



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014

Dear Exhibitor:

Brede Exposition Services is pleased to have been selected as the Official Service Contractor for the upcoming ***NSA's 74th Annual Conference & Exhibition***. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you.

Included in this service manual are forms for ordering various services and equipment. The Brede forms are to be returned to our office, the others to the specific contractors who are providing the services. Please review, complete, and submit your order forms as early as possible to take advantage of our discount pricing.

Please refer to the enclosed *Show Details* page for vital facts and information about this event. If you have any additional questions about Brede's services, please do not hesitate to call or email Brede's NSA's 74th Annual Conference & Exhibition Customer Service Representative at csarizona@brede.com.

A Brede Service Desk will be maintained in the exhibit area during exhibitor move-in to answer any questions that arise and to assist with any last minute requirements.

We look forward to working with you and your company toward a successful show.

Thank you.

Brede



EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014

Brede Customer Service

- 602.275.5900 Fax 602.275.5959 e-mail: csarizona@brede.com
- Office Hours: 8:00 AM - 4:30 PM
- No telephone orders accepted; please complete and submit your order and credit card information to Brede.

Show Management

- Karen Killpack, National Sheriffs' Association
- 703.838.5331
- kkillpack@sheriffs.org

Booths

Each 10' booth includes:

- 8' high Blue and White back drape
- 3' high Blue side drape
- (1) one-line booth ID sign with booth number

Drape Colors: Blue and White

Aisle Carpet Color: Blue

The exhibit hall is not carpeted. Carpet or flooring is mandatory for all exhibitors. Exhibitors may bring their own floor covering or rent carpet through Brede Exposition Services using the *Carpet Requirement* form. If no carpet is ordered or provided, per show management, carpet will be installed at the exhibitor's expense.

Material Handling

Advance to Warehouse

Late to warehouse charges apply after: **June 13, 2014**

TO: Exhibiting Company Name and Booth #
FOR: NSA's 74th Annual Conference & Exhibition
Brede Exposition Services
c/o YRC Freight
12340 East Northwest Hwy
Dallas, TX 75228

Direct to Show Site

Do not deliver prior to: **June 21, 2014**

TO: Exhibiting Company Name and Booth #
FOR: NSA's 74th Annual Conference & Exhibition
c/o Brede Exposition Services
Fort Worth Convention Center
1201 Houston Street
Fort Worth, TX 76102

Exhibitor Schedule

| | | | | | | |
|---------------------|-----------|---------------|----------|---|----------|----------------|
| Exhibitor Move-in: | Saturday | June 21, 2014 | 8:00 AM | — | 12:00 PM | Vehicles Only |
| | Saturday | June 21, 2014 | 12:00 PM | — | 5:00 PM | All Exhibitors |
| | Sunday | June 22, 2014 | 9:00 AM | — | 5:00 PM | All Exhibitors |
| Show Hours: | Monday | June 23, 2014 | 9:00 AM | — | 2:00 PM | |
| | Tuesday | June 24, 2014 | 9:00 AM | — | 2:00 PM | |
| Exhibitor Move-out: | Tuesday | June 24, 2014 | 2:00 PM | — | 8:00 PM | |
| | Wednesday | June 25, 2014 | 8:00 AM | — | 12:00 PM | |

- Drivers for all carriers must be checked in at the Brede Service Desk for pick-up of freight by:
8:00 AM on Wednesday, June 25, 2014.

Utilities & Services

- For booth utilities and additional booth services, please contact the individual suppliers using the enclosed order forms.



Find more on Brede.com



phone 602.275.5900
fax 602.275.5959
e-mail csarizona@brede.com



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Information Form Please make your show site representative aware of the following policies.

Important Deadlines

- Take advantage of advance order discount pricing! Orders must be received with payment in full no later than the following dates. Orders received with payment in full after discount deadline dates will be invoiced at "standard floor" pricing.

| | |
|--------------------------------|--------------|
| Carpet and furnishings rentals | June 6, 2014 |
| Custom exhibits rentals | June 6, 2014 |
| Labor orders | June 6, 2014 |
- Freight received at the warehouse after the deadline will incur an additional charge.

| | |
|--|---------------|
| Advance shipments to warehouse to arrive by: | June 13, 2014 |
| Shipments to show site to arrive no sooner than: | June 21, 2014 |

Payment Policies

- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.
- For your convenience, we accept the following methods of payment: cash; checks and money orders drawn on U.S. banks in U.S. funds; and credit cards including VISA, MasterCard and American Express.
- Purchase Orders are not considered payment; therefore, a check or credit card is required.

Cancellations & Adjustments

- Cancellations are invoiced at 50% of original price, unless otherwise noted on order form.
- No adjustments will be made after close of the show.

Tax Exemption

- If tax exempt, a copy of your tax exempt certificate must accompany your order. This is not a resale certificate.
- No adjustments for tax exempt status will be made after close of the show.

Third Party Payment Billing

- The exhibiting company is ultimately responsible for the payment of all charges. If no arrangements are made for payment of invoice(s) by the third party prior to the last day of the show, charges will revert back to the exhibitor.

Miscellaneous

- Rental items not ordered, yet found in booths, are invoiced at "Standard Floor" pricing.
- All prices are in U.S. dollars (\$).
- All rental items are subject to applicable taxes.
- All rental items remain the property of Brede Exposition Services.



[Find more on Brede.com](http://Brede.com)



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fax 602.275.5959
e-mail csarizona@brede.com



EXPOSITION SERVICES



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Required
Form

This form must accompany any completed order form(s) submitted to Brede.

Payment Method must be completed to process orders.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

Order Summary

| | | |
|---------------------------------|----|-------|
| <i>Carpet</i> | \$ | _____ |
| <i>Tables & Accessories</i> | \$ | _____ |
| <i>Brede Rental Exhibits</i> | \$ | _____ |
| <i>Material Handling</i> | \$ | _____ |
| <i>Labor</i> | \$ | _____ |
| <i>Forklift</i> | \$ | _____ |
| <i>Hanging Sign</i> | \$ | _____ |
| <i>Booth Cleaning</i> | \$ | _____ |
| <i>Graphics</i> | \$ | _____ |
| Total Due | \$ | _____ |

Payment Method

- For your convenience, we accept cash, checks and money orders drawn on U.S. banks in U.S. funds, VISA, MasterCard and American Express.
- Purchase Orders are not considered payment.
- All charges must be paid prior to close of show.
- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.

☐ Third Party Payer

☐ Tax Exempt
include certificate

Our Federal ID #
86-0896466

☐ Pay By Credit Card

- Please complete the *Credit Card Authorization* form and submit with your order.

☐ Pay By Check or Money Order Payable to Brede Exposition Services

- International checks must be drawn on a U.S. bank, U.S. funds account only—processing fee of \$25.00.
- Please include **NSA's 74th Annual Conference & Exhibition** and booth number on all payments.

Check Number _____

Dated _____

Amount _____

Exhibiting Company

Company: _____ Contact: _____
Address: _____ City, State, Zip: _____
Phone: _____ Fax: _____ Email: _____

Booth Number

Exhibiting Company _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA **by fax** 602.275.0584

Order Summary / Payment Method



EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Required
Form

This form must accompany any completed order form(s) submitted to Brede.

A credit card must be on file prior to the delivery of any goods or services.

Orders received without full payment or credit card information will not be processed.

Terms

- All charges must be paid prior to close of show.
- Orders received without full payment or credit card information will not be processed.
- A credit card on file is required when using Brede Exposition Services.
- Submitting credit card information and signature indicates agreement with the terms below.

Credit Card

I authorize Brede Exposition Services to charge any additional amounts incurred by me or my show representative, including material handling and/or labor charges. If credit card is declined, Standard Floor pricing prevails and a \$25.00 service charge will be added.

☐ Third Party Payer

Cardholder's name (please print):

Cardholder's Signature:

Cardholder's Billing Address:

City:

State:

Zip:

Phone:

Fax:

Email:

VISA MC AMEX

| | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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EXP

| | | | |
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| | | | |
|--|--|--|--|

Exhibiting Company _____

Booth Number

| |
|--|
| |
|--|

COMPLETE and SUBMIT this form:

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Credit Card Authorization



EXPOSITION SERVICES



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Order
Form

Submit this form if you wish to rent carpet, visqueen, or padding from Brede.

Enter the Carpet Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

Carpet Requirement



The exhibit hall is not carpeted. **Carpet is required for this show.**

☐ We are providing our own carpet. Please select shipment method:

☐ Advance Warehouse

☐ Direct to Show Site



Find more on Brede.com

Standard Carpeting

Select from **Standard Colors** (if no color is selected, show colors will prevail.)

☐ Black

☐ Blue

☐ Teal

☐ Burgundy

☐ Red

☐ Forest Green

☐ Grey

| Qty | Size | Advance | Standard | Subtotal |
|-------|--|------------------------|------------------------|----------|
| _____ | 10' Carpet | \$ 150.00 | \$ 195.00 | \$ _____ |
| _____ | 20' Carpet | \$ 300.00 | \$ 390.00 | \$ _____ |
| _____ | 30' Carpet | \$ 450.00 | \$ 585.00 | \$ _____ |
| _____ | 40' Carpet | \$ 600.00 | \$ 780.00 | \$ _____ |
| _____ | Full Coverage _____ x _____ = _____ sq. ft. (100 sq. ft. minimum) | \$ 2.75 per sq. ft. | \$ 3.75 per sq. ft. | \$ _____ |

- Standard carpets ordered in multiples of 2 or more do not include seaming and exact color match is not guaranteed.

Options

| | | | | | |
|-------|----------------|-------------------------------|-----------------------|------------------------|----------|
| _____ | Carpet Padding | _____ x _____ = _____ sq. ft. | \$ 1.25 | \$ 1.75 | \$ _____ |
| _____ | Visqueen | _____ x _____ = _____ sq. ft. | \$.75 per sq. ft. | \$ 1.00 per sq. ft. | \$ _____ |

Plush Custom Carpeting

Select from **Custom Colors**

☐ Charcoal

☐ White

☐ Blue Mist

☐ Jade

☐ Grey Pearl

☐ French Beige

☐ Red

☐ Emerald

☐ Black

☐ Colony Blue

| | | | | | |
|-------|---------------|--|------------------------|------------------------|----------|
| _____ | Full Coverage | _____ x _____ = _____ sq. ft. (100 sq. ft. minimum) | \$ 3.75 per sq. ft. | \$ 4.75 per sq. ft. | \$ _____ |
|-------|---------------|--|------------------------|------------------------|----------|

- Includes poly covering for protection.
- To guarantee availability, orders must be received 30 days prior to show move-in.
- Cancelled orders for custom carpet will be charged 100%.

Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

| | |
|--------------|----------|
| Subtotal | \$ _____ |
| 8.25% TX Tax | \$ _____ |
| Carpet Total | \$ _____ |

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Booth Number

Exhibiting Company _____

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services / 2501 East Magnolia Street / Phoenix, AZ 85034-6918 / USA by fax 602.275.0584

Carpet Requirement



EXPOSITION SERVICES



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Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if you wish to rent tables, risers or furnishings from Brede.

Enter the Table & Accessories Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

Tables

| Qty | Item | Advance | Standard | Subtotal |
|---|------------------------|-----------|-----------|----------|
| 30" High Display Tables (includes white vinyl top, 3 side drape) | | | | |
| ___ | 4' x 2' draped table | \$ 120.00 | \$ 156.00 | \$ _____ |
| ___ | 6' x 2' draped table | \$ 140.00 | \$ 182.00 | \$ _____ |
| ___ | 8' x 2' draped table | \$ 165.00 | \$ 214.50 | \$ _____ |
| ___ | 4th side drape | \$ 40.00 | \$ 52.00 | \$ _____ |
| ___ | 4' x 2' undraped table | \$ 63.00 | \$ 82.00 | \$ _____ |
| ___ | 6' x 2' undraped table | \$ 73.00 | \$ 95.00 | \$ _____ |
| ___ | 8' x 2' undraped table | \$ 78.00 | \$ 101.50 | \$ _____ |
| 42" High Display Tables (includes white vinyl top, 3 side drape) | | | | |
| ___ | 4' x 2' draped table | \$ 165.00 | \$ 214.50 | \$ _____ |
| ___ | 6' x 2' draped table | \$ 185.00 | \$ 240.50 | \$ _____ |
| ___ | 8' x 2' draped table | \$ 210.00 | \$ 273.00 | \$ _____ |
| ___ | 4th side drape | \$ 40.00 | \$ 52.00 | \$ _____ |
| ___ | 4' x 2' undraped table | \$ 84.00 | \$ 109.25 | \$ _____ |
| ___ | 6' x 2' undraped table | \$ 100.00 | \$ 130.00 | \$ _____ |
| ___ | 8' x 2' undraped table | \$ 110.00 | \$ 143.00 | \$ _____ |
| 12" Tabletop Risers (includes white vinyl top) | | | | |
| ___ | 4' x 12" draped riser | \$ 40.00 | \$ 52.00 | \$ _____ |
| ___ | 6' x 12" draped riser | \$ 58.50 | \$ 76.00 | \$ _____ |

Accessories



[Find more on Brede.com](http://Brede.com)

| Qty | Item | Advance | Standard | Subtotal |
|-----|---|-----------|-----------|----------|
| ___ | Padded Side Chair - Grey | \$ 80.00 | \$ 104.00 | \$ _____ |
| ___ | Padded Arm Chair - Grey | \$ 95.00 | \$ 123.50 | \$ _____ |
| ___ | Counter Stool with Back | \$ 99.00 | \$ 128.70 | \$ _____ |
| ___ | 30"h x 30"d Pedestal Table | \$ 140.00 | \$ 182.00 | \$ _____ |
| ___ | 42"h x 30"d Pedestal Table | \$ 140.00 | \$ 182.00 | \$ _____ |
| ___ | Waste basket | \$ 27.00 | \$ 35.00 | \$ _____ |
| ___ | Floor Easel | \$ 47.00 | \$ 61.00 | \$ _____ |
| ___ | Sign Stand 22" x 28" | \$ 66.00 | \$ 85.75 | \$ _____ |
| ___ | Bag Rack | \$ 95.00 | \$ 123.50 | \$ _____ |
| ___ | 6' Full View Showcase | \$ 347.00 | \$ 451.00 | \$ _____ |
| ___ | Velcroboard 8' x 4' | | | |
| ___ | <input type="checkbox"/> horizontal <input type="checkbox"/> vertical | \$ 149.00 | \$ 193.75 | \$ _____ |
| ___ | 3' high drapery (per ft) | \$ 11.50 | \$ 15.00 | \$ _____ |
| ___ | 8' high drapery (per ft) | \$ 15.00 | \$ 18.00 | \$ _____ |

Select Drape Color (if no color is selected, show colors will prevail.)

- | | | | | |
|--------------------------------|-------------------------------|-------------------------------|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Black | <input type="checkbox"/> Blue | <input type="checkbox"/> Teal | <input type="checkbox"/> White | <input type="checkbox"/> Burgundy |
| <input type="checkbox"/> Red | <input type="checkbox"/> Plum | <input type="checkbox"/> Grey | <input type="checkbox"/> Forest Green | |

Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Subtotal \$ _____
8.25% TX Tax \$ _____
Table Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA by fax 602.275.0584

Tables & Accessories



Order
Form



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014

EXPOSITION SERVICES

Submit this form if you wish to rent a hardwall exhibit from Brede.

Please contact Brede if you would like to inquire about our Custom Rental Exhibits.

Enter the Rental Exhibits Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014



Plan A: 10' N-Line Option Includes:

- Hardwall Panels • Carpet • (1) side chair • (1) counter • (2) shelves • Header • Labor to Install & Dismantle

| Qty | Item | Advance | Standard | Subtotal |
|-----|--------------------------|-------------|-------------|----------|
| | White Hardwall Panels | \$ 1,748.00 | \$ 2,272.50 | \$ |
| | Color Hardwall Panels | \$ 1,992.00 | \$ 2,289.50 | \$ |
| | Velcro Compatible Panels | \$ 2,184.00 | \$ 2,839.25 | \$ |



Plan B: 20' N-Line Option Includes:

- Hardwall Panels • Carpet • (2) side chair • (1) counter • (4) shelves • Header • Labor to Install & Dismantle

| Qty | Item | Advance | Standard | Subtotal |
|-----|--------------------------|-------------|-------------|----------|
| | White Hardwall Panels | \$ 3,494.00 | \$ 4,542.25 | \$ |
| | Color Hardwall Panels | \$ 3,974.25 | \$ 5,166.50 | \$ |
| | Velcro Compatible Panels | \$ 4,368.75 | \$ 5,679.50 | \$ |

Color
Options:

Select Panel Color (Hardwall Color/Velcro Panels)

☐ Black

☐ Blue

☐ Grey

Select Carpet Color:

☐ Black

☐ Blue

☐ Teal

☐ Burgundy

☐ Red

☐ Grey

☐ Forest Green

Header
Copy:

Header Copy - One line with block letters:

(Please print clearly. Logos, color, & special lettering available at an additional cost. Call for quote.)

Additional
Options

| Qty | Item | Advance | Standard | Subtotal |
|-----|----------------------------------|-----------|-----------|----------|
| | Standard Counter 18"x39"x40" | \$ 194.25 | \$ 252.50 | \$ |
| | Adjustable Shelves | \$ 26.25 | \$ 34.00 | \$ |
| | Spot Lights (use w/ rental only) | \$ 32.00 | \$ 41.75 | \$ |

Additional booth furnishings can be found throughout manual. Look for upgraded carpet, carpet pad, graphics, chairs, etc.



Why Choose Custom?

Every exhibitor wishes to present a strong positive image of their company. What better way to do this than with a personalized exhibit?



Important
Notes

- Electricity is not included with rental.
- Cancelled orders will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Subtotal \$

8.25% TX Tax \$

Est. Total \$

- Transfer this total to the Order Summary / Payment form.
- Payment Method must be completed to process orders.
- Orders received without full payment will not be processed.

Booth Number

Exhibiting Company

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services / 2501 East Magnolia Street / Phoenix, AZ 85034-6918 / USA by fax 602.275.0584

Brede Rental Exhibits

Brede

EXPOSITION SERVICES



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Why
Choose
Custom?

