



2nd Annual

WesternPowerSummit

Exhibitor Information Manual Western Power Summit 2015

Bellagio Hotel
3600 S Las Vegas Blvd
Las Vegas, NV
89109

Proudly Presented by
Access Intelligence, LLC

Sponsor Display Contact:

Dana Ronan
Operations Coordinator
E: dronan@accessintel.com
P: (301) 354-1665

General Show Information

| | |
|--------------------------|--|
| Event Date: | November 2-3, 2015 |
| Location: | Bellagio Hotel 3600 S Las Vegas Blvd Las Vegas, NV 89109 |
| Sponsor Display Room: | Renaissance Foyer |
| Attendees: | Exclusive to senior level management, the Western Power Summit will bring together Corporate Level Executives, Senior Policy Makers, Financial Executives and Senior Consultants. |
| Representation: | Power companies of all types, including investor-owned utilities, public power, municipalities, and federal power. Additional participation from financial institutions, consultants, law firms, government, legislators and regulators. |
| Program: | Western electric power markets face daunting challenges that command the attention of policy makers, power providers, and myriad stakeholders from Colorado to California. Chief among these are issues related to transmission, renewable energy integration, carbon emission reductions, and water availability, all of which will be addressed at Western Power Summit. |
| Show Management: | Access Intelligence, LLC. 1100 Richmond Ave, Ste. 690 Houston, TX 77042 |
| Website: | westernpowersummit.com |
| Conference Dress Code: | Business Casual |
| Order Discount Deadline: | October 12, 2015 |

Sponsor Display Important Information

- Sponsor Table Info:** Each sponsor display comes with a 6-foot draped table, 2 chairs and a wastebasket.
- Move In:** Sunday, November 1st 3:00pm-6:00pm
Monday, November 2nd 6:30am-7:30am
**All sponsor display tables must be set by 7:30am on Monday, 11/2. If special requests need to be accommodated, please contact Dana Ronan at dronan@accessintel.com.
- Key Networking Hours:** Monday, November 2nd 10:15am-10:30am
Monday, November 2nd 3:00pm-3:30pm
Tuesday, November 3rd 10:15am-10:30am
**Sponsor display personnel are not required to sit at their tables for the entire show. Personnel are encouraged to be present during key hours.
- Move Out:** Tuesday, November 3rd 4:00pm-7:00pm
Sponsors are responsible for all post-show collection of materials. Any material left behind will be disposed of at the conclusion of the event.
- Shipping Address:** All shipments sent to the hotel will be handled by the Bellagio Business Service Center. Shipments arriving to the hotel before October 28th will be refused.
- [Company Name]
Western Power Summit
C/O Bellagio Resort
3600 Bellagio Resort
Las Vegas, NV 89109
- Business Center:** Phone: (702) 693-7070
Fax: (702) 693-8585
- Hours:** Monday-Friday: 6:00am-8:00pm
Saturday & Sunday: 8:00am-6:00pm
*see more Business Center information on page 20

| Show Management Contact Information | |
|--|--|
| Kim Arellano, Conference Director | karellano@accessintel.com |
| Ellen Nyboer, Marketing Manager | enyboer@accessintel.com |
| Anthony Licata, Sales Manager | alicata@accessintel.com |
| Dana Ronan, Operations Coordinator | dronan@accessintel.com |

Hotel & Travel Information

Deadline to book at a discounted rate: October 2nd.



Western Power Summit will return to the Five-Diamond-winning Bellagio Hotel in 2015. Within Bellagio are award-winning dining experiences including two AAA Five Diamond restaurants, Julian Serrano's Picasso and Le Cirque from the renowned Maccioni family. The resort's retail promenade, Via Bellagio, includes the luxury shops of Giorgio Armani, Gucci, Tiffany & Co., Prada, Fred Leighton, Chanel, Dior and Fendi. A world-class art gallery, the exquisite Conservatory & Botanical Gardens, the stunning "O" by Cirque du Soleil, a luxurious spa and salon and an elegant casino all add to the extraordinary Bellagio experience.

Book your hotel room during the registration process. *Already registered but didn't book a room?* You may [modify your registration](#) to add a hotel room using your e-mail address and reference number provided in the confirmation email received after registration.

Block Rate: \$239/night

Please contact Jill Dean at 713-343-1880 or JDean@accessintel.com if you have any questions about booking a hotel room.

Delta Airlines Discount

Save up to 10% with Delta Airlines: Reservations and ticketing is available via www.delta.com. When booking online, select Book a Trip, click on More Search Options and enter the meeting code, NMHZ6 in the box provided on the Search Flight page. Reservations may also be made by calling Delta Meeting reservations at (800) 328-1111 Monday – Friday from 7 a.m. – 7 p.m. CDT. Additional fees may apply.

DELTA BOOKING CLASS – PERCENTAGE OFF

F / G / J / C / D / Y / A / P / I – 10%

B / M / S / H / Q / K / L – 5%

U / T / V / X – 2%

Shipping Instructions

All show shipments should be sent directly the Bellagio Business Service Center. Shipments arriving before October 28th will be refused.

Please ship to:

[Company Name]

Western Power Summit
C/O Bellagio Resort
3600 Bellagio Resort
Las Vegas, NV 89109

Shipping Do's

- DO make sure your packages are labeled correctly
 - DO bring the tracking information with you in case a problem comes up
 - DO plan accordingly and allow plenty of time for your shipment to arrive
- **Shipping DON'TS**
- DON'T forget to properly label all packages with the address and information listed above.
 - DON'T leave old labels or barcodes on reused boxes.
 - DON'T if at all possible wait until the last minute to ship your booth materials. The more last minute things there are the more opportunity for something to go wrong.
- Shipping prices can be found on **page 20** of this manual

Current Pricing

| Current Pricing | |
|-----------------|---|
| Incoming Faxes: | \$2.00 per page –up to 10 pages \$1.00 per page – after 10 pages |
| Outgoing Faxes: | \$8.00 First page – Domestic \$14.00 First page – International \$3.00 each additional page for both Domestic & International |
| Copies: | \$.25 per page – Black and White \$3.25 per page – Color \$2.00 per page- Transparencies \$4.50 per page – Color |

WESTERN POWER SUMMIT 2015 SPONSOR & EXHIBITOR RULES AND REGULATIONS

Western Power Summit • November 2-3, 2015 • Las Vegas, NV

Western Power Summit 2015 is produced and presented by Access Intelligence.

Access Intelligence and the presenting association are hereinafter referred to as "Show Management

TERMS AND CONDITIONS

1. Contract for Space: The contract for space, the formal notification of space assignment and full payment of fees together constitute a contract between the exhibiting organization, hereinafter known as the Exhibitor, and Access Intelligence, hereinafter known as Show Management, for the right to use space for the Show. The contract is based upon the plan of exhibit rates shown thereon and general information contained in the exposition prospectus and sales kit, all of which are to be considered along with details on all pages of this form as part of the contract. All measurements shown on the floor plan are approximate and Show Management reserves the right to make such modifications as may be deemed to be necessary, making equitable adjustment with any exhibitor or exhibitors thereby affected. Show Management also reserves the right to adjust the floor plan to meet the needs of the exposition.

2. Minors and Children: Persons under 18 years of age will not be permitted in the conference area.

3. Sharing/Subletting Space: No exhibitor shall assign, sublet, or apportion the whole or any part of the space allotted, or have representatives, equipment, or materials from other than their own firm in the said space. Show Management policy prohibits subcontracting of exhibit space. Should an exhibitor decide to cancel, exhibit space reverts back to Show Management.

