

### 2015 AAOMPT Annual Conference & Exposition Exhibitor Services Manual Table of Contents

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# **AAOMPT Annual Conference & Exposition**

### October 22 - 24, 2015

Show Management: AAOMPT 8550 United Plaza Blvd. Suite 1001 Baton Rouge, LA 70809 225.360.3124 225.408.4422 Fax www.aaompt.org

**Booth Equipment:** 

10' X 10' Draped Booth ID Sign 1 - 6' Black Skirted Table 2 - Folding Chairs 1 - Wastebasket

#### Show Colors:

Booth Drape -Black, White & Purple Facility is carpeted

**Deadline to Order Services:** 

Thursday, October 8, 2015

	Gran Loui <u>Move-in Dates &amp; Hours:</u> Thursday, October 22, 2015 <u>Show Dates &amp; Hours:</u> Thursday, October 22, 2015 (Hall Opens with Reception) Friday, October 23, 2015 Saturday, October 24, 2015 <u>Move-out Dates &amp; Hours:</u> Saturday, October 24, 2015 <u>As the Official Service Contractor for the</u> ment rental and service order forms for Genesis Exposition Services forms, year formed by the Convention facility or or special attention to see that forms and	Galt House Hotel Grand Hall / Grand Louisville, KY	Grand Hall / Grand Foyer (2nd Floor)							
)		5	7:00 a.m 4:00 p.m.							
	Thursday, October 22, 2018 ( <i>Hall Opens with Reception</i> Friday, October 23, 2015	n)	6:00 p.m 7:30 p.m. 7:00 a.m 7:30 p.m. 7:00 a.m 3:00 p.m.							
e		i	3:00 p.m 6:00 p.m.							
	As the Official Service Contractor for this exposition, we are enclosing various equip- ment rental and service order forms for your information and use. In addition to the Genesis Exposition Services forms, you may find forms enclosed for services per- formed by the Convention facility or other suppliers. Please give special attention to see that forms and payments are directed to address indicated on each order form. Some services may <i>not</i> be provided by Genesis Exposition Services, LLC.									
vices:	We realize that exhibiting in a assistance or additional inform Exhibitor Services Department Genesis Exposition Services, I	ation that is not address at (502) 266-5101. We le	ed here, please contact our							
	Genesis Exposition Services, I									

#### WAYS TO ORDER:

*Mail Forms To:* Genesis Exposition Services 11001 Decimal Drive Louisville, Kentucky 40299 *Fax Forms To:* (502) 266-5102

*Email Forms To:* orders@gen-expo.com

*Call:* (502) 266-5101

Remit to:

RENTALS:



11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

## Exhibiting Company Information:

### AAOMPT #6678-15

#### **Payment Authorization Form**

THIS FORM MUST BE COMPLETED & RECEIVED WITH YOUR ORDER AND PAYMENT BY DEADLINE DATE

#### Discount Deadline Date: Thursday, October 8, 2015

Taxable Total \$

Total \$

Total \$

Total \$

Add KY State Sales Tax at 6%

# Third Party Billing:

Booth Number	(Please note that the Exhibiting company is ultimately responsible for all charge
Company Name	Company Name
Street Address	Street Address
City, State & Zip	
Phone	Phone
Fax	Fax
E-Mail	E-Mail
Print Name	
Signature	Signature

The exhibiting firm is primarily responsible for the payment of charges. In the event you have arranged for an exhibit house or other party to handle your display and the payment for all services, we will agree to this third party payment if they supply the appropriate credit card information below. Advance payment in full must accompany order including estimated labor and drayage charges. Additionally, both exhibiting company and third party representative must sign acceptance of the following statement: All unpaid balances will be collected from 3rd party representative in advance with order or at show site before services can be rendered. We understand and agree that we, the exhibiting firm, are primarily responsible for payment of charges In the event the named third party fails to pay; all charges will be paid by the exhibiting company on demand.

#### Order Summary:

Exhibit Solutions Booth & Accessories Rental Order Form (5 total pages w/ brochure, sub total of both order forms combined	ed) Sub Total \$
Furniture & Accessories Rental Order Form	Sub Total \$
Carpet Rental Order Form	Sub Total \$
Custom Furniture Rental Order Form (31 toal pages w/ brochure, sub total of both order forms combined)	Sub Total \$
Panelboard Rental Order Form	Sub Total \$
Custom Graphics Order Form	Sub Total \$
_Floral Rental Order Form	Sub Total \$

SERVICES:

#### \_Install / Dismantle Display Labor Order Form & Genesis Supervision Info. Fact Sheet (2 pages, Pay Estimated Cost - Not taxable) Total \$ In-Booth Forklift Order Form (Pay Estimated Cost - Not taxable) Material Handling Order Form (Pay Estimated Cost - Not taxable) **Order Grand Total \$**

## Pavment Policy. Authorization & Terms:

Cleaning Service Order Form (Not taxable)

PAYMENT POLICY: Advance charges may be paid by company check but credit card information is required for hassle free ordering of additional services on-site. All outstanding balances will be charged to your credit card. At the conclusion of the show a complete invoice will be prepared and sent to you reflecting all charges and payments. No credit will be given after close of event on items or services ordered but not received. Any issues you may have with any equipment or services ordered, need to be addressed on-site at the Genesis Exposition Services exhibitor services center prior to show closing. No checks drawn on a foreign bank will be accepted, nor checks marked "Payable in U.S. Funds". Please issue on a U.S. Bank or a U.S. Money Order or American Express International Money Order. We will also accept Visa, Mastercard and American Express charges. Please write the appropriate charge account number and sign below. By providing your credit card #, you are authorizing Genesis to charge your card for all outstanding balances. A \$20.00 declined charge fee will be added to your account for any attempted credit card processings that are declined. If any checks are returned for insufficient funds, a \$40.00 returned check fee will be added to your account. PAYMENT TERMS: We require 100% payment with order for service, tax, and anticipated freight. This form with your credit card information for payment of advance and show site orders must be forwarded to the

Genesis Exposition Services, LLC in order for us to provide any equipment or services. Full payment of rental charges must accompany your order forms and be received by our office before deadline to qualify for the discounted rates. ALL orders received after deadline (indicated on each form) will be charged at standard rates. A \$40.00 surcharge will be added to your account if any credit charges for services rendered are disputed by the cardholder and/or denied by the merchant.