Exhibitors will have full access to Brede Exposition Services' design expertise. A Brede Design Specialist is available to create a customized exhibit that is within your desired budget. An attractive and functional exhibit will complement your marketing strategy, maximize your booth space, and enhance your presence on the show floor.

Inline

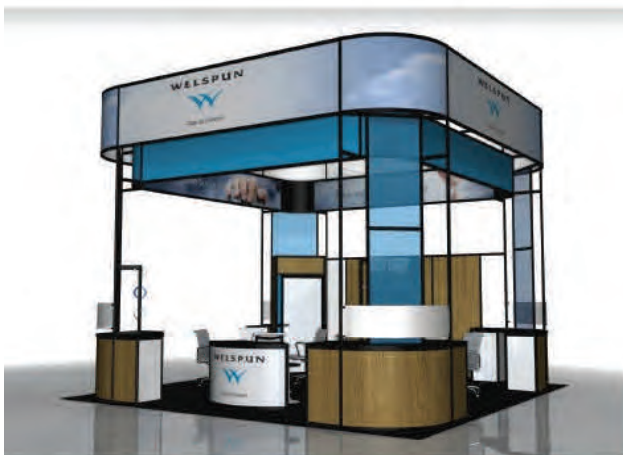


10x20



10x20

Island



20x20

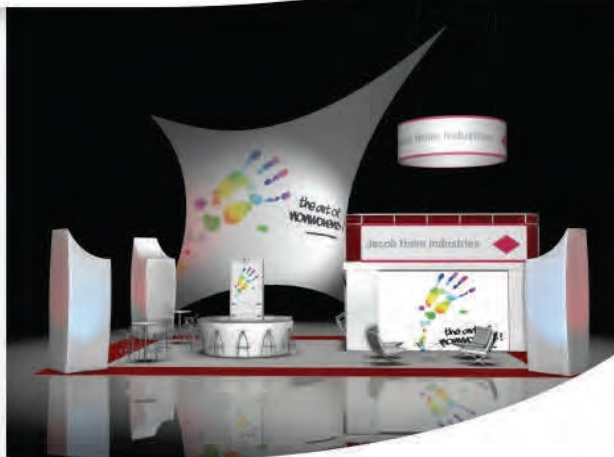


15x30

Island



15x20



30x45

Custom Rental Exhibits



Find more on Brede.com



phone 602.275.5900

fax 602.275.5959

e-mail csarizona@brede.com

Brede

EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

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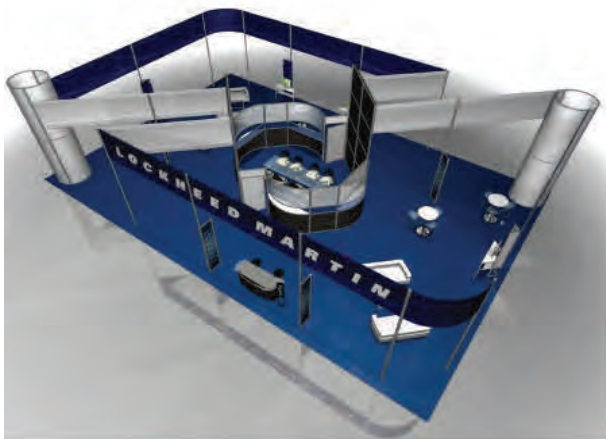
Fort Worth, TX

June 20-25, 2014

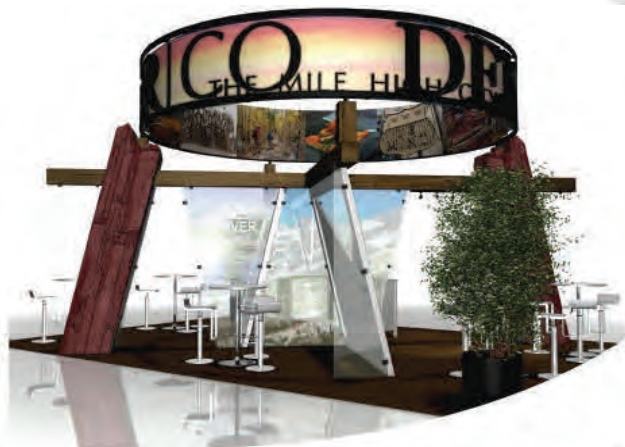
Why
Choose
Custom?

We will work with you to create a customized exhibit to showcase your company. Most importantly, the Brede Design Team will work with you from the beginning concept through on-site completion.

Custom



40x60



20x30

Custom



20x40

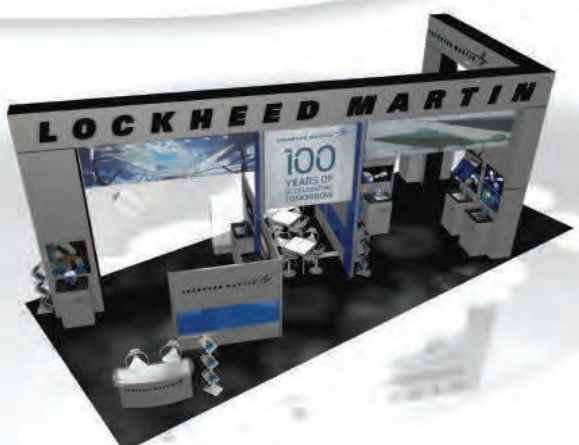


30x50

Custom



40x80



20x45

Custom Rental Exhibits



Find more on Brede.com



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fax 602.275.5959



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Information
Form

*Brede Exposition Services' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged as described below.
Please make your show site representative aware of the following policy.*

Limitations of Brede Exposition Services' Liability and Responsibility

1. Brede Exposition Services shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage.
2. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's booth.
3. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for re-loading after the show. Brede bills of lading covering outgoing shipments which are tendered to Brede Exposition Services by exhibitors, will be checked at time of actual pickup from booth and corrections made where discrepancies occur.
4. Brede Exposition Services shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's material which make it impossible or impractical to exhibit same.
5. The consignment or delivery of a shipment to Brede Exposition Services by an exhibitor, or by any shipper on behalf of any exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin.
6. Brede Exposition Services shall exercise ordinary diligence and care in the receiving, handling and storage of all shipments. Brede Exposition Services shall not be liable for loss or damage by fire, acts of God, or causes beyond its control. Brede Exposition Service's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged. In any case, the liability of Brede Exposition Services is limited to \$.30 per pound per article, with a maximum of \$50.00 per item, and a maximum of \$1,000.00 per shipment. This applies while these goods are in Brede's warehouse, in vehicles for delivery, or at show site.
7. Claims for loss or damage which are not submitted to Brede Exposition Services within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against Brede Exposition Services or its subcontractors more than one (1) year after the accrual of the cause of action therefore.
8. Shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills (i.e., one lot, 800 cu. ft., etc.), such as UPS or van lines will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede Exposition Services for such shipments.
9. Empty container labels will be available at the service desk. Affixing the labels is the sole responsibility of the exhibitor or his/her representative. All previous labels should be removed or completely covered. Brede Exposition Services assumes no responsibility for errors to the aforementioned procedure, removal of containers with old empty labels and without Brede Exposition Services labels, improper information on empty labels, or valuables stored in containers with empty labels.
10. Exhibitors should arrange for outgoing shipments during the show or immediately after its close. Brede will assist in the preparation of Brede bills of lading. Be sure that your material has been carefully crated or packed, and properly tagged or marked.
11. In order to expedite removal of materials, Brede Exposition Services shall have authority, without further clearance with exhibitors, to change designated carriers.
12. Labor and services ordered on behalf of exhibitors by display builders or other parties must be so authorized in a letter from exhibitors. Payment for all labor and services will be the responsibility of the exhibitor.
13. Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.

The exhibitor agrees, in the event of a dispute with Brede Exposition Services relative to any loss or damage to any of their materials or equipment, that they will not withhold payment of any amount due to Brede Exposition Services for Drayage or any other services provided by Brede Exposition Services as an offset against the amount of the alleged loss or damage. Instead, they agree to pay Brede Exposition Services at the close of the show for all such charges, and they further agree that any claim they may have against Brede Exposition Services shall be pursued independently by them as a completely separate transaction to be resolved on its own merits.
14. Service charge of 1-1/2% per month on any unpaid balance will be made starting 30 days after date of invoice.
15. Where an exhibitor indicates choice of carrier for pickup it is the exhibitor's responsibility to arrange with such carrier for said pickup service. If the carrier does not pick up within the time limited for the removal of exhibitor's materials at the Exhibit Hall, we reserve the right to forward such material by the shipping method of our choice or to remove said material to our warehouse for disposition, at an additional charge to the exhibitor in accordance with prevailing rates for the service performed.
16. Material left behind without orders placed at the Drayage Service Desk may be classified as abandoned. The Drayage Contractor shall not be responsible for same. We are not responsible for any delay of rush shipments. We will expedite such rush shipments to the best of our ability, but will not assume any financial responsibility for shipments which do not arrive at their destination at a dated time.
17. **EXHIBITORS ARE URGED TO CARRY ALL-RISK INSURANCE** covering your materials against damage, loss and all other hazards from the time shipments are made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost. It is understood that Brede Exposition Services is not an insurer, that insurance, if any, shall be obtained by the exhibitor and the amounts payable to Brede Exposition Services hereunder are based on the value of the material handling services and the scope of Brede Exposition Services liability as set forth above.



Find more on Brede.com



phone 602.275.5900

fax 602.275.5959

e-mail csarizona@brede.com



EXPOSITION SERVICES

NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Information
Form

Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.

Exhibitors may choose to ship freight to the advance warehouse or directly to show site. Brede will receive and manage the freight at the warehouse and on show site as described in the following pages. Material handling fees are paid to Brede for these material handling services, and are separate from and independent of freight transportation charges, which are paid to a freight carrier such as YRC, ABF, FedEx, or any other carrier of the exhibitor's choosing. Exhibitors are responsible for securing a carrier of their choosing and arranging freight transportation to and from the event, and all associated transportation fees.

Advance Shipments to the Warehouse

Deadlines
and Info

- Receiving begins **30 days prior to exhibitor move-in.**
- Shipments received at the warehouse after **June 13, 2014** are subject to additional charges.
- Ship pre-paid; collect shipments will be refused
- Uncrated, pad wrapped or specialized equipment will not be accepted at the warehouse.
- Hazardous materials will not be accepted at the warehouse.

Advantages

There are several advantages to shipping advance to the warehouse versus directly to the show site:

- Exhibitors can confirm shipment has arrived and is intact in advance of the move-in date.
- Materials will be delivered to your booth prior to your arrival on site.
- Delivery dates and times are more flexible.

Advance Warehouse Rates

See below for definitions and descriptions of warehouse rates, and the *Material Handling Rates* form for the associated fees.

All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

Rates
Include

Warehouse material handling rates include the following:

- Receiving exhibitor shipment at the advance warehouse, and storage beginning 30 days prior to the show.
- Movement of all exhibitor freight from warehouse to exhibit site.
- Materials unloaded and delivered to booth by move-in time.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, and returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the Brede Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier from the loading dock.

Crated or
Skidded

Use this rate for shipments that arrive via common carrier such as YRC, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special
Handling

Use this rate for shipments that are crated van line shipments or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments without certified weight tickets or delivery receipts, such as FedEx, UPS, POVs (personally owned vehicles).

Small
Package

Use this rate for cartons/envelopes weighing less than 25 lbs. per shipment without documentation. These will be delivered to the booth without guarantee of piece count or condition.



[Find more on Brede.com](http://Brede.com)



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EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Information
Form

Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.

Direct Shipments to Show Site

Deadlines
and Info

- Do not ship to the facility prior to **June 21, 2014**. Early shipments to show site may be refused. Brede Exposition Services will be on show site at the loading dock to receive exhibitor materials only during move-in hours.
- Ship pre-paid; collect shipments will be refused.
- Hazardous materials will not be accepted at show site.

Direct to Show Site Rates

See below for definitions and descriptions of direct to show site rates, and the *Material Handling Rates* form for the associated fees.

All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

Rates
Include

Direct to show site material handling rates include the following:

- Materials unloaded at loading dock and delivered to booth by move-in time.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, and returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the Brede Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier from the loading dock.

Crated or
Skidded

Use this rate for shipments that arrive via common carrier such as YRC, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special
Handling

Use this rate for shipments that are crated van line shipments or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments without certified weight tickets or delivery receipts, such as FedEx, UPS, POVs (personally owned vehicles).

Uncrated,
Unskidded, or
Wrapped

Use this rate for shipments that are not in crates, cases, or boxes and/or pad wrapped, specialized equipment, unskidded machinery or uncrated POV shipments. Uncrated shipments are received at show site only.

Small
Package

Use this rate for cartons/envelopes weighing less than 25 lbs. per shipment without documentation. Will be delivered to booth without guarantee of piece count or condition.

Overtime Charges

Inbound

Overtime charges apply on inbound shipments if:

- Your shipment is to be delivered to your booth before 8:00 am or after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- Your shipment is received at the warehouse, and is delivered to show site before 8:00 am or after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- A vehicle driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday.

Outbound

Overtime charges apply on outbound shipments if:

- Your shipment is loaded after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday, or
- Your carrier driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or Holiday.



[Find more on Brede.com](http://Brede.com)



phone 602.275.5900
fax 602.275.5959



EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Information
Form

Brede Exposition Services will receive your materials shipped in advance at our local warehouse, or shipped directly to show site. For detailed information regarding material handling services provided by Brede and the associated charges, please see below. Please make your show site representative aware of the following information.

Material Handling Documentation

Inbound
Bill of Lading

All inbound shipments must have a Bill of Lading or delivery slip showing the number of pieces, type of merchandise and weight. Shipments received without this information will be delivered to exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede for such shipments. Billed weight is based on incoming weight, whether outbound services are used completely or in part. The weight is rounded up to the next one hundred pounds (100 lbs) and is taken from the inbound Bill of Lading and/or the certified weight ticket. Separate shipments will not be combined. Shipments arriving without a specified weight on the Bill of Lading will be assigned an approximate weight by Brede. This weight will prevail.

Advance
Warehouse
Shipping
Address

TO: Exhibiting Company Name and Booth #
FOR: NSA's 74th Annual Conf. & Exhibition
Brede Exposition Services
c/o YRC Freight
12340 East Northwest Hwy
Dallas, TX 75228

- Use this address and information on your inbound bill of lading if shipping your freight to the Advance Warehouse.
- Please use the freight labels provided in this service manual.
- Receiving hours: M - F 8:00 a.m. to 4:00 p.m.
- All shipments must be prepaid: collect shipments will be refused.
- Brede does not accept shipments that are not consigned to Brede Exposition Services. Such shipments will be refused.
- **All shipments to the Advance Warehouse must arrive by June 13, 2014 to avoid late charges.**

Direct to
Show site
Shipping
Address

TO: Exhibiting Company Name and Booth #
FOR: NSA's 74th Annual Conf. & Exhibition
c/o Brede Exposition Services
Fort Worth Convention Center
First Level, Exhibit Hall A-D
1201 Houston Street
Fort Worth, TX 76102

- Use this address and information on your inbound bill of lading if shipping your freight Direct to Show site.
- Please use the freight labels provided in this service manual.
- All shipments must be prepaid: collect shipments will be refused.
- Brede does not accept shipments that are not consigned to Brede Exposition Services. Such shipments will be refused.
- **Shipments will be received at the facility no sooner than June 21, 2014 during move-in hours.**

Empty
Containers,
Labels

Exhibitors with crates or boxes that need to be returned to pack up booth equipment at the end of the show must affix empty labels on the containers as soon as they are empty. Empty labels will be available at the Brede Service Desk. Affixing the labels is the sole responsibility of the exhibitor. Brede assumes no responsibility for removal of containers with old empty labels, improper information on labels or valuables stored in containers with empty labels. Empty containers will be removed from the floor and stored until the close of the show. You will not have access to empty containers during the show. In most cases, empty containers may not be stored in your booth during the show as it is a fire hazard.

Outbound
Bill of Lading

Outbound shipping is not an automatic process. Outbound Bills of Lading must be completed and turned in to the Brede Service Desk: **do not leave outbound Bills of Lading in your booth.** Exhibitors who wish to ship outbound materials via any carrier other than the show carrier must advise carrier to be checked in at the Brede Service Desk by the driver check-in time specified on the *Show Details* page. Drivers are placed in line for loading on a first-come, first-serve basis, provided the exhibitor is completely packed and a Bill of Lading has been turned in to the Service Desk. Drivers whose Bills of Lading have not been turned in will be placed in a holding queue until the booth is packed and the Bill of Lading is turned in. Should your carrier fail to check in by the designated time, Brede reserves the right to re-route shipment via the official show carrier as necessary, at the exhibitor's expense.



[Find more on Brede.com](http://Brede.com)



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EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if you will be shipping materials to the advance warehouse or show site.
Use the rates and calculator below to estimate your material handling charges.
Enter the Material Handling Estimate below on Order Summary / Payment form.
Orders received without full payment or credit card information will not be processed.

Material Handling Rate Schedule

- For full definitions and descriptions of all rates, and rules, see the *Material Handling Information* forms included in this manual.
- All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown below. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

| | | Material Handling Rate <i>Rates below include any applicable OT charges per 100 lbs</i> |
|--|--|---|
| Description | | 200 lb minimum charge |
| Advance to Warehouse: Crated | | \$105.75 |
| Direct to Show site: Crated | | \$101.25 |
| Advance to Warehouse: Special Handling | | \$132.25 |
| Direct to Show site: Special Handling | | \$126.50 |
| Direct to Show site: Uncrated, Unskidded, or Wrapped | | \$157.50 |
| Advance to Warehouse/Direct to Show site: Small Packages | | \$45.00 <i>each</i> |
| Additional Services | | |
| Late shipments, off-target shipments & site shipments received before published move-in or after show opening. Freight received at the warehouse after June 13, 2014 or at show site prior to published move-in or after show opening, add an additional charge per 100 lbs. Additional transportation charges may apply. | | \$27.00 <i>per 100 lbs.</i> |
| Special Services. Shipments returned to warehouse will be charged \$15.00 per 100 lbs. with a \$250.00 minimum. Storage will be charged if shipment is not routed or picked up after three working days. Storage fees prior to 30 days before show, or after 3 days following the show are \$1.25 per 100 lbs. per day with a \$35.00 minimum. On-site container storage for freight brought in by exhibitors is \$30.00 per piece. | | |

Calculate Estimated Material Handling Charges

Select: ☐ Advanced ☐ Direct

| Carrier(s) | Tracking # or Shipped From | Date of Arrival | # Pieces | Est. Weight CWT | Rate per CWT | Estimated Cost 200 lb minimum |
|---|----------------------------|-----------------|----------|-----------------|--------------|-------------------------------|
| | | | | | X | = \$ |
| | | | | | X | = \$ |
| | | | | | X | = \$ |
| Transfer this total to the Order Summary / Payment form. Payment Method must be completed to process orders. Orders received without full payment or credit card will not be processed. | | | | | TOTAL | \$ |

Show Site Contact Name _____

Show Site Phone _____



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EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if you wish to display a vehicle at show site.