4. Contractors Services: Exhibition services of shipping, electric, and internet will be provided by the Bellagio hotel and affiliated providers. Order forms can be found within this manual. Forms should be carefully prepared and returned by the deadlines noted to avoid late charges. Independent Contractors: Notification to use an independent contractor to install/dismantle exhibits must be received forty-five (45) days prior to the first day of the show. If an exhibitor elects to use any contractor other than the official contractors designated by show management, show management is not in a position to intercede in disputes on behalf of the exhibitor. See rules in Exhibitor Service Manual for other requirements. Notification to use independent contractor(s) must go to both show management and the Official Exhibit Services Contractor.

5. Character of Literature Tables: It is the desire of Show Management that each sponsor design and create a table-top display of an attractive nature which will enhance the overall appearance of the conference and be a credit to the industry. Table-top Displays must be in good taste as determined by Show Management. It is the Sponsor's responsibility to create an attractive display area. Show Management reserves the unilateral right to correct any unsightly literature table and the Sponsor agrees to pay Show Management for expenses incurred in making the necessary alterations.

6. Gadgets, Gimmicks, Demonstrations, Music and Sound: Side show tactics, scantily clad individuals or other undignified promotional methods will not be permitted. Sponsors are asked to observe the "good neighbor" policy at all times. Table-top Displays should be conducted in a manner not to be objectionable or offensive to neighboring tables. The use of photographers, musicians, entertainers, loud speakers, sound system equipment and noise-making devices are not permitted. Show Management reserves the right to determine when such items become objectionable. Balloons, horns, and odors are not permitted. Give-away, demonstrations and/or entertaining the attendees at Table-top Displays is permitted, so long as neighboring tables are not blocked. The operation of equipment indoors will not be permitted on a continuous basis. Operation of equipment may be approved for demonstration purposes for short periods (approximately one to five minutes), provided Show Management is notified in writing (30) days prior to the first day of the show. Exhibitors may take photos or videos of their table, however, they are not permitted to directly take pictures of any other display, or instruct others to take such pictures, without written permission by Show Management and the exhibitor whose display is being photographed. Sponsors must respect the privacy of other sponsors and not intrude or disrupt another sponsor while they are conducting business.

7. Other Exhibits: The Sponsor agrees that not they, their agents nor their distributors will distribute publications or conduct any other display or exhibit any equipment bearing their trademark within a three mile radius of the exposition covered by this contract or its officially designated hotel properties during the dates of said exposition. This limitation does not apply to participation in other trade association exhibitions which may coincidentally be ongoing in the same city, or to exhibitor's regular place of business or show room. Violation of this provision by a Sponsor will constitute a breach of the contract and Show Management may, in its sole discretion, cancel this contract and sponsor will remove their display and any equipment contained in the Sponsor Foyer and forfeit all payments to Access Intelligence pursuant to this contract.

8. Soliciting – Access to Lists, Samples & Prizes: No exhibiting firm, organization or trade publication, regardless of its product or service, is permitted to sell product off the show floor. No exhibiting firm, organization or trade publication, regardless of its product or service, is permitted to engage in direct selling in the Sponsor Foyer area. No soliciting of registrants shall be permitted. Samples, catalogues, pamphlets, publications, souvenirs, etc., may be distributed by exhibitors and their representatives (including hosts and hostesses) only at their own table. No sponsor will be permitted to conduct any prize drawings, awards for signing of names and addresses, etc., without prior written approval of Show Management. Signs showing the price of it must not be displayed. Access Intelligence reserves the right to limit access to attendee, sponsor and any other list or information gathered by Access Intelligence, or its contractors. Sponsors that publish industry publications may distribute their publications outside their booths only to the other sponsors and only during show hours. Show sponsors that produce industry publications may distribute their publications to other sponsors at times designated by show management.

9. Flammable Materials: Flammable fluids, substances, or material of any nature are prohibited in the Sponsor Table Foyer and in the storage area behind the table. All decorative materials must be flame proofed before being taken into the Foyer, and must comply with local fire regulations. Transferring of flammable liquids while in the Sponsor Foyer is expressly prohibited. There will be no electrical equipment and wiring permitted.

10. Beverages and Foods: Food and/or beverages may be supplied by the exhibitor, with the prior written consent of Show Management and the Facility. Alcoholic beverages may not be served in the Sponsor Foyer. Note: Corkage fees to the Facility may be required.

11. Liability: Show Management will not be responsible for the safety or property of exhibitors from theft, strikes, damage by fire, water, storm or vandalism or other causes. Show Management will take reasonable precautions with the Hotel to protect Sponsor Tables from such loss. All property of the Sponsor is understood to remain in the sponsor's custody and control in transit to or from or within the confines of the Sponsor Foyer and subject to the rules and regulations for the conference. Note: Sponsors are advised to carry insurance to cover sponsor materials if the feel necessary against damage and loss and public liability insurance against injury to the person and property of others. Sponsor must comply with all federal, state, local and exposition facilities' safety regulations. Exhibitor accepts full and sole responsibility for any injury or damage to persons or property resulting from failure to distribute the placement of his exhibit material to conform with the floor loading specifications. Indemnity: Exhibitor agrees to indemnify, defend, and hold harmless Show Management, its officers, employees, and agents from and against any and all third party claims and other liabilities (including reasonable attorney's fees) that are caused by, arise from, or grow out of the negligent acts or omissions of the Sponsor, its agents, officers, employees, representatives, servants, invitees, patrons, or guests. The sponsor is charged with knowledge of all local laws, ordinances and regulations pertaining to business licenses, health, fire prevention and public safety affecting his participation in the conference. Compliance with such laws is mandatory for all sponsors and is the sole responsibility of the sponsor. If unusual equipment is to be installed, the exhibitor must communicate with Show Management for information concerning the facility or applicable regulations. Show Management will not be liable for the fulfillment of this contract as to the delivery of space if non-delivery is due to any of the following causes: By reason of the building being destroyed or substantially damaged by fire; act of God; public enemy; strikes; authority of law; or any other cause beyond the control of Show Management. In the event of not being able to hold the exposition for any of these reasons, Show Management will refund to each Sponsor the amount they paid for their space less a prorated share of all the expenses incurred for the exposition up to the date of required cancellation.

12. Damage: Sponsors will be liable for any damage caused by fastening fixtures to the floors, walls, columns or ceilings of the hotel and for any damage to equipment furnished by Show Management or service suppliers designated by them.

13. Violation: The interpretation and application of these rules and regulations are the responsibility of Show Management. Any violation by the sponsor of any of the terms or conditions herein shall subject exhibitor to cancellation of its contract to occupy booth space and to forfeiture of any monies paid on account thereof. Upon written notice of such cancellation, Show Management shall have the right to take possession of the sponsor's space, remove all persons and properties of the exhibitor and hold the sponsor accountable for all risks and expenses incurred in such removal.

14. Social Functions/Special Events: Any social function or special event during the Show in the host city is reserved for sponsoring companies and must be approved by Show Management.

15. Show Rules: In the event that unforeseen events make it necessary, Show Management will have the right to amend these rules and regulations or make additions thereto, and all such amendments or additions shall be made known promptly to each exhibitor. Show rules are promulgated separately and are tailored to the individual exhibit hall.

16. Good Standing with Sponsor Publications: If exhibitor is also an advertiser with Access Intelligence, the presenting publication of the show, their advertising account balance must be current or within 30 days of billing date to retain their space



Hello Exhibitor,

Bellagio is honored to welcome you to our AAA Five Diamond resort. In preparation for your upcoming event, we invite you to browse our brochure for all the items an exhibitor will need including:

Technical Services - Internet, Telecommunications, Electrical, Plumbing, and Audio Visual

*Bellagio is the exclusive provider of these services.