COLLECTION TERMS: Due upon receipt. Unpaid balance at the close of the show will accrue a service charge of .0575% per day, annual interest rate 21%. You will be responsible for all fees, including attorneys fees, connected with the collection of your accounts.

By signing this form you are accepting the terms, conditions, and limits of liability as stated on various forms and agreements pertaining to services rendered by Genesis Exposition Services, LLC.

Visa	Mastercard	American Express	Check #	Amount \$	Date:
Card #			Expiration Date	_ Security Code	(3 digits on reverse side of card, _ 4 digits on front of AMEX only.)
Print Cardmember N	ame		Card Holder Signature		
Card #       Expiration Date       Security Code       (3 digits on reverse side of card, 4 digits on front of AMEX only.)					
Planca nota: Incorrect or i	naamnlata Cardmamhar				

clined. All defined credit cards will result in a \$20.00 surcharge being added to your invol



### Standard Exhibits

With several Genesis standard exhibits to choose from, selecting the size and configuration that meets your tradeshow needs is easy. Our modular exhibits are hassle-free because you pay no design fees, no shipping fees, and no repair or refurbishing fees. Plus, you may customize the trim and panels, and choose from a wide variety of accessories to create a unique exhibit that reinforces your brand and marketing efforts.

All packages include rental, delivery, installation, and dismantling. For other custom furnishings, hanging signs, or graphics, please call your Genesis Customer Service Representative at 502.266.5101.

20x20 Exhibits 10x20 Exhibits 600004 - Exhibit System GEM #4, 10'x20' Inline Includes: • one 116-7/8" x 12" digitally printed signs • one 57-13/16" x 12" digitally printed signs 600005 - Exhibit System GEM #5, 20'x20' Island Includes: • three digitally printed signs • one locking office • four shelves • one 2m counter • one curved counter • six arm lights • five shelves ten arm lights • one standard 10' x 20' carpet w/o padding one standard 20' x 20' carpet w/o padding 6ft Table Display 10x10 Exhibits 1 1 • COMPANY NAME COMPANY NAME COMPANY NAME 600002 - Exhibit System GEM #2, 10'x10' 600003 - Exhibit System GEM #3, 10'x10' 600001 - Exhibit System GEM #1, 6' Inline Includes: Inline Includes: Tabletop Display Includes: • one custom ID sign • one custom ID sign • one custom ID sign two arm lights three arm lights three arm lights • five shelves • two shelves one standard 10' x 10' carpet w/o padding • one 6' skirted table • one 1m counter • one standard 10' x 10' carpet w/o padding no carpet and padding

Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differnces.



# Standard Exhibits

Accessories



#### Trim and Panel Choices



Please note that although arm lights may be included in your package, electrical power must be ordered separately through the electrical services provider in your exhibitor service manual. Colors may vary due to facility lighting, printing limitations and dye lot differnces.

**Remit to:** 



11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

	-	20' x 20' l	Exh	ibits				
Item #	Item Description		Qty	Discount	Standard	Total		
500005	Exhibit GEM #5, 2	20' x 20'		\$10,290.00	\$15,440.00			
	L	10' x 20' I	Exh	ibits				
Item #	Item Description		Qty	Discount	Standard	Total		
500004	Exhibit GEM #4, 1	0' x 20'		\$ 6,930.00	\$10,400.00			
	L	10' x 10' I	Exh	ibits				
Item #	# Item Description Qty Discount Standard							
600002	Exhibit GEM#2, 1	0' x 10' Inline		\$ 1,670.00	\$ 2,510.00			
600003	Exhibit GEM#3, 1	0' x 10' Inline		\$ 3,150.00	\$ 4,730.00			
600001	Exhibit GEM#1, 6	' Table Top		\$1,570.00	\$2,360.00			
	Indica	te Carpet	/ <b>S</b>	kirt Cho	pice			
10x10	select desired standa Exhibits only). Gray <b>  Black</b> <b>  Burgundy</b>	*	ed if r	o carpet colo				
	Pepper	Red		_	2			
	vill be provided if no Black Burgundy Gray/Silver Red	<ul> <li>Blue</li> <li>Expo G</li> <li>Plum</li> <li>Seafoar</li> </ul>	reen		Yellowgo White	ld		
10 x 10 600223	Indicate F select desired panel ( Exhibits & 600410 Accessories).	type & color (fo ), 600103, 6001	or 20 x 101, 6	x 20 Exhibits 00102, 6002	, 10 x 20 Exh 21, 600222,			
Coated Oxford White will be provided if no panel type/color is indicated below: Coated: Black Coated: Oxford White Coated: Oxford White Coated: Prism Blue Coated: Silver Gray								
<u>Paym</u>	ent Policy: Adva	nce Discount			liscount prici d before the o	0.1		
	Yes, I have review All orders are sub	ed the Paymen ject to the term	nt Pol ns and	<i>icy</i> and encl	osed the Pay as outlined o	ment For		
Compa	ny Name							

# AAOMPT - #6678-15 Exhibit Solutions Booth Rental Order Form

Discount Deadline Date: Thursday, October 8, 2015 Cancelation: Cancellation *after* deadline will be at 100% of prevailing rate.

Late Request: Request after deadline will be filled as available.

