

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

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Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/esm>

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GES Information and Order Forms

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

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Official Service Provider

Global Experience Specialists, Inc. (GES)
7000 Lindell Road
Las Vegas, NV 89118-4702

Phone (in USA): 800.475.2098
FAX (in USA): 866.329.1437
Contact us Online: www.ges.com/chat

International Calls: 702.515.5970
International Faxes: 702.263.1520

GES will be onsite at your show to assist you in coordinating any last minute services, ordering additional products and answering any questions you may have.

Show Information

Booth Size: 10' x 10'
Backwall Drape: Black
Sidewall Drape: Black
Aisle Carpet Color: Blue Jay

Floor covering is required in exhibit booths. Floor covering must be installed by 5:00 PM on Wednesday, October 7, 2015 or Show Management, at its discretion, will have the floor covered and the exhibitor will incur the expense.

Important Dates *Be sure to check all order forms for additional deadlines*

Discount Deadline Date

Wednesday, September 16 GES orders must be received with payment by this date.

Installation

Wednesday, October 7 8:00 AM - 5:00 PM Aisles must be clear by 5:00 PM
Thursday, October 8 8:00 AM - 10:00 AM

Show Hours

Thursday, October 8 11:50 AM - 4:15 PM
Friday, October 9 7:30 AM - 6:00 PM
Saturday, October 10 7:30 AM - 2:20 PM

Dismantle

Saturday, October 10 2:20 PM - 8:00 PM
Sunday, October 11 8:00 AM - 12:00 PM

Please take notice - this event moves out on overtime, all applicable surcharges will apply.

Empty Container Return

Saturday, October 10 2:20 PM Start time for Empty Container Return.

Carrier Check-in Post-Show

Sunday, October 11 8:00 AM Carriers post-show must be checked-in by this time.

Facility Clear

Sunday, October 11 12:00 PM All exhibitor materials must be removed.

Shipping Addresses *Use Provided Shipping Labels in this Exhibitor Services Manual to Expedite Handling*

Consign all **domestic** shipments c/o GES. Please do **not** consign **international** shipments c/o GES. Contact our international division at: GESLogistic_international@ges.com. GES will not act as Importer of Record (IOR) or Ultimate Consignee regarding exhibitor freight and will not provide a Power of Attorney to any entity regarding exhibitor freight.

Advance Shipments to Warehouse:

c/o GES
Cystic Fibrosis Foundation
(Your Company Name & Booth Number)
1740 South 40th Avenue
Phoenix, AZ 85009
USA

Shipments should arrive on or between:

September 3 - October 2, 2015
Hours for receiving are Monday - Friday, 8:00 AM - 4:30 PM
The GES Warehouse will be CLOSED Monday, September 7th in observance of Labor Day.

Direct Shipments to Exhibit Site:

c/o GES
Cystic Fibrosis Foundation
(Your Company Name & Booth Number)
Phoenix Convention Center
100 North Third Street
Phoenix, AZ 85004-2277
USA

Shipments should arrive on:

October 7, 2015, 8:00 AM - 5:00 PM
October 8, 2015, 8:00 AM - 10:00 PM

Need Assistance?

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We have designed this form to help you better understand the role of the Official Service Provider, the services we offer and to provide tips to maximize your cost savings.

What is an Official Service Provider?

GES has been selected as the Official Service Provider by the show organizer to design and produce your show. Because of the many areas that GES is involved in at the show, we are familiar with the key individuals managing your event. If at any time during the planning process you are unsure where to turn, just ask us – we're at your service.

Many Exhibitors are not aware of the depth and breadth of products and services offered by GES. Because we have insight into and control of the entire show process, we can generally save you time and money by assisting in your pre-show planning.

GES Show Services

Booth Furniture and Accessories

The booth furniture and accessories brochure showcases a wide variety of both standard and specialty furniture. All items rented from GES will automatically be delivered to your booth and picked up at the close of the show, with no material handling charges incurred by you.

Booth Carpet

GES offers a wide variety of carpet selections. The booth carpet brochure covers carpet choices from standard to custom color, size, grade, padding and booth cleaning. All carpet packages are available with no hidden costs or handling charges.

Custom Exhibits

Let GES design and build an extraordinary custom exhibit that will deliver your marketing message. Please visit our design gallery at www.ges.com.

Rental Exhibits

Our hassle-free rental program gives you a customized look without the long-term commitment of purchasing an exhibit. Please visit our design gallery at www.ges.com.

Installation and Dismantle Services

If you already own an exhibit, or plan to purchase one, you will need to arrange for installation and dismantling of your booth. As the Official Service Provider on this show, GES provides you with the best labor and on-site personnel from move-in to move-out.

Graphics

Give visitors to your exhibit a great first impression by displaying captivating graphics and signs.

Shipping

GES can manage your transportation without a hassle. We offer simplified rates, online tracking, and single invoicing. Call to have your "shipping made easy."

Lighting and Rigging

A great way to maximize your visibility on the show floor is by creating mood and movement in your booth through lighting.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

How Can I Order My Show Services?

Expresso is GES' planning, ordering and management system. You can order everything you need for your tradeshow exhibits, view account order history, download the show schedule and so much more.

Step 1: Go to <https://e.ges.com/017600192/esm>

Step 2: Find your show by typing the show name into the search box and selecting it.

Step 3: Browse products and services and make your selections. When you add the first item or service to your cart, you will be prompted to sign in or create an account if you have not ordered on Expresso before.

Step 4: When you're ready to complete your order, click your shopping cart and submit the required information.

GES National Servicer®

The GES National Servicer® provides consistency and continuity of customer service for exhibitors at all GES shows, offering the following services:

- Single point of contact for all GES shows
- Coast to coast time zone coverage
- Personalized exhibitor service for all pre- and post-show orders

7000 Lindell Road

Las Vegas, NV 89118

Phone: 800.475.2098 / Fax: 866.329.1437

International Phone: 702.515.5970 / Fax: 702.263.1520

Online Chat: www.ges.com/chat

GES Servicer®

Once you are at the show, the GES Servicer® is onsite to place any last minute orders and provide show information.

Exhibitor Services

Our Exhibitor Services organization is the service team responsible for answering exhibitor questions, processing your orders and handling any special requests. They are the conduits between production, operations and your exhibiting needs. Regardless of your request, you can contact them for advice and information about the show – if they don't know the answer, they will find it!

Need Assistance?

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As your tradeshow partner, our goal is to provide you with hassle-free service so you can get on with your show. Even if you use an Exhibitor Appointed Contractor, you should have a basic working knowledge of the Exhibitor Services Manual contents and information.

By following the information below, you will enjoy a smooth trade show experience.

Ordering Trade Show Services

- Please include your complete customer information on each order form including address with zip code, phone and fax numbers, e-mail addresses, company, and contact name and most importantly, booth number. If you have multiple booth locations, please complete separate order forms for each location (booth, meeting room, etc.).
- Please ensure that the credit card information is complete and correct including the expiration date.
- When ordering carpet, draped tables or counters remember to select the colors you desire.
- Please make sure that the size of the carpet you order is appropriate for your booth space (e.g.; do not order a 10' x 20' carpet for a 10' x 10' booth).
- Keep the total square footage of your booth space in mind when you order your decorating items. Don't order more than will comfortably fit in your booth and still allow you to do business.

Inbound - Move In

- Confirm your furnishings orders with the GES National Servicer[®] www.ges.com/chat. You should receive a confirmation of your order within 3-5 days of placement.
- **Refer to the Special Handling brochure to ensure that you do not incur special handling charges. You may want to share this brochure with your carrier.**
- Keep the phone number of your carrier with you, including weekend contact and tracking numbers.
- Have your hotel information available, including phone number, address etc.
- After emptying crates, place empty labels on all sides of your crates and cases. Remember to remove old empty labels. Additionally, empty labels are sometimes color coded, so make sure you get the correct color and be sure your booth number is on each label.

Showsite

Put together a trade show survival kit to include in your freight or carry with you, including:

- Small Tool Kit
- Stapler, Scissors, Tape
- Pens & Markers for labels
- First Aid Kit
- Bottled Water

Work Zone

- Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Outbound - Move Out

- Keep in mind, the return of empty containers varies depending on the size of the show, so coordinate your outbound flight to accommodate this. GES does not provide security at show site. It is the Customer's responsibility to stay with their property. GES is not responsible for loss or damage to property left in the Customer's booth at any time for any reason.

Need Assistance?

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017600192

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Safety is very important for everyone working in the Exhibit Hall.

Global Experience Specialists, Inc. (GES) values safety throughout our organization and demonstrates it in the work we perform. By following the safety guidelines below you will be doing your part in creating a safe work environment.

Safety Guidelines:

- Only authorized personnel and employees allowed, all others are prohibited.
- This is an active work zone.
- All exhibitors and attendees enter at their own risk. Do not enter the dock/yard areas.
- Stay clear of heavy machinery.
- Never stand on furniture.
- Wear closed toe shoes.
- Clean up or report spills.
- Keep aisles free and clear of any and all debris.
- Practice good housekeeping.
- Check electrical cords for damage.
- Protect valuables at show site.
- Report any fires immediately.

If you notice anything unsafe please contact a GES employee immediately.

During move in and move out individuals under the age of 18 are prohibited from being on or around the show floor. Show sites during these times are similar to a construction zone and considered to be hazardous. OSHA regulations prohibit minors from being present in a hazardous work environment.

**STOP. THINK. SAFETY.**

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Union Information

To assist you in planning your participation in your show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling.

Jurisdiction Information

GES has a friendly, skilled, quality conscious and productive labor force in Phoenix. GES Phoenix is in partnership with the International Alliance of Theatrical and Stage Employees (IATSE). Members of this union claim jurisdiction over all set up and dismantling of exhibits, furniture installation, pipe and drape, hanging of signs and laying of floor coverings. In addition to utilizing the service of the Official Contractor, exhibitors may use full-time company personnel to assist in certain aspects of display erection. The services of outside display houses can be utilized as long as they comply with notification, safety and insurance provisions.

Arizona is a "right to work" state. However, union labor is required for certain aspects of your exhibit handling; the following is a description of the work rules and an outline of jurisdiction.

Material Handling

The unloading and delivery of all display related materials, machinery and equipment from the convention site docks to the exhibitor's booths and loading out from the exhibitor's booths to trucks at the docks must be performed by the Official Service Contractor. Exhibitors may "hand carry" items into the convention site, provided they do not use material handling equipment to assist them (e.g. dollies, luggage carts, hand trucks).

All booth and aisle cleaning is the jurisdiction of the Official Service Contractor.

Facility

Facility may provide some or all of the following services: electrical, plumbing, compressed air, sign hanging, cleaning of certain areas and phones. Their work rules and union jurisdictional issues would apply for these services. Should you have any questions concerning the service jurisdiction of any of the facilities please call GES at 800.475.2098.

Gratuities

Our work rules prohibit the SOLICITATION OR ACCEPTANCE of tips in cash, product or gifts in kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

Work Zone

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Always Honest Hotline

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

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GES Terms & Conditions are subject to change at GES' sole discretion without notice to any parties.

I. Definitions

GES: Global Experience Specialists, Inc., is hereinafter referred to as GES and/or GES Logistics, and/or Trade Show Electrical (a/k/a TSE) and/or Trade Show Rigging (a/k/a TSR) and their employees; **Agents:** GES' agents, sub-contractors, carriers, and the agents of each; **Customer:** Exhibitor or other party requesting Services from GES; **Goods:** Exhibits, property, and commodities of any type for which GES is requested to perform Services; **Carrier:** Motor carrier, van line, air carrier, or air or surface freight forwarder; **Shipper:** Party who tenders Goods to Carrier for transportation; **Cold Storage:** Holding of Goods in a climate controlled area; **Accessible Storage:** Holding of Goods in an area from which Goods may be removed during shows; **Services:** Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or related services; **Show Site:** The venue or place where an exposition or event takes place; **Supervised Labor (OK TO PROCEED):** Union labor that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES; **Un-Supervised Labor (DO NOT PROCEED):** Union labor that is provided to a Customer to install or dismantle a booth or exhibit space and pursuant to Customer's election is not supervised and/or directed by GES. Customer assumes the responsibility and any liability arising therefrom, for the work of union labor when Customer elects to use un-supervised labor.

II. Scope

These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labor such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

III. Customer Obligations

- Payment for services.** Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its credit card directly for services rendered on Customer's behalf after departure, by placing an order on-line, via fax, phone or through a work order on site.
- Credit Terms.** All charges are due before Services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. GES retains its right to hold Customer Goods for non-payment. If a credit card is provided to GES, GES is authorized to bill to such credit card any unpaid charges for services provided to Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1 1/2% per month until paid.

IV. Mutual Obligation Indemnification

- Customer to GES:** Customer shall defend, hold harmless and indemnify GES from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods, relating to or arising from performance of Services herein. Customer agrees to indemnify and hold GES harmless for any and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subcontractor or other user of its space or any agents or employees engaged in business on behalf of Customer or present at Customer's invitation, including supervision of labor secured through GES. Customer's obligations under this provision shall not apply to GES' own negligence and/or willful misconduct. **CUSTOMER ACKNOWLEDGES THAT THE SHOW SITE IS AN ACTIVE WORK ZONE AND CUSTOMER, ITS AGENTS, EMPLOYEES AND REPRESENTATIVES ARE PRESENT AT THEIR OWN RISK.**

- GES to Customer:** To the extent of GES' own negligence and/or willful misconduct, and subject to the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES' obligations under this provision shall not apply to claims for bodily injury arising a) from Customer's presence in areas which have been marked as "off limits to exhibitors"; and b) when exhibitors are present in the facility prior or subsequent to the effective dates or hours of Exhibitor's space lease with show management.

V. DISCLAIMER AND LIMITATION OF LIABILITY

UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL INDIRECT OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME. GES SHALL BE LIABLE, SUBJECT TO THE LIMITATIONS CONTAINED HEREIN, FOR LOSS OR DAMAGE TO GOODS ONLY IF SUCH LOSS OR DAMAGE IS CAUSED BY THE DIRECT NEGLIGENCE OR WILLFUL MISCONDUCT OF GES. CLAIMS PRESENTED FOR LOSS OR DAMAGE ARISING OUT OF INCIDENTS REFERENCED IN SECTION VI HEREIN WILL BE DENIED.

VI. No Liability for Loss or Damage to Goods

- Condition of Goods:** GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods shall be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customer's responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.
- Receipt of Goods:** GES shall not be liable for Goods received without receipts, freight bills, or specified piece count on receipts or freight bills, or for bulk shipments (i.e., UPS, air freight, or van lines). Such Goods shall be delivered to booth without the guarantee of piece count or condition.
- Force Majeure:** GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labor disputes, and acts of terrorism or war.
- Cold Storage:** Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage.
- Accessible Storage:** GES assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.
- Unattended Goods:** GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its own Goods for any and all risk of loss.
- Empty Storage:** GES assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in Empty Storage. It is Customer's sole responsibility to affix the appropriate labels available at the GES Service Desk for empty container storage, and ensures that any pre-existing empty labels are removed.
- Forced Freight:** GES is not liable for Customer Goods left on the show floor after the show closing deadline, with or without a Material Handling Services/Straight Bill of Lading signed by Customer. It is Customer's responsibility to complete accurate paperwork for shipping and to

ensure Customer Goods are properly labeled. If Customer Goods remain on the floor after the show closing deadline, GES has the right to remove the Customer Goods. GES is authorized by Customer to proceed in the manner chosen by Customer on the Order of Material Handling Services/Straight Bill of Lading, if one has been completed, or otherwise to ship Customer Goods at the discretion of GES and at Customer's expense. GES shall incur no liability for such shipment. GES retains the right to dispose of Customer Goods without liability if left on the show floor unattended, without labels or not correctly labeled.

- Concealed Damage:** GES shall not be liable for concealed loss or damage including but not limited to: glass, electronic equipment, prototypes, original art, uncrated Goods, or improperly packaged or labeled Goods.
- Unattended Booth:** GES shall not be liable for any loss or damage occurring while the Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.
- Hanging Items from Booth:** Customer shall not hang any articles, merchandise, product, advertisements, or other similar items from GES supplied booth materials (this includes but is not limited to GES panels or pipe and drape), utilized in Customer's own booth set up or in areas occupied by the show organizer or third parties. If Customer does hang any prohibited items, Customer alone shall be held liable for any damages, costs, actions or injuries resulting from the hanging of such item(s). GES shall have no liability for any damages, costs, actions or injuries arising out of Customer's failure to comply with this provision.

VII. Measure of Damage

- Sole Relief:** If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100.00 (USD) per container, or \$1,500.00 (USD) per shipment whichever is less.
- Labor:** GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided union labor. If GES supervises labor for a fee, GES shall be liable only for actions or claims arising out of its negligent supervision. Such liability shall be limited to the cost to Customer of the supervised labor or the depreciated value of the Goods, whichever is less. If Customer elects to use unsupervised labor, then Customer assumes all liability for the actions or claims that arise out of such work, including but not limited to loss, damage or bodily injury and shall provide GES and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labor.

VIII. Miscellaneous

- Insurance. GES IS NOT AN INSURANCE COMPANY AND DOES NOT OFFER OR PROVIDE INSURANCE.** It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer. GES recommends Customer arrange for all Risk Coverage.
- Notice of Loss or Damage:** In order to have a valid claim, notice of loss or damage to Goods must be given to GES or its agent within 24 hours of occurrence (as evidenced in an Incident Report completed at Show Site by GES) or delivery of outbound Goods.
- Filing of Claim:** Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified herein. Damage reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim. Claims for Goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within thirty (30) days after the close of the show. Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of date of delivery of Goods. GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with your carrier as shown on the Material Handling form/ Bill of Lading. In the event of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES retains the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.
- Filing of Suit:** Any action at law regarding loss or damage to Goods must be filed within one (1) year of the date of declaration of any part of a claim (logistics claims excluded).

IX. Jurisdiction, Choice of Forum

These Terms and Conditions of Contract shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction, the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States Federal District Court of Nevada, or as applicable depending upon jurisdiction, the County Circuit Court in Clark County, Nevada.

X. Advanced Warehousing/Temporary Storage/Long Term Storage

All terms and conditions relative to Advanced Warehousing/Temporary Storage/Long Term Storage are contained in separate agreements titled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES' liability for Customer Goods. The responsibility of GES with respect to Customer Goods is limited to the exercise of ordinary care and diligence in handling and storing of Customer Goods. GES shall be liable only for loss or damage to Goods caused by GES' sole negligence. GES' liability is limited to \$.60 (USD) per pound with a maximum liability of \$100.00 (USD) per container, or \$1,500.00 (USD) per shipment whichever is less. In case of partial loss or damage, the maximum liability shall be prorated based on weight. GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES' immediate control. GES is not responsible for the marring, scratching or breakage of glass or other fragile items. GES is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES. In no event shall GES be liable for special, incidental, indirect or consequential damages, including business loss of any kind, resulting from any damage to or loss of the Goods or from any act or failure to act. Customer pays storage fees or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Customer Goods. The risk of loss remains Customer's alone and GES recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/esm>

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Dear Exhibitors: The Phoenix Fire Department wants to help you set up your exhibit in a safe manner. To avoid any last minute changes in your setup, we ask that you read the information below about the City's fire code as it pertains to your exhibit. Should questions arise after reviewing this material, or if your exhibit includes items that require special approval, please call Mary Schilling, Fire Prevention Specialist, 602.495.5774 in advance of exhibit move-in.

General Requirements:

- A. The trade show/exhibit shall be set up as indicated on the approved plan(s).
- B. ALL DECORATIONS, including but not limited to, drapes, signs, banners, acoustical materials, cotton, hay, paper, straw moss split bamboo, wood chips, and foamcore shall be rendered flame retardant. Oilcloth, tar paper, nylon, plastic cloth and certain other plastic materials cannot be made flame retardant and their use is prohibited. Vertical carpet is not allowed unless it is flame retardant. Proof of a satisfactory flame retardant treatment may include a field flame test or documentation.
- C. Exit signs shall be visible from any location in the room. If not, temporary exit signs shall be posted.
- D. Exit and aisles shall be clear of all obstructions. This includes charts, easels, trailer tongues, etc.
- E. Aisles shall be a minimum ten (10) feet wide in the exhibit halls* and eight (8) feet wide in meeting rooms*. **This may be increased based upon the show type and setup.*
- F. A minimum three (3) foot clearance shall be provided around all fire extinguishers*, fire hose cabinets, and fire alarm pull stations. **If fire extinguishers are obstructed by booths or drapes then the event is responsible to provide accessible 2A-10BC fire extinguisher(s)*
- G. Combustible materials such as pamphlets or paper products shall be limited to a one (1) day supply and shall be maintained in an orderly fashion inside the booth. Any storage of combustible materials such as packing materials behind the booth is prohibited.
- H. Combustible materials (i.e., crates and boxes) shall be stored outside the building in an approved area or in an approved storeroom.
- I. Non-flammable compressed gas cylinders shall be properly secured to prevent tipping over.
- J. Single station smoke detectors shall be provided in all enclosed exhibits exceeding 120 square feet with roofs (i.e., recreational vehicles, mobile homes, tents, trailers, etc.). Enclosed exhibits exceeding 300 square feet shall comply with additional requirements.
- K. Booths which require 50' or more travel distance to reach an exit access aisle shall be provided with a minimum of two (2) exits remote from each other.

SPECIAL REQUIREMENTS:

A. LIQUID AND GAS FUELED VEHICLES AND EQUIPMENT:

1. All fuel tank fill caps shall be sealed in an approved manner to prevent the escape of vapors
2. Fuel in the fuel tanks shall not exceed one quarter of the tank capacity or five (5) gallons (18.9L), whichever is less.
3. Vehicles or equipment shall not be fueled or defueled within the building.
4. The "hot lead" battery cable shall be removed from the battery used to start the vehicle while the vehicle is in the building. The disconnected battery cable shall be taped.
5. Batteries used to power auxiliary equipment may be permitted to be kept in service.

B. COOKING AND WARMING DEVICES:

All cooking and warming shall be approved by the Fire Marshal. All cooking devices shall be listed by recognized testing laboratories (i.e., UL/FM).

1. Cooking and warming devices shall be isolated from the public by either placing the devices minimum four (4) feet back from the front of the booth, or providing a rated Plexiglas shield between the public and the device(s).
2. Individual cooking or warming devices shall not exceed 288 square inches of surface area.
3. The table surface holding the cooking or warming device shall be of non-combustible material.
4. A minimum of two (2) feet shall be provided between devices.
5. Combustible materials shall be maintained a minimum of two (2) feet from cooking and warming devices.
6. A 20-B:C rated fire extinguisher shall be provided, or an approved automatic extinguishing system shall be provided, within each booth utilizing cooking or warming devices.
7. Butane burners are allowed providing that (1) the cylinder and appliance is listed (i.e. UL/FM), (2) the appliance shall not have more than (2) two non-refillable cylinders, each having a maximum capacity of 1.08 lbs (0.490 KG), (3) the full/empty cylinders shall be removed from the building after every day, and no extra cylinders shall be stored within the building.

C. ELECTRICAL:

1. Non-grounded two (2) wire extension cords are not permitted.
2. Extension cords shall not be run under carpet/rugs unless designed to, or is approved by the in-house electricians.
3. There shall be a three (3) foot clearance between lights and combustibles.
4. All electrical cords, devices, and equipment shall be free from defects.
5. All electrical cords in the path of travel shall be taped down to prevent tripping.

D. HAZARDOUS MATERIALS ARE PROHIBITED.

These include but are not limited to:

1. Flammable compressed gases such as acetylene, hydrogen, and propane.
2. Flammable liquids such as gasoline, kerosene, cleaning solvents, thinners and other petroleum-based liquids unless allowed in section A. LIQUID AND GAS FUELED VEHICLES.
3. Hazardous materials such as pool chemicals, pesticides, corrosives, herbicides, poisons, etc.
4. Explosive materials unless approved by the Fire Marshal.
5. Cryogenic (i.e. liquid nitrogen, liquid oxygen, etc.) unless approved by the Fire Marshal.

E. OPEN FLAME DEVICES ARE PROHIBITED.

Exceptions include:

1. Cooking or warming devices in compliance with B. COOKING AND WARMING DEVICES.
2. Items reviewed and approved by the Fire Marshal (i.e. candles).
3. Sterno may be used for warming trays.

F. SPECIAL PERMITS:

1. Tents over 400 square feet and canopies over 1200 square feet.
2. Outdoor/indoor pyrotechnic events. Only a pyrotechnic operator with a valid City of Phoenix Certificate of Fitness Card is authorized to conduct a permitted display or show.

Need Assistance?

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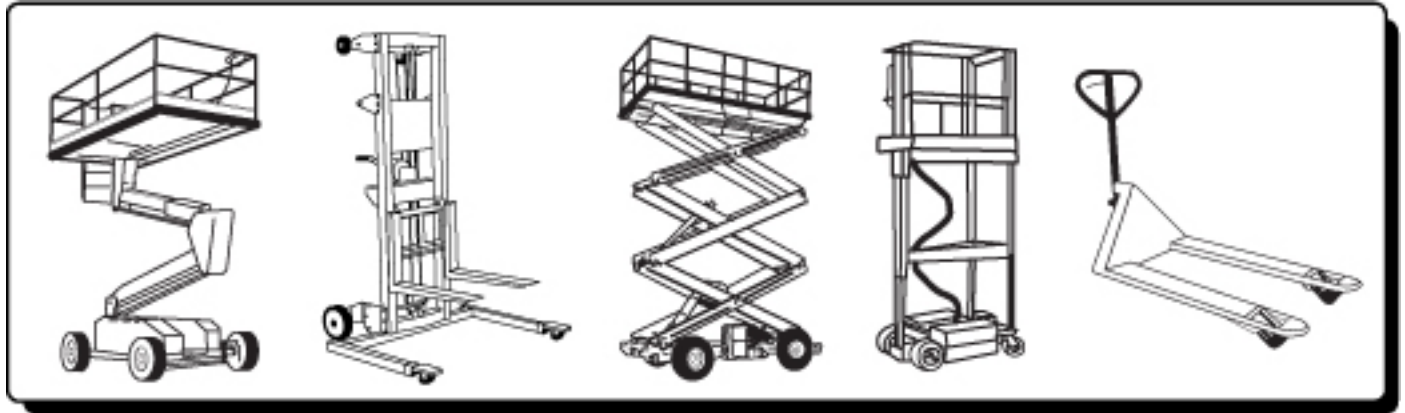


Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

ATTENTION ALL EXHIBITORS!



The operation or use of all motorized lifting equipment for installation of booth structures or signs is not permitted by exhibitors or their appointed contractors.

The operation or use of motorized or mechanical equipment, including mechanical scooters and carts, is not permitted by exhibitors or their appointed contractors for material handling. The use or prohibition of motorized scooters is controlled by and subject to the facility's rules, regulations and guidelines.

ALL LIFTS, SCOOTERS, PALLET JACKS, DOLLIES AND MANPOWER MUST BE PROVIDED BY THE OFFICIAL SERVICE PROVIDER.

Scooters and carts may only be used by the individuals to whom the scooters and carts are issued. GES equipment is for use by GES employees only. Please **do not** take it for your use.

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Thank you for your complete cooperation.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

ATTENTION:

PETROLEUM SURCHARGE INFORMATION

Increased petroleum costs have impacted every facet of our business, from the cost of carpeting, plastics, visqueens, graphic substrates, propane & diesel fuel.

While the cost of gasoline has fluctuated greatly in recent months, the costs for other petroleum based products still are at record levels. GES has enacted a petroleum surcharge to partially recover the increased costs related to petroleum.

The Petroleum Surcharge will result in a 3% increase on all services published in the exhibitor services manual with the exception of GES Logistics, which already has a fuel surcharge built into the rates. These charges will be shown as a separate line item on your GES invoice.

GES thanks you for your continued support and patience during this critical time.

TO BE COMPLETED BY EXHIBITOR

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Form Deadline Date:

September 7, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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An Exhibitor Appointed Contractor (EAC) is a company other than the "general or official" service provider on the show that requires access to your booth during installation and dismantling. The EAC may only provide services in the facility that are not designated by the facility as "exclusive" to a designated provider, or by the show organizer in a contract as an exclusive service for the "general or official" service provider or other third party.

No EAC will be allowed to work in an Exhibitor's booth if this Notice of Intent to Use EAC (Form L-3), a valid Certificate of Insurance and the Agreement and Rules and Regulations between GES and the EAC (Form L-4) is not completed by an authorized representative and received by GES by the deadline indicated above. This Notice of Intent to Use EAC must be completed for every third party (as well as any other third party ordering or requesting services from GES on behalf of Exhibitor) at the above show. Multiple booths are not to be listed on one form.

Exhibitor Appointed Contractor: _____			
Contact Name: _____	Cell Phone: _____		
Street Address: _____	Email: _____		
City: _____	State: _____	Zip: _____	
Office Phone: (area code _____) _____	Fax: (area code _____) _____		
Description of Proposed service for Exhibitor: _____			

This form will only be accepted if it is executed by an authorized representative of the exhibiting company, and must include:

- An executed Agreement and Rules and Regulations between GES and EAC.
- A valid certificate of insurance prepared by the EAC's insurance agent with the minimum coverages as set forth in the Agreement and Rules and Regulations between GES and EAC.

PLEASE SIGN X

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

GES shall have no liability to any party for damage or injuries caused by Exhibitor or its third party agents. It is the Exhibitor's responsibility to provide its EACs with all show rules and regulations as set forth in the Exhibitor space lease and the Exhibitor Kit/Service Manual. Exhibitor agrees to indemnify and defend GES for the actions of its agents and exhibitor appointed contractors. The Exhibitor agrees that it is ultimately responsible for all services in connection with the exhibit, including freight, rentals and labor. Exhibitor agrees to be responsible for any losses, damages or injuries that are caused by or attributed to EACs that are not covered or provided by EAC's insurance.

Need Assistance?