This form must be received by Brede prior to vehicles being received.

Enter the Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

Fire Regulations

Vehicles may only be displayed in accordance with local fire regulations.

- Fuel supplies in vehicles shall not exceed 1/4 of a tank of gas.
- All motor vehicle tanks containing fuel shall be furnished with locking type caps or sealed with tape.

Delivery

Day _____ Date _____ Time _____ ☐ A.M. ☐ P.M.

Rate

| # Vehicles | Round Trip Spotting Fee | Subtotal |
|---------------|-------------------------|----------|
| _____ X _____ | \$170.00 = | \$ _____ |

- The Mobile Equipment rate applies to motorized vehicles only.
- If your equipment does not move under its own power, please call Brede for a price quote.
- Display materials transported in display vehicles are subject to material handling charges.
- Weights will be estimated by Brede unless documentation is provided.

Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate
Total

Est. Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA by fax 602.275.0584

Mobile Equipment



EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Information
Form

By completing and submitting the Material Handling order form, exhibitor acknowledges reading and accepting the terms and conditions included on the Material Handling Information forms, as well as the Limits of Liability form. Please review these money-saving tips to make the most efficient use of your material handling budget. Please make your show site representative aware of the following information.

Money-Saving Tips

In General

- Ship via common carrier to avoid possible special handling surcharges.
- Ship early to avoid overnight charges whenever possible.
- Furnish accurate weight tickets with your shipment.
- Properly label/address all shipments to avoid time-consuming re-routes, mis-deliveries, and delays. Remove old shipping labels before you send materials, and attach new labels with complete information. Shipping labels are provided in this service manual for your convenience.
- When shipping direct to show site, confirm in advance that your carrier can guarantee delivery of your freight to the exhibit facility during move-in dates. When possible, schedule shipments to arrive during straight time rather than overtime periods.
- Label your freight with the number of total pieces – example 1 of 3, 2 of 3 and 3 of 3.
- Take a copy of tracking numbers to the show, as well as origination and destination points, piece counts, arrival dates and phone numbers for tracking purposes.

Consolidate Your Shipment

- Separate shipments received by Brede will not be combined. The minimum 200 lb. charge applies to each shipment Brede receives.
- Consolidate your shipment whenever possible to avoid multiple minimum charges.

For example:

- o 1 piece weighing 36 lbs. charged @ 200 lb. minimum x \$105.75 per CWT = \$211.50
- o 1 piece weighing 62 lbs. charged @ 200 lb. minimum x \$105.75 per CWT = \$211.50
- o 1 piece weighing 54 lbs. charged @ 200 lb. minimum x \$105.75 per CWT = \$211.50

TOTAL cost of three shipments arriving *separately*: \$634.50

OR

- o 3 pieces totaling 152 lbs @ 200 lb minimum x \$105.75 per CWT = 211.50

TOTAL cost of one *consolidated* shipment: \$211.50 *Savings of \$423.00*

- Shipments arriving at the same time from different destinations are considered separate shipments.
- Please be aware that small package handlers may split shipments resulting in Brede receiving multiple shipments.



[Find more on Brede.com](http://Brede.com)



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ADVANCE WAREHOUSE

EXHIBIT MATERIAL

Brede EXPOSITION SERVICES

Rush to: c/o YRC Freight
12340 East Northwest Hwy
Dallas, TX 75228

***NSA's 74th Annual
Conference & Exhibition***

*Fort Worth Convention Center
First Level, Exhibit Hall A-D
Fort Worth, TX
June 20-25, 2014*

Exhibitor

Booth

Late to warehouse charges apply after:

June 13, 2014

ADVANCE WAREHOUSE

EXHIBIT MATERIAL

Brede EXPOSITION SERVICES

Rush to: c/o YRC Freight
12340 East Northwest Hwy
Dallas, TX 75228

***NSA's 74th Annual
Conference & Exhibition***

*Fort Worth Convention Center
First Level, Exhibit Hall A-D
Fort Worth, TX
June 20-25, 2014*

Exhibitor

Booth

Late to warehouse charges apply after:

June 13, 2014

- These shipping labels are provided for your convenience to assist in preparing shipments to the advance warehouse.
- Please cut along dashed lines and affix one to each piece of your shipment to the advance warehouse.
- Please make additional copies of these labels as needed.

Important notes: Warehouse is not temperature controlled.

Hazardous materials will not be accepted at the warehouse.

DIRECT TO SHOW SITE

EXHIBIT MATERIAL

Rush to:

Brede EXPOSITION SERVICES
Fort Worth Convention Center
First Level, Exhibit Hall A-D
1201 Houston Street
Fort Worth, TX 76102

***NSA's 74th Annual
Conference & Exhibition***

*Fort Worth Convention Center
First Level, Exhibit Hall A-D
Fort Worth, TX
June 20-25, 2014*

Exhibitor _____

Booth _____

***Do not deliver prior to:
June 21, 2014***

DIRECT TO SHOW SITE

EXHIBIT MATERIAL

Rush to:

Brede EXPOSITION SERVICES
Fort Worth Convention Center
First Level, Exhibit Hall A-D
1201 Houston Street
Fort Worth, TX 76102

***NSA's 74th Annual
Conference & Exhibition***

*Fort Worth Convention Center
First Level, Exhibit Hall A-D
Fort Worth, TX
June 20-25, 2014*

Exhibitor _____

Booth _____

***Do not deliver prior to:
June 21, 2014***

- These shipping labels are provided for your convenience to assist in preparing shipments direct to the show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of these labels as needed.

Important note: Hazardous materials will not be accepted at show site.



EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order Form Complete this form to request a pre-printed outbound bill of lading and shipping labels for your outbound shipment. Forms and labels will be delivered to your booth at show site.

Requests must be submitted by: June 6, 2014

Notes

- Please complete one form per shipment.
- Please review the *Material Handling Information*, *Material Handling Rate Schedule*, and *Limits of Liability* forms.
- Do not leave Bills of Lading in your booth!

Outbound Shipping Information

To: _____
Consigned to (Ship to:) _____
Attention: _____
Destination (Street Address): _____
City: _____ State: _____ Zip: _____

Method

Ground

☐ YRC Freight ☐ Other Ground _____

Air

☐ Liberty Air ☐ Other Air _____ ☐ Next Day ☐ 2nd Day ☐ Deferred

Freight Charges Guaranteed By

Company/Exhibitor: _____
Attention: _____
Permanent Street Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____

Shipping Labels Request

Label Request

of Shipping Labels Requested: _____

Exhibitors using FedEx or UPS must provide pre-printed labels with the account number.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA by fax 602.275.0584

Bill of Lading & Labels Request



Exhibit Logistics
Complete capabilities for trade show success

Building on the best

Over the years, YRC Freight™ has gained a reputation for exhibit excellence. Our industry knowledge and experience translates into a direct benefit for General Service Contractors and exhibitors. YRC Freight provides a broad portfolio of transportation services for inbound and outbound exhibit shipments, including expedited and specialized services.

YRC Freight provides
Confidence Delivered.®

- Dedicated, experienced, and successful exhibit services team
- Flexible, reliable solutions designed to meet your specific needs
- Single-source provider for small package shipments, LTL, TL, Time-Critical and international shipments
- Comprehensive service throughout North America

Proven technology,
powerful teamwork

Gain confidence with YRC Freight. Our experienced team puts technology to work for you, with complete tracking and tracing capabilities, online rate quotes and the ability to partner with your system using API's, Hyperlinks, Web Service and or EDI.

Confidence Delivered.®

Sharpen your competitive edge

Improve your margin by partnering with YRC Freight Exhibit Logistics. Our complete capabilities give you a powerful competitive edge. YRC Freight Exhibit Logistics provides a flexible, reliable source for all the capabilities you and exhibitors need for trade show success.

Enjoy a bundle of benefits

- **Improved Margins** – Give your bottom line a boost. YRC Freight helps you turn logistics into a new profit stream.
- **Dedicated Customer Support Specialist** – Why spend time managing the Service desk? Let an expert from YRC Freight manage your transportation from the service desk for you! We take care of everything from small package shipments and LTL to TL and international shipments.
- **Time-Critical** – Any need. Any speed. Guaranteed.® Time-Critical is the smart option for exhibit shipments with special requirements, including air capabilities, TL service, or weekend pickups and deliveries. Time-Critical offers a 100 percent customer satisfaction guarantee*.
- **Sealed Exhibit™** – For patented protection and verifiable security throughout transit, only YRC Freight offers Sealed Exhibit. Gain peace of mind for high-value shipments and those that are difficult or expensive to package.

Deliver what exhibitors want

The time is right. Trust YRC Freight for complete exhibit logistics services. Our exhibit experts are ready to deliver confidence at every show, with every shipment. Contact a YRC Freight Exhibit Manager today.

* Subject to applicable Rules and Conditions Publications and Tariffs.

Proud sponsor of ESCA:

ESCA

Exhibition Services &
Contractors Association

yrcfreight.com | 800.610.6500 |  Live Chat



Please accept this form as your authority to provide Customs and/or Transportation services.

We wish to use LibertyCFS Inc. for the following:

☐ Customs & Transportation ☐ Customs Only ☐ Transportation Only ☐ **Return Only**

| | | | | | | | |
|------------------|--------------|-------|-----|-------------|-----------------|-------|-------|
| Pick-up Location | Company | | | Destination | Exhibitor | | Booth |
| | IRS # Tax ID | | | | Show Name | | |
| | Address 1 | | | | Address 1 | | |
| | Address 2 | | | | Address 2 | | |
| | City | State | Zip | | Address 3 | | |
| | Contact | | | | City | State | Zip |
| | Phone | Fax | | | On-site Contact | | Cell |

| | | | | | | | |
|---|-----------|-------|----------------|---|-----------|------------------|-----|
| <input type="checkbox"/> Shipper | Other: | | | <input type="checkbox"/> Shipper | Other: | | |
| Billing Address | Address 1 | | | Return Freight to | Address 1 | | |
| | Address 2 | | | | Address 2 | | |
| | City | State | Zip | | City | State | Zip |
| | Contact | | | | Contact | | |
| | Phone | Fax | | | Phone | | |
| | | | PU Date | | | Arrive by | |

| | | | | |
|-------------|---|----------------|---|--|
| Credit Card | Card Number: | | Charge to: <input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> AMEX | |
| | Expiry Date: | Security Code: | E-mail Address: | |
| | I hereby authorize the use of this card for payment of services related to this order form. I understand that declined credit cards are subject to a 30% surcharge. | | Card Holder Name | |
| | | | Signature | |

Transportation Info

| | | | |
|----------|------|--------------|----|
| Pick up | Date | Hours - From | To |
| Delivery | Date | Time | |

| Description of Packages/Contents | | | |
|----------------------------------|------------------|---------------------------------|--------------------------------|
| <input type="checkbox"/> | Cartons or Boxes | Dimensions | |
| <input type="checkbox"/> | Vinyl Cases | | |
| <input type="checkbox"/> | Wooden Crates | | |
| <input type="checkbox"/> | Flat Pieces | Description of Goods | |
| <input type="checkbox"/> | Skids or Pallets | | |
| <input type="checkbox"/> | Trunks | | |
| <input type="checkbox"/> | Tubes | Weight | |
| <input type="checkbox"/> | Other | | |
| <input type="checkbox"/> | Total | <input type="checkbox"/> Pounds | <input type="checkbox"/> Kilos |

Service Requested:

☐ Express 2 Day ☐ Economy 5-7 Day
☐ Overseas ☐ Other (Specify below)

Declared Value for Carriage

The declared value for carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds of that part of the shipment lost or damaged but not less than \$50.00 per shipment unless a value is declared below and applicable charges paid thereon. Subject to the Terms and Conditions on reverse side the liability of Carrier for loss/damage is as stated below.

Enter Amount \$ _____

FAA/DOT Security Approval: Known/Unknown Shipper Security and Hazardous Material Declaration

I certify that this shipment does not contain any unauthorized explosives, destructive devices or hazardous materials. I consent to search of this shipment. I am aware that this endorsement and original signature, along with other shipping documents, will remain on file until this shipment is delivered. I also certify that the described materials are properly classified, described, packaged, marked and labeled and are in proper condition for transportation according to the applicable regulations of DOT

Signature _____

Please note: When shipping to a second conference, please complete a second form



EXPOSITION SERVICES

NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Information
Form

We have provided these definitions to acquaint you with specific guidelines for labor. Trade shows, conventions and special events in this vicinity are governed by local union contracts. Please review the following information in order to better understand the applicable union jurisdictions. If you have any questions once you have read this, please address them directly to Brede Exposition Services.

Material Handling

Exhibitors may hand-carry their materials into the exhibit facility. The use or rental of dollies, flat trucks and other mechanical equipment, however, is not permitted. Brede Exposition Services will control access to the loading docks in order to provide for a safe and orderly move-in/out. Only full-time employees of the exhibiting company will be allowed to hand-carry items. Unloading or reloading at the dock of any and all contracted carriers will be handled by Brede Exposition Services.

Booth Labor

Currently we have an agreement with the International Alliance of Theatrical and Stage Employees (IATSE) Local Union to provide labor for display installation and dismantling. Full-time employees of the exhibit companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full-time employees can provide must be rendered by the Union. Labor can be ordered in advance by submitting the *Labor Order* form or through the Brede Service Desk at show site. Proof of the full-time employment status of any personnel working in your booth may be requested by the Union Steward.

Safety

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Brede cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in the assembly/dismantle of your booth, please order labor on the enclosed *Labor Order* form and the necessary ladders and tools will be provided.

Gratuities

Brede Exposition Services requests that exhibitors do not tip our employees. Do not give coffee breaks other than mid-morning and mid-afternoon when union employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a Brede supervisor. Employees of Brede are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all Brede employees.

In General

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed directly to Brede management personnel. It is recommended that any questions arising with regard to union jurisdiction or practices should be directed to a management representative of Brede.



Find more on Brede.com



phone 602.275.5900

fax 602.275.5959

e-mail csarizona@brede.com



EXPOSITION SERVICES

NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if you would like to order labor from Brede. Labor is available for installation and dismantling of exhibits, and for shrink wrapping and banding of materials.

Enter the Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

Option A: Brede Supervised

- Option for installation to occur prior to exhibitor's arrival.
- Reduce at-show expenses and time spent.
- Labor under Brede supervision is straight time when possible.

☐ Check for Brede Supervised Labor

Installation

Shipped:

- ☐ Warehouse
- ☐ Show site

Blueprints/Instructions:

- ☐ Attached
- ☐ with Display-Crate # _____

Shipment :

- ☐ Crates
- ☐ Boxes
- ☐ Carpet/Pad

Electrical under carpet:

- ☐ Yes ☐ No

Location: _____

Carpet:

- ☐ From Brede
- ☐ Shipped
- ☐ None

Delivery Date: _____

Special Equipment Required: _____

- Brede Supervision costs 30% of total labor bill.
- There is a \$50.00 minimum charge for supervision per installation and dismantle.

Dismantle

An Outbound Bill of Lading must be completed and turned in at the Brede Service Desk.

Please provide the following information:

Ship to: _____

Attn: _____

Address: _____

City, ST, Zip: _____

Official show carrier: ☐ Ground ☐ Air

Other carrier*: _____

* Show site Bill of Lading prevails.

Option B: Exhibitor Supervised

- All work is performed under direction of the exhibitor.
- Exhibitor must meet labor at Brede Service Desk at scheduled time.

☐ Check for Exhibitor Supervised Labor

Show Site Contact: _____

Phone #: _____

Labor Rates

Straight Time

Monday-Friday 8:00 a.m. - 4:30p.m.

\$79.25

per person per hour

Overtime

Monday-Friday 4:30 p.m. - 8:00 a.m.
All day Saturday, Sunday,
and observed union holidays

\$118.50

per person per hour

- One hour minimum per laborer. Labor is then charged in 1/2 hour increments per laborer.
- *Use labor rates at left to complete "Rate per laborer" column based on Straight, Overtime, or Double Time.
- Add Brede Supervision column only if using Option A.
- Multiply Subtotal Labor Cost by .30 for Brede Supervision cost.

Estimate Costs

| | Date Time | # Laborers Requested | Est. Hrs. per laborer | Total Hrs. | Rate* per person per hour | Subtotal | Brede Supervision (Subtotal X .30) | Estimated Cost |
|--------------|--------------|-------------------------|--------------------------|---------------|---------------------------------|----------|--|-------------------|
| Installation | _____ | X | = | | X | = \$ | + \$ | = \$ |
| Dismantle | _____ | X | = | | X | = \$ | + \$ | = \$ |

Important Notes

- A 30% surcharge will be assessed to all Late/Floor orders.
- Orders not cancelled prior to move-in will result in a minimum one-hour charge per laborer requested.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate Total

Est. Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders without payment source will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services / 2501 East Magnolia Street / Phoenix, AZ 85034-6918 / USA by fax 602.275.0584

Labor



EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if you wish to rent forklift labor from Brede Exposition Services..

Enter the Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

This service is available to assist you with your setup, unskidding, and/or spotting of machinery once it has been delivered to your booth. You do not need to order forklifts to unload your truck or deliver your freight to your booth from the loading dock.

Please call your Brede Customer Service Representative for a quote if you require a **forklift for over 5,000 lbs. capacity, a cage, or a crane.**

Forklift Rates

Up to 5,000 lbs. capacity
forklift & operator per hour

Helper
per person per hour

Straight Time

Monday-Friday 8:00 a.m. - 4:30 p.m.

\$154.25

\$79.25

- One hour minimum per laborer.
- Labor is then charged in 1/2 hour increments per laborer.

