

**HALIFAX REGIONAL MUNICIPALITY (HRM)**

Two (2) SUV's  
**TENDER T15-100**

**TENDER OF:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **FAX #:** \_\_\_\_\_

**GST REGISTRATION #:** \_\_\_\_\_

To furnish and deliver equipment in accordance with specifications annexed hereto.

The undersigned bidder has carefully examined the form of tender and the Halifax Regional Municipality's specifications to furnish and deliver the equipment listed below and described in the annexed specifications, and will accept, in full payment, the following price:

**PURCHASE**

**Net Unit Price (excluding all taxes) \$** \_\_\_\_\_

**MAKE:** \_\_\_\_\_ **YEAR:** \_\_\_\_\_

**MODEL:** \_\_\_\_\_

**DELIVERY DATE:** \_\_\_\_\_ (*# of calendar days for delivery to HRM after receipt of order*)

**WARRANTY:** \_\_\_\_\_ (*# of months of warranty coverage after unit is put into service*)

Manufacturer's standard warranty which is offered to the general public.

Specific Warranty:

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Questions of a technical nature may be directed to  
***Mike Morris, Superintendent, Emergency Fleet Services***

morrism@halifax.ca

and those regarding the procurement process to

***Scott King SCMP, Procurement Lead***

kings@halifax.ca

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1. This form must be used for tabulation purposes. Specification sheets form part of tender and must not be removed.
2. All tenders must be accompanied by manufacturer's literature describing, in detail, the equipment bid upon.
3. Tender must include freight, duty, tax rates and charges, which are applicable at time tender is awarded. It is the responsibility of the bidder to determine from the appropriate authorities what taxes, rates and charges are applicable to this tender.

**All taxes levied on tires and disposal thereof must be included in the net unit price.**

4. **ONLY FIRM TENDER PRICES MAY BE CONSIDERED.**
5. **NO TENDER MAY BE REVOKED UNTIL NINETY (90) DAYS FOLLOWING THE LAST DAY FOR DEPOSIT OF TENDERS.**

*Failure to comply with #1, 2, 3, 4 and 5 above may result in rejection of your bid.*

**NOTE:** Payment terms will be considered as Net 30 Days from date of acceptance of equipment.

6. The Halifax Regional Municipality reserves the right to inspect any equipment supplied as a result of this tender, either during or after manufacture and delivery, and shall be the sole judge as to whether equipment supplied meets specifications.
7. The Halifax Regional Municipality reserves the right to reject any or all bids, or accept any bid or portion thereof.
8. It is the vendor's responsibility to license vehicles, i.e. complete forms and mail to the HRM Procurement Division. Vehicles are to be sworn as owned or leased by the Halifax Regional Municipality. The Halifax Regional Municipality will pay the license fee for plates.
9. HRM, at its sole discretion, reserves the right to waive minor non-conformance to the tender specifications provided it does not compromise the intended use of the vehicle.

Failure to comply with the foregoing could result in rejection of your bid, or delay in payment.

Sealed tenders must be received in the Office of the HRM Procurement Manager, Suite 103, 40 Alderney Drive, Alderney Gate, Dartmouth, Nova Scotia, **no later than 2:00 p.m., local time, Tuesday February 24th, 2015.**

Public opening of tenders received will be held immediately following the closing of the tendering period, as defined above, in the Conference Room, Suite 103, 40 Alderney Drive, Dartmouth, Nova Scotia.

**No fax submissions accepted.**

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**SPECIFICATIONS**

The Halifax Regional Municipality invites tenders for Two (2) SUV's.

The bidder must be a manufacturer, a factory branch, or an agent engaged in the business of selling, dealing in and servicing the equipment bid upon and must maintain a full stock of parts and service. Parts must be available within two (2) days of receipt of order.

**ANY DEVIATION FROM SPECIFICATIONS MUST BE SHOWN. IF NO DEVIATIONS ARE SHOWN, IT WILL BE CONSIDERED THAT EQUIPMENT BID UPON MEETS OR EXCEEDS SPECIFICATIONS CALLED FOR.**

**ANY EQUIPMENT SUPPLIED AGAINST THIS TENDER IS SUBJECT TO INSPECTION UPON RECEIPT AND WILL BE REJECTED AND RETURNED IF SPECIFICATIONS ARE NOT MET COMPLETELY.**

