☐ Emerald ☐ Black ☐ Colony Blue

_____	Full Coverage	_____ x _____ = _____ sq. ft. (100 sq. ft. minimum)	\$ 3.25 per sq. ft.	\$ 5.00 per sq. ft.	\$ _____
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- Includes poly covering for protection.
- To guarantee availability, orders must be received 30 days prior to show move-in.
- Cancelled orders for custom carpet will be charged 100%.

**Important  
Notes**

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

**Calculate**

Subtotal	\$ _____
8.35% MO Tax	\$ _____
<b>Carpet Total</b>	<b>\$ _____</b>

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company \_\_\_\_\_

Booth Number \_\_\_\_\_

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by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Carpet



EXPOSITION SERVICES

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**Order  
Form**

Submit this form if you wish to rent tables, risers or furnishings from Brede.

Enter the Table &amp; Accessories Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: July 1, 2014****Tables**

Qty	Item	Advance	Standard	Subtotal
<b>30" High Display Tables (includes white vinyl top, 3 sided drape)</b>				
_____	4' x 2' draped table	\$ 77.75	\$ 112.75	\$ _____
_____	6' x 2' draped table	\$ 99.50	\$ 144.25	\$ _____
_____	8' x 2' draped table	\$ 119.00	\$ 160.75	\$ _____
_____	4th side drape	\$ 40.95	\$ 59.50	\$ _____
_____	4' x 2' undraped table	\$ 40.25	\$ 54.25	\$ _____
_____	6' x 2' undraped table	\$ 49.25	\$ 66.25	\$ _____
_____	8' x 2' undraped table	\$ 57.75	\$ 78.00	\$ _____

**40" High Display Tables (includes white vinyl top, 3 sided drape)**

_____	4' x 2' draped table	\$ 100.25	\$ 135.50	\$ _____
_____	6' x 2' draped table	\$ 118.25	\$ 159.75	\$ _____
_____	8' x 2' draped table	\$ 142.50	\$ 192.50	\$ _____
_____	4th side drape	\$ 54.75	\$ 73.75	\$ _____
_____	4' x 2' undraped table	\$ 49.25	\$ 66.25	\$ _____
_____	6' x 2' undraped table	\$ 60.25	\$ 81.25	\$ _____
_____	8' x 2' undraped table	\$ 66.75	\$ 90.50	\$ _____

**9" Tabletop Risers (includes white vinyl top)**

_____	4' x 9" draped riser	\$ 25.75	\$ 34.75	\$ _____
_____	6' x 9" draped riser	\$ 42.75	\$ 57.75	\$ _____
_____	8' x 9" draped riser	\$ 54.75	\$ 73.75	\$ _____

Select Drape Color (if no color is selected, show colors will prevail.)

☐ Black☐ Blue☐ Plum☐ Burgundy☐ Forest Green☐ Gold☐ Grey☐ Red☐ White☐ Teal**Important  
Notes**

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

**Calculate**

Subtotal \$ \_\_\_\_\_

8.35% MO Tax \$ \_\_\_\_\_

**Table Total** \$ \_\_\_\_\_

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

[Find more on Brede.com](http://Brede.com)**Accessories**

Qty	Item	Advance	Standard	Subtotal
_____	Padded Side Chair	\$ 42.50	\$ 57.25	\$ _____
_____	Padded Arm Chair	\$ 54.75	\$ 73.75	\$ _____
_____	Counter Stool with Back	\$ 61.50	\$ 82.75	\$ _____
_____	30" Pedestal Table-30" d	\$ 68.50	\$ 92.50	\$ _____
_____	42" Pedestal Table-30" d	\$ 81.25	\$ 107.00	\$ _____
_____	Waste basket	\$ 14.00	\$ 18.75	\$ _____
_____	Floor Easel	\$ 23.75	\$ 31.75	\$ _____
_____	Sign Stand 22" x 28"	\$ 74.75	\$ 100.75	\$ _____
_____	Bag Rack—4 arm	\$ 83.50	\$ 112.75	\$ _____
_____	Garment Rack	\$ 61.50	\$ 83.00	\$ _____
_____	2' x 8' Gridwall	\$ 93.50	\$ 126.25	\$ _____
_____	Perfboard-Vertical	\$ 93.50	\$ 126.25	\$ _____
_____	Perfboard-Horizontal	\$ 93.50	\$ 126.25	\$ _____
_____	3' high drapery (per ft)	\$ 9.25	\$ 12.75	\$ _____
_____	8' high drapery (per ft)	\$ 14.00	\$ 18.75	\$ _____

Exhibiting Company \_\_\_\_\_

Booth Number \_\_\_\_\_

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

**Tables & Accessories**





EXPOSITION SERVICES

2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



Order  
Form

Submit this form if you wish to rent a hardwall exhibit from Brede.

Please contact Brede if you would like to inquire about our Custom Rental Exhibits.

Enter the Rental Exhibits Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: July 1, 2014



**Plan A: 10' N-Line Option Includes:**

- Hardwall Panels • Carpet • (1) side chair • (1) counter • (2) shelves • Header • Labor to Install & Dismantle

Qty	Item	Advance	Standard	Subtotal
	White Hardwall Panels	\$ 2,535.25	\$ 3,066.00	\$
	Color Hardwall Panels	\$ 2,848.75	\$ 3,445.00	\$
	Velcro Compatible Panels	\$ 3,190.50	\$ 3,858.00	\$



**Plan B: 20' N-Line Option Includes:**

- Hardwall Panels • Carpet • (2) side chair • (1) counter • (4) shelves • Header • Labor to Install & Dismantle

Qty	Item	Advance	Standard	Subtotal
	White Hardwall Panels	\$ 4,842.75	\$ 5,856.00	\$
	Color Hardwall Panels	\$ 5,526.50	\$ 6,683.00	\$
	Velcro Compatible Panels	\$ 6,067.75	\$ 7,338.00	\$

**Color  
Options:**

Select Panel Color (Hardwall Color/Velcro Panels)

☐ Black

☐ Blue

☐ Grey

Select Carpet Color:

☐ Black

☐ Blue

☐ Red

☐ Grey

☐ Teal

☐ Plum

☐ Burgundy

**Header  
Copy:**

Header Copy ~ One line with block letters:

(Please print clearly. Logos, color, & special lettering available at an additional cost. Call for quote.)

**Additional  
Options**

Qty	Item	Advance	Standard	Subtotal
	Standard Counter 18"x39"x40"	\$ 337.00	\$ 413.00	\$
	Adjustable Shelves	\$ 59.00	\$ 71.50	\$
	Spot Lights (hallogen)	\$ 115.50	\$ 156.25	\$

Additional booth furnishings can be found throughout manual. Look for upgraded carpet, carpet pad, graphics, chairs, etc.



**Why Choose Custom?**

Exhibitors have full access to Brede Exposition Services' exhibit design expertise. Brede will create an attractive and functional exhibit that complements your marketing strategy, maximizes your booth space, and enhances your presence on the show floor.

For custom possibilities, please contact Brede.



**Important  
Notes**

- Electricity is not included with rental.
- Cancelled orders will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

**Calculate**

Subtotal \$

8.35% MO Tax \$

Est. Total \$

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment will not be processed.

Exhibiting Company

Booth Number

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Brede Rental Exhibits

# Brede

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July 21-23, 2014

## Why Choose Custom?

Exhibitors will have full access to Brede Exposition Services' design expertise. A Brede Design Specialist is available to create a customized exhibit that is within your desired budget. An attractive and functional exhibit will complement your marketing strategy, maximize your booth space, and enhance your presence on the show floor.

## Inline



10x20



10x20

## Island



20x20

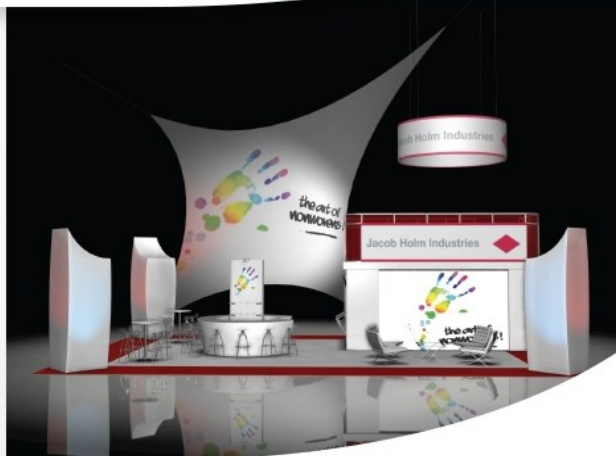


15x30

## Island



15x20



30x45

Custom Rental Exhibits



Find more on [Brede.com](http://Brede.com)



phone 612.331.4540

fax 612.331.8380

e-mail [bsnider@brede.com](mailto:bsnider@brede.com)





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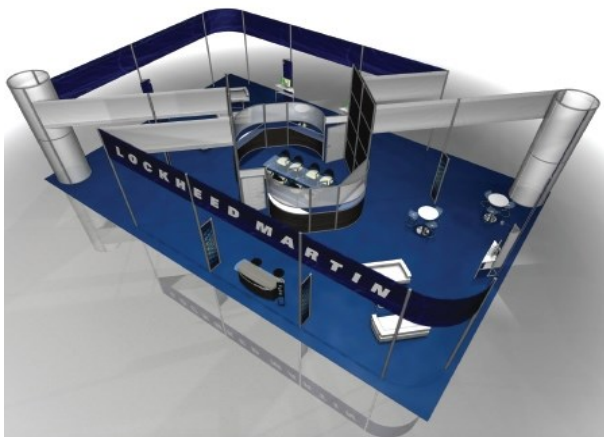
Kansas City, MO

July 21-23, 2014

**Why  
Choose  
Custom?**

We will work with you to create a customized exhibit to showcase your company. Most importantly, the Brede Design Team will work with you from the beginning concept through on-site completion.

**Custom**

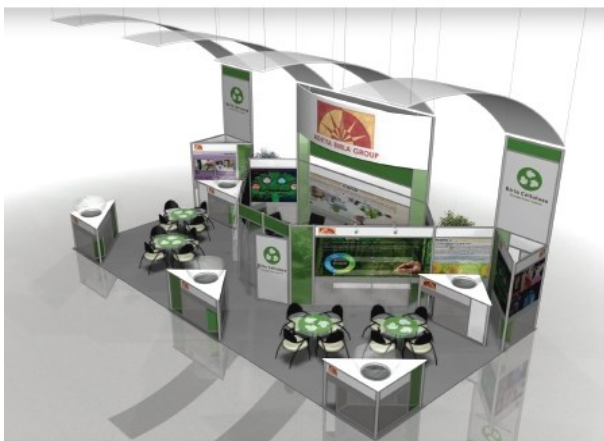


40x60



20x30

**Custom**



20x40



30x50

**Custom**



40x80



20x45

Custom Rental Exhibits



[Find more on Brede.com](http://Find more on Brede.com)



phone 612.331.4540

fax 612.331.8380

e-mail [bsnider@brede.com](mailto:bsnider@brede.com)



EXPOSITION SERVICES

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Kansas City, MO

July 21-23, 2014



**Order  
Form**

Submit this form if you wish to enhance your exhibit by renting additional display items.

Enter the Radius Rentals Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: July 1, 2014**



### Bay Unit with Lights

- Black/Silver
- 10' wide x 8' high

Advance	Standard
\$ 1,298.00	\$ 1,687.50



### HP Unit with Lights

- Black/Silver
- 10' wide x 8' high

Advance	Standard
\$ 1,071.00	\$ 1,392.50



### HP - 20 Unit with Lights

- Charcoal/Silver
- 20' wide x 8' high

Advance	Standard
\$ 2,434.00	\$ 3,164.00



### Pop-Up Unit with Lights

- Silver or Black
- 10' wide x 8' high

Advance	Standard
\$ 920.00	\$ 1,196.00



### PS Unit with Lights

- Black/Silver
- 10' wide x 8' high

Advance	Standard
\$ 1,048.50	\$ 1,363.00



### VP Unit with Lights

- Black/Silver
- 10' wide x 8' high

Advance	Standard
\$ 1,125.00	\$ 1,462.50



### FS Table Top Unit with Lights

- Black/Silver
- 7' wide x 4' high

Advance	Standard
\$ 514.00	\$ 668.00



### FS Full Unit with Lights

- Black/Silver
- 7' wide x 7' high

Advance	Standard
\$ 622.00	\$ 809.00

### Important Notes

- Cancelled orders will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

### Calculate

Subtotal	\$	
8.35% MO Tax	\$	
<b>Radius Total</b>	\$	

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Booth Number

Exhibiting Company \_\_\_\_\_

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Radius Rentals





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Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



Information  
Form

*Brede Exposition Services' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged as described below.  
Please make your show site representative aware of the following policy.*

## Limitations of Brede Exposition Services' Liability and Responsibility

1. Brede Exposition Services shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage.
2. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's booth.
3. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for re-loading after the show. Brede bills of lading covering outgoing shipments which are tendered to Brede Exposition Services by exhibitors, will be checked at time of actual pickup from booth and corrections made where discrepancies occur.
4. Brede Exposition Services shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's material which make it impossible or impractical to exhibit same.
5. The consignment or delivery of a shipment to Brede Exposition Services by an exhibitor, or by any shipper on behalf of any exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin.
6. Brede Exposition Services shall exercise ordinary diligence and care in the receiving, handling and storage of all shipments. Brede Exposition Services shall not be liable for loss or damage by fire, acts of God, or causes beyond its control. Brede Exposition Service's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged. In any case, the liability of Brede Exposition Services is limited to \$.30 per pound per article, with a maximum of \$50.00 per item, and a maximum of \$1,000.00 per shipment. This applies while these goods are in Brede's warehouse, in vehicles for delivery, or at show site.
7. Claims for loss or damage which are not submitted to Brede Exposition Services within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against Brede Exposition Services or its subcontractors more than one (1) year after the accrual of the cause of action therefore.
8. Shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills (i.e., one lot, 800 cu. ft., etc.), such as UPS or van lines will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede Exposition Services for such shipments.
9. Empty container labels will be available at the service desk. Affixing the labels is the sole responsibility of the exhibitor or his/her representative. All previous labels should be removed or completely covered. Brede Exposition Services assumes no responsibility for errors to the aforementioned procedure, removal of containers with old empty labels and without Brede Exposition Services labels, improper information on empty labels, or valuables stored in containers with empty labels.
10. Exhibitors should arrange for outgoing shipments during the show or immediately after its close. Brede will assist in the preparation of Brede bills of lading. Be sure that your material has been carefully crated or packed, and properly tagged or marked.
11. In order to expedite removal of materials, Brede Exposition Services shall have authority, without further clearance with exhibitors, to change designated carriers.
12. Labor and services ordered on behalf of exhibitors by display builders or other parties must be so authorized in a letter from exhibitors. Payment for all labor and services will be the responsibility of the exhibitor.
13. Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.

The exhibitor agrees, in the event of a dispute with Brede Exposition Services relative to any loss or damage to any of their materials or equipment, that they will not withhold payment of any amount due to Brede Exposition Services for Drayage or any other services provided by Brede Exposition Services as an offset against the amount of the alleged loss or damage. Instead, they agree to pay Brede Exposition Services at the close of the show for all such charges, and they further agree that any claim they may have against Brede Exposition Services shall be pursued independently by them as a completely separate transaction to be resolved on its own merits.
14. Service charge of 1-1/2% per month on any unpaid balance will be made starting 30 days after date of invoice.
15. Where an exhibitor indicates choice of carrier for pickup it is the exhibitor's responsibility to arrange with such carrier for said pickup service. If the carrier does not pick up within the time limited for the removal of exhibitor's materials at the Exhibit Hall, we reserve the right to forward such material by the shipping method of our choice or to remove said material to our warehouse for disposition, at an additional charge to the exhibitor in accordance with prevailing rates for the service performed.
16. Material left behind without orders placed at the Drayage Service Desk may be classified as abandoned. The Drayage Contractor shall not be responsible for same. We are not responsible for any delay of rush shipments. We will expedite such rush shipments to the best of our ability, but will not assume any financial responsibility for shipments which do not arrive at their destination at a dated time.
17. **EXHIBITORS ARE URGED TO CARRY ALL-RISK INSURANCE** covering your materials against damage, loss and all other hazards from the time shipments are made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost. It is understood that Brede Exposition Services is not an insurer, that insurance, if any, shall be obtained by the exhibitor and the amounts payable to Brede Exposition Services hereunder are based on the value of the material handling services and the scope of Brede Exposition Services liability as set forth above.