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Order Directly Online:

<https://e.ges.com/017600192/eacs/esm>

017600192

Return with Certificate of Insurance to: Global Experience Specialists, Inc. (GES), Exhibitor Services, 1740 S. 40th Avenue, Phoenix, AZ 85009

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center
October 8 - 10, 2015

Form Deadline Date:

September 7, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER

The undersigned Exhibitor Appointed Contractor ("EAC") has been designated by an Exhibitor to perform certain services for the Exhibitor at the above referenced show. In consideration of the show organizer and GES permitting the EAC to perform such services at the show, the EAC and GES hereby agree as follows:

Rules and Regulations

- EAC agrees to comply with all rules and regulations of the show as outlined in this agreement, the Exhibitor Kit/Services Manual, including all union rules and regulations, and accept liability for any negligent actions.
- EAC agrees that it must ascertain and comply with all rules and regulations of the venue, Show Management, and/or the Official Service Provider in order to create a safe work environment. A failure to do so can result in a delay or termination of your right to continue work if the condition cannot be corrected.
- EAC agrees that the show site, dock and surrounding areas are active work zones and the EAC, its agents, employees and representatives are present at their own risk. Entry into the dock area is prohibited.
- EAC must have all business licenses and permits required by the State and City governments and the convention facility management prior to commencing work. A certificate of insurance naming GES as an additional insured with appropriate insurance limits prepared by the EAC's insurance agent must be submitted to GES at least 30 days prior to the first date of move in.**
- This Agreement and Rules and Regulations between GES and EAC must be completed by an authorized representative of EAC and returned to GES before the deadline noted above.**
- If the EAC fails to provide the documentation required in paragraphs 4 and 5 above, the Exhibitor will be required to use GES for such services at the prevailing rates set forth in the Exhibitor Kit/Services Manual.**
- EAC shall provide, if requested, evidence to Global Experience Specialists, Inc. (GES) that it possesses applicable and current labor contracts and must comply with all labor agreements and practices. The EAC must not commit or allow to be committed by persons in its employment any acts that could lead to work stoppages, strikes or labor problems.
- EAC will be responsible for all reasonable costs related to its operation, including overtime pay for stewards, restoration of exhibit space to its initial condition, etc. Where applicable a one hour minimum labor charge will be charged at the appropriate steward rate of pay per day/per union to either the EAC/Exhibitor depending upon the billing arrangement set up with GES. (Based upon EAC not number of booths)
- The show aisles and public spaces are not part of the Exhibitor's booth. Therefore, EAC is required to confine all activities to the exhibit space of the Exhibitor who has given a valid order for services. Exhibitors may be charged for costs related to movement of its property if the EAC does not contain its operations within the confines of the booth. No service desks, storage areas or other work facilities will be located anywhere in the building. The show aisles and public space are not a part of the Exhibitor's booth space and must be kept clear at all times.
- During show hours only EACs with exhibit badges will be permitted on the exhibit floor. No EAC will be permitted on the exhibit floor during show hours without the proper Convention name badge supplied by the exhibiting company. EAC must furnish Show Management and GES with the names of all on-site employees who will be working on the show floor and ensure that they have and wear identification badges at all times necessary as determined by Show Management.
- EAC has attached herewith certificates of insurance confirming the following required insurance:
 - Commercial General Liability, including contractual liability, with limits of not less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products & completed operations aggregate.
 - Automobile Liability with a limit of not less than \$1,000,000 combined single limit - each accident.
 - Workers Compensation, as required by law, with Employers Liability Limits of not less than \$1,000,000 each accident, \$1,000,000 disease - each employee and \$1,000,000 disease - policy limit.
 - Umbrella/Excess Liability with a limit of not less than \$1,000,000 each occurrence/aggregate.
 - The Commercial General and Automobile Liability Policies shall name Global Experience Specialists, Inc. (GES) (Official Service Provider), Cystic Fibrosis Foundation (Show Management), Cystic Fibrosis Foundation (Show) and Phoenix Convention Center (Facility) as additional insureds on a primary and non-contributory basis per the attached sample certificate of insurance.
- EAC agrees to indemnify, defend and hold the Show Management, the Facility and Global Experience Specialists, Inc. (GES) harmless from and against any and all claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, arising out of EAC's operations, including supervision of GES provided labor. EAC also agrees to reimburse GES for all attorney's fees and costs incurred in connection with any and all claims, lawsuits and counterclaims that should arise out of EAC's failure to adhere to the terms of this agreement.
- Solicitation of business on the show floor is strictly prohibited. If EAC attempts to provide services designated to another party as "exclusive" or is discovered soliciting on the show floor including the distribution of official company literature, or otherwise does not comply with the rules, the company may be removed from the show floor, and the Exhibitor will not be able to use that company for the remainder of the event.
- EAC/Exhibitor may not move freight from one booth to another booth, or to meeting rooms. GES must provide labor.
- EAC must coordinate all of its activities with Global Experience Specialists, Inc. (GES).
- The Exhibitor or its EAC should order services required from GES and the Exhibit Hall in advance. Ordering labor or services onsite (which contractors may not be prepared to provide immediately) may delay the set-up of your booth or force your set-up into overtime.
- The Exhibitor or its EAC should take steps to protect the Exhibitor and the EAC's product in the booth by arranging for booth security and/or cages. GES is not responsible for items left unattended on the show floor.
- EAC agrees GES is not responsible for any items stored in empty containers. Do not store empty cartons inside of empty crates. Cartons are returned from storage before crates so Exhibitors may begin packing their product.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Return with Certificate of Insurance to: Global Experience Specialists, Inc. (GES), Exhibitor Services, 1740 S. 40th Avenue, Phoenix, AZ 85009

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Form Deadline Date:

September 7, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
Rules and Regulations (continued)		

19. EAC/Exhibitor agrees to keep "No Freight Aisles" clear at all times. If GES is required to rearrange any material situated in a clearly identified "No Freight Aisle," the Exhibitor or the EAC depending upon the billing arrangements with GES will be charged a one hour minimum for forklift rental and labor.
20. EAC/Exhibitor agrees that all outbound freight bills should be turned into the service desk on a timely basis. Holding freight bills until late in the day or turning in large amounts of freight bills to the GES Servicer at one time may delay outbound truck scheduling and subsequently force your loading out into overtime.
21. During tear down, pull all manageable structures back from aisle carpet lines. Electronics, mannequins, etc. should be placed in the center of the booth.
22. Be aware of vehicle traffic inside and outside of the facility. All attendees should be aware of their surroundings and all individuals are solely responsible for their own safety in parking lots, driveways, access roads and non-exhibit hall areas.
23. Label empty cartons and crates for storage as soon as they are ready. Holding back on "empties" only adds congestion to the aisles.
24. For services such as electrical, plumbing, telephone, cleaning and drayage, no service provider other than the Official Service Provider will be approved. This regulation is necessary due to licensing, insurance and work done on equipment and facilities owned by parties other than the Exhibitor. Exhibitors shall provide only the material and equipment they own and those materials are to be used only in their exhibit space.
25. Smoking is prohibited in most facilities. Smoking shall only be allowed in designated areas.
26. This agreement is to be interpreted under the laws of the State of Nevada.
27. A faxed signature will serve as an original signature and will stand as a fully executed agreement once faxed to and received by GES.

Authorized Signature of EAC:

 X
 AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Printed Name: _____

Title: _____

Company: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Name at Show Site: _____

Office Phone: _____ Cell Phone at Show Site: _____

Official Use Only

Accepted by GES Authorized Representative:

 X
 AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Need Assistance?

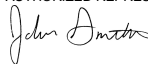
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Order Directly Online:

<https://e.ges.com/017600192/eacs/esm>

017600192

ACORD 1.		CERTIFICATE OF LIABILITY INSURANCE				DATE (MM/DD/YY) 01/01/15	
PRODUCER ABC Insurance Agency 1234 Broker Lane New York, NY 10895 Attn: Joe Agent (212) 555-6102 ext. 1234 Fax: (212) 555-6100				THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. INSUREERS AFFORDING COVERAGE			
INSURED 2. Big Boom Company, Inc. 1234 Corporate Lane New York, NY 10895 Attn: Joe Smith Phone: (212) 555-5349 Fax: (212) 555-9819				INSURER A: Hartford Insurance Company of Illinois INSURER B: Aetna Casualty & Surety Company INSURER C: Travelers Insurance Company INSURER D: Royal Insurance Company INSURER E:			
COVERAGES							
3. THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	4. TYPE OF INSURANCE	POLICY NUMBER	7. POLICY EFFECTIVE DATE (MM/DD/YY)	8. POLICY EXPIRATION DATE (MM/DD/YY)	9. LIMITS		
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ GENERAL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	000P98298-A11	01/01/15	01/01/16	EACH OCCURRENCE \$1,000,000		
	FIRE DAMAGE (Any one fire) \$ 50,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$1,000,000						
	GENERAL AGGREGATE \$2,000,000						
PRODUCTS-COMP/OP AGG \$2,000,000							
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> _____	SKLS-029499S	01/01/15	01/01/16	COMBINED SINGLE LIMIT \$1,000,000		
	(Ea accident)						
	BODILY INJURY \$						
	(Per person)						
	BODILY INJURY \$						
(Per accident)							
A	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> _____	XL1234567	01/01/15	01/01/16	PROPERTY DAMAGE \$		
	(Per accident)						
	AUTO ONLY-EA ACCIDENT						
	OTHER THAN \$						
	AUTO ONLY: \$						
C	UMBRELLA/EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	A4145-SS-PJ37	01/01/15	01/01/16	EACH OCCURRENCE \$1,000,000		
	AGGREGATE \$1,000,000						
	\$						
	\$						
	\$						
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	A4145-SS-PJ37	01/01/15	01/01/16	X WC STATU- ORY LIMITS OTHER		
	E.L. EACH ACCIDENT \$1,000,000						
	E.L. DISEASE-EA EMPLOYEE \$1,000,000						
	E.L. DISEASE -POLICY LIMIT \$1,000,000						
	Each Occurrence & Aggregate						
5. DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS Global Experience Specialists, Inc. (GES) (Official Service Provider), Cystic Fibrosis Foundation (Show Management), Phoenix Convention Center (Facility), and Cystic Fibrosis Foundation (Show) are hereby named as additional insured, except for Workers' Compensation. Global Experience Specialists, Inc. (GES) and/or the consignor are included as Loss Payee. The insurance provided for the benefit of Global Experience Specialists, Inc. (GES), shall be primary insurance as respects any claim, loss, or liability, arising out of the Named Insured's operations for which the Named Insured is liable. Any other insurance maintained by GES shall be excess and non-contributory. Show date(s) are: October 8 - 10, 2015 at city of Phoenix.							
CERTIFICATE HOLDER		X ADDITIONAL INSURED; INSURER LETTER: X		CANCELLATION			
6. Global Experience Specialists, Inc. (GES) Exhibitor Services 1740 S. 40th Avenue Phoenix, AZ 85009				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS AUTHORIZED REPRESENTATIVE 			

1. PRODUCER: Insurance Agent / Broker who issues certificate.
2. NAME OF INSURED: Must be the legal name of contracting party.
3. TYPES OF INSURANCE: Must include types required by contract. See Official Services Provider Information (form L-3) in this exhibitor manual).
4. FORM OF COVERAGE: Must be "occurrence" form of coverage.
5. NAME ADDITIONAL INSURED: Global Experience Specialists, Inc. (GES) (Official Service Provider), Cystic Fibrosis Foundation (Show Management), Cystic Fibrosis Foundation (Show) and Phoenix Convention Center (Facility) as additional insureds on a primary and non-contributory basis.
6. CERTIFICATE HOLDER: Must be Global Experience Specialists, Inc. (GES)

7. POLICY EFFECTIVE DATE: Must be prior to or coincidental with the first day of Exhibitor Move-In.
8. POLICY EXPIRATION DATE: Must be on or after the last day of Exhibitor Move-Out.
9. LIMITS OF INSURANCE: Must be the same or greater than required by contract. See #10 on Agreement and Rules and Regulations between GES and EAC (L-4).
10. AUTHORIZED REPRESENTATIVE: Must be signed (not stamped) by an authorized representative of Producer.

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 34 days prior to your show.
- Delivery of Shipments to your booth by your published set-up time.
- Some convention centers and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to Ship in Advance to the GES Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping labels.
- Complete the enclosed Material Handling Order Form.
- Remember to confirm receipt of your shipment prior to leaving for the show.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to warehouse.
- For a rate quote please call GES Logistics at 1.888.454.4437.

How to Ship to Exhibit Site

- Consign all **domestic** shipments c/o GES.
- Do **not** consign **international** shipments c/o GES; however, please contact our international division at: GESLogistic_international@ges.com.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- Complete the enclosed Material Handling Information Sheet.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting truss, make sure it is loaded last so it can be unloaded first.
- For a rate quote please call GES Logistics at 1.888.454.4437.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment. For a rate quote please call GES Logistics at 1.888.454.4437.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at show site. You may also want to review the return of your Goods at the end of the show. GES Logistics domestic shipments can be tracked online by going to: www.ges.com/everything/logistics/tracking/.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per Shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on separate bills of lading with separate weight tickets - otherwise GES will invoice the entire load at the Uncrated rate.

- **Crated** – Material that is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** – Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Estimating Material Handling Charges, *continued*

- **Special Handling** - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- **Overtime Surcharges** - Shows that move-in or move-out on weekends or after 4:30 PM during the weekday, may be subject to additional overtime surcharges. See enclosed Material Handling Order Form for details.
- **Late Surcharges** – May be charged an additional overtime surcharge
 - a. If advance freight is received before or after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.
 - b. Freight shipments sent to the show after it has opened.
 - c. Freight shipments that are received at showsite that do not meet their published date & time.
- **Shipment Surcharges** – A surcharge will be incurred per shipment for those that are received with incomplete information on shipping labels identifying company name and booth number and/or shipments that are left on the show floor at the end of the show with no labels and no bill of lading turned in.

Machinery Labor and Equipment

Labor and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this labor using the In-Booth Forklift & Labor Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored, and returned after the show. Labels are available at the **GES Servicercenter®** or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from two to twelve hours to return empty crates. Do not store any items in crates marked "empty." GES has no liability for damage to crates or items sent to empty storage in crates.

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES Servicercenter®**. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Measure of Damage

- **Liability** – GES is liable for loss or damage to your Goods only if the loss or damage is caused by GES negligence.
- **Sole Relief** – If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100 (USD) per container, or \$1,500.00 (USD) per shipment, whichever is less.

Insurance

All of your Goods should be insured by your own insurance policy. Although we do our best to handle your Goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES has published GES Terms & Conditions of Contract that are in this exhibitor service manual. Please read them carefully. It is recommended that your Goods be insured.

Work Zone

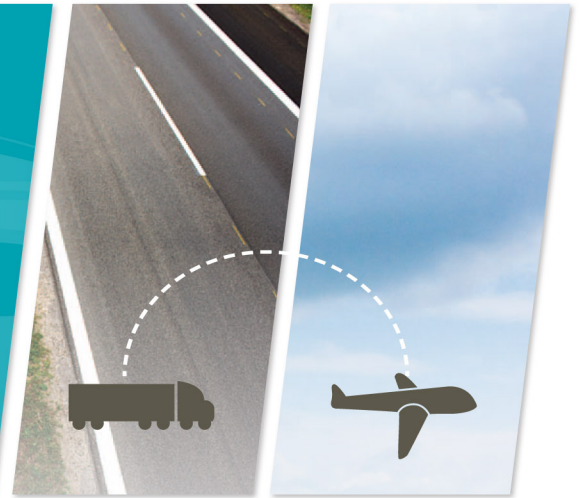
Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representatives are present at their own risk.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Get *GES Transportation Plus* and
Save 10%
On Material Handling



With decades of tradeshow experience, GES Logistics understands your transportation needs. As the Official Services Provider for your show, we offer a variety of fully integrated services at competitive rates.

GES Transportation Plus provides:

- Online tracking 24/7
- On-site GES support team
- Consolidated invoice

Note: Round-trip shipping is required to qualify for Transportation Plus rates.
Transportation Plus does not apply to shipments that are considered small package, local or shipments over 5000 lbs.

Get an instant quote today at logisticsquote.ges.com.

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation
Phoenix Convention Center
October 8 - 10, 2015

Form Deadline Date:
September 16, 2015

COMPANY NAME EMAIL ADDRESS BOOTH NUMBER

Transportation Plus: Ship With GES Logistics To Receive A 10.00% Savings On Material Handling. To set up your savings with Transportation Plus for domestic shipments please call 888.454.4437, or complete the GES Logistics - Domestic Shipping Quote Form (R-8) included in this exhibitor services manual and fax it to 702.515.5972, or email us at GESLogistics@ges.com. For international shipments complete the GES Logistics - International Shipping Quote Form (R-20) in this exhibitor services manual and fax it to 866.329.1437 or 702.263.1520, or email us at GESLogistic_International@ges.com. Call 888.454.4437 for a quote for any shipments that are under 5000 lbs. Transportation Plus does not apply to shipments that are considered Small Package, Local or shipments over 5000 lbs. **Round Trip shipping is required to qualify for Transportation Plus rates.**

Price List

Important Information

Advance Shipment to Warehouse (200 lbs. minimum per shipment)

Crated Materials

Standard Rates	Transportation Plus Saving Rates
ST/ST \$ 92.50 cwt	\$ 83.25 cwt
ST/OT \$ 120.50 cwt	\$ 108.45 cwt
OT/OT \$ 148.00 cwt	\$ 133.20 cwt

Special Handling Materials

Standard Rates	Transportation Plus Saving Rates
ST/ST \$ 120.25 cwt	\$ 108.23 cwt
ST/OT \$ 156.65 cwt	\$ 140.99 cwt
OT/OT \$ 192.40 cwt	\$ 173.16 cwt

Direct Shipment to Exhibit Site (200 lbs. minimum per shipment)

Crated Materials

Standard Rates	Transportation Plus Saving Rates
ST/ST \$ 82.50 cwt	\$ 74.25 cwt
ST/OT \$ 107.50 cwt	\$ 96.75 cwt
OT/OT \$ 132.00 cwt	\$ 118.80 cwt

Special Handling Materials

Standard Rates	Transportation Plus Saving Rates
ST/ST \$ 107.25 cwt	\$ 96.53 cwt
ST/OT \$ 139.75 cwt	\$ 125.78 cwt
OT/OT \$ 171.60 cwt	\$ 154.44 cwt

Uncrated Materials

Standard Rates	Transportation Plus Saving Rates
ST/ST \$ 132.00 cwt	\$ 118.80 cwt
ST/OT \$ 172.00 cwt	\$ 154.80 cwt
OT/OT \$ 211.20 cwt	\$ 190.08 cwt

How To Know What Rates To Use Based On Show Move-In/Move-Out:

Straight Time: Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2:00 PM may be charged at the overtime rate.

Overtime: All other times, Saturdays, Sundays, Holidays.

ST/ST: If freight will be handled on straight time into the show and out of the show.

ST/OT: If freight will be handled one way on straight time and one way on overtime, either into the show or out of the show.

OT/OT: If freight will be handled on overtime into the show and out of the show.

Certified Weight Tickets Are Required For All Shipments:

Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Advance Shipments to Warehouse: GES will receive uncrated carpet and pad at the warehouse. A special handling charge will apply on these shipments. **Price includes:** unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 34 days (any materials stored beyond 34 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Direct Shipments to Exhibit Site: **Price includes:** unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. However, any materials shipped back to warehouse from exhibit site will incur additional costs applied to your invoice.

Small Packages: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. This includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall under the small package category may be subject to special handling charges.

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100 (USD) per container, or \$1,500.00 (USD) per shipment, whichever is less.

Arrival Dates and Surcharges for Shipments: Storage rates apply to shipments received before the published timeline. A 30% (\$50.00 minimum) surcharge will apply to all shipments received after the published timeline.

Advance Dates:

Thurs, Sep 3, 2015: Advance shipments may begin arriving at warehouse.

Fri, Oct 2, 2015: Last day for shipments to arrive at warehouse.

The GES Warehouse will be CLOSED Monday, September 7th in observance of Labor Day.

Direct Dates:

Wed, Oct 7, 2015: Direct shipments may begin arriving at exhibit site after 8:00 AM.

Thurs, Oct 8, 2015: Last day for shipments to arrive at exhibit site by 10:00 PM.

Please Indicate Below

Calculate Total CWT (Enter in increments of 100's only; round up to the next 100 mark if your weight is more than 8 lbs. over the previous 100 mark. **200** pound minimum per shipment.)

_____ pounds ÷ 100 = _____ Total CWT

Shipment Will Be Sent To:

☐ Exhibit Site ☐ Warehouse

On Date: _____

By Carrier: _____

Total Number of Pieces: _____

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Place Order Here

(Please Complete R-8 or R-20 for Using GES Logistics)

SMALL PACKAGE DESCRIPTION	PRICE	X QUANTITY = TOTAL PRICE
Small Package, 1st Carton	\$ 50.50	1 \$
Small Package, Each Additional Carton	\$ 25.25	\$

MATERIAL HANDLING DESCRIPTION	PRICE	X CWT	= TOTAL PRICE
			\$
A. Total All Items Ordered			\$
B. Petroleum Surcharge Assessment: 3%		A x 3% = B	\$
C. Payment Enclosed		A + B = C	\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT DATE

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/mhEST/esm>

What is "Special" Handling?

Special Handling applies to shipments that are loaded in such a manner as to require additional labor and handling to unload or load out. An additional fee beyond the standard crated rate will apply.

Special Handling Includes:

Ground Loading

- Vehicles that are not dock height, preventing the use of loading docks.

Side Door Loading

- Shipments tendered for delivery in such a manner as to prevent access from the rear of the trailer.

Constricted Space Loading

- Freight loaded "high and tight" or down one side as to make shipments not readily available.

Designated Piece Loading

- When a trailer must be loaded in a particular sequence to ensure fit.

Stacked, Cubed-out, or Loose Shipments

- Shipments loaded in such a manner requiring items to be removed to ground level for delivery to booth.
- Items that would need to be unstacked/stacked, unstrapped/strapped, or loadbars to be removed/installed during the unload or load out process.

Multiple Shipments

- Shipments that are loaded mixed on the truck, failing to maintain shipment integrity and/or have multiple delivery areas.

Mixed Shipments

- Pieces for separate shipments that are loaded mixed throughout the delivery vehicle, or shipments of crated and uncrated goods where the percentage of uncrated is minimal and does not warrant full uncrated rate for shipment.

Improper Delivery Receipts

- Shipments that arrive without individual Bill of Lading. Possible examples might include: UPS, FedEx, company trucks, privately-owned vehicles.

Uncrated Shipments

- Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Special Handling Examples:



Side Door Loading



Constricted Space Loading



Stacked Shipments



Uncrated Shipment



Multiple Shipments

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. *Copies of these labels are acceptable if additional labels are needed.*
See form H-1a: Hanging Sign Shipping Labels when shipping Hanging Signs.

R-5



FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

Cystic Fibrosis Foundation

NAME OF EXHIBITION

0170600192

BOOTH NUMBER

C/O GES
1740 South 40th Avenue
Phoenix, AZ 85009 USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:
Thursday, Sep 3, 2015 - Friday, Oct 2, 2015

The GES Warehouse will be CLOSED Monday, September 7th in observance of Labor Day.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____
Number _____ of _____ pieces



FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

Cystic Fibrosis Foundation

NAME OF EXHIBITION

0170600192

BOOTH NUMBER

C/O GES
1740 South 40th Avenue
Phoenix, AZ 85009 USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:
Thursday, Sep 3, 2015 - Friday, Oct 2, 2015

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Carrier _____
Number _____ of _____ pieces





FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

Cystic Fibrosis Foundation

NAME OF EXHIBITION

0170600192


BOOTH NUMBER

C/O GES
Phoenix Convention Center
100 North Third Street
Phoenix, AZ 85004-2277 USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Wednesday, Oct 7, 2015 after 8:00 AM - Thursday, Oct 8, 2015 by 10:00 PM

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading.

Carrier _____
Number _____ of _____ pieces  **GES** Global Experience Specialists



FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

Cystic Fibrosis Foundation

NAME OF EXHIBITION

0170600192


BOOTH NUMBER

C/O GES
Phoenix Convention Center
100 North Third Street
Phoenix, AZ 85004-2277 USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Wednesday, Oct 7, 2015 after 8:00 AM - Thursday, Oct 8, 2015 by 10:00 PM

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading.

Carrier _____
Number _____ of _____ pieces  **GES** Global Experience Specialists

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center
October 8 - 10, 2015

Form Deadline Date:

September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
--------------	---------------	--------------

Complete this form for pre-printed outbound material handling documents (Bill of Lading) and shipping labels at the close of the show.

If this form is not received by GES by September 16, 2015, this pre-printing service will not be provided.

Step 1. Tell us the location of materials for pickup (show site address):

COMPANY/CONSIGNEE:		ATTENTION:		
STREET ADDRESS:	CITY:	STATE:	ZIP:	COUNTRY:
100 North Third Street	Phoenix	AZ	85004-2277	USA
PHONE:	FAX:	BOOTH NUMBER:		

Step 2. Tell us the location where freight should be sent:

SHIPPING DESTINATION 1:

Number of Labels Needed:

COMPANY/CONSIGNEE:		ATTENTION:		
STREET ADDRESS:	CITY:	STATE:	ZIP:	COUNTRY:
PHONE:	FAX:	BOOTH NUMBER:		

SHIPPING DESTINATION 2:

Number of Labels Needed:

COMPANY/CONSIGNEE:		ATTENTION:		
STREET ADDRESS:	CITY:	STATE:	ZIP:	COUNTRY:
PHONE:	FAX:	BOOTH NUMBER:		

Showsite Instructions: Once your shipment is packed and ready to be picked up, please return the outbound material handling order form to the **GES Servicercenter®**. Verify the piece count, weight, and that the signature is on the outbound material handling order form prior to shipping out. **Shipments without paperwork turned in will be returned to GES Warehouse or forced onto another carrier at Exhibitor's expense.**

GES does not accept responsibility for any exhibitor property left on the show floor unattended at any time for any reason.

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100.00 (USD) per container, or \$1,500.00 (USD) per shipment, whichever is less.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/prePrint/esm>

017600192

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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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“Full Service” Advantages After The Show Keep Your Exhibit Materials in the Phoenix Area — Avoid Double Loading and Unnecessary Shipping Costs

Global Experience Specialists, Inc. (GES) now has available storage space in the Phoenix area with facilities and services to:

- Receive and hold your equipment and/or exhibition materials.
- Provide delivery services for outbound shipping and/or local delivery.
- Facilitate interstate shipping.
- Coordinate labor installation and dismantling services for shows, including supervision.

Additional services are available, at a cost, through our Creative Services Department to refurbish materials between shows.

Storage Rates Are As Follows:

Return to Warehouse	(1000 lb. minimum)	\$10.90 cwt.
Monthly Storage (does not include Return to Warehouse charges)	minimum charge of \$82.00 per month or	\$8.20 cwt.

GES has warehouse facilities and services in many cities throughout the country. Contact us for information in your area.

All storage services are subject to GES' Terms and Conditions of Contract or Storage Agreement, whichever is applicable. Exhibitors must insure their own goods while in storage even if the storage is provided under a separate contractual agreement. Failure to pay storage fees in a timely manner will result in a lien against your property.

☐ **Yes!** We are interested in storing our exhibition materials in the Phoenix area after this show.
Please contact our representative: _____
Telephone: _____

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

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**MANDATORY
FORM***

Cystic Fibrosis Foundation

Phoenix Convention Center
October 8 - 10, 2015

Form Deadline Date:
September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
--------------	---------------	--------------

ALL EXHIBITORS MUST RETURN THIS FORM

1. Estimate total number of pieces being shipped:

☐ Crated
☐ Uncrated
☐ Machinery
☐ Total

2. Indicate total number of trucks in each category that you will use:

☐ Van Line
☐ Common Carrier
☐ Flatbed
☐ Co. Truck
☐ Overseas Container

3 List carrier name(s):

4. If using a Customs Broker, please print name:

Phone Number

5. Print the name of person in charge of your move-in:

Phone Number

6. What is the minimum number of days to set your display?

7. What is the weight of the single heaviest piece that must be lifted?

 lbs.

8. What is the total weight of your exhibit or equipment being shipped?

 lbs.

9. Is there any special handling equipment required to unload your exhibit materials, i.e. extended forklift blades, special slings, lifting bars. etc.?

It is the responsibility of the exhibitor to provide proper special handling instructions, and to ensure goods are packaged appropriately for shipment and movement by heavy equipment. Failure to provide special handling instructions will result in the elimination of any liability for loss or damage by GES.

DIRECT SHIPMENTS ONLY:

1. What date and time are you scheduling your shipment(s) to arrive on-site?

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

COMPANY NAME		EMAIL ADDRESS		BOOTH NUMBER:	
SHOWSITE CONTACT		SHOWSITE CONTACT PHONE #		DATE/TIME OF ARRIVAL	
				CONTACT'S HOTEL (OPTIONAL)	
Pick Up Information					
DATE:		SHIPPING / RECEIVING HOURS (4 HOUR WINDOW REQUIRED):			
STREET ADDRESS:		CITY:		STATE: ZIP: COUNTRY:	
PICK UP CONTACT:		PHONE NUMBER:		FAX NUMBER:	
SHIPPING INSTRUCTIONS (ADDITIONAL CHARGES MAY APPLY):				MARK FOR WEEKEND PICK UP OR DELIVERY: <input type="checkbox"/> Pick Up <input type="checkbox"/> Delivery	

Delivery Information					
DATE:		RECEIVING HOURS:			
DESTINATION:		EXHIBITOR NAME:			
SHOW NAME:		BOOTH NUMBER:			
STREET ADDRESS:		CITY:		STATE: ZIP: COUNTRY:	
SHOW CONTRACTOR:		CONTACT:		PHONE NUMBER:	

Method of Shipment					
Ground: <input type="checkbox"/> Less than a Truck Load <input type="checkbox"/> Truck Load Rates (Price Per Shipment) Shipments 0-100 lbs.* Shipments 101 lbs. and up* _____ *Subject to Applicable Surcharges			Air: <input type="checkbox"/> Next Day <input type="checkbox"/> 2nd Day <input type="checkbox"/> Deferred * Dim weight or actual weight, whichever is greater, will apply to Next Day and 2nd Day.		Special Instructions (Additional Charges May Apply)

Weight & Dimensions (Final Weight Subject to Correct Weight & Dimensions)										
Mark "X" in the H/M column to designate hazardous materials as defined in Department of Transportation Regulations.										
LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT	LIST EACH PIECE	H/M	DIMENSIONS IN INCHES		
		L x	W x	H				L x	W x	H
		L x	W x	H				L x	W x	H
		L x	W x	H				L x	W x	H
		L x	W x	H				L x	W x	H
		L x	W x	H				L x	W x	H
		L x	W x	H				L x	W x	H
		L x	W x	H				L x	W x	H

Total Pieces:		Total Weight:		Hazardous Materials Contact Number () _____ - _____	
You must read the Terms and Conditions of Contract under which GES provides transportation services to you, our valued customer. The Terms and Conditions may be downloaded by going to www.ges.com/terms/logistics.aspx . If you do not have internet capability, a copy of the Terms and Conditions may be obtained by contacting your GES Logistics representative at 1.888.454.4437.				I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.	
				Authorized Signature - Please Sign: X	
I have read and agree to the Terms and Conditions of Contract and have the right and authority to bind the exhibiting company referenced herein to such terms.				AUTHORIZED NAME - PLEASE PRINT _____ DATE _____	

Measure of Damage: If found liable for any loss, GES' sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound with a maximum liability of \$100.00 (USD) per container, or \$1,500.00 (USD) per shipment, whichever is less.

Subject to individually determined rates or contracts that have been agreed upon in writing between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by GES and are available to the shipper, on request; **By signing this order form, shipper agrees to be bound by all its terms and conditions.**

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/esm>

Get *GES Global Transportation Plus* and

Save 10%

On Material Handling



GES Logistics provides an integrated network of carriers that service transportation solutions to over 80 countries by land, air and sea. Documentation services include ATA Carnet and temporary import bonds for the most comprehensive worldwide support available.

GES Global Transportation Plus delivers these unique benefits:

- Save 10% on material handling when using GES Logistics round-trip shipping
- Consolidated invoicing for material handling and shipping charges
- Managed transportation to and from the show floor
- On-site customer support

Note: All international transportation services are subject to the terms, conditions, limits of liability and instructions as set forth by the carrier.

To request a quote call 702.515.5970 or contact us at logisticsquote.ges.com/international.

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

COMPANY NAME		EMAIL ADDRESS		BOOTH NUMBER	
Pick Up Information					
PICKUP DATE:		SHIPPING / RECEIVING HOURS:			
STREET ADDRESS:		CITY:	PROVINCE:	POSTAL CODE:	COUNTRY:
PICK UP CONTACT:		PHONE NUMBER:		FAX NUMBER:	
SHIPPING INSTRUCTIONS (ADDITIONAL CHARGES MAY APPLY):					MARK FOR WEEKEND PICK UP OR DELIVERY: <input type="checkbox"/> Pick Up <input type="checkbox"/> Delivery

Please complete the following information by either checking the appropriate box or by filling in the blank. Please be as thorough as possible as this will enable us to provide you with the most accurate cost estimate possible.