We understand that sometimes it is easier to speak to a person. If you prefer this option, please contact us toll free at 877.917.7007. Our Exhibitor Services staff will be able to assist you with your needs during regular business hours.

At Bellagio, our goal is to ensure that your experience is one that accomplishes your business goals. We are excited to offer an array of services and amenities to assist you with that and also to provide a little personal fun when the business day is over. We value your feedback, if there is anything we can do to create a more enjoyable experience, please do not hesitate to let us know.

Enjoy,

Mr. Timothy T. Glanzer, CMP
Executive Director Convention Services



◆ **SAVE MONEY \$\$\$**

Save money by placing your orders twenty-one (21) days prior to show opening! Full payment must be included **with the orders** to receive the Advance Rate. Orders received after the Cut-Off date will be charged the Show Rate where applicable.

◆ **SUBMITTING YOUR ORDER FORMS**

All booth services must be submitted via our website or on an order form which can be sent via email, fax or mail. Telephone orders will not be accepted.

ORDER ON-LINE www.bellagioexhibitorservices.com - SECURE, EASY & IMMEDIATE RECEIPTS!

or **Fax:** (702)669-4575 **Email:** exhibitorservices@bellagioresort.com

Checks/Bank Transfers can not be accepted by MGM resorts Intl directly, please refer to the Check/Bank Transfer Notification form, but if you need to mail your order form with **credit card payment only**, please mail to:

MGM Resorts International
Attention: Exhibitor Services
3950 Las Vegas Blvd, South
Las Vegas, NV 89119

◆ **SEND COMPLETE & ACCURATE INFORMATION**

Any missing information will cause a delay in our ability to process your order. Incomplete orders will not be guaranteed the Advance Rate. Where indicated, please complete the installation date requirements, labor dates, and all other information.

If your booth number changes prior to move-in, you must notify Exhibitor Services in writing with the following information:

- ◆ Company Name
- ◆ Previous Booth Number
- ◆ New Booth Number

◆ **METHOD OF PAYMENT**

MGM Resorts Intl accepts the following methods of payment:

- **CREDIT CARD** Please place credit card information on the order form.
- **COMPANY CHECK / BANK TRANSFER** **Please complete the Check/Bank Transfer Notification form located after the Order form and return via fax: 702.669.4575 or email: exhibitorservices@bellagioresort.com. Checks/Bank transfers will not be accepted for payment without prior notification.** A credit card will be required to be on file for overages. When submitting a copy of your order form to Exhibitor Services, a copy of the check does not secure advanced pricing.

◆ **PAYMENT & CANCELLATION PROCEDURES**

No credits will be issued on services installed as ordered even though not used.

No credits will be issued after show closing. Please review invoice prior to departure.

Cancellations must be made in writing seventy-two (72) hours prior to scheduled installation or delivery time. Refunds will not be given for orders cancelled less than seventy-two (72) hours prior to install or delivery.

◆ **REPORTING TROUBLE WITH SERVICES**

In order to allow Exhibitor Services the ability to trouble-shoot any problems you may have with services ordered, **all** reports of trouble with installed or delivered services need to be reported by the Exhibitor **in person** to the Service Desk. Any reports of trouble with installed or delivered services after the event has concluded will not be refunded.

◆ **PLACING ORDERS ON-SITE**

Onsite orders will be placed in person at the Service Desk. Exhibitor Services is not able to take phone orders, as payment and a signature is required before service is delivered.

◆ **EXHIBIT SPACES**

There are three (3) major types of exhibit spaces (or booth types) used at trade shows, conventions and events. Please refer to the Floor Plan page found in this brochure for more information.

◆ **EDLEN ELECTRICAL ORDERS**

Edlen Electrical is the exclusive contractor for your electrical, lighting, air and water needs, please place your order on-line at www.bellagioexhibitorservices.com or fax the order form (**with credit card payment only**) to the fax number located on the electrical, lighting, air & water order forms found in this brochure.



ALLOW US TO HELP YOU

You may contact us toll free at 877.917.7007 or send your inquiry via email to exhibitorservices@bellagioresort.com



CHECK/BANK TRANSFER NOTIFICATION FORM

This notification form and a copy of the order must be submitted via fax or email: exhibitorservices@mandalaybay.com / 702.669.4575 when payment of check or bank transfer is made. This ensures that Exhibitor Services is aware of payment type for delivery of service. Failure to send check payments to correct address (listed below) may result in refusal of check payment.

| | | | |
|---|-------------------------|---|--------------|
| Event Name: Western Power Summit | | ADVANCED RATE CUT-OFF DATE: 10/12/2015 | BOOTH #: |
| Event Dates: November 2nd - November 3rd, 2015 | | | |
| Exhibiting Company Name: | | | |
| Street Address: | City: | State: | Postal Code: |
| Phone #: | EXT: | Fax #: | |
| Print Name: | Signature: | | |
| Contact's E-mail: | On-site Contact/Cell #: | | |

Alternative payment policies and instructions:

No checks/bank transfers will be accepted after **10/12/2015**
 Keep in mind when sending a check or bank transfer, it can take 14-21 days for notification from the bank to reach our office.
 Your pricing will be based on when payment is RECEIVED.
 Payment received without order forms, backup or instructions as to what the payment applies to will be returned.
 Alternative payments require a credit card on file, please complete the credit card information at the bottom of this page.

| | |
|--|---|
| <p>Bank Transfer Information:</p> <p>Bank of America, Nevada Las Vegas, Nevada ABA #026009593 Account #: 501012629871 Bank Swift Code BOFAUS3N</p> <p>Date Transfer will be sent: <input type="text"/></p> <p>TOTAL AMOUNT SENT: <input type="text"/></p> <p>* International wire transfers will need to include a \$25 bank processing fee. ** Reference Show Name & Booth number</p> | <p>Check Payment Information:</p> <p>Checks (with original order forms) mailed to: MGM RESORTS INTERNATIONAL, BANK OF AMERICA - NEVADA PO Box 748137 LOS ANGELES, CA 90074-8137</p> <p>Date check will be sent: <input type="text"/></p> <p>TOTAL AMOUNT SENT: <input type="text"/></p> <p>Make checks payable to: MGM Resorts International</p> <p>Reference the name of Show & booth number on the check & include order forms. Checks are required to be drawn on US Banks and in US Funds. MGMRI will NOT accept personal checks.</p> |
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Notes:

YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED IN THE SERVICES BROCHURE. MGM RESORTS INTL IS NOT RESPONSIBLE FOR TERMS & CONDITIONS AND/OR ORDER FORMS THAT MAY HAVE BEEN REMOVED PRIOR TO DISTRIBUTION. For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for services, MGM Resorts Intl agrees to charge the Third Party Agent. The Exhibitor and their designated agent must both complete the "Third Party Agent Form". All balances due must be settled prior to show close. Credits or refunds will not be issued on services installed as ordered even though not used. Please review all Orders and invoices prior to leaving show site. To receive Advance Rate discounts, we must receive your order, with FULL payment, twenty-one (21) calendar days prior to show opening. All other orders will be processed at the Show Rate. Read all forms thoroughly for instructions and conditions. By providing this fax number and/or email address and signing this form, Exhibitor gives permission to Trade Show Organizer and MGM Resorts Intl. to fax Exhibitor at this fax number or to email at this email address

| | | | |
|---|---------------------------|--|---|
| CREDIT CARD VERIFICATION: | | * Required Fields | Additional Authorized Signers: |
| * Last four digits of credit card number: | <input type="text"/> | This credit card is authorized for all additional onsite charges | 1 _____ 2 _____ |
| * Cardholder's Name: | * Cardholder's Signature: | | |
| * Cardholder's Billing Address: | * City: | * State: | * Postal Code: |
| * CREDIT CARD NUMBER: | <input type="text"/> | | * Card EXP DATE: MM/YY <input type="text"/> |