Find more on [Brede.com](http://Brede.com)



phone 612.331.4540

fax 612.331.8380

e-mail [bsnider@brede.com](mailto:bsnider@brede.com)

Limits of Liability



EXPOSITION SERVICES

2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



### Information Form

*Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.*

Exhibitors may choose to ship freight to the advance warehouse or directly to show site. Brede will receive and manage the freight at the warehouse and on show site as described in the following pages. Material handling fees are paid to Brede for these material handling services, and are separate from and independent of freight transportation charges, which are paid to a freight carrier such as YRC, ABF, FedEx, or any other carrier of the exhibitor's choosing. Exhibitors are responsible for securing a carrier of their choosing and arranging freight transportation to and from the event, and all associated transportation fees.

## Advance Shipments to the Warehouse

### Deadlines and Info

- Receiving begins **30 days prior to exhibitor move-in.**
- Shipments received at the warehouse after **July 10, 2014** are subject to additional charges.
- Ship pre-paid; collect shipments will be refused
- Uncrated, pad wrapped or specialized equipment will not be accepted at the warehouse.
- Hazardous materials will not be accepted at the warehouse.

### Advantages

There are several advantages to shipping advance to the warehouse versus directly to the show site:

- Exhibitors can confirm shipment has arrived and is intact in advance of the move-in date.
- Materials will be delivered to your booth prior to your arrival on site.
- Delivery dates and times are more flexible.

## Advance Warehouse Rates

See below for definitions and descriptions of warehouse rates, and the *Material Handling Rates* form for the associated fees.

All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

### Rates Include

Warehouse material handling rates include the following:

- Receiving exhibitor shipment at the advance warehouse, and storage beginning 30 days prior to the show.
- Movement of all exhibitor freight from warehouse to exhibit site.
- Materials unloaded and delivered to booth by move-in time.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, and returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the Brede Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier from the loading dock.

### Crated or Skidded

Use this rate for shipments that arrive via common carrier such as YRC Freight, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

### Special Handling

Use this rate for shipments that are crated van line shipments or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments without certified weight tickets or delivery receipts, such as FedEx, UPS, POVs (personally owned vehicles).

### Small Package

Use this rate for cartons/envelopes weighing less than 25 lbs. per shipment without documentation. These will be delivered to the booth without guarantee of piece count or condition.



[Find more on Brede.com](http://Find more on Brede.com)



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EXPOSITION SERVICES

2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



**Information  
Form**

*Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.*

## Direct Shipments to Show Site

**Deadlines  
and Info**

- Do not ship to the facility prior to **July 20, 2014**. Early shipments to show site may be refused. Brede Exposition Services will be on show site at the loading dock to receive exhibitor materials only during move-in hours.
- Ship pre-paid; collect shipments will be refused.
- Hazardous materials will not be accepted at show site.

## Direct to Show Site Rates

See below for definitions and descriptions of direct to show site rates, and the *Material Handling Rates* form for the associated fees.

All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

**Rates  
Include**

Direct to show site material handling rates include the following:

- Materials unloaded at loading dock and delivered to booth.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, and returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the Brede Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier from the loading dock.

**Crated or  
Skidded**

Use this rate for shipments that arrive via common carrier such as YRC Freight, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

**Special  
Handling**

Use this rate for shipments that are crated van line shipments or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments without certified weight tickets or delivery receipts, such as FedEx, UPS, POVs (personally owned vehicles).

**Uncrated,  
Unskidded, or  
Wrapped**

Use this rate for shipments that are not in crates, cases, or boxes and/or pad wrapped, specialized equipment, unskidded machinery or uncrated POV shipments. Uncrated shipments are received at show site only.

**Small  
Package**

Use this rate for cartons/envelopes weighing less than 25 lbs. per shipment without documentation. Will be delivered to booth without guarantee of piece count or condition.

## Overtime Charges

**Inbound**

Overtime charges apply on inbound shipments if:

- Your shipment is to be delivered to your booth before 8:00 am or after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- Your shipment is received at the warehouse, and is delivered to show site before 8:00 am or after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- A vehicle driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday.

**Outbound**

Overtime charges apply on outbound shipments if:

- Your shipment is loaded after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- Your carrier driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday.



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EXPOSITION SERVICES

## 2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



### Information Form

*Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.*

## Material Handling Documentation

### Inbound Bill of Lading

All inbound shipments must have a Bill of Lading or delivery slip showing the number of pieces, type of merchandise and weight. Shipments received without this information will be delivered to exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede for such shipments. Billed weight is based on incoming weight, whether outbound services are used completely or in part. The weight is rounded up to the next one hundred pounds (100 lbs) and is taken from the inbound Bill of Lading and/or the certified weight ticket. Separate shipments will not be combined. Shipments arriving without a specified weight on the Bill of Lading will be assigned an approximate weight by Brede. This weight will prevail.

### Advance Warehouse Shipping Address

TO: Exhibiting Company Name and Booth #  
FOR: 2014 Joint Annual Meeting  
Brede Exposition Services  
c/o YRC Freight  
3500 Booth Street  
Kansas City, MO 64129

- Use this address and information on your inbound bill of lading if shipping your freight to the Advance Warehouse.
- Please use the freight labels provided in this service manual.
- Receiving hours: M - F 8:00 a.m. to 4:00 p.m.
- All shipments must be prepaid: collect shipments will be refused.
- Brede does not accept shipments that are not consigned to Brede Exposition Services. Such shipments will be refused.
- **All shipments to the Advance Warehouse must arrive by July 10, 2014 to avoid late charges.**

### Direct to Show site Shipping Address

TO: Exhibiting Company Name and Booth #  
FOR: 2014 Joint Annual Meeting  
Brede Exposition Services  
Kansas City Conv. Center-Halls A-B  
301 West 13th Street - North Dock  
Kansas City, MO 64105

- Use this address and information on your inbound bill of lading if shipping your freight Direct to Show site.
- Please use the freight labels provided in this service manual.
- All shipments must be prepaid: collect shipments will be refused.
- Brede does not accept shipments that are not consigned to Brede Exposition Services. Such shipments will be refused.
- **Shipments will be received at the facility no sooner than July 20, 2014 during move-in hours.**

### Empty Containers, Labels

Exhibitors with crates or boxes that need to be returned to pack up booth equipment at the end of the show must affix empty labels on the containers as soon as they are empty. Empty labels will be available at the Brede Service Desk. Affixing the labels is the sole responsibility of the exhibitor. Brede assumes no responsibility for removal of containers with old empty labels, improper information on labels or valuables stored in containers with empty labels. Empty containers will be removed from the floor and stored until the close of the show. You will not have access to empty containers during the show. In most cases, empty containers may not be stored in your booth during the show as it is a fire hazard.

### Outbound Bill of Lading

Outbound shipping is not an automatic process. Outbound Bills of Lading must be completed and turned in to the Brede Service Desk: **do not leave outbound Bills of Lading in your booth.** Exhibitors who wish to ship outbound materials via any carrier other than the show carrier must advise carrier to be checked in at the Brede Service Desk by the driver check-in time specified on the *Show Details* page. Drivers are placed in line for loading on a first-come, first-serve basis, provided the exhibitor is completely packed and a Bill of Lading has been turned in to the Service Desk. Drivers whose Bills of Lading have not been turned in will be placed in a holding queue until the booth is packed and the Bill of Lading is turned in. Should your carrier fail to check in by the designated time, Brede reserves the right to re-route shipment via the official show carrier as necessary, at the exhibitor's expense.



[Find more on Brede.com](http://Brede.com)



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EXPOSITION SERVICES

## 2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



### Order Form

Submit this form if you will be shipping materials to the advance warehouse or show site.

Use the rates and calculator below to estimate your material handling charges.

Enter the Material Handling Estimate below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

### Material Handling Rate Schedule

- For full definitions and descriptions of all rates, and rules, see the *Material Handling Information* forms included in this manual.
- All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown below. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

#### Material Handling Rate

Rates below include any applicable OT charges  
per 100 lbs

Description	200 lb minimum charge
Advance to Warehouse: Crated	\$93.25
Direct to Show site: Crated	\$88.00
Advance to Warehouse: Special Handling	\$135.00
Direct to Show site: Special Handling	\$122.00
Direct to Show site: Uncrated, Unskidded, or Wrapped	\$122.00
Advance to Warehouse/Direct to Show site: Small Packages	\$55.50 each

#### Additional Services

<b>Late shipments, off-target shipments &amp; site shipments received before published move-in or after show opening.</b> Freight received at the warehouse after <b>July 10, 2014</b> or at show site prior to published move-in or after show opening, add an additional charge per 100 lbs. Additional transportation charges may apply.	\$35.00 per 100 lbs.
<b>Spotting Fee.</b> Any vehicles driven into the exhibit hall under their own power will incur a round-trip spotting fee. Vehicles not moved in under their own power will be unloaded and charged based on weight.	\$165.00 round trip
<b>Special Services.</b> Shipments returned to warehouse will be charged \$20.75 per 100 lbs. with a \$250.00 minimum. Storage will be charged if shipment is not routed or picked up after three working days. Storage fees prior to 30 days before show, or after 3 days following the show are \$2.25 per 100 lbs. per day with a \$35.00 minimum. On-site container storage for freight brought in by exhibitors is \$22.75 per piece.	

### Calculate Estimated Material Handling Charges

Select: ☐ Advanced ☐ Direct

Carrier(s)	Tracking # or Shipped From	Date of Arrival	# Pieces	Est. Weight CWT	Rate per CWT	Estimated Cost 200 lb minimum
					X	= \$
					X	= \$
					X	= \$
Transfer this total to the <i>Order Summary / Payment</i> form. Payment Method must be completed to process orders. Orders received without full payment or credit card will not be processed.					<b>TOTAL</b>	\$

Show Site Contact Name \_\_\_\_\_

Show Site Phone \_\_\_\_\_

Exhibiting Company \_\_\_\_\_

Booth Number \_\_\_\_\_

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Material Handling Rates

**ADVANCE WAREHOUSE**

**EXHIBIT MATERIAL**

***Rush to:***

**Brede** EXPOSITION SERVICES

c/o YRC Freight  
3500 Booth Street  
Kansas City, MO 64129

***2014 Joint Annual Meeting***

*Kansas City Convention Center - Halls A-B  
Kansas City, MO  
July 21-23, 2014*

Exhibitor

Booth

***Late to warehouse charges apply after:***

***July 10, 2014***

**ADVANCE WAREHOUSE**

**EXHIBIT MATERIAL**

***Rush to:***

**Brede** EXPOSITION SERVICES

c/o YRC Freight  
3500 Booth Street  
Kansas City, MO 64129

***2014 Joint Annual Meeting***

*Kansas City Convention Center - Halls A-B  
Kansas City, MO  
July 21-23, 2014*

Exhibitor

Booth

***Late to warehouse charges apply after:***

***July 10, 2014***

- These shipping labels are provided for your convenience to assist in preparing shipments to the advance warehouse.
- Please cut along dashed lines and affix one to each piece of your shipment to the advance warehouse.
- Please make additional copies of these labels as needed.

***Important notes: Warehouse is not temperature controlled.***

***Hazardous materials will not be accepted at the warehouse.***

**DIRECT TO SHOW SITE**

**EXHIBIT MATERIAL**

***Rush to:***

**Brede** EXPOSITION SERVICES

**Kansas City Convention Center - Halls A-B  
301 West 13th Street - North Dock  
Kansas City, MO 64105**

***2014 Joint Annual Meeting***

***Kansas City Convention Center - Halls A-B  
Kansas City, MO  
July 21-23, 2014***

Exhibitor

Booth

***Do not deliver prior to:  
July 20, 2014***

**DIRECT TO SHOW SITE**

**EXHIBIT MATERIAL**

***Rush to:***

**Brede** EXPOSITION SERVICES

**Kansas City Convention Center - Halls A-B  
301 West 13th Street - North Dock  
Kansas City, MO 64105**

***2014 Joint Annual Meeting***

***Kansas City Convention Center - Halls A-B3  
Kansas City, MO  
July 21-23, 2014***

Exhibitor

Booth

***Do not deliver prior to:  
July 20, 2014***

- These shipping labels are provided for your convenience to assist in preparing shipments direct to the show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of these labels as needed.

***Important note: Hazardous materials will not be accepted at show site.***



EXPOSITION SERVICES

2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



**Order  
Form**

Complete this form to request a pre-printed outbound bill of lading and shipping labels for your outbound shipment. Forms and labels will be delivered to your booth at show site.

**Requests must be submitted by: July 1, 2014**

**Notes**

- Please complete one form per shipment.
- Please review the *Material Handling Information*, *Material Handling Rate Schedule*, and *Limits of Liability* forms.
- **Do not leave Bills of Lading in your booth!**

**Outbound  
Shipping  
Information**

To: \_\_\_\_\_  
Consigned to (Ship to:) \_\_\_\_\_  
Attention: \_\_\_\_\_  
Destination (Street Address): \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Method**

**Ground**

☐ YRC Freight ☐ Other Ground \_\_\_\_\_

**Air**

☐ YRC Freight ☐ Other Air \_\_\_\_\_ ☐ Next Day ☐ 2nd Day ☐ Deferred

**Freight  
Charges  
Guaranteed  
By**

Company/Exhibitor: \_\_\_\_\_  
Attention: \_\_\_\_\_  
Permanent Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Shipping Labels Request**

**Label  
Request**

# of Shipping Labels Requested: \_\_\_\_\_

Exhibitors using FedEx or UPS must provide pre-printed labels with the account number.

Exhibiting Company \_\_\_\_\_

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA

by fax 612.331.8380

Booth Number

Bill of Lading & Labels Request





**Exhibit Logistics**  
Complete capabilities for trade show success

## Building on the best

Over the years, YRC Freight™ has gained a reputation for exhibit excellence. Our industry knowledge and experience translates into a direct benefit for General Service Contractors and exhibitors. YRC Freight provides a broad portfolio of transportation services for inbound and outbound exhibit shipments, including expedited and specialized services.

YRC Freight provides  
Confidence Delivered.®

- Dedicated, experienced, and successful exhibit services team
- Flexible, reliable solutions designed to meet your specific needs
- Single-source provider for small package shipments, LTL, TL, Time-Critical and international shipments
- Comprehensive service throughout North America

Proven technology,  
powerful teamwork

Gain confidence with YRC Freight. Our experienced team puts technology to work for you, with complete tracking and tracing capabilities, online rate quotes and the ability to partner with your system using API's, Hyperlinks, Web Service and or EDI.

**Confidence Delivered.®**

## Sharpen your competitive edge

Improve your margin by partnering with YRC Freight Exhibit Logistics. Our complete capabilities give you a powerful competitive edge. YRC Freight Exhibit Logistics provides a flexible, reliable source for all the capabilities you and exhibitors need for trade show success.

## Enjoy a bundle of benefits

- **Improved Margins** – Give your bottom line a boost. YRC Freight helps you turn logistics into a new profit stream.
- **Dedicated Customer Support Specialist** – Why spend time managing the Service desk? Let an expert from YRC Freight manage your transportation from the service desk for you! We take care of everything from small package shipments and LTL to TL and international shipments.
- **Time-Critical** – Any need. Any speed. Guaranteed.® Time-Critical is the smart option for exhibit shipments with special requirements, including air capabilities, TL service, or weekend pickups and deliveries. Time-Critical offers a 100 percent customer satisfaction guarantee\*.
- **Sealed Exhibit™** – For patented protection and verifiable security throughout transit, only YRC Freight offers Sealed Exhibit. Gain peace of mind for high-value shipments and those that are difficult or expensive to package.