**VENDER MUST SUPPLY, AT THE TIME OF DELIVERY, ALL APPROPRIATE NATIONAL SAFETY MARK STICKERS. IN THE CASE OF AN INCOMPLETE VEHICLE, FINAL CHANGES MUST BE PROPERLY DOCUMENTED AND ATTACHED ASSURING VEHICLE IS COMPLIANT WITH C.M.V.S.S.**

**THE HRM, AT ITS SOLE DISCRETION, RESERVES THE RIGHT TO WAIVE MINOR NON-CONFORMANCE'S TO THE TENDER SPECIFICATIONS PROVIDED IT DOES NOT COMPROMISE THE INTENDED USE OF THE VEHICLE**

	Specifications	Meets or Exceeds Specifications		Specify
<b>1</b>	<b>General Requirements</b>			
1.1	Vehicle must be a current or new model year, capable of off road use and purpose built for special/severe/heavy duty service.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>2</b>	<b>Frame</b>			
2.1	Uni-frame construction	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>3</b>	<b>Engine</b>			
3.1	V6 Gasoline engine	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
3.3	Heavy duty radiator	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>4</b>	<b>Transmission/Transfer Case</b>			
4.1	Automatic Transmission - 5 speed min.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
4.2	Factory installed auxiliary transmission cooler	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>5</b>	<b>Wheel Base</b>			
5.1		<b>Please State</b>		
<b>6</b>	<b>AWD/4WD drivetrain</b>			
6.1	Lowest drive axle ratio available, ie: 3.73 ( <b>Please State</b> )	<b>Please State</b>		
6.2	Please state whether AWD or 4WD	<b>Please State</b>		

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<b>7</b>	<b>Steering/Suspension/Brakes</b>			
7.1	Heavy duty Shocks front and rear.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
7.2	Front and Rear stabilizer bars.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
7.3	Tilt wheel with Power steering.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
7.4	Heavy Duty front and rear suspension.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
7.5	Power Brakes heavy-duty with ABS 4 wheel	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>8</b>	<b>Tires</b>			
8.1	Four 16 inch or larger wheels with all season or on/off road tires (Please state size and tread)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>9</b>	<b>Body exterior</b>			
9.1	Two exterior mirrors to be largest available.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
9.2	Tinted glass in rear and back windows	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>10</b>	<b>Paint</b>			
10.1	Fire Red	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>11</b>	<b>Vehicle interior</b>			
11.1	Front seats - durable, heavy duty, cloth covered bucket seats, 4-6 way adjustable with lumbar support designed for ergonomic comfort.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.2	Rear seats - cloth covered	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.3	Rear Seat 60/40 split design	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.4	Headroom (Front Seat) min. 40"	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.5	Headroom (Rear Seat) min. 39"	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.6	Shoulder Room (Front Seat) min. 55"	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.7	Leg Room (Front Seat) 30" to 43"	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.8	Hip Room (Front Seat) min. 53"	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.9	Passenger Compartment 90 - 105 cu. ft.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.10	Capacity for five (5) people	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.11	Rear Luggage/cargo area 25- 30 cu. ft.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
11.12	Minimum dual cup holders	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>12</b>	<b>Electrical, Electronics &amp; Lighting</b>			
12.1	12 volt system	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.2	Maintenance free min. 600 CCA battery	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.3	Battery run down protection	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.4	Headlights and fog lights - (Headlights to have auto delay off feature)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.5	AM/FM radio with Bluetooth capability	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

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12.6	Variable speed heater/defroster with air conditioning, including ducted outlets for rear passenger area	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.7	Power windows	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.8	Power locks	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.9	Power and heated mirrors	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.10	Min. 110 amp alternator	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.11	Rear window defrost	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.12	Minimum two (2) 12 volt DC power outlets and two (2) 110 volt outlet complete with inverter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.13	Auxiliary lighting under hood	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.14	Rear Cargo lighting when rear hatch/door /trunk is opened	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.15	Variable Intermittent wipers with washer control - front and rear (if applicable)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.16	Warning system to include gauges or lights for the following :oil pressure, battery, low fuel, door ajar, park brake on/loss of fluid	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.17	Pre-wired for 2way radio	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
12.18	One (1) 12v supply in rear cargo area	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>13</b>	<b>Accessories</b>			
13.1	Six (6) sets of keys for each vehicle	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
13.2	One set of service/repair manuals. Either electronic or in book format.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

**ACCEPTANCE**

Tune-up and alignment to be verified before delivery and certified to be in accordance with manufacturer's specifications.

The Halifax Regional Municipality shall be the sole judge of equipment acceptability and shall do so promptly after an operational vehicle is delivered to Fleet Services.