	Accessories										
Item #	# Item Description		Discount	Standard	Total						
600410	Exhibit, Ad Board		\$544.00	\$816.00							
600110	Exhibit, Armlight Black		\$ 81.00	\$122.00							
600103	Exhibit, Counter, 1M Curved		\$ 752.00	\$1,130.00							
600101	Exhibit, Counter, 1Mx1/2Mx40"		\$ 380.00	\$ 570.00							
600102	Exhibit, Counter, 2Mx1/2Mx40"		\$ 520.00	\$ 780.00							
600221	Exhibit, Light Box, Large		\$ 692.00	\$1,040.00							
600222	Exhibit, Light Box, Medium		\$ 546.00	\$ 819.00							
600223	Exhibit, Light Box, Small		\$ 337.00	\$ 506.00							
661931	Exhibit, Panel, Slatwall 1M x 8'		\$477.00	\$ 716.00							
600291	Exhibit, Panel, Wirewall 1M		\$ 464.00	\$ 696.00							
600243	Exhibit, Shelf, 1M x 10" deep		\$ 63.50	\$ 95.25							
600262	Tackboard, GEM, 4' x 8'		\$ 544.00	\$ 816.00							

#### **Electrical or Utilities Under Carpet?**

**Yes** 

**No** 

If yes, please submit a diagram indicating adjacent booth numbers to show orientation to insure proper placement before installing your exhibit. If a diagram is not submitted and services are installed in the improper location, Genesis will not be held responsible and labor fees will be applied to dismantle/move the structure.

#### Standard ID Sign Copy

Signs will be black text on white background. If Custom ID is not required, please indicate ID copy. Print or type below.

#### Custom ID Sign / Full Panel Graphics

Custom ID Signs and Full Panel Digital Graphics are available at an additional cost. Please submit your artwork to megan@gen-expo.com for pricing. An EPS Vector format file, with all fonts converted to outline is required, as well as a hard copy with the order to receive custom graphics.

#### Sub Total This Form: \$\_\_\_\_\_

Copy this subtotal to the *Payment Authorization Form* where <u>6% SALES TAX</u> will be calculated.

ain the discount pricing, your order, with full payment must be received by the deadline date published above. Any received before the deadline date without payment (by the deadline date) will be charged at the standard rates.

Yes, I have reviewed the <i>Payment Policy</i> and enclosed the <b>Payment Form</b> All orders are subject to the terms and conditions as outlined on the paym	n. Booth Number:	
Company Name	Phone	
Street Address	Fax	
City / State / Zip	Print Name	
Email	Signature Date	

## **Standard Furniture**



Chairs



103- Chair, Padded Armless

Tables





215 - Table, Starbase,

30" Diameter x 30" High

216 - Table, Starbase, 30" Diameter x 40" High

**Skirted Tables** 





233 - Table 6', Skirted 3

Sides, 24" x 30" High



225 - Table, Starbase,

36" Diameter x 40" High

131- Stool, Padded



522 - Skirt 4th Side of 30" Table

224 - Table, Starbase,

36" Diameter x 30" High

530 - Skirt 4th Side of 40" Table



Colors may vary due to facility lighting, printing limitations and dye lot differences. See order form for additional offerings not pictured.

## Accessories



#### Accessories



437 - Stanchion Chain White Plastic, Per In/ft



435 - Chrome Stanchion Chain not included



415 - Garment Rack



407 - Easel, Tripod



401 - Wastebasket w/liner



409 - Bag Stand



413 - Coat Rack

425 - Sign Frame, Chrome, 22"x28"



Ticket Tumbler, 2615 - Small, Table Top 2617 - Medium, Table Top



408 - Waterfall Stand

615 - Pegboard, 4'x8' Refer to Panelboard Rental Order Form



603 - Tackboard, 4'x8' Refer to Panelboard Rental Order Form

Style of item and color may vary based upon availaibility. See order form for additional offerings not pictured. **Remit to:** 



11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

	2' wide x 30" high	h Dis	play Ta	bles					
Item #	Item Description	Qty	Discount	Standard	Total				
223	4' x 30" ht. Skirted table		\$ 89.50						
233	6' x 30" ht. Skirted table		\$114.00	\$154.00					
253	8' x 30" ht. Skirted table		\$138.00	\$186.25					
522	4th Side Skirting of 30" ht. table		\$ 47.50	\$ 64.00					
222	4' x 30" ht. Non-skirted table		\$ 34.50	\$ 46.50					
232	6' x 30" ht. Non-skirted table		\$ 45.25	\$ 61.25					
252	8' x 30" ht. Non-skirted table		\$ 50.00	\$ 67.50					
Circle Skirt Black Blue Burgundy Expo Green Red Yellowgold Grey/Silver Plum White Seafoam Choice not indicated will be selected by Genesis Exposition Services. Round Pedestal Tables									
Item #	Item Description	Qty	Discount	Standard	Total				
204	Pedestal Table - 24" dia 18" ht.		\$ 73.25	\$ 98.75					
206	Pedestal Table - 24" dia 30" ht.		\$ 82.50	\$111.25					
208	Pedestal Table - 24" dia 40" ht.		\$ 93.00	\$125.50					
207	Pedestal Table - 30" dia 18" ht.		\$ 82.50	\$111.25					
215	Pedestal Table - 30" dia 30" ht.		\$ 93.00	\$125.50					
216	Pedestal Table - 30" dia 40" ht.		\$ 102.00						
	Cha	irs							
Item #	Item Description	Qty	Discount	Standard	Total				
103	Padded Side Chair - Armless		\$ 51.50	\$ 69.50					
131	Padded Stool		\$ 52.25	\$ 70.50					
	Table Top	o Ris	ers						
Item #	Item Description	Qty	Discount	Standard	Total				
270	4' Single Step Riser, 12" ht.		\$ 20.25	\$ 27.50					
272	6' Single Step Riser, 12" ht.		\$ 31.75	\$ 42.75					
274	8' Single Step Riser, 12" ht.		\$ 45.25	\$ 61.25					

# AAOMPT - #6678-15 Furniture & Accessories Order Form

**Discount Deadline Date:** Thursday, October 8, 2015 Cancelation: Cancellation *after* the deadline will be at 50% of prevailing rate. Late Request: Request after deadline will be filled as available.