Method of Shipment					
Type of Customs Entry:		<input type="checkbox"/> Permanent (Sold/Giveaways) Value of Permanent Goods (US\$): \$			
		<input type="checkbox"/> Temporary (To Return) Value of Temporary Goods (US\$): \$			
Mode of Transport:		<input type="checkbox"/> Ocean FCL <input type="checkbox"/> Ocean LCL <input type="checkbox"/> AirFreight <input type="checkbox"/> Truck			
Type of Equipment for FCL:		<input type="checkbox"/> 40' Container <input type="checkbox"/> 20' Container <input type="checkbox"/> High Cube <input type="checkbox"/> Other:			
Commodity:					
Desired Delivery Date or Targeted Move-In Date:					

Weight & Dimensions (Final Weight Subject to Actual Weight & Dimensions)					
Detailed Description of Contents (1)	Length (2) cms	Width (3) cms	Height (4) cms	Net Weight (5) kilos	Value (US\$) (6)
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$
					\$

Use a separate piece of paper if you need to provide additional weight and dimensions.

☐ Check this box if you would like to receive a return quote back to origin specified at the top of this form.

You must read the Terms and Conditions of Contract under which GES provides transportation services to you, our valued customer. The Terms and Conditions may be downloaded by going to www.ges.com/terms/logistics.aspx. If you do not have internet capability, a copy of the Terms and Conditions may be obtained by contacting your GES Logistics representative at 1.888.454.4437.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign:

Total Gross Weight (7)	Total Value (8)
kilos	\$

X

AUTHORIZED NAME - PLEASE PRINT	DATE
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SPECIAL REQUIREMENTS (ADDITIONAL CHARGES MAY APPLY)

GES will not act as Importer of Record (IOR) or Ultimate Consignee regarding exhibitor freight and will not provide a Power of Attorney to any entity regarding exhibitor freight.

GES is acting as a broker only and is liable for cargo loss or damage only if it results from the negligence or willful misconduct of GES. If found liable for any loss, GES' and the transportation provider's sole and exclusive maximum liability for loss or damage to Customer's Goods is limited to \$.50 (USD) per pound per package, \$ 100.00 (USD) per package or \$ 1,500.00 (USD) per occurrence, whichever is less.

All international transportation services are subject to the terms, conditions, and limits of liability set forth by the international transportation provider. If loss or damage occurs during transit, the liability of the underlying air carrier is governed by Montreal Protocol #4 to the Warsaw Convention.

Subject to individually determined rates or contracts that have been agreed upon in writing between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by GES or its transportation provider and are available to the shipper on request. **By signing this order form, shipper agrees to be bound by all its terms and conditions.**

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/esm>

017600192

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Important Information & Rates

A storage area will be available for Exhibitor's literature and samples not requiring refrigeration. The charge for storage as described will be per skid, one skid minimum. This charge includes one time delivery to storage area and delivery from storage to booth after the close of the show. Maximum size per single item is not to exceed 48" x 48" x 72". When ready for delivery of material to or from storage, please notify the **GES Servicerenter**. Standard labor rates apply for each delivery to the booth, or return of material to storage. Access storage is **NOT SECURED** storage. All items are stored at Exhibitor's sole risk

Notice – You **MUST** have an authorized company representative present at the time of delivery to your booth to inventory the items and to sign for receipt of items. Delivery hours may be restricted, check with the representatives in the **GES Servicerenter**.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker and equipment. **Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES.** GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

Forklift with Operator		Discount	Regular	Show Site
5,000#, ST	Code: 705200	\$ 239.00	\$ 299.00	\$ 359.00
5,000#, OT	Code: 705200	\$ 335.00	\$ 419.00	\$ 503.00
5,000#, DT	Code: 705200	\$ 603.00	\$ 754.00	\$ 905.00

Worker per Hour		Discount	Regular	Show Site
Storage, ST	Code: 705044	\$ 100.00	\$ 125.00	\$ 150.00
Storage, OT	Code: 705044	\$ 150.00	\$ 188.00	\$ 225.00
Storage, DT	Code: 705044	\$ 300.00	\$ 375.00	\$ 450.00

Straight Time: Monday through Friday from 8:00 AM to 4:30 PM.

Overtime: All other times Monday through Friday. All day Saturday, Sunday & Holidays.

Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.

Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.

Show Site Rate: Rate applies to orders placed at show site

Place Order Here

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF FORKLIFTS	LABOR RATE	=	TOTAL	X	3% PSP	=	GRAND TOTAL
	AM PM	AM PM									\$
	AM PM	AM PM									\$
	AM PM	AM PM									\$
	AM PM	AM PM									\$

Please estimate the number of workers and hours per worker needed for delivery and removal above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

Labor Payment Enclosed

\$

Please Indicate
Please describe your product:

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
200513	Access Storage, Per Pallet/Piece	\$68.25		\$
A.	Total All items Ordered			\$
B.	Petroleum Surcharge Assessment: 3%		A x 3% = B	\$
C.	Payment Enclosed		A + B = C	\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE
--------------------------------	------

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Order Directly Online:

<https://e.ges.com/017600192/storage/esm>

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COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

Special Freight Services — Small Passenger Vehicles Only!

Maximum Weight 200 lbs

- To facilitate the move-in and move-out of Exhibitors with small exhibit material shipments, Global Experience Specialists, Inc. (GES) is pleased to make available for hire, One (1) laborer with One (1) pushcart, for one (1) trips. Services can be made **one way** from the dock to your booth or your booth to the dock. Charges for these services are \$37.75 each way.
- This service is for those who have **small hand carry items** all of which must fit on a 2' x 6' push cart, in one trip only. **If you arrive with a truck, van, trailer, or truck with trailer filled with exhibit material you will not qualify for this service and will be redirected.**
- A cartload is eight (8) pieces or less, weighing less than 200 lbs. total. one (1) cartload trips allowed per booth.
- Your vehicle must unload on the receiving dock of the exhibit hall. GES personnel will direct vehicles. The cart is not authorized to enter or go to any parking structure. There must be two (2) people with the vehicle; one person to go with your product to the booth space and one person to remove your vehicle from the unloading area to the parking area.
- Freight that is too large or heavy will be charged Material Handling rates.** No personal trucks (one (1) ton & over), no rental trucks, trailers, or bobtails will be unloaded through cartload service.
- To receive this service, go to either the facility's main entrance or dock and ask about or watch for the Cartload Service area. Pre-orders will receive preferential service at show site, you may also order this service at the GES Servicercenter®.



Place Order Here

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
200506	Dock to Booth	\$37.75	1	\$
200506	Booth to Dock	\$37.75	1	\$
A.	Total All items Ordered			\$
B.	Petroleum Surcharge Assessment: 3%		A x 3% = B	\$
C.	Payment Enclosed		A + B = C	\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT

DATE

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:


<https://e.ges.com/017600192/cartload/esm>

GES® offers eco-friendly and conventional carpet to enhance the look and comfort of your exhibit. Available in various colors of three carpet grades with padding option.


Standard

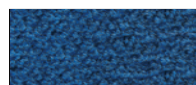
13 oz. is conventional filament nylon carpet that is re-used for pre-cut sizes and new for custom-cut orders.

Includes:

- 13 oz. 100% recyclable color options include Blue Jay, Pepper, and Black. 
- Custom Cut includes 4 mil poly covering
- Available in pre-cut sizes
- Installation and pick-up at the close of the show
- Front edge taping




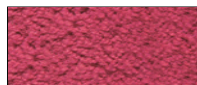
Black (41) 



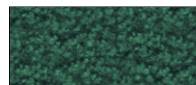
Blue (42)



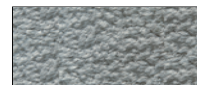
Blue Jay (56) 



Burgundy (43)




Emerald Green (44)



Gray (40)



Pepper (52) 




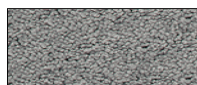
Red (49)

Plush

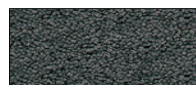
26 oz. premium carpet is 100% recyclable. Same industry tradeshow performance standards as conventional carpet, but helps to reduce the volume of excess materials from entering landfills.

Includes:

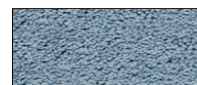
- 26 oz. 100% recyclable carpet 
- 4 mil poly covering
- Anti-static treatment
- 3M Scotchgard™ protection
- Installation and pick-up at the close of the show
- Front edge taping



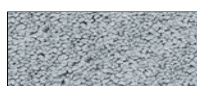
Cement (70)



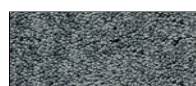
Charcoal (71)



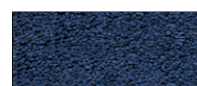
Cobalt (72)



Dove (73)



Lava Rock (74)



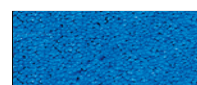
Navy (75)



Onyx (76)



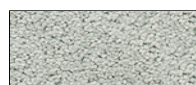
Red (49)



Royal Blue (77)



Silky Beige (78)



Silver (79)




Snow (80)

Ultra Plush

50 oz. premium carpet is 100% recyclable. Same industry tradeshow performance standards as conventional carpet, but helps to reduce the volume of excess materials from entering landfills.

Includes:

- 50 oz. 100% recyclable carpet 
- 4 mil poly covering
- Anti-static treatment
- 3M Scotchgard™ protection
- Installation and pick-up at the close of the show
- Front edge taping



Bisque (81)



Black (41)



Cabernet (82)



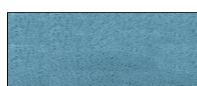
Graphite (83)



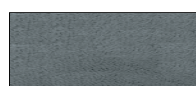
Iceberg (84)



Midnight (85)



Seascape (86)



Sterling (87)



Teal (55)

 The leaf symbol indicates recyclable or eco-friendly materials, per manufacturers specifications.

Colors may vary due to facility lighting, printing limitations and dye lot differences. Please refer to order form for availability at your show.

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Cystic Fibrosis Foundation

 Phoenix Convention Center
 October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
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Standard Pre-Cut Carpet

Custom-cut carpet is required for all booths larger than 300 square feet, or for booths configured as island or peninsula.

5001	13 oz. Standard Carpet 10'x10'	\$ 187.00	\$ 281.00
5002	13 oz. Standard Carpet 10'x20'	\$ 367.00	\$ 551.00
5003	13 oz. Standard Carpet 10'x30'	\$ 566.00	\$ 849.00

Visqueen Plastic Covering for Protection

500410	Carpet Plastic Covering, Per Sq.Ft.	\$ 1.08	\$ 1.62
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Padding

GES Offers the finest padding used in the industry, a 1/2" double-netted rebond pad. We guarantee your satisfaction.

500400	Carpet Padding, 1/2" Thick, Per Sq.Ft.	\$ 2.16	\$ 3.24
--------	--	---------	---------

The leaf symbol indicates recyclable or eco-friendly materials per manufacturer's specifications.

Cancellation Policy: Custom Size Booth Carpet cancelled after being cut will be charged 100%. All other carpet cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
-------	-------------	----------------	---------------

Custom-Cut Carpet

Guaranteed to be high quality carpet, and includes visqueen plastic covering. All custom orders must be received 14 days prior to move-in to guarantee delivery and color selection.

5000	13 oz. Carpet Custom-Cut, Per Sq.Ft.	\$ 3.48	\$ 5.20
5006	26 oz. Plush Carpet Custom-Cut, Per Sq.Ft.	\$ 4.93	\$ 7.40
5007	50 oz. Ultra Plush Carpet Custom-Cut, Per Sq.Ft.	\$ 6.55	\$ 9.85

26oz. Plush and 50 oz. Ultra Plush Carpets are 100% recyclable and offered as a business standard for our premium grades.

Custom-Cut Carpet can be custom-dyed and we offer discounts for orders exceeding 2,000 square feet (please call for a quote). Custom dye orders require 30 days to process. A minimum of 100 square feet is required for custom-cut carpet orders.

Prices include delivery, rental, and removal. Labor to install carpet is included when the carpet is installed on a flat floor space prior to exhibit installation. Labor will be charged at published rates when installation is required for stairs, platforms, risers, meeting rooms, or other installations post exhibit installation.

Please Indicate Choice
13 oz. Carpet Colors (Item #'s 5001, 5002, 5003, 5000 ONLY).

Gray will be provided if no color is indicated below:

- | | | |
|--|---|--|
| <input type="checkbox"/> Black (41) | <input type="checkbox"/> Blue (42) | <input type="checkbox"/> Blue Jay (56) |
| <input type="checkbox"/> Burgundy (43) | <input type="checkbox"/> Emerald Green (44) | <input type="checkbox"/> Gray (40) |
| <input type="checkbox"/> Pepper (52) | <input type="checkbox"/> Red (49) | |

26 oz. Plush Custom-Cut Carpet Colors (Item #'s 5006 ONLY).

Dove will be provided if no color is indicated below:

- | | | |
|---|---|--|
| <input type="checkbox"/> Cement (70) | <input type="checkbox"/> Charcoal (71) | <input type="checkbox"/> Cobalt (72) |
| <input type="checkbox"/> Dove (73) | <input type="checkbox"/> Lava Rock (74) | <input type="checkbox"/> Navy (75) |
| <input type="checkbox"/> Onyx (76) | <input type="checkbox"/> Red (49) | <input type="checkbox"/> Royal Blue (77) |
| <input type="checkbox"/> Silky Beige (78) | <input type="checkbox"/> Silver (79) | <input type="checkbox"/> Snow (80) |

50 oz. Ultra Plush Custom-Cut Carpet Colors (Item #'s 5007 ONLY).

Iceberg will be provided if no color is indicated below:

- | | | |
|--|--|--|
| <input type="checkbox"/> Bisque (81) | <input type="checkbox"/> Black (41) | <input type="checkbox"/> Cabernet (82) |
| <input type="checkbox"/> Graphite (83) | <input type="checkbox"/> Iceberg (84) | <input type="checkbox"/> Midnight (85) |
| <input type="checkbox"/> Seascape (86) | <input type="checkbox"/> Sterling (87) | <input type="checkbox"/> Teal (55) |

Do you require electrical or utilities under the carpet?

- ☐ Yes ☐ No

Calculate Total Square Footage:

Width: _____ x Length: _____ = _____ Square Feet

Place Order Here

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
5001	13 oz. Standard Carpet 10'x10'		1	\$
5002	13 oz. Standard Carpet 10'x20'		1	\$
5003	13 oz. Standard Carpet 10'x30'		1	\$

ITEM#	DESCRIPTION	TOTAL SQ FT	X PRICE / SQ FT =	TOTAL PRICE
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

A.	Total All Items Ordered	\$
B.	Petroleum Surcharge Assessment: 3%	A x 3% = B \$
C.	Subtotal	A + B = C \$
D.	Rental Tax: 8.3%	C x 8.3% = D \$
E.	Payment Enclosed	C + D = E \$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.
Authorized Signature - Please Sign:

X

AUTHORIZED NAME - PLEASE PRINT	DATE
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Order Directly Online:

<https://e.ges.com/017600192/carpet/esm>



Chairs



300051 - Chair, Contemporary Arm, 23"W 18"D 31"H



300052 - Chair, Contemporary Side, 19.5"W 18"D 31"H



300050 - Chair, Plastic Contour, 18"W 18.5"D 32"H



300053 - Stool, Contemporary, 17"W 18"D 48"H

Tables



300057 - Table, Rectangle, 24"x36"x30" High



300056 - Table, Square, 24"x24"x30" High



300059 - Table, Starbase, 30" Diameter x 40" High



300058 - Table, Starbase, 40" Diameter x 30" High

Skirted Tables



3004 - Table 4', Skirted 4 Sides, 24" x 30" High



3006 - Table 6', Skirted 3 Sides, 24" x 30" High



3008 - Table 8', Skirted 3 Sides, 24" x 30" High

Table Skirt Colors



Beige (54)



Black (41)



Blue (42)



Burgundy (43)



Forest Green (45)



Gold (46)



Gray (40)



Mauve (47)



Purple (48)



Red (49)



Teal (55)



White (50)

Display Furniture



Full View



Half View



Quarter View



Vertical

Accessories



300124 - Aisle Stanchion
Chain, Plastic, Per Foot



300123 - Aisle Stanchion,
without Chain



300103 - Aluminum Easel



300111 - Bag Stand



300102 - Coat Rack



300104 - Garment Rack



300106 - Literature Rack



300201 - Pegboard, White,
4'x8'



300107 - Refrigerator



300120 - Sign Holder, Bell
Base



300108 - Sign Holder,
Chrome, 22"x28"



300211 - Tackboard, 4'x8'



300112 - Ticket Tumbler,
Small, Table Top



300113 - Wastebasket



300118 - Waterfall Stand

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COMPANY NAME EMAIL ADDRESS BOOTH NUMBER

Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
Chairs				Display Furniture*			
300051	Chair, Contemporary Arm, 23"W 18"D 31"H	\$ 118.00	\$ 177.00	300079	Display Case 5', Half View	\$ 599.00	\$ 899.00
300052	Chair, Contemporary Side, 19.5"W 18"D 31"H	\$ 110.00	\$ 165.00	300080	Display Case 5', Quarter View	\$ 599.00	\$ 899.00
300050	Chair, Plastic Contour, 18"W 18.5"D 32"H	\$ 84.50	\$ 127.00	300082	Display Case 6', Full View	\$ 616.00	\$ 924.00
300053	Stool, Contemporary, 17"W 18"D 48"H	\$ 126.00	\$ 189.00	300083	Display Case 6', Half View	\$ 616.00	\$ 924.00
Tables				300084	Display Case 6', Quarter View	\$ 616.00	\$ 924.00
300057	Table, Rectangle, 24"x36"x30" High	\$ 110.00	\$ 165.00	300088	Display Case 7', Vertical	\$ 806.00	\$ 1,210.00
300056	Table, Square, 24"x24"x30" High	\$ 101.00	\$ 152.00	Accessories			
300059	Table, Starbase, 30" Diameter x 40" High	\$ 187.00	\$ 281.00	300124	Aisle Stanchion Chain, Plastic, Per Foot	\$ 5.10	\$ 7.65
300058	Table, Starbase, 40" Diameter x 30" High	\$ 187.00	\$ 281.00	300123	Aisle Stanchion, without Chain	\$ 49.50	\$ 74.25
Skirted Tables				300103	Aluminum Easel	\$ 67.25	\$ 101.00
<i>Skirting for Tables - White Vinyl Top and Pleated Skirt</i>				300111	Bag Stand	\$ 92.50	\$ 139.00
3004	Table 4', Skirted 4 Sides, 24" x 30" High	\$ 126.00	\$ 189.00	300102	Coat Rack	\$ 92.50	\$ 139.00
3006	Table 6', Skirted 3 Sides, 24" x 30" High	\$ 162.00	\$ 243.00	300104	Garment Rack	\$ 92.50	\$ 139.00
3008	Table 8', Skirted 3 Sides, 24" x 30" High	\$ 179.00	\$ 269.00	300106	Literature Rack	\$ 130.00	\$ 195.00
3007	Table, Skirt 4th Side	\$ 75.25	\$ 113.00	300201	Pegboard, White, 4'x8'	\$ 162.00	\$ 243.00
Skirted Counters				300107	Refrigerator*	\$ 367.00	\$ 551.00
<i>Skirting for Counters - White Vinyl Top and Pleated Skirt</i>				300131	Security Cage, Large, without Lock	\$ 513.00	\$ 770.00
3014	Counter 4', Skirted 4 Sides, 24" x 42" High	\$ 144.00	\$ 216.00	300120	Sign Holder, Bell Base	\$ 84.50	\$ 127.00
3016	Counter 6', Skirted 3 Sides, 24" x 42" High	\$ 179.00	\$ 269.00	300108	Sign Holder, Chrome, 22"x28"	\$ 84.50	\$ 127.00
3018	Counter 8', Skirted 3 Sides, 24" x 42" High	\$ 202.00	\$ 303.00	300211	Tackboard, 4'x8'	\$ 169.00	\$ 254.00
3017	Counter, Skirt 4th Side	\$ 75.25	\$ 113.00	300112	Ticket Tumbler, Small, Table Top	\$ 144.00	\$ 216.00
Risers				300113	Wastebasket	\$ 20.80	\$ 31.25
300193	Riser 4', Double Tier, 48"x8"x16" High	\$ 58.00	\$ 87.00	300118	Waterfall Stand	\$ 92.50	\$ 139.00
300191	Riser 4', Single Tier, 48"x8"x8" High	\$ 41.50	\$ 62.25	<i>Prices include delivery, installation, rental, and removal.</i>			
300194	Riser 6', Double Tier, 72"x8"x16" High	\$ 75.25	\$ 113.00	<i>*Power is not included. Order power on Electrical Order Form in this manual. Please note if 24 hour power is required. One (1) 500 Watt outlet per two (2) display cases.</i>			
300192	Riser 6', Single Tier, 72"x8"x8" High	\$ 58.00	\$ 87.00				
Custom Booth Drape							
3001	Drape, 3' High, Per Foot, 4' Minimum	\$ 17.35	\$ 26.00				
3002	Drape, 8' High, Per Foot, 4' Minimum	\$ 20.80	\$ 31.25				
Display Furniture*							
300073	Display Case 4', Corner View	\$ 599.00	\$ 899.00				
300074	Display Case 4', Full View	\$ 582.00	\$ 873.00				
300075	Display Case 4', Half View	\$ 582.00	\$ 873.00				
300076	Display Case 4', Quarter View	\$ 582.00	\$ 873.00				
300078	Display Case 5', Full View	\$ 599.00	\$ 899.00				

Please Indicate Choice
Place Order Here
Drape / Skirt Color (3004, 3006, 3008, 3007, 3014, 3016, 3018, 3017, 3001, 3002 ONLY)

Gray will be provided if no color is indicated below:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Beige (54) | <input type="checkbox"/> Black (41) | <input type="checkbox"/> Blue (42) |
| <input type="checkbox"/> Burgundy (43) | <input type="checkbox"/> Forest Green (45) | <input type="checkbox"/> Gold (46) |
| <input type="checkbox"/> Gray (40) | <input type="checkbox"/> Mauve (47) | <input type="checkbox"/> Purple (48) |
| <input type="checkbox"/> Red (49) | <input type="checkbox"/> Teal (55) | <input type="checkbox"/> White (50) |

4th Side Table Skirt (3007 ONLY)

- ☐
- 6' Table
- ☐
- 8' Table

4th Side Counter Skirt (3017 ONLY)

- ☐
- 6' Counter
- ☐
- 8' Counter

Tackboard/Perfboard Alignment (300201 and 300211 ONLY)

- ☐
- Horizontal
- ☐
- Vertical

Please include Booth Layout form (H-3) for placement of items.

Orders received after the discount deadline date are subject to availability and/or substitutions.

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
				\$
				\$
A.	Total All Items Ordered			\$
B.	Petroleum Surcharge Assessment: 3%		A x 3 % = B	\$
C.	Subtotal		A + B = C	\$
D.	Rental Tax: 8.3%		C x 8.3 % = D	\$
E.	Payment Enclosed		C + D = E	\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.				
Authorized Signature - Please Sign: X				
AUTHORIZED NAME - PLEASE PRINT				DATE

Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

Need Assistance?

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Order Directly Online:

<https://e.ges.com/017600192/furnishings/esm>

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All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

COMPANY NAME EMAIL ADDRESS Booth Number

GES Furniture Packages offer significant savings!

Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
400011	Furniture Package 1 Includes 10% Off: (2) Plastic Contour Chairs, (1) 6' Skirted Table 24"X30", (1) Wastebasket.	\$ 316.62	\$ 475.43	400012	Furniture Package 2 Includes 10% Off: (4) Contemporary Arm Chairs, (1) Starbase Table 40"X30", (1) Wastebasket.	\$ 611.82	\$ 918.23
Prices include delivery, installation, rental, and removal.				Cancellation Policy: Furniture Package items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.			

Please Indicate Choice

Table Skirt Color (Item # 400011 ONLY).

Gray will be provided if no color is indicated below:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Beige (54) | <input type="checkbox"/> Black (41) | <input type="checkbox"/> Blue (42) |
| <input type="checkbox"/> Burgundy (43) | <input type="checkbox"/> Forest Green (45) | <input type="checkbox"/> Gold (46) |
| <input type="checkbox"/> Gray (40) | <input type="checkbox"/> Mauve (47) | <input type="checkbox"/> Purple (48) |
| <input type="checkbox"/> Red (49) | <input type="checkbox"/> Teal (55) | <input type="checkbox"/> White (50) |

Place Order Here

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
400011	Furniture Package 1			\$
400012	Furniture Package 2			\$
A.	Total All Items Ordered			\$
B.	Petroleum Surcharge Assessment: 3%		A x 3 % = B	\$
C.	Subtotal		A + B = C	\$
D.	Rental Tax: 8.3%		C x 8.3% = D	\$
E.	Payment Enclosed		C + D = E	\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.
Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT DATE

Need Assistance?

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<https://e.ges.com/017600192/packages/esm>



Seating - Sofas and Loveseats



305068 - Loveseat, Key West, Black,
57"L 35"D 33"H



305262 - Loveseat, Naples, Black Vinyl,
62"L 30"D 28"H



305264 - Sectional, Heathrow, Black
Vinyl, 72"L 48"D 28"H



305120 - Sectional, South Beach, 3 pc.,
Platinum, 152"L 40"D 33"H



305236 - Sofa, Allegro, Blue Fabric,
73"L 34.5"D 29.5"H



305265 - Sofa, Heathrow, Black Vinyl,
48"L 24"D 28"H



305125 - Sofa, Key West, Black, 85"L
35"D 33"H



305226 - Sofa, Mirabel, Brown Leather,
76"L 35"D 32"H



305261 - Sofa, Naples, Black Vinyl,
87"L 30"D 28"H



305221 - Sofa, Roma, White Vinyl, 78"L
31"D 33"H



305119 - Sofa, South Beach, Platinum
Suede, 69"L 29"D 33"H



305268 - Sofa, Tangiers, 78"L 37"D
36"H

Seating - Club Chairs



305235 - Chair, Allegro, Blue
Fabric, 36"L
34.5"D 29.5"H



305072 - Chair, Barcelona, Black,
30"L 31"D 35"H



305073 - Chair, Barcelona,
White, 30"L 30"D
31"H



305225 - Chair, Mirabel, Brown
Leather, 36"L
35"D 32"H



305220 - Chair, Roma, White
Vinyl, 37"L 31"D
33"H



305070 - Chair, Tub, Key West,
Black, 31"L 31"D
31"H



305267 - Corner, Heathrow, Black
Vinyl, 24"L 24"D
28"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Seating - Chairs



305152 - Chair,
Altura, Guest,
25"L 20"D 34"H



305041 - Chair,
Berlin, Black/
White, 18"L 22"D
32"H



305042 - Chair,
Berlin, Red/
White, 18"L 22"D
32"H



305110 - Chair,
Brewer, Black,
20"L 20"D 32"H



305260 - Chair,
Christopher,
White Vinyl w/
Chrome, 17"L
19"D 35"H



305285 - Chair,
Duet Stack,
Black/Chrome,
23"L 18.5"D 16"H



305231 - Chair,
Fusion, Clear/
White, 19"L 21"D
32"H



305230 - Chair,
Fusion, Green/
White, 19"L 21"D
32"H



305232 - Chair,
Fusion, Red/
White, 19"L 21"D
32"H



305266 - Chair,
Heathrow, Black
Vinyl, 24"L 24"D
28"H



305079 - Chair,
Ice Transparent/
Chrome, 17.25"L
20"D 32"H



305034 - Chair,
Iso Mesh Black,
36"L 24"D 38"H



305111 - Chair,
Jetson, 19"L
18"D 31"H



305271 - Chair,
La Brea Swivel,
Charcoal Gray
Fabric, 35"L 27"D
40"D



305149 - Chair,
Luxor, Guest,
27"L 28"D 40"H



305270 - Chair,
Madden Arm, Lt.
Gray Vinyl, 27"L
32"D 33"H



305263 - Chair,
Naples, Black
Vinyl, 36"L 30"D
28"H



305108 - Chair,
New York, 23"L
32"D 33"H



305115 - Chair,
Panton, White,
20"L 34"D 33"H



305284 - Chair,
Rustique Arm,
Gunmetal, 20"L
18"D 31"H



305272 - Chair,
Swanson Swivel,
White Vinyl, 28"L
25"D 18"H



305069 - Chair,
T-Vac
Translucent, 25"L
23"D 30"H



305269 - Chair,
Tangiers, 34"L
37"D 36"H



305250 - Chair,
Wendy, Clear
Acrylic, 15"L
20"D 36"H

Seating - Ottomans



305277 - Ottoman,
Bench, Black Vinyl,
60"L 20"D 18"H



305278 - Ottoman,
Bench, White Vinyl,
60"L 20"D 18"H



305085 - Ottoman,
Cube, Black, 17"L
17"D 18"H



305093 - Ottoman,
Cube, White
Leather, 17"L 17"D
18"H



305086 - Ottoman,
Half Round, Black,
72"L 36"D 17"H



305087 - Ottoman,
Half Round, White,
72"L 36"D 17"H



305240 - Ottoman,
Puzzle Bench,
White, 48"L 24"D
18"H



305092 - Ottoman,
South Beach,
Wedge, Platinum,
25"L 31"D 18"H



305280 - Ottoman,
Square Seat, Black,
34"L 34"D 15"H



305279 - Ottoman,
Square Seat, White,
34"L 34"D 15"H



305246 - Ottoman,
Vibe Cube, Blue,
Vinyl, 18"L 18"D
18"H



305242 - Ottoman,
Vibe Cube,
Champagne, Vinyl,
18"L 18"D 18"H



305243 - Ottoman,
Vibe Cube, Gold/
Bronze, Vinyl, 18"L
18"D 18"H



305241 - Ottoman,
Vibe Cube, Green,
Vinyl, 18"L 18"D
18"H



305244 - Ottoman,
Vibe Cube, Pink,
Vinyl, 18"L 18"D
18"H



305245 - Ottoman,
Vibe Cube, Red,
Vinyl, 18"L 18"D
18"H



305247 - Ottoman,
Vibe Cube, Yellow,
Vinyl, 18"L 18"D
18"H

Seating - Office and Utility Seating



305150 - Chair,
Altura, High Back,
25"L 25"D 43"H Adj.



305151 - Chair,
Altura, Med. Back,
25"L 25"D 37"H Adj.



305305 - Chair,
Executive, Pro,
White, 27.5"L 27.5"D
45.7"H



305114 - Chair, Flex
with Wheels, 24"L
22"D 31"H



305147 - Chair,
Luxor, High Back,
27"L 28"D 47"H Adj.



305148 - Chair,
Luxor, Med. Back,
27"L 28"D 41"H Adj.