## Deliver what exhibitors want

The time is right. Trust YRC Freight for complete exhibit logistics services. Our exhibit experts are ready to deliver confidence at every show, with every shipment. Contact a YRC Freight Exhibit Manager today.

\* Subject to applicable Rules and Conditions Publications and Tariffs.

Proud sponsor of ESCA:

**ESCA**

Exhibition Services &  
Contractors Association

[yrcfreight.com](http://yrcfreight.com) | 800.610.6500 |  Live Chat







EXPOSITION SERVICES

2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



**Information  
Form**

*We have provided these definitions to acquaint you with specific guidelines for labor. Trade shows, conventions and special events in this vicinity are governed by local union contracts. Please review the following information in order to better understand the applicable union jurisdictions. If you have any questions once you have read this, please address them directly to Brede Exposition Services.*

**Important  
Notes**

Personnel of the union, Brede Exposition Services or its agents cannot lend material handling equipment or tools to exhibitors. It is understood that Brede Exposition Services is not an insurer. Insurance, if any, should be obtained by the exhibitor.

**Material  
Handling**

Exhibitors may hand-carry their own materials into and out of the exhibit facility. The use or rental of dollies, flat carts and other mechanical equipment is not permitted. Brede Exposition Services will control access to the loading docks in order to provide for a safe and orderly move in/out. Only full-time employees of the exhibiting companies will be permitted to hand-carry items into and out of the exhibit facility. Unloading or reloading at the dock of any and all contracted carriers will be handled exclusively by Brede Exposition Services.

Members of the Teamster Union claim jurisdiction on the operation of all material handling equipment, all unloading and reloading, and handling of empty containers. An exhibitor may move material from their privately owned passenger vehicle within a 20-minute time frame without the use of mechanical devices. Exhibitors may, however use their own two wheeled handcarts.

**Booth  
Labor**

Members of the Decorator's Union claim jurisdiction over all set-up and dismantling of exhibits, including all signs hung from the display and building structure, and the laying of carpet. This does not apply to the unpacking and placement of your merchandise. You may set up your display if two full-time employees of the exhibiting company can accomplish this task in half an hour or less, without the use of power tools.

If your exhibit installation or dismantling is for a booth over 300 sq. ft., requires more than half an hour, and/or the use of power tools, you must use union personnel supplied by the Official Service Contractor, Brede Exposition Services.

**Safety**

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Brede cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in the assembly/dismantle of your booth, please order labor on the enclosed *Labor Order* form and the necessary ladders and tools will be provided.

**Gratuities**

Brede Exposition Services requests that exhibitors do not tip our employees. Do not give coffee breaks other than mid-morning and mid-afternoon when union employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a Brede supervisor. Employees of Brede are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all Brede employees.

**In General**

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed directly to Brede management personnel. It is recommended that any questions arising with regard to union jurisdiction or practices should be directed to a management representative of Brede.



[Find more on Brede.com](http://Brede.com)



phone 612.331.4540  
fax 612.331.8380  
e-mail [bsnider@brede.com](mailto:bsnider@brede.com)



## EXPOSITION SERVICES

2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



### Order Form

Submit this form if you would like to order labor from Brede. Labor is available for installation and dismantling of exhibits, and for shrink wrapping and banding of materials.

Enter the Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: July 1, 2014**

### Option A: Brede Supervised

- Option for installation to occur prior to exhibitor's arrival.
- Reduce at-show expenses and time spent.
- Labor under Brede supervision is straight time when possible.

☐ Check for Brede Supervised Labor

#### Installation

##### Shipped:

- ☐ Warehouse
- ☐ Show site

##### Blueprints/Instructions:

- ☐ Attached
- ☐ with Display-Crate # \_\_\_\_\_

##### Shipment :

- ☐ Crates
- ☐ Boxes
- ☐ Carpet/Pad

##### Electrical under carpet:

- ☐ Yes ☐ No

Location: \_\_\_\_\_

##### Carpet:

- ☐ From Brede
- ☐ Shipped
- ☐ None

Delivery Date: \_\_\_\_\_

Special Equipment Required: \_\_\_\_\_

- Brede Supervision costs **30%** of total labor bill.
- There is a **\$50.00** minimum charge for supervision per installation and dismantle.

#### Dismantle

**An Outbound Bill of Lading must be completed and turned in at the Brede Service Desk.**

Please provide the following information:

Ship to: \_\_\_\_\_  
Attn: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, ST, Zip: \_\_\_\_\_

Official show carrier: ☐ Ground ☐ Air

Other carrier\*: \_\_\_\_\_

\*Show site Bill of Lading prevails.

### Option B: Exhibitor Supervised

- All work is performed under direction of the exhibitor.
- Exhibitor must meet labor at Brede Service Desk at scheduled time.

☐ Check for Exhibitor Supervised Labor

Show Site Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_

### Labor Rates

#### Straight Time

8:00 a.m.—4:30 p.m. Monday-Friday

\$70.00

per person per hour

#### Overtime

4:30 p.m.—8:00 a.m. Monday-Friday  
All day Saturday, Sunday and Observed  
Union Holidays

\$130.00

per person per hour

- **One hour minimum** per laborer. Labor is then charged in 1/2 hour increments per laborer.
- Use labor rates at left to complete "Rate per laborer" column based on Straight, Overtime, or Double Time.
- Add Brede Supervision column only if using Option A.
- Multiply Subtotal Labor Cost by .30 for Brede Supervision cost.

### Estimate Costs

	Date Time	# Laborers Requested	Est. Hrs. per laborer	Total Hrs.	Rate* per person	Subtotal	Brede Supervision (Subtotal X .30)	Estimated Cost
Installation	_____	X	=	X	= \$	+ \$	= \$	
	_____							
	_____							
Dismantle	_____	X	=	X	= \$	+ \$	= \$	
	_____							
	_____							

### Important Notes

- A 30% surcharge will be assessed to all Late/Floor orders.
- Orders not cancelled prior to move-in will result in a minimum one-hour charge per laborer requested.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Exhibiting Company \_\_\_\_\_

### Calculate Total

Est. Total \$ \_\_\_\_\_

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders without payment source will not be processed.

Booth Number

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Labor





EXPOSITION SERVICES

## 2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



### Order Form

Submit this form if you wish to rent forklift labor from Brede Exposition Services..

Enter the Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

### Advance Order Discount Deadline: July 1, 2014

This service is available to assist you with your setup, unskidding, and/or spotting of machinery once it has been delivered to your booth. You do not need to order forklifts to unload your truck or deliver your freight to your booth from the loading dock.

Please call your Brede Customer Service Representative for a quote if you require a forklift for over 5,000 lbs. capacity, a cage, or a crane.

### Forklift Rates

	Up to 5,000 lbs. capacity forklift & operator per hour	Helper per person per hour	
<b>Straight Time</b> 8:00 a.m.—4:30 p.m. Monday-Friday	\$116.50	\$70.00	• One hour minimum per laborer. • Labor is then charged in 1/2 hour increments per laborer.
<b>Overtime</b> 4:30 p.m.—8:00 a.m. Monday-Friday All day Saturday, Sunday & Observed Union Holidays	\$180.25	\$130.00	

### Order Details

#### Describe work to be done:

- ☐ Spotting of Equipment  
☐ Installation/Dismantle of Header  
☐ Other \_\_\_\_\_

#### Please specify other equipment:

- ☐ Straps  
☐ Chains  
☐ Fork Extensions

Four (4) Stage Forklift Required: ☐ Yes ☐ No

Contact responsible for move-in: \_\_\_\_\_ Phone #: \_\_\_\_\_

### Estimate Costs

	Date Time	Heaviest Piece (lbs.)	# of Forklifts up to 5,000 lbs. (w/Operator)	Est. Hrs. per Forklift	Rate per hour	Estimated Cost
Installation	_____	_____	_____	X	X \$	= \$
Dismantle	_____	_____	_____	X	X \$	= \$

### Important Notes

- 30% surcharge will be assessed to all Late/Floor orders.
- One hour will be charged on orders cancelled without 48 hour notice.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

### Calculate Total

Est. Total \$ \_\_\_\_\_

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company \_\_\_\_\_

Booth Number \_\_\_\_\_

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Forklift



## EXPOSITION SERVICES

**2014 Joint Annual Meeting**  
Kansas City Convention Center - Halls A-B  
Kansas City, MO  
July 21-23, 2014



### Order Form

Submit this form if you wish to rent hanging signs labor from Brede Exposition Services.  
Brede is available for assembly, installation, and removal of any hanging signs.  
Enter the Total below on Order Summary / Payment form.  
Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: July 1, 2014**

### Signs Conditions

- Must conform to show management rules and regulations and facility limitations.
- Must have approved rigging points with the exception of cloth banners.
- Signs requiring electrical must be in working order and in accordance with the National Electrical Code.  
(Place electrical order on the appropriate form).
- A detailed diagram must be forwarded to our office with this completed form prior to the show.

### Hanging Signs Rates

#### Rate for Lift & Crew

Per Hour

#### Straight Time

8:00 a.m.—4:30 p.m. Monday-Friday

\$325.50

#### Overtime

4:30 p.m.—8:00 a.m. Monday-Friday  
All day Saturday, Sunday & Observed

\$505.25

- The minimum crew consists of an operator, an additional laborer, and the equipment.
- There is a **one hour minimum** per laborer & equipment. Charges are by 1/2 hour increments thereafter for installation.
- There is a **one hour minimum** charge for the removal of hanging signs.
- Materials and Pick Points will be priced as needed.

### Order Details

**Weight (lbs)**    **Height (ft)**    **Length (ft)**

#### Type

- ☐ Fabric  
☐ Metal  
☐ Wood  
☐ Truss

#### Shape

- ☐ Circle  
☐ Square  
☐ Triangle

#### Electrical

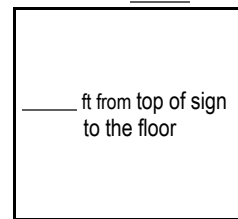
- ☐ Yes  
☐ No  
  
**Chain Motor**  
☐ Yes  
☐ No

#### Assembly Required

- ☐ Yes  
☐ No

ft from left side  
(booth # \_\_\_\_\_)

ft from top aisle  
(booth # \_\_\_\_\_)



ft from right side  
(booth # \_\_\_\_\_)

ft from bottom aisle  
(booth # \_\_\_\_\_)

### Estimate Costs

	Date Time	Hanging Signs Rate	Est. Hrs.	Subtotal Cost	Brede Supervision (Subtotal X .30)	Estimated Cost
Installation	_____	\$ _____	X _____ = _____	_____	+ \$ _____	= \$ _____
Dismantle	_____	\$ _____	X _____ = _____	_____	+ \$ _____	= \$ _____

### Important Notes

- Brede reserves the right to refuse to hang a sign if, in their opinion, it appears unsafe.
- 30% surcharge will be assessed to all Late/Floor orders.
- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in will be charged a one-hour fee per crew & equipment.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

### Calculate Total

**Est. Total \$** \_\_\_\_\_

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company \_\_\_\_\_

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Booth Number

Hanging Sign



## EXPOSITION SERVICES

### 2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



### Order Form

Submit this form if you will wish to order Brede's cleaning service for your booth in order to maintain booth cleanliness post set-up and throughout the show.

Enter the Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: July 1, 2014**

### Cleaning Options

Select	Service	Days	Booth Size (100 sq. ft. minimum)	Advance (per sq. ft.)	Standard (per sq. ft.)	Subtotal
<input type="checkbox"/>	Vacuum once prior to show opening. Includes emptying of waste baskets	1	X	X	\$0.50	\$0.75 \$
<input type="checkbox"/>	Vacuum once prior to show opening and daily thereafter. Includes emptying of waste baskets	4	X	X	\$0.45	\$0.60 \$

If special cleaning services are required, please call the Brede Customer Service Department.

### Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

### Calculate

**Cleaning Total \$** \_\_\_\_\_

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company \_\_\_\_\_

Booth Number

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Booth Cleaning



EXPOSITION SERVICES

2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



**Order  
Form**

*Submit this form if the exhibiting company intends to use a contractor other than Brede Exposition Services. If the exhibiting company fails to comply with any or all of the requirements listed below, the non-official contractor will not be permitted to service your exhibit, and Brede Exposition Services must be hired for installation and dismantle labor. The non-official contractor will be able to provide supervision only.*

**Contractor  
Requirements**

Non-official contractors must use labor supplied by Brede Exposition Services unless the following requirements are fulfilled:

- Exhibitors must return this completed form to Brede Exposition Services at least thirty (30) days prior to the show.
- Non-official contractors must **submit proof of adequate insurance**, in the form of an original policy rider, listing Brede as an additional insured, furnished by their broker to Brede's office no later than thirty (30) days in advance of actual installation dates. This must include a copy of your Worker's Compensation Insurance.
- Non-official contractors must furnish show management the names, addresses and telephone numbers of key executives for emergency contact.
- All personnel must be properly badged at show site.

Non-official installation and dismantle contractors may provide supervision. Non-official contractors are allowed on the exhibit floor only during official installation and dismantle hours, providing the information above is supplied.

**Contractor  
Information**

NON-OFFICIAL CONTRACTOR:

ADDRESS:

PHONE#:

FAX#:

EMAIL ADDRESS:

CELL#:

CONTACT IN BOOTH:

Exhibiting Company \_\_\_\_\_

Booth Number

**COMPLETE and SUBMIT this form:**

**by mail** Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA **by fax** 612.331.8380

**Non-Official I&D Contractor**





EXPOSITION SERVICES

2014 Joint Annual Meeting

Kansas City Convention Center - Halls A-B

Kansas City, MO

July 21-23, 2014



**Order  
Form**

Submit this form if you wish to order signage from Brede.

Enter the Graphics Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

**Advance Order Discount Deadline: July 1, 2014**

## Standard Sizes

Standard signs are digitally produced with color copy, mounted on white foam board, and include up to 10 words.

Qty	Size	Advance	Standard	Subtotal
_____	11" X 14"	\$ 114.75	\$ 149.25	\$ _____
_____	14" X 22"	\$ 130.25	\$ 169.25	\$ _____
_____	22" X 28"	\$ 155.75	\$ 202.50	\$ _____
_____	28" X 44"	\$ 257.00	\$ 334.00	\$ _____

Indicate sign copy & layout here

\*File conversion, retouching, cloning or color correcting may incur additional labor charges.

## Custom Sizes

Brede can provide digital graphic reproduction in custom sizes. Please contact us for full-color, photo-quality, high resolution digital printing in virtually any size for banners, exhibit graphics and more.