2' wide x 40" high Display Counters									
Item #	Item Description	Qty	Discount	Standard	Total				
229	4' x 40" ht. Skirted counter		\$114.00	\$154.00					
239	6' x 40" ht. Skirted counter		\$135.00	\$182.25					
259	8' x 40" ht. Skirted counter		\$161.75	\$218.25					
530	4th Side Skirting of 40" ht. table		\$ 62.50	\$ 84.50					
228	4' x 40" ht. Non-skirted counter		\$ 45.00	\$ 60.75					
238	6' x 40" ht. Non-skirted counter		\$ 57.75	\$ 77.75					
258	8' x 40" ht. Non-skirted counter		\$ 62.50	\$ 84.50					
Circle Skirt Black Blue Burgundy Expo Green Red Yellowgold Grey/Silver Plum White Seafoam Choices not indicated will be selected by Genesis Exposition Services. Accessories									
Item #	Item Description	Qty	Discount	Standard	Total				
401	Wastebasket w/liner		\$ 15.75	\$ 21.25					
409	Bag Stand		\$ 85.00	\$ 114.75					
407	Easel, tripod		\$ 26.25	\$ 35.50					
408	Waterfall Stand		\$ 95.00	\$128.25					
413	Clothes Tree		\$ 39.25	\$ 52.75					
415	Garment Rack		\$ 65.00	\$ 87.50					
435	Chrome Stanchion		\$ 26.00	\$ 35.00					
437	Stanchion Chain		\$ 2.84	\$ 3.84					
439	Retractable Stanchion		\$ 77.25	\$ 104.25					
	Special Drapi	ng /	Skirting	3					
Item #	Item Description	Qty	Discount	Standard	Total				
541	3' ht. siderail drapery		\$ 10.50	\$ 14.25					

Colo	Grev/Silver Red		hite Seafoam
Circ	<i>le.</i> Black Blue Bu	rgundy Gol	d Expo Green
509	40" ht. Skirt - 14' long	\$ 73.25	\$ 98.75
507	30" ht. Skirt - 14' long	\$ 57.75	\$ 77.75
545	12' ht. backwall drapery	\$ 20.50	\$ 27.75
543	8' ht. backwall drapery	\$ 15.50	\$ 20.75
541	3' ht. siderail drapery	\$ 10.50	\$ 14.25

#### Sub Total This Form: \$\_

Copy this subtotal to the *Payment Authorization Form* where <u>6% SALES TAX</u> will be calculated.

<u>Payment Policy:</u> Advance Discount:

t: To obtain the discount pricing, your order, with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment (by the deadline date) will be charged at the standard rates.

Yes, I have reviewed the <i>Payment Policy</i> and enclosed the <b>Payment Forn</b> All orders are subject to the terms and conditions as outlined on the payment	n. Booth Number:
Company Name	Phone
Street Address	Fax
City / State / Zip	Print Name
Email	Signature Date



#### Plush



#### Standard

PlushColorCodes

- Cement (77)

- Lava Rock (79)

- Royal Blue (45)







# AAOMPT - #6678-15 Carpet Rental Order Form

11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

Premium Carpet & Padding Packages

Discount Deadline Date: Thursday, October 8, 2015

**Cancelation:** Cancellation *after* the deadline will be at 50% of prevailing rate. **Late Request:** Request after deadline will be filled as available.

#### Premium Carpet Only

Plush carpet is a 34 ounce carpet that is more luxurious than standard exposition grade carpet. Cut carpet is designed for installation in standard exhibit booths, not for bulk area booths. If complete area carpet is desired, please use the Area Carpet section below to place your order. Multiples of plush carpet packages will not be provided.

Item #	Item Description	Select	Discount	Standard	Total		Item #	Item Description			6	elect	Discoun	t Standa	d To	otal
335	10' x 10' Premium Carpet & Pad		\$ 285.75		Iotai		331	^				\$ 212.2			'lai	
	*						332	10' x 10' Premium Carpet only         10' x 20' Premium Carpet only					\$ 424.2			
336	10' x 20' Premium Carpet & Pad		\$ 571.50								┢		-			
337	10' x 30' Premium Carpet & Pad		\$ 857.25				333			Carpet only	┢			0 \$ 859.		
338 <i>Circ</i>	10' x 40' Premium Carpet & Pad		\$1142.75				334			Carpet only			\$ 848.7			
$\begin{array}{c c c c c c c c c c c c c c c c c c c $																
	Standard Carpet &	Paddi	ing Pac	kages					St	andard Co	ar	pet (	Only			
Cut car	pet is designed for installation in							complete are ackages will			lea	se use	the Area	Carpet se	ction b	elow
Item #	Item Description	Select	Discount	Standard	Total		Item #	Item Descrip	otion		5	elect	Discoun	t Standa	rd To	otal
309	10' x 10' Carpet & Pad		\$ 216.50	\$ 292.25			301	10' x 10' Ca	arpet o	nly			\$ 150.5	0 \$ 203.	00	
310	10' x 20' Carpet & Pad		\$ 433.00	\$ 584.75			302	10' x 20' Ca	arpet o	nly			\$ 300.7	5 \$ 406.	00	
311	10' x 30' Carpet & Pad		\$ 649.75	\$ 877.00			303	10' x 30' Ca	arpet o	nly			\$ 451.2	5 \$ 609.	00	
312	10' x 40' Carpet & Pad		\$ 866.25	\$1169.50			304	10' x 40' Ca	arpet o	nly			\$ 601.5	0 \$ 812.	00	
Circ. Colo	Diack	<b>Blue</b> (06)	Emerald (12		<b>Gray</b> (09)	<b>R</b> (14		Blue Jay (92)		rgundy Pe (11) (	epp (91					
			Ar	ea Car	vet, Pa	ıdd	ing &	. Visquee	en 🛛							
Area	carpet is custom cut and designed your color. If you desire additio The custom c	onal itme	s, such as b	orders or in	nlaid desi	gns, j	please c	ontact Genes	is Exp		es c	lirectly	for a de			lect
Item #	Item Description		S	quare Foota	ge Calcula	tion				Multiply		Disco	unt St	andard	Total	
328	Premium Area Carpet		ft. wide	e x	ft.lo	ng = _		sq/ft. tota	1	multiply by rate	e	\$ 3.	.60 \$	4.86		
314	Standard Area Carpet		ft. wide	e x	ft. loi	ng = _		sq/ft. tota	1	multiply by rate	e	\$ 3.	20 \$	4.32		
350	Padded Area		ft. wide	e x	ft. loi	ng = _		sq/ft. tota	1	multiply by rate	e	\$ 0.	.85 \$	1.15		
360	Plastic Covering Area		ft. wide	e x	ft. lo	ng = _		sq/ft. tota	1	multiply by rate	e	\$ 0.	.20 \$	0.27		
Circ	<i>le</i> Plush: Dove Coba	alt Or	nyx Sno	ow Silv	er Si	lky I	Beige	Cement	Lava	a Rock Ch	ar	coal	Red	Navy	Roy	al
Cold	or: Standard	: B	lack B	lue Ei	nerald G	Freen	n Gra	y Red	В	lue Jay Bu	urg	gundy	Pepp	per		
Sub Total This Form: \$ Copy this subtotal to the <i>Payment Authorization Form</i>												rm				

where 6% SALES TAX will be calculated.