305076 - Chair, Otto,
Highback Black,
23"L 21"D 43"H



305126 - Chair,
Task, 25"L 26"D
21"H



305043 - Stool,
Drafting, 25"L 26"D
34"H

Seating - Barstools



305012 -
Barstool,
Banana, Black,
21"L 22"D 30"H



305013 -
Barstool,
Banana, White,
21"L 22"D 30"H



305010 -
Barstool, Gin,
Maple, 16"L 16"D
29"H



305023 -
Barstool, Ice,
Transparent/
Chrome, 16.75"L
16"D 32"H



305011 -
Barstool, Jetson,
Black, 18"L 19"D
29"H



305289 -
Barstool, Lift,
Chrome/Black
Seat, 15" Round
23-33.5"H



305292 -
Barstool, Lift,
Chrome/Gray
Seat, 15" Round
23-33.5"H



305291 - Barstool, Lift, Chrome/Red Seat, 15" Round 23-33.5"H



305290 - Barstool, Lift, Chrome/White Seat, 15" Round 23-33.5"H



305009 - Barstool, Oslo, Blue, 17"L 20"D 30"H



305008 - Barstool, Oslo, White, 17"L 20"D 30"H



305288 - Barstool, Rustique, Gunmetal, 13"L 13"D 30"D



305206 - Barstool, Shark Swivel, White/Chrome Base, 22"L 19"D 34"-44"H



305207 - Barstool, Zooley Swivel, White/Chrome Base, 15"Lx17"Dx31"-35"H

Table Surface Colors



Maple



Graphite Nebula



Brushed Red



Brushed Blue



Silver Textured

Tables - Cafe



305162 - Table, Cafe, Blue/Black, 30" Round 29"H



305154 - Table, Cafe, Blue/Chrome, 30" Round 29"H



305164 - Table, Cafe, Graphite/Black, 30" Round 29"H



305167 - Table, Cafe, Graphite/Black, 36" Round 29"H



305156 - Table, Cafe, Graphite/Chrome, 30" Round 29"H



305159 - Table, Cafe, Graphite/Chrome, 36" Round 29"H



305165 - Table, Cafe, Maple/Black, 30" Round 29"H



305168 - Table, Cafe, Maple/Black, 36" Round 29"H



305157 - Table, Cafe, Maple/Chrome, 30" Round 29"H



305160 - Table, Cafe, Maple/Chrome, 36" Round 29"H



305161 - Table, Cafe, Red/Black, 30" Round 29"H



305153 - Table, Cafe, Red/Chrome, 30" Round 29"H



305282 - Table, Cafe, Silver Texture/Black Base, 30" Round 29"H



305299 - Table, Cafe, Silver Textured Grain/Tulip Chrome Base, 30" Round 29"H



305283 - Table, Cafe, White Laminate/Black Base, 36" Round 29"H



305301 - Table, Cafe, White Laminate/Tulip Chrome Base, 36" Round 29"H



Tables - Bar



305131 - Table, Bar, Blue/Black, 30" Round 42"H



305140 - Table, Bar, Blue/Chrome, 30" Round 42"H



305133 - Table, Bar, Graphite/Black, 30" Round 42"H



305136 - Table, Bar, Graphite/Black, 36" Round 42"H



305145 - Table, Bar, Graphite/Chrome, 36" Round 42"H



305134 - Table, Bar, Maple/Black, 30" Round 42"H



305137 - Table, Bar, Maple/Black, 36" Round 42"H



305143 - Table, Bar, Maple/Chrome, 30" Round 42"H



305146 - Table, Bar, Maple/Chrome, 36" Round 42"H



305130 - Table, Bar, Red/Black, 30" Round 42"H



305139 - Table, Bar, Red/Chrome, 30" Round 42"H



305286 - Table, Bar, Silver Textured Grain/Black Base, 30" Round 42"H



305302 - Table, Bar, Silver Textured Grain/Tulip Chrome Base, 30" Round 42"H



305287 - Table, Bar, White Laminate/Black Base, 36" Round 42"H



305303 - Table, Bar, White Laminate/Tulip Chrome Base, 30" Round 42"H

Tables - Cocktail



305017 - Table, Cocktail, Geo, Black, 50"L 22"D 16"H



305014 - Table, Cocktail, Geo, Chrome, 50"L 22"D 16"H



305020 - Table, Cocktail, Inspiration, 42"L 28"D 18"H



305210 - Table, Cocktail, Oliver, 47"L 27"D 19"H



305016 - Table, Cocktail, Silverado, 36" Round 17"H



305015 - Table, Cocktail, Soho, 38"L 38"D 18.5"H



305025 - Table, Cocktail, Sydney Black, 48"L 26"D 18"H



305024 - Table, Cocktail, Sydney White, 48"L 26"D 18"H



Tables - End Tables



305273 - Table, Aura,
White Metal, 15"
Round 22"H



305274 - Table, E,
Wood, 21"L 15.5"D
27.5"H



305047 - Table, End,
Geo, Black, 26"L 26"D
20"H



305044 - Table, End,
Geo, Chrome, 26"L
26"D 20"H



305049 - Table, End,
Inspiration, 24"L 28"D
22"H



305211 - Table, End,
Oliver, 22" Round
22"H



305046 - Table, End,
Silverado, 24" Round
22"H



305045 - Table, End,
Soho, 26"L 26"D 27"H



305050 - Table, End,
Sydney, Black, 27"L
23"D 22"H



305048 - Table, End,
Sydney, White, 27"L
23"D 22"H



305276 - Table,
Mosaic, Set of 3



305275 - Table,
Timber, Wood, 16"
Round 17"H

Conference Tables



305175 - Table, Conf., Geo, Black,
42"L 42"D 29"H



305176 - Table, Conf., Geo, Black,
60"L 36"D 29"H



305173 - Table, Conf., Geo,
Chrome, 42"L 42"D 29"H



305174 - Table, Conf., Geo,
Chrome, 60"L 36"D 29"H



305027 - Table, Conf., Graphite,
42" Round 29"H



305028 - Table, Conf., Graphite,
72"L 36"D 29"H



GES

Global
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Specialists™

Specialty Furniture



305029 - Table, Conf., Graphite,
96\"/>



305171 - Table, Conf., Gray, 72\"/>



305172 - Table, Conf., Gray, 96\"/>



305033 - Table, Conf., Mahogany,
120\"/>



305030 - Table, Conf., Mahogany,
42\"/>



305031 - Table, Conf., Mahogany,
72\"/>



305032 - Table, Conf., Mahogany,
96\"/>



305177 - Table, Conf., Manhattan,
42\"/>



305293 - Table, Conf., Merlin,
Gray Laminate/Black, 46\"/>



305281 - Table, Conf., White
Laminate, 42\"/>



305208 - Table, Nova, Oval,
White/Silver Legs, 71\"/>

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Tables - Martini Bar



305004 - Table, Bar, Martini 3 pc., 100"L 100"D 47"H



305003 - Table, Bar, Martini, 50"L 50"D 47"H

Product Display



305002 - Bookcase, Graphite, 36"L 13"D 71"H



305001 - Bookcase, Mahogany, 36"L 13"D 71"H



305053 - Etagere, Black, 30"L 16"D 70"H



305052 - Etagere, Pewter, 30"L 16"D 70"H



305215 - Pedestal, Black Plastic, 24"L 24"D 36"H



305216 - Pedestal, Black Plastic, 24"L 24"D 42"H



305103 - Pedestal, Locking Door, Black, 24"L 24"D 42"H



305297 - Pedestal, Powered Locking, Black, 24"L 24"D 30"H



305295 - Pedestal, Powered Locking, Black, 24"L 24"D 42"H



305298 - Pedestal, Powered Locking, White, 24"L 24"D 30"H



305296 - Pedestal, Powered Locking, White, 24"L 24"D 42"H

Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Office and Utility Furniture



305040 - Credenza, Graphite,
72"L 24"D 29"H



305039 - Credenza, Mahogany,
72"L 24"D 29"H



305057 - Desk, Executive,
Graphite, 60"L 30"D 29"H



305056 - Desk, Executive,
Mahogany, 60"L 30"D 29"H



305294 - Desk, Writing/Work
Table, White Laminate/White,
48"L 24"D 30"H



305059 - File, Lateral, Graphite,
36"L 20"D 29"H



305058 - File, Lateral,
Mahogany, 36"L 20"D 29"H

Lamps



305204 - Lamp, Floor,
Mason, Silver, 18" Round
55"H



305205 - Lamp, Table,
Mason, Silver, 16" Round
26"H

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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
Seating - Sofas and Loveseats				Seating - Ottomans			
305068	Loveseat, Key West, Black, 57"L 35"D 33"H	\$ 524.00	\$ 786.00	305247	Ottoman, Vibe Cube, Yellow, Vinyl, 18"L 18"D 18"H	\$ 130.00	\$ 195.00
305262	Loveseat, Naples, Black Vinyl, 62"L 30"D 28"H	\$ 402.00	\$ 603.00	Seating - Office and Utility Seating			
305264	Sectional, Heathrow, Black Vinyl, 72"L 48"D 28"H	\$ 1,150.00	\$ 1,730.00	305150	Chair, Altura, High Back, 25"L 25"D 43"H Adj.	\$ 388.00	\$ 582.00
305120	Sectional, South Beach, 3 pc., Platinum, 152"L 40"D	\$ 1,520.00	\$ 2,280.00	305151	Chair, Altura, Med. Back, 25"L 25"D 37"H Adj.	\$ 369.00	\$ 554.00
305236	Sofa, Allegro, Blue Fabric, 73"L 34.5"D 29.5"H	\$ 730.00	\$ 1,100.00	305305	Chair, Executive, Pro, White, 27.5"L 27.5"D 45.7"H	\$ 235.00	\$ 353.00
305265	Sofa, Heathrow, Black Vinyl, 48"L 24"D 28"H	\$ 468.00	\$ 702.00	305114	Chair, Flex with Wheels, 24"L 22"D 31"H	\$ 173.00	\$ 260.00
305125	Sofa, Key West, Black, 85"L 35"D 33"H	\$ 588.00	\$ 882.00	305147	Chair, Luxor, High Back, 27"L 28"D 47"H Adj.	\$ 435.00	\$ 653.00
305226	Sofa, Mirabel, Brown Leather, 76"L 35"D 32"H	\$ 920.00	\$ 1,380.00	305148	Chair, Luxor, Med. Back, 27"L 28"D 41"H Adj.	\$ 394.00	\$ 591.00
305261	Sofa, Naples, Black Vinyl, 87"L 30"D 28"H	\$ 505.00	\$ 758.00	305076	Chair, Otto, Highback Black, 23"L 21"D 43"H	\$ 492.00	\$ 738.00
305221	Sofa, Roma, White Vinyl, 78"L 31"D 33"H	\$ 937.00	\$ 1,410.00	305126	Chair, Task, 25"L 26"D 21"H	\$ 155.00	\$ 233.00
305119	Sofa, South Beach, Platinum Suede, 69"L 29"D 33"H	\$ 689.00	\$ 1,030.00	305043	Stool, Drafting, 25"L 26"D 34"H	\$ 229.00	\$ 344.00
305268	Sofa, Tangiers, 78"L 37"D 36"H	\$ 432.00	\$ 648.00	Seating - Barstools			
Seating - Club Chairs				305012	Barstool, Banana, Black, 21"L 22"D 30"H	\$ 170.00	\$ 255.00
305235	Chair, Allegro, Blue Fabric, 36"L 34.5"D 29.5"H	\$ 577.00	\$ 866.00	305013	Barstool, Banana, White, 21"L 22"D 30"H	\$ 170.00	\$ 255.00
305072	Chair, Barcelona, Black, 30"L 31"D 35"H	\$ 838.00	\$ 1,260.00	305010	Barstool, Gin, Maple, 16"L 16"D 29"H	\$ 221.00	\$ 332.00
305073	Chair, Barcelona, White, 30"L 30"D 31"H	\$ 917.00	\$ 1,380.00	305023	Barstool, Ice, Transparent/Chrome, 16.75"L 16"D 32	\$ 232.00	\$ 348.00
305225	Chair, Mirabel, Brown Leather, 36"L 35"D 32"H	\$ 562.00	\$ 843.00	305011	Barstool, Jetson, Black, 18"L 19"D 29"H	\$ 281.00	\$ 422.00
305220	Chair, Roma, White Vinyl, 37"L 31"D 33"H	\$ 580.00	\$ 870.00	305289	Barstool, Lift, Chrome/Black Seat, 15" Round 23-33.	\$ 99.00	\$ 149.00
305070	Chair, Tub, Key West, Black, 31"L 31"D 31"H	\$ 405.00	\$ 608.00	305292	Barstool, Lift, Chrome/Gray Seat, 15" Round 23-33.5	\$ 99.00	\$ 149.00
305267	Corner, Heathrow, Black Vinyl, 24"L 24"D 28"H	\$ 324.00	\$ 486.00	305291	Barstool, Lift, Chrome/Red Seat, 15" Round 23-33.5	\$ 99.00	\$ 149.00
Seating - Chairs				305290	Barstool, Lift, Chrome/White Seat, 15" Round 23-33	\$ 99.00	\$ 149.00
305152	Chair, Altura, Guest, 25"L 20"D 34"H	\$ 317.00	\$ 476.00	305009	Barstool, Oslo, Blue, 17"L 20"D 30"H	\$ 312.00	\$ 468.00
305041	Chair, Berlin, Black/White, 18"L 22"D 32"H	\$ 130.00	\$ 195.00	305008	Barstool, Oslo, White, 17"L 20"D 30"H	\$ 312.00	\$ 468.00
305042	Chair, Berlin, Red/White, 18"L 22"D 32"H	\$ 130.00	\$ 195.00	305288	Barstool, Rustique, Gunmetal, 13"L 13"D 30"D	\$ 126.00	\$ 189.00
305110	Chair, Brewer, Black, 20"L 20"D 32"H	\$ 159.00	\$ 239.00	305206	Barstool, Shark Swivel, White/Chrome Base, 22"L 1	\$ 417.00	\$ 626.00
305260	Chair, Christopher, White Vinyl w/Chrome, 17"L 19"D	\$ 103.00	\$ 155.00	305207	Barstool, Zooey Swivel, White/Chrome Base, 15"Lx1	\$ 383.00	\$ 575.00
305285	Chair, Duet Stack, Black/Chrome, 23"L 18.5"D 16"H	\$ 69.00	\$ 104.00	Tables - Cafe			
305231	Chair, Fusion, Clear/White, 19"L 21"D 32"H	\$ 159.00	\$ 239.00	305162	Table, Cafe, Blue/Black, 30" Round 29"H	\$ 239.00	\$ 359.00
305230	Chair, Fusion, Green/White, 19"L 21"D 32"H	\$ 159.00	\$ 239.00	305154	Table, Cafe, Blue/Chrome, 30" Round 29"H	\$ 319.00	\$ 479.00
305232	Chair, Fusion, Red/White, 19"L 21"D 32"H	\$ 159.00	\$ 239.00	305164	Table, Cafe, Graphite/Black, 30" Round 29"H	\$ 239.00	\$ 359.00
305266	Chair, Heathrow, Black Vinyl, 24"L 24"D 28"H	\$ 260.00	\$ 390.00	305167	Table, Cafe, Graphite/Black, 36" Round 29"H	\$ 279.00	\$ 419.00
305079	Chair, Ice Transparent/Chrome, 17.25"L 20"D 32"H	\$ 232.00	\$ 348.00	305156	Table, Cafe, Graphite/Chrome, 30" Round 29"H	\$ 319.00	\$ 479.00
305034	Chair, Iso Mesh Black, 36"L 24"D 38"H	\$ 335.00	\$ 503.00	305159	Table, Cafe, Graphite/Chrome, 36" Round 29"H	\$ 378.00	\$ 567.00
305111	Chair, Jetson, 19"L 18"D 31"H	\$ 212.00	\$ 318.00	305165	Table, Cafe, Maple/Black, 30" Round 29"H	\$ 239.00	\$ 359.00
305271	Chair, La Brea Swivel, Charcoal Gray Fabric, 35"L 2	\$ 338.00	\$ 507.00	305168	Table, Cafe, Maple/Black, 36" Round 29"H	\$ 279.00	\$ 419.00
305149	Chair, Luxor, Guest, 27"L 28"D 40"H	\$ 351.00	\$ 527.00	305157	Table, Cafe, Maple/Chrome, 30" Round 29"H	\$ 319.00	\$ 479.00
305270	Chair, Madden Arm, Lt. Gray Vinyl, 27"L 32"D 33"H	\$ 350.00	\$ 525.00	305160	Table, Cafe, Maple/Chrome, 36" Round 29"H	\$ 378.00	\$ 567.00
305263	Chair, Naples, Black Vinyl, 36"L 30"D 28"H	\$ 336.00	\$ 504.00	305161	Table, Cafe, Red/Black, 30" Round 29"H	\$ 239.00	\$ 359.00
305108	Chair, New York, 23"L 32"D 33"H	\$ 217.00	\$ 326.00	305153	Table, Cafe, Red/Chrome, 30" Round 29"H	\$ 319.00	\$ 479.00
305115	Chair, Pantan, White, 20"L 34"D 33"H	\$ 230.00	\$ 345.00	305282	Table, Cafe, Silver Texture/Black Base, 30" Round 2	\$ 153.00	\$ 230.00
305284	Chair, Rustique Arm, Gunmetal, 20"L 18"D 31"H	\$ 144.00	\$ 216.00	305299	Table, Cafe, Silver Textured Grain/Tulip Chrome Ba	\$ 193.00	\$ 290.00
305272	Chair, Swanson Swivel, White Vinyl, 28"L 25"D 18"H	\$ 215.00	\$ 323.00	305283	Table, Cafe, White Laminate/Black Base, 36" Round	\$ 139.00	\$ 209.00
305069	Chair, T-Vac Translucent, 25"L 23"D 30"H	\$ 328.00	\$ 492.00	305301	Table, Cafe, White Laminate/Tulip Chrome Base, 36	\$ 189.00	\$ 284.00
305269	Chair, Tangiers, 34"L 37"D 36"H	\$ 302.00	\$ 453.00	Tables - Bar			
305250	Chair, Wendy, Clear Acrylic, 15"L 20"D 36"H	\$ 103.00	\$ 155.00	305131	Table, Bar, Blue/Black, 30" Round 42"H	\$ 250.00	\$ 375.00
Seating - Ottomans				305140	Table, Bar, Blue/Chrome, 30" Round 42"H	\$ 327.00	\$ 491.00
305277	Ottoman, Bench, Black Vinyl, 60"L 20"D 18"H	\$ 291.00	\$ 437.00	305133	Table, Bar, Graphite/Black, 30" Round 42"H	\$ 250.00	\$ 375.00
305278	Ottoman, Bench, White Vinyl, 60"L 20"D 18"H	\$ 291.00	\$ 437.00	305136	Table, Bar, Graphite/Black, 36" Round 42"H	\$ 306.00	\$ 459.00
305085	Ottoman, Cube, Black, 17"L 17"D 18"H	\$ 115.00	\$ 173.00	305145	Table, Bar, Graphite/Chrome, 36" Round 42"H	\$ 384.00	\$ 576.00
305093	Ottoman, Cube, White Leather, 17"L 17"D 18"H	\$ 113.00	\$ 170.00	305134	Table, Bar, Maple/Black, 30" Round 42"H	\$ 250.00	\$ 375.00
305086	Ottoman, Half Round, Black, 72"L 36"D 17"H	\$ 440.00	\$ 660.00	305137	Table, Bar, Maple/Black, 36" Round 42"H	\$ 306.00	\$ 459.00
305087	Ottoman, Half Round, White, 72"L 36"D 17"H	\$ 440.00	\$ 660.00	305143	Table, Bar, Maple/Chrome, 30" Round 42"H	\$ 327.00	\$ 491.00
305240	Ottoman, Puzzle Bench, White, 48"L 24"D 18"H	\$ 365.00	\$ 548.00	305146	Table, Bar, Maple/Chrome, 36" Round 42"H	\$ 384.00	\$ 576.00
305092	Ottoman, South Beach, Wedge, Platinum, 25"L 31"D	\$ 262.00	\$ 393.00	305130	Table, Bar, Red/Black, 30" Round 42"H	\$ 250.00	\$ 375.00
305280	Ottoman, Square Seat, Black, 34"L 34"D 15"H	\$ 89.00	\$ 134.00	305139	Table, Bar, Red/Chrome, 30" Round 42"H	\$ 327.00	\$ 491.00
305279	Ottoman, Square Seat, White, 34"L 34"D 15"H	\$ 89.00	\$ 134.00	305286	Table, Bar, Silver Textured Grain/Black Base, 30" R	\$ 168.00	\$ 252.00
305246	Ottoman, Vibe Cube, Blue, Vinyl, 18"L 18"D 18"H	\$ 130.00	\$ 195.00	305302	Table, Bar, Silver Textured Grain/Tulip Chrome Bas	\$ 206.00	\$ 309.00
305242	Ottoman, Vibe Cube, Champagne, Vinyl, 18"L 18"D	\$ 130.00	\$ 195.00	305287	Table, Bar, White Laminate/Black Base, 36" Round	\$ 156.00	\$ 234.00
305243	Ottoman, Vibe Cube, Gold/Bronze, Vinyl, 18"L 18"D	\$ 130.00	\$ 195.00	305303	Table, Bar, White Laminate/Tulip Chrome Base, 30"	\$ 198.00	\$ 297.00
305241	Ottoman, Vibe Cube, Green, Vinyl, 18"L 18"D 18"H	\$ 130.00	\$ 195.00	Tables - Cocktail			
305244	Ottoman, Vibe Cube, Pink, Vinyl, 18"L 18"D 18"H	\$ 130.00	\$ 195.00				
305245	Ottoman, Vibe Cube, Red, Vinyl, 18"L 18"D 18"H	\$ 130.00	\$ 195.00				

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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

COMPANY NAME _____ EMAIL ADDRESS _____ BOOTH NUMBER _____

Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
Tables - Cocktail				Tables - Conference			
305017	Table, Cocktail, Geo, Black, 50"L 22"D 16"H	\$ 254.00	\$ 381.00	305293	Table, Conf., Merlin, Gray Laminate/Black, 46"L 29"	\$ 286.00	\$ 429.00
305014	Table, Cocktail, Geo, Chrome, 50"L 22"D 16"H	\$ 261.00	\$ 392.00	305281	Table, Conf., White Laminate, 42" Round 29"H	\$ 231.00	\$ 347.00
305020	Table, Cocktail, Inspiration, 42"L 28"D 18"H	\$ 343.00	\$ 515.00	305208	Table, Nova, Oval, White/Silver Legs, 71"L 35.5"D 2	\$ 619.00	\$ 929.00
305210	Table, Cocktail, Oliver, 47"L 27"D 19"H	\$ 259.00	\$ 389.00	Tables - Martini Bar			
305016	Table, Cocktail, Silverado, 36" Round 17"H	\$ 301.00	\$ 452.00	305004	Table, Bar, Martini 3 pc., 100"L 100"D 47"H	\$ 3,360.00	\$ 5,040.00
305015	Table, Cocktail, Soho, 38"L 38"D 18.5"H	\$ 394.00	\$ 591.00	305003	Table, Bar, Martini, 50"L 50"D 47"H	\$ 1,250.00	\$ 1,880.00
305025	Table, Cocktail, Sydney Black, 48"L 26"D 18"H	\$ 354.00	\$ 531.00	Product Display			
305024	Table, Cocktail, Sydney White, 48"L 26"D 18"H	\$ 354.00	\$ 531.00	305002	Bookcase, Graphite, 36"L 13"D 71"H	\$ 373.00	\$ 560.00
Tables - End Tables				305001	Bookcase, Mahogany, 36"L 13"D 71"H	\$ 373.00	\$ 560.00
305273	Table, Aura, White Metal, 15" Round 22"H	\$ 113.00	\$ 170.00	305053	Etagere, Black, 30"L 16"D 70"H	\$ 337.00	\$ 506.00
305274	Table, E, Wood, 21"L 15.5"D 27.5"H	\$ 107.00	\$ 161.00	305052	Etagere, Pewter, 30"L 16"D 70"H	\$ 337.00	\$ 506.00
305047	Table, End, Geo, Black, 26"L 26"D 20"H	\$ 229.00	\$ 344.00	305215	Pedestal, Black Plastic, 24"L 24"D 36"H	\$ 428.00	\$ 642.00
305044	Table, End, Geo, Chrome, 26"L 26"D 20"H	\$ 237.00	\$ 356.00	305216	Pedestal, Black Plastic, 24"L 24"D 42"H	\$ 506.00	\$ 759.00
305049	Table, End, Inspiration, 24"L 28"D 22"H	\$ 324.00	\$ 486.00	305103	Pedestal, Locking Door, Black, 24"L 24"D 42"H	\$ 497.00	\$ 746.00
305211	Table, End, Oliver, 22" Round 22"H	\$ 229.00	\$ 344.00	305297	Pedestal, Powered Locking, Black, 24"L 24"D 30"H	\$ 370.00	\$ 555.00
305046	Table, End, Silverado, 24" Round 22"H	\$ 284.00	\$ 426.00	305295	Pedestal, Powered Locking, Black, 24"L 24"D 42"H	\$ 443.00	\$ 665.00
305045	Table, End, Soho, 26"L 26"D 27"H	\$ 343.00	\$ 515.00	305298	Pedestal, Powered Locking, White, 24"L 24"D 30"H	\$ 370.00	\$ 555.00
305050	Table, End, Sydney, Black, 27"L 23"D 22"H	\$ 261.00	\$ 392.00	305296	Pedestal, Powered Locking, White, 24"L 24"D 42"H	\$ 443.00	\$ 665.00
305048	Table, End, Sydney, White, 27"L 23"D 22"H	\$ 261.00	\$ 392.00	Office and Utility Furniture			
305276	Table, Mosaic, Set of 3	\$ 209.00	\$ 314.00	305040	Credenza, Graphite, 72"L 24"D 29"H	\$ 521.00	\$ 782.00
305275	Table, Timber, Wood, 16" Round 17"H	\$ 132.00	\$ 198.00	305039	Credenza, Mahogany, 72"L 24"D 29"H	\$ 610.00	\$ 915.00
Tables - Conference				305057	Desk, Executive, Graphite, 60"L 30"D 29"H	\$ 513.00	\$ 770.00
305175	Table, Conf., Geo, Black, 42"L 42"D 29"H	\$ 290.00	\$ 435.00	305056	Desk, Executive, Mahogany, 60"L 30"D 29"H	\$ 566.00	\$ 849.00
305176	Table, Conf., Geo, Black, 60"L 36"D 29"H	\$ 465.00	\$ 698.00	305294	Desk, Writing/Work Table, White Laminate/White, 48	\$ 269.00	\$ 404.00
305173	Table, Conf., Geo, Chrome, 42"L 42"D 29"H	\$ 305.00	\$ 458.00	305059	File, Lateral, Graphite, 36"L 20"D 29"H	\$ 442.00	\$ 663.00
305174	Table, Conf., Geo, Chrome, 60"L 36"D 29"H	\$ 465.00	\$ 698.00	305058	File, Lateral, Mahogany, 36"L 20"D 29"H	\$ 473.00	\$ 710.00
305027	Table, Conf., Graphite, 42" Round 29"H	\$ 384.00	\$ 576.00	Lamps			
305028	Table, Conf., Graphite, 72"L 36"D 29"H	\$ 518.00	\$ 777.00	305204	Lamp, Floor, Mason, Silver, 18" Round 55"H	\$ 309.00	\$ 464.00
305029	Table, Conf., Graphite, 96"L 36"D 29"H	\$ 637.00	\$ 956.00	305205	Lamp, Table, Mason, Silver, 16" Round 26"H	\$ 229.00	\$ 344.00
305171	Table, Conf., Gray, 72"L 36"D 29"H	\$ 518.00	\$ 777.00				
305172	Table, Conf., Gray, 96"L 36"D 29"H	\$ 637.00	\$ 956.00				
305033	Table, Conf., Mahogany, 120"L 42"W 29"H	\$ 707.00	\$ 1,060.00				
305030	Table, Conf., Mahogany, 42" Round, 42"L 42"W 29"	\$ 400.00	\$ 600.00				
305031	Table, Conf., Mahogany, 72"L 42"W 29"H	\$ 473.00	\$ 710.00				
305032	Table, Conf., Mahogany, 96"L 42"W 29"H	\$ 581.00	\$ 872.00				
305177	Table, Conf., Manhattan, 42" Round 29"H	\$ 350.00	\$ 525.00				

Place Order Here

ITEM#	DESCRIPTION	PRICE	X	QTY	=	TOTAL	X	3% PSP	=	SUBTOTAL	X	8.3% TAX	=	GRAND TOTAL
														\$
														\$
														\$
														\$
														\$
														\$
														\$
														\$

Prices include delivery, installation, rental, and removal.

Orders received after the discount deadline date are subject to availability and/or substitutions.
Cancellation Policy: Items cancelled will be charged 100% of original price after move-in begins.

Payment Enclosed

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT _____ DATE _____

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Phoenix Convention Center

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September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
404200	GEM #3 10' x 10' Package <i>Includes: (1) 10' x 10' Standard Exhibit System, (1) 10' x 10' Standard 13oz Carpet, (3) Contemporary Stools, (1) Starbase Table 30"x40", (1) Wastebasket.</i>	\$ 4,005.80	\$ 6,009.25	404104	Bar Package <i>Includes: (2) White Oslo Barstools, (1) Martini Bar.</i>	\$ 1,874.00	\$ 2,816.00
404201	GEM #4 10' x 20' Package <i>Includes: (1) 10' x 20' Standard Exhibit System, (1) 10' x 20' Standard 13oz Carpet, (2) Contemporary Stools, (1) Wastebasket.</i>	\$ 7,792.80	\$ 11,689.25	404101	Barcelona Club Package <i>Includes: (2) Black Barcelona Chairs, (1) Inspiration End Table.</i>	\$ 2,000.00	\$ 3,006.00
404001	Chair Package A <i>Includes: (2) Contemporary Arm Chairs, (1) Starbase Table 40"x30", (1) Wastebasket.</i>	\$ 443.80	\$ 666.25	404103	Deluxe Chair Package <i>Includes: (2) New York Chairs, (1) Cafe Table 36"x29".</i>	\$ 812.00	\$ 1,219.00
404023	Display Case Package A <i>Includes: (2) Contemporary Stools, (1) Starbase Table 30"x40", (1) 6' Half View Display Case.</i>	\$ 1,055.00	\$ 1,583.00	404105	Premium Pedestal Package <i>Includes: (2) Black Banana Barstools, (1) Locking Pedestal.</i>	\$ 837.00	\$ 1,256.00
404024	Display Case Package B <i>Includes: (2) Contemporary Arm Chairs, (1) Starbase Table 40"x30", (1) 6' Half View Display Case.</i>	\$ 1,039.00	\$ 1,559.00	404108	South Beach Club Collection <i>Includes: (1) White Half-Round Ottoman, (1) 3-Piece South Beach Sectional (Platinum Suede).</i>	\$ 1,960.00	\$ 2,940.00
404011	Stool Package A <i>Includes: (2) Contemporary Stools, (1) Starbase Table 30"x40", (1) Wastebasket.</i>	\$ 459.80	\$ 690.25	<i>Prices include delivery, installation, rental, and removal. Cancellation Policy: Package items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.</i>			
404002	Chair Package B <i>Includes: (2) Contemporary Arm Chairs, (1) 6' Skirted Table 24"x30", (1) Wastebasket.</i>	\$ 418.80	\$ 628.25				
404012	Stool Package B <i>Includes: (2) Contemporary Stools, (1) 6' Skirted Counter 24"x42", (1) Wastebasket.</i>	\$ 451.80	\$ 678.25				

Please Indicate Choice
13 oz. Standard Carpet Colors (404200, 404201 ONLY).

Gray will be provided if no color is indicated below:

- | | | |
|--|---|--|
| <input type="checkbox"/> Black (41) | <input type="checkbox"/> Blue (42) | <input type="checkbox"/> Blue Jay (56) |
| <input type="checkbox"/> Burgundy (43) | <input type="checkbox"/> Emerald Green (44) | <input type="checkbox"/> Gray (40) |
| <input type="checkbox"/> Pepper (52) | <input type="checkbox"/> Red (49) | |

Table Skirt Color (404002, 404012 ONLY).

Gray will be provided if no color is indicated below:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Beige (54) | <input type="checkbox"/> Black (41) | <input type="checkbox"/> Blue (42) |
| <input type="checkbox"/> Burgundy (43) | <input type="checkbox"/> Forest Green (45) | <input type="checkbox"/> Gold (46) |
| <input type="checkbox"/> Gray (40) | <input type="checkbox"/> Mauve (47) | <input type="checkbox"/> Purple (48) |
| <input type="checkbox"/> Red (49) | <input type="checkbox"/> Teal (55) | <input type="checkbox"/> White (50) |

Panel Type and Color (404200, 404201 ONLY).