Overtime

Monday-Friday 4:30 p.m. - 8:00 a.m.
All day Saturday, Sunday,
and observed union holidays

\$195.50

\$118.50

Order Details

Describe work to be done:

- ☐ Spotting of Equipment
☐ Installation/Dismantle of Header
☐ Other _____

Please specify other equipment:

- ☐ Straps
☐ Chains
☐ Fork Extensions

Four (4) Stage Forklift Required: ☐ Yes ☐ No

Contact responsible for move-in: _____ Phone #: _____

Estimate Costs

| | Date Time | Heaviest Piece (lbs.) | # of Forklifts up to 5,000 lbs. (w/Operator) | Est. Hrs. per Forklift | Rate per hour | Estimated Cost |
|--------------|--------------|--------------------------|--|---------------------------|------------------|-------------------|
| Installation | _____ | | | X | X \$ | = \$ |
| Dismantle | _____ | | | X | X \$ | = \$ |

Important Notes

- 30% surcharge will be assessed to all Late/Floor orders.
- One hour will be charged on orders cancelled without 48 hour notice.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate Total

Est. Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA by fax 602.275.0584

Forklift



EXPOSITION SERVICES

NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if you wish to rent hanging signs labor from Brede Exposition Services.
Brede is available for assembly, installation, and removal of any hanging signs.
Enter the Total below on Order Summary / Payment form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

Signs Conditions

- Must conform to show management rules and regulations and facility limitations
- Must have approved rigging points with the exception of cloth banners. **There will be a charge of \$75.00 per point per sign.**
- Signs requiring electrical must be in working order and in accordance with the National Electrical Code.
(Place electrical order on the appropriate form).
- A detailed diagram must be forwarded to our office with this completed form prior to the show.

Hanging Signs Rates

Rate for Lift & Crew Per Hour

Straight Time

Monday-Friday 8:00 a.m. - 4:30 p.m.

\$400.00

Overtime

Monday-Friday 4:30 p.m. - 8:00 a.m.
All day Saturday, Sunday,
and observed union holidays

\$500.00

- The minimum crew consists of an operator, an additional laborer, and the equipment.
- There is a **one hour minimum** per laborer & equipment. Charges are by 1/2 hour increments thereafter for installation.
- There is a **one hour minimum** charge for the removal of hanging signs.

Order Details

Weight (lbs) Height (ft) Length (ft)

Type

- ☐ Fabric
☐ Metal
☐ Wood
☐ Truss

Shape

- ☐ Circle
☐ Square
☐ Triangle

Electrical

- ☐ Yes
☐ No

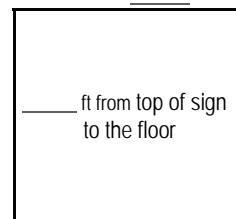
Chain Motor
☐ Yes
☐ No

Assembly Required

- ☐ Yes
☐ No

ft from left side
(booth # _____)

ft from top aisle
(booth # _____)



ft from right side
(booth # _____)

ft from bottom aisle
(booth # _____)

Estimate Costs

| | Date Time | Hanging Signs Rate | Est. Hrs. | Subtotal Cost | Brede Supervision (Subtotal X .30) | Estimated Cost |
|--------------|--------------|-----------------------|-----------------|------------------|---------------------------------------|-------------------|
| Installation | _____ | \$ _____ | X _____ = _____ | + \$ _____ | = \$ _____ | |
| Dismantle | _____ | \$ _____ | X _____ = _____ | + \$ _____ | = \$ _____ | |

Important Notes

- Brede reserves the right to refuse to hang a sign if, in their opinion, it appears unsafe.
- 30% surcharge will be assessed to all Late/Floor orders.
- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in will be charged a one-hour fee per crew & equipment.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate Total

Est. Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA by fax 602.275.0584

Hanging Sign



EXPOSITION SERVICES

NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if you will wish to order Brede's cleaning service for your booth in order to maintain booth cleanliness post set-up and throughout the show.

Enter the Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

Cleaning Options

| Select | Service | Days | Booth Size <small>(100 sq. ft. minimum)</small> | Advance <small>(per sq. ft.)</small> | Standard <small>(per sq. ft.)</small> | Subtotal | |
|--------------------------|---|------|--|---|--|----------|----|
| <input type="checkbox"/> | Vacuum once prior to show opening. <i>Includes emptying of waste baskets</i> | 1 | X | X | \$0.45 | \$0.59 | \$ |
| <input type="checkbox"/> | Vacuum once prior to show opening and daily thereafter. <i>Includes emptying of waste baskets</i> | 2 | X | X | \$0.40 | \$0.52 | \$ |

Daily Porter Services

- Includes emptying of your booth's wastebasket(s) and policing of your exhibit area at one-hour intervals during show hours.

| Select | Service | Advance | Standard | Subtotal |
|--------------------------|------------------------------------|-------------------------|----------|----------|
| <input type="checkbox"/> | Exhibit Area / Under 500 sq ft | \$85.75 | \$119.75 | \$ |
| <input type="checkbox"/> | Exhibit Area / 500 - 1,500 sq ft | \$120.00 | \$167.75 | \$ |
| <input type="checkbox"/> | Exhibit Area / 1,501 - 2,500 sq ft | \$151.25 | \$211.75 | \$ |
| <input type="checkbox"/> | Exhibit Area / Over 2,500 sq ft | Contact Brede for Quote | | \$ |

If special cleaning services are required, please call the Brede Customer Service Department.

Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Cleaning Total \$

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA by fax 602.275.0584

Booth Cleaning



EXPOSITION SERVICES

NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Information
Form

Accessible storage will be available to you at this show. If you need to store and access materials that you do not have space for in your booth, such as back up equipment or hand-outs for attendees, accessible storage is an area at show site designated to hold these items for you.



This is not an order form. This service must be ordered on-site.

Notes

- You must sign up for this service and pick up your labels at the Brede Exposition Services desk.
- All freight received at the show will be delivered to your booth space first, and will be placed in accessible storage when properly labeled.
- This is not secured storage.
- This is not empty storage.
- Accessible storage items may not be the first items returned to your booth at the close of the show.
- There will be a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.
- There is a one time set up charge of \$100.00.

Storage Rates

Size of Storage Space
sq. ft.

Rate
per day

| | |
|---------|-----------|
| 0-25 | \$ 100.00 |
| 26-50 | \$ 150.00 |
| 51-100 | \$ 200.00 |
| 101-150 | \$ 250.00 |
| 151-200 | \$ 300.00 |

Access Rates

There is a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.



Find more on Brede.com



phone 602.275.5900
fax 602.275.5959
e-mail csarizona@brede.com

Accessible Storage



EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if the exhibiting company intends to use a contractor other than Brede Exposition Services. If the exhibiting company fails to comply with any or all of the requirements listed below, the non-official contractor will not be permitted to service your exhibit, and Brede Exposition Services must be hired for installation and dismantle labor. The non-official contractor will be able to provide supervision only.

Contractor Requirements

Non-official contractors must use labor supplied by Brede Exposition Services unless the following requirements are fulfilled:

- Exhibitors must return this completed form to Brede Exposition Services at least thirty (30) days prior to the show.
- Non-official contractors must **submit proof of adequate insurance**, in the form of an original policy rider, listing Brede as an additional insured, furnished by their broker to Brede's office no later than thirty (30) days in advance of actual installation dates. This must include a copy of your Worker's Compensation Insurance.
- Non-official contractors must furnish show management the names, addresses and telephone numbers of key executives for emergency contact.
- All personnel must be properly badged at show site.

Non-official installation and dismantle contractors may provide supervision. Non-official contractors are allowed on the exhibit floor only during official installation and dismantle hours, providing the information above is supplied.

Contractor Information

NON-OFFICIAL CONTRACTOR:

ADDRESS:

PHONE#:

EMAIL ADDRESS:

CONTACT IN BOOTH:

FAX#:

CELL#:

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA **by fax** 602.275.0584

Non-Official I&D Contractor



EXPOSITION SERVICES



NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Order
Form

Submit this form if you wish to order signage from Brede.

Enter the Graphics Total below on Order Summary / Payment form.

Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: June 6, 2014

Standard Sizes

Standard signs are digitally produced with color copy, mounted on white foam board, and include up to 10 words.

| Qty | Size | Advance | Standard | Subtotal |
|-------|-----------|-----------|-----------|----------|
| _____ | 11" X 14" | \$ 41.00 | \$ 53.50 | \$ _____ |
| _____ | 14" X 22" | \$ 48.25 | \$ 62.75 | \$ _____ |
| _____ | 22" X 28" | \$ 75.00 | \$ 97.50 | \$ _____ |
| _____ | 28" X 44" | \$ 113.50 | \$ 147.50 | \$ _____ |

Indicate sign copy & layout here

*File conversion, retouching, cloning or color correcting may incur additional labor charges.

Custom Sizes

Brede can provide digital graphic reproduction in custom sizes. Please contact us for full-color, photo-quality, high resolution digital printing in virtually any size for banners, exhibit graphics and more.

| Length | Width | Square footage | Advance | Standard | Subtotal |
|--------|---------|----------------|------------------------|------------------------|------------|
| _____ | X _____ | = _____ | \$17.50 per sq. ft. | \$24.00 per sq. ft. | = \$ _____ |

Ten (10) sq. ft.
minimum order

☐ Foamcore

☐ Masonite

☐ PVC

☐ Plexi

☐ Gatorfoam

☐ Other _____

Select one

☐ Vertical

☐ Horizontal

Special instructions

Important Notes

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede Exposition Services.
- All charges must be paid prior to close of show.

Calculate

Subtotal \$ _____
8.25% TX Tax \$ _____
Signs Total \$ _____

- Transfer this total to the *Order Summary / Payment* form.
- Payment Method must be completed to process orders.
- Orders received without full payment or credit card will not be processed.

Exhibiting Company _____

Booth Number

COMPLETE and SUBMIT this form:

by mail Brede Exposition Services | 2501 East Magnolia Street | Phoenix, AZ 85034-6918 | USA by fax 602.275.0584

Graphics



EXPOSITION SERVICES

NSA's 74th Annual Conference & Exhibition

Fort Worth Convention Center - First Level, Exhibit Hall A-D

Fort Worth, TX

June 20-25, 2014



Information Form Please be sure to inform your show site representative of the following fire regulations to ensure the safety of all parties throughout the duration of the show.

Booth Construction

Booths, platforms and space dividers shall be of materials that are rendered flame-retardant, satisfactory to the local fire department representatives. Coverings for counters or tables used within or as a part of the booth shall be flame-retardant. All electrical wiring and apparatus shall be of a 3-wire UL type approved.

Permits

A permit shall be required for the following:

- Display and operation of any heater, barbecue, heat-producing or open flame device, candles, lamps, lanterns, torches, etc.
- Display or operation of any electrical, mechanical, or chemical device which may be deemed hazardous by the local fire department.
- Use or storage of flammable liquids and dangerous chemicals.
- Display of any internal combustion engine (special requirements available upon request).
- Use of any compressed gases (permit required for 32CF bottles 1/2 full or less).

Obstructions

Aisles and exits, as designated on approved show plans, shall be kept clean, clear and free of obstacles. Booth construction shall be substantial and fixed in position in specified areas for the duration of the show. Easels, signs, etc., shall not be placed beyond the booth area into aisles. Firefighting equipment shall be provided and maintained in accessible, easily-seen locations and may be required to be posted with designating signs.

Flame Retardant Treatment

All decorations, drapes, signs, banners, acoustical materials, cotton, paper, hay, straw, moss, split bamboo, plastic cloth and similar materials shall be flame-retardant unless smaller than 1,232 square inches (28" x 44") if separated from other combustibles by a minimum of 12" horizontally and 24" vertically. Oil cloth, tar paper, nylon and certain other plastic materials cannot be made flame-retardant, therefore their use is prohibited.

Combustibles

Literature on display shall be limited to reasonable quantities (one-day supply). Reserve supplies shall be kept in closed containers and stored in a neat and compact manner in a location approved by the fire department. All exhibit and display empty cartons must be stored in an approved drayage area. If show is under a 24-hour approved manned security program, automobiles are allowed to retain 1 gallon or less of fuel, and gas caps must be taped. Batteries are to be disconnected and taped.

Storage behind booth backwall is strictly prohibited.



Find more on Brede.com



phone 602.275.5900

fax 602.275.5959

e-mail csarizona@brede.com

OWENS SERVICE COMPANY

P.O. Box 689 • Kemp, TX 75143

ORDER FORM FOR ELECTRICAL SERVICE

OFFICE: 903-498-7635

FAX: 903-498-3699

CURRENT AVAILABLE:

110 Volt, A.C., single phase, 60 cycle
208 Volt, A.C., single phase, 60 cycle
208 Volt, A.C., three phase, 60 cycle

GENERAL TERMS AND CONDITIONS

1. Discount rate applies to one week prior to show setup.
2. Any and all cancellations must be made 48 hours in advance of show setup.
3. Exhibitors requiring 24-hour service or clean/dedicated lines will be charged an additional \$21.00 per line.
4. Wall outlets and post outlets are not part of booth space. An outlet must be ordered for each booth to be connected.
5. All material and equipment furnished remains the property of Owens Service Company.
6. Not responsible for voltage fluctuation or power failure.
7. Prices include bringing circuits to the rear of exhibit booth.

MECHANIC'S SERVICE:

Should it be necessary to run lines within the booth or hook up motors or panels, a labor order must be placed at the Service Desk when your equipment is ready for such work. This work will be done on a time plus material basis. LABOR per hour straight time. 8 a.m. – 6 p.m., \$50.00 ½ hour minimum time.

ELECTRICAL CONNECTIONS:

Equipment must have power conforming plugs or caps. Each motor of 1-HP or over must be equipped with a fusible switch. To avoid delay in installation all equipment should be properly tagged and wired with full information as to the kind of current, voltage, phase, cycle, horsepower, etc., ready for connection. Under O.S.H.A. we reserve the right to refuse connections to hazardous wiring and equipment.

DUPLEX OUTLETS

| Qty. | Discount | Showsite |
|------------------|---------------|----------|
| Power Circuits | Rate | Rate |
| ___ 5 amp | \$49.00 | \$76.00 |
| ___ 10 amp | \$67.00 | \$97.00 |
| ___ 20 amp | \$83.00 | \$110.00 |

208 SINGLE PHASE

| | |
|-----------------|----------|
| ___ 20 amp..... | \$100.00 |
| ___ 30 amp..... | \$135.00 |
| ___ 40 amp..... | \$185.00 |
| ___ 50 amp..... | \$220.00 |

208 THREE PHASE

| | |
|--------------|----------|
| 20 amp | \$152.00 |
| 30 amp | \$262.00 |
| 40 amp | \$372.00 |
| 50 amp | \$427.00 |

SPOTLIGHT OR FLOODLIGHT/150 WATTS

| | | |
|---------------------------------|-------------------------------|---------|
| ___ Single (on stand) | \$54.00 | \$65.00 |
| ___ Double (on stand) | \$63.00 | \$75.00 |
| ___ Triple (on stand) | \$70.00 | \$83.00 |
| ___ 1000 watts PARCAN 64 | \$49.00 per day plus labor to | hang. |
| ___ 24-Hour Service..... | \$21.00 | |
| ___ Dedicated Line..... | \$21.00 | |
| ___ Mechanic's Service/hr | \$50.00 | |
| ___ Material | | |

Sales Tax will be paid by everyone
or provide Texas Tax ID Cit. _____

Sale Tax 8.25% _____

TOTAL _____

If you require higher wattage, voltage or special lighting, call for quote.

Payment by:

☐ VISA ☐ MasterCard ☐ American Express ☐ Cash ☐ Check

Card No.: _____

Expiration Date: _____

Name on Card (Please Print) _____

Signature: _____

PLEASE BE SURE TO INCLUDE PAYMENT with your order prior to show move in to avoid Showsite Rates.