### 2015 TRADE SHOW FURNISHINGS KIT CATALOG





#### WHISPER



Whisper Sofa White Leather 87″L x 37″D x 35″H



White Leather 61"L x 37"D x 35"H



Whisper Chair White Leather 35"L x 37"D x 35"H



Whisper Bench Ottoman White Leather 60"L x 24"D x 17"H



Whisper Square Ottoman White Leather 40"Square x 17"H



Whisper Round Ottoman White Leather 46"Round x 17"H

### FUNCTION



Function Armless Chair White Leather 28"Square x 29"H



Function Corner White Leather 28"Square x 29"H



### CONTINENTAL



Continental Curved Loveseat White Leather 82"L x 34"D x 31"H



**Continental Reverse Curved Loveseat** White Leather 72"L x 34"D x 31"H



**Continental Wedge Ottoman** White Leather 30"L x 34"D x 19"H



Continental Curved Bench Ottoman White Leather 70"L x 26"D x 19"H



Continental Half Moon Ottoman White Leather 33"L x 19"D x 19"H





Sophistication Sofa White Leather 72"L x 31"D x 48"H



Sophistication Loveseat White Leather 48"L x 31"D x 48"H



Sophistication Chair White Leather 24"L x 31"D x 48"H



#### SOPHISTICATION



Sophistication Corner White Leather 31"Square x 48"H



Sophistication Ottoman White Leather 31"Square x 19"H

#### BOCA



Boca Corner ■ Black Leather □ White Leather 28"D x 22"W x 30.7"H



Boca Armless ■ Black Leather □ White Leather 28"D x 22"W x 30.7"H

#### **METRO**



Metro Sofa Black Leather 85″L x 35″D x 35″H



Metro Loveseat Black Leather 60"L x 35"D x 35"H



**Metro Chair** Black Leather 35"Square x 35"H



#### **METRO**



Metro Square Ottoman Black Leather 40"Square x 17"H



Metro Bench Ottoman Black Leather 60"L x 24"D x 17"H

### SUAVE MIDNIGHT



**Suave Midnight Sofa** Midnight Suede 77"L x 36"D x 33"H



Suave Midnight Loveseat Midnight Suede 54"L x 36"D x 33"H



Suave Midnight Chair Midnight Suede 32″L x 36″D x 33″H

#### GRAMMERCY

\*See page 9 & 10 for additional Grammercy product available



**Grammercy Sofa** Charcoal Leather 82″L x 36″D x 36″H



**Grammercy Loveseat** Charcoal Leather 57"L x 36"D x 36"H



**Grammercy Chair** Charcoal Leather 28"L x 36"D x 36"H



#### PARMA



Parma Sofa Brown Leather 79″L x 37″D x 36″H



Parma Loveseat Brown Leather 56"L x 37"D x 36"H



Parma Chair Brown Leather 33″L x 37″D x 38″H



Parma Bench Ottoman Brown Leather 60"L x 24"D x 17"H

### MONTANA MOCHA



Montana Mocha Sofa Mocha Tan Fabric 79"L x 35"D x 34"H



Montana Mocha Loveseat Mocha Tan Fabric 57"L x 35"D x 34"H



Montana Mocha Chair Mocha Tan Fabric 35"Square x 34"H



### CHANDLER



**Chandler Sofa** Red Leather 76"L x 37"D x 35"H



**Chandler Loveseat** Red Leather 53"L x 37"D x 35"H

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12			

**Chandler Chair** Red Leather 31"L x 37"D x 35"H



**Chandler Bench Ottoman** Red Leather 60″L x 24″D x 17″H

#### IMPERIAL



Imperial Sofa Purple Microfiber 82″L x 36″D x 36″H



Imperial Chair Purple Microfiber 28″L x 36″D x 36″H



Imperial Bench Ottoman Purple Microfiber 48"L x 21"D x 18"H



### TANGERINE



**Tangerine Sofa** Orange Microfiber 84″L x 36″D x 33″H



**Tangerine Chair** Orange Microfiber 40″L x 36″D x 33″H



**Tangerine Bench Ottoman** Orange Microfiber 62"L x 24"D x 18"H

### EVOKE



**Evoke Sofa** Coffee Resin Frame with Tan Cushions 81″L x 35″D x 27″H



**Evoke Chair** Coffee Resin Frame with Tan Cushions 33″L x 35″D x 27″H



Evoke Cocktail Table Coffee Resin Frame 48"L x 24"D x 18"H



**Evoke End Table** Coffee Resin Frame 24"L x 28"D x 25"H



**Evoke Cube** Coffee Resin Frame 18″Square



#### **STAGE CHAIRS**



Midnight Stage Chair Midnight Microfiber 25"L x 26"D x 37"H



Chamois Stage Chair Beige Microfiber 25″L x 26″D x 37″H



Buckskin Stage Chair Tan Microfiber 25″L x 26″D x 37″H



Empire Chair Black Leather White Leather 28"L x 32"D x 32"H



Ibizia Chair ■ Black Leather □ White Leather 31"L x 35"D x 32"H



Tulip Chair Black Fabric/Tilt Back/Caster Feet 27"L x 26"D x 35"H

### **OTTOMANS & BENCHES**



Square Ottoman Grammercy Charcoal Leather 40"Square x 17"H



Bench Ottoman ■ Grammercy Charcoal Leather 60"L x 24"D x 17"H



#### **OTTOMANS & BENCHES**



Hayden Bench Black Wood 67"L x 16"D x 17"H



Essentials Storage Ottoman White Leather with Locking Mechanism 48"L x 24"D x 20"H Lock Not Included