Length	Width	Square footage	Advance	Standard	Subtotal
_____	X _____	= _____	\$16.50 per sq. ft.	\$21.50 per sq. ft.	= \$ _____

Ten (10) sq. ft.  
minimum order

☐ Foamcore

☐ Masonite

☐ PVC

☐ Plexi

☐ Gatorfoam

☐ Other \_\_\_\_\_

**Select one**

☐ Vertical

☐ Horizontal

**Special instructions**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Important Notes

- Orders cancelled will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

## Calculate

Subtotal \$ \_\_\_\_\_

8.35% MO Tax \$ \_\_\_\_\_

**Signs Total** \$ \_\_\_\_\_

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company \_\_\_\_\_

Booth Number

**COMPLETE and SUBMIT this form:**

by mail Brede Exposition Services | 2211 Broadway St. NE | Minneapolis, MN 55413 | USA by fax 612.331.8380

Graphics

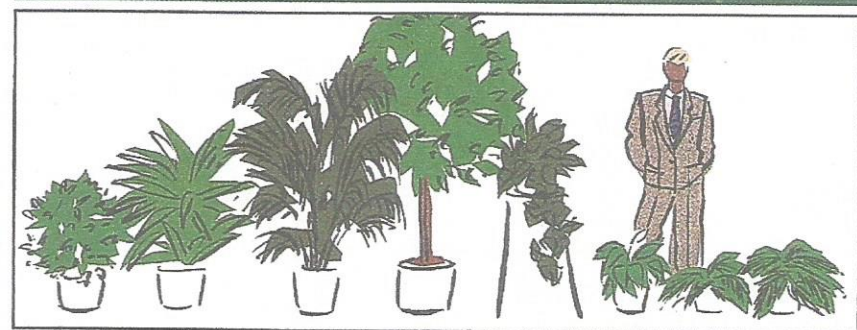
**Steve's Floral Shop Inc.**  
**10 Petticoat Lane Ste 180**  
**Kansas City, MO 64106**  
**816-474-5121 800-343-1523**

# ORDER FORM - FLORAL

Company \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_  
 Ordered By \_\_\_\_\_ Bill To (if different) \_\_\_\_\_

Booth No. \_\_\_\_\_  
 Show Name \_\_\_\_\_  
 Show Location \_\_\_\_\_  
 Delivery Date / / Time \_\_\_\_\_  
 Show Opening Date / / Time \_\_\_\_\_  
 Closing Date / / Time \_\_\_\_\_

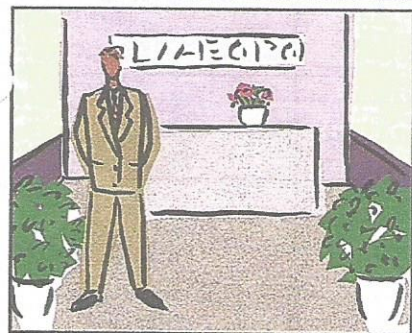
## Green Plants



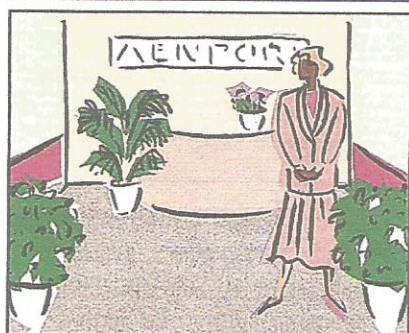
## Green Plants

	Quantity	Price	Total
1' to 2' plant		\$35	
3' to 4' plant		\$45	
5' to 6' plant		\$55	
7' to 8' plant		\$118	
Small Plants for Groupings or Planter Boxes		\$25	
<input type="checkbox"/> Large Fern		\$35	

## Special Discount Package No. 1



## Special Discount Package No. 2



## Special Discount Packages (Limit one per customer)

	Quantity	Price	Total
No. 1 Two 3' plants and one flowering plant A \$108 Value for only \$98		\$98.00	
No. 2 Two 3' plants, one 5' plant, one flowering plant A \$157 Value for only \$147		\$147.00	

## Flowering Plants

	Quantity	Price	Total
Mums <input type="checkbox"/> Asst'd <input type="checkbox"/> Yellow <input type="checkbox"/> White <input type="checkbox"/> Lavender		\$35	
Seasonals		\$35	
Bromeliads <input type="checkbox"/> Red <input type="checkbox"/> Orange <input type="checkbox"/> Pink		\$35	
Cut Flower Arrangements (please circle price)		\$50/\$75/\$90	
Color Preference?			

## Payment

All orders must be accompanied by full payment.

- ☐ Check (payable to Steve's Floral)  
☐ Amex ☐ Visa ☐ MasterCard

PLEASE PRINT

Name on Card

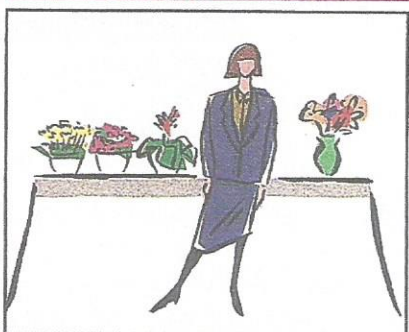
Card No.

Exp. Date

CCV #

Signature

## Flowering Plants



Steve's Floral Shop Inc.  
 10 Petticoat Lane Ste 180  
 Kansas City, MO 64106  
 P. 816-474-5121  
 800-343-1523  
 Fax 816-474-2933  
 stevesfloralshop@sbcglobal.net

## Boutonnieres

	Quantity x # Days =	Total
Carnation: <input type="checkbox"/> Red <input type="checkbox"/> White		\$3.50
Rose: <input type="checkbox"/> Red <input type="checkbox"/> White		\$7.50

Subtotal

Enter subtotal of Specialty  
Items from back of form

\* Add Applicable Sales Tax

**Total**

**JAM - 2014**

**Audiovisual Order Form**

**Fax: (513) 641-3200**

**cwilson@prestigeav.com**

Services Provided by:



**7/20/14-7/24/14**

**Kansas City Convention Center**

Video Equipment	Day Rate If Ordered By 7/3	Standard Rate Per Day	Qty	Days	Show Total
32" LCD Monitor 16:9 ratio XGA	\$125	\$150	x		
42" Plasma monitor 16:9 ratio XGA	\$250	\$300	x		
51" Plasma monitor 16:9 ratio XGA	\$350	\$400	x		
DVD Player	\$50	\$75	x		
Stand for LCD or Plasma	\$50	\$75	x		
Computer Equipment					
19-20" LCD Flat panel Multi-sync monitor	\$50	\$60	x		
22"- 23" LCD Flat panel Multi-sync monitor	\$60	\$75	x		
Computer Speakers	\$25	\$40	x		
Pentium Dual Core, 1gb ram, 80gb HD, DVD, CDRW-ROM, Ethernet	\$100	\$150	x		
Notebook, Lenovo-Think Pad SL510 2.1G HD	\$75	\$100	x		
B/W Laser Printer	\$100	\$125	x		
Miscellaneous					
XGA LCD Projector	\$200	\$250	x		
Wireless Microphone <input type="checkbox"/> Lavalier <input type="checkbox"/> Handheld	\$100	\$125	x		
Screens <input type="checkbox"/> 6' <input type="checkbox"/> 7' <input type="checkbox"/> 8' <input type="checkbox"/> 80" Insta-Theatre Exhibit	\$40	\$50	x		
AV Cart Skirted w/ Power <input type="checkbox"/> 54" <input type="checkbox"/> 48" <input type="checkbox"/> 34"	\$30	\$40	x		
Flipchart	\$25	\$35	x		
Wireless Mouse	\$25	\$30			
Standard Tech Set (LCD Projector, Screen, Notebook, Lectern Mic)	\$450	\$500	x		
<b>Order Instructions:</b>			<b>Subtotal</b>		
<ul style="list-style-type: none"> <li>Cancellations less than 48 hour notice will be charged 50% of show total</li> <li>*Tax will be charged on all orders without Tax exempt form</li> <li>Must be present when equipment is delivered.</li> <li>This is a small sampling of equipment. Please call with additional needs.</li> </ul>			<b>**(Basic Delivery/Setup/Pickup)</b> <b>\$20</b>		
			<b>*Tax</b> <b>7.73%</b>		
			<b>(Additional Labor per Quote) Labor</b>		
			<b>TOTAL</b>		

**Required Customer & Delivery Information**

<b>Complete payment must accompany order.</b> Please check one: <input type="checkbox"/> Check Enclosed <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> American Express <input type="checkbox"/> Discover Name on credit card _____ Credit card number _____ Exp. Date _____  Authorized Signature _____ Date _____		Company Name _____ Onsite Contact Name _____ Address _____ City _____ St. _____ Zip _____ Phone _____ Fax _____ Booth No. _____ Room Name _____ Onsite Contact Cell _____ Onsite Contact Email _____ Delivery Date _____ Time _____ Pickup Date _____ Time _____ Delivery Signature _____
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Prestige AV & Creative Services**  
 4835 Para Drive, Cincinnati, OH 45237  
 Office (513) 641-1600 Fax (513) 641-3200 Corporate (800) 294-3179



**ELECTRICAL SERVICE  
ORDER FORM  
FOR KANSAS CITY, MISSOURI  
CONVENTION FACILITIES**



**PLEASE RETURN  
WITH PAYMENT TO:**  
1600 Genessee - Suite 604  
Kansas City, MO 64102  
Phone: (816)513.5200

**ORDER ONLINE AT WWW.GRNWAV.COM or EMAIL TO: convention@grnwav.com**

Name of Convention: \_\_\_\_\_ Show Date \_\_\_\_\_ Booth #: \_\_\_\_\_

Company Name \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Name: \_\_\_\_\_ Co. Phone #: ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

**CREDIT CARD NUMBER IS REQUIRED**

Credit Card Holder Name \_\_\_\_\_ Card #: \_\_\_\_\_ V-Code \_\_\_\_\_ Exp. Date \_\_\_\_\_

Method of Payment: ☐ Master Card ☐ Visa ☐ Check

Credit Card Billing Address (numbers only-do not need street name) \_\_\_\_\_

Credit Card Billing Address Zip Code \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**PRE-PAY DISCOUNT PRICES APPLY ONLY TO ORDERS RECEIVED WITH FULL PAYMENT 15 DAYS PRIOR TO  
FIRST MOVE IN DAY. PAYMENT MUST BE RENDERED BEFORE SERVICE PROVIDED.**



1000 Watt



2000 Watt

110 VOLT OUTLET				208V SINGLE PHASE OUTLET				208V THREE PHASE OUTLET			
NUMBER OF OUTLETS REQUIRED	AMP.	15 DAY PRE-PAY PRICE	FLOOR PRICE	NUMBER OF OUTLETS REQUIRED	AMP.	15 DAY PRE-PAY PRICE	FLOOR PRICE	NUMBER OF OUTLETS REQUIRED	AMP.	15 DAY PRE-PAY PRICE	FLOOR PRICE
—Dedicated Circuit	20	150.00	\$175.00	—0-4000 Watts	20	290.00	\$360.00	—0-4000 Watts	20	350.00	\$400.00
—0-1000 Watts	10	95.00	\$120.00	—4001-6000	30	320.00	\$390.00	—4001-6000	30	380.00	\$430.00
—1001-2000	20	135.00	\$165.00	—6001-8000	40	350.00	\$420.00	—6001-8000	40	410.00	\$460.00
—1001-2000 (24-Hr. Service)	20	240.00	\$330.00	—8001-10,000	50	370.00	\$450.00	—8001-10,000	50	450.00	\$500.00
				—10,001-12,000	60	400.00	\$480.00	—10,001-12,000	60	500.00	\$560.00

**Other 120/280 volt, 240 volt and 480 volt service available by special order. Call exhibitor Service Department for pricing (816)513.5200**

POWER STRIPS		
NUMBER OF OUTLETS REQUIRED	15 DAY PRE-PAY PRICE	FLOOR PRICE
—Power Strip (6 spots)	50.00	\$65.00
—Power Strip (6 spots) w/ Surge Protector*	75.00	\$95.00
*Note: Power Strips Require 2000 W Outlet		

**24 HOUR SERVICES**

Electricity may be turned on within 30 minutes of show opening and off within 30 minutes of show closing; show days only. If you require power at any other time, order 24 hour power at double the outlet rate.

**TOTAL ORDER**

\$ \_\_\_\_\_  
FED ID# 26-4183915



# PHONE & INTERNET ORDER FORM



**PLEASE RETURN  
WITH PAYMENT TO:**  
1600 Genessee - Suite 604  
Kansas City, MO 64102  
Phone: (816)513.5200

**ORDER ONLINE AT [WWW.GRNWAV.COM](http://WWW.GRNWAV.COM) or EMAIL TO: [convention@grnwav.com](mailto:convention@grnwav.com)**

Name of Convention: \_\_\_\_\_ Show Date \_\_\_\_\_ Booth # \_\_\_\_\_

Company Name \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Name: \_\_\_\_\_ Co. Phone #: ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

## CREDIT CARD NUMBER IS REQUIRED

Credit Card Holder Name \_\_\_\_\_ Card #: \_\_\_\_\_ V-Code \_\_\_\_\_ Exp.Date \_\_\_\_\_

Method of Payment: ☐ Master Card ☐ Visa ☐ Check

Credit Card Billing Address (numbers only-do not need street name) \_\_\_\_\_

Credit Card Billing Address Zip Code \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**PRE-PAY DISCOUNT PRICES APPLY ONLY TO ORDERS RECEIVED WITH FULL PAYMENT 15 DAYS PRIOR TO FIRST MOVE IN DAY. PAYMENT MUST BE RENDERED BEFORE SERVICE PROVIDED.**

QUANTITY	SERVICES	15-DAY PRE-PAY PRICE	FLOOR PRICE	AMOUNT
<b>TELEPHONE LINES &amp; HANDSETS</b>				
_____	Single Analog Telephone Line (No Handset) (Dial 9 Outside Line)	\$250.00	\$300.00	\$ _____
_____	Direct Dial Out Telephone Line (No Handset) (1+ Dialing ).....	\$250.00	\$300.00	\$ _____
_____	Long Distance/Local (\$.50 min.)/International (\$1.00 min.).....	\$ 25.00	\$ 45.00	\$ _____
_____	Phone Device.....	\$ 50.00	\$ 75.00	\$ _____
<b>INTERNET CONNECTIONS &amp; EQUIPMENT</b> (Internet Connections are priced on the exhibitor network, these are shared connections)				
_____	Internet Connection with 1 I/P Device.....	\$800.00	\$950.00	\$ _____
_____	Additional IP Address (per device connected to the network) including extra computers, printers, switches, and all other equipment.....	\$100.00	\$150.00	\$ _____
_____	5 Meg. Line.....	\$ 5,000	\$ 6,000	\$ _____
_____	10 Meg. Line (Larger bandwidth available, please call for quote).....	\$10,000	\$11,000	\$ _____
_____	Natted 1 to 1 Static Address.....	\$ 1,200	\$ 1,200	\$ _____
_____	V-lan Connections (call for quote)			
_____	Minimum Relocation Fee.....	\$ 150.00	N/A	\$ _____
_____	Switch/Hub Rental - (16 port max) Requires Internet .....	\$ 150.00	\$200.00	\$ _____
_____	Shared WiFi - one device .....	\$ 100.00/day	\$100.00/day	\$ _____
_____	Shared WiFi - one device - entire event.....	\$ 250.00	\$250.00	\$ _____
_____	Private WiFi networks - Call for quote			

**No unauthorized wireless access points are allowed in the facility.**

GRAND TOTAL OF ORDER

\$ \_\_\_\_\_

FED ID# 26-4183915



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ELECTRICITY, INTERNET, TELEPHONE, WATER, DRAIN, GAS,  
COMPRESSED AIR