TERMS AND CONDITIONS

AUDIO VISUAL TERMS & CONDITIONS

MGM Resorts Intl (MGMRI) agrees to rent their equipment (Equipment), subject to the conditions of the Contract, and in consideration thereof, the undersigned Customer (Renter) agrees to the following:

Renter understands and agrees that the Equipment described in the Contract remains the property of MGMRI, and that the failure by the Renter to return said Equipment to MGMRI may constitute a crime and subject Renter to criminal prosecution. Renter acknowledges that the equipment has been examined and knows the condition thereof, and that the same is in good condition and repair and Renter agrees equipment will be returned in the same condition as when received, ordinary wear and tear expected. Renter assumes all risks of loss, theft, or destruction of, or damage to such Equipment, and will hold MGMRI harmless from any and all damages, claim, lien, storage costs, labor and materials. Renter further agrees to pay MGMRI on demand all cost of repairs or replacement at the current repair or replacement costs of said Equipment. MGMRI shall have a lien on all Renter's property for all charges and expenses incurred by MGMRI under the terms of the contract including those caused by damage to or destruction of said Equipment. Renter agrees that MGMRI has the right to terminate this agreement at any time, and retake possession of said Equipment and Renter shall guarantee free access to MGMRI of said Equipment and may enter upon the premises of the Renter, without becoming liable for trespass. Renter expressly agrees to use Equipment in strict accordance with given instructions. Failure to do so automatically terminates this contract, with all sums due hereunder immediately payable to MGMRI. Renter further agrees to immediately return said Equipment. MGMRI shall not be liable to Renter any liability, claim loss, damage (direct or consequential) or expense of any kind or nature caused, directly or indirectly, by the Equipment or any inadequacy thereof for any purpose or any deficiency or defect (latent or patent) therein or delay in providing or failure to provide any thereof, or any interruption or loss of service or use thereof, or any loss of business, or any damage whatsoever and however caused by MGMRI shall not, by virtue of having rented the Equipment under this contract, be deemed to have made any representation or warranty, whether written or oral or expressed or implied as to the condition of, or as to the quality of the material or workmanship in the Equipment. Rental charges shall be based on all or any part of each twenty-four (24) hour period to the following 5:59AM. Renter agrees to pay rental fee stipulated for period stated. If Equipment is kept for a longer period, rental fee will be charged at the stated rate until the Equipment is returned to the possession of MGMRI. No term or condition of this contract may be waived or modified as to MGMRI except in writing signed by MGMRI authorized representative or by an officer of MGMRI who has been expressly authorized to do so by MGMRI. Audio Visual offers a "3 Day Rate" on shows from four to seven days. Electrical Service is not included in equipment pricing. Please refer to the Electrical portion of the brochure for pricing. Additional labor, if required, is subject to the prevailing rate, four (4) hour minimum. A representative will contact you if additional labor is required for your booth. Equipment delivery and installation times are prioritized after the completed form is processed. MGMRI is not responsible if equipment installation does not meet your timeline due to any unforeseen circumstances that may occur at show site. All prices are subject to change without prior notice.

CLEANING TERMS & CONDITIONS

MGMRI shall not be liable to exhibitor any liability, claim loss, damage (direct or consequential) or expense of any kind or nature caused, directly or indirectly, by the services or any inadequacy thereof for any purpose, delay in providing or failure to provide any thereof, or any interruption or loss of service or use thereof, or any loss of business, or any damage whatsoever and however caused by MGMRI shall not, by virtue of having rented the equipment under this contract, be deemed to have made any representation or warranty, whether written or oral or expressed or implied as to the condition of, or as to the quality of the services.

INTERNET SERVICES TERMS & CONDITIONS

Any additional cost incurred by MGMRI to assist in diagnosis or problem resolution found not to be fault of MGMRI, or to collect any required information the customers fails to provide in order to complete the installation will be billed to the Exhibitor at the prevailing rate. Any problem relating to the services provided should be reported immediately to the Service Desk. Rental equipment must be picked up at the Service Desk. Unused deposits will be refunded in the same manner as payment was made. Exhibitor is responsible for protecting all rental equipment after taking possession of the equipment, and is responsible for returning all rental equipment within one (1) hour after close of show. All rental equipment remains the property of MGMRI, and is not available for sale. Only MGMRI staff are authorized to make any change or modification to the cabling infrastructure of MGMRI.

Internet Performance Disclaimer: MGMRI does not guarantee the speed, routing, performance or throughput, either expressed, or implied, of any data circuit or connection with regard to the Internet and/or Internet backbone beyond the MGMRI demarcation point. Internet Security Disclaimer: MGMRI does not provide security for any data circuit or connection we provide. Exhibitor has the responsibility of providing any network security (such as, but not limited to, firewalls, anti-virus software, etc.). All Exhibitors agree that MGMRI, our agents and/or contractors will not be held responsible for any liabilities arising from the use of non-secured data circuits, either connected, or not connected to the Internet, including but not limited to loss of business. Intended Use of Network Connections: The network connection and Internet services provided by MGMRI may only be used by the officers, directors, and agents of the company purchasing the services, including it's guests and consultants if performing a service to the company. MGMRI network or Internet services may not be resold, or make available for use by another company, individual or exhibitor.

All users of MGMRI's network services will use reasonable efforts to promote efficient use of the networks to avoid unnecessary network traffic and interference to other users of the interconnected networks. Users of MGMRI data services shall not disrupt other users of MGMRI data services. Any device that is suspected of disrupting or interfering with MGMRI owned and operated hardware or software will be disconnected and/or shutdown without notice. Macro controls the use of, and shall have absolute authority over all devices operating under Part 15 of the Federal Communications Commission (FCC) rules on any property or facility owned, operated or managed by MGM Resorts Intl. MGMRI data services shall not be used to transmit any communication that would violate any applicable law or regulation or be considered offensive to the recipient or recipients. All devices using MGMRI data services for Internet connectivity shall be required to obtain a MGMRI assigned IP address. **(NO NAT OR PAT - INCLUDING ROUTERS)**.

Some broadband circuits cannot be cancelled once ordered. In this case, customer will be charged the full listed/quoted price. Refunds will not be given for any service installed but not used. IMPORTANT NOTES: Labor charges may apply. Customer provided/ordered circuits must be installed and operational two (2) days prior to show move-in. Customers must provide MGMRI with the circuit ID number and provider name. All services are terminated 1 hour after closing on the final day of the event. MGMRI does not guarantee any level of performance or connectivity beyond our gateway. T1/DS-3 orders must be placed 45 days prior to show move-in. Rates include an IP address and bringing the services to the booth by the most convenient manner. It does not include a personal computer, network interface card, TCP/IP software, power to the booth, or configuration of personal equipment, including personal computers or laptops. The choice of ISP is at the discretion of MGMRI.

Standard Ethernet services are provided to the customer on RJ-45 jacks using unshielded twisted pair (UTP) cabling - except where specifically noted.

TELECOMMUNICATIONS TERMS & CONDITIONS

Credit cards are charged upon receipt of the order for the full amount of services ordered. Additional phone charges such as relocation and phone usage fees will be applied to the final invoice after close of show.

All phone line locations must be identified on the diagram form or a customer provided diagram.

Only MGMRI Personnel are authorized to modify house wiring or cabling. All material furnished by MGMRI for this service shall remain the property of MGMRI.

All lines will be restricted from 900/976 dialing. MGMRI will provide, upon request, a call detail report for each extension assignment.