Round Ottoman Grammercy Charcoal Leather 46"Round x 17"H



1/4 Round Ottoman ■ Grammercy Charcoal Leather □ Whisper White Leather 34″L x 19″D x 17″H

### BANQUETTES



Essentials Banquette White Leather 60"Round x 48"H (2 Pieces)



Whisper Banquette White Leather 59"Round x 38"H (2 Pieces)



Grammercy Banquette Charcoal Leather 59"Round x 38"H (2 Pieces)



#### TURNING BEDS



**Essentials Turning Bed** White Leather 96"L x 48"D x 34"H



Essentials Turning Bed with Charging Insert White Leather 96"L x 48"D x 19"H

#### CUBE OTTOMANS



#### **Regency Cube Ottomans**

From left to right: Orange Fabric, Teal Fabric, Ruby Fabric, Camel Fabric, Apple Fabric, Fuchsia Fabric 18"Square



#### **Cube Ottomans**

From left to right: White Leather, Black Leather, Red Vinyl, Green Vinyl, Blue Vinyl, Purple Vinyl 18"Square



#### OCCASIONAL TABLES



Princeton Tables End Table Clear Glass/Black 21"L x 22"D x 21"H Cocktail Table Clear Glass/Black 45"L x 21"D x 16"H



Aria Tables Red End Table Red/Brushed Steel 24"L x 20"D x 22"H Cocktail Table Red/Brushed Steel 44"L x 20"D x 18"H



Aria Tables Purple End Table Purple/Brushed Steel 24"L x 20"D x 22"H Cocktail Table Purple/Brushed Steel 44"L x 20"D x 18"H



**Tribeca Tables** End Table Wood/Black 24″L x 28″D x 22″H Cocktail Table Wood/Black 48″L x 28″D x 19″H Sofa Table Wood/Black 48″L x 18″D x 30″H



Aria Tables Green End Table Green/Brushed Steel 24"L x 20"D x 22"H Cocktail Table Green/Brushed Steel 44"L x 20"D x 18"H



Aria Tables White End Table White/Brushed Steel 24"L x 20"D x 22"H Cocktail Table White/Brushed Steel 44"L x 20"D x 18"H Sofa Table White/Brushed Steel 44"L x 20"D x 30"H



Harmony Tables End Table Wood/Espresso 24"Round x 22"H Cocktail Table Wood/Espresso 51"L x 28"D x 18"H Sofa Table Wood/Espresso 52"L x 18"D x 30"H



Aria Tables Blue End Table Blue/Brushed Steel 24"L x 20"D x 22"H Cocktail Table Blue/Brushed Steel 44"L x 20"D x 18"H



**Aria Tables Charcoal** 

End Table Storm Grey/Brushed Steel 24"L x 20"H x 22"H Cocktail Table Storm Grey/Brushed Steel 44"L x 20"D x 18"H Sofa Table Storm Grey/Brushed Steel 44"L x 20"D x 30"H



### OCCASIONAL TABLES



Novel Tables End Table Satin Steel 15"Square x 16"H Cocktail Table Satin Steel 46"L x 15"D x 16"H



Reno Tables End Table Chrome 25"Round x 21"H Cocktail Table Chrome 45"L x 32"D x 18"H Sofa Table Chrome 46"L x 17"D x 29"H

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Vivid Tables End Table Smoked Powder Coat Finish 26"Square x 21"H Cocktail Table Smoked Powder Coat Finish 50"L x 24"D x 16"H Sofa Table Smoked Powder Coat Finish 50"L x 24"D x 30"H



**Club Cocktail Table** 44"L x 22"D x 18"H (Includes built in Wireless LED Lighting)



**Club End Table** 22"Square x 18"H (Includes built in Wireless LED Lighting)



**Rose Table** 17"Round x 17"H



Zanzibar Table 17″Square



Cube End Tables ■ Black 24" □ White 24" 24"Square x 21"H



Cube Cocktail Tables ■ Black 30" □ White 30" 30"Square x 16"H ■ Black 24" □ White 24" 24"Square x 16"H



### OCCASIONAL TABLES



#### **Phoebe Tables**

From left to right: Yellow, Lime Green, Rose, Gold, Teal  $17^{\prime\prime}\text{Round} \ge 22^{\prime\prime}\text{H}$ 



**Hylton Tablet Table** White/Brushed Steel 18"L x 12"D x 28"H

### BARS & BAR BACKS



Manhattan Bar Black/Chrome 63"L x 29"D x 42"H



**VIP Glow Bar 6'** Frosted Plexi with Built-in Wireless LED Kit 72″L x 24″D x 42″H(Bar) 13″D x 18″H (Shelf) \*Includes remote control



**VIP Glow Bar 4'** Frosted Plexi with Built-in Wireless LED Kit 48"L x 24"D x 42"H(Bar) 13"D x 18"H (Shelf) \*Includes remote control



### BARS & BAR BACKS



Bar

■ Black with 2 shelves in back □ White with 2 shelves in back 48″L x 16″D x 42″H



**Shanti Bar Back White** White 44"W × 12"D × 78"H 13"W × 14.25"H (Inside Shelf)



Shanti Bar Back Espresso Espresso 44"W x 12"D x 78"H 13"W x 14.25"H (Inside Shelf)