## AFR TRADE SHOW FURNISHINGS KIT CATALOG

**afir**<sup>®</sup>  
TRADE SHOW  
FURNISHINGS

## WHISPER



### **Whisper Sofa**

White Leather  
87"L x 37"D x 35"H



### **Whisper Loveseat**

White Leather  
61"L x 37"D x 35"H



### **Whisper Chair**

White Leather  
35"L x 37"D x 35"H



### **Whisper Bench Ottoman**

White Leather  
60"L x 24"D x 17"H



### **Whisper Square Ottoman**

White Leather  
40"L x 40"D x 17"H



### **Whisper Round Ottoman**

White Leather  
46"Round x 17"H

## FUNCTION



### **Function Armless Chair**

White Leather  
28"Square x 19"H



### **Function Corner**

White Leather  
28"Square x 29"H



## CONTINENTAL



### **Continental Curved Loveseat**

White Leather  
82"L x 34"D x 31"H



### **Continental Reverse Curved Loveseat**

White Leather  
72"L x 34"D x 31"H



### **Continental Wedge Ottoman**

White Leather  
30"L x 34"D x 19"H



### **Continental Curved Bench Ottoman**

White Leather  
70"L x 26"D x 19"H



### **Continental Half Moon Ottoman**

White Leather  
33"L x 19"D x 19"H

## SOPHISTICATION



### **Sophistication Sofa**

White Leather  
72"L x 31"D x 48"H



### **Sophistication Loveseat**

White Leather  
48"L x 31"D x 48"H



### **Sophistication Chair**

White Leather  
24"L x 31"D x 48"H

## SOPHISTICATION



### **Sophistication Corner**

White Leather  
31"Square x 48"H



### **Sophistication Ottoman**

White Leather  
31"Square x 19"H

## METRO



### **Metro Sofa**

Black Leather  
85"L x 35"D x 35"H



### **Metro Loveseat**

Black Leather  
60"L x 35"D x 35"H



### **Metro Chair**

Black Leather  
35"L x 35"D x 35"H



### **Metro Square Ottoman**

Black Leather  
40"Square x 17"H



### **Metro Bench Ottoman**

Black Leather  
60"L x 24"D x 17"H

## SAUSALITO



### **Sausalito Sofa**

Black Microfiber  
83"L x 32"D x 32"H



### **Sausalito Loveseat**

Black Microfiber  
59"L x 32"D x 32"H



### **Sausalito Club Chair**

Black Microfiber  
39"L x 32"D x 32"H

## GRAMMERCY



### **Grammercy Sofa**

Charcoal Leather  
82"L x 36"D x 36"H



### **Grammercy Loveseat**

Charcoal Leather  
57"L x 36"D x 36"H



### **Grammercy Chair**

Charcoal Leather  
28"L x 36"D x 36"H



### **Grammercy Corner**

Charcoal Leather  
36"L x 36"D x 36"H



### **Grammercy Round Ottoman**

Charcoal Leather  
46"Round x 17"H



### **Grammercy Square Ottoman**

Charcoal Leather  
40"SQ x 17"H  
Also Available in Bench Ottoman  
60"L x 24"D x 17"H



## PARMA



### **Parma Sofa**

Brown Leather  
79"L x 37"D x 36"H



### **Parma Loveseat**

Brown Leather  
56"L x 37"D x 36"H



### **Parma Chair**

Brown Leather  
33"L x 37"D x 38"H



### **Parma Bench Ottoman**

Brown Leather  
60"L x 24"D x 17"H

## BELLA CHOCOLATE



### **Bella Chocolate Sofa**

Brown Microfiber  
84"L x 38"D x 34"H



### **Bella Chocolate Loveseat**

Brown Microfiber  
61"L x 38"D x 34"H



### **Bella Chocolate Chair**

Brown Microfiber  
38"L x 38"D x 34"H

## CHANDLER



### **Chandler Sofa**

Red Leather  
76"L x 37"D x 35"H



### **Chandler Loveseat**

Red Leather  
53"L x 37"D x 35"H



### **Chandler Chair**

Red Leather  
31"L x 37"D x 35"H



### **Chandler Bench Ottoman**

Red Leather  
60"L x 24"D x 17"H

## IMPERIAL



### **Imperial Sofa**

Purple Microfiber  
82"L x 36"D x 36"H



### **Imperial Chair**

Purple Microfiber  
28"L x 36"D x 36"H



### **Imperial Bench Ottoman**

Purple Microfiber  
48"L x 21"D x 18"H

## TANGERINE



### **Tangerine Sofa**

Orange Microfiber  
84"L x 36"D x 33"H



### **Tangerine Chair**

Orange Microfiber  
40"L x 36"D x 33"H



### **Tangerine Bench Ottoman**

Orange Microfiber  
62"L x 24"D x 18"H

## EVOKE



### **Evoke Sofa**

Coffee Resin Frame with Tan Cushions  
81"L x 35"D x 27"H



### **Evoke Chair**

Coffee Resin Frame with Tan Cushions  
33"L x 35"D x 27"H



### **Evoke Cocktail Table**

Coffee Resin Frame  
48"L x 24"D x 18"H



### **Evoke End Table**

Coffee Resin Frame  
24"L x 28"D x 25"H



### **Evoke Cube**

Coffee Resin Frame  
18"Square



## STAGE CHAIRS



### Midnight Stage Chair

Midnight Blue Microfiber  
25"L x 26"D x 37"H



### Chamois Stage Chair

Beige Microfiber  
25"L x 26"D x 37"H



### Buckskin Stage Chair

Tan Microfiber  
25"L x 26"D x 37"H



### Empire Chair

Black Leather  
White Leather  
28"L x 31.5"D x 32"H



### Madrid Chair

White Leather  
Black Leather  
30.5"L x 35"D x 32"H



### Tulip Chair

Black Fabric/Tilt Back/Caster Feet  
27"L x 26"D x 35"H

## OTTOMANS & BENCHES



### Curved Bench

Continental White Leather  
70"L x 26"D x 19"H



### Square Ottoman

Whisper White Leather  
Grammercy Charcoal Leather  
Metro Black Leather  
40"Square x 17"H



### Bench Ottoman

Grammercy Charcoal Leather  
Whisper White Leather  
Metro Black Leather  
Chandler Red Leather  
Parma Brown Leather  
60"L x 24"D x 17"H



### Hayden Bench

Black Wood  
67"L x 16"D x 17"H



### Essentials Storage Ottoman

White Leather with Locking Mechanism  
48"L x 24"D x 20"H  
Lock Not Included

## ROUND OTTOMANS & BANQUETTES



### Essentials Banquette

White Leather  
60"Round x 48"H



### Whisper Banquette

White Leather  
59"Round x 38"H (2 Pieces)



### Grammercy Banquette

Charcoal Leather  
59"Round x 38"H (2 Pieces)

## ROUND OTTOMANS & BANQUETTES



### 1/4 Round Ottoman

Whisper White Leather  
Grammercy Charcoal Leather  
34"L x 19"D x 17"H



### Round Ottoman

Grammercy Charcoal Leather  
Whisper White Leather  
46"Round x 17"H



### Essentials Turning Bed

White Leather  
96"L x 48"D x 35"H

## CUBE OTTOMANS



### Cube Ottomans

From left to right: Cinnamon Microfiber, Chocolate Microfiber, Cobalt Microfiber, Grape Microfiber, White Vinyl, Black Microfiber  
17"L x 17"D x 17"H



### Cube Ottomans

From left to right: Lime Microfiber, Red Microfiber, Tangerine Microfiber, Sunflower Microfiber, Black Vinyl, Platinum Metallic Vinyl  
17"L x 17"D x 17"H

## OCCASIONAL TABLES



### Sterling Tables

End Table Clear Glass/Silver  
25"Round x 21"H  
Cocktail Table Clear Glass/Silver  
36"Round x 16"H



### Hampton Tables

End Table Natural/Silver  
24"Round x 21"H  
Cocktail Table Natural/Silver  
48"L x 24"D x 17"H



### Princeton Tables

End Table Clear Glass/Black  
21"L x 22"D x 21"H  
Cocktail Table Clear Glass/Black  
45"L x 21"D x 16"H



### Tribeca Tables

End Table Wood/Black  
24"L x 28"D x 22"H  
Cocktail Table Wood/Black  
48"L x 28"D x 19"H  
Sofa Table Wood/Black  
48"L x 18"D x 30"H



### Vivid Tables

End Table Smoked Powder Coat Finish  
26"Square x 21"H  
Cocktail Table Smoked Powder Coat Finish  
50"L x 24"D x 16"H  
Sofa Table Smoked Powder Coat Finish  
50"L x 24"D x 30"H



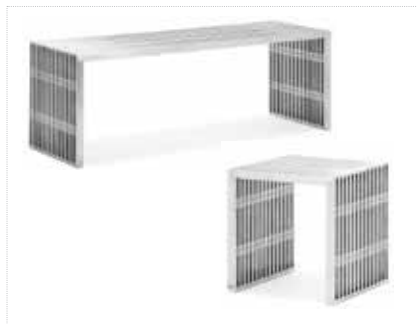
### Quad Tables

End Table White/Brushed Steel  
24"L x 20"D x 22"H  
Cocktail Table White/Brushed Steel  
44"L x 20"D x 18"H  
Sofa Table White/Brushed Steel  
48"L x 20"D x 30"H



### Tetrad Tables

End Table Storm Grey/Brushed Steel  
24"L x 20"H x 22"H  
Cocktail Table Storm Grey/Brushed Steel  
44"L x 20"D x 18"H  
Sofa Table Storm Grey/Brushed Steel  
48"L x 20"D x 30"H



### Novel Tables

End Table Satin Steel  
15"Square x 16"H  
Cocktail Table Satin Steel  
46"L x 15"D x 16"H



### Harmony Tables

End Table Wood/Espresso  
24"Round x 22"H  
Cocktail Table Wood/Espresso  
51"L x 28"D x 18"H  
Sofa Table Wood/Espresso  
52"L x 29"D x 30"H



## OCCASIONAL TABLES



### Cube End Tables

Black 24"  
White 24"  
24" Square x 21"H



### Cube Cocktail Tables

Black 30"  
White 30"  
30" Square x 16"H  
Black 24"  
White 24"  
24" Square x 16"H



### Zanzibar Table

16" Square



### Rose Table

16" Round x 16"H



### Club Cocktail Table

44"L x 22"D x 18"H  
(Includes built in Wireless LED Lighting)



### Club End Table

22" Square x 18"H  
(Includes built in Wireless LED Lighting)



### Phoebe Tables

From left to right: Yellow, Lime Green, Rose, Gold, Teal  
17" Round x 22"H

## BARS & BAR BACKS



### Manhattan Bar

Black/Chrome  
63"L x 29"D x 42"H



### VIP Glow Bar 6'

Frosted Plexi with Built-in Wireless LED Kit  
6'L x 24"D x 42"H(Bar)  
13"D x 18"H (Shelf)  
\*Includes remote control



### VIP Glow Bar 4'

Frosted Plexi with Built-in Wireless LED Kit  
4'L x 24"D x 42"H(Bar)  
13"D x 18"H (Shelf)  
\*Includes remote control



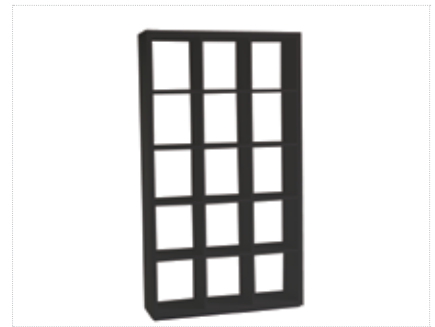
### Bar

White with 2 shelves in back  
Black with 2 shelves in back  
48"L x 16"D x 42"H



### Shanti Bar Back White

White  
43.5"W x 12"D x 77.625"H  
13"W x 14.25"H (Inside Shelf)



### Shanti Bar Back Espresso

Espresso  
43.5"W x 12"D x 77.625"H  
13"W x 14.25"H (Inside Shelf)

## BAR STOOLS



### Park Avenue Bar Stool

Maple/Chrome  
16"L x 19"D x 43"H



### Criss Cross Bar Stool

White Leather  
Espresso Leather  
15"W x 19"D x 41"H



### Escape Stool

Natural Maple  
16"Square x 41"H

## BAR STOOLS



### Silk Back Bar Stool

Cobalt  
Red  
Grape  
Lime

■ Tangerine  
■ White  
■ Black  
■ Lime

17"W x 18"D x 41.5"H



### Euro Bar Stool

Black  
21"L x 23"D x 43"H



### Hourglass Bar Stool

White  
Black  
18"L x 20"D x 24" - 25.9"H



### Equino Stool

White  
Black  
16"L x 17"D x 35"H



### Regal Stool

Black/Brown  
19"W x 24"D x 39"H



### Caprice Stool

Black  
25"W x 26"D x 44"H



### Sonic Stool

Black  
22"W x 23"D x 42"H



### Marcus Bar Stool

18"W (at footbase) x 30"H

## CAFE CHAIRS



### Silk Chair

Black  
Cobalt  
Red  
Grape  
Lime  
Tangerine  
White  
20.5"W x 18"D x 34"H



### Silk Chair Armless

Black  
Cobalt  
Red  
Grape  
Lime  
Tangerine  
White  
17"W x 18"D x 34"H



### Park Avenue Chair

Maple  
16"L x 18"D x 31"H



### Leslie Chair

White  
17"L x 21"D x 31"H



### Comet Chair

Black  
23"L x 22"D x 32"H  
Available With or Without Arms



### Regal Dining Chair

Brown Leather  
19"L x 23"D x 38"H



### Escape Chair

Natural Maple  
17"L x 17"D x 32"H



### Sonic Chair

Black  
20"L x 21"D x 32"H



### Caprice Chair

Black  
22"L x 21"D x 32"H



## CAFÉ CHAIRS



### Criss Cross Chair

White Leather  
Espresso Leather  
17"L x 21"D x 35"H



### Trend Chair

Black  
White  
Lime  
Orange  
Natural  
19"L x 18"D x 32.25"H



### Elio Chair

17"Square x 33"H

## BAR TABLES



### Euro Bar Table

Black/Black 30"  
30"Round x 42"H  
Black/Black 36"  
36"Round x 42"H



### Silk Bar Table

Black/Chrome 30"  
30"Round x 42"H  
Black/Chrome 36"  
36"Round x 42"H



### Park Ave Bar Table

Maple/Chrome 30"  
30"Round x 42"H  
Maple/Chrome 36"  
36"Round x 42"H



### Chardonnay Bar Table

Clear Glass/Chrome  
28"Round x 42"H



### Blanco Round Bar Table

White/Chrome 30"  
30"Round x 42"H  
White/Chrome 36"  
36"Round x 42"H



### Blanco Bar Table

White/Chrome Square  
24"Square x 42"H  
White/Chrome Rectangle  
72"L x 24"D x 42"H

## BAR TABLES



### City Bar Table

Maple/Black 30"  
30"Round x 42"H  
Maple/Black 36"  
36"Round x 42"H



### Summit Bar Table

White/Black 30"  
30"Round x 42"H  
White/Black 36"  
36"Round x 42"H

## CAFÉ TABLES



### Euro Café Table

Black/Black 30"  
30"Round x 29"H  
Black/Black 36"  
36"Round x 29"H



### Silk Café Table

Black/Chrome 30"  
30"Round x 29"H  
Black/Chrome 36"  
36"Round x 29"H



### Park Ave Café Table

Maple/Chrome 30"  
30"Round x 29"H  
Maple/Chrome 36"  
36"Round x 29"H



### City Café Table

Maple/Black 30"  
30"Round x 29"H  
Maple/Black 36"  
36"Round x 29"H



### Summit Café Table

White/Black 30"  
30"Round x 29"H  
White/Black 36"  
36"Round x 29"H



### Blanco Café Table

White/Chrome Square 24"Square x 29"H	White/Chrome 30" 30"Round x 29"H
White/Chrome Rectangle 72"L x 24"D x 29"H	White/Chrome 36" 36"Round x 29"H

## OFFICE SEATING



### **Tamiri High Back Chair**

Black Leather  
25"L x 27"D x 45"H



### **Tamiri Mid Back Chair**

Black Leather  
25"L x 27"D x 39"H



### **Tamiri Guest Chair**

Black Leather  
25"L x 26"D x 37"H



### **Accord Chair**

White  
Black  
25"L x 25"D x 37"H



### **Goal Task Chair**

Black  
24"L x 24"D x 36"H



### **Goal Task Chair Armless**

Black  
22"L x 24"D x 36"H



### **High Back Conference Chair**

Black Fabric  
25"L x 27"D x 45"H



### **Mid Back Conference Chair**

Black Fabric  
25"L x 27"D x 39"H



### **Guest Chair**

Black Fabric  
25"L x 22"D x 36"H

## OFFICE SEATING



### Goal Drafting Stool

Black  
25"L x 24"D x 48"H



### Goal Drafting Stool Armless

Black  
20.5"L x 24"D x 48"H

## CONFERENCE TABLES



### Conference Table Rectangle

Maple 6'  
Black 6'  
Mahogany 6'  
72"L x 36"H  
Maple 8'  
Black 8'  
Mahogany 8'  
96"L x 48"H