P.O. Number: _____

SHOW: _____

BOOTH/SPACE: _____

NAME OF FIRM: _____

ADDRESS: _____

PHONE: (AC_____) _____

Signature

Title



Smart City
5795 W. Badura Ave, Suite 110
Las Vegas, Nevada 89118
888-446-6911
702-943-6001 (Fax)
csr@smartcity.com



| | | | |
|--|----------------------------|---|--|
| Company Name | | Booth / Room | |
| Billing Name | | If a show directory is published, do you want your company name and assigned numbers listed? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Billing Address | | Show Dates: 06 / 23 / 14 To 06 / 24 / 14 | |
| City, State / Country, Zip | | Incentive Order Deadline: 06 / 07 / 14 | |
| Contact | Telephone Number () - () | Fax Number () - () | |
| Credit Card Number: <input type="checkbox"/> AMX <input type="checkbox"/> MC <input type="checkbox"/> Visa | | Expire Date (MM / YY): | |
| Print Card Holder Name: | | Card Holder Signature and/or Acceptance of T's & C's: | |

Important! Review "Product Overview / Glossary" literature to assure the services you have selected will provide the functionality for any application(s) you will be utilizing. [View complete descriptions of Services and Terms & Conditions at smartcitynetworks.com/Facilities/Locations.aspx](http://smartcitynetworks.com/Facilities/Locations.aspx). Please call if assistance is needed. **Note Cancellation Policy Specifics – Terms & Conditions item #13 – This document, page / thumbnail 2.**

| Description of Service | Type | QTY | Incentive | Base | Total |
|---|---------|-----|--|-----------|-------|
| 1. Internet – Networking Services: (10 Base - T) | | | | | |
| a. NetPremium (Shared Ethernet Service, 1 Static Public IP address) | SE | | \$ 1,100 | \$ 1,375 | |
| b. Additional Public IP Address / Device (NetPremium) - Max 10 addl allowed | IA-SP | | \$ 150 | \$ 185 | |
| c. NetStandard (Shared EtherNAT Service, 1 Static Private IP address) | NE | | \$ 900 | \$ 1,125 | |
| d. Additional Private IP Address / Device (NetStandard) - Max 10 addl allowed | IA-SN | | \$ 125 | \$ 155 | |
| e. NetBasic (Shared up to 512K↑/1.5M↓)(1 Private DHCP IP, 1/Device) - Limited Qty | BE-1.5 | | \$ 795 | \$ 995 | |
| f. NetExpress (Shared up to 256K↑/512K↓)(1 Private DHCP IP, 1/Device)-Limited Qty | BE-512 | | \$ 595 | \$ 745 | |
| g. NetDedicated (Dedicated 1.54 Mbps w/5 IP addresses) - No addl IP's available | TS | | \$ 3,495 | \$ 4,370 | |
| h. NetDedicated Plus (Dedicated 3 Mbps w/29 IP addresses) | TS-03 | | \$ 5,900 | \$ 7,375 | |
| 2. Internet – Networking Services: Equipment | | | | | |
| a. Switch / Hub Rental (8 Port) – 10 Base -T | SW08 | | \$ 150 | \$ 185 | |
| b. Switch / Hub Rental (24 Port) – 10 Base -T | SW24 | | \$ 225 | \$ 280 | |
| c. Patch Cable (up to 50') – Cat 5e | PC | | \$ 50 | \$ 62 | |
| 3. Voice Services: PBX Service – Dial "9" for an outside line | | | | | |
| a. Single Line (no Instrument) (unrestricted long distance) | LO | | \$ 275 | \$ 345 | |
| b. Multi-Line Phone w / 1 main Number & 1 rollover line (unrestricted LD) | ML | | \$ 415 | \$ 520 | |
| 4. Voice Services: Dedicated Line (Direct line do not dial "9") | | | | | |
| a. Dedicated Line - (no Instrument) (unrestricted) - Limited Quantity | DL | | \$ 395 | \$ 495 | |
| 5. Voice Services: Special Services | | | | | |
| a. Telephone Instrument (Single Line, Touchtone) upon request | SL / DI | | | | |
| b. Long Distance Restrictions (Credit Card / Intl Restriction) upon request | CC / IR | | | | |
| 6. Special Line Services (For 3rd Party Circuit Extensions - Must order circuit from local Bell Co or Other Provider) | | | | | |
| a. Analog Extended Pots line from Demarc to Booth | DP | | \$ 200 | \$ 250 | |
| b. DSL Extended circuit from Demarc to Booth | HL | | \$ 400 | \$ 500 | |
| c. T-1 Extended Data / Telco circuit from Demarc to Booth (See T&C 8) | T2 / T1 | | \$ 2,000 | \$ 2,500 | |
| d. DS-3 Extended circuit from Demarc to Booth (See T&C 8) | T3 | | \$ 9,000 | \$ 11,250 | |
| e. Labor / Floor Work - Fee per hour (See T&C 1) | FW | | \$ 125 | \$ 125 | |
| f. ISDN BRI Extended circuit from Demarc to Booth | IS | | (Call 888-446-6911 for quote) | | |
| g. Point-to-Point / Special Engineering / VPN / Web Casting (See T&C 1) | VP / MI | | (Call 888-446-6911 for quote) | | |
| 7. Special Quote – Attachment A or SOW (if applicable) | MI | | (Call 888-446-6911 for quote) | | |
| 8. Move - In / On - Site order fee (if ordering service after show move-in has started). | | | (20%) x (Base Price) | | |
| 9. Distance Fee of \$500 Internet / \$100 Telephone for each line outside the convention venue. | | | x (number of lines) | | |
| | | | SUBTOTAL | | |
| Unused portions of deposits returned with final billing. | | | ESTIMATED 10% TAX / FEES DEPOSIT = SUBTOTAL x 10% | | |
| TOTAL PAYMENT MUST ACCOMPANY ORDER. Credit Card users may fax order to 702-943-6001 | | | GRAND TOTAL | | |

***** Incentive Price applies to orders received With Payment 14 days prior to the 1st day of show move-in. *****

| | | |
|---------------------|-------------------------|--|
| FOR SMART CITY USE: | Payment Rec'd (Amount): | Customer No: 2014 - 007 - 130 - |
|---------------------|-------------------------|--|

ORDER ON LINE: <https://www.smartcitynetworks.com/order/center.aspx?center=007>

INTERNET - NETWORK / TELEPHONE SERVICE CONTRACT

Terms and Conditions / Payment Options

1. **Smart City is the exclusive provider and installer of all Voice, Data and Network** services (wired and wireless) including communications cabling. This includes **all cabling** to meeting rooms, booths, within booths (under carpet and flooring), fiber optic, twisted pair (Category 3, 5 and 6), coaxial and all other data and telecommunications related cabling.
2. The use of the network connection(s) provided by Smart City may be used only by the directors, officers and employees of the Company, its guests, its agents and consultants while performing service for the Company and **cannot be resold or distributed to other companies or individuals.**
3. All devices for which Smart City directly or indirectly provides Internet / Network connectivity must pay a device charge or purchase a Smart City assigned IP address.
4. **Incentive Price** applies when a completed order with payment is received no later than 14 days prior to the first day of show move-in. **Base Price** applies to (a) all orders received from One (1) to Thirteen (13) days before show move-in has started or (b) orders received on or before the 14 day Incentive Deadline without payment (c) **orders placed on site or after show move-in has started will be at Base Price plus an additional 20% X Base Price.**
5. **Internet / Network** – 10 Mbps, full-duplex, Ethernet access to our backbone, with shared or dedicated Internet access up to 128 Kbps or greater (depending on service ordered) via an RJ-45 jack, is provided for each connection ordered.
6. **Shared Internet Services Specific:** Routers, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are **not allowed with any of our shared Internet / Network services.** This includes, but is not limited to, NetPremium, NetStandard, NetBasic, and NetExpress. Smart City can engineer a custom dedicated network(s) to accommodate such special requests. Please call for quote.
7. Rates listed include a single IP address, standard installation to the booth in the most convenient manner and does not include computer equipment, NIC card, TCP / IP software or power to the booth.
8. Limited Availability: T-1 / DS-3 and other special circuit orders must be placed 45 days prior to show move-in date due to limited availability and to avoid additional charges.
9. **Wireless Specific:** (a) Smart City is the exclusive provider of voice, wired and wireless data service(s) for the Facility. **Wireless Devices not authorized by Smart City are strictly prohibited.** Customer(s) that desire to showcase their wireless products must contact Smart City 21 days in advance of show move-in to investigate the potential of Smart City engineering a customized cohesive network to operate without interference to other Customer(s), (applicable charges may apply). (b) The use of any wireless device that interferes with the facility's 2.4 / 5 GHz wireless data frequency range is prohibited and subject to disconnection at the Customer expense.
10. Unless otherwise directed, Smart City is authorized to cut floor coverings to permit installation of service.
11. **Internet Performance Disclaimer:** Smart City does not guarantee the performance, routing, or throughput; either expressed or implied, of any data circuit(s) connectivity with regards to the Internet and / or Internet backbone(s) beyond the Facility.
12. Only Smart City personnel are authorized to modify system wiring or cabling. Material and equipment furnished by Smart City for this service contract shall remain the property of Smart City.
13. **CANCELLATION** – There is a minimum \$150 or 10% Cancellation fee (whichever is greater). Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred processing, labor, material, and / or engineering costs. Some broadband services and special circuits cannot be cancelled once ordered and will incur full charges listed / quoted. Credit will not be given for service(s) installed and not used.
14. Service problems must be reported to the Smart City Service Desk. Service claims will not be considered unless filed in writing by Customer prior to close of show.
15. **Any additional cost incurred by SMART CITY to: 1) assist in trouble diagnosis or problem resolution found not to be the fault of SMART CITY or 2) collect information required to complete the installation that customer fails to provide (i.e. floor plans or special circuit numbers) may be billed to the Customer at the prevailing rate.**
16. **Equipment Management:** (a) Customers should pick up hubs, wireless devices, telephone instruments and other rental equipment at the Smart City Service Desk. (b) The Customer will be fully responsible for the protection and safekeeping of rental equipment and will be responsible for returning all rental equipment to the Smart City Service Desk within one (1) hour following close of the show.
17. The prices listed on this contract do not include Federal, State, Local or Other Taxes and Tax surcharges. Taxes / Tax surcharges will be included on your final bill. **Federal Tax ID is 65-0524748.**
18. **NOTE: THE CUSTOMER IS RESPONSIBLE FOR ALL INTERNATIONAL LONG DISTANCE AND OTHER APPLICABLE CHARGES AGAINST ASSIGNED TELEPHONE NUMBER(S)**
19. **All Single Line, Multi-Line, and Dedicated Line Telephone services include Directory Assistance, Information, "0+", Operator assisted, 1-800, 950, credit card type call usage and unlimited Domestic Long Distance. International Call charges will apply.**
20. **Long Distance (International Calls) and Line Restrictions:** (a) Credit Card restriction will only allow Local, "1-800" and Credit Card calling. Intl restriction will block all International calling but allow all other type calls. (b) All lines will be blocked from "976" and "900" dialing unless otherwise requested. Additional deposits may be applicable. (c) Smart City will provide a detailed listing of all toll / billable type calls made from applicable services. Additional LD deposits required for Intl companies.
21. A per line move fee starting at \$100 (Telephone), \$200 (Internet) may apply to relocate the line(s) after it is installed.
22. Prices are based upon current rates and are subject to change without notice.

(1) All Customer contracts and agreements are solely between SMART CITY and the prospective Customer; (2) SMART CITY is not the employee, agent or partner of the Facility; (3) The Facility is not a party to, nor shall it have any obligations or liabilities whatsoever to any Customer, under any Customer Contract including without limitation, the obligation to provide any of the services covered by such Customer Contract; (4) No representations or warranties are being made by the Facility with respect to any Customer Contract or any Communications Services; (5) The right of the Customer to receive any Communications Service will be terminated if this Agreement is terminated for any reason provided therein; and the Facility will have no obligation to continue providing such service unless the Facility elects in its sole discretion to continue to provide such services itself or through a third party; (6) The provisions of the Customer Contract are separate and independent from the provisions of the Customer's lease space in the building and shall not affect the Customer's obligations under such lease and without limiting the foregoing, in no event shall any default by SMART CITY under the Customer Contract or any failure with respect to any Communications Services have any effect on any Customer's obligations to the Facility under any lease or any other occupancy agreement between such Customer and the Facility.

23. **A valid Credit Card number with signature MUST be on file regardless of payment method. For your convenience we will use this authorization to charge your credit card for any additional amounts incurred.**
24. Smart City accepts payments in US dollars, Checks drawn on a US bank, Wire Transfers or the following Credit Cards: (Amex, MasterCard, Visa,). Make all checks payable to: **Smart City.**
25. Due to the cost of processing checks, any refunds due in the amount of \$10.00 or less will not be refunded except upon written request.

Mail or Fax Completed Orders with Payment and Floor Plan To

SMART CITY
5795 W. BADURA AVENUE, SUITE 110
LAS VEGAS, NEVADA 89118
(888) 446-6911 FAX (702) 943-6001

Customer Acceptance of All Smart City Terms and Conditions / Attachments:

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments contained herein & Website.

Print Authorized Name

Authorized Signature

Date

| | | |
|----------------------------|-------------------------|--|
| FOR SMART CITY USE: | Payment Rec'd (Amount): | Customer No: 2014 - 007 - 130 - |
|----------------------------|-------------------------|--|

ORDER ON LINE: <https://www.smartcitynetworks.com/order/center.aspx?center=007>

*** Tipping is not permitted. Any request from personnel for gratuities should be reported to Management immediately. ***

Network Security Declaration

Center: **Fort Worth CC (007) - TX**

Show: **NATIONAL SHERIFFS ASSOCIATION 2014**

Company Name: _____

Booth / Room #: _____

Customer / Ref #: **2014 - 007 - 130 -**

The Network Security Policy implemented for this Facility requires Customer(s) adherence to several necessary precautions in order for Smart City to maintain a healthy, viable network for all Customers. This declaration of compliance with the security requirements as noted herein is an acknowledgement of Smart City's filtering policies and must be completed, signed by an authorized Customer representative and mailed or faxed to Smart City prior to the requested network service(s) being activated for Customer's usage.

Network Security Policy:

Smart City requires that all devices directly or indirectly accessing Smart City's network(s) have the latest virus scan software, Windows® security updates, system patches, and any other technological precautions necessary to protect the Customer(s) and others from viruses, malicious programs, and other disruptive applications. Any device(s) which adversely impacts Smart City's network(s) may cause service interruptions to Customer(s) which can lead to disconnection of the Customer's equipment from the network(s), with or without prior notice at Smart City's sole discretion. The device(s) in question will remain disconnected until all issues are adequately resolved. All charges will apply and no refunds will be given. Additional charges may apply for trouble diagnosis and / or problem resolution.

Smart City has implemented filtering policies on all Internet routers. These filters block all inbound Internet Control Message Protocol (ICMP) -- Ping, Traceroute, etc. -- destined to any Smart City Network(s). Smart City understands that Ping and Traceroute are valuable troubleshooting tools; therefore Smart City's Policy does allow ICMP (Ping & Traceroute) packets sourced from any Smart City network(s).

Further, to avoid infection by common Internet worms (Nachi, MSBlaster, LoveSAN, etc.), Smart City has implemented similar filters on the following TCP and UDP port numbers: UDP – 137, 138, 402, 1434 and TCP – 135, 139, 402, 445, 4444.

Customers requiring inbound or outbound access to any of the filtered ports, should contact a Smart City customer service representative in advance of the event with details of the specific requirements so that Smart City may consider the potential of a customized alternative.

Each Customer's business is important to Smart City and with advanced and timely notification of a Customer's needs we are confident that we can provide network services that perform as expected for all clients.

***** Please inform all show site personnel about the importance of Smart City's Network Security compliance issues *****

***** Services are activated after Smart City is in receipt of this signed declaration of compliance with our network security requirements *****

Device(s) Operating System: _____ Total # of Devices: _____

Type of Anti-Virus Software Installed: ☐ Norton ☐ McAfee ☐ Other: _____

Virus Scan Last Updated - Date: _____ / _____ / _____ Security Updates Last Performed - Date: _____ / _____ / _____

Are You Renting Computers? ☐ Yes ☐ No Rental Company Name: _____

Rental Company Contact: _____ Contact Number: _____

With execution of this document the Customer hereby attests that Customer provided equipment, which will be connected to Smart City's network(s) at the above noted Facility and Show / Event has been properly protected, contains anti-virus software, and the latest patches and security updates have been installed. Customer(s) also accepts the responsibility for the performance of Customer's equipment and understands the conditions placed on service delivery by this document as well as the potential that additional charges may be incurred should Customer's equipment be found to adversely impact Smart City's network(s) performance. The Customer acknowledges that this Network Security Declaration is part of the Customer Contract allowing Smart City to provide requested service(s) and is subject to change without notice.

Signature _____

Date _____

Printed Name _____

Title _____

Floor Plan – Communications Cable

Center: Fort Worth CC (007) - TX

Show: NATIONAL SHERRIFS ASSOCIATION 2014

Company Name:

Booth / Room #:

Customer / Ref #: 2014 - 007 - 130 -

Voice and Data communications cabling. Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6), coaxial and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

| | | Adjacent Booth or Aisle# | | | | | | | | | |
|--------------------------|--|--------------------------|--|--|--|--|--|--|--|--|--|
| Adjacent Booth or Aisle# | | | | | | | | | | | |
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| | | Adjacent Booth or Aisle# | | | | | | | | | |

X = Main Distribution Location (**MDL**) – The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a **"MDL"** before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the **"MDL"** will be the back of the booth or at Smart City's discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the **"MDL"**. A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment “T”.

I / H / PC / C = Location of primary Internet Service “**I**”, Hubs “**H**”, Patch Cables “**PC**” and / or Computers “**C**”. For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) . **Scale** = 1 Box is equal to ft.



Projection Now Offers Online Ordering

For online ordering, NSA 2014 exhibitors will receive an email from Projection including your username and temporary password. You may then follow the QR code or the link below to order.

<https://projection.boomerecommerce.com/Pages/Security/Login.aspx>




















Fax: 301-459-0026 | Toll Free: 800-377-7650
E-Mail: exhibits@projection.com

**2014 National Sheriffs' Association
Annual Conference and Exhibition**
JUNE 20 - 25, 2014
FORT WORTH, TEXAS


As the official A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle. When on-site, please visit our service desk with questions.

| | |
|-----------------------|--|
| Company Name: _____ | On-Site Contact: _____ |
| Booth #: _____ | On-Site Contact Cell Phone #: _____ |
| Ordered By: _____ | On-Site Contact E-mail: _____ |
| E-Mail Address: _____ | Delivery Date: _____ Delivery Time: <input type="checkbox"/> 8-10am <input type="checkbox"/> 10am-12pm <input type="checkbox"/> 1-3pm <input type="checkbox"/> 3-5pm |

A representative of your company MUST BE PRESENT at the time of delivery for set-up instructions and delivery verification. Please note that equipment will not be left in an unattended booth.

| Computer/Video Flat Panel Displays | | Qty. | *Advance Rate through 6/6/14 | Standard Rate | Total | |
|---|--|------|---------------------------------|---------------|-------|--|
| 32" HD LCD Resolution: 1920 X1080 Internal Speakers *Please Indicate: <input type="checkbox"/> Table Top Stand <input type="checkbox"/> Wall Mount <input type="checkbox"/> Floor Stand | | | \$350.00 | \$450.00 | |     |
| 42" HD LCD Resolution: 1920 X 1080 Internal Speakers *Please Indicate: <input type="checkbox"/> Table Top Stand <input type="checkbox"/> Wall Mount <input type="checkbox"/> Floor Stand | | | \$600.00 | \$700.00 | | |
| 52" HD LED Resolution: 1920 X 1080 Internal Speakers *Please Indicate: <input type="checkbox"/> Table Top Stand <input type="checkbox"/> Wall Mount <input type="checkbox"/> Floor Stand | | | \$850.00 | \$950.00 | | |
| 60" HD LED Resolution: 1920 X 1080 Internal Speakers *Please Indicate: <input type="checkbox"/> Table Top Stand <input type="checkbox"/> Wall Mount <input type="checkbox"/> Floor Stand | | | \$1,100.00 | \$1,200.00 | | |
| Video Equipment | | Qty. | | | Total | |
| Blu-ray Player (with repeat) | | | \$125.00 | \$150.00 | |   |
| DVD Player (with repeat - plays NTSC/PAL/SECAM) | | | \$75.00 | \$100.00 | | |
| Computer Flat Panel Displays | | Qty. | | | Total | |
| 21.5" LCD Resolution: 1920 X 1080 (Computer Only) *Please Indicate: <input type="checkbox"/> Table Top Stand <input type="checkbox"/> Wall Mount | | | \$175.00 | \$200.00 | |   |
| 24" LCD Resolution: 1920 X 1200 (Computer Only) *Please Indicate: <input type="checkbox"/> Table Top Stand <input type="checkbox"/> Wall Mount | | | \$250.00 | \$300.00 | | |
| Computers & Accessories | | Qty. | | | Total | |
| Laptop: Quad Core Processor Win7/Office10, DVD/CD-R, 15.4" Display, Norton Anti-Virus, Wifi, Mouse & Cable Lock | | | \$300.00 | \$350.00 | |       |
| Desktop: Core i7 Win7/Office10 CPU, Norton Anti-Virus, Keyboard & Mouse <i>(Display not included)</i> | | | \$250.00 | \$300.00 | | |
| Computer Speakers | | | \$25.00 | \$35.00 | | |
| Wireless PC Remote Control | | | \$20.00 | \$30.00 | | |
| Wireless PC Keyboard | | | \$20.00 | \$30.00 | | |
| Wireless PC Mouse | | | \$20.00 | \$30.00 | | |
| Audio Equipment | | Qty. | | | Total | |
| Wireless UHF Mic Kit *Please Select Type Needed: <input type="checkbox"/> Lavalier <input type="checkbox"/> Headset <input type="checkbox"/> Handheld | | | \$200.00 | \$250.00 | |    |
| Small Exhibit Booth Sound System Includes: 1 Speaker / 1 Floor Stand / Mixer / 1 Wired Handheld Microphone | | | \$200.00 | \$250.00 | | |
| Large Exhibit Booth Sound System Includes: 2 Speakers / Floor Stands / Mixer / 1 Wired Handheld Microphone | | | \$300.00 | \$350.00 | | |

***Rates published are for the entire length of the event.**

| Miscellaneous | Qty. | *Advance Rate through 6/6/14 | Standard Rate | Total | |
|-------------------------------------|------|---------------------------------|---------------|-------|---|
| Shelf to be Attached to Floor Stand | | \$35.00 | \$45.00 | |  |
| 42" Monitor Cart with Skirt | | \$40.00 | \$50.00 | | |

***Rates published are for the entire length of the event.**

Value Add Specialty Items

Please call for Equipment and Labor quotes.