### **BAR STOOLS**



**Park Avenue Bar Stool** Maple/Chrome 16″L x 19″D x 43″H



Criss Cross Bar Stool ■ Espresso Leather □ White Leather 15"W x 19"D x 41"H



**Escape Stool** Natural Maple 16"Square x 41"H



Silk Back Bar Stool



Euro Bar Stool Black 21″W x 23″D x 43″H



Hourglass Bar Stool ■ Black □ White 18″W x 20″D x 43″H



#### **BAR STOOLS**



Vienna Stool Gray Acrylic Orange Acrylic Teal Acrylic 17"W x 17"D x 39"H





Equino Stool
Black
White
15"W x 13"D x 35"H



Caprice Stool Black Fabric 25"W x 26"D x 44"H



Marcus Bar Stool 18"W (at footbase) x 29"H



Regal Stool Brown Leather 19"W x 24"D x 45"H

#### Sonic Stool Black 22″W x 23″D x 42″H

### **CAFE CHAIRS**







Escape Chair Natural Maple 17"W x 16"D x 32"H



Park Avenue Chair Maple 16"W x 18"D x 31"H



### CAFE CHAIRS



Vienna Chair Gray Acrylic Orange Acrylic Teal Acrylic 21"Square x 32"H



**Leslie Chair** White 17"W x 21"D x 31"H



Criss Cross Chair Espresso Leather White Leather 17"W x 21"D x 35"H



Sonic Chair <sup>Black</sup> 20″W x 21″D x 32″H



**Caprice Chair** Black 25″W x 24″D x 32″H



**Comet Chair** Black 23"W x 22"D x 32"H (With Arms) 19"W x 22"D x 32"H (Without Arms)



Trend Chair Black White Lime Natural Orange 19"W x 18"D x 33"H



**Elio Chair** 17″Square x 33″H



**Regal Dining Chair** Brown Leather 19"W x 23"D x 38"H



### BAR TABLES



Euro Bar Table Black/Black 30" 30"Round x 42"H Black/Black 36" 36"Round x 42"H



Silk Bar Table Black/Chrome 30" 30"Round x 42"H Black/Chrome 36" 36"Round x 42"H



Park Ave Bar Table Maple/Chrome 30″ 30″Round x 42″H Maple/Chrome 36″ 36″Round x 42″H



**Chardonnay Bar Table** Clear Glass/Chrome 31"Round x 42"H



Aspen Pub Table White/Brushed Steel 72"L x 26"D x 42"H



#### **Blanco Bar Table**

White/Chrome 30" 30"Round x 42"H White/Chrome 36" 36"Round x 42"H White/Chrome Square 24"Square x 42"H White/Chrome Rectangle 72"L x 24"D x 42"H



City Bar Table Maple/Black 30" 30"Round x 42"H Maple/Black 36" 36"Round x 42"H



Summit Bar Table White/Black 30" 30"Round x 42"H White/Black 36" 36"Round x 42"H



Spectrum Bar Tables
Blue/Chrome
Green/Chrome
Purple/Chrome
Red/Chrome
24"Square x 42"H



## CAFÉ TABLES



Euro Café Table Black/Black 30″ 30″Round x 29″H Black/Black 36″ 36″Round x 29″H



Silk Café Table Black/Chrome 30" 30"Round x 29"H Black/Chrome 36" 36"Round x 29"H



Park Ave Café Table Maple/Chrome 30" 30"Round x 29"H Maple/Chrome 36" 36"Round x 29"H



City Café Table Maple/Black 30″ 30″Round x 29″H Maple/Black 36″ 36″Round x 29″H



Summit Café Table White/Black 30″ 30″Round x 29″H White/Black 36″ 36″Round x 29″H



Blanco Café Table White/Chrome 30" 30"Round x 29"H White/Chrome 36" 36"Round x 29"H



Blanco Café Table White/Chrome Rectangle 72"L x 24"D x 29"H White/Chrome Square 24"Square x 29"H



Spectrum Café Tables
Blue/Chrome

Blue/Chrome Green/Chrome Purple/Chrome Red/Chrome 24"Square x 29"H



### OFFICE SEATING



**Tamiri High Back Chair** Black Leather 25"W x 27"D x 45"H



**Tamiri Mid Back Chair** Black Leather 27"Square x 41"H



**Tamiri Guest Chair** Black Leather 25"W x 27"D x 37"H



Accord Chair Black White 25"Square x 44"H



**Goal Task Chair** Black 25"Square x 39"H



Goal Task Chair Armless Black 21"W × 25"D × 39"H



Enterprise High Back Conference Chair Black Fabric 25"W x 27"D x 45"H



Enterprise Mid Back Conference Chair Black Fabric 27"W x 26"D x 41"H



Enterprise Guest Chair Black Fabric 25"W x 27"D x 37"H



#### OFFICE SEATING



**Goal Drafting Stool** Black 25"W x 24"D x 48"H



Goal Drafting Stool Armless Black 21"W × 24"D × 48"H

#### CONFERENCE TABLES



#### **Conference Table Rectangle**

Black 6'
 Mahogany 6'
 Maple 6'
 72"L x 36"D x 30"H
 Black 8'
 Mahogany 8'
 Maple 8'
 96"L x 48"D x 30"H



Conference Table Racetrack
Black 8'
Mahogany 8'
96"L x 48"D x 30"H
Black 6'
Mahogany 6'
72"L x 36"D x 30"H



Conference Table Round Mahogany 42″Round x 29″H



Chrome & Glass Table Rectangle

Clear Glass/Chrome 60"L x 36"D x 29"H



Chrome & Glass Table Round Clear Glass/Chrome 42"Round x 29"H



Chrome & Glass Table Square Clear Glass/Chrome 32"Square x 29"H



#### CONFERENCE TABLES



Clear Glass/Chrome 48"L x 32"D x 29"H

#### OFFICE FURNITURE



Computer Kiosk Black White 24"Square x 42"H



Computer Counter Graphite 48"L x 24"D x 42"H



**Computer Desk** Graphite 48"L x 24"D x 29"H



5 Shelf Bookcase Black Mahogany 36"L x 12"D x 72"H



**Black Credenza** Black 60″L x 20″D x 29″H



Black Double Pedestal Black 60"L x 30"D x 29"H



### OFFICE FURNITURE



**Credenza Maple** Maple 72″L x 20″D x 29″H



**Desk Maple** Double Pedestal 60"L x 30"D x 29"H



Lateral File Maple 2 Drawer with Lock 36"L x 20"D x 29"H



**Genoa Storage Credenza** Mahogany 2 Filing Cabinets 2-Drawers-Inside Shelves 66"L x 20"D x 29"H



**Genoa Kneespace Credenza** Mahogany 2 Filing Cabinets/2-Drawers 66"L x 20"D x 29"H



**Genoa Executive Desk** Mahogany Double Pedestal-Locking Drawers 72″L x 36″D x 29″H



Presidential Kneespace Credenza Mahogany 24"L x 66"L x 29"H



Presidential Executive Desk Mahogany 36"L x 72"L x 29"H



Presidential File Cabinet Mahogany 24"L x 36"L x 29"H



### OFFICE FURNITURE





**Vivid Café Table Square** Clear Glass/Smoked Powder Coat Finish 42"Square x 30"H



Vivid Café Table Rectangle Clear Glass/Smoked Powder Coat Finish 60"L x 36"D x 30"H