Exhibitors are responsible for safekeeping and return of all rental equipment. All telecom equipment must be returned to the Service Desk within one (1) hour following close of show, unless other arrangements have been agreed upon by Exhibitor & MGMRI.

Renter assumes all risk of loss, theft, destruction of, or damage to equipment and will hold MGMRI harmless from any and all damages, claim, lien, storage cost, labor & materials. Renter further agrees to pay MGMRI on demand all costs associated with damaged or lost equipment.

Usage Fees are used toward all calls placed from assigned telephone numbers. Charges exceeding the usage fee amount will be charged to the credit card on file.

ALL SERVICES TERMS & CONDITIONS

Cancellations must be made in writing seventy-two (72) hours prior to scheduled installation or delivery time. Refunds will not be given for orders cancelled less than seventy-two (72) hours prior to install or delivery.



THIRD PARTY AGENT FORM

| | | | |
|---|------|--------------------------------|---------------------|
| Event Name: Western Power Summit | | ADVANCED RATE CUT-OFF DATE: | BOOTH #: |
| Event Dates: November 2nd - November 3rd, 2015 | | 10/12/2015 | |
| Third Party Agent Company Name: | | | |
| Third Party Agent Company Street Address: | | City: | State: Postal Code: |
| Phone #: | Ext: | Fax # | |
| Signature: | | Print Name: | |
| Contact's e-mail: | | E-mail for Receipts: | |

For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for your services, MGM Resorts Intl. agrees to charge this Third Party Agent. However, this form must be completed by **both** the Exhibiting Company and their designated representative and both companies must submit credit card information to MGM Resorts Intl. The Exhibiting Company is ultimately responsible for payment of charges. This form does not exclude either party from payment policies.

TO BE COMPLETED BY THE EXHIBITING COMPANY: (This section must be signed to complete the order process)

We understand and agree that we, the Exhibiting Company, are ultimately responsible for payment of charges. In the event that the named Third Party Agent does not make payment for the services provided, prior to show close, charges will revert to the Exhibiting Company. All balances are due and payable upon receipt by either party.

PLEASE SPECIFY SERVICES TO BE PAID FOR BY THIRD PARTY:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

| | | | |
|---|------------|--------|--------------|
| Exhibiting Company Name: | | | |
| Exhibiting Company Street Address: | City: | State: | Postal Code: |
| Phone #: | Ext: | Fax # | |
| YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED IN THE SERVICES BROCHURE. MGM RESORTS INTL. IS NOT RESPONSIBLE FOR TERMS & CONDITIONS AND/OR ORDER FORMS THAT MAY HAVE BEEN REMOVED PRIOR TO DISTRIBUTION. | | | |
| Exhibiting Company Representative (PRINT NAME): | Signature: | | |



TELECOMMUNICATIONS/INTERNET SERVICES

ORDER ON-LINE AT www.bellagioexhibitorservices.com - SECURE, EASY & IMMEDIATE RECEIPTS!

TELEPHONES

| | | Advance Rate | Standard Rate |
|------|---|---------------------|----------------------|
| MT01 | Single Line Service with Telephone | \$300.00 p/show | \$450.00 p/show |
| MT02 | Multi- Line Telephone with Speaker | \$300.00 p/show | \$450.00 p/show |
| MT04 | Voice Mail/Call Forwarding / Call Pickup/ Hunting | \$50.00 p/show | \$65.00 p/show |
| MT05 | Polycom Speaker Phone (\$500 Refundable Deposit Required) | \$420.00 p/show | \$560.00 p/show |
| MT06 | Fax or Modem Line | \$300.00 p/show | \$450.00 p/show |
| MT08 | Termination of Commercial Circuit from Demarc | \$350.00 p/show | \$455.00 p/show |
| MT09 | Expedite/Late Fee/Line Change/Relocation Fee | \$150.00 p/show | \$195.00 p/show |

Orders received less than five (5) days prior to installation date will be subject to expedite/late fees. Onsite relocation or change to installed lines will be subject to a change/late/relocation fees.

Pricing does NOT include call usage fees.

For any additional ISDN, T1, T spans or special requests, please call for availability and pricing.

Submit your booth floor plan to indicate and identify phone line install location.

All equipment must be programmed to dial 9 for outside access.

The Exhibitor is responsible for all call fees against the assigned telephone numbers.

Call Usage Fees:

- ❖ Toll Free, Local, Calling Cards, Collect, Third Party, and Credit Card calls are \$1.00 for the first 30 minutes and \$0.15 per minute thereafter.
- ❖ Directory Assistance calls - \$1.00 per call
- ❖ Direct Dialed Long Distance are billed at AT&T Operator Assisted Rates + 55%
- ❖ International Calls- Prevailing Rate.

EXHIBITORS MUST VISIT THE SERVICE DESK TO RECEIVE THE IP ADDRESSES AND ANY RENTAL EQUIPMENT ORDERED.

Please include a floor plan to indicate the location of the line. If you do not have a floor plan you can use the floor plan provided at the front of the exhibitor kit.

INTERNET

| | | Advance Price | Standard Rate |
|-----|--|----------------------|----------------------|
| ISE | Standard Ethernet Connection (10/100BaseTX-CAT5) with one IP address | \$ 1,000.00 per line | \$ 1,200.00 per line |
| IW | Wireless 802.11 Connection - Provides only one (1) Wireless code Discount available if ordering more than ten (10) please call for pricing. | \$ 99.99 per code | \$ 119.99 per code |
| IWC | Custom Wireless packages | CALL FOR QUOTE | |

RENTAL - Please order additional electrical needs from Edlen for HUB rentals

| | | Advance Price | Standard Rate |
|-----|--|----------------------|----------------------|
| I15 | Patch Cables - CAT 5 (cable only - see ISIB below for labor costs) | \$ 1.00 per foot | \$ 1.00 per foot |
| IH1 | 8 Port Ethernet 10/100 Base TX hub rental (\$125 charge applied if hub not ret | \$ 125.00 each | \$ 150.00 each |
| IH2 | 24 Port Ethernet 10/100 Base TX hub rental (\$125 charge applied if hub not re | \$ 225.00 each | \$ 270.00 each |

SPECIAL SERVICES

| | | Advance Price | Standard Rate |
|------|---|----------------------|----------------------|
| ICU | Custom configurations / Point to point networking / Network Engineering | CALL FOR QUOTE | |
| IE1 | Customer provided T1 extended from Demarc to booth | \$ 595.00 per line | CALL FOR QUOTE |
| IMV | Line Relocation Charge (after installation) | N/A | \$ 200.00 per line |
| ISIB | Intra-Booth Networking / Floor Work Labor | \$ 200.00 per line | \$ 240.00 per line |
| IP1 | One (1) Additional IP address If ordering more than one, please call for pricing. Switch and additional cables required | \$ 125.00 each | \$ 150.00 each |

For any additional ordering questions, please contact the Exhibitor Services department toll free at 877.917.7007 or email us exhibitorservices@bellagioresort.com.



AUDIO VISUAL EQUIPMENT, LIGHTING & RIGGING

ORDER ON-LINE AT www.bellagioexhibitorservices.com - SECURE, EASY & IMMEDIATE RECEIPTS!