DynaScan LED Video Display



DynaScan LED Displays attracts the eye from every angle around your booth with a 360° display.

Key Features:

- * 360° visibility
- * Computer or video capable
- * High resolution & contrast
- * 16:9 aspect ratio
- * Super bright: 750 nits
- * Split screen capable
- * Built in speakers

Video Wall



Stand out from the other booths on the show floor by presenting your message on our video wall.

Key Features:

- * Configurable in various sizes to fit your budget and booth
- * High impact visual focal point
- * Less power consumption than plasmas
- * Nearly seamless
- * From 4 to 100 displays

Interactive Touch Screen Computer Kiosk



Your company and product available at the touch of a finger.

Key Features:

- * 17" LCD touchscreen
- * Powerful integrated computer technology
- * Easily configured
- * Streamlined design

Additional Screen Options



Projection can offer various screen sizes and resolutions for your booth.

Screen Options: LCD: 15"-103"
 LED: 24"- 65"
 Touch Screens: 20" - 46"

Totals:

| | | |
|---|----|--|
| 1) EQUIPMENT TOTAL: | 1) | |
| 2) SHIPPING & HANDLING -15% of line 1: | 2) | |
| 3) EQUIPMENT SET-UP & DISMANTLE - 15% of line 1, or \$120.00, whichever is greater: | 3) | |
| 4) <i>OPTIONAL DAMAGE WAIVER - 3% of line 1:</i> <small>(Covers damage to equipment while on show site. Lost or stolen equipment is not covered)</small> | 4) | |
| 5) ORDER SUB TOTAL: | 5) | |
| 6) STATE SALES TAX - 8.25% of line 1 (equipment only): | 6) | |
| 7) TOTAL DUE: | 7) | |

Payment Information

Company Name:

Billing Address:

Purchaser Name:

Method of Payment:

☐ Visa

☐ MasterCard

☐ American Express

☐ Check (US Only)

☐ Wire Transfer

City, State, Zip:

Card Number:

Expiration Date

Security Code:

Please include any special notes or instructions
pertaining to your exhibit order here:

Remit to:

PROJECTION

Toll Free: 800-377-7650

Projection Presentation Technology
5803 Rolling Road, Suite 200
Springfield, VA 22152
Fax All Orders To: 301-459-0026
E-Mail To: exhibits@projection.com

Projection Presentation Technology

For additional equipment needs and pricing please call 800-377-7650

****Please read and sign the Rental Agreement
terms on the bottom of page 4.****



Projection Now Offers Online Ordering

For online ordering, NSA 2014 exhibitors will receive an email from Projection including your username and temporary password. You may then follow the QR code or the link below to order.

<https://projection.boomerecommerce.com/Pages/Security/Login.aspx>



Fax: 301-459-0026 | Toll Free: 800-377-7650
E-Mail: exhibits@projection.com

**2014 National Sheriffs' Association
Annual Conference and Exhibition**
JUNE 20 - 25, 2014
FORT WORTH, TEXAS

As the official A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle. When on-site, please visit our service desk with questions.

RENTAL AGREEMENT

All equipment rentals are based on Event Rates and apply to event days only. Rental prices do not include labor, delivery, electrical services, or removal of equipment from your booth. It is understood and agreed that EXHIBITOR is renting PROJECTION PRESENTATION TECHNOLOGY equipment for a specified period of time and is responsible for its safe return. EXHIBITOR hereby agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to said property. All rental equipment must be returned to PROJECTION PRESENTATION TECHNOLOGY in the same condition as it was in at the time of delivery to EXHIBITOR, reasonable wear and tear excluded. EXHIBITOR will immediately notify PROJECTION PRESENTATION TECHNOLOGY of any damage to the rental equipment, and EXHIBITOR hereby agrees to be billed for any damage to, or loss of, rental equipment damaged while in EXHIBITOR'S care, custody and/or control. In no event shall EXHIBITOR permit any equipment to be used and/or possessed by other exhibiting parties other than the named EXHIBITOR without prior consent of PROJECTION PRESENTATION TECHNOLOGY in each instance.

Cancellation

Cancellation of equipment rental and services must be received **72 hours prior** to delivery date to avoid a minimum one-day charge on equipment. If equipment and services have already been provided at the time of cancellation, a handling charge and a minimum one-day charge on equipment will apply.

PLEASE NOTE: ALL PAYMENT, INCLUDING APPLICABLE TAX, IS DUE AT THE TIME SERVICES ARE ORDERED. PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.

Payment Terms

Full payment, including any applicable tax, is due at the time services are ordered. All payments must be in U.S. dollars. Orders received without advance payment or after the deadline date **6/6/2014** will incur additional charges as indicated on the order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of PROJECTION PRESENTATION TECHNOLOGY except where specifically identified as a sale. It is the EXHIBITOR'S responsibility to advise our Exhibit Service Personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If you are exempt from payment of sales tax, PROJECTION PRESENTATION TECHNOLOGY requires you to forward an exemption certificate for the state in which the services are to be used. Resale certificate are not valid unless EXHIBITOR is rebilling these charges to its customers. For International exhibitors, PROJECTION PRESENTATION TECHNOLOGY requires 100% prepayment of advance orders, and any orders or services placed at show site must be paid at the show.

These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF VA. In the event of any dispute between the EXHIBITOR and PROJECTION PRESENTATION TECHNOLOGY relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to PROJECTION PRESENTATION TECHNOLOGY for its services, as an offset against the amount of any alleged loss or damage. Any claims against PROJECTION PRESENTATION TECHNOLOGY shall be considered a separate transaction, and shall be resolved on its own merits. PROJECTION PRESENTATION TECHNOLOGY reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that PROJECTION PRESENTATION TECHNOLOGY may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

Unpaid Balances

Should there be any pre-approved unpaid balance after the close of the event, terms will be net, due and payable in Springfield, VA upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepayment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by PROJECTION PRESENTATION TECHNOLOGY shall be either applied to reduce the principal unpaid balance or refunded to the payer.

Agreement

☐ Yes, I have read the terms and conditions specified above and I agree to authorize this transaction.

Company Name:

Booth Number:

Purchaser Name:

Date:

A successful exhibiting experience depends on managing sales leads

CSG EXPOLeads Lead Retrieval Ensures Exhibiting Success

EXPOLeads Lead Retrieval Scanners capture complete contact and demographic information ideal for identifying your top prospects. Make your exhibiting efforts pay off with a small investment that will yield huge returns.

EXPOLeads



Reduce your carbon footprint STOP collecting business cards

EXPO LRS Mobile

- Quickly scan attendee badges
- Compact and ergonomic
- Holds up to 8,000 scans
- Inclusive standard lead qualifiers (custom are extra)
- Leads contain full contact and demographic information



EXPO LRS Premier

Includes all the features of the EXPO LRS Mobile plus:

- Full color display
- Ability to type in freeform notes
- Store leads on personal USB drive



EXPO LRS Sidekick

- View & sort leads anytime
- Plugs into your laptop
- Works with LRS Mobile
- Add custom notes easily



EXPO LRS Mobile Connect

- Scan or type in Attendee ID
- Review, add notes, qualifiers
- Fill out extended surveys
- Real-time leads list



All lead retrieval equipment orders come with complimentary live access to leads via a secure Internet portal during the event.

Leads are also available 1 business day post-event at www.expodemand.com at no additional charge.

All scanner orders include onsite & post show customer support.

EXPO LRS Rental Options

Custom Qualifiers

Qualify ideal sales prospects for your organization.

- Customize qualifying questions
- Identify customer interests
- Simplify your follow-up

Live Leads!

Access lead files online in real-time as they are scanned by booth staff.

- Monitor booth staff performance
- Follow up and qualify leads immediately

Delivery/Support

Save time onsite with Delivery, Support/Assist, Training and Pickup.

- Saves time
- Staff training
- Ability to message onsite tech staff with scanner

Mailing Labels

Quickly follow up with your sales leads. All sales leads are printed on labels and mailed to your office.

- Saves time & money
- Simplifies follow up process
- Receive native print file for future mailings

Save time and money by using lead retrieval services

Ordering Help: (301) 576-3093 or expoleads@cstrategy.com

TO ORDER: www.ExpoDemand.com or FAX (301) 560-8841



Convention Strategy Group

PO Box 2365, Germantown, MD 20875 | (301) 656-7521 | Fax (301) 560-8841 | www.ConventionStrategy.com



1

Not everyone will have a business card, but everyone will have a name badge to scan!

Individual Equipment Rental:

| | QTY | EARLY thru 5/30/14 | ADVANCE thru 6/10/14 | ONSITE thru 6/26/14 | TOTAL |
|---|--------------------------|--------------------------|----------------------------|---------------------------|----------------------|
| EXPO LRS Mobile - Handheld & Ergonomic Portable scanner allows you to walk around your booth. Battery operated and easy to use thumb wheel allow for quick navigation. | <input type="checkbox"/> | \$295 | \$339 | \$390 | <input type="text"/> |
| Bluetooth Thermal Printer - Add a Bluetooth printer for in-booth print out | <input type="checkbox"/> | +\$75 | +\$86 | +\$99 | <input type="text"/> |
| EXPO LRS Premier - Touchscreen with Keypad Full color touch screen scanner with a full QWERTY keypad allowing freeform note taking on sales leads. | <input type="checkbox"/> | \$355 | \$408 | \$469 | <input type="text"/> |
| Bluetooth Thermal Printer - Add a Bluetooth printer for in-booth print out | <input type="checkbox"/> | +\$75 | +\$86 | +\$99 | <input type="text"/> |
| EXPO LRS Sidekick - PC Solution Use your laptop to capture leads using a USB flashdrive loaded with ExpoLeads software program and LRS Mobile scanner. Leads can be saved directly to laptop. | <input type="checkbox"/> | NOT AVAILABLE | NOT AVAILABLE | NOT AVAILABLE | <input type="text"/> |

New! EXPO LRS Connect for your iPhone or Android phone!

| | | | | | |
|---|--------------------------|------------------------|-------|-------|----------------------|
| EXPO LRS Connect - Lead Retrieval on Your Mobile Devices Scan or type in attendee badge IDs for real-time lead information. LRS Connect features include custom qualifiers and surveys and the ability to work offline to avoid any roaming issues. <i>Leads are available online during and after the event.</i> | <input type="checkbox"/> | \$285 | \$328 | \$377 | <input type="text"/> |
| Additional Licenses - Get a license for each smartphone in your booth | <input type="checkbox"/> | \$115 for each license | | | <input type="text"/> |

2

Lead Retrieval Rental Packages - See product descriptions above

| | | | | | |
|--|--------------------------|---------------|---------------|---------------|----------------------|
| EXPO LRS Mobile Package - LRS Scanner, Delivery/Pickup, Leads on Internet, Custom Qualifiers (if submitted) | <input type="checkbox"/> | \$392 | \$450 | \$518 | <input type="text"/> |
| EXPO LRS Premier Package - LRS Scanner, Delivery/Pickup, Leads on Internet, Custom Qualifiers (if submitted) | <input type="checkbox"/> | \$446 | \$512 | \$589 | <input type="text"/> |
| EXPO LRS Sidekick Package - LRS Scanner, Delivery/Pickup, Leads on Internet, Custom Qualifiers (if submitted) | <input type="checkbox"/> | NOT AVAILABLE | NOT AVAILABLE | NOT AVAILABLE | <input type="text"/> |

3

EXPO LRS Rental Options

| | | | | | |
|---|--------------------------|-------|-------|-------|------------------------|
| Delivery/Training/Pickup/Onsite Support Delivery, Training, Pickup and activation of Request Assistance module allowing for booth staff to page/text the onsite technical staff. | <input type="checkbox"/> | \$75 | \$86 | \$99 | <input type="text"/> |
| Live! Access to Leads in Real-Time This option provides live access to the leads being scanned in the booth. You will be provided with a username/password granting access to a secure Internet portal to view the lead file. | <input type="checkbox"/> | \$85 | \$85 | \$85 | <input type="text"/> |
| EXPO Custom Sales Lead Qualifiers Available for all systems to enhance your post-show follow up and target prospects better. Submit custom qualifiers using form in exhibitor kit or when ordering online. | <input type="checkbox"/> | \$65 | \$75 | \$86 | <input type="text"/> |
| 1GB Flashdrive Take home your sales leads immediately by ordering a 1GB flashdrive. | <input type="checkbox"/> | \$45 | \$45 | \$45 | <input type="text"/> |
| EXPO Mailing Labels Make following up on your important leads simple with EXPO Mailing Labels. Your lead file is merged and printed on to peel & stick labels and sent to your office. | <input type="checkbox"/> | \$125 | \$125 | \$125 | <input type="text"/> |
| TOTAL | | | | | = <input type="text"/> |

Company: _____ Booth #: _____

Questions?
Contact Sara Capistrant
301-576-3093
sara.capistrant@cstrategy.com

ORDER ONLINE!
www.expodemand.com

**NO REFUNDS ON ORDERS
PLACED WITHIN 2 WEEKS
FROM START OF EVENT.**
Early and Advance order
cancellations will be subject
to a \$75 cancellation fee.

**CONVENTION
STRATEGY
GROUP**



Not everyone will have a business card, but everyone will have a name badge to scan!

All orders include onsite and post event technical support.

CONTACT

COMPANY: _____
 CONTACT: _____
 EMAIL: _____
 BILLING ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____ BOOTH #: _____
 PHONE: _____ FAX: _____
 WEB ADDRESS: _____

Questions?

Contact Sara Capistrant
 301-576-3093
sara.capistrant@cstrategy.com



CONVENTION
 STRATEGY
 GROUP

**NO REFUNDS ON ORDERS
 PLACED WITHIN 2 WEEKS
 FROM START OF EVENT.**

Early and Advance order
 cancellations will be subject
 to a \$75 cancellation fee.

PAYMENT

All order confirmations will be sent by email. Convention Strategy Group will appear on statement.

PAYMENT: ☐ AMEX ☐ VISA ☐ MC

CARD #: _____

NAME ON CARD: _____

EXP DATE: _____

CARD SIGNATURE: _____

AUTHORIZATION

Your signature authorizes the above credit
 card to be charged and any late/lost fees
 as described in the Terms and Conditions.

SIGNATURE: _____

PRINT NAME: _____ DATE: _____

Terms & Conditions

Early or Advance orders must be received on or before deadlines and paid in full. If orders are received after these dates and indicate Early or Advanced Order Pricing, Convention Strategy Group, LLC hereinafter called "CS" reserves the right to adjust the invoice to reflect when the order was received. **ALL EARLY AND ADVANCE ORDER CANCELLATIONS WILL BE SUBJECT TO A \$75 CANCELLATION FEE.** CS must receive cancellation requests in writing, at the address on this agreement by the Advanced Order Date. Requests for cancellation that are received by this deadline will be refunded in the amount equal to seventy-five (75) percent of the total amount of the order. No cancellation requests or refunds will be accepted after this date.

Payment shall be in \$US funds payable at the time of the order for all EXPO LRS (LRS) equipment and services, and may be made by check or approved credit card. **Checks will not be accepted at the show site.**

The contact/user person has been informed by CS that the LRS equipment can be used to collect information, provided by the attendees on their registration forms, from the registration database such as; Attendee Name, Title, Company, Address, Phone, Fax, Email, and any other pertinent demographic attendee information provided. Information included is subject to the information designated by show management.

By properly using the LRS equipment, the contact/user person will be able to scan and record encoded information available on the badges of individuals who are interested in the contact/user person's product or service. Contact/user person understands and accepts that some badges issued by show management at onsite registration may not have encoded chips or barcodes. This is at the discretion of show management and is no fault of CS.