Gray Fabric Panel will be provided if no color is indicated below:

- | | |
|---|---|
| <input type="checkbox"/> Coated: Black (C41) | <input type="checkbox"/> Coated: Oxford White (C50) |
| <input type="checkbox"/> Coated: Prism Blue (C42) | <input type="checkbox"/> Coated: Silver Gray (C79) |
| <input type="checkbox"/> Fabric: Black (F41) | <input type="checkbox"/> Fabric: Blue (F42) |
| <input type="checkbox"/> Fabric: Gray (F40) | |

Trim Metal Color (404200, 404201 ONLY).

Silver will be provided if no color is indicated below:

- | | |
|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Black (41) | <input type="checkbox"/> Silver (79) |
|-------------------------------------|--------------------------------------|

Place Order Here

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
				\$
				\$
				\$
				\$
A.	Total All Items Ordered			\$
B.	Petroleum Surcharge Assessment: 3%		A x 3 % = B	\$
C.	Subtotal		A + B = C	\$
D.	Rental Tax: 8.3%		C x 8.3% = D	\$
E.	Payment Enclosed		C + D = E	\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.				
Authorized Signature - Please Sign: X				
				AUTHORIZED NAME - PLEASE PRINT
				DATE

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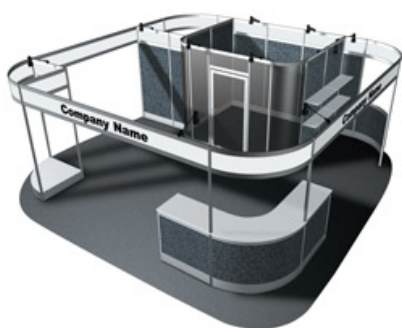
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With 5 GES® standard exhibits to choose from, selecting the size and configuration that meets your tradeshow needs is easy. Our modular exhibits are hassle-free because you pay no design fees, no shipping fees, and no repair or refurbishing fees. Plus, you may customize the trim and panels, and choose from a wide variety of accessories to create a unique exhibit that reinforces your brand and marketing efforts.

All packages include rental, delivery, installation, and dismantling. For other custom furnishings, hanging signs, or graphics, chat with your GES National Servicenter® representative at www.ges.com/chat.

20x20 Exhibits



600005 - Exhibit System GEM #5, 20'x20' Island Includes:

- three digitally printed signs
- one locking office
- four shelves
- one curved counter
- two 1m counters
- ten arm lights
- one standard 20' x 20' carpet
- no padding

10x20 Exhibits



600004 - Exhibit System GEM #4, 10'x20' Inline Includes:

- one 116-7/8" x 12" digitally printed sign
- one 57-13/16" x 12" digitally printed sign
- one 2m counter
- six arm lights
- five shelves
- one standard 10' x 20' carpet
- no padding

10x10 Exhibits



600002 - Exhibit System GEM #2, 10'x10' Inline Includes:

- one custom ID sign
- two arm lights
- one standard 10' x 10' carpet
- no padding



600003 - Exhibit System GEM #3, 10'x10' Inline Includes:

- one custom ID sign
- three arm lights
- five shelves
- one 1m counter
- one standard 10' x 10' carpet
- no padding

6ft Table Display



600001 - Exhibit System GEM #1, 6' Tabletop Display Includes:

- one custom ID sign
- three arm lights
- two shelves
- one 6' skirted table
- no carpet and padding

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Accessories



600410 - Exhibit, Ad Board, 1M x 8'



600110 - Exhibit, Armlight Black



600103 - Exhibit, Counter, 1M Curved



600101 - Exhibit, Counter, 1M x 1/2M x 40"H



600102 - Exhibit, Counter, 2M x 1/2M x 40"H



600221 - Exhibit, Light Box, Large 37"x85"



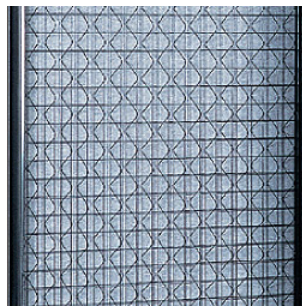
600222 - Exhibit, Light Box, Medium 37"x56"



600223 - Exhibit, Light Box, Small 37"x28"



661931 - Exhibit, Panel, Slatwall, 1M x 8'



600291 - Exhibit, Panel, Wirewall, 1M



600243 - Exhibit, Shelf, 1M x 10" Deep

Trim and Panel Choices

Panel Type & Color



Coated: Black (C41)



Coated: Oxford White (C50)



Coated: Prism Blue (C42)



Coated: Silver Gray (C79)



Fabric: Black (F41)



Fabric: Blue (F42)



Fabric: Gray (F40)

Trim Color



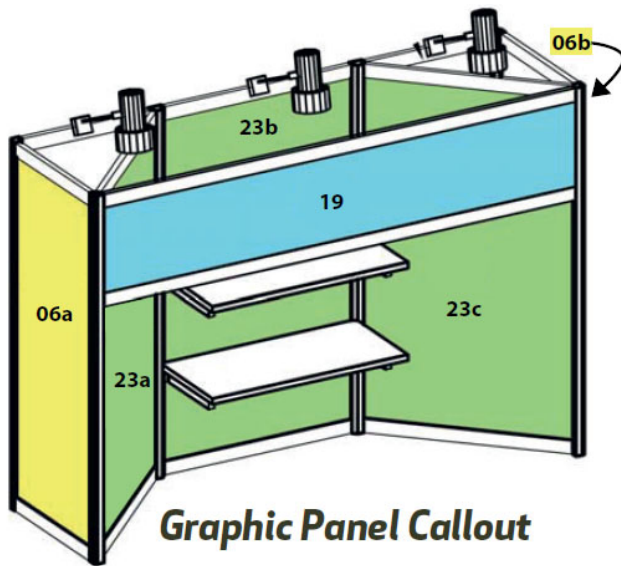
Black (41)



Silver (79)

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

Exhibit #1, 6' Tabletop (600001)



- 23** 608323 26 9/16" wide x 45" tall
Discount Price - \$171.00 /Regular Price - \$257.00
Produced on 3/16" Thick White Foamcore
- 06** 608306 18 7/16" wide x 45" tall
Discount Price - \$71.25 /Regular Price - \$107.00
Produced on 3/16" Thick White Foamcore
- 19** 608319 65 15/16" wide x 12" tall
Discount Price - \$113.00 /Regular Price - \$170.00
Produced on 3/16" Thick White Foamcore

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Files should be uploaded to the GES ftp transfer utility site. Send your file/s directly to gesgraphics@ges.com (no login is required).

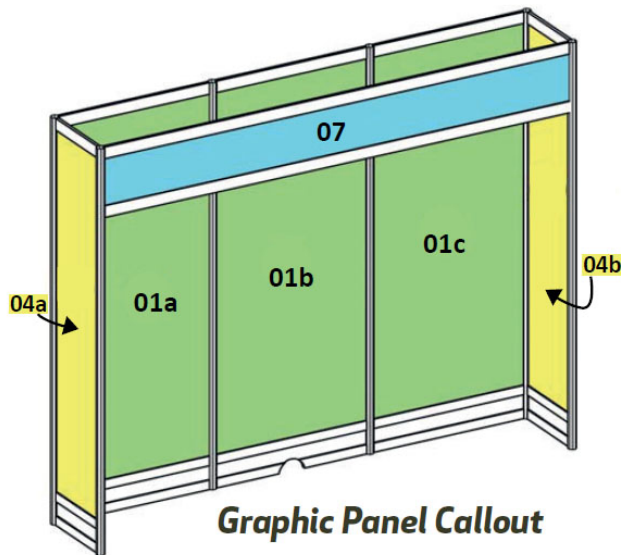
Just enter your email address in the "Your Email Address:" field, enter gesgraphics@ges.com address in the "Recipient Email Address:", in the comments box type your name, the event you are exhibiting and city that the event is occurring. Click next, and browse to your files, lastly click the upload button to send. Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

Link: <https://e.ges.com/017600192/exhibit1/esm>



Booth Rendering

Exhibit #2, 10 x 10 (600002)



- 01** 608301 38 1/8" wide x 86 1/4" tall
Discount Price - \$469.00 /Regular Price - \$704.00
Produced on 3/16" Thick White Foamcore
- 04** 608304 18 7/16" wide x 86 1/4" tall
Discount Price - \$237.00 /Regular Price - \$356.00
Produced on 3/16" Thick White Foamcore
- 07** 608307 117" wide x 12" tall
Discount Price - \$200.00 /Regular Price - \$300.00
Produced on 3/16" Thick White Foamcore

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Files should be uploaded to the GES ftp transfer utility site. Send your file/s directly to gesgraphics@ges.com (no login is required).

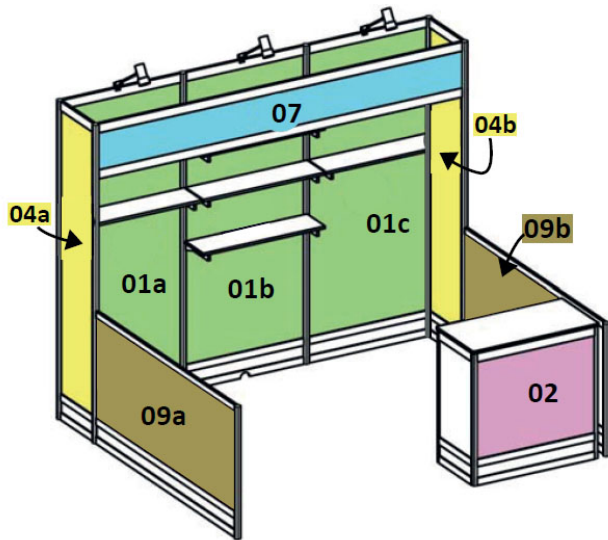
Just enter your email address in the "Your Email Address:" field, enter gesgraphics@ges.com address in the "Recipient Email Address:", in the comments box type your name, the event you are exhibiting and city that the event is occurring. Click next, and browse to your files, lastly click the upload button to send. Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

Link: <https://e.ges.com/017600192/exhibit2/esm>



Booth Rendering

Exhibit #3, 10 x 10 (600003)



Graphic Panel Callout

- 01** 608301 38 1/8" wide x 86 1/4" tall
Discount Price - \$469.00 /Regular Price - \$704.00
Produced on 3/16" Thick White Foamcore
- 04** 608304 18 7/16" wide x 86 1/4" tall
Discount Price - \$237.00 /Regular Price - \$356.00
Produced on 3/16" Thick White Foamcore
- 07** 608307 117" wide x 12" tall
Discount Price - \$200.00 /Regular Price - \$300.00
Produced on 3/16" Thick White Foamcore
- 02** 608302 38 1/8" wide x 30 1/4" tall
Discount Price - \$166.00 /Regular Price - \$249.00
Produced on 3/16" Thick White Foamcore
- 09** 608309 77 1/2" wide x 30 1/4" tall
Discount Price - \$336.00 /Regular Price - \$504.00
Produced on 3/16" Thick White Foamcore

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Files should be uploaded to the GES ftp transfer utility site. Send your file/s directly to gesgraphics@ges.com (no login is required).

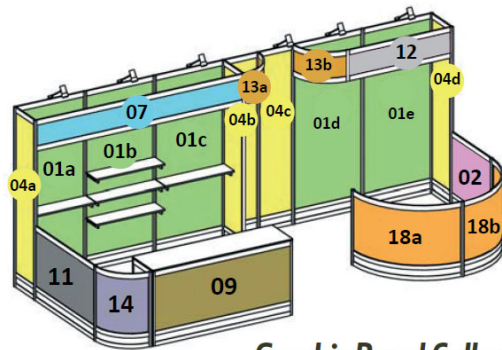
Just enter your email address in the "Your Email Address:" field, enter gesgraphics@ges.com address in the "Recipient Email Address:", in the comments box type your name, the event you are exhibiting and city that the event is occurring. Click next, and browse to your files, lastly click the upload button to send. Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

Link: <https://e.ges.com/017600192/exhibit3/esm>



Booth Rendering

Exhibit #4, 10 x 20 (600004)



Graphic Panel Callout

- 12** 608312 57 7/8" wide x 12" tall
Discount Price - \$103.00 /Regular Price - \$155.00
Produced on 3/16" Thick White Foamcore
- 13** 608313 29 3/4" wide x 12" tall
Discount Price - \$51.50 /Regular Price - \$77.25
Produced on 1/8" Thick White Komatex
- 18** 608318 60 3/4" wide x 30 1/4" tall
Discount Price - \$262.00 /Regular Price - \$393.00
Produced on 1/8" Thick White Komatex
- 09** 608309 77 1/2" wide x 30 1/4" tall
Discount Price - \$336.00 /Regular Price - \$504.00
Produced on 3/16" Thick White Foamcore
- 14** 608314 29 3/4" wide x 30 1/4" tall
Discount Price - \$129.00 /Regular Price - \$194.00
Produced on 1/8" Thick White Komatex

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Files should be uploaded to the GES ftp transfer utility site. Send your file/s directly to gesgraphics@ges.com (no login is required).

Just enter your email address in the "Your Email Address:" field, enter gesgraphics@ges.com address in the "Recipient Email Address:", in the comments box type your name, the event you are exhibiting and city that the event is occurring. Click next, and browse to your files, lastly click the upload button to send. Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

Link: <https://e.ges.com/017600192/exhibit4/esm>

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differences.

- 01** 608301 38 1/8" wide x 86 1/4" tall
Discount Price - \$469.00 /Regular Price - \$704.00
Produced on 3/16" Thick White Foamcore

- 04** 608304 18 7/16" wide x 86 1/4" tall
Discount Price - \$237.00 /Regular Price - \$356.00
Produced on 3/16" Thick White Foamcore

- 11** 608311 57 7/8" wide x 30 1/4" tall
Discount Price - \$99.25 /Regular Price - \$149.00
Produced on 3/16" Thick White Foamcore

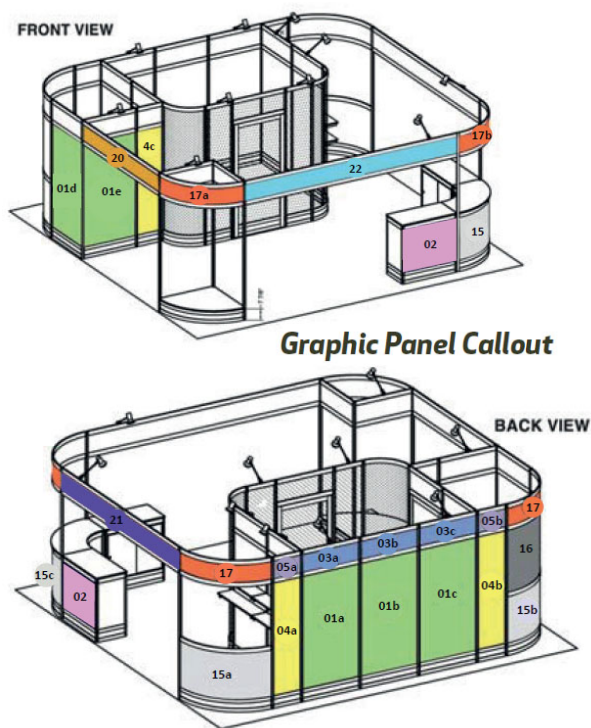
- 02** 608302 38 1/8" wide x 30 1/4" tall
Discount Price - \$166.00 /Regular Price - \$249.00
Produced on 3/16" Thick White Foamcore

- 07** 608307 117" wide x 12" tall
Discount Price - \$200.00 /Regular Price - \$300.00
Produced on 3/16" Thick White Foamcore



Booth Rendering

Exhibit #5, 20 x 20 (600005)



Graphic Panel Callout

21 608321 136 9/16" wide x 12" tall
Discount Price - \$154.00 /Regular Price - \$231.00
Produced on 3/16" Thick White Foamcore

20 608320 97 3/16" wide x 12" tall
Discount Price - \$167.00 /Regular Price - \$251.00
Produced on 3/16" Thick White Foamcore

17 608317 60 11/16" wide x 12" tall
Discount Price - \$192.00 /Regular Price - \$288.00
Produced on 1/8" Thick White Komatex

02 608302 38 1/8" wide x 30 1/4" tall
Discount Price - \$166.00 /Regular Price - \$249.00
Produced on 3/16" Thick White Foamcore

03 608303 38 1/8" wide x 12" tall
Discount Price - \$65.50 /Regular Price - \$98.25
Produced on 3/16" Thick White Foamcore

05 608305 18 7/16" wide x 12" tall
Discount Price - \$51.50 /Regular Price - \$77.25
Produced on 3/16" Thick White Foamcore

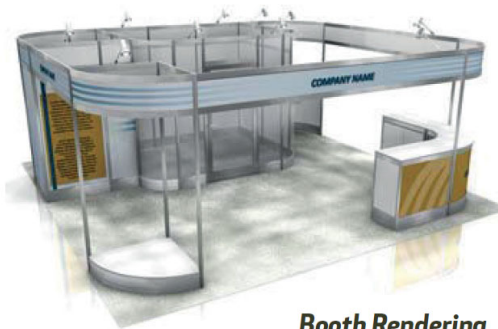
01 608301 38 1/8" wide x 72 3/8" tall
Discount Price - \$469.00 /Regular Price - \$704.00
Produced on 3/16" Thick White Foamcore

04 608304 18 7/16" wide x 72 3/8" tall
Discount Price - \$237.00 /Regular Price - \$356.00
Produced on 3/16" Thick White Foamcore

16 608316 60 11/16" wide x 40 1/4" tall
Discount Price - \$314.00 /Regular Price - \$471.00
Produced on 1/8" Thick White Komatex

15 608315 60 11/16" wide x 30 1/4" tall
Discount Price - \$262.00 /Regular Price - \$393.00
Produced on 1/8" Thick White Komatex

22 608322 156 1/4" wide x 12" tall
Discount Price - \$267.00 /Regular Price - \$401.00
Produced on 3/16" Thick White Foamcore



Booth Rendering

All Prices listed above are Per Panel.

Please note that pricing listed is for Graphic Panels only. GEM units are rented separately.

GES requires a form of payment for booth graphics in order to produce signage. Please see Payment and Credit Card Authorization (G-2) for required information.

Files should be uploaded to the GES ftp transfer utility site. Send your file/s directly to gesgraphics@ges.com (no login is required).

Just enter your email address in the "Your Email Address:" field, enter gesgraphics@ges.com address in the "Recipient Email Address:", in the comments box type your name, the event you are exhibiting and city that the event is occurring. Click next, and browse to your files, lastly click the upload button to send. Please contact GES National Service Center at 800-475-2098 or 702-515-5970 with any questions or concerns.

Link: <https://e.ges.com/017600192/exhibit5/esm>

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All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
20x20 Exhibits				Accessories			
600005	Exhibit System GEM #5, 20'x20' Island	\$ 11,160.00	\$ 16,740.00	600243	Exhibit, Shelf, 1M x 10" Deep	\$ 68.75	\$ 103.00
10x20 Exhibits				600262	Tackboard, Gem, 4' X 8'	\$ 591.00	\$ 887.00
600004	Exhibit System GEM #4, 10'x20' Inline	\$ 7,520.00	\$ 11,280.00	Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.			
10x10 Exhibits							
600002	Exhibit System GEM #2, 10'x10' Inline	\$ 1,820.00	\$ 2,730.00				
600003	Exhibit System GEM #3, 10'x10' Inline	\$ 3,420.00	\$ 5,130.00				
6ft Table Display							
600001	Exhibit System GEM #1, 6' Tabletop Display	\$ 1,700.00	\$ 2,550.00				
Accessories							
600410	Exhibit, Ad Board, 1M x 8'	\$ 591.00	\$ 887.00				
600110	Exhibit, Armlight Black	\$ 87.75	\$ 132.00				
600103	Exhibit, Counter, 1M Curved	\$ 814.00	\$ 1,220.00				
600101	Exhibit, Counter, 1M x 1/2M x 40"H	\$ 413.00	\$ 620.00				
600102	Exhibit, Counter, 2M x 1/2M x 40"H	\$ 566.00	\$ 849.00				
600221	Exhibit, Light Box, Large 37"x85"	\$ 750.00	\$ 1,130.00				
600222	Exhibit, Light Box, Medium 37"x56"	\$ 592.00	\$ 888.00				
600223	Exhibit, Light Box, Small 37"x28"	\$ 366.00	\$ 549.00				
661931	Exhibit, Panel, Slatwall, 1M x 8'	\$ 516.00	\$ 774.00				
600291	Exhibit, Panel, Wirewall, 1M	\$ 504.00	\$ 756.00				

Please Indicate Choices
Place Order Here
13 oz. Standard Carpet Colors (20x20 Exhibits, 10x20 Exhibits, 10x10 Exhibits ONLY).

Gray will be provided if no color is indicated below:

- | | | |
|--|---|--|
| <input type="checkbox"/> Black (41) | <input type="checkbox"/> Blue (42) | <input type="checkbox"/> Blue Jay (56) |
| <input type="checkbox"/> Burgundy (43) | <input type="checkbox"/> Emerald Green (44) | <input type="checkbox"/> Gray (40) |
| <input type="checkbox"/> Pepper (52) | <input type="checkbox"/> Red (49) | |

Table Skirt Color (600001 ONLY).

Gray will be provided if no color is indicated below:

- | | | |
|--|--|--------------------------------------|
| <input type="checkbox"/> Beige (54) | <input type="checkbox"/> Black (41) | <input type="checkbox"/> Blue (42) |
| <input type="checkbox"/> Burgundy (43) | <input type="checkbox"/> Forest Green (45) | <input type="checkbox"/> Gold (46) |
| <input type="checkbox"/> Gray (40) | <input type="checkbox"/> Mauve (47) | <input type="checkbox"/> Purple (48) |
| <input type="checkbox"/> Red (49) | <input type="checkbox"/> Teal (55) | <input type="checkbox"/> White (50) |

Panel Type and Color (20x20 Exhibits, 10x20 Exhibits, 10x10 Exhibits, 600410, 600103, 600101, 600102, 600221, 600222, 600223 ONLY).

Gray Fabric Panel will be provided if no color is indicated below:

- | | |
|---|---|
| <input type="checkbox"/> Coated: Black (C41) | <input type="checkbox"/> Coated: Oxford White (C50) |
| <input type="checkbox"/> Coated: Prism Blue (C42) | <input type="checkbox"/> Coated: Silver Gray (C79) |
| <input type="checkbox"/> Fabric: Black (F41) | <input type="checkbox"/> Fabric: Blue (F42) |
| <input type="checkbox"/> Fabric: Gray (F40) | |


Trim Metal Color (20x20 Exhibits, 10x20 Exhibits, 10x10 Exhibits, 600410, 600103, 600101, 600102, 600221, 600222, 600223 ONLY).

Silver will be provided if no color is indicated below:

- | | |
|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Black (41) | <input type="checkbox"/> Silver (79) |
|-------------------------------------|--------------------------------------|

Electrical or Utilities Under Carpet?

- | | |
|------------------------------|-----------------------------|
| <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|------------------------------|-----------------------------|

 The leaf symbol indicates recyclable or eco-friendly materials per manufacturer's specifications.

Cancellation Policy: Custom Size Booth Carpet cancelled after being cut will be charged 100%. All other carpet cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

For Additional Custom Graphics, please go to <http://www.ges.com/graphics/quote/>
For Custom Exhibits, please send a request to email gesed@ges.com

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
				\$
				\$
				\$
A.	Total All items Ordered			\$
B.	Petroleum Surcharge Assessment: 3%		A x 3% = B	\$
C.	Subtotal		A + B = C	\$
D.	Rental Tax: 8.3%		C x 8.3% = D	\$
E.	Payment Enclosed		C + D = E	\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.				
Authorized Signature - Please Sign:				X
AUTHORIZED NAME - PLEASE PRINT			DATE	

CUSTOM ID SIGN

Colored signs are available at additional cost, please go to http://www.ges.com/ecom/info/exhibit_graphics.pdf for example. An EPS Vector format file, with all the fonts converted to outline, and hard copy must be received with this order to receive a Custom ID Sign. Please review "I-2: Digital File Submission Guide" within this manual for additional information and instructions.

STANDARD ID SIGN COPY
Signs will be black text on white background.

If Custom ID is not required, please indicate ID copy. Print or type.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat


Order Directly Online:

<https://e.ges.com/017600192/esm>

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October 8 - 10, 2015

We are committed to partnering with you to provide comprehensive and effective graphic solutions for your event. The graphics print and production industry continuously evolves, and we want your graphics and images to look their absolute best.

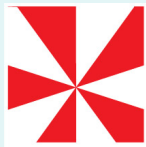
To ensure the highest quality output from your digital files, and to make file transfers as seamless as possible, please review and follow these guidelines when submitting artwork to GES. We also offer layout and design services for a fee. Please contact GES for details.

Suitable Programs for images or logos	
Program	Preferred Format
Adobe Illustrator CS6, CC 2014	.ai, .eps
Adobe Photoshop CS6, CC 2014	.tif (LZW), .jpg (High Quality), .psd
Adobe InDesign CS6, CC 2014	.indd (include all links)
Adobe Acrobat	.pdf (Press Quality Setting)

Suitable Media for images or logos	
Media	Preferred Format
CD-ROM	Hard copy color proofs
DVD-ROM	Hard copy color proofs
Email Attachments	Limited to maximum size of 5MB
FTP	Mandatory ZIP or SIT compression

AVOIDING ADDITIONAL COSTS:

Files obtained from the internet (JPG, GIF, PNG) or artwork created in MS Office applications (Word, Excel, PowerPoint, etc.) are often not suitable for high quality output, and require additional hourly charges. Artwork should be created at actual size, however for larger files, such as banner artwork, files can be scaled down to accommodate the limits of the software. Scans should be no smaller than 300dpi at quarter size. To avoid additional costs associated with these file types, please supply files as defined herein.



AI / EPS
(vector)



GIF
(raster)

Vectors
Editable Text

Vectors
Outlined Text

Vector Artwork

For the best quality, create graphics in vector format (AI, EPS). Logos taken from websites are generally GIF files, and those are not acceptable as they will not print clearly. See visual.

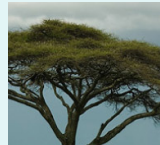
Artwork produced in vinyl, such as solid company logos or text, must be supplied in a vector format (AI or vector EPS). Artwork created in a pixel format (TIF, JPG) is not suitable because the vinyl plotter cannot interpret raster images. See visual.



Low resolution
(72 dpi)



High resolution
(300 dpi)



Bitmap/Raster Artwork

TIF and PSD - These are the preferred file formats for raster images. Files should be supplied at 100dpi at full size, or they should scale to those dimensions. If the resolution is lower than 100dpi, images can look blurry or pixelated when printed. If there is a lot of small text in the raster image, the file can be provided at higher resolutions to ensure print quality. See Visual.

JPEG - We can use JPEG files, but because JPEGs use file compression this can sometimes affect image quality. Therefore, this file type should only be used if the files are being emailed.

PDF - These are print files only and cannot be altered to fit different sizes, artwork must be set up at the correct proportion and at print-ready quality. Ensure images are saved at high resolution (100dpi at final size).



Color Set Up

If your artwork uses Pantone colors, please supply a Pantone color reference. Some colors are more likely to be achieved than others, but due to printer limitations Pantone colors are matched to the best possible interpretation for the specific output device. Hard copies such as brochures or print-outs can be used as a reference for color matching.

Fonts

Outline all fonts before sending the files. If you are using a program where this is not an option, include all fonts with your files. Open Type Fonts (OTF) are preferred.

GES TRANSFER SITE

Please use our GES ftp transfer utility site to send file/s directly to your contact, no login required. Just enter the following information:

- Your email address in the "Your Email Address:" field
- Your contact's email address (gesgraphics@ges.com) in the "Recipient Email Address:" field
- Your company name/event name, event location and any other specifics associated with your graphic file under "Comments:"

Click next, browse to find your file/s and lastly, click the upload button to send.

The FTP transfer site is located at <https://file.ges.com/>

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Order Directly Online:

<https://e.ges.com/017600192/esm>

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Front and Backlit Graphics

When producing artwork for front lit graphics or transparencies keep these points in mind:

- Avoid setting type in Photoshop — instead use a vector-based program (such as Adobe Illustrator) for your type. If you do use vector smart objects, save the file as an .eps or .psd to retain vector properties.
- If you plan to add effects to your type (such as drop shadows or glows), follow these steps:
 - a. Import the Illustrator type into Photoshop
 - b. Add effects to the type
 - c. Separate the effects onto a layer
 - d. Delete the type layer
 - e. Assemble the type and photo in a vector program.
- Always provide logos in a vector format.
- If you have critical PMS colors to match, provide us with a layered Photoshop file to allow for color editing.
- Always add at least 1" of bleed to your images.
- Use gradients carefully and sparingly. Gradients often "band," and little can be done to correct the problem. Look at your high res file at 100% — if you can see the banding, it WILL appear in the print. Adding 1 pt. of noise to the file may resolve the problem.

File Sizes

Please build Photoshop (raster) graphics to at least 100dpi at final size. Any combination of size/resolution that produces this result is acceptable.

(e.g. 1/4 size file @400dpi)

Here is an easy way to determine how much digital information is needed for your graphic:

- Open a new document in Photoshop
- Enter the final width and height of your graphic.
- Enter a resolution of 100 dpi

The resulting megabyte size is the approximate amount of digital information we need for best quality output.

Adobe Illustrator, InDesign, Photoshop

- Work with .eps files as much as possible. .eps files are a better quality file format than .tif files and are accepted more easily by Adobe Illustrator.
- Save a Low Res files version of your files for proofing and a Hi Res file for production. Illustrator allows for seamless swapping of LR and HR files provided the images are the same dimensions.
- When saving your HR file, use the settings shown in *figure a*. This will compress the information in the file without degrading the quality. High resolution files saved with this setting present no issues for our output devices.
- If you must work with a .tif file because you are colorizing it in illustrator, save the HR file with the LZW compression option.
- Keep all color-critical elements of your design vector whenever possible. Don't send the layered Photoshop unless you need critical color corrections. If you want to add a Photoshop effect to a logo or color critical text: set the text in illustrator or keep the logo vector, create the desired effect in Photoshop, then link the Photoshop file into Illustrator under the color critical vector art or text.
- Photoshop files with text or vector smart objects need to be saved out as .eps or .psd to retain vector properties.

Placed Images

Provide placed images at 100dpi at 100% of final size as a .tif (LZW compression) or .psd. Embedding images in Illustrator is preferred and need to be 100dpi at final size.

Fonts

Turn all fonts to outlines or convert to paths before sending the files. If you are using a program where this is not an option, YOU MUST INCLUDE ALL FONTS with your files. OTF (open type fonts). are preferred.

Vinyl

We can only produce vinyl for type or logos from VECTOR based artwork. DO NOT send PowerPoint files, .gifs, .jpgs, .pdfs or raster-based images output to vinyl.

Remember!

- You MUST add bleed to your photographic images.
- Backlit graphics are held in place with velcro or with a frame—place type and critical images at least 1" from all edges to avoid this dead space (see diagram below).
- You MUST provide PMS colors. We are not responsible for accurate reproduction of your logo or corporate colors if PMS matches are not provided.
- Please make certain that your scans are clean (free of dust, dirt, and scratches) BEFORE you send them for production. Deadlines and time constraints do not allow us to check all your images for quality. We must assume the images you provide are the highest quality available to you. To check for quality, look at your Photoshop files at 100% enlargement. If you can see dirt and scratches, they will appear on your final output. Use the rubber stamp tool (clone stamp tool) to eliminate these imperfections.

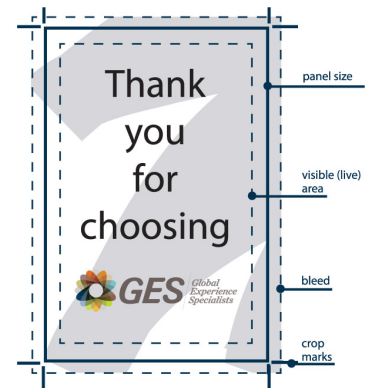


figure a.