### Conference Table Racetrack

Black 8'  
Mahogany 8'  
96"L x 48"H  
Black 6'  
Mahogany 6'  
72"L x 36"H



### Conference Table Round

Mahogany  
42"Round x 29"H



### Chrome & Glass Table Rectangle

Clear Glass/Chrome  
60"L x 36"D x 29"H



### Chrome & Glass Table Round

Clear Glass/Chrome  
42"Round x 29"H



### Chrome & Glass Table Square

Clear Glass/Chrome  
32"L x 32"D x 29"H



## CONFERENCE TABLES



### Chrome & Glass Trestle Table

Clear Glass/Chrome  
48"L x 32"D x 29"H

## OFFICE FURNITURE



### Computer Kiosk

Black  
White  
24"L x 24"D x 42"H



### Computer Counter

Graphite  
48"L x 24"D x 42"H



### Computer Desk

Graphite  
48"L x 24"D x 29"H



### 5 Shelf Bookcase

Mahogany  
Black  
36"L x 12"D x 72"H



### Black Credenza

Black  
60"L x 20"D x 29"H



### Black Double Pedestal

Black  
60"L x 30"D x 29"H

## OFFICE FURNITURE



### **Credenza Maple**

Maple  
72"L x 20"D x 29"H



### **Desk Maple**

Double Pedestal  
60"L x 30"D x 29"H



### **Lateral File Maple**

2 Drawer with Lock  
36"L x 20"D x 29"H



### **Genoa Storage Credenza**

Mahogany 2 Filing Cabinets  
2-Drawers-Inside Shelves  
20"W x 66"L



### **Genoa Kneespace Credenza**

Mahogany 2 Filing Cabinets/2-Drawers  
20"W x 66"L



### **Genoa Executive Desk**

Mahogany Double Pedestal-Locking Drawers  
36"W x 72"L



### **Presidential Kneespace Credenza**

Mahogany  
24"W x 66"L x 29"H



### **Presidential Executive Desk**

Mahogany  
36"W x 72"L x 29"H



### **Presidential File Cabinet**

Mahogany  
24"W x 36"L x 29"H

## OFFICE FURNITURE



### Hayden Table

Black Wood  
78"L x 36"D x 30"H



### Vivid Café Table Square

Clear Glass/Smoked Powder Coat Finish  
42"L x 42"D x 30"H



### Vivid Café Table Rectangle

Clear Glass/Smoked Powder Coat Finish  
60"L x 36"D x 30"H

## METAL FILE & STORAGE CABINETS



### 2-Drawer File

Black Letter  
29"H x 25"D x 15"W  
Black Legal  
29"H x 25"D x 18"W



### 4-Drawer File

Black Letter  
52"H x 25"D x 15"W  
Black Legal  
52"H x 25"D x 18"W



### 2-Drawer Lateral File

Black (Pictured)  
27"H x 18"D x 36"W  
Black (Not Pictured)  
29"H x 20"D x 36"W



### 4-Drawer Lateral File

Black  
54"H x 18"D x 36"W



### Storage Cabinet

Black  
36"W x 18"D x 72"H

## PEDESTALS



### Display Pedestals 42"

Black  
14"W x 14"D x 42"H  
Black  
24"W x 24"D x 42"H  
Black  
18"W x 18"D x 42"H  
White  
14"W x 14"D x 42"H



### Display Pedestals 36"

■ Black  
14"W x 14"D x 36"H  
■ Black  
24"W x 24"D x 36"H  
■ White  
14"W x 14"D x 36"H  
□ White  
24"W x 24"D x 36"H



### Display Pedestals 30"

■ Black  
14"W x 14"D x 30"H  
■ Black  
24"W x 24"D x 30"H  
□ Black  
18"W x 18"D x 30"H  
□ White  
14"W x 14"D x 30"H

■  
■  
■  
□



### Locking Pedestal

Black  
White  
24"W x 24"D x 42"H

■  
□



## MISCELLANEOUS ITEMS

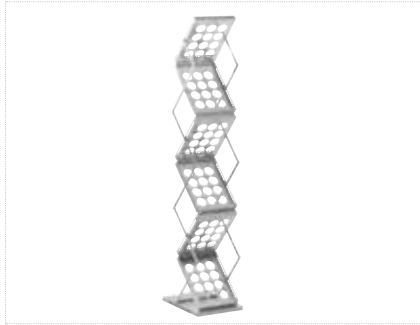


### **Stanchion**

Chrome  
36"H

### **Stanchion Rope**

Red Velour  
6"W



### **Literature Stand Small**

Aluminum  
9"W x 14"D x 54.5"H

*\*Available in Limited Quantities*



### **Literature Rack**

Black/Metal  
10.5"W x 9.5"D x 57"H



### **Refrigerator Compact**

White 4 Cu Ft  
19"W x 21"D x 33.5"H



### **Plexi Display Unit**

18"Square x 68"H  
(Height Includes Top Piece)

## LIGHTING



### Brushed Steel Lamps

Table Lamp White/Steel  
26"H  
Floor Lamp White/Steel  
66"H



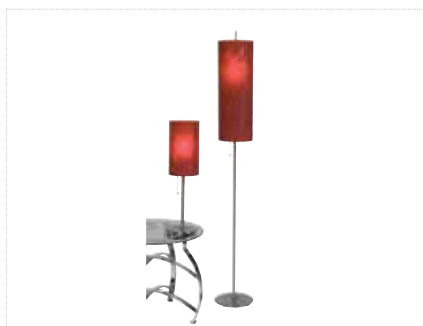
### Brushed Nickel Lamps

Table Lamp White/Nickel  
29"H  
Floor Lamp White/Nickel  
60"H



### Rubbed Bronze Lamps

Table Lamp White/Bronze  
28"H  
Floor Lamp White/Bronze  
60"H



### Brushed Steel Lamps

Table Lamp Red/Steel  
26"H  
Floor Lamp Red/Steel  
66"H



### Neutrino Floor Lamp

Steel  
67"H

# DESIGN YOUR BOOTH SPACE YOUR WAY



## 10x20 Booth Footprint

Grammercy Loveseat & Corner • Novel Cocktail & End Table • 4FT VIP Bar • Criss Cross Chairs • Café Table • Literature Stand



## 10x10 Booth Footprint

Whisper Sofa & Chair • Reno Cocktail & End Tables  
Equino Stools • Chardonnay Bar Table



## 10x10 Booth Footprint

Metro Sofa & Chair • Novel End Tables  
Equino Stools • Bar Table



## 10x20 Booth Footprint

Bella Chocolate Sofa • Harmony Cocktail & End Tables • Stage Chairs • Escape Chairs • Café Tables • Literature Rack

## TRADE SHOW INFORMATION

<b>Show Name</b>		<b>Company Name</b>		
<b>Show Dates</b>		<b>Contact Name</b>		
<b>Venue Name</b>		<b>Contact Cell #</b>		
<b>Venue Address</b>		<b>Del. Date</b>		<b>Time:</b>
<b>City, State, Zip</b>		<b>PickUp Date</b>		<b>Time:</b>
<b>Booth Number</b>		<b>Booth Name:</b>		

### \*\*\* All Furniture Subject to Availability \*\*\*

**Terms & Conditions:**

**Payments:** Payment terms - 100% Payment due prior to delivery to secure the order unless Credit Approved with AFR  
You may be subject to additional charges by the drayage company for moving the furniture from the loading dock to the exhibit space, please check your Exhibitor Manual.

**Cancellation Fee:** If cancelled within 3 days prior to delivery, a 100% charge will be applied.

**Late Fee:** All orders received within 14 days of the show opening will receive a 30% Late Fee. Show Site orders will be based on availability and charged a 35% Late Fee.

Item Number	Weight	Description	Dimensions	Standard	Qty.	Total
<b>Whisper (Pg. 2)</b>						
18228-0607	100 lbs.	Whisper White Leather Sofa	87"L x 37"D x 35"H	\$575.00		\$0.00
18167-0471	90 lbs.	Whisper White Leather Loveseat	61"L x 37"D x 35"H	\$550.00		\$0.00
18284-0487	75 lbs.	Whisper White Leather Chair	35"L x 37"D x 35"H	\$450.00		\$0.00
18024-0003	30 lbs.	Whisper White Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
18184-0034	30 lbs.	Whisper White Leather Square Ottoman	40"L x 40"D x 17"H	\$250.00		\$0.00
18184-0038	30 lbs.	Whisper White Leather Round Ottoman	46" Round x 17"H	\$250.00		\$0.00
<b>Function (Pg. 2)</b>						
18284-0472	80 lbs.	Function Madras White Leather Armless Chair	28"L x 28"D x 29"H	\$300.00		\$0.00
18066-0013	80 lbs.	Function Madras White Leather Corner	28"L x 28"D x 29"H	\$325.00		\$0.00
<b>Continental (Pg. 3)</b>						
18303-0001	90 lbs.	Continental White Leather Curved Loveseat	82"L x 34"D x 31"H	\$595.00		\$0.00
18304-0001	100 lbs.	Continental White Leather Reverse Loveseat	72"L x 34"D x 31"H	\$575.00		\$0.00
18296-0005	50 lbs.	Continental White Leather Wedge Ottoman	30"L x 34"D x 19"H	\$250.00		\$0.00
18184-0131	75 lbs.	Continental White Leather Curved Bench	70"L x 26"D x 19"H	\$295.00		\$0.00
18184-0132	50 lbs.	Continental White Leather Half Moon Ottoman	33"L x 19"D x 19"H	\$250.00		\$0.00
<b>Sophistication (Pg. 3 &amp; 4)</b>						
18228-0674	110 lbs.	Sophistication White Leather Sofa	72"L x 31"D x 48"H	\$595.00		\$0.00
18167-0466	90 lbs.	Sophistication White Leather Loveseat	48"L x 31"D x 48"H	\$395.00		\$0.00
18284-0563	75 lbs.	Sophistication White Leather Chair	27"L x 31"D x 48"H	\$295.00		\$0.00
18066-0017	80 lbs.	Sophistication White Leather Corner	31"L x 31"D x 48"H	\$295.00		\$0.00
18184-0130	40 lbs.	Sophistication White Leather Ottoman	31" SQ x 19"H	\$225.00		\$0.00
<b>Metro (Pg. 4)</b>						
18228-0602	100 lbs.	Metro Black Leather Sofa	85"L x 35"D x 35"H	\$495.00		\$0.00
18167-0467	90 lbs.	Metro Black Leather Loveseat	60"L x 35"D x 35"H	\$470.00		\$0.00
18284-0482	75 lbs.	Metro Black Leather Chair	35"L x 35"D x 35"H	\$370.00		\$0.00
18184-0179	30 lbs.	Metro Black Leather Square Ottoman	40" SQ x 17"H	\$250.00		\$0.00
18024-0008	30 lbs.	Metro Black Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
<b>Sausalito (Pg. 5)</b>						
18228-0753	100 lbs.	Sausalito Black Sofa	83"L x 32"D x 32"H	\$425.00		\$0.00
18167-0562	90 lbs.	Sausalito Black Loveseat	59"L x 32"D x 32"H	\$375.00		\$0.00
18284-0656	75 lbs.	Sausalito Black Chair	39"L x 32"D x 32"H	\$275.00		\$0.00
<b>Grammercy (Pg. 5)</b>						
18228-0605	100 lbs.	Grammercy Charcoal Leather Sofa	82"L x 36"D x 36"H	\$550.00		\$0.00
18167-0469	90 lbs.	Grammercy Charcoal Leather Loveseat	57"L x 36"D x 36"H	\$475.00		\$0.00
18284-0485	50 lbs.	Grammercy Charcoal Leather Chair	28"L x 36"D x 36"H	\$300.00		\$0.00
18066-0015	50 lbs.	Grammercy Charcoal Leather Corner	36"L x 36"D x 36"H	\$350.00		\$0.00
18184-0028	30 lbs.	Grammercy Charcoal Leather Round Ottoman	34"L x 19"D x 17"H	\$250.00		\$0.00
18184-0033	30 lbs.	Grammercy Charcoal Leather Square Ottoman	40" SQ x 17"H	\$250.00		\$0.00
18024-0002	30 lbs.	Grammercy Charcoal Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
<b>Parma (Pg. 6)</b>						
18228-0789	100 lbs.	Parma Brown Leather Sofa	79"L x 37"D x 36"H	\$495.00		\$0.00
18167-0577	90 lbs.	Parma Brown Leather Loveseat	56"L x 37"D x 36"H	\$470.00		\$0.00
18284-0710	75 lbs.	Parma Brown Leather Chair	33"L x 37"D x 36"H	\$370.00		\$0.00
18024-0061	30 lbs.	Parma Brown Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
<b>Bella Chocolate (Pg. 6)</b>						
18228-0071	140 lbs.	Bella Chocolate Sofa	84"L x 38"D x 34"H	\$425.00		\$0.00
18167-0058	110 lbs.	Bella Chocolate Loveseat	61"L x 38"D x 34"H	\$375.00		\$0.00
18284-0125	90 lbs.	Bella Chocolate Chair	38"L x 38"D x 34"H	\$275.00		\$0.00
<b>Chandler (Pg. 7)</b>						
18228-0795	100 lbs.	Chandler Red Leather Sofa	76"L x 37"D x 35"H	\$495.00		\$0.00
18167-0581	90 lbs.	Chandler Red Leather Loveseat	53"L x 37"D x 35"H	\$470.00		\$0.00
18284-0717	75 lbs.	Chandler Red Leather Chair	31"L x 37"D x 35"H	\$370.00		\$0.00