VIDEO PLAYBACK

| | |
|--------|----------------|
| 135269 | DVD Player |
| 120044 | Blu Ray Player |
| 135272 | VHS/DVD Player |

**AV PRICES ARE CHARGED
PER DAY**

| <u>Advance Price</u> | <u>Standard Rate</u> |
|----------------------|----------------------|
| \$65.00 | \$85.00 |
| \$150.00 | \$195.00 |
| \$65.00 | \$85.00 |

AUDIO

| | |
|----------|----------------------------|
| 130805 | CD Player |
| 131127 | Small Powered Speaker |
| 120087 | Full sized Powered Speaker |
| 120689 | Powered Subwoofer |
| 120168X | Speaker Stand |
| 100360CX | Wireless Microphone |
| 130126X | Wired Lavalier Microphone |
| 120280X | Headset Microphone |
| 130122X | Wired Handheld Microphone |

| <u>Advance Price</u> | <u>Standard Rate</u> |
|----------------------|----------------------|
| \$50.00 | \$65.00 |
| \$50.00 | \$65.00 |
| \$75.00 | \$98.00 |
| \$100.00 | \$130.00 |
| \$10.00 | \$13.00 |
| \$150.00 | \$195.00 |
| \$35.00 | \$45.00 |
| \$35.00 | \$45.00 |
| \$35.00 | \$45.00 |

PROJECTORS

| | |
|----------|-------------------|
| 135163X | 3K LCD Projector |
| 100000CX | 7K LCD Projector |
| 130364X | 10K LCD Projector |
| 100004CX | 10K DLP Projector |
| 135162X | 12K LCD Projector |

| <u>Advance Price</u> | <u>Standard Rate</u> |
|----------------------|----------------------|
| \$375.00 | \$487.00 |
| \$1,000.00 | \$1,300.00 |
| \$1,500.00 | \$1,950.00 |
| \$1,750.00 | \$2,275.00 |
| \$1,750.00 | \$2,275.00 |

MONITORS

| | |
|---------|--------------------|
| 135261x | 42" Plasma Monitor |
| 100011X | 50" Plasma Monitor |
| 130487X | 60" Plasma Monitor |
| 120720X | 65" Plasma Monitor |
| 100028C | Plasma Floor Stand |
| 120210 | Plasma Stand Shelf |
| 135554X | 32" LCD Monitor |
| 120001X | 20" LCD Monitor |

| <u>Advance Price</u> | <u>Standard Rate</u> |
|----------------------|----------------------|
| \$400.00 | \$520.00 |
| \$525.00 | \$682.00 |
| \$1,000.00 | \$1,300.00 |
| \$1,000.00 | \$1,300.00 |
| \$50.00 | \$65.00 |
| \$25.00 | \$32.00 |
| \$250.00 | \$325.00 |
| \$100.00 | \$130.00 |

GENERAL AV EQUIPMENT

| | |
|---------|---------------------|
| 120301C | AV Cart 34" w/skirt |
| 120302C | AV Cart 42" w/skirt |
| 120303C | AV Cart 54" w/skirt |
| 100005 | Flip Chart Da-Lite |
| 120247 | Laser Pointer |

| <u>Advance Price</u> | <u>Standard Rate</u> |
|----------------------|----------------------|
| \$35.00 | \$45.00 |
| \$35.00 | \$45.00 |
| \$35.00 | \$45.00 |
| \$50.00 | \$65.00 |
| \$35.00 | \$45.00 |

LIGHTING & RIGGING

The Rigging & Lighting Department is staffed by highly trained professional technicians to service all rigging and lighting requirements throughout the property. The department maintains and installs a variety of state of the art equipment for retail and in-house clients. Their primary responsibility is to safely hang lighting, sound, video, and decor systems as envisioned by the client. The Rigging Department has an exclusive contract in the Convention Center. All of our employees are qualified to install the equipment to the standards established by the MGM Resorts Intl. safety department and within guidelines determined by OSHA. For any questions regarding rigging or lighting, including labor, please contact Exhibitor Services at 877.917.7007 and you will be directed to one of our Production Supervisors, who will be glad to assist.

Exhibitor must be present at the booth to sign for the order at the time of delivery.

For any additional ordering questions, please contact the Exhibitor Services department toll free at 877.917.7007 or email us exhibitorservices@bellagioresort.com.

METHOD OF PAYMENT FORM

**ORDER ON-LINE AT www.bellagioexhibitorservices.com - SECURE, EASY & IMMEDIATE RECEIPTS!
fax: 702.318.8220 or email bellagio@edlen.com**

| | | | |
|---|-------------------------|--------------------------------|--------------|
| Event Name: Western Power Summit | | ADVANCED RATE CUT-OFF DATE: | BOOTH #: |
| Event Dates: November 2nd - November 3rd, 2015 | | 10/12/2015 | |
| Exhibiting Company Name: | | | |
| Street Address: | City: | State: | Postal Code: |
| Phone #: | EXT: | Fax #: | |
| Print Name: | | | |
| Contact's E-mail: | On-site Contact/Cell #: | | |

All transactions require a credit card on file with proper authorization. To pay via check or wire transfer, please complete and return a Payment Notification Form prior to sending payment.

| |
|---|
| <input type="checkbox"/> CREDIT CARD For your convenience, we will use this authorization to charge any remaining balances on your account prior to event closing. A copy of final charges will be sent to the email address provided in the payment information section. |
| <input type="checkbox"/> COMPANY CHECK Please refer to Payment Notification Form for mailing instructions. |
| <input type="checkbox"/> BANK TRANSFER Please refer to Payment Notification Form for mailing instructions. |

SERVICE TOTALS

| | |
|---------------------------|--|
| ELECTRICAL/LABOR/MATERIAL | |
| PLUMBING | |
| LIGHTING | |
| TOTAL DUE | |

YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED IN THE SERVICE BROCHURE. MGM RESORTS INTL. IS NOT RESPONSIBLE FOR TERMS & CONDITIONS AND/OR ORDER FORMS THAT MAY HAVE BEEN REMOVED PRIOR TO DISTRIBUTION For Exhibitors who have arranged for an Exhibit House or Third Party Agent to handle your display and pay for services, MGM Resorts Intl. agrees to charge the Third Party Agent. The Exhibitor and their designated agent must both complete the "Third Party Agent Form". All balances due must be settled prior to show close. Credits or refunds will not be issued on services installed as ordered even though not used. Please review all Orders and invoices prior to leaving show site. To receive Advance Rate discounts, we must receive your order, with FULL payment, twenty-one (21) calendar days prior to show opening. All other orders will be processed at the Show Rate. Read all forms thoroughly for instructions and conditions. By providing this fax number and/or email address and signing this form, Exhibitor gives permission to Trade Show Organizer and MGM Resorts Intl. to fax Exhibitor at this fax number or to email at this email address.

| | | | | |
|----------------------------------|--|--|---------------------------------------|--------------------|
| CREDIT CARD VERIFICATION: | * Required Fields | | Additional Authorized Signers: | |
| | * Last four digits of credit card number: <input type="text"/> | This credit card is authorized for all additional onsite charges | Initials <input type="text"/> | 1 _____ 2 _____ |
| * Cardholder's Name: | * Cardholder's Signature: | | | |
| * Cardholder's Billing Address: | * City: | * State: | * Postal Code: | |

| | | | |
|-----------------------|----------------------|------------------------|----------------------|
| * CREDIT CARD NUMBER: | <input type="text"/> | * Card EXP DATE: MM/YY | <input type="text"/> |
|-----------------------|----------------------|------------------------|----------------------|

ELECTRICAL
ORDER ON-LINE AT www.bellagioexhibitorservices.com - SECURE, EASY & IMMEDIATE RECEIPTS!

| | | |
|---|---|----------|
| Event Name: Western Power Summit | ADVANCED RATE CUT-OFF DATE: 10/12/2015 | BOOTH #: |
| Event Dates: November 2nd - November 3rd, 2015 | | |
| Exhibiting Company Name: | Date: | |
| Print Name: | Signature: | |