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COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Order graphics and **upload artwork files** directly online, click here: <https://e.ges.com/017600192/signs>

Price List

Graphics and Signage

Item Code	Description	Discount (\$)	Regular (\$)	Qty	Total
600534	22"W x 28"H Vertical Sign w/ Sign Holder, Double Sided	285.00	428.00		\$
600533	22"W x 28"H Vertical Sign w/ Sign Holder, Single Sided	218.00	327.00		\$
600535	72"W x 36"H Vinyl Banner (horizontal or vertical) w/ Silver Grommets, Single Sided	232.00	348.00		\$
600528	Freestanding 24"W x 84"H Vertical Ad Board w/ Cardboard Base, Double Sided	419.00	629.00		\$
600526	Freestanding 24"W x 84"H Vertical Ad Board w/ Cardboard Base, Single Sided	256.00	384.00		\$
600529	Freestanding 38"W x 84"H Vertical Ad Board w/ Cardboard Base, Double Sided	547.00	821.00		\$
600527	Freestanding 38"W x 84"H Vertical Ad Board w/ Cardboard Base, Single Sided	388.00	582.00		\$
601099	Printed Cardboard Base for Freestanding Boards	25.25	38.00		\$
Please Indicate Choice					
A.		Total All items Ordered			\$
B.		Petroleum Surcharge Assessment: 3% $A \times 3\% = B$			\$
C.		Subtotal $A + B = C$			\$
D.		Sales Tax: 8.3% $C \times 8.3\% = D$			\$
E.		Payment Enclosed $C + D = E$			\$
I have NOT sent my print ready file(s) to GES Please let us know when you expect to submit your artwork: <input type="checkbox"/> I need assistance submitting my file(s), please contact me <input type="checkbox"/> I will be submitting my file by (date) _____ <input type="checkbox"/> I need GES to set my copy Copy placement only - indicate copy in the area below					
I have already sent my print ready file(s) to GES Check the submission type used below: <input type="checkbox"/> I sent them to the gesgraphics@ges.com mailbox <input type="checkbox"/> I sent a disc via USPS, FedEx, UPS or other <input type="checkbox"/> I sent them directly to a GES employee (insert name below) _____					
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.					
Authorized Signature - Please Sign: X					
AUTHORIZED NAME - PLEASE PRINT					DATE

Need Assistance?

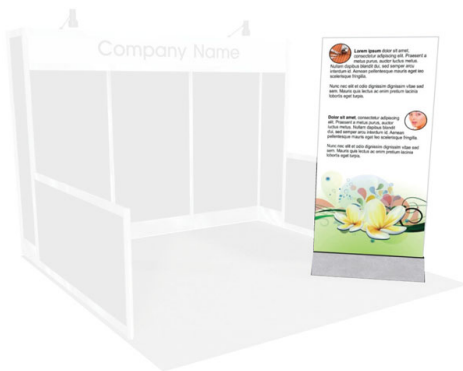
Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/Signs/esm>

38" Ad Board

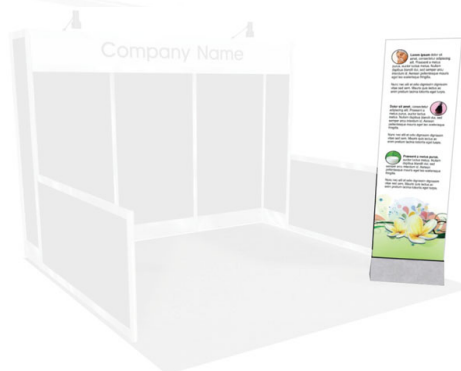


600527 Freestanding 38"W x 84"H Vertical Ad Board w/
Cardboard Base, Single Sided (includes cardboard
base, graphic & delivery)

600529 Freestanding 38"W x 84"H Vertical Ad Board w/
Cardboard Base, Double Sided

*Includes cardboard base, graphic and delivery.
Printed base available at additional cost.*

24" Ad Board

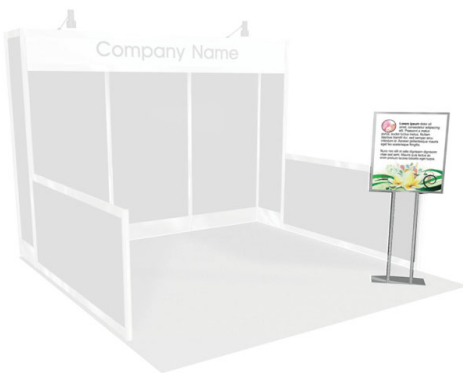


600526 Freestanding 24"W x 84"H Vertical Ad Board w/
Cardboard Base, Single Sided (includes cardboard
base, graphic & delivery)

600528 Freestanding 24"W x 84"H Vertical Ad Board w/
Cardboard Base, Double Sided

*Includes cardboard base, graphic and delivery.
Printed base available at additional cost.*

22" x 28" with Sign Holder



600533 22"W x 28"H Vertical Sign w/ Sign Holder, Single Sided

600534 22"W x 28"H Vertical Sign w/ Sign Holder, Double
Sided

Includes sign holder rental, graphic and delivery.

6' x 3' Banner



600535 72"W x 36"H Vinyl Banner (horizontal or vertical) w/
Silver Grommets, Single Sided

*Banner is available horizontal or vertical.
Includes silver grommets.*

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

Go to below link to view images and information:
<http://ges.com/ecom/info/landD.pdf>

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL
CONTACT'S HOTEL (OPTIONAL)		

PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.
TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.

- Display Labor is required for all installation and dismantling of exhibits, including signs and floor covering installation.
- Exhibitor may unpack and place merchandise.
- Exhibitor may set up exhibit display if one person can accomplish the task in less than one-half (½) hour without the use of tools.

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day. All exhibit labor scheduled at the start of the working day will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (½) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If Exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (½) hour increments. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

Worker per Hour	Discount	Regular	Show Site
Install & Dismantle, ST Code: 705000	\$ 93.00	\$ 116.00	\$ 140.00
Install & Dismantle, OT Code: 705000	\$ 140.00	\$ 175.00	\$ 210.00
Install & Dismantle, DT Code: 705000	\$ 186.00	\$ 233.00	\$ 279.00

Straight Time: Monday through Friday from 8:00 AM to 4:30 PM.

Overtime: Monday through Friday from 7:00 AM to 8:00 AM and 4:30 PM to 11:59 PM. All day Saturday & Sunday.

All other times Monday through Friday. All day Holidays.

Double Time: Rate applies to orders placed on or before the above Discount Deadline Date.

Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.

Show Site Rate: Rate applies to orders placed at show site

Please Indicate Service
☐ **GES Supervised (OK to Proceed)**
Please complete "Key Information" form (L-2)

GES will supervise labor to:

- Unpack and install display before Exhibitor arrival at show site.
- Dismantle and pack the display after show closing.
- Subject to terms and conditions of all GES policies, including terms and conditions of contract, including but not limited to sub-paragraph VII, b., Labor.

A 25% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

LOCATION OF BOOTH/DIMENSION OF BOOTH: Use the Booth Layout Form to represent your booth, indicate from each boundary how you would like your booth placed.

☐ **Exhibitor Supervised (Do Not Proceed)**

Exhibitor will supervise.

- Indicate workers needed for installation **and** dismantling
- GES assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by GES provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

GES is responsible for the following type of booth:

- ☐ Pop-Up
 ☐ Two Story
 ☐ Custom
 ☐ Other: _____

Place Order Here

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF WORKERS	LABOR RATE	= TOTAL	3% PSP	= GRAND TOTAL
	AM PM	AM PM						\$
	AM PM	AM PM						\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.						A.	Total Labor Ordered	\$
Authorized Signature - Please Sign:						B.	25% (\$50.00 min) GES Supervision	\$
X						C.	Payment Enclosed	\$

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat


Order Directly Online:

<https://e.ges.com/017600192/labor/esm>

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

MANDATORY FORM*

Cystic Fibrosis Foundation

Phoenix Convention Center
October 8 - 10, 2015

Discount Deadline Date:
September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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To Be Completed By Exhibitor When Order is Placed

Inbound Freight Information

Method ☐ GES Logistics ☐ Common Carrier ☐ AirFreight ☐ Vanline ☐ Other _____

Carrier (if known) _____

Contact _____ Phone _____

Number of Crates _____ Shipped By _____ Date _____

Number of Fiber Cases _____ Color _____ Pro Number _____

Target Date _____ Loose Display _____ Crated Display _____

Shipped To: (Check One) ☐ Warehouse ☐ Showsite

Setup Information for GES Installation

<input type="checkbox"/> Setup Drawings/Instructions Attached <input type="checkbox"/> Setup Drawings With Exhibit <input type="checkbox"/> Case/Crate Number _____ <input type="checkbox"/> Number of Workers Required for Setup _____ <input type="checkbox"/> Forklift Ordered Hrs. _____ Time _____ <input type="checkbox"/> Number of Graphics _____ Layout Provided? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Number of Lights _____ Number of Light Boxes _____	<input type="checkbox"/> Rental Carpet Color _____ <input type="checkbox"/> Own Carpet Color _____ <input type="checkbox"/> Padding _____ Approximate Time for Setup _____ Special Equipment Required _____ Description _____ Description _____
---	---

Did You Order ---

Electrical Outlets <input type="checkbox"/> Yes <input type="checkbox"/> No Electrical Drawings <input type="checkbox"/> Attached <input type="checkbox"/> Sent to the Official Electrical Contractor Booth Cleaning <input type="checkbox"/> Yes <input type="checkbox"/> No Furniture <input type="checkbox"/> Yes <input type="checkbox"/> No A/V Equipment <input type="checkbox"/> Yes <input type="checkbox"/> No Telephone/Internet <input type="checkbox"/> Yes <input type="checkbox"/> No	Electrical Labor/Boothwork <input type="checkbox"/> Yes <input type="checkbox"/> No Other Items _____ _____ _____	Electrical Under Carpet <input type="checkbox"/> Yes <input type="checkbox"/> No With the Exhibit <input type="checkbox"/> _____ _____ _____
--	--	---

Tear-down Information for GES Dismantle

<input type="checkbox"/> Tear-down Drawings/Instructions Attached <input type="checkbox"/> Tear-down Drawings With Exhibit <input type="checkbox"/> Case/Crate Number _____ <input type="checkbox"/> Number of Workers Required for Tear- down _____ <input type="checkbox"/> Forklift Ordered Hrs. _____ Time _____ <input type="checkbox"/> Number of Graphics _____ Layout Provided? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Number of Lights _____ Number of Light Boxes _____	<input type="checkbox"/> Rental Carpet Color _____ <input type="checkbox"/> Own Carpet Color _____ <input type="checkbox"/> Padding _____ Approximate Time for Tear-down _____ Special Equipment Required _____ Description _____ Description _____
--	---

Outbound Freight Information

Outbound Freight Charges _____

☐ PrePaid ☐ Collect (for non-GES Logistics Shipments only)

☐ Bill To _____

☐ GES Storage _____

Method ☐ GES Logistics ☐ Common Carrier ☐ AirFreight ☐ Vanline ☐ Other _____

Carrier (if known) _____

Contact _____ Phone _____

Exhibitor-completed GES' Outbound Material Handling Form attached: ☐ Yes ☐ No

Exhibitor will pack all product, prepare shipping labels and complete GES' Outbound Material Handling Form attached: ☐ Yes ☐ No

Emergency Contact Information / Showsite Contact

Name _____ Title _____

Telephone _____ Cell Phone _____

Other Means of Contacting This Person _____

Contact's Hotel _____ Arrival _____ Departure _____

Purchasing Authorization ☐ Yes ☐ No

***This Form must be returned to GES for your orders to be processed.**

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE
--------------------------------	------

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/esm>

017600192

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL
		CONTACT'S HOTEL (OPTIONAL)

PLEASE COMPLETE THIS FORM FOR ALL IN-BOOTH FORKLIFT AND LABOR NEEDED.
TO DETERMINE IF YOU NEED IN-BOOTH FORKLIFT AND LABOR, PLEASE READ THIS FORM CAREFULLY.

- In-booth forklift and Labor may be required to assemble displays or when uncrating, positioning, and reskidding equipment and machinery.
- A forklift is required for moving equipment and materials weighing 200 pounds or more.
- If you require a forklift, a crew will be assigned consisting of a forklift with an operator.

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day. All exhibit labor scheduled at the start of the working day will be dispatched to booth space. Confirm labor and forklifts by 2:30 PM the day before date requested. Please have a representative pick up the crew at the labor desk and supervise the work to be done. Upon completion, the Exhibitor's representative will return the crew to the labor desk and approve the work order. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and forklift. If Exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour cancellation fee per worker and forklift will apply.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (½) hour increments per worker and equipment. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

Forklift w/Operator Per Hour	Discount	Regular	Show Site
5,000#, ST Code: 705200	\$ 239.00	\$ 299.00	\$ 359.00
5,000#, OT Code: 705200	\$ 335.00	\$ 419.00	\$ 503.00
5,000#, DT Code: 705200	\$ 603.00	\$ 754.00	\$ 905.00

Worker per Hour	Discount	Regular	Show Site
Freight, ST Code: 705030	\$ 100.00	\$ 125.00	\$ 150.00
Freight, OT Code: 705030	\$ 150.00	\$ 188.00	\$ 225.00
Freight, DT Code: 705030	\$ 300.00	\$ 375.00	\$ 450.00

* Rates include taxes for equipment used.

Straight Time: Monday through Friday from 8:00 AM to 4:30 PM.
Overtime: All other times Monday through Friday. All day Saturday & Sunday.
Double Time: All day Holidays.
Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.
Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.
Show Site Rate: Rate applies to orders placed at show site

Please Indicate Service
☐ **Exhibitor Supervised (Do Not Proceed)**

Exhibitor will supervise.

- Indicate workers needed for installation **and** dismantling
- GES assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by GES provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

GES is responsible for the following type(s) of work:

- | | | |
|-------------------------------------|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Uncrating | <input type="checkbox"/> Unskidding | <input type="checkbox"/> Positioning |
| <input type="checkbox"/> Leveling | <input type="checkbox"/> Dismantling | <input type="checkbox"/> Recrating |
| <input type="checkbox"/> Reskidding | | |

Place Order Here

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF FORKLIFTS	LABOR RATE	TOTAL	3% PSP	GRAND TOTAL
	AM PM	AM PM						\$
	AM PM	AM PM						\$
	AM PM	AM PM						\$
	AM PM	AM PM						\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.						Payment Enclosed		\$
Authorized Signature - Please Sign:			AUTHORIZED NAME - PLEASE PRINT		DATE	Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.		
X								

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/labor/esm>

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Hanging Signs

GES is responsible for assembly, installation, and removal of all hanging signs, unless it requires a chain motor.

Remember:

1. All signs must be designed to comply with Show Organizer rules and regulations and facility limitations.
2. Make sure all signs, with the exception of cloth banners and signs under 100 lbs., have structurally engineered rigging points as well as blueprints displaying a current structural engineer's stamp.
3. If your sign requires electricity, make sure it is in working order and in accordance with the National Electric Code. Place your order for electrical services and electrical labor on the Electrical Service Order Form.
4. Include Exhibitor contact information with the order.
5. **Include engineer-stamped assembly and hanging instructions with the order. GES accepts no liability for any work completed without such instructions, when required. Work is done at Exhibitor's risk and Exhibitor shall indemnify and defend GES and Show Organizer from any claims arising out of or related to the installation or dismantle of any sign without approved drawings.**

Truss Information

GES is responsible for assembly, installation, and removal of all trusses that do not require a chain motor.

If you wish your representative to be present during the assembly, installation, and removal of your truss, please check the appropriate box on the Hanging Sign / Truss Labor Order Form (H-2).

Remember:

1. All trusses must be designed to comply with Show Organizer rules and regulations and facility limitations.
2. All trusses must be from a recognized manufacturer. Manufacturer load specifications for your truss must be at show site prior to rigging.
3. Climbing on truss is strictly prohibited.
4. All lamps and fixtures to be attached to truss must be in good working order and in compliance with the National Electric Code. Place your order for electrical services and electrical labor on the Electrical Service Order Form.

**Please complete and return the
Hanging Sign / Assembly Labor Order Form (H-2) by September 16, 2015.**

To receive the Discount Price, you must complete and return the Hanging Sign / Truss Labor Order Form with Hanging Sign instructions and the Payment & Credit Card Charge Authorization by September 16, 2015. The hanging sign must also arrive at the GES warehouse by October 2, 2015 to receive the Discount Price and to ensure that the sign is hung prior to show opening. THERE IS NO GUARANTEE THAT YOUR SIGN WILL BE HUNG IF IT IS NOT RECEIVED BY THE DEADLINE DATE.

By sending us this information and shipping the sign in advance, you will help assure your sign is properly assembled and installed.

Shipping Instructions

Please ship your hanging signs in advance. All hanging signs must be received in advance at the GES warehouse by October 2, 2015 to receive the Discount Price. Please ship all hanging signs in a separate container with the special sign label enclosed in this exhibitor services manual. Mark bills of lading "Hanging Sign". Prepay all shipments. Collect shipments will not be accepted. See *Shipping Information and Shipping Guidelines* for more information.

Please call for information on advance shipping for all uncrateable signs.

To expedite the hanging sign, please use the special shipping labels located in this section of this exhibitor service manual.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL
CONTACT'S HOTEL (OPTIONAL)		

GES IS RESPONSIBLE FOR ASSEMBLY, INSTALLATION, AND REMOVAL OF ALL HANGING SIGNS/TRUSSES THAT DO NOT REQUIRE A CHAIN MOTOR.

- A crew will be assigned consisting of a lift with two riggers for aerial work.
- If your sign requires a chain motor, please contact AV Concepts at 602.252.2425

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day. All exhibit labor scheduled at the start of the working day will be dispatched to booth space. Confirm labor and equipment by 2:30 PM the day before date requested. If labor is not requested for the start of the working day, please have a representative pick up the crew at the labor desk and supervise the work to be done. Upon completion, the Exhibitor's representative will return the crew to the labor desk and approve the work order. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "Not Ready" charge per worker and equipment will apply.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (½) hour increments per worker and equipment. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

High Lift w/Crew	Discount	Regular	Show Site
High Lift, ST Code: 705300	\$ 448.00	\$ 560.00	\$ 672.00
High Lift, OT Code: 705300	\$ 560.00	\$ 700.00	\$ 840.00
High Lift, DT Code: 705300	\$ 840.00	\$ 1,050.00	\$ 1,260.00

Worker per Hour	Discount	Regular	Show Site
Rigging, Hanging Sign, ST Code: 705020	\$ 100.50	\$ 126.00	\$ 151.00
Rigging, Hanging Sign, OT Code: 705020	\$ 151.00	\$ 189.00	\$ 227.00
Rigging, Hanging Sign, DT Code: 705020	\$ 302.00	\$ 378.00	\$ 453.00

Straight Time: Monday through Friday from 8:00 AM to 4:30 PM.

Overtime: All other times Monday through Friday. All day Saturday & Sunday.

Double Time: All day Holidays.

Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.

Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.

Show Site Rate: Rate applies to orders placed at show site

Please Indicate Service
☐ **GES Supervised (OK to Proceed)**

A 25% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

☐ **Exhibitor Supervised (Do Not Proceed)**

Exhibitor will supervise.

- Indicate workers needed for installation **and** dismantling.
- GES assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by GES provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

Type of Sign (Select one sign type per order)

☐ Banner ☐ Structural Signage ☐ Systems

Shape of Sign (Select one sign type per order)

☐ Square ☐ Rectangle ☐ Triangle

☐ Circle ☐ Other _____

Dimensions & Weight of Sign

Width _____ Length _____ Height _____ Weight _____ lbs

_____ Structural Pick Points: # of Pounds _____ at each point

Number of Feet from Floor to Top of Sign (Must be compliant with Show Rules & Regulations _____ Feet

Is Your Sign Electrical? if yes, order power requirements on the Electrical Services Order Form in this manual.

☐ Yes ☐ No

Does Your Sign Require Assembly? If yes, GES will assemble your sign prior to hanging. See Hanging Sign/Truss Information.

☐ Yes ☐ No

Include engineer-stamped assembly and hanging instructions with the order. GES accepts no liability for any work completed without such instructions, when required. Work is done at Exhibitor's risk and Exhibitor shall indemnify and defend GES and Show Organizer from any claims and/or bodily injuries arising out of or related to the installation or dismantle of any sign without approved drawings.

LOCATION OF SIGN / DIMENSION OF TRUSS: Use the H-3: Booth Layout Form to represent your booth and indicate from each boundary how you would like your sign/truss placed.

Place Order Here

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF LIFT W/ CREW	LABOR RATE	=	TOTAL	3% PSP	=	GRAND TOTAL
	AM PM	AM PM								\$
	AM PM	AM PM								\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.						A.	Total Labor Ordered		\$	
Authorized Signature - Please Sign:						B.	25% (\$50.00) GES Supervision		\$	
X AUTHORIZED NAME - PLEASE PRINT _____ DATE _____						C.	Payment Enclosed		\$	

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/labor/esm>

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. *Copies of these labels are acceptable if additional labels are needed.*
See form H-1a: Hanging Sign Shipping Labels when shipping Hanging Signs.

H-1a



FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

Cystic Fibrosis Foundation

NAME OF EXHIBITION

0170600192

Booth Number

C/O GES
1740 South 40th Avenue
Phoenix, AZ 85009
USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

Thursday, Sep 3, 2015 - Friday, Oct 2, 2015

The GES Warehouse will be CLOSED Monday, September 7th in observance of Labor Day.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier _____
Number _____ of _____ pieces



FROM:



TO:

FULL EXHIBITING COMPANY NAME AT SHOW

Cystic Fibrosis Foundation

NAME OF EXHIBITION

0170600192

Booth Number

C/O GES
1740 South 40th Avenue
Phoenix, AZ 85009
USA

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

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Carrier _____
Number _____ of _____ pieces



RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Discount Deadline Date:

September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Price List

ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
Vacuuming			
<i>Includes emptying your wastebasket nightly.</i>			
500601	Before Show Open Only (per sq. ft.)	\$ 0.64	\$ 0.96
500600	Duration of Show (per sq. ft. per day)	\$ 0.46	\$ 0.69
500602	Per Day (per sq. ft. per day)	\$ 0.69	\$ 1.04
Shampooing			
501004	Cleaning, Carpet Shampoo Before Show Open	\$ 0.79	\$ 1.19
Mopping and Waxing			
501002	Cleaning, Damp Mop & Wax	\$ 1.07	\$ 1.61
Porter service			
<i>GES will empty wastebaskets & wipe down counters at two hour intervals, show hours only. Vacuuming not included. Calculate by your booth size.</i>			
501010	Porter Service, 0-500 sq.ft., Per Day	\$ 101.00	\$ 152.00
501010	Porter Service, 501-1500 sq.ft., Per Day	\$ 202.00	\$ 303.00
501010	Porter Service, 1501-3000 sq.ft., Per Day	\$ 393.00	\$ 590.00
501010	Porter Service, 3001 sq.ft. & Up, Per Day	\$ 485.00	\$ 728.00

To ensure your booth is show-ready, specify your requirements below. Please call us if you have a special need. GES is the exclusive cleaning contractor for your show and will handle all cleaning services on the exhibit floor. We offer discounts for orders exceeding 2,000 square feet (please call for a quote).

Cost of vacuuming, shampooing, mopping and waxing will be invoiced on the total area of your booth.

Cancellation Policy: Due to material and labor costs, orders cancelled before move-in begins will be charged **50%** of original price. Similarly, orders cancelled after move-in will be charged **100%**.

LABOR RATES ARE AS FOLLOWS:

Worker per Hour	Discount	Regular	Show Site
Porter Service, ST Code: 705010	\$ 97.75	\$ 122.00	\$ 147.00
Porter Service, OT Code: 705010	\$ 147.00	\$ 184.00	\$ 221.00
Porter Service, DT Code: 705010	\$ 195.00	\$ 244.00	\$ 293.00

Use for booth wipedown, ice removal, etc. Hourly rates are listed above. The minimum charge for labor is four (4) hours per worker per day. Labor thereafter is charged in half (½) hour increments.

Straight Time: Monday through Friday from 8:00 AM to 4:30 PM.

Overtime: All other times Monday through Friday. All day Saturday & Sunday.

Double Time: All day Holidays.

Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.

Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.

Show Site Rate: Rate applies to orders placed at show site.

Please Indicate Service
Calculate Total Square Footage

Width _____ x Length _____ = _____ Square Feet

Would you like us to call you and give you a quote for hourly porter service?

☐ Yes ☐ No

Please list dates and times Vacuuming Per Day/Periodic Porter Service is needed:

To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the **GES Servicenter®**. GES will be unable to adjust invoices after the close of the show.

Place Order Here

ITEM#	DESCRIPTION	TOTAL SQ FT	X PRICE/SQ FT	X NO. OF DAYS	= TOTAL PRICE
500600	Vacuuming Duration			3	\$
500602	Vacuuming Per Day				\$

ITEM#	DESCRIPTION	TOTAL SQ FT	X PRICE/SQ FT	= TOTAL PRICE
500601	Vacuuming Before Show Only			\$
501004	Shampooing Before Show Only			\$
501002	Mop/Wax Before Show Only			\$

ITEM#	DESCRIPTION	PRICE	X NO. OF DAYS	= TOTAL PRICE
	Porter service			\$

DESCRIPTION	TOTAL # OF HOURS	X	TOTAL # OF WORKERS	X	LABOR RATE	= TOTAL PRICE
Porter Service Labor						\$

A.	Total All Items Ordered	\$
B.	Petroleum Surcharge Assessment: 3%	A x 3% = B \$
C.	Payment Enclosed	A + B = C \$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

AUTHORIZED NAME - PLEASE PRINT	DATE
--------------------------------	------

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



Order Directly Online:

<https://e.ges.com/017600192/cleaning/esm>

Credit Card Authorization: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

Check Payments: Global Experience Specialists, Inc. (GES) • Bank of America P.O. Box 96174, Chicago, IL 60693

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

MANDATORY FORM*

Cystic Fibrosis Foundation
Phoenix Convention Center
October 8 - 10, 2015

Form Deadline Date:
September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
STREET ADDRESS	CITY	STATE ZIP/POSTAL CODE COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER
BOOTH PRIMARY CONTACT NAME AND PHONE NUMBER		SHOWSITE CONTACT NAME AND PHONE NUMBER

Payment Policy

Payment for Services — GES requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor, material handling, or any applicable fuel or energy surcharge.

Discount Prices — To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment — GES accepts MasterCard, Visa, American Express, check and bank ACH/Wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. *Exhibitors will be charged a \$50.00 fee for returned NSF checks.*

Third Party Billing — Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See *Third Party Billing Request* form.

Tax Exempt — If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.

Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc., for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or GES set-up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, GES retains the right to implement/assess a fuel or energy surcharge on all services as necessary based upon market conditions.

Bank ACH/Wire transfer payment information:

Beneficiary: Global Experience Specialists, Inc. (GES)
c/o Bank of America Account #: 7188101819
901 Main Street, TX1-492-07-14 Wire ABA Routing #: 026009593
Dallas, TX 75202-3714 USA ACH ABA Routing #: 071000039
Telephone # 702-263-2795 or 702-914-5112 SWIFT Address: BOFAUS3N
CHIPS Address: 0959

If requested, following is the physical address for routing identifiers:

Bank of America, Wire Transfer-Customer Services
2000 Clayton Road, Concord, CA 94520 USA

To properly credit your account, send the following information to the GES via email to Cash Application Team at cashapplication@ges.com.

- exhibiting company name, show name, show facility, and booth number
- date and amount of wire transfer
- bank and country where transfer originated

If you have any questions regarding our payment policy, please call GES National Servicer® at 800.475.2098 or visit the GES Servicer® at the show.

Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, check, or bank wire transfer, however, **we require your credit card charge authorization to be on file with GES.**

- All balances must be paid at the conclusion of the event. You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.
- **For your convenience,** we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.
- GES will charge a convenience fee for each request to reprocess payment to an alternate credit card in order to cover incremental processing costs. An alternate credit card is a credit card different than the one used to process your initial payment in accordance with GES payment policy. The convenience fee will be quoted at the time your request is made to reprocess payment. The convenience fee will be added to your account balance and settled utilizing the new credit card provided.

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

***This form must be returned to GES for your orders to be processed.**

Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e., Expiration Date, Account Number, Contact Information, Type of Card, Signature) **We require your credit card charge authorization to be on file with GES even if you are paying by check or bank wire transfer.**

Card Number	<input type="checkbox"/> Corporate Card	<input type="checkbox"/> Personal Card
<div style="display: flex; justify-content: space-between;"> <div>PROVIDE EXPIRATION DATE</div> <div>EXPIRATION DATE</div> <div> <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> American Express </div> <div> *Signature Required Below </div> </div>		

CARDHOLDER'S NAME	PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS	CITY
STATE	ZIP COUNTRY

Calculation of Orders

	TOTAL
Material Handling	\$
Carpet	\$
Furniture & Accessories	\$
Specialty Furniture	\$
Standard Exhibit Systems	\$
Graphics & Signage	\$
Installation & Dismantling Labor	\$
In-Booth Forklift & Labor	\$
Hanging Sign Labor	\$
Cleaning	\$
Other GES Services (Specify)	\$
Other GES Services (Specify)	\$
FULL PAYMENT in U.S. funds drawn on a U.S. Bank Global Experience Specialists Federal ID #59-1008863 GES is exempt from backup withholding tax.	\$

To simplify payment, send a check payable to Global Experience Specialists for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of:	\$
Enclosed is a check in the amount of:	\$

Check Number:	Dated:
---------------	--------

Please note payment return addresses at top of form.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract. *Credit card charge authorization signature required below.

PLEASE SIGN X

AUTHORIZED SIGNATURE / CARDHOLDER'S SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Need Assistance?

Toll Free: 800.475.2098 | Tel: 702.515.5970 | www.ges.com/chat



RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

Form Deadline Date:

September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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Return this form when a third party (any party other than Exhibiting Company) ("AGENT") should be billed for services.
Please complete all steps below to avoid processing delays.

Step 1. Provide the Exhibiting Company contact information and signature

Exhibiting Company Name

Exhibiting Company Address City State Zip Country

Phone Fax Exhibiting Company Contact's Email Address

Card Number Expiration Date

☐ MasterCard ☐ Corporate Card
☐ VISA ☐ Personal Card
☐ American Express

Please Sign

X

Exhibiting Company Authorized Signature

Exhibiting Company Authorized Name - Please Print

Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract, and have advised all of my AGENTS of the same.

Step 2. Check services below to invoice to the Third Party

☐ **All Services** If the Third Party is not to be invoiced for "All Services" please select specific services below.

☐ Booth Cleaning ☐ Exhibit Systems ☐ GES Logistics ☐ I & D Labor ☐ Forklift Labor ☐ Hanging Sign Labor
☐ Material Handling ☐ Rental Carpet ☐ Rental Furniture ☐ Signs ☐ Transportation
☐ Other (Please Specify) _____

Step 3. Provide the Third Party contact information

Third Party Company Name

Third Party Company Address City State Zip/Postal Code Country

Phone Fax Contact's Email Address

Step 4. Complete Third Party Credit Card Charge Authorization with signature

Cardholder Name - Please Print

Billing Address

City State Zip/Postal Code Country

Card Number Expiration Date

☐ MasterCard ☐ Corporate Card
☐ VISA ☐ Personal Card
☐ American Express

Please Sign

X

Third Party Cardholder's Signature

Third Party Cardholder's Name - Please Print

Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date. It is understood and agreed that the Exhibiting Company is ultimately responsible for payment of charges for services requested by Exhibiting Company or its Agents, and for all acts and/or omissions of its Agents. If an Agent does not pay the invoice before the last day of the show, charges will revert to the Exhibiting Company. All invoices are due and payable upon receipt. GES Terms & Conditions of Contract, and GES Payment Policy apply to both the Exhibiting Company and all Agents. We require your complete credit card information even if you are paying by check or bank wire transfer.