Any changes to this tender or specifications shall be stated in writing. Verbal statements made by Municipal staff / employees, whether or not they appear to have the proper authority, will have no consequence.

**DELIVERY**

**Safety inspection to be completed before delivery and dated the month of delivery.**

A delivery date must be guaranteed from the date of award. Prices quoted shall include freight, duty, sales tax and all other taxes, rates and charges which are applicable at the time of delivery, F.O.B. HRM Corporate Fleet, Dartmouth, Nova Scotia.

It is the bidder's responsibility to determine from the appropriate authorities what taxes, rates and charges are applicable to this tender. Bidders who do not provide for the foregoing will have no subsequent claim after the tender award.

The Halifax Regional Municipality reserves the right to cancel this order without penalty if the specified delivery date is not met.

**DELIVERY METHOD**

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All equipment covered by this proposal shall be delivered from point of assembly to Fleet Services, Dartmouth by railway freight or by truck. Equipment shall not be driven or towed in whole or in part to the destination in Dartmouth. Units shall be delivered with a parts book, suggested spare parts list, service/shop manuals and operators manual. All equipment will be F.O.B. Dartmouth.

**NOTE:**

A copy of vehicle/equipment warranty must be attached to each tender form by vendor. Failure to attach this warranty may invalidate a tender. All service work by dealer is to be F.O.B. Fleet Services, Halifax Regional Municipality.

**NOTE:**

All foregoing specifications shown are considered to be minimum. However, there is a tolerance of +/-5% on specifications and any specification exceeding those called for shall be given consideration.

**NOTE:**

The Halifax Regional Municipality plans to use after-market filters (including oil, fuel and air) on vehicles purchased as a result of this tender. It must be clearly understood that not using your company brand of filter will not be cause for invalidation of warranty.

**NOTE:**

The successful bidder must ensure that vehicle alignments and engine tune-ups are completed according to manufacturer's specifications. Vehicle must delivered fully fueled.

**NOTE:**

The Halifax Regional Municipality reserves the right to request an affidavit from the supplier; setting out that equipment covered by this tender has not been driven or towed in whole or in part from point of manufacture to Halifax.

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*The following must be completed. Failure to comply could result in rejection of your bid.*

Local Dealer for Service \_\_\_\_\_

A parts list, parts price list and service manual must be provided before payment is made. If there is a dealer in Halifax with a parts price list, then that portion of this requirement will be waived. If available, electronic versions of these documents should be provided in addition to printed versions.

Warranty, all service work and repairs are to be F.O.B. Halifax Regional Municipality designated location. In other words, the Halifax Regional Municipality will not pay travel charges for travel to/from our premises for warranty, further service, maintenance or repairs required during the life of the equipment supplied as a result of this tender. Out of town suppliers **MUST**, therefore, bid on the basis of providing service and support equivalent to that of a Halifax based dealer/supplier.

Any changes to this tender or specifications shall be stated in writing. Verbal statements made by employees of the Halifax Regional Municipality, whether or not they appear to have the proper authority, will have no consequence.

**EXTENDED WARRANTY**

Bidders will provide information on availability of extended warranty programs:

Special Coverage: \_\_\_\_\_

Duration: \_\_\_\_\_

Local Service Centres: \_\_\_\_\_

Cost: \$ \_\_\_\_\_

We wish to draw your attention to the **Warranty/Service** requirement of this tender.

These factors will also be considered when evaluating your bid:

Discount on Parts \_\_\_\_\_ %

Labour rate to repair units covered by this tender \$ \_\_\_\_\_/Hour

Any annual increase in this labour rate shall not exceed that of the Consumer Price index.

**This page must be completed, signed and attached to the tender, or your tender will be rejected.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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*This page must be completed and submitted with your tender.*

**WARRANTY INFORMATION SHEET**

Company Name: \_\_\_\_\_

Make: \_\_\_\_\_

Model: \_\_\_\_\_

In-Service Date: \_\_\_\_\_

Name of Warranty Package and Number: \_\_\_\_\_

<b>COMPONENT</b>	<b>COVERAGE IN KMS or HOURS</b>
<b>Engine</b>	
<b>Transmission</b>	
<b>Rear Axle</b>	
<b>Chassis</b>	
<b>Tires</b>	
<b>Accessories</b>	
<b>Corrosion Protection Package</b>	
<b>Battery</b>	
<b>Emission Controls</b>	
<b>Additional (Please specify)</b>	

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date