For questions please call Edlen Electrical (702)322-5707 or email bellagio@edlen.com

| ORDER INSTRUCTIONS | ELECTRICAL OUTLETS Approximately 120V/208V A.C. 60 Cycle - Prices are for entire event | | | | |
|--|--|-----------------------|------------------------------|------------|-------|
| | QTY | QTY | ADVANCE | STANDARD | TOTAL |
| | Show Hours Only | 24hrs/day Double rate | RATE | RATE | COST |
| 120 VOLT POWER DELIVERY | | | | | |
| The cost of 120-Volt outlets includes delivery to one location in island booths and to one location at the rear of inline or peninsula booths. If you require the outlets to be distributed to any other location, material and labor charges apply. There is a minimum charge of 1 hour for installation & 1/2 for removal. Complete and return the Electrical Labor Order Form along with a floor plan layout of your booth space indicating outlet locations. | 120 VOLT | | | | |
| | 500 WATTS (5 AMPS) | _____ | \$97.00 | \$146.00 | _____ |
| | 1000 WATTS (10 AMPS) | _____ | \$167.00 | \$251.00 | _____ |
| | 1500 WATTS (15 AMPS) | _____ | \$203.00 | \$305.00 | _____ |
| | 2000 WATTS (20 AMPS) | _____ | \$233.00 | \$350.00 | _____ |
| 208/480V POWER DELIVERY AND CONNECTIONS | | | | | |
| The delivery & connection of high voltage services is done on a time & material basis. There is a minimum 1 hour for installation & 1/2 hour for removal. Edlen electricians must make all high voltage connections & disconnects. Please complete the Electrical Labor Order Form to schedule your estimated connection time & return it with this order. | 208 VOLT SINGLE PHASE | | | | |
| | 20 AMPS | _____ | \$399.00 | \$599.00 | _____ |
| | 30 AMPS | _____ | \$458.00 | \$687.00 | _____ |
| | 60 AMPS | _____ | \$580.00 | \$870.00 | _____ |
| | 100 AMPS | _____ | \$849.00 | \$1,274.00 | _____ |
| | 208 VOLT THREE PHASE | | | | |
| | 20 AMPS | _____ | \$469.00 | \$704.00 | _____ |
| | 30 AMPS | _____ | \$577.00 | \$866.00 | _____ |
| | 60 AMPS | _____ | \$786.00 | \$1,179.00 | _____ |
| | 100 AMPS | _____ | \$973.00 | \$1,460.00 | _____ |
| | 200 AMPS | _____ | \$1,832.00 | \$2,749.00 | _____ |
| ISLAND BOOTHS | | | | | |
| Include a floor plan layout of your booth space indicating all outlet locations with measurements & orientation. If a main power drop/delivery location is not indicated on the floor plan, Edlen will deliver to the most convenient location. | 480 VOLT THREE PHASE | | | | |
| | 20 AMPS | _____ | \$1,050.00 | \$1,575.00 | _____ |
| | 30 AMPS | _____ | \$1,254.00 | \$1,881.00 | _____ |
| | 60 AMPS | _____ | \$1,641.00 | \$2,462.00 | _____ |
| | 100 AMPS | _____ | \$2,157.00 | \$3,236.00 | _____ |
| 24 HOUR SERVICES | | | | | |
| Electricity will be turned on within 30 minutes of show opening & off within 30 minutes of show closing, show days only. If you require power at any other time order 24 hour power at double the outlet rate. | TRANSFORMER(S) Boost 208 Volt to 230 Volt | | | | |
| | Transformer (20 amp minimum charge) | _____ | Total Amps: _____ x \$3.50 = | | _____ |
| DEDICATED OUTLETS | | | | | |
| For a dedicated outlet order a 20 amp outlet. | | | | | |
| MATERIAL DELIVERY | | | | | |
| Material requested on this order form must be picked up by the exhibitor at the Edlen service desk on show site. | | | | | |
| TERMS & CONDITIONS | | | | | |
| Your signature denotes acceptance of all terms & conditions included in the service brochure. MGM Resorts Intl. is not responsible for Terms & Conditions &/or order forms that may have been removed. | | | | | |
| ELECTRICAL LABOR | | | | | |
| | ST (Mon-Fri, 8am-4:30pm, excluding holidays) | _____ | | \$97.00 | _____ |
| | OT (Mon-Fri, 4:30pm-8am, Sat, Sun & holidays) | _____ | | \$194.00 | _____ |
| PLACE TOTAL HERE | | | | | |
| The "Method of Payment Form" MUST be completed and returned with this order form. | | | | | |

LIGHTING

ORDER ON-LINE AT www.bellagioexhibitorservices.com - SECURE, EASY & IMMEDIATE RECEIPTS!

| | | | |
|---|------------|-------------------|----------|
| Event Name: Western Power Summit | | ADVANCED RATE | BOOTH #: |
| Event Dates: November 2nd - November 3rd, 2015 | | CUT-OFF DATE: | |
| | | 10/12/2015 | |
| Exhibiting Company Name: | | Date: | |
| Print Name: | Signature: | | |

ARM & POLE LIGHTS (Lights include power & 1 hour labor for install & removal)



- Arm lights must be mounted to hard wall structure
- Pole lights are placed at side rail or rear of booth
- Additional labor & material charges will apply for installation of pole lights in any other location than at the side rail or rear of in-line booths.

| | QTY | ADVANCED | STANDARD | TOTAL |
|-------------------------------------|-------|----------|----------|-------|
| ARM LIGHT | _____ | \$125.00 | \$188.00 | _____ |
| 8 FOOT POLE LIGHT WITH 1 FIXTURE | _____ | \$125.00 | \$188.00 | _____ |
| 8 FOOT POLE LIGHT WITH 2 FIXTURES | _____ | \$165.00 | \$248.00 | _____ |

IMPORTANT NOTE ABOUT PLACEMENT

Arm lights must be mounted to hard wall structure. Pole lights are placed at the side rail or rear of inline booth. Additional labor & material charges will apply for installation of pole lights in any other location than at the side rail or rear of inline booths.

PLACE TOTAL HERE

The "Method of Payment Form" MUST be completed and returned with this order from.

Your signature denotes acceptance of all terms & conditions included in the service brochure. MGM Resorts Intl. is not responsible for Terms & Conditions &/or order forms that may have been removed.

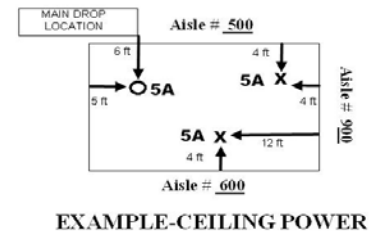
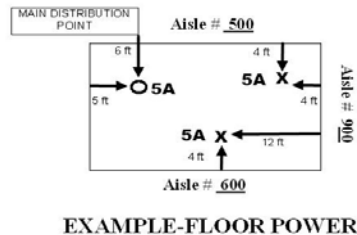
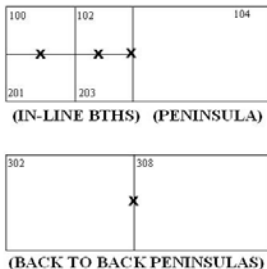
ELECTRICAL/LIGHTING TERMS AND CONDITIONS

ORDER ON-LINE AT www.bellagioexhibitorservices.com - SECURE, EASY & IMMEDIATE RECEIPTS!