18024-0062	30 lbs.	Chandler Red Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
Imperial (Pg. 7)						
18228-0604	100 lbs.	Imperial Purple Sofa	82"L x 36"D x 36"H	\$425.00		\$0.00
18284-0484	50 lbs.	Imperial Purple Chair	28"L x 36"D x 36"H	\$250.00		\$0.00
18184-0134	30 lbs.	Imperial Purple Bench Ottoman	48"L x 21"D x 18"H	\$195.00		\$0.00
Tangerine (Pg. 8)						
18228-0084	100 lbs.	Tangerine Orange Sofa	84"L x 36"D x 33"H	\$425.00		\$0.00
18284-0150	75 lbs.	Tangerine Orange Chair	40"L x 36"D x 33"H	\$300.00		\$0.00
18184-0032	35 lbs.	Tangerine Orange Bench Ottoman	62"L x 24"D x 18"H	\$195.00		\$0.00
Evoke (Pg. 8)						
13229-0007	94 lbs.	Evoke Sofa	81"L x 35"D x 27"H	\$750.00		\$0.00
13041-0015	48 lbs.	Evoke Chair	33"L x 35"D x 27"H	\$395.00		\$0.00
13054-0011	32 lbs.	Evoke Cocktail Table	48"L x 24"D x 18"H	\$250.00		\$0.00
13110-0009	23 lbs.	Evoke End Table	24"L x 28"D x 25"H	\$225.00		\$0.00
13110-0008	15 lbs.	Evoke Cube	18" Square	\$150.00		\$0.00
Stage Chairs (Pg. 9)						
18284-0478	75 lbs.	Midnight Suede Stage Chair	25"L x 26"D x 37"H	\$175.00		\$0.00
18284-0477	75 lbs.	Chamois Suede Stage Chair	25"L x 26"D x 37"H	\$175.00		\$0.00
18284-0476	75 lbs.	Buckskin Suede Stage Chair	25"L x 26"D x 37"H	\$175.00		\$0.00
18284-0621	80 lbs.	Empire Chair White Leather	28"L x 32"D x 32"H	\$325.00		\$0.00
18284-0564	80 lbs.	Empire Chair Black Leather	28"L x 32"D x 32"H	\$325.00		\$0.00
18284-0658	75 lbs.	Madrid White Leather Chair	30.5"L x 35"D x 32"H	\$450.00		\$0.00
18284-0659	75 lbs.	Madrid Black Leather Chair	30.5"L x 35"D x 32"H	\$450.00		\$0.00
05035-0028	65 lbs.	Tulip Black Fabric Chair	26"L x 27"W x 35"W	\$195.00		\$0.00
Ottomans & Benches (Pg. 10)						
18184-0131	75 lbs.	Continental White Leather Curved Bench	70"L x 26"D x 19"H	\$295.00		\$0.00
18184-0034	30 lbs.	Whisper White Leather Square Ottoman	40"L x 40"D x 17"H	\$250.00		\$0.00
18184-0033	30 lbs.	Grammercy Charcoal Leather Square Ottoman	40"L x 40"D x 17"H	\$250.00		\$0.00
18184-0179	30 lbs.	Metro Black Leather Square Ottoman	40"L x 40"D x 17"H	\$250.00		\$0.00
18024-0002	30 lbs.	Grammercy Charcoal Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
18024-0003	30 lbs.	Whisper White Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
18024-0008	30 lbs.	Metro Black Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
18024-0062	30 lbs.	Chandler Red Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
18024-0061	30 lbs.	Parma Brown Leather Bench Ottoman	60"L x 24"D x 17"H	\$250.00		\$0.00
05026-0005	40 lbs.	Hayden Black Wood Bench	67"L x 16"D x 17"H	\$125.00		\$0.00
18184-0192	70 lbs.	Essentials White Leather Storage Ottoman	48"L x 24"D x 20"H	\$350.00		\$0.00
Round Ottomans & Banquettes (Pg. 10 & 11)						
18011-0011	150 lbs.	Essentials White Banquette (2 pcs)	60" Round x 48"H	\$750.00		\$0.00
18011-0001	130 lbs.	Whisper White Leather Banquette, Tufted (2 pcs)	59" Round x 38"H	\$750.00		\$0.00
18011-0002	130 lbs.	Grammercy Charcoal Leather Banquette (2 pcs)	59" Round x 38"H	\$750.00		\$0.00
18184-0038	30 lbs.	Whisper White Leather Round Ottoman	46" Round x 17"H	\$250.00		\$0.00
18184-0036	30 lbs.	Grammercy Charcoal Leather Round Ottoman	46" Round x 17"H	\$250.00		\$0.00
02082-0033	200 lbs.	Essentials White Leather Turning Bed	96"L x 48"D x 34"H	\$895.00		\$0.00
Cube Ottomans (Pg. 11)						
18184-0213-CN	7 lbs.	Cube Ottoman - Cinnamon	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-CH	7 lbs.	Cube Ottoman - Chocolate	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-CB	7 lbs.	Cube Ottoman - Cobalt	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-G	7 lbs.	Cube Ottoman - Grape	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-L	7 lbs.	Cube Ottoman - Lime	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-R	7 lbs.	Cube Ottoman - Red	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-T	7 lbs.	Cube Ottoman - Tangerine	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-S	7 lbs.	Cube Ottoman - Sunflower	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-WV	7 lbs.	Cube Ottoman - White Vinyl	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-BM	7 lbs.	Cube Ottoman - Black	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-BV	7 lbs.	Cube Ottoman - Black Vinyl	17"D x 17"W x 17"H	\$95.00		\$0.00
18184-0213-PM	7 lbs.	Cube Ottoman - Platinum Metallic	17"D x 17"W x 17"H	\$95.00		\$0.00
Occasional Tables (Pg. 12 & 13)						
12107-0441	20 lbs.	Sterling Clear Glass/Silver End Table	25" Round x 21"H	\$180.00		\$0.00
12055-0381	30 lbs.	Sterling Clear Glass/Silver Cocktail Table	36" Round x 16"H	\$190.00		\$0.00
12107-0447	15 lbs.	Hampton Natural/Silver End Table	24" Round x 21"H	\$165.00		\$0.00
12055-0379	25 lbs.	Hampton Natural/Silver Cocktail Table	48"L x 24"W x 17"H	\$170.00		\$0.00
12107-0437	20 lbs.	Princeton Clear Glass/Black End Table	21"L x 22"D x 21"H	\$165.00		\$0.00
12055-0376	30 lbs.	Princeton Clear Glass/Black Cocktail Table	45"L x 21"D x 16"H	\$170.00		\$0.00
12107-0008	36 lbs.	Tribeca Wood/Black End Table	25"W x 29"D x 24"H	\$170.00		\$0.00
12055-0008	55 lbs.	Tribeca Wood/Black Cocktail Table	50"L x 30"D x 19"H	\$180.00		\$0.00
12230-0005	46 lbs.	Tribeca Wood/Black Sofa Table	48"L x 18"D x 30"H	\$190.00		\$0.00
12107-0282	42 lbs.	Vivid Glass End Table	26"L x 26"D x 21"H	\$170.00		\$0.00
12055-0273	56 lbs.	Vivid Glass Cocktail Table	50"L x 24"D x 16"H	\$180.00		\$0.00
12230-0081	62 lbs.	Vivid Glass Sofa Table	50"L x 24"D x 30"H	\$190.00		\$0.00
99-12304-01	40 lbs.	Quad White/Brushed Steel End Table	24"L x 20"D x 22"H	\$170.00		\$0.00
99-12050-01	50 lbs.	Quad White/Brushed Steel Cocktail Table	44"L x 20"D x 18"H	\$180.00		\$0.00
99-12305-01	62 lbs.	Quad White/Brushed Steel Sofa/Console Table	44"L x 20"D x 30"H	\$190.00		\$0.00
99-12034-01	40 lbs.	Tetrad Storm Grey/Brushed Steel End Table	24"L x 20"D x 22"H	\$170.00		\$0.00
99-12050-02	50 lbs.	Tetrad Storm Grey/Brushed Steel Cocktail Table	44"L x 20"D x 18"H	\$180.00		\$0.00
99-12305-02	62 lbs.	Tetrad Storm Grey/Brushed Steel Sofa Table	44"L x 20"D x 30"H	\$190.00		\$0.00
18024-0011	60 lbs.	Novel Satin Steel Cocktail Table	46"L x 15"D x 16"H	\$250.00		\$0.00

18024-0010	36 lbs.	Novel Satin Steel End Table	15"L x 15"D x 16"H	\$225.00		\$0.00
12107-0281	33 lbs.	Harmony Wood/Espresso End Table	24" Round x 22"H	\$170.00		\$0.00
12230-0080	75 lbs.	Harmony Wood/Espresso Cocktail Table	51"L x 28"D x 18"H	\$180.00		\$0.00
12055-0272	66 lbs.	Harmony Wood/Espresso Sofa Table	52"L x 18"D x 30"H	\$190.00		\$0.00
12078-0012	50 lbs.	Cube, White 30" Cocktail Table	30"L x 30"D x 16"H	\$250.00		\$0.00
12078-0011	50 lbs.	Cube, Black 30" Cocktail Table	30"L x 30"D x 16"H	\$230.00		\$0.00
12078-0010	40 lbs.	Cube, White 24" Cocktail Table	24"L x 24"D x 16"H	\$190.00		\$0.00
12078-0009	40 lbs.	Cube, Black 24" Cocktail Table	24"L x 24"D x 16"H	\$180.00		\$0.00
12078-0014	40 lbs.	Cube, White 24" End Table	24"L x 24"D x 21"H	\$240.00		\$0.00
12078-0013	40 lbs.	Cube, Black 24" End Table	24"L x 24"D x 21"H	\$220.00		\$0.00
12003-0039	22 lbs.	Zanzibar Table	16" Square	\$195.00		\$0.00
12003-0038	17 lbs.	Rose Table	16" Round x 16"H	\$195.00		\$0.00
12055-0318	75 lbs.	Club Cocktail Table w/ built in LED Lighting	44"L x 22"D x 18"H	\$250.00		\$0.00
12107-0331	60 lbs.	Club End Table w/ built in LED Lighting	22"L x 22"D x 18"H	\$225.00		\$0.00
12003-0051	15 lbs.	Phoebe Table - Gold	17" Round x 22"H	\$115.00		\$0.00
12003-0052	15 lbs.	Phoebe Table - Lime Green	17" Round x 22"H	\$115.00		\$0.00
12003-0056	15 lbs.	Phoebe Table - Yellow	17" Round x 22"H	\$115.00		\$0.00
12003-0053	15 lbs.	Phoebe Table - Rose	17" Round x 22"H	\$115.00		\$0.00
12003-0074	15 lbs.	Phoebe Table - Teal	17" Round x 22"H	\$115.00		\$0.00
Bars & Bar Backs (Pg. 14)						
05012-0001	256 lbs.	Manhattan Martini Bar	63"L x 29"W x 42"H	\$650.00		\$0.00
05012-0026	120 lbs.	VIP Frosted Plexi Glow Bar 6'	72"L x 24"D x 42"H	\$650.00		\$0.00
05012-0024	100 lbs.	VIP Frosted Plexi Glow Bar 4'	48"L x 24"D x 42"H	\$550.00		\$0.00
05001-0007	125 lbs.	Shanti Bar Back - White	43.5"L x 12"D x 77.625"H	\$350.00		\$0.00
05001-0006	125 lbs.	Shanti Bar Back - Espresso	43.5"L x 12"D x 77.625"H	\$350.00		\$0.00
Bar Stools (Pg. 14 & 15)						
05237-0223	25 lbs.	Park Avenue Bar Stool - Maple	16"L x 19"D x 43"H	\$150.00		\$0.00
05237-0039	20 lbs.	Criss Cross Bar Stool - White	15"L x 19"D x 41"H	\$160.00		\$0.00
05237-0038	20 lbs.	Criss Cross Bar Stool - Espresso	15"L x 19"D x 41"H	\$160.00		\$0.00
05237-0036	15 lbs.	Escape Bar Stool - Natural Maple	16"L x 16"D x 41"H	\$135.00		\$0.00
05237-0219-CB	20 lbs.	Silk Back Bar Stool - Cobalt	17"L x 18"D x 41.5H	\$150.00		\$0.00
05237-0219-R	20 lbs.	Silk Back Bar Stool - Red	17"L x 18"D x 41.5H	\$150.00		\$0.00
05237-0219-G	20 lbs.	Silk Back Bar Stool - Grape	17"L x 18"D x 41.5H	\$150.00		\$0.00
05237-0219-L	20 lbs.	Silk Back Bar Stool - Lime	17"L x 18"D x 41.5H	\$150.00		\$0.00
05237-0219-T	20 lbs.	Silk Back Bar Stool - Tangerine	17"L x 18"D x 41.5H	\$150.00		\$0.00
05237-0219-W	20 lbs.	Silk Back Bar Stool - White	17"L x 18"D x 41.5H	\$150.00		\$0.00
05237-0219-B	20 lbs.	Silk Back Bar Stool - Black	17"L x 18"D x 41.5H	\$150.00		\$0.00
05237-0221	20 lbs.	Euro Bar Stool - Black	22"L x 24"D x 41.75"H	\$150.00		\$0.00
05237-0231	40 lbs.	Hourglass Bar Stool - White	18"L x 20"D x 24"-25.9"H	\$165.00		\$0.00
05237-0230	40 lbs.	Hourglass Bar Stool - Black	18"L x 20"D x 24"-25.9"H	\$165.00		\$0.00
05237-0160	35 lbs.	Equino Bar Stool - Black	15"L x 13"D x 35"H	\$165.00		\$0.00
05237-0041	35 lbs.	Equino Bar Stool - White	15"L x 13"D x 35"H	\$165.00		\$0.00
05237-0156	30 lbs.	Regal Bar Stool - Brown	19"L x 24"D x 39"H	\$165.00		\$0.00
05237-0168	25 lbs.	Caprice Bar Stool - Black	25"L x 24"D x 32"H	\$165.00		\$0.00
05237-0042	18 lbs.	Sonic Bar Stool - Black	22"L x 22"D x 42"H	\$135.00		\$0.00
05237-0215	13 lbs.	Marcus Bar Stool - Gunmetal	17.5" L x 29.5H	\$125.00		\$0.00
Café Chairs (Pg. 16 & 17)						
05035-0025-B	20 lbs.	Silk Back Arm Chair - Black	20.5"L x 18"D x 34"H	\$100.00		\$0.00
05035-0025-CB	20 lbs.	Silk Back Arm Chair - Cobalt	20.5"L x 18"D x 34"H	\$100.00		\$0.00
05035-0025-R	20 lbs.	Silk Back Arm Chair - Red	20.5"L x 18"D x 34"H	\$100.00		\$0.00
05035-0025-G	20 lbs.	Silk Back Arm Chair - Grape	20.5"L x 18"D x 34"H	\$100.00		\$0.00
05035-0025-L	20 lbs.	Silk Back Arm Chair - Lime	20.5"L x 18"D x 34"H	\$100.00		\$0.00
05035-0025-T	20 lbs.	Silk Back Arm Chair - Tangerine	20.5"L x 18"D x 34"H	\$100.00		\$0.00
05035-0025-W	20 lbs.	Silk Back Arm Chair - White	20.5"L x 18"D x 34"H	\$100.00		\$0.00
05035-0024-B	18 lbs.	Silk Back Armless Chair - Black	17"L x 18"D x 34"H	\$95.00		\$0.00
05035-0024-CB	18 lbs.	Silk Back Armless Chair - Cobalt	17"L x 18"D x 34"H	\$95.00		\$0.00
05035-0024-R	18 lbs.	Silk Back Armless Chair - Red	17"L x 18"D x 34"H	\$95.00		\$0.00
05035-0024-G	18 lbs.	Silk Back Armless Chair - Grape	17"L x 18"D x 34"H	\$95.00		\$0.00
05035-0024-L	18 lbs.	Silk Back Armless Chair - Lime	17"L x 18"D x 34"H	\$95.00		\$0.00
05035-0024-T	18 lbs.	Silk Back Armless Chair - Tangerine	17"L x 18"D x 34"H	\$95.00		\$0.00
05035-0024-W	18 lbs.	Silk Back Armless Chair - White	17"L x 18"D x 34"H	\$95.00		\$0.00
05035-0026	21 lbs.	Park Avenue Chair - Maple	16"L x 18"D x 31"H	\$135.00		\$0.00
05035-0008	15 lbs.	Leslie Chair - White	20"W x 20"D x 39"H	\$85.00		\$0.00
14233-0005	17 lbs.	Comet Stack Arm Chair - Black	23"L x 22"D x 32"H	\$130.00		\$0.00
14233-0008	15 lbs.	Comet Stack Chair - Black	23"L x 22"D x 32"H	\$125.00		\$0.00
05221-0039	45 lbs.	Regal Chair - Brown	19"L x 23"D x 38"H	\$135.00		\$0.00
05035-0009	10 lbs.	Escape Chair - Natural Maple	17"L x 17"D x 32"H	\$95.00		\$0.00
14233-0016	13 lbs.	Sonic Chair - Black	20"L x 21"D x 32"H	\$95.00		\$0.00
14233-0025	22 lbs.	Caprice Chair - Black	22"L x 21"D x 32"H	\$95.00		\$0.00
05035-0011	12 lbs.	Criss Cross Chair - White	17"L x 21"D x 32"H	\$110.00		\$0.00
05035-0010	12 lbs.	Criss Cross Chair - Espresso	17"L x 21"D x 32"H	\$110.00		\$0.00
14233-0034	10 lbs.	Trend Chair - Black	19"L x 18"D x 32.25"H	\$125.00		\$0.00
14233-0038	10 lbs.	Trend Chair - White	19"L x 18"D x 32.25"H	\$125.00		\$0.00
14233-0035	10 lbs.	Trend Chair - Lime	19"L x 18"D x 32.25"H	\$125.00		\$0.00
14233-0037	10 lbs.	Trend Chair - Orange	19"L x 18"D x 32.25"H	\$125.00		\$0.00
14233-0036	10 lbs.	Trend Chair - Natural	19"L x 18"D x 32.25"H	\$125.00		\$0.00