LRS equipment must be picked up at show site from the lead retrieval services desk. Equipment not picked up within 4 hours after the start of the show may be re-rented without any refund. At the end of the rental period, the contact/user person will return the LRS equipment to the lead retrieval services desk. **LRS equipment that is not returned within 1 hour of the close of the exhibits portion of the show will be subject to a charge of \$150.00, and \$150.00 additional every day there after until the LRS unit is returned to CS.** Late charges are not to exceed \$3,500.00. Loss of equipment costs are: LRS Mobile/Premier: \$3,500.00; Bluetooth printer: \$500; Printer power cord: \$25 from the contact/user person to CS. Contact/user person hereby authorizes CS to charge the credit card any replacement costs indicated above for any damage or any loss of LRS equipment. If a check is submitted as payment, CS will invoice the exhibiting company for any damage to, lack of return, or loss of equipment which shall be payable on receipt. **EQUIPMENT LEFT IN THE EXHIBIT AREA IS THE RESPONSIBILITY OF THE CONTACT/USER PERSON.**

Equipment inadvertently taken from show site must be returned to CS, at the address on this agreement and may be subject to late fees. If a credit card is submitted as payment, this card will be charged for any damage to, lack of return, or loss of LRS equipment. If the need should arise to charge this credit card and it comes back as declined or invalid, CSI will invoice the company on record for the corresponding charges and will add an additional six (6) percent interest charge accruing monthly for non-payment.

As with any technology and equipment, the LRS units must be handled properly and used as directed in order to achieve the desired results. The contact/user person acknowledges that CS has instructed him or her on the correct use and care of the LRS equipment and that they understand how to operate the LRS equipment. CS will provide at no extra cost initial and any additional instruction as requested by the contact/user person or authorized employee of the named company.

Improper use of the LRS equipment can result in the LRS unit's failure to record the desired information. The contact/user person further acknowledges and agrees that, by this agreement, the liability to CS for the LRS unit's failure to record and retain recorded information, for whatever reason, is limited to the return of the LRS equipment rental costs. The contact/user person and their company hereby waive all other rights and remedies that they have against CS if the LRS equipment does not record all information, which they attempted to obtain.

CS shall not be held responsible for any refunds in the event acts of God, war, government regulations, disaster, terrorism, strikes or threat of strikes, lockouts, civil disorder, curtailment of transportation facilities or services, fires floods, epidemics, accidents, shortages, acts of any governmental authority or other catastrophic events hinder the ability to provide LRS equipment and services to the show site or show exhibitors.



CONVENTION
 STRATEGY
 GROUP



Custom Lead Qualifiers

Personalize your qualifiers to meet your specific sales needs! Convention Strategy Group offers each exhibitor a complimentary list of standard qualifiers or, for an additional fee, you can personalize them. By selecting a personalized or standard barcode after each attendee badge, you are better able to qualify your sales leads. Fill out the template below and select Custom Qualifiers on your order form. To view the complimentary standard action codes provided,

go to: www.conventionstrategy.com/downloads/standard_qualifiers.pdf

Customization Template

Please list the custom qualifiers below. Your codes will be installed on your equipment.

Maximum 23 characters per code. **Fax back to (301) 560-8841.**

COMPANY _____

1 _____

2 _____

3 _____

4 _____

5 _____

6 _____

7 _____

8 _____

9 _____

10 _____

11 _____

12 _____

13 _____

14 _____

15 _____

16 _____

17 _____

18 _____

19 _____

20 _____



Convention Plant Designs, Inc.



3100 Ridgelake Dr., Ste. 107

Metairie, LA 70002

www.cpd.net

National Sheriffs' Association 74th Annual Conference & Exhibition

June 23-24, 2014

Fort Worth Convention Center

Fort Worth, TX

Phone: (504)454-7204

Fax: (504) 454-7262

E-mail: cpd@cpdi.net

| QUANTITY | ITEM | UNIT PRICE | TOTAL |
|----------|---|------------|-------|
| | MUMS YELLOW WHITE OTHER | \$20.00 | \$ - |
| | AZALEAS RED Lt. PINK WHITE | \$30.00 | \$ - |
| | BROMELIADS | \$30.00 | \$ - |
| | SEASONAL BLOOMING KALANCHOES, CYCLAMEN, POINSETTIAS | \$30.00 | \$ - |
| | FLOWER ARRANGEMENT: Description \$60.00 & Up | - | \$ - |
| | TROPICAL ARRANGEMENT: Description \$75.00 & Up | - | \$ - |
| | Bud Vases, Boutonnieres & Corsages Priced Upon Request | - | \$ - |
| | | | |
| | 6 INCH GREEN PLANT - SMALL TABLE TOP PLANT | \$20.00 | \$ - |
| | LG. FERN - LG. IVY - LG. POTHOS | \$30.00 | \$ - |
| | | | |
| | 3' GREEN PLANT | \$40.00 | \$ - |
| | 4' GREEN PLANT | \$50.00 | \$ - |
| | 5' GREEN PLANT | \$60.00 | \$ - |
| | 6' GREEN PLANT | \$70.00 | \$ - |
| | TALLER MATERIAL PRICED UPON REQUEST | | |
| | TYPE OF CONTAINER Wicker White Black | | |

INQUIRE ABOUT PLANTS AND FLOWERING FOR BANQUETS AND HOSPITALITY SUITES

RENTAL PRICE INCLUDES PLANT CONTAINER, DELIVERY, INSTALLATION, MAINTENANCE AND REMOVAL

| | |
|-------------------------|---|
| COMPANY NAME _____ | TOTAL MATERIAL CHARGE \$ - |
| ADDRESS: _____ | <input type="checkbox"/> 8.25% SALES TAX \$ - |
| CITY, STATE, ZIP: _____ | INVOICE TOTAL \$ - |
| PHONE: _____ FAX: _____ | LESS PREPAYMENT _____ |
| EMAIL ADDRESS: _____ | TOTAL AMOUNT DUE \$ - |
| BOOTH NUMBER: _____ | BOOTH REP: _____ |

PURCHASE ORDER NUMBER: _____ AUTHORIZED SIGNATURE: _____

☐ Do you need a designer to help you with your selection? Date & Time: _____

POLICIES: All orders require payment in advance or payment at the show site. Cash, Check, Visa, MasterCard or American Express are accepted. If tax exempt, enclose a copy of your tax exemption certificate. Rental items missing upon dismantling are the responsibility of the exhibitor. **Missing and/or damaged product must be reported to our representatives prior to show close for any pricing adjustment.**

To charge your account for additional floral services incurred during the show, please sign the credit card authorization:

☒

IF PAYING BY CREDIT CARD, PLEASE COMPLETE THE FOLLOWING

☐

American Express

☐

Visa*

☐

MasterCard*

Account Number:

*CODE ON THE BACK OF CARD

* CODE REQUIRED

Expiration Date: _____ / _____

Cardholder Name: (Please Print or Type) _____

Billing Address: _____

City, State, Zip: _____

Cardholder Signature: ☒ _____

ACCENT

Tradeshow & Event Furnishings



www.GetAccent.com



ACCENT

On Service...

ACCENT

On Excellence!

CUSTOM FURNITURE

Uptown



A-1 Sofa, Black Suede
83"L x 32"D x 32"H



A-2 Loveseat, Black Suede
59"L x 32"D x 32"H



A-3 Chair, Black Suede
39"L x 32"D x 32"H



A-4 Bench, Black Suede
61"L x 20"D x 17"H



A-5 Cocktail Table, Nickel & Glass
52"L x 31"D x 19"H



A-6 End Table, Nickel & Glass
26" Diameter x 22"H





A-7 Corner, Black Suede
33"L x 33"D x 28"H



A-8 Center, Black Suede
31"L x 33"D x 28"H



A-9 Half Ottoman, Black Suede
72"L x 36"D x 18"H



A-10 Cocktail Table, Black & Glass
48"L x 24"D x 17"H



A-11 End Table, Black & Glass
21"L x 21"D x 21"H



A-12 Floor Lamp
Black, 72"H

Newport



B-1 Sofa, Tan Suede
79"L x 34"D x 32"H



B-2 Loveseat, Tan Suede
54"L x 34"D x 32"H



B-3 Chair, Tan Suede
32"L x 34"D x 32"H



B-4 Cocktail Table, Natural
48"L x 24"D x 17"H



B-5 End Table, Natural
24"Diameter x 21"H



B-6 Ottoman, Green Suede
32"L x 19"D x 17"H



B-7 Chair, Green Suede
32"L x 34"D x 32"H

Laredo



C-1 Sofa, Black Leather
77"L x 34"D x 32"H



C-2 Loveseat, Black Leather
54"L x 34"D x 32"H



C-3 Chair, Black Leather
32"L x 34"D x 32"H



C-4 Oval Cocktail Table,
Black & Chrome
46"L x 23"D x 18"H



C-5 Round End Table,
Black & Chrome
23"Diameter x 20"H



C-6 Table Lamp,
Black & Chrome
22"H

Bristol



D-1 Sofa, Grey Upholstery
77"L x 33"D x 31"H



D-2 Loveseat, Grey Upholstery
54"L x 33"D x 31"H



D-3 Chair, Grey Upholstery
32"L x 33"D x 31"H



D-4 Cocktail Table, Black Cube
30"L x 30"D x 16"H



D-5 Cocktail Table, Black Cylinder
30"Diameter x 15"H



D-6 End Table, Black Cube
24"L x 24"D x 20"H

South Beach



E-1 Sofa, White
77"L x 34"D x 32"H



E-2 Chair, White
53"L x 34"D x 32"H



E-3 Bench, White
53"L x 27"D x 16"H



E-4 Sofa, Red
77"L x 34"D x 32"H



E-5 Chair, Red
53"L x 34"D x 32"H



E-6 Bench, Red
53"L x 27"D x 16"H



E-7 Square Cocktail, White & Chrome
31"L x 31"D x 15"H



E-8 Rectangle Cocktail, White & Chrome
46"L x 23"D x 11"H



E-9 End Table, White & Chrome
20"L x 20"D x 19"H

Barcelona



F-1 Chair, Red Barcelona
31"L x 35"D x 33"H

F-2 Ottoman, Red Barcelona
24"L x 24"D x 17"H



F-3 Chair, White Barcelona
31"L x 35"D x 33"H

F-4 Ottoman, White Barcelona
24"L x 24"D x 17"H



F-5 Chair, Black Barcelona
31"L x 35"D x 33"H

F-6 Ottoman, Black Barcelona
24"L x 24"D x 17"H

Melrose



G-1 Sofa, Red Swirl
78"L x 41"D x 30"H



G-2 Chair, Red Swirl
40"L x 36"D x 30"H



G-3 Bench, Red Swirl
61"L x 21"D x 17"H

Monte Carlo



H-1 Black Leather Sectional Loveseat
50"L x 38"D x 29"H



H-2 Black Leather Sectional Corner
40"L x 40"D x 29"H



H-3 White Leather Sectional Loveseat
50"L x 38"D x 29"H



H-4 White Leather Sectional Corner
40"L x 40"D x 29"H





Contempo



I-1 Curved Sofa, White Leather
71"L x 34"D x 30"H



I-2 Curved Bench, White Leather
71"L x 34"D x 17"H



I-3 Round Ottoman, White Leather
40"L x 40"D x 17"H



I-4 Curved Sofa, Black Leather
71"L x 34"D x 30"H



I-5 Curved Bench, Black Leather
71"L x 34"D x 17"H



I-6 Round Ottoman, Black Leather
40"L x 40"D x 17"H



I-7 Cocktail Table, Chrome & Glass
45"L x 32"D x 18"H



I-8 End Table, Chrome & Glass
25"Diameter x 21"H



I-9 White Leather Glove Chair
30"L x 30"D x 32"H

Havana



J-1 Sofa, Havana Leather
88"L x 38"D x 37"H



J-2 Chair, Havana Leather
47"L x 38"D x 37"H



J-3 Cocktail Table, Havana
48"L x 24"D x 18"H



J-4 End Table, Havana
24"L x 22"D x 22"H



J-5 Wingback Chair, Burgundy
35"L x 36"D x 45"H



J-6 Desk Chair, Cherry
16"L x 18"D x 39"H



J-7 Writing Desk, Cherry
48"L x 24"D x 30"H



J-8 Table Lamp, Brass
28"H



J-9 Half Round Banquette
59" L x 29"D x 39"H
Seat Height = 17"H



J-10 White Suede Cube
18"L x 18"D x 17"H



J-11 Black Leather Cube
18"L x 18"D x 18"H



Table, Black (Textured Top)
 K-1 24"Diameter Top x 29"H
 K-2 30"Diameter Top x 29"H
 K-3 36"Diameter Top x 29"H
 K-4 42"Diameter Top x 29"H



K-5 Chair, Black Euro
 22"L x 23"D x 28"H



K-6 Chair, Jet Black
 16"L x 18"D x 31"H



Tall Bar Table, Black (Textured Top)
 K-7 24"Diameter Top x 42"H
 K-8 30"Diameter Top x 42"H
 K-9 36"Diameter Top x 42"H



K-10 Bar Stool, Black
 21"L x 20"D x 41"H



K-11 Bar Stool, Jet Black
 16"L x 18"D x 42"H

Stage Chairs



K-12 Stage Chair, Mocha Leather
 28"L x 26"D x 32"H



K-13 Chair, Black Tub
 25"L x 25"D x 33"H



K-14 Chair, Grey Tub
 25"L x 25"D x 33"H



K-15 Chair, Black Tulip
 22"L x 19"D x 36"H

TABLES & CHAIRS



Table, Maple & Chrome (Laminant Top)

L-1 30"Diameter Top x 29"H

L-2 36"Diameter Top x 29"H



L-3 Chair, Maple & Chrome

16"L x 18"D x 31"H



Tall Bar Table

Maple & Chrome (Laminant Top)

L-4 30"Diameter Top x 42"H

L-5 36"Diameter Top x 42"H



L-6 Bar Stool, Maple & Chrome

16"L x 18"D x 42"H



Table, Black & Chrome (Textured Top)

L-7 30"Diameter Top x 29"H

L-8 36"Diameter Top x 29"H



L-9 Chair, Black & Chrome

16"L x 18"D x 31"H



Tall Bar Table

Black & Chrome (Textured Top)

L-10 30"Diameter Top x 42"H

L-11 36"Diameter Top x 42"H



L-12 Bar Stool, Black & Chrome

16"L x 18"D x 42"H



L-13 Bar Stool, Chrome Back

19"L x 14"D x 42"H



L-14 Table, Black & Glass
42"Diameter x 29"H



L-15 Table, Chrome & Glass
36"Diameter Top x 29"H



L-16 Chair, Black
21"L x 20"D x 28"H



L-17 Tall Bar Table, Chrome & Glass
28"Diameter x 42"H



L-18 Wht & Chrome Swivel Stool
15"L x 15"D x 25"-33"H



L-19 Blk & Chrome Swivel Stool
15"L x 15"D x 25"-33"H



L-20 Table, Chrome
30"Diameter Top x 29"H



L-21 Chair, Chrome
24"L x 18"D x 29"H



L-22 Tall Bar Table, Chrome
28"Diameter x 42"H



L-23 Bar Stool, Chrome
20"L x 16"D x 39"H





M-1 Chair, Black & Blue
20"L x 20"D x 32"H



M-2 Bar Stool, Black & Blue
20"L x 22"D x 45"H - Swivel



M-3 Chair, Black & Red
20"L x 20"D x 32"H



M-4 Bar Stool, Black & Red
20"L x 22"D x 45"H - Swivel



M-5 Tall Bar Table, White & Chrome (Laminant Top)
30" Diameter x 42"H



M-6 Bar Stool, White & Chrome
17"L x 18"D x 35"H
Seat Height 25" - 31" - Swivel



Gelato Table
24"Diameter x 31" to 40" Adjustable Height
M-7 White
M-8 Grey
M-9 Black



Scoop Chair
17"L x 22" to 33" Adjustable Height
M-10 Red
M-11 Grey
M-12 Black
M-13 White



Pedestal, Black

N-1 12"L x 12"D x 30"H

N-2 12"L x 12"D x 36"H

N-3 12"L x 12"D x 42"H



Pedestal, Grey

N-4 12"L x 12"D x 30"H

N-5 12"L x 12"D x 36"H

N-6 12"L x 12"D x 42"H



Pedestal, Black

N-7 18"L x 18"D x 36"H

N-8 18"L x 18"D x 42"H



Pedestal, Grey

N-9 18"L x 18"D x 36"H

N-10 18"L x 18"D x 42"H



N-11 Pedestal, Black

24"L x 24"D x 42"H



N-12 Pedestal, Grey

24"L x 24"D x 42"H



N-13 Pedestal, Black w/ Optional

Tray & Locking Door

24"L x 24"D x 42"H



N-14 Pedestal, White w/ Optional

Tray & Locking Door

24"L x 24"D x 42"H

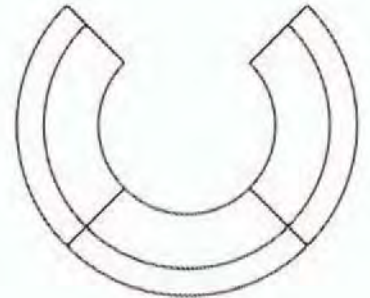
BARS



O-1 Martini Bar
50"L x 50"D x 47"H



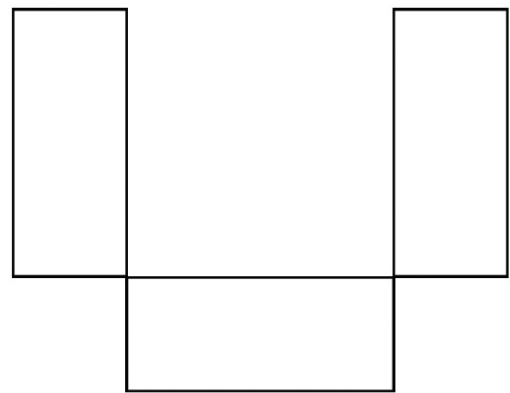
O-2 Martini Bar with colored
lighting option.
No Electric Required