RETURN TO: Global Experience Specialists, Inc. (GES) • 7000 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

**MANDATORY
FORM***

Cystic Fibrosis Foundation
Phoenix Convention Center
October 8 - 10, 2015

Form Deadline Date:
September 16, 2015

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL CONTACT'S HOTEL (OPTIONAL)

A unique grid must be completed for each of the following services to ensure proper placement of items in your booth. Please do not combine services onto a single grid. Print/photocopy as needed.

- ☐ Hanging Signs/Truss - Form H-2
- ☐ Display Cases - Form A-1
- ☐ Pegboard / Tackboard - Form A-1
- ☐ Special Colored Drape - Form A-1
- ☐ Standard Exhibit Systems (if exhibit size is smaller than booth size) - Form D-1
- ☐ Pad and Carpet (if you are not carpeting your entire booth) - Form C-1
- ☐ Installation & Dismantling - Form L-1

To use this grid:

- Use bold lines to indicate the outline of your booth.
- Indicate the scale of the grid (i.e. 1 square = 1 foot) or indicate the dimensions of your booth.
- Mark the adjacent booth numbers or aisle numbers.

Each square is _____ feet square since my booth is _____ feet wide by _____ feet long.

BACK OF BOOTH (indicate adjacent booth or aisle number: _____)

[illegible]

Indicate
Adjacent
Booth or
Aisle Number:

Indicate
Adjacent
Booth or
Aisle Number:

FRONT OF BOOTH (indicate adjacent booth or aisle number: _____)

***This form must be returned to GES for your orders to be processed.**

Additional Service Order Forms

F R E E M A N

Proud to Serve as Your
Official Audio Visual Provider



29TH ANNUAL NORTH AMERICAN

CYSTIC FIBROSIS
conference
OCTOBER 8-10, 2015 PHOENIX CONVENTION CENTER • PHOENIX, AZ



***Order By: September 14, 2015 to Receive Early Order Pricing!**



Exhibiting Company Name:	Booth #:
---------------------------------	-----------------

Packages	QTY.	Early Order	Show Rate	Total
Apple iPad with Floor Stand - Choose Color of Stand: Black -or- White		\$295.00	\$383.50	
32" Flat Panel Display - 1080P, with Dual Post Stand and USB Media Player		\$720.00	\$936.00	
42" Flat Panel Display - 1080P, with Dual Post Stand and USB Media Player		\$870.00	\$1,131.00	
46" Flat Panel Display - 1080P, with Dual Post Stand and USB Media Player		\$1,035.00	\$1,345.50	
55" Flat Panel Display - 1080P, with Dual Post Stand and USB Media Player		\$1,445.00	\$1,878.50	

Flat Panel Displays	QTY.	Early Order	Show Rate	Total
24" Flat Screen - 1080P, with Dell Sound Bar & Wall Mount Bracket		\$290.00	\$377.00	
32" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		\$475.00	\$617.50	
42" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		\$625.00	\$812.50	
46" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		\$790.00	\$1,027.00	
55" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		\$1,200.00	\$1,560.00	
60" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		\$1,400.00	\$1,820.00	
70" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		\$1,800.00	\$2,340.00	
80" Flat Screen - 1080P, with Internal Speakers & Wall Mount Bracket		\$2,800.00	\$3,640.00	
Please call for pricing on Flat Screens 90" and larger, LED & LCD Video Wall Options		Please call for pricing!		
Mounting Bracket - (32" - 80" Flat Screen) *Only required if providing your own Flat Screen		\$150.00	\$195.00	
Single Post Stand - (up to 24" Flat Screen; Mounting Bracket Required - Charges May Apply)		\$150.00	\$195.00	
Dual Post Stand - (32" - 80" Flat Screen; Mounting Bracket Required - Charges May Apply)		\$225.00	\$292.50	

Touchscreen Displays	QTY.	Early Order	Show Rate	Total
32" Touchscreen, with Wall Mount Bracket		\$800.00	\$1,040.00	
46" Touchscreen, with Wall Mount Bracket		\$1,300.00	\$1,690.00	
Please call for pricing on Touchscreens 65" and larger		Please call for pricing!		

Computing	QTY.	Early Order	Show Rate	Total
Desktop Computer with Monitor (3.2 GHz or faster)		\$275.00	\$357.50	
Laptop Computer (Core i5/2.5ghz/4GB/300GBHD/DVD)		\$325.00	\$422.50	
Apple iPad		\$175.00	\$227.50	
iPad Stand - Choose Color: Black -or- White		\$150.00	\$195.00	
Apple 21.5" iMac (Intel Core 2 Duo/3.06 GHz)		\$300.00	\$390.00	
Apple 15" MacBook Pro (2.3 GHz Quad Core with Thunderbolt)		\$450.00	\$585.00	
Apple 17" MacBook Pro (2.3 GHz Quad Core with Thunderbolt)		\$550.00	\$715.00	

Additional Audio Visual Equipment	QTY.	Early Order	Show Rate	Total
USB Media Player		\$120.00	\$156.00	
Choose: Blu-ray -or- DVD Player		\$150.00	\$195.00	
Sound Bar - 2.1 Full Range, with Built-in Subwoofer		\$75.00	\$97.50	
Small High Performance PA System (2 speakers, 1 Mixer/Amp)		\$330.00	\$429.00	
Wireless Microphone - Choose One: Handheld -or- Headset -or- Lavalier		\$240.00	\$312.00	

Quoted Equipment	QTY.	Early Order	Show Rate	Total

***Early order rate is subject to a 30% increase when ordering equipment after September 14, 2015.**

Contact Your Freeman Representative	Total Your Order	
CRAIG DUNCAN craig.duncan@freemanco.com Phone: 702.352.1468 Fax: 469.621.5620	Equipment Sub-Total	
	31% Handling Charge (\$159.00 Min) Includes Delivery, Install & Dismantle	
	Added Labor to Mount Client Owned Flat Screen to Stand (\$75)	
	State Sales Tax (8.3%)	
	TOTAL CHARGES:	
<p align="center">** Please note for Monitor Stand & Mount Rentals: Additional labor may be required to mount client provided monitors ** Electrical Services are not included in equipment pricing.</p>		
<p>Don't see what you are looking for? Please call to discuss the options!</p>		

Please Fill in All Information Below Before Submitting Your Order

Contact Information

Your Name:

Booth Number:

Exhibiting Company Name:

Company Address:

City / State:

Zip Code:

Phone:

Fax:

Email:

Third Party (If Applicable):

Signature:

Delivery Information

A representative must be in your booth at the time of delivery unless alternate arrangements are made. Delivery subject to readiness of the booth structure and set-up.

On-Site Contact Person:

Cell Phone:

Please Select Your Preferred Date and Time of Delivery (Choose One):

Wednesday, October 07, 2015 ☐ 8am - 12pm

☐ 1pm - 5pm

If You Have a Special Delivery Request, Please Note it Here:

Payment Information

Method of Payment (Choose One):

☐

Master Card

☐

Check (in US Funds)

☐

Visa

☐

Bank Transfer (please call for details)

☐

American Express

☐

Key Account

Credit Card Number:

Expiration Date:

Card Holder Name:

Signature:

*** For your convenience, Freeman will use your authorization to charge your credit card account for advanced and on site orders placed by your company representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of the Exhibitor including without limitation, any shipping charges.*

*** All payments must be made in advance in US funds.*

Cancellation Policy: Any cancellation must be received within **7 days** of show open to avoid being charged one day's rental rate. Cancellations after delivery will result in a day's charge and labor incurred.

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between Freeman and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met: THE METHOD OF PAYMENT FORM IS SIGNED; OR AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR OR WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "Freeman" means Freeman Decorating Services, Inc. ("FDSI"), Freeman Decorating Ltd. Freeman Audio Visual Solutions, Inc., and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities. The term "Exhibitor" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due at the time the order is placed. Purchase orders are not considered payment. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of Freeman except where specifically identified as a sale. All equipment rentals are based on Show Rates and apply only to Show Days. Rental prices on Audio Visual equipment (including computers) do not include labor, delivery, electrical services or removal of the equipment from the booth. Exhibitor agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to Freeman's property. Exhibitor will notify Freeman immediately of any damage to rental equipment and agrees to be billed for any damage to, or loss of, rental equipment rented to Exhibitor. In case of cancellation of any labor orders by Exhibitor, a one-hour "per person, per hour" charge will be applied for all labor and equipment orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits, Audio Visual and/or Computer Equipment and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond Freeman's control, Exhibitor remains responsible for all charges for services and equipment provided up to and including the date of cancellation. Freeman will not issue refunds to Exhibitor of any payments made before the date of cancellation. It is Exhibitor's responsibility to advise the Freeman Service Center Representative of problems with any orders, and to check the Exhibitor's invoice for accuracy prior to the close of the Show or Event. If Exhibitor is exempt from payment of sales tax, Freeman requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless Exhibitor is rebilling these charges to its customers. For International Exhibitors, Freeman requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any preapproved unpaid balance after the close of the show; terms will be net, due and payable in Dallas, Texas upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a pre-paid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by Freeman shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, Exhibitor agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, such Exhibitor shall not be entitled to and shall not withhold payment, or any partial payment, due to Freeman for its services, as an offset against the amount of any alleged loss or damage. Freeman reserves the right to charge Exhibitor for the difference between the Exhibitor's estimate of charges and the actual charges incurred by Exhibitor, or for any charges that Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. If Exhibitor provides a credit card for payment and charges are rejected by the Exhibitor's credit card company for any reason, Freeman hereby provides notice that it reserves the right, and Exhibitor authorizes Freeman, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the Exhibitor's account. Exhibitor hereby grants a lien on its property in Freeman's possession to the extent of any outstanding obligations owed to Freeman by Exhibitor.

LABOR UNDER SUPERVISION OF EXHIBITOR: Exhibitor shall be responsible for the performance of labor provided under this section. It is the responsibility of Exhibitor to supervise labor secured through Freeman in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with Freeman's Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of Exhibitor to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed. **INDEMNIFICATION:** Exhibitor agrees to indemnify, hold harmless, and defend Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out of work performed by labor provided by Freeman but supervised by Exhibitor. Further, the Exhibitor's indemnification of Freeman includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by Freeman to work in a manner that violates any of the above rules, regulations, and/or ordinances.

Information & Online Ordering

www.commonwealthexpo.com
Submit Form
To:

Commonwealth Electric Company
100 North 3rd Street, Phoenix, AZ 85004
PH 602.253.5881 Fax 602.253.5530
Email: Lwhitehead@commonwealthelectric.com

Please note that electrical orders can only be placed online or via this form, phone orders not accepted.

North American Cystic Fibrosis Conference/CFF					Date October 5-11, 2015	
Event: For Discount Payment Price we must receive your order and payment prior to this					Event # 479097	
DISCOUNT DEADLINE DATE OF:					9.21.15	
Company Name:					Booth	
Standard Electrical Outlets **Rates are for duration of event**					If you require services not listed on this form please call for a quote. Lighting, Water and/or Air, please call for Order Form	
Qty	Description	Discount	Regular	Amount		
120V Motor & Equipment Outlets (3 Pronged)						
	500 Watts (5Amp)	\$99.75	\$129.68			
	1000 Watts (10 Amp)	\$135.00	\$175.50			
	2000 Watts (20 Amp)	\$176.00	\$228.00			
1 Phase 208V A.C. 60 Cycle **Requires MINIMUM (1) hr Labor					24 Hour Services: Rates are DOUBLE the Outlet Rate <input type="checkbox"/> Check if required	
	10 Amp 208V 1 Phase	\$229.95	\$298.94			
	20 Amp 208V 1 Phase	\$271.95	\$353.54			
	30 Amp 208V 1 Phase	\$338.10	\$439.53			
	50 Amp 208V 1 Phase	\$460.95	\$599.24			
	60 Amp 208V 1 Phase	\$522.90	\$679.77		Overhead Power: Rates are Time and Material, please call for quote.	
	100 Amp 208V 1 Phase	\$868.35	\$1,128.86			
3 Phase 208V A.C. 60 Cycle **Requires MINIMUM (1) hr Labor					208V and 480V Services: There is a MINIMUM labor charge of (1) hr. for installation/removal of all 208V service. There is a MINIMUM labor charge of (2) hrs. for installation/removal of all 480V service.	
	10 Amp 208v 3 Phase	\$260.40	\$338.52			
	20 Amp 208V 3 Phase	\$373.80	\$485.94			
	30 Amp 208V 3 Phase	\$426.30	\$554.19			
	50 Amp 208V 3 Phase	\$622.65	\$809.45			
	60 Amp 208V 3 Phase	\$723.45	\$940.49			
	100 Amp 208V 3 Phase	\$1,331.40	\$1,730.82			
Rental Items					ELECTRICAL LABOR: Outlets requested to be placed anywhere other than the back of the booth will require a layout and a MINIMUM of (1) hour labor. Please call for quotes on labor if your booth is an Island booth or needs overhead power. <input type="checkbox"/> Okay to proceed (layout with scaled orientation attached. Order will be installed prior to exhibitor move in.) <input type="checkbox"/> Layout to follow	
	Extension Cord 15'	\$28.35				
	Extension Cord 25'	\$30.45				
	5-way power strip	\$26.25				
	3-way adaptor	\$23.10				
In line booths with standard electrical placement (along back drapeline) will NOT incur labor charges						
Labor for Layout/Overhead/Qty and 208V Services						
ST (M-F 8am-4:30pm)		\$92.40				
OT (M-F 4:30pm-12am & Sat 8am-12 am)		\$138.60				
DT (M-F 12Am-8am & all Sundays/Holidays)		\$184.80				
State of Arizona or Federal Tax Exempt form must be submitted with order to receive exemption. **By signing the order form, I have read and agree to all of Commonwealth Electric Company's Conditions and Regulations.**		Total Order		FOR SUPERVISED LABOR ONLY Exhibitor supervision requested, requires a MINIMUM of (1) hour of labor. Date/Time Requested Onsite Contact Onsite Contact Cell #		
		8.3% Sales Tax				
		Labor Amount				
		Total Due				
Company Name					Phone	
					Cell Phone	
Address					State Zip	
Email Address **Please Print Legibly**					Onsite Contact	
Signature					Print Name	
Paid by: ACH/EFT CK AX MC VS		CC#			Exp Date	
Cardholder Signature					Print Name	



Commonwealth Electric Customer Information Phoenix Convention Center



Payment Policy:

Payment in Full is required on all outlets when order is placed. PURCHASE ORDERS are not considered payment. There will be an additional \$25.00 service charge on all returned checks.

Tax: All amounts, except labor, are subject to a combined Arizona State and City sales tax. If you are tax exempt in the STATE OF ARIZONA, please attach SALES TAX EXEMPTION CERTIFICATE to your order.

Discount Rates: available on orders and payments received ten (10) business days prior to show move-in. See the order form for exact date.

Regular Rates: are applied to all orders received AFTER the DEADLINE for DISCOUNT date and orders received on the show floor.

International: payment must be in US Dollars, money order, or credit cards.

Receipts and Confirmations: are available upon REQUEST.

Claims: will not be considered unless filed in writing by customer prior to close of show.

Credit: will not be given for outlets or equipment once they have been installed, regardless of usage.

Refunds: must be requested in writing by customer within 10 days of close of event.

Unpaid Balances: all balances must be paid prior to show open and any unpaid balances are subject to 1 ½ % thereafter.

Contract Agreement: Lessor will not be responsible for strikes accidents, fires, an Act of God, or delays beyond control. If by any reason of any default on the part of the lessee, hereunder, it becomes necessary to engage an attorney, the lessee agrees to pay all costs, expenses, and the attorney's fees expanded or incurred by lessor in connection therewith. Payment or receipt of this contract constitutes acknowledgment that exhibitor has read and agrees to all conditions and regulations as stated on this contract.

Outlets & Equipment:

Each outlet ordered is ONE SINGLE plug-in

Outlets will be located on the floor at the back of the booth or in the most convenient location for CECM. Exceptions include orders submitted with layouts-see layout section.

Outlets are provided at an ADDITIONAL charge and are not part of the booth package unless otherwise indicated on our CECM form.

Outlets are to be ordered separately by each exhibitor and may not be shared with other exhibitors.

Building utility outlets are not a part of the booth space and are not to be used by exhibitors unless specified otherwise.

Property: All materials and equipment furnished by CECM for this service order, shall remain the property of CECM and be removed only by CECM at the close of show. At the close of show, please leave all Commonwealth equipment in your booth to be collected.

Special: Exhibitors are responsible for supplying converters-220V to 120/110V-for international equipment. Exhibitors are responsible for GFI, if GFI is required. CECM can provide converters from 220V to 120/110V or GFI's at an additional charge.

Labor:

Requirements: You need to add a minimum of one hour labor to your order if...

You order 208V service or higher. A minimum of one hour of labor is required for EACH 208V connection. Please note your connector for each 208V service on the order form. See the Service Desk to request connect and disconnect.

Request your outlet anywhere but the back of the booth or send a layout for the location of your outlet.

Request exhibitor supervision for the placement of your electrical outlet.

Order an electrical outlet over 20amps 120V.

Request power to be dropped from the ceiling or located overhead.

Request eight (8) or more electrical outlets.

Installation:

CECM will not be responsible for any cutting or altering of any floor covering in order to bring power to a booth in a specific location.

See the Commonwealth Service desk for on-site assistance during exhibitor move-in to schedule 208V connect/disconnect.

Usage: Usually but can vary:	Up to 500 Watts:	TV, DVD Player, Radio, Expo Reader
	Up to 2000 Watts:	Vacuum, hair dryers, heat lamps

Indicate BOOTH ORIENTATION on your layout.

Wattage/ampage is usually marked on the back or bottom of appliance or machine.

Total light bulb wattage to determine usage.

Conditions and Regulations:

All equipment, regardless of source of power, must comply with all federal, state and city safety codes.

All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.

All exhibitors' cords must be of the 3-wire grounded type. Use of open clip sockets, latex or lamp cord wire is prohibited. All exposed, non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded. All motors over 3HP must have magnetic starters and disconnecting switch furnished by the exhibitor.

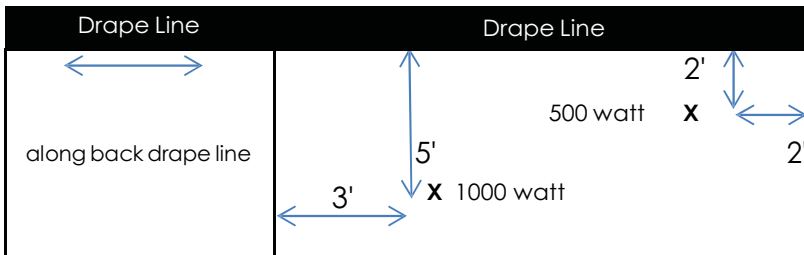
Commonwealth Electric Company is not responsible for voltage fluctuations or power failure because of temporary conditions.



Event:
Booth Name & Number

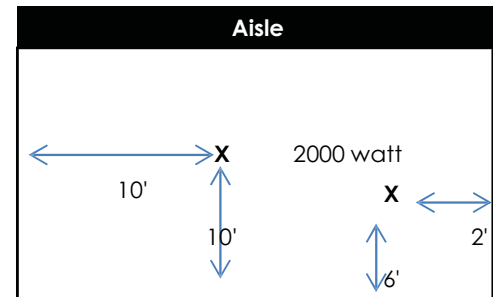
Examples filling out your floor plan-Not to Scale

Line Booth
Standard Placement



Line Booth
Custom Placement w/measurements

Island Booth
Custom Placement w/measurements



Exhibitor Floor Plan

Important Element of your floor plan to include:

- * Mark Service Location
- * Indicate adjacent booth numbers and/or aisles
- * Indicate your booth dimensions/measurements (ie 10 x 10 diagram below)

Adj Booth # _____

Adj Booth #

Adj Booth #

Adj Booth # _____



EXHIBITOR INTERNET INSTRUCTIONS

To access the WiFi Service provided by Smart City Networks and the Phoenix Convention Center, please follow these instructions:

1. With a WiFi enabled device, find the wireless network named **Exhibitor Internet**
2. Connect to the wireless network named **Exhibitor Internet**
3. Once connected to this network, **open up an Internet browser**.
4. You should be automatically redirected to the Exhibitor Internet splash page, regardless of what your homepage is set to.**
5. If you are a returning user, or you have already been assigned an account, **enter your existing user name** in the *Login: (E-mail)* field and your **existing password** in the *Password* field and then **click LOGIN**.
6. If you are a new user, simply **click BUY NOW**.
7. Once you click New User, you will be taken to Step 1 of the purchase process.
8. Enter the information that is requested.
9. The daily rate is \$79.99 per day/per device, with a connection speed of up to 512k up/1.544Mbps down.
10. **Enter the quantity** of days you wish to purchase.
11. **Enter your e-mail address** in the appropriate field (this will be your username) and then **type the password** that you wish to use. You must **retype your password** to confirm, and then **click Next..**
12. The next page you are taken to is Step 2 of the purchase process.
13. Enter the credit card information that is requested.
14. Click in the checkbox that you understand the Terms and Conditions and **click Submit**.
15. Your information will be verified, and then you will be redirected back to the Instant Internet homepage that should say you are now connected, you can now begin using the service that you purchased.

If you have any problems, please contact our helpdesk at (888) 243-5685

*** If you are not automatically redirected, check to see if you have <http://about:blank> or a corporate Intranet site set as your homepage. If you do, navigate your browser to any public site, such as <http://www.smartcity.com>, which should cause you to be redirected to the Instant Internet splash page.*

NOTE: Smart City Networks cannot guarantee the functionality of VPN client software with the Instant Internet service.



Exhibitor Company Name:	Booth / Room #:	Show Name:
Billing Company Name:	Show Dates: / / To / /	
Billing Company Address:	Incentive Order Deadline: 14 Days Prior 1 st Day Show Move-in	
City, State / Country, Zip:	Phone Number: () -	
Contact:	Email:	
Credit Card Number: <input type="checkbox"/> AMX <input type="checkbox"/> MC <input type="checkbox"/> Visa <div style="border: 1px solid black; width: 100px; height: 20px;"></div>	Expire Date(MM/YY): <div style="border: 1px solid black; width: 50px; height: 20px;"></div> / <div style="border: 1px solid black; width: 50px; height: 20px;"></div>	Cell Number: () -
Credit Card Billing Address:	Credit Card Billing City, State / Country, Zip:	
Print Credit Card Holder Name(as it appears on card):	Card Holder Signature:	

A valid credit card number with signature must be on file regardless of payment method. Total payment must accompany order.

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments.

View complete Terms & Conditions at: orders.smartcitynetworks.com/tc.aspx?center=029

Print Authorized Name Accepting Terms and Conditions:	Authorized Signature Accepting Terms and Conditions:
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Dedicated Wired Internet Routers Allowed Connection speeds of 3Mbps and up Required for: <ul style="list-style-type: none"> Web Casting HD Streaming Routers(wired or wireless) Includes 5 Static Public IP Addresses	Premium Wired Internet No wired or wireless routers Shared Connection speeds up to 10Mbps Recommended for: <ul style="list-style-type: none"> Wired Cyber Cafe Social Media Feeds Multi Media Downloads Includes 1 Static Private IP Address	Basic Wired Internet No wired or wireless routers Shared Connection speeds up to 1.54Mbps Recommended for: <ul style="list-style-type: none"> Email Surfing the Internet Supports 1 device only
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Important! All online orders will receive a 5% discount.

ORDER ONLINE: orders.smartcitynetworks.com/ordering.aspx

*****Incentive rate applies to orders received with payment 14 days prior to 1st day of show move-in*****

1. Shared Internet Services – Routers Prohibited	QTY	Incentive	Base	On-Site	Total
a. Premium Internet Service		\$1,095	\$1,395	\$1,674	
b. Additional Devices for Premium Service		\$150	\$185	\$222	
c. Upgrade to Public IP Address for Premium Internet Service		\$199	\$299	\$358	
d. Basic Internet Service		\$695	\$895	\$1,074	
2. Dedicated Internet Services – Routers Supported					
a. Dedicated 3Mbps		\$3,495	\$4,370	\$5,244	
b. Dedicated 6Mbps		\$5,900	\$7,375	\$8,850	
c. Dedicated 10Mbps		\$7,850	\$9,810	\$11,772	
d. Upgrade to 29 Public Static IP Addresses		\$995	\$1,194	\$1,433	
Higher Bandwidth Services Available – Please call (888) 446-6911 for quote.					
3. Internet Equipment & Labor					
a. Switch Rental – up to 24 ports		\$185	\$225	\$270	
b. Patch Cable (up to 50') – Cat5e		\$50	\$62	\$74	
c. Labor / Floor Work – Fee Per Hour		\$125	\$125	\$125	
4. Voice Services: PBX Service – Domestic LD Included					
a. Single Line – <input type="checkbox"/> Instrument, <input type="checkbox"/> Non Dial 9, <input type="checkbox"/> Int'l LD		\$275	\$345	\$414	
b. Multi-line Phone w/ 1 main number & 1 rollover line		\$415	\$520	\$624	
c. Speaker Phone Line w/ Polycom Instrument		\$465	\$575	\$690	
5. Special Quote – Attachment A or Statement of Work (if applicable)					
6. Distance Fee of \$500 Internet / \$100 Telephone for each line outside the convention venue x (number of lines)					
For extension of 3rd party data circuits (ISDN, DSL, T-1, DS3, Ethernet) please call for quote.					
Send Completed Orders with Payment and Floor Plan To: SMART CITY NETWORKS 5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118 (888) 446-6911 FAX (702) 943-6001 csr@smartcity.com		SUBTOTAL			
		ESTIMATED 10% TAX / FEES			
		GRAND TOTAL			

Effective January 1, 2015 – December 31, 2015

Customer No: 2015 - 029 -

Network Security Declaration

Center: Phoenix CC - (029) - AZ

Show: _____

Company Name: _____

Booth / Room #: _____

Customer / Ref #: 2015 - 029 -

The Network Security Policy implemented for this Facility requires Customer(s) adherence to several necessary precautions in order for Smart City to maintain a healthy, viable network for all Customers. This declaration of compliance with the security requirements as noted herein is an acknowledgement of Smart City's filtering policies and must be completed, signed by an authorized Customer representative and mailed or faxed to Smart City prior to the requested network service(s) being activated for Customer's usage.

Network Security Policy:

Smart City requires that all devices directly or indirectly accessing Smart City's network(s) have the latest virus scan software, Windows® security updates, system patches, and any other technological precautions necessary to protect the Customer(s) and others from viruses, malicious programs, and other disruptive applications. Any device(s) which adversely impacts Smart City's network(s) may cause service interruptions to Customer(s) which can lead to disconnection of the Customer's equipment from the network(s), with or without prior notice at Smart City's sole discretion. The device(s) in question will remain disconnected until all issues are adequately resolved. All charges will apply and no refunds will be given. Additional charges may apply for trouble diagnosis and / or problem resolution.

Smart City has implemented filtering policies on all Internet routers. These filters block all inbound Internet Control Message Protocol (ICMP) -- Ping, Traceroute, etc. -- destined to any Smart City Network(s). Smart City understands that Ping and Traceroute are valuable troubleshooting tools; therefore Smart City's Policy does allow ICMP (Ping & Traceroute) packets sourced from any Smart City network(s).

Further, to avoid infection by common Internet worms (Nachi, MSBlaster, LoveSAN, etc.), Smart City has implemented similar filters on the following TCP and UDP port numbers: UDP – 137, 138, 402, 1434 and TCP – 135, 139, 402, 445, 4444.

Customers requiring inbound or outbound access to any of the filtered ports, should contact a Smart City customer service representative in advance of the event with details of the specific requirements so that Smart City may consider the potential of a customized alternative.

Each Customer's business is important to Smart City and with advanced and timely notification of a Customer's needs we are confident that we can provide network services that perform as expected for all clients.

***** Please inform all show site personnel about the importance of Smart City's Network Security compliance issues *****

***** Services are activated after Smart City is in receipt of this signed declaration of compliance with our network security requirements *****

Device(s) Operating System: _____

Total # of Devices
Connecting to Smart
City's Network: _____

Type of Anti-Virus Software Installed: ☐ Norton ☐ McAfee ☐ Other: _____

Virus Scan Last Updated - Date: ____/____/____ Security Updates Last Performed - Date: ____/____/____

Are You Renting Computers? ☐ Yes ☐ No Rental Company Name: _____

Rental Company Contact: _____ Contact Number: _____

With execution of this document the Customer hereby attests that Customer provided equipment, which will be connected to Smart City's network(s) at the above noted Facility and Show / Event has been properly protected, contains anti-virus software, and the latest patches and security updates have been installed. Customer(s) also accepts the responsibility for the performance of Customer's equipment and understands the conditions placed on service delivery by this document as well as the potential that additional charges may be incurred should Customer's equipment be found to adversely impact Smart City's network(s) performance. The Customer acknowledges that this Network Security Declaration is part of the Customer Contract allowing Smart City to provide requested service(s) and is subject to change without notice.

Signature _____

Date _____

Printed Name _____

Title _____

Floor Plan – Communications Cable

Center: Phoenix CC - (029) - AZ
 Show: _____

Company Name: _____
 Booth / Room #: _____
 Customer / Ref #: 2015 - 029 -

Voice and Data communications cabling. Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6), coaxial and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

		Adjacent Booth or Aisle# _____											
Adjacent Booth or Aisle#													
		Adjacent Booth or Aisle# _____											

X = Main Distribution Location (**MDL**) – The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a "MDL" before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the "MDL" will be the back of the booth or at Smart City's discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment "T".

I / H / PC / C = Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) _____. **Scale** = 1 Box is equal to _____ ft.

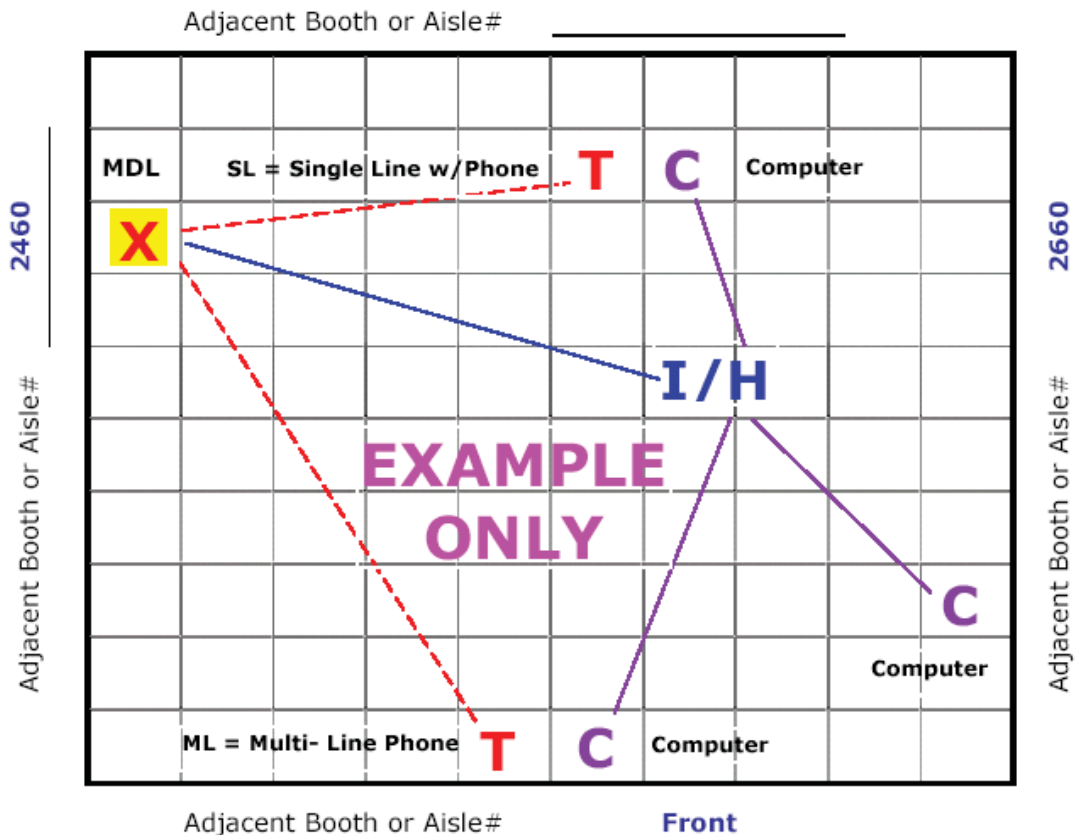
Floor Plan – Communications Cable

Center: Phoenix CC - (029) - AZ
 Show: ABC EXAMPLE SHOW

Company Name: ABC EXAMPLE COMPANY
 Booth / Room #: 1 2 3 4
 Customer / Ref #: 2015 - 029 - XXX - XXXX

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IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).