Bar Tables (Pg. 17 & 18)						
99-05245-01	42 lbs.	Euro Black/Black Bar Table 30" Rnd	30" Round x 42"H	\$170.00		\$0.00
99-05245-02	51 lbs.	Euro Black/Black Bar Table 36" Rnd	36" Round x 42"H	\$175.00		\$0.00
99-05245-04	42 lbs.	Silk Black/Chrome Bar Table 30" Rnd	30" Round x 42"H	\$170.00		\$0.00
99-05245-05	51 lbs.	Silk Black/Chrome Bar Table 36" Rnd	36" Round x 42"H	\$175.00		\$0.00
99-05036-07	42 lbs.	Park Avenue Maple/Chrome Bar Table 30" Rnd	30" Round x 42"H	\$170.00		\$0.00
99-05036-08	51 lbs.	Park Avenue Maple/Chrome Bar Table 36" Rnd	36" Round x 42"H	\$175.00		\$0.00
05012-0002	50 lbs.	Chardonnay Glass & Chrome Bar Table	28" Round x 42"H	\$250.00		\$0.00
99-05245-10	42 lbs.	Blanco White/Chrome Bar Table 30" Rnd	30" Round x 42"H	\$170.00		\$0.00
99-05245-11	51 lbs.	Blanco White/Chrome Bar Table 36" Rnd	36" Round x 42"H	\$175.00		\$0.00
99-05036-13	46 lbs.	Blanco Square White/Chrome Bar Table	24"SQ x 42"H	\$170.00		\$0.00
99-05245-18	40 lbs.	Blanco Rectangle White/Chrome Bar Table	72"L x 24"D x 42"H	\$270.00		\$0.00
99-05245-13	37 lbs.	City Maple/Black Bar Table 30" Rnd	30" Round x 42"H	\$170.00		\$0.00
99-05245-14	46 lbs.	City Maple/Black Bar Table 36" Rnd	36" Round x 42"H	\$175.00		\$0.00
99-05245-15	37 lbs.	Summit White/Black Bar Table 30" Rnd	30" Round x 42"H	\$170.00		\$0.00
99-05245-16	46 lbs.	Summit White/Black Bar Table 36" Rnd	36" Round x 42"H	\$175.00		\$0.00
Café Tables (Pg. 18)						
99-05036-01	37 lbs.	Euro Black/Black Café Table 30" Rnd	30" Round x 29"H	\$170.00		\$0.00
99-05036-02	46 lbs.	Euro Black/Black Café Table 36" Rnd	36" Round x 29"H	\$175.00		\$0.00
99-05036-04	37 lbs.	Silk Black/Chrome Café Table 30" Rnd	30" Round x 29"H	\$170.00		\$0.00
99-05036-05	46 lbs.	Silk Black/Chrome Café Table 36" Rnd	36" Round x 29"H	\$175.00		\$0.00
99-05036-07	37 lbs.	Park Avenue Maple/Chrome Café Table 30" Rnd	30" Round x 29"H	\$170.00		\$0.00
99-05036-08	46 lbs.	Park Avenue Maple/Chrome Café Table 36" Rnd	36" Round x 29"H	\$175.00		\$0.00
99-05036-14	42 lbs.	City Maple/Black Café Table 30" Rnd	30" Round x 29"H	\$170.00		\$0.00
99-05036-15	51 lbs.	City Maple/Black Café Table 36" Rnd	36" Round x 29"H	\$175.00		\$0.00
99-05036-16	42 lbs.	Summit White/Black Café Table 30" Rnd	30" Round x 30"H	\$170.00		\$0.00
99-05036-17	51 lbs.	Summit White/Black Café Table 36" Rnd	36" Round x 30"H	\$175.00		\$0.00
99-05036-10	37 lbs.	Blanco White/Chrome Café Table 30" Rnd	30" Round x 30"H	\$170.00		\$0.00
99-05036-11	46 lbs.	Blanco White/Chrome Café Table 36" Rnd	36" Round x 30"H	\$175.00		\$0.00
99-05036-12	46 lbs.	Blanco Square White/Chrome Café Table	24"SQ x 29"H	\$170.00		\$0.00
99-05036-18	84 lbs.	Blanco Rectangle White/Chrome Café Table	72"L x 24"D x 29"H	\$270.00		\$0.00
Office Seating (Pg. 19-20)						
14136-0002	45 lbs.	Tamiri Black Leather High Back	25"L x 27"D x 45"H	\$225.00		\$0.00
14176-0007	42 lbs.	Tamiri Black Leather Mid Back	25"L x 26"D x 39"H	\$190.00		\$0.00
14128-0002	41 lbs.	Tamiri Black Leather Guest Chair	25"L x 26"D x 37"H	\$175.00		\$0.00
14136-0010	43 lbs.	Accord White Leather High Back	25"L x 25"D x 37"H	\$275.00		\$0.00
14136-0081	43 lbs.	Accord Black Leather High Back	25"L x 25"D x 37"H	\$275.00		\$0.00
14250-0048	38 lbs.	Goal Black Task Chair With Arms	24"L x 24.5"D x 36"H	\$140.00		\$0.00
14250-0043	38 lbs.	Goal Black Task Chair Armless	22"L x 24"D x 36"H	\$130.00		\$0.00
14136-0095	40 lbs.	High Back Black Fabric Conference Chair	25"L x 27"D x 45"H	\$195.00		\$0.00
14176-0059	35 lbs.	Mid Back Black Fabric Conference Chair	25"L x 27"D x 39"H	\$175.00		\$0.00
14126-0190	30 lbs.	Guest Black Fabric Conference Chair	25"L x 22"D x 36"H	\$160.00		\$0.00
14307-0003	42 lbs.	Goal Black Drafting Stool - Arms	25"L x 24"D x 48"H	\$150.00		\$0.00
14250-0013	42 lbs.	Goal Black Drafting Stool - Armless	20.5"L x 24"D x 48"H	\$140.00		\$0.00
Conference Tables (Pg. 20-21)						
14062-0256	100 lbs.	Conference Rectangle Table 6' - Maple	73"L x 36"D x 30"H	\$415.00		\$0.00
14062-0257	125 lbs.	Conference Rectangle Table 8' - Maple	96"L X 42"D x 30"H	\$450.00		\$0.00
14062-0109	100 lbs.	Conference Rectangle Table 6' - Black	73"L x 36"D x 30"H	\$415.00		\$0.00
14062-0113	125 lbs.	Conference Rectangle Table 8' - Black	96"L X 42"D x 30"H	\$450.00		\$0.00
14062-0110	100 lbs.	Conference Rectangle Table 6' - Mahogany	73"L x 36"D x 30"H	\$415.00		\$0.00
14062-0114	125 lbs.	Conference Rectangle Table 8' - Mahogany	96"L X 42"D x 30"H	\$450.00		\$0.00
14062-0252	125 lbs.	Conference Oval Racetrack Table 8' - Black	96"L X 48"D x 30"H	\$450.00		\$0.00
14062-0260	125 lbs.	Conference Oval Racetrack Table 8' - Mahogany	96"L X 48"D x 30"H	\$450.00		\$0.00
14062-0259	100 lbs.	Conference Oval Racetrack Table 6' - Black	72"L x 36"D x 30"H	\$415.00		\$0.00
14062-0254	100 lbs.	Conference Oval Racetrack Table 6' - Mahogany	72"L x 36"D x 30"H	\$415.00		\$0.00
14062-0250	97 lbs.	Conference Table Round - Mahogany	42" Round x 29"H	\$395.00		\$0.00
05244-0022	70 lbs.	Conference Table Rectangle Glass/Chrome	60"L x 36"D x 29"H	\$395.00		\$0.00
05244-0025	50 lbs.	Conference Table Round Glass/Chrome	42" Round x 29"H	\$295.00		\$0.00
05244-0024	60 lbs.	Conference Table Square Glass/Chrome	32"L x 32"D x 29"H	\$275.00		\$0.00
05244-0023	60 lbs.	Conference Trestle Glass/Chrome	48"L x 32"D x 29"H	\$380.00		\$0.00
Office Furniture (Pg. 21-23)						
14309-0001	125 lbs.	Computer Kiosk - Black	24"L x 24"D x 42"H	\$365.00		\$0.00
14179-0005	125 lbs.	Computer Kiosk - White	24"L x 24"D x 42"H	\$365.00		\$0.00
14061-0002	20 lbs.	Computer Counter - Graphite	48"L x 24"D x 42"H	\$175.00		\$0.00
14076-0014	20 lbs.	Computer Desk - Graphite	48"L x 24"D x 29"H	\$165.00		\$0.00
14029-0096	56 lbs.	5 Shelf Bookcase - Mahogany	36"L x 12"D x 72"H	\$350.00		\$0.00
14029-0098	56 lbs.	5 Shelf Bookcase - Black	36"L x 12"D x 72"H	\$350.00		\$0.00
14072-0116	225 lbs.	Contemporary Credenza - Black	60"L x 20"D x 29"H	\$375.00		\$0.00
14083-0288	286 lbs.	Contemporary Double Pedestal Desk - Black	60"L x 30"D x 29"H	\$375.00		\$0.00
14072-0122	175 lbs.	Credenza Maple	72"L x 20"D x 29"H	\$475.00		\$0.00
14083-0306	286 lbs.	Desk Maple - Double Pedestal	60"L x 30"D x 29"H	\$450.00		\$0.00
14143-0140	125 lbs.	Lateral File Maple - 2 Drawer w/ Lock	36"L x 20"D x 29"H	\$315.00		\$0.00
14072-0038	225 lbs.	Genoa Storage Credenza - Mahogany - 2 Drawer	66"L x 20"D x 29"H	\$325.00		\$0.00
14072-0039	200 lbs.	Genoa Kneespace Storage Credenza - Mahogany - 2 D	66"L x 20"D x 29"H	\$300.00		\$0.00
14083-0117	286 lbs.	Genoa Executive Desk - Mahogany - Double Pedestal	72"L x 36"D x 29"H	\$350.00		\$0.00
14072-0042	250 lbs.	Presidential Kneespace Credenza - Mahogany	66"L x 24"D x 29"H	\$395.00		\$0.00

14083-0125	250 lbs.	Presidential Executive Desk - Mahogany	72"L x 36"D x 29"H	\$495.00		\$0.00
14143-0060	220 lbs.	Presidential Lateral File - Mahogany	36"L x 24"D x 29"H	\$310.00		\$0.00
05088-0366	175 lbs.	Hayden Table - Black Wood	78"L x 36"D x 30"H	\$400.00		\$0.00
05088-0365	58 lbs.	Vivid Café - Square Table Glass	42"L x 42"D x 30"H	\$300.00		\$0.00
05088-0364	68 lbs.	Vivid Café - Rectangle Table Glass	60"L x 36"D x 30"H	\$350.00		\$0.00
14148-0001	35 lbs.	2 Drawer Verticle File - Letter Size Locking Black	29"H x 25"D x 15"W	\$120.00		\$0.00
14147-0001	35 lbs.	2 Drawer Verticle File - Legal Size Locking Black	29"H x 25"D x 18"W	\$150.00		\$0.00
14148-0002	45 lbs.	4 Drawer Verticle File - Letter Size Locking Black	52"H x 25"D x 15"W	\$155.00		\$0.00
14147-0002	45 lbs.	4 Drawer Verticle File - Legal Size Locking Black	52"H x 25"D x 18"W	\$175.00		\$0.00
14143-0006	125 lbs.	2 Drawer Lateral File - Locking Black	27"H x 18"D x 6"W	\$155.00		\$0.00
14143-0144	125 lbs.	2 Drawer Lateral File - Locking Black	29"H x 20"D x 36"W	\$185.00		\$0.00
14143-0008	197 lbs.	4 Drawer Lateral File - Locking Black	54"H x 18"D x 36"W	\$200.00		\$0.00
14034-0015	133 lbs.	Storage Cabinet - Locking Black	36"W x 18"D x 72"H	\$200.00		\$0.00
<b>Pedestals (Pg. 24)</b>						
12091-0023	50 lbs.	Display Pedestal 14x42 Black	14"L x 14"D x 42"H	\$240.00		\$0.00
12091-0004	120 lbs.	Display Pedestal 24x42 Black	24"L x 24"D x 42"H	\$290.00		\$0.00
12091-0002	55 lbs.	Display Pedestal 18x42 Black	18"L x 18"D x 42"H	\$265.00		\$0.00
12091-0030	50 lbs.	Display Pedestal 14x42 White	14"L x 14"D x 42"H	\$240.00		\$0.00
12091-0024	45 lbs.	Display Pedestal 14x36 Black	14"L x 14"D x 36"H	\$205.00		\$0.00
12091-0034	75 lbs.	Display Pedestal 24x36 Black	24"L x 24"D x 36"H	\$290.00		\$0.00
12091-0031	45 lbs.	Display Pedestal 14x36 White	14"L x 14"D x 36"H	\$205.00		\$0.00
12091-0033	75 lbs.	Display Pedestal 24x36 White	24"L x 24"D x 36"H	\$290.00		\$0.00
12091-0025	40 lbs.	Display Pedestal 14x30 Black	14"L x 14"D x 30"H	\$185.00		\$0.00
12091-0003	80 lbs.	Display Pedestal 24x30 Black	24"L x 24"D x 30"H	\$275.00		\$0.00
12091-0001	45 lbs.	Display Pedestal 18x30 Black	18"L x 18"D x 30"H	\$195.00		\$0.00
12091-0032	40 lbs.	Display Pedestal 14x30 White	14"L x 14"D x 30"H	\$185.00		\$0.00
14309-0001	125 lbs.	Locking Pedestal Black	24"L x 24"D x 42"H	\$365.00		\$0.00
14179-0005	125 lbs.	Locking Pedestal White	24"L x 24"D x 42"H	\$365.00		\$0.00
<b>Miscellaneous Items (Pg. 26)</b>						
14189-0077	50 lbs.	Stanchion Chrome	36"H	\$50.00		\$0.00
11-517	2 lbs.	Stanchion Rope - Red Velour	6' Length	\$25.00		\$0.00
14308-0006	7 lbs.	Literature Stand - Small Alluminum	9"L x 14"D x 54.5"H	\$130.00		\$0.00
14308-0007	7 lbs.	Literature Rack - Black Metal	10.5"L x 9.5"D x 57"H	\$135.00		\$0.00
01209-0003	50 lbs.	Compact Refrigerator White - 4.0 Cu Ft	19"L x 21"D x 33.5"H	\$250.00		\$0.00
99-12091-01	78 lbs.	Plexi Display Unit	18" Square x 68"H	\$300.00		\$0.00
<b>Lighting (Pg. 26)</b>						
09417-0001 BSW	4 lbs.	Brushed Steel Table Lamp - White	26"H	\$85.00		\$0.00
09392-0001 BSW	8 lbs.	Brushed Steel Floor Lamp - White	66"H	\$125.00		\$0.00
09417-0001 BN	7 lbs.	Brushed Nickel Table Lamp - White	29"H	\$85.00		\$0.00
09392-0001 BN	12 lbs.	Brushed Nickel Floor Lamp - White	60"H	\$125.00		\$0.00
09417-0001 RB	7 lbs.	Rubbed Bronze Table Lamp - White	28"H	\$85.00		\$0.00
09392-0001 RB	11 lbs.	Rubbed Bronze Floor Lamp - White	60"H	\$125.00		\$0.00
09417-0001 BSR	4 lbs.	Brushed Steel Table Lamp - Red	29"H	\$85.00		\$0.00
09392-0001 BSR	8 lbs.	Brushed Steel Floor Lamp - Red	66"H	\$125.00		\$0.00
50013	71 lbs.	Neutrino Steel Floor Lamp - Steel	67"H	\$125.00		\$0.00



Please make payments payable to: **AFR Event Furnishings**  
**PO Box 821014**  
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<b>Total of Pages Above</b>	<b>\$0.00</b>
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<b>Sub Total</b>	<b>\$0.00</b>
<b>Sales Tax</b>	<b>\$0.00</b>
<b>TOTAL Amount Due</b>	<b>\$0.00</b>

<b>Company Name</b>	0	<b>Credit Card Type</b>	
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<b>Booth Number</b>	0	<b>Date</b>	
<b>Contact Name</b>	0		
<b>Contact Phone</b>		<b>E-Mail Address</b>	
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<b>Special Instructions</b>			