- 1 Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received no later than 21 dates prior to show opening. Orders faxed or mailed without payment & required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the show rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
- 2 In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections & charge the corrected amount. Exhibitors will be notified by email or fax of any such corrections.
- 3 Outlet rates listed include bringing the services to one location in island booths & to one location at the rear of in-line & peninsula booths.
- 4 Outlet rates listed **do not** include the connection of any equipment, special wiring, or distribution of the outlets to other location's within the booth space. Distribution to all other locations *regardless of booth type* require labor & is performed on a time & material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
- 5 A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. If you require a hoist a separate electrical service must be ordered for your motor power.
- 6 Island booths - If a floor plan showing main power location is not submitted to Edlen prior to our first move-in date, Edlen will deliver the power to the most convenient location.
- 7 Labor rates are based on current wage scales & are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
- 8 Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
- 9 Edlen is the exclusive provider of all material & equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY & remains the property of Edlen. It shall be removed only by Edlen employees.
- 10 Any extension cords or power strips ordered on the order form should be picked up at the service desk. Credit will not be not issued for unused items.
- 11 Standard wall & other permanent building utility outlets or sockets are not part of a booth space & may not be used by exhibitors unless electrical services have been ordered through Edlen.
- 12 All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
- 13 All electrical equipment must be properly tagged & wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
- 14 All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
- 15 Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
- 16 Credit will not be given for services installed & not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received by Edlen within 14 calendar days prior to show opening. Except sales tax, Edlen will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
- 17 Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
- 18 Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by
- 19 It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
- 20 By signing this and/or the Method of Payment form, exhibitor hereby agrees to all terms & conditions on this order form.

COMMONLY ASKED QUESTION - WHERE WILL MY OUTLET BE LOCATED?

Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time & material basis.



For questions please call Edlen Electrical (702)322-5707 or email bellagio@edlen.com

ELECTRICAL LABOR FORM

ORDER ON-LINE AT www.bellagioexhibitorservices.com - SECURE, EASY & IMMEDIATE RECEIPTS!

| | | | |
|---|------------|--|----------|
| Event Name: Western Power Summit | | ADVANCED RATE CUT-OFF DATE: 10/12/2015 | BOOTH #: |
| Event Dates: November 2nd - November 3rd, 2015 | | | |
| Exhibiting Company Name: | | Date: | |
| Print Name: | Signature: | | |

For questions please call Edlen Electrical 702.322.5707 or email bellagio@edlen.com

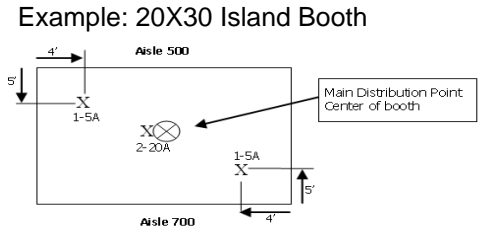
ELECTRICAL JURISDICTION - The work described below falls within the jurisdiction of the electrical union & cannot be performed by any other union, I&D house or exhibitor. Please feel free to contact our office for clarification of scope of work.

ELECTRICAL LABOR IS REQUIRED FOR THE FOLLOWING WORK

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Electrical distribution under carpet 2. Connection of all 208V or higher services 3. Hardwiring of any electrical apparatus 4. Condor lift for installation of electrical signs &/or rotators under 200lbs. 5. Assembly & hanging of all ground supported static lighting & truss | <ol style="list-style-type: none"> 6. Overhead power distribution 7. Assembling & rigging of overhead signs under 200lbs. 8. Forklift for installation of electrical headers &/or light boxes 9. Installation, removal, maintenance & repair of all portable electrical wiring & electrical equipment 10. All electrical equipment, lighting fixtures & any electrical apparatus that requires electrical & mechanical fastening to the exhibit or display |
|--|---|

POWER DISTRIBUTION - PLEASE PROVIDE THE FOLLOWING INFORMATION

1. Floor Plan layout of your booth space
 - A. Floor plans must include exact outlet locations with dimensions or be to scale
 - B. Floor plans must reflect booth orientation. Please note surrounding booth or aisle numbers
 - C. Power comes from the floor. Identify the main distribution point where power will be delivered/distributed.
2. Date you will begin building your booth _____
 Estimated time _____
3. Show Site Contact with authority to make additions or changes to your order:
 Contact Name _____
 Contact Company _____
 Contact Cell # _____
 Contact Email _____
4. Credit card information must be on file before any labor begins in your booth space. Please provide this information on your electrical order form.



ELECTRICAL LABOR/LIFT RATES & RULES

Please be advised that labor start times cannot be guaranteed. If no time is provided, work will be performed on a first-come first-serve basis. A representative must come to Edlen's Labor Desk prior to each individual labor call to confirm that booth is ready for such labor. If labor is dispatched at the requested time & no "exhibitor supervisor" is available, a minimum 1/2 hour labor charge per electrician will apply. A minimum labor charge of 1 hour will apply per man for installation. Dismantle time will be calculated at 1/2 of the total installation time.

LABOR RATES Straight time.....\$97.00 per hour
 Monday-Friday 8:00am - 4:30pm, excluding holidays

LABOR RATES Overtime.....\$194.00 per hour
 Monday-Friday 4:30pm - 8:00am, all day Saturday, Sunday & holidays

LIFT RATES Lift.....\$210.00 per hour
 Lift charges will apply for all overhead work such as power or data cable distribution overhead, hanging signs, etc. Lift cost does not include operator.

CREDIT CARD INFORMATION MUST BE ON FILE BEFORE ANY REQUESTED LABOR IS PERFORMED



Business Service Center Information

Hours of Operation:

Monday – Friday, 6:00 AM – 8:00 PM

Saturday & Sunday, 8:00 AM – 6:00 PM

*Note times are subject to change at anytime

Business Phone: 702-693-7070

Hotel Fax: 702-693-8585

Current Pricing:

Incoming Faxes: \$2.00 Per page - up to 10 Pages
\$1.00 Per page – after 10 Pages

Outgoing Faxes: \$8.00 First page – Domestic
\$14.00 First page – International
\$3.00 each additional page for both Domestic & International

Copies: \$.25 per page – Black & White
\$3.25 per page – Color
\$2.00 per page – Transparencies
\$4.50 per page – Color

Mini – Suite Rental

| | |
|------------------------------|---------|
| Printing and Checking E-Mail | \$15.00 |
| 30 minutes | \$30.00 |
| 60 minutes | \$60.00 |

*Rates are subject to Sales Tax

*Rates are subject to change at anytime

Handling fees for inbound and outbound packages:

| Lbs. | Cost |
|----------------------|----------|
| 0 – 1 lbs. (Letters) | \$ 6.00 |
| 2 – 15 lbs. | \$ 10.00 |
| 16 – 30 lbs. | \$ 15.00 |
| 31 – 50 lbs. | \$ 20.00 |

| | |
|---------------------------|----------|
| 51 – 80 lbs. | \$ 40.00 |
| 81 – 100 lbs. | \$ 60.00 |
| 101 – 150 lbs. | \$ 80.00 |
| Every 100 lbs. thereafter | \$ 80.00 |

**All packages received and sent out are subject to handling fees. Shipper should provide return address labels.

General Shipping Information:

All shipments sent to the Hotel will be handled by the Bellagio Business Service Center. Shipments to the Hotel more than three (3) days in advance of the arrival date will not be accepted. Shipments that require special handling (refrigeration, etc.) should be coordinated with the Convention Services Manager or the Business Service Center prior to shipping.

Due to the large volume of shipments handled by the Hotel, please follow addressing instructions carefully.

Ship to: John Doe / Hotel Guest (Reservation #)
C/O Bellagio Resort
3600 Las Vegas Blvd., South
Las Vegas, NV 89109
(Function or Group Name)

It is important that we have the name of the registered guest who is responsible for the handling charges. The reservation # is also helpful if available at the time the package(s) are shipped.