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Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) 20 X 20 . **Scale** = 1 Box is equal to 2 ft.



SMART CITY
5795 W. BADURA AVE, SUITE 110
LAS VEGAS, NEVADA 89118
888-446-6911
702-943-6001 (FAX)



Company Name		Booth / Room	Show Name:
Billing Name		Show Dates: / / To / /	
Billing Address		Incentive Order Deadline: (see Incentive Price, Ts & Cs)	
City, State / Country, Zip		Email	
Contact	Telephone Number () -		Fax Number () -
Install Date / / Time / :	Removal Date / / Time / :	Cell Number () -	
Credit Card Number: <input type="checkbox"/> AMX <input type="checkbox"/> MC <input type="checkbox"/> Visa		Expire Date (MM / YY): Sec Code:	
Print Card Holder Name:		Card Holder Signature and/or Acceptance of T's & C's:	

Important! Review "Product Overview / Glossary" literature to assure the services you have selected will provide the functionality for any application(s) you will be utilizing. [View complete descriptions of Services and Terms & Conditions at: orders.smartcitynetworks.com/tc.aspx?center=029](http://orders.smartcitynetworks.com/tc.aspx?center=029). Please call if assistance is needed. **Note Cancellation Policy Specifics – Terms & Conditions item #6 – This document, page / thumbnail 2.**

Description of Service	Type	Qty	Incentive	Base	Total
1. Standard Cable TV Services					
a. Basic Service – Digital (Local & Basic Cable Channels, CNN) ▪ One Cable TV drop is provided with each service ordered.	CTV-B		\$ 300.00	\$ 375.00	
b. Premium Service - Digital (Local & Expanded Cable Channels, CNN) ▪ One Cable TV drop is provided with each service ordered.	CTV-P		\$ 450.00	\$ 565.00	
c. Cable TV Converter / Set-Top Box Rental (1 per TV) – Potentially Required ▪ Not required if TV has a built in QAM Tuner.	CTV-BX				
d. Custom Requests (Additional Premium Channels & Other Services)	MTV		(Call 888-446-6911 for quote)		
2. Special Services					
a. Labor / Floor Work – Fee per hour	FW-TV		\$ 125.00	\$ 125.00	
3. Special Quote – Attachment A or SOW (if applicable)	MTV		(Call 888-446-6911 for quote)		
4. Move - In / On - Site order fee (if ordering service after show move-in has started).			(20%) x (Base Price)		
5. Distance Fee of \$500 for each drop / line outside the convention venue.			x (number of lines)		
SUBTOTAL					
ESTIMATED 10% TAX / FEES DEPOSIT = SUBTOTAL x 10%					
TOTAL PAYMENT MUST ACCOMPANY ORDER. Credit Card users may fax order to 702-943-6001			GRAND TOTAL		

***** Incentive Price applies to orders received With Payment 14 days prior to the 1st day of show move-in. *****

Customer Acceptance of All Smart City Terms and Conditions / Attachments:

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments contained herein.

Print Authorized Name		Authorized Signature		Date
FOR SMART CITY USE:	Payment Rec'd (Amount):	Customer No: 2015 - 029 -		
Payment Type:	<input type="checkbox"/> Check <input type="checkbox"/> Money Order <input type="checkbox"/> Cash <input type="checkbox"/> Wire Transfer <input type="checkbox"/> American Express <input type="checkbox"/> MasterCard / Visa			
Effective January 1, 2015 – December 31, 2015		CSR:	Date:	

ORDER ONLINE: orders.smartcitynetworks.com/ordering.aspx

TERMS AND CONDITIONS (continued from page 1)

<ol style="list-style-type: none"> Smart City is the exclusive provider and installer of all Cable TV, Voice, Data and Network services (wired and wireless) including communications cabling. This includes all cabling to meeting rooms, booths, within booths (under carpet and flooring), fiber optic, twisted pair (Category 3, 5 and 6), coaxial and all other data and telecommunications related cabling. The use of the Cable TV connection(s) provided by Smart City may be used only by the directors, officers and employees of the Company, its guests, its agents and consultants while performing service for the Company and cannot be resold or distributed to other companies or individuals. Incentive Price applies when a completed order with payment is received no later than 14 days prior to the first day of show move-in. Base Price applies to (a) all orders received from One (1) to Thirteen (13) days before show move-in has started or (b) orders received on or before the 14 day Incentive Deadline without payment (c) orders placed on site or after show move-in has started will be at Base Price plus an additional \$75 line/drop. Unless otherwise directed, Smart City is authorized to cut floor coverings to permit installation of service. Only Smart City personnel are authorized to modify system wiring or cabling. Material and equipment furnished by Smart City for this service contract shall remain the property of Smart City. 	<ol style="list-style-type: none"> CANCELLATION – There is a minimum \$150 or 10% Cancellation fee (whichever is greater). Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred processing, labor, material, and / or engineering costs. Credit will not be given for service(s) installed and not used. Service problems must be reported to the Smart City Service Desk. Service claims will not be considered unless filed in writing by Customer prior to close of show. Any additional cost incurred by SMART CITY to: 1) assist in trouble diagnosis or problem resolution found not to be the fault of SMART CITY or 2) collect information required to complete the installation that customer fails to provide (i.e. floor plans) may be billed to the Customer at the prevailing rate. A per line move fee starting at \$200 may apply to relocate the line(s) after it is installed. The prices listed on this contract do not include Federal, State, Local or Other Taxes and Tax surcharges. Taxes / Tax surcharges will be included on your final bill. Federal Tax ID is 65-0524748. Prices are based upon current rates and are subject to change without notice. The Customer will be responsible for returning all rental equipment to the Smart City Service Desk within one (1) hour following close of the show. Missing equipment will incur charges at prevailing rates.
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RESTRICTIONS / CHANGES

Customer acknowledges and agrees that it is prohibited by federal copyright law and the Cable Company's agreements with its programming providers from several usage scenarios as follows - Customer shall not, nor authorize or permit any other person to: (a) charge a cover charge or admission fee to the Premises for any cable television programming or cable related event, including, but not limited to, premium services and pay-per-view events, without the prior written consent of Smart City; (b) copy, record, dub, reproduce or alter any cable television programming/service or any part thereof; (c) transmit cable service beyond the outlets on the Premises installed by Smart City or authorized hereunder; or (d) permit the transmission, display or recording of any premium channel or pay-per-view event; or (e) tamper with or modify the cable converter unit, remote control device or any other equipment provided by Smart City to the Customer.

In the event the Customer engages in any of the conduct described above, in addition to any other remedies available at law or in equity, Smart City may terminate the cable services. All charges will apply and no refunds will be given. Additional charges may apply for problem resolution of any restriction violation.

Customer acknowledges and agrees that the Cable Company has the right at any time to preempt, without prior notice, specific programs and to determine what substitute programming, if any, shall be made available.

LIMITATION OF LIABILITY

Limited Warranty. SMART CITY warrants that: (a) it has the right to provide all CTV and Cable TV services (the "Services"). In the event that the Services are not performed in accordance with this warranty you agree to inform SMART CITY of such fact, by written notice prior to close of the Show / Event, and, as your sole and exclusive remedy, SMART CITY will either: (a) repair or replace the Services to correct any defects in performance without any additional charge to you, or (b) in the event that such repair or replacement cannot be done within a reasonable time, terminate the Customer Contract and provide you with a pro rata refund of the fees paid to SMART CITY for the Services hereunder with respect to such calendar year.

LIMITATION OF LIABILITY. EXCEPT FOR OUR WILLFUL MISCONDUCT OR GROSS NEGLIGENCE, YOU AGREE THAT UNDER NO CIRCUMSTANCES IS SMART CITY LIABLE TO YOU FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES OR LOST PROFITS ARISING OUT OF THE SYSTEMS OR OUR SERVICES OR OBLIGATIONS UNDER THIS AGREEMENT EVEN IF SMART CITY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN ANY EVENT, YOUR EXCLUSIVE REMEDY AND OUR ENTIRE LIABILITY TO YOU FOR ANY REASON UPON ANY CAUSE OF ACTION ARISING OUT OF THE SYSTEM OR OUR SERVICES UNDER THIS AGREEMENT SHALL BE THE AMOUNT ACTUALLY PAID BY YOU TO SMART CITY WITH RESPECT TO THOSE DEFICIENT SERVICES. THE LIMITATION OF LIABILITY PROVIDED BY THIS SECTION IS LIMITED TO OUR DUTIES AND LIABILITIES BY REASON OF THIS AGREEMENT ONLY, AND DOES NOT AFFECT ANY OTHER RELATIONSHIP SMART CITY MAY HAVE WITH YOU.

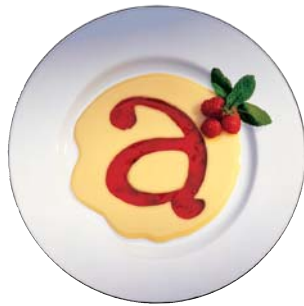
NO ACTION, REGARDLESS OF FORM, ARISING OUT OF OR RELATED TO THE USE OF THE SERVICES PURSUANT TO THIS AGREEMENT MAY BE BROUGHT BY YOU MORE THAN 12 MONTHS AFTER THE CAUSE OF ACTION FIRST AROSE.

(1) All Customer contracts and agreements are solely between SMART CITY and the prospective Customer; (2) SMART CITY is not the employee, agent or partner of the Facility; (3) The Facility is not a party to, nor shall it have any obligations or liabilities whatsoever to any Customer, under any Customer Contract including without limitation, the obligation to provide any of the services covered by such Customer Contract; (4) No representations or warranties are being made by the Facility with respect to any Customer Contract or any Communications Services; (5) The right of the Customer to receive any Communications Service will be terminated if this Agreement is terminated for any reason provided therein; and the Facility will have no obligation to continue providing such service unless the Facility elects in its sole discretion to continue to provide such services itself or through a third party; (6) The provisions of the Customer Contract are separate and independent from the provisions of the Customer's lease space in the building and shall not affect the Customer's obligations under such lease and without limiting the foregoing, in no event shall any default by SMART CITY under the Customer Contract or any failure with respect to any Communications Services have any effect on any Customer's obligations to the Facility under any lease or any other occupancy agreement between such Customer and the Facility.

<ol style="list-style-type: none"> A valid Credit Card number with signature MUST be on file regardless of payment method. For your convenience we will use this authorization to charge your credit card for any additional amounts incurred. Smart City accepts payments in US dollars, Checks drawn on a US bank, Wire Transfers or the following Credit Cards: (Amex, MasterCard, Visa,). Make all checks payable to: Smart City. Due to the cost of processing checks, any refunds due in the amount of \$10.00 or less will not be refunded except upon written request. 	<p>Mail or Fax Completed Orders with Payment and Floor Plan To</p> <p>SMART CITY 5795 W. BADURA AVENUE, SUITE 110 LAS VEGAS, NEVADA 89118 (888) 446-6911 FAX (702) 943-6001</p>
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ORDER ONLINE: orders.smartcitynetworks.com/ordering.aspx

***** Tipping is not permitted. Any request from personnel for gratuities should be reported to Management immediately. *****



EXHIBITOR BOOTH CATERING MENU

GENERAL INFORMATION

Policies

- All food and beverage in the exhibit hall must be purchased through Aventura. This includes bottled water, mints and hard candy.
- All prices are subject to a (++) charge, which is a 20% administrative charge and 9.3% Arizona sales tax.
- Aventura requires full payment of 100% of total estimated charges (3) business days prior to your event.
- Aventura accepts VISA, American Express, MasterCard, Discover or Company Checks. A credit card authorization form is required to facilitate onsite orders and changes to existing orders.
- In compliance with state liquor law, all alcoholic beverages served in your booth must be supplied and served by Aventura.
- All catering orders or re-orders totaling less than \$100.00++ will incur a \$35 delivery fee.
- Booth catering orders received within (10) business days of the start of the event will incur a 10% late fee.
- All beverage items are sold a la carte and cannot be purchased on a consumption basis.
- All exhibit hall catering is accompanied by biodegradable serviceware.
- Menu items and prices are subject to change without notification.
- Client responsible for ordering electrical from Commonwealth Electric and booth catering tables from show decorator.

Cancellation Policy

- Full charges will apply to cancellations made within 5 business days prior to delivery.

Labor

Booth Attendant	\$35.00 per hour/4 hour minimum
Bartender	\$140.00 for 4 hour minimum / \$45+ per hour for each additional hour

Beverages

Starbucks® Premium Coffee, Decaffeinated Coffee, Tazo® Hot Tea (1 gallon each minimum per delivery.)	\$60.00++/gal
Assorted Fruit Juice (individual)	\$4.00++/each
Assorted Pepsi® Soft Drinks	\$3.00++/each
Individual Bottled Aquafina® Water	\$3.00++/each
Lemonade or Fruit Punch	\$40.00++/gal
Tazo® Premium Iced Tea	\$45.00++/gal
Keg-Domestic....(Bud Light, Coors, Budweiser/ requires bartender)	\$350.00++/each
Keg-Imported / Local Micro Brew	\$500.00++/each

Water Cooler

Water Cooler Rental	\$75.00+ per day
Water:	\$25.00++ per (5) gal bottle
<i>Includes : disposable 9oz cups</i>	
<i>Dimensions: 13"(W) x 13" (W) x 55" (H)</i>	
<i>Electrical: 5 Amp/500 Watt 110 Volt</i>	

Sweet

Assorted Bagels w/ Cream Cheese	\$42.00++/dozen
Assorted Danish Pastries or Muffins	\$42.00++/dozen
Assorted Jumbo Cookies	\$40.00++/dozen
Dessert Bars – Lemon, Apple, Chocolate Raspberry	\$45.00++/dozen
Oreo® Crusted Fudge Brownies	\$45.00++/dozen
Chocolate Dipped Strawberries	\$60.00++/dozen

Savory

Tri Colored Tortilla Chips/Salsa	\$125.00++/Serves 25
Tri Colored Tortilla Chips/Guacamole	\$150.00++/Serves 25
Pita Chips/Spinach Dip	\$125.00++/Serves 25
Homemade Potato Chips/Onion Dip	\$125.00++/Serves 25
Mixed Nuts	\$125.00++/Serves 25
Mini Pretzels or Spicy Snack Mix	\$100.00++/Serves 25
Jumbo Soft Pretzels w/Mustard	\$125.00++/Serves 25

Cold Platters

Silver Dollar (tray of 50) <i>Assortment of silver dollar sandwiches to include Roast Beef, Ham & Turkey with a variety of cheese</i>	\$300.00++/tray
Croissant Sandwich Platter (tray of 25) <i>Asst. of pre-made sandwiches to include Roast Beef & Cheddar, Ham & American, Turkey & Swiss Cheese</i>	\$175.00++/tray
Domestic Cheese Tray (serves 50) <i>Includes Domestic & Imported Cheeses, assorted breads and crackers, fruit garnish</i>	\$500.00++/tray
Fresh Vegetable Tray (serves 50) <i>served with ranch dressing</i>	\$400.00++/tray
Fresh Fruit Tray (serves 50)	\$400.00++/tray

SPECIALTY BOOTH STATIONS

Fresh Baked Cookie Station

Otis Spunkmeyer Gourmet Cookies-baked fresh to order \$75.00+/per oven
Includes: cookie oven, napkins and appropriate supplies
Cookie dough (2oz cookies, each case yields about 160 cookies) \$160.00++/per case
Flavors include: chocolate chip, oatmeal raisin and white chocolate macadamia nut
Optional booth attendant: \$35/per hour (4 hour minimum) provided by Aventura to operate equipment
Electrical needs : 20 Amp 110 Volt- electrical to be ordered by client from Commonwealth Elec.

Iced Coffee Bar

Iced Coffee Stand \$75.00++/per gallon
Starbucks Coffee and Decaffeinated Coffee
-12oz disposable cups with lids and straws
Includes:
Classic Vanilla Syrup and Hazelnut Syrup
Condiments: half & half, sugar in the raw, sugar, chocolate powder and cinnamon
Optional Attendant: \$35/per hour (4 hour minimum) provided by Aventura to serve guests and monitor the stand.



PHOENIX CONVENTION CENTER BOOTH CATERING FORM

INSTRUCTION NOTE: Submit both the completed order form and the completed credit card authorization form to process your order

Name: _____ Company Name _____ Event Name: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

Booth# _____ On-site Contact: _____ On-site Cell#: _____

CREDIT CARD AUTHORIZATION FORM

Please select option below

_____ 1) Check issued for advance payment. Credit Card to be used for additional orders & balances.

_____ 2) Credit Card is to be used for all charges.

Type of Credit Card: _____ Card Holder's Name: _____

Credit Card #: _____ Expiration Date: _____ Security Code: _____

☐ Check this box if billing address for this credit card is the same as address listed on page (1)

If the address is different, please fill in the information below for the above credit card.

Street Address: _____

City: _____ State: _____ Zip Code: _____

Authorized Signature: _____ Date: _____

(signature **MUST** be same as name on credit card)

MENU ITEMS · EQUIPMENT

Delivery Date	Delivery Start Time	Event End time	QTY	Description	Attendant (Y/N)	Unit Price	Total Price
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

PLEASE RETURN ORDER FORM TO:

Phoenix Convention Center/Aventura Catering
100 N. 3rd Street
Phoenix, AZ 85004
PHONE: 602.534.8600 | FAX: 602.534.8603

Subtotal: _____

20% admin charge _____

9.3% sales tax _____

TOTAL _____

service charge is taxable in the state of Arizona

ORDERS MUST BE RECEIVED NO LATER THAN (10) BUSINESS DAYS PRIOR TO THE EVENT OR 10% LATE FEE WILL INCUR

X•Press Connect Family

Lead Retrieval Solutions for Every Exhibitor

How do you recognize your new #1 client? With complete prospect profiles delivered by X•Press Leads equipment and services.



X•Press Connect App

The app on YOUR phone or tablet

Download the Connect App and turn your phone or tablet into a state-of-the-art lead retrieval device.

For Android 3.x or higher, iOS 7x and higher and 3 mega-pixel or greater camera. No mobile hardware included.



X•Press Connect Elite

Connect software on YOUR computer

The X•Press Connect Elite is our powerful lead retrieval packaged for use on your own laptop. The Elite works in either online or offline mode. An internet connection is recommended.

Computer not included. Includes USB scanner and software.

Requires OS MAC, Windows XP or greater, 2 USB 1.1 connections and .NET Framework.



X•Press Connect Plus

OUR hand-held wireless device

Use our Android phone to capture complete lead details in real-time.

Email forwarding, scheduling and adding images not available. Includes Android mobile phone and charger.

FEATURES	Connect App	Connect Elite	Connect Plus
Scan Anywhere, at Any Time	•		•
Mobile, Wireless	•		•
Real-time Leads List	•	•	•
Optional Bluetooth Printer	•		•
Add Notes	•	•	•
Add Images to Leads	•	•	
Rating	•	•	•
Follow-up Emails	•	•	
Forward Leads	•	•	
Schedule Appointments	•	•	
Scanning Device Included		•	•

X•Press™ Leads
CONVENTION DATA SERVICES®

X•Press Extras

Maximize your exhibiting ROI with these lead collection and follow-up tools.



Custom Sales Qualifiers

Target ideal prospects! Build your own customized survey for quick lead follow-up. 20 questions and answers.



Bluetooth Printer

Get a hard copy printout of your leads onsite with a wireless, portable printer.



eBlast Email Service

Send your custom HTML emails through X•Press eBlast post-event to your leads, the complete event email campaign solution.



DITP

Delivery, installation, training and pickup. Save time onsite and guarantee that your staff are off and running as soon as the show opens.



Loss/Damage Waiver

Protect yourself from loss or damage to your rented equipment with the Loss/Damage Waiver.

3rd Party Lead Collection

Successful lead collection on your third party device.



Data Conversion

Convert badge IDs collected on third party devices into complete leads post-show.



Event API Integration

Integrate your third party lead retrieval device in real-time with the event database.

* The event badges use QR codes that include limited data. The Data Conversion and Event API Integration options will allow you to collect full lead details on your third party device.



CONVENTION
DATA SERVICES®

107 Waterhouse Road • Bourne, MA 02532 • 1-800-746-9734 • 1-508-743-0197 • XPressLeadPro@cdsreg.com



ORDER ONLINE: www.xpressleadpro.com

SHOW CODE: **nacf105**

BUNDLES - Most Popular! <i>Save 10%</i>	Qty	Early THRU 08/06/15	Advance THRU 09/10/15	Standard AFTER 09/10/15	Total
X•Press Connect App Bundle - includes TWO App licenses and custom sales qualifiers		\$ 425	\$ 475	\$ 535	
X•Press Connect Elite Bundle - includes DITP service and custom sales qualifiers		\$ 560	\$ 645	\$ 770	
X•Press Connect Plus Bundle - includes DITP service and custom sales qualifiers		\$ 585	\$ 670	\$ 795	

LEAD RETRIEVAL					
X•Press Connect App - the App on YOUR phone or tablet		\$ 345	\$ 395	\$ 465	
X•Press Connect Elite - the Connect software on YOUR computer		\$ 415	\$ 465	\$ 535	
X•Press Connect Plus - the App on OUR handheld wireless device		\$ 440	\$ 490	\$ 560	
Additional X•Press Connect App Licenses - with any lead retrieval solution		\$ 130	\$ 130	\$ 130	

EXTRAS					
Bluetooth Printer - one per lead retrieval solution		\$ 90	\$ 115	\$ 140	
Custom Sales Qualifiers		\$ 105	\$ 125	\$ 160	
DITP Service – Delivery, Installation, Training, Pickup		\$ 105	\$ 125	\$ 160	
X•Press eBlast Service		\$ 215	\$ 265	\$ 325	
Data Conversion		\$ 550	\$ 550	\$ 550	
Event API Integration		\$ 1000	\$ 1000	\$ 1000	

FAX ORDER	1-508-759-4238	SUBTOTAL	=
ACCOUNT MANAGER	Holly Gosnell	OPTIONAL LOSS/DAMAGE WAIVER (Qty _____ x \$75 per device)	+
QUESTIONS?	1-800-746-9734 • 1-508-743-0593	NO, I do not want to purchase the Loss/Damage Waiver - initial here	
EMAIL	hgossnell@cdsreg.com	PROCESSING FEE (WAIVED when you order online!)	+ 15.00
		TOTAL (USD)	=

CONTACT INFORMATION		PAYMENT INFORMATION	
COMPANY		CARD NUMBER	
CONTACT NAME		NAME ON CARD	
BILLING ADDRESS		EXP DATE	
CITY		SIGNATURE	
STATE/ZIP		AUTHORIZATION	Your signature below denotes acceptance of the Terms & Conditions on Page 3 of this Order Form and is REQUIRED for processing.
BOOTH #		SIGNATURE	
PHONE/EXT #		PRINT NAME	
FAX		TODAY'S DATE	
EMAIL		EMAIL RECEIPT TO	
COMPANY WEBSITE http://www			

All orders will be confirmed by email. "Convention Data Services" will appear on your credit card statement.

Thank you for your order.



Not everyone will have a business card. Everyone will have a name badge to scan. Don't miss a single prospect!

- 1) Convention Data Services, Inc. hereinafter called "CONTRACTOR" agrees to the delivery of services as specified and is to be rendered in a timely and professional manner according to standard industry practices. All equipment and software remains the sole property of CONTRACTOR. In the event of strikes, electrical power failures, accidents and/or occurrences beyond the control of CONTRACTOR or customer, all deposits and fees shall be returned.
- 2) The method of payment shall be in United States dollars and submitted with the order for service. CONTRACTOR will only accept checks drawn on banks located in the United States of America or certified funds.
Checks will not be accepted as payment at the show site.
- 3) Early & Advance orders must be received on or before deadlines and paid in full. Orders received without payment or after the discount deadlines will be charged at the appropriate published price based on order deadline dates. Services will not be rendered until payment in full is received.
- 4) **ALL ORDER CANCELLATIONS RECEIVED MORE THAN 30 DAYS PRIOR TO SHOW OPENING WILL BE SUBJECT TO A \$100.00 CANCELLATION FEE. NO REFUNDS WILL BE MADE FOR ORDERS CANCELED WITHIN 30 DAYS OF THE SHOW OPENING DATES. No refunds will be issued for unused equipment or licenses unless the request is received 30 days prior to show opening.**
- 5) No partial refunds will be allowed onsite should exhibitor fail to meet the system requirements stated on the front of the order form for X•Press Connect Elite orders. If your computer does not meet these requirements, our onsite representatives will do their best to update your computer. Otherwise an alternate lead retrieval device will be provided subject to availability. **No refunds will be granted in these circumstances.**
- 6) Onsite orders are based on unit availability.
- 7) Customer agrees to return all equipment to CONTRACTOR'S service desk within two hours of the show closing. **EQUIPMENT LEFT IN THE EXHIBIT AREA IS THE RESPONSIBILITY OF THE CUSTOMER.**
- 8) The customer agrees to return any equipment to CONTRACTOR in the same condition. Customer is responsible to pay CONTRACTOR the replacement cost shown below should the equipment be lost, stolen or damaged while in the customers care (only applicable if customer does NOT purchase the Loss/Damage Waiver coverage or coverage rules not expressly followed as detailed in 8b below). Customer acknowledges and understands that the applicable replacement cost is as follows:

Equipment	Cost
Connect Plus Device	\$1,000
Connect Plus Power Cord	\$ 75
Bluetooth Printer	\$1,000
Bluetooth Adapter	\$ 250
Barcode Scanner	\$1,000
- 8a) The customer authorizes CONTRACTOR to charge the credit card provided \$500.00 for failure to return the equipment within two hours after the official hall closing. The customer also authorizes CONTRACTOR to charge the credit card the replacement cost indicated above for either the failure to return the equipment or for any damaged equipment.
- 8b) Loss/Damage Waiver Terms: The Loss/Damage Waiver coverage protects the customer from liability of accidental damage or theft to the CONTRACTOR'S device. Customer must report loss or damage to CONTRACTOR'S Lead Retrieval Desk immediately. To honor Loss/Damage Waiver coverage for equipment believed to be stolen, customer must file a police/security report and provide a copy of such report to the CONTRACTOR within seven (7) days of reporting the equipment missing. If copy of report is not received within seven (7) business days of the event end date, Loss/Damage Waiver is considered null and void and the customer will be charged for the full replacement value of the equipment as listed above.
- 9) CONTRACTOR'S liability for damage of any cause whatsoever will be limited to the total price for the goods and services provided by CONTRACTOR.
- 10) CONTRACTOR disclaims any responsibility for misuse, loss of power, power surges, and customer adjustments that are not covered in the instructions, acts of God, or any other act beyond the control of the CONTRACTOR.
- 11) Customer is responsible to pay all applicable Federal, State or Local taxes. If the applicable tax rate is different from the published rate at the time of placing the order, then Contractor may adjust the tax due by the customer accordingly. If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exempt Certificate for that state. Please submit this certificate with order, otherwise tax will be charged to your order.
- 12) It is agreed that the governing law pertaining to this contract will be the laws of the State of Massachusetts, with venue exclusively in Barnstable County.
- 13) If you have ordered our Delivery/Pick-up service, there must be a company representative available to receive the equipment. Deliveries are completed the day before the show opens unless otherwise noted. If no one is present in your booth when we deliver your system, you will be responsible for picking up your equipment. Pick-ups are done one (1) hour following the close of the show.
- 14) Equipment images for marketing purposes represent the current equipment, however due to continuous new product development and technology upgrades, equipment fulfillment onsite may not always match equipment images found on forms and other ordering methods.

PLANT & FLORAL ORDER FORM

Cystic Fibrosis Conference

Phoenix Convention Center

October 8 - 10, 2015

EVENTS N MORE

602.810.1582 - PHONE

480.393.5378 – FAX

Payment in full must be received 10 days prior to show opening to receive discount pricing.

BLOOMING PLANTS - Table tops, planter boxes & desks	Disc. Price	Regular Price	Quantity	Total
MUM: Yellow___ White___ Lavender___	\$25.00	\$30.00		
AZALEA: Red___ Pink___ White___	25.00	30.00		
BROMELIAD: Red___ Yellow___ Pink___	25.00	30.00		
KALANCHOE: Red___ Yellow___ Orange___	25.00	30.00		
Colors may vary upon season				
FOLIAGE PLANTS - Table tops, floor corners				
REGULAR PLANTS: Ferns___ Ivy___ Pothos___	25.00	27.00		
LARGE PLANTS: Ferns___ Ivy___ Pothos___	35.00	40.00		
LARGE FLOOR PLANTS				
2-3 FOOT GREEN PLANT	39.00	49.00		
3-4 FOOT GREEN PLANT	49.00	59.00		
4-5 FOOT GREEN PLANT	59.00	69.00		
5-6 FOOT GREEN PLANT	69.00	79.00		
7 FOOT GREEN PLANT OR LARGER	CALL	CALL		
CUSTOM FLORAL ARRANGEMENTS				
MEDIUM - approx 12" High; Color___ Shape___	55.00	60.00		
LARGE - approx 18" High; Color___ Shape___	65.00	75.00		
Type of Container: Vase___ Dish___ Basket___				
SPECIALITY ITEMS				
CACTUS GARDENS – MEDIUM	20.00	30.00		
CACTUS GARDENS - LARGE	35.00	42.00		
SPECIAL SERVICES AVAILABLE ON REQUEST—Balloons, Floral Arrangements, Hospitality Suites, Luncheons and Banquets.				
**All plants and material supplied on a rental basis only. Items damaged or		TOTAL ORDER		
missing from exhibitor's booth are the responsibility of the exhibitor and		SALES TAX - 8.3%		
additional charges will apply. Prices include installation, servicing & removal.		DELIVERY FEE - 15%		
All Rental items will remain the property of Events N More, LLC.		TOTAL PAYMENT DUE		

All orders must be paid in full prior to the opening of the show/event. No adjustments will be made after the close of the show/event. All cancellations must be made 10 days prior to show/event.

PAYMENT INFORMATION: ☐ Credit Card - Circle One: VISA, MasterCard or American Express

☐ Check Enclosed (Payable to: Events N More)

Card Number: _____ Expiration Date: ____/____

Name on Card: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Authorized Signature: _____

On-site Contact: _____ Phone: _____

Exhibiting Company: _____ Booth# _____

MAIL OR FAX COMPLETED FORM TO:

EVENTS N MORE PLANT N FLORAL
4340 E. Indian School Rd. Ste. 21-220
Phoenix, AZ 85018
602.810.1582 Phone 480.393.5378 Fax
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Cystic Fibrosis Foundation

Phoenix Convention Center

October 8 - 10, 2015

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