Suggested Layouts



O-3 Cosmopolitan Bar
72"L x 27"D x 42"H



Suggested Layouts



O-4 Cosmopolitan Bar with colored
lighting option. Electric Required



O-5 Reception Counter
48"L x 16"D x 42.5"H



O-6 Contour Reception Counter
with Literature Holder - Black
45"L x 21"D x 41"H



O-7 Contour Reception Counter
with Literature Holder - Grey
45"L x 21"D x 41"H



O-8 Tall Computer Table
36"L x 30"D x 42"H



O-9 Computer Table
48"L x 30"D x 30"H



O-10 Parson Desk
48"L x 24"D x 29"H



O-11 Refrigerator
20"L x 20"D x 34"H



O-12 Coat Rack
21" Square Base x 68"H



O-13 Mirror, Black Free Standing
15"L x 71"H



O-14 Literature Stand,
6 Pocket
10"L x 9"D x 64"H



O-15 Literature Stand,
Silver Folding
11"L x 15"D x 60"H



O-16 Literature Stand,
Black Folding
11"L x 15"D x 60"H



O-17 Floor Lamp,
Off-White Paper Shade
10"L x 10"D x 61"H

CONFERENCE TABLES



Conference Table, Maple
P-1 6 Ft.- 72"L x 36"D x 29"H
P-2 8 Ft.- 96"L x 48"D x 29"H



Conference Table, Mahogany
P-3 6 Ft.- 72"L x 36"D x 29"H
P-4 8 Ft.- 96"L x 48"D x 29"H
P-5 10 Ft.- 120"L x 48"D x 29"H



Conference Table, Honey Oak
P-6 6 Ft.- 72"L x 36"D x 29"H



Conference Table, Black Oval
P-7 6 Ft.- 72"L x 36"D x 29"H
P-8 8 Ft.- 96"L x 48"D x 29"H
P-9 10 Ft.- 120"L x 48"D x 29"H



Conference Table, Grey Oval
P-10 6 Ft.- 72"L x 36"D x 29"H
P-11 8 Ft.- 96"L x 48"D x 29"H



Conference Table, Black & Glass
P-12 5 Ft.- 60"L x 36"D x 29"H



P-13 Chrome Table, Frosted Glass
53"L x 33"D x 29"H



P-14 Table, Honey Oak Round
42"Diameter Top x 29"H



P-15 Table, Mahogany Round
42"Diameter Top x 29"H



CONFERENCE CHAIRS



Q-1 Leather Executive
25"L x 28"D x 43"H



Q-2 Mesh Executive
28"L x 23"D x 38"H



Q-3 White Leather Izzo
25"L x 28"D x 42"H



Q-4 Black Leather Izzo
25"L x 28"D x 42"H



Q-5 Black Jr. Executive
24"L x 25"D x 38"H



Q-6 Grey Jr. Executive
24"L x 25"D x 38"H



Q-7 Black Sled
24"L x 24"D x 32"H



Q-8 Grey Sled
24"L x 24"D x 32"H



Q-9 Black & Chrome Breuer
19"L x 23"D x 31"H



Q-10 Grey & Chrome Breuer
19"L x 23"D x 31"H



Drafting Stool
20"L x 23"D x 51"H Seat Height: 23"-33"

Q-11 Black

Q-12 Grey



Secretarial Chair
20"L x 23"D x 36"H Seat Height: 16"-21"

Q-13 Black

Q-14 Grey





R-1 Etagere, Black (Glass Shelves)
30"L x 14"D x 67"H



R-2 Etagere, Chrome (Glass Shelves)
30"L x 14"D x 67"H



Bookcase, 48"
36"L x 12"D x 48"H

R-3 Grey
R-4 Black



Bookcase, 72"
36"L x 12"D x 72"H

R-5 Grey
R-6 Black



Filing Cabinet, 2-Drawer
15"L x 25"D x 29"H

R-7 Grey
R-8 Black



R-9 Filing Cabinet, Black 4-Drawer
15"L x 25"D x 52"H



Storage Cabinet, 42"
36"L x 18"D x 42"H

R-10 Grey
R-11 Black



R-12 Storage Cabinet, Black 72"
36"L x 18"D x 72"H



S-1 Desk, Natural & Black
60"L x 30"D x 29"H



S-2 Credenza, Natural & Black
60"L x 20"D x 29"H



S-3 Desk, Honey Oak
60"L x 30"D x 29"H



S-4 Credenza, Honey Oak
66"L x 20"D x 29"H



S-5 Desk, Mahogany
60"L x 30"D x 29"H



S-6 Credenza, Mahogany
60"L x 20"D x 29"H



S-7 Desk, Grey
60"L x 30"D x 29"H



S-8 Credenza, Grey
60"L x 20"D x 29"H



Catalina



T-1 Corner Lounge
35"L x 35"D x 27"H



T-2 Center Lounge
35"L x 35"D x 27"H



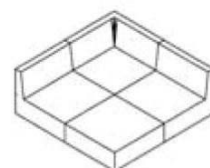
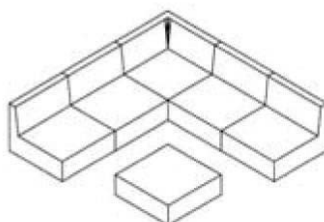
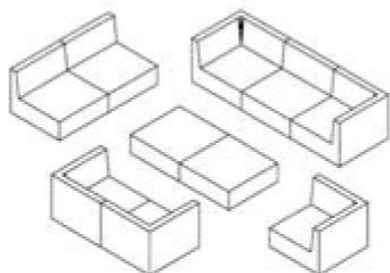
T-3 Cocktail Table
35"L x 35"D x 11"H

T-3C Cocktail Table w/ Cushion

T-3G Cocktail Table w/ Glass



T-4 End Table
19"L x 19"D x 19"H





Barbados



T-6 Small Backrest Section
50"L x 33"D x 28"H



T-7 Large Backrest Section
50"L x 33"D x 28"H



T-8 Curve Section
50"L x 33"D x 11"H



T-9 End Section
31"L x 18"D x 11"H

T-9C End Section w/ Cushion

T-9G End Section w/ Glass



CABANA

Antigua



T-11 Corner Lounge
30"L x 30"D x 28"H



T-12 Center Lounge
23"L x 32"D x 28"H



T-13 Right Arm Lounge
52"L x 32"D x 28"H



T-14 Left Arm Lounge
52"L x 32"D x 28"H



T-15 Lounge Chair
33"L x 32"D x 28"H



T-16 Cocktail Table, White
25"L x 51"D x 15"H



T-17 End Table , White
17"L x 17"D x 15"H



T-18 Lounge
86"L x 43"D x 31"H

T-19 Ottoman
74"L x 36"D x 14"H

Montego



T-20 6.5' Table
78"L x 35"D x 30"H

T-21 Chair
20"L x 21"D x 34"H

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|------|---------------------------|-------|------|-----------------------------|-------|------|----------------------------|---------|----------|---------------------------|---------|
| A-1 | Black Suede Sofa | \$425 | I-7 | Chrome/Glass Cktl Table | \$201 | M-8 | Grey Gelato Table | \$225 | Q-8 | Grey Sled Chair | \$161 |
| A-2 | Black Suede Loveseat | \$385 | I-8 | Chrome/Glass End Table | \$178 | M-9 | Black Gelato Table | \$225 | Q-9 | Blk/Chrome Breuer Chair | \$144 |
| A-3 | Black Suede Chair | \$270 | I-9 | Wht/Chrome Glove Chair | \$282 | M-10 | Red Scoop Chair | \$172 | Q-10 | Gry/Chrome Breuer Chair | \$144 |
| A-4 | Black Suede Bench | \$241 | J-1 | Havana Sofa | \$512 | M-11 | Grey Scoop Chair | \$172 | Q-11 | Black Drafting Stool | \$172 |
| A-5 | Nickel/Glass Cktl Table | \$178 | J-2 | Havana Chair | \$328 | M-12 | Black Scoop Chair | \$172 | Q-12 | Grey Drafting Stool | \$172 |
| A-6 | Nickel/Glass End Table | \$161 | J-3 | Havana Cktl Table | \$218 | M-13 | White Scoop Chair | \$172 | Q-13 | Black Secretarial Chair | \$144 |
| A-7 | Black Suede Corner | \$270 | J-4 | Havana End Table | \$190 | N-1 | 12x12x30 Black | \$172 | Q-14 | Grey Secretarial Chair | \$144 |
| A-8 | Black Suede Armless | \$270 | J-5 | Burgundy Chair | \$316 | N-2 | 12x12x36 Black | \$184 | R-1 | Black Etagere | \$184 |
| A-9 | Blk/Half Round Ottoman | \$339 | J-6 | Cherry Desk Chair | \$172 | N-3 | 12x12x42 Black | \$195 | R-2 | Chrome Etagere | \$184 |
| A-10 | Black/Glass Cktl Table | \$178 | J-7 | Cherry Writing Desk | \$247 | N-4 | 12x12x30 Grey | \$172 | R-3 | 48" Grey Bookcase | \$150 |
| A-11 | Black/Glass End Table | \$161 | J-8 | Brass Lamp | \$86 | N-5 | 12x12x36 Grey | \$184 | R-4 | 48" Black Bookcase | \$150 |
| A-12 | Black Floor Lamp | \$86 | J-9 | Wht/Suede 1/2 Banquette | \$362 | N-6 | 12x12x42 Grey | \$195 | R-5 | 72" Grey Bookcase | \$172 |
| B-1 | Tan Suede Sofa | \$425 | J-10 | White Suede Cube | \$109 | N-7 | 18x18x36 Black | \$207 | R-6 | 72" Black Bookcase | \$172 |
| B-2 | Tan Suede Loveseat | \$385 | J-11 | Black Leather Cube | \$109 | N-8 | 18x18x42 Black | \$218 | R-7 | 2-Dr Grey File Cabinet | \$126 |
| B-3 | Tan Suede Chair | \$270 | K-1 | 24" Black Table | \$132 | N-9 | 18x18x36 Grey | \$207 | R-8 | 2-Dr Black File Cabinet | \$126 |
| B-4 | Natural Cktl Table | \$178 | K-2 | 30" Black Table | \$132 | N-10 | 18x18x42 Grey | \$218 | R-9 | 4-Dr Black File Cabinet | \$150 |
| B-5 | Natural End Table | \$161 | K-3 | 36" Black Table | \$150 | N-11 | 24x24x42 Black | \$230 | R-10 | 42" Grey Storage Cabinet | \$150 |
| B-6 | Green Suede Ottoman | \$150 | K-4 | 42" Black Table | \$178 | N-12 | 24x24x42 Grey | \$230 | R-11 | 42" Black Storage Cabinet | \$150 |
| B-7 | Green Suede Chair | \$270 | K-5 | Black Euro Chair | \$120 | N-13 | 24x24x42 Black w/ Tray | \$316 | R-12 | 72" Black Storage Cabinet | \$184 |
| C-1 | Black Leather Sofa | \$425 | K-6 | Jet Black Chair | \$120 | N-14 | 24x24x42 White w/ Tray | \$316 | S-1 | Natural/Black Desk | \$356 |
| C-2 | Black Leather Loveseat | \$385 | K-7 | 24" Black Tall Bar Table | \$172 | O-1 | Martini Bar | \$937 | S-2 | Natural/Black Credenza | \$328 |
| C-3 | Black Leather Chair | \$270 | K-8 | 30" Black Tall Bar Table | \$172 | O-2 | Martini Bar (w/ Light Kit) | \$1,109 | S-3 | Honey Executive Desk | \$356 |
| C-4 | Black/Chrome Cktl Table | \$172 | K-9 | 36" Black Tall Bar Table | \$184 | O-3 | Cosmopolitan Bar | \$857 | S-4 | Honey Credenza | \$328 |
| C-5 | Black/Chrome End Table | \$161 | K-10 | Black Barstool | \$150 | O-4 | Cosmo Bar (w/ Light Kit) | \$995 | S-5 | Mahogany Desk | \$356 |
| C-6 | Black/Chrome Lamp | \$86 | K-11 | Jet Black Bar Stool | \$172 | O-5 | Reception Counter | \$236 | S-6 | Mahogany Credenza | \$328 |
| D-1 | Grey Sofa | \$397 | K-12 | Mocha Stage Chair | \$161 | O-6 | Black Contour Reception | \$385 | S-7 | Grey Executive Desk | \$356 |
| D-2 | Grey Loveseat | \$356 | K-13 | Black Tub Chair | \$241 | O-7 | Grey Contour Reception | \$385 | S-8 | Grey Credenza | \$328 |
| D-3 | Grey Chair | \$264 | K-14 | Grey Tub Chair | \$241 | O-8 | 42"h Computer Table | \$225 | CATALINA | | |
| D-4 | Black Cube Cktl Table | \$184 | K-15 | Black Tulip Chair | \$172 | O-9 | 30"h Computer Table | \$201 | T-1 | Corner Lounge | \$305 |
| D-5 | Black Round Cktl Table | \$184 | L-1 | 30" Maple Table | \$150 | O-10 | Parson Desk | \$225 | T-2 | Center Lounge | \$259 |
| D-6 | Black Cube End Table | \$167 | L-2 | 36" Maple Table | \$161 | O-11 | Refrigerator | \$201 | T-3 | Cocktail Table | \$259 |
| E-1 | White Sofa | \$512 | L-3 | Maple/Chrome Chair | \$144 | O-12 | Coat Rack | \$115 | T-3C | Cocktail Table w/ Cushion | \$259 |
| E-2 | White Chair | \$328 | L-4 | 30" Maple Tall Bar Table | \$178 | O-13 | Black Mirror | \$150 | T-3G | Cocktail Table w/ Glass | \$259 |
| E-3 | White Bench | \$241 | L-5 | 36" Maple Tall Bar Table | \$184 | O-14 | Literature Stand | \$126 | T-4 | End Table | \$190 |
| E-4 | Red Sofa | \$512 | L-6 | Maple/Chrome Bar Stool | \$172 | O-15 | Silver Folding Lit. Stand | \$167 | BARBADOS | | |
| E-5 | Red Chair | \$328 | L-7 | 30" Black/Chrome Table | \$138 | O-16 | Black Folding Lit. Stand | \$167 | T-6 | Small Backrest Section | \$305 |
| E-6 | Red Bench | \$241 | L-8 | 36" Black/Chrome Table | \$155 | O-17 | Floor Lamp - Off White | \$86 | T-7 | Large Backrest Section | \$305 |
| E-7 | White Square Cktl Table | \$172 | L-9 | Black/Chrome Chair | \$144 | P-1 | 6' Maple Conf. Table | \$351 | T-8 | Curve Section | \$259 |
| E-8 | White Rectangle Cktl Tble | \$172 | L-10 | 30" Blk/Chrome Tall Bar Tbl | \$178 | P-2 | 8' Maple Conf. Table | \$397 | T-9 | End Section | \$230 |
| E-9 | White End Table | \$161 | L-11 | 36" Blk/Chrome Tall Bar Tbl | \$184 | P-3 | 6' Mahogany Conf. Tbl | \$351 | T-9C | End Section w/ Cushion | \$230 |
| F-1 | Barcelona Chair Red | \$362 | L-12 | Black/Chrome Bar Stool | \$172 | P-4 | 8' Mahogany Conf. Tbl | \$397 | T-9G | End Section w/ Glass | \$230 |
| F-2 | Barcelona Ottoman Red | \$184 | L-13 | Blk/Chrome Back Stool | \$172 | P-5 | 10' Mahogany Conf. Tbl | \$569 | ANTIGUA | | |
| F-3 | Barcelona Chair White | \$362 | L-14 | Black/Glass Table | \$155 | P-6 | 6' Honey Oak Conf. Tbl | \$351 | T-11 | Corner Lounge | \$305 |
| F-4 | Barcelona Ottoman White | \$184 | L-15 | Chrome/Glass Table | \$150 | P-7 | 6' Black Conf. Table | \$333 | T-12 | Center Lounge | \$259 |
| F-5 | Barcelona Chair Black | \$362 | L-16 | Black / Black Chair | \$121 | P-8 | 8' Black Conf. Table | \$397 | T-13 | Right Arm Lounge | \$512 |
| F-6 | Barcelona Ottoman Black | \$184 | L-17 | Chrome/Glass Tall Bar Tbl | \$195 | P-9 | 10' Black Conf. Table | \$569 | T-14 | Left Arm Lounge | \$512 |
| G-1 | Red Swirl Sofa | \$512 | L-18 | Wht/Chrome Swivel Stool | \$150 | P-10 | 6' Grey Conf. Table | \$333 | T-15 | Lounge Chair | \$328 |
| G-2 | Red Swirl Chair | \$328 | L-19 | Blk/Chrome Swivel Stool | \$150 | P-11 | 8' Grey Conf. Table | \$374 | T-16 | Cocktail Table | \$259 |
| G-3 | Red Swirl Bench | \$241 | L-20 | 30" Chrome Table | \$155 | P-12 | 36x60 Glass Table | \$316 | T-17 | End Table | \$190 |
| H-1 | Black Sectional Loveseat | \$448 | L-21 | Chrome/Chrome Chair | \$144 | P-13 | Frosted Glass Table | \$443 | MONTEGO | | |
| H-2 | Black Sectional Corner | \$328 | L-22 | 30" Chrome Tall Bar Tbl | \$184 | P-14 | 42" Honey Table | \$241 | T-18 | Cabana Lounge | \$1,035 |
| H-3 | White Sectional Loveseat | \$448 | L-23 | Chrome/Chrome Bar Stool | \$172 | P-15 | 42" Mahogany Table | \$241 | T-19 | Cabana Ottoman | \$300 |
| H-4 | White Sectional Corner | \$328 | M-1 | Blue/Black Chair | \$144 | Q-1 | Leather Executive Chair | \$225 | T-20 | Cabana / Glass Table | \$632 |
| I-1 | White Curve Sofa | \$489 | M-2 | Blue/Black Bar Stool | \$172 | Q-2 | Mesh Executive Chair | \$225 | T-21 | Cabana Chair | \$178 |
| I-2 | White Curve Bench | \$316 | M-3 | Red/Black Chair | \$144 | Q-3 | Wht/Leather Exec Chair | \$276 | | | |
| I-3 | White Round Ottoman | \$241 | M-4 | Red/Black Bar Stool | \$172 | Q-4 | Blk/Leather Exec Chair | \$276 | | | |
| I-4 | Black Curve Sofa | \$489 | M-5 | 30" Wht/Chrome Tall Bar | \$178 | Q-5 | Blk Jr. Executive Chair | \$190 | | | |
| I-5 | Black Curve Bench | \$316 | M-6 | White/Chrome Bar Stool | \$184 | Q-6 | Grey Jr. Executive Chair | \$190 | | | |
| I-6 | Black Round Ottoman | \$241 | M-7 | White Gelato Table | \$225 | Q-7 | Black Sled Chair | \$161 | | | |

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