#### METAL FILE & STORAGE CABINETS



**2-Drawer File** Black Letter 15″L x 25″D x 29″H Black Legal 18″L x 25″D x 29″H

Hayden Table

78"L x 36"D x 30"H

Black Wood



**4-Drawer File** Black Letter 15″L x 25″D x 52″H Black Legal 18″L x 25″D x 52″H



**2-Drawer Lateral File** Black (Pictured) 36"L x 18"D x 27"H Black (Not Pictured) 36"L x 20"D x 29"H



**4-Drawer Lateral File** Black 36″L x 18″D x 54″H



Storage Cabinet Black 36"W x 18"D x 72"H



### PEDESTALS



Display Pedestals 42" Black 14"Square x 42"H Black 24"Square x 42"H Black 18"Square x 42"H White 14"Square x 42"H



#### **Display Pedestals 36"**

Black
14"Square x 36"H
Black
24"Square x 36"H
White
14"Square x 36"H
White
24"Square x 36"H



#### **Display Pedestals 30"**

Black
14"Square x 30"H
Black
24"Square x 30"H
Black
18"Square x 30"H
White
14"Square x 30"H



Locking Pedestal ■ Black □ White 24"Square x 42"H


#### MISCELLANEOUS ITEMS



Stanchion Chrome 41"H Stanchion Rope Red Velour 6'L



Literature Stand ■ Black ■ Aluminum 14.75"W x 12"D x 53.5"H



Literature Rack Black/Metal 10.5"W x 9.5"D x 57"H



**Refrigerator Compact** White 4 Cu Ft 19"W x 21"D x 33.5"H



**Plexi Display Unit** 18"Square x 68"H (Height Includes Top Piece)



iPad<sup>®</sup> Stand ■ Black □ Silver 14.25"W x 41.75"H (Fits 2nd, 3rd, or 4th iPad® generations. Can be positioned in portrait or landscape views.)

\*Apple<sup>®</sup> and iPad<sup>®</sup> are registered trademarks of Apple Inc.



### LIGHTING



Brushed Steel Lamps Table Lamp White/Steel 26"H Floor Lamp White/Steel 66"H



Brushed Nickel Lamps Table Lamp White/Nickel 29"H Floor Lamp White/Nickel 60"H



Rubbed Bronze Lamps Table Lamp White/Bronze 28"H Floor Lamp White/Bronze 60"H



**Brushed Steel Lamps** 

Table Lamp Red/Steel 26"H Floor Lamp Red/Steel 66"H



Neutrino Floor Lamp Steel 67"H

# DESIGN YOUR BOOTH SPACE YOUR WAY



#### 10x20 Booth Footprint

Grammercy Loveseat & Corner • Novel Cocktail & End Table • 4FT VIP Bar • Criss Cross Chairs • Café Table • Literature Stand



**10x10 Booth Footprint** Whisper Sofa & Chair • Reno Cocktail & End Tables Equino Stools • Chardonnay Bar Table



**10x10 Booth Footprint** Metro Sofa & Chair • Novel End Tables Equino Stools • Bar Table



#### 10x20 Booth Footprint

Bella Chocolate Sofa • Harmony Cocktail & End Tables • Stage Chairs • Escape Chairs • Café Tables • Literature Rack



11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

# AAOMPT - #6678-15 **Custom Furniture Rental** Order Form - Page 1 of 3

#### Discount Deadline Date: Thursday, October 8, 2015

Cancelation: Cancellation *after* the deadline will be at 75% of prevailing rate. Late Request: Request after deadline will be filled as available.

#### **Brochure Pages 2 - 8**

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	Broc	hure Pa	iges 8 - 12
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		Brochure ruges 2	0			Diochuit i ages 0 - 12			
	Qty.	Description	Discount	Standard	Qty.	Description Disc	count S	Standard	h
	(4641)	Whisper Sofa - White Leather	\$ 718.75 .	\$ 970.25	(4686)	Tangerine Bench Ottoman - Orange Microfiber \$ 2	43.75	\$ 329.00	_
		Whisper Loveseat - White Leather			(4504)	Evoke Sofa - Coffee Resin Frame w/ Tan Cushions . \$ 9			œ
	(4643)	-			(4505)	Evoke Chair - Coffee Resin Frame w/Tan Cushions \$ 4			Ð
N	(4644)	Whisper Bench Ottoman - White Leather			(4506)	Evoke Cocktail Table - Coffee Resin Frame \$ 3	12.50	\$ 422.00	ō
ge	(4645)	Whisper Square Ottoman - White Leather	\$ 312.50 .	\$ 422.00	(4507)	Evoke End Table - Coffee Resin Frame \$ 2	.81.25	\$ 379.75	å
a	(4646)	Whisper Round Ottoman - White Leather	\$ 312.50 .	\$ 422.00	(4508)	Evoke Cube - Coffee Resin Frame \$ 1	87.50	\$ 253.25	_
٩	(4647)	Function Armless Chair - White Leather	\$ 375.00 .	\$ 506.25					
	(4648)	Function Corner - White Leather	\$ 406.25 .	\$ 548.50	(4512)	Midnight Stage Chair - Midnight Microfiber \$ 2			
					(4513)	6 6			
		Continental Curved Loveseat - White Leather			(4514)				_
		Continental Reverse Loveseat - White Leather .			(4515)	1	18.75	\$ 295.25	6
e Second		Continental Wedge Ottoman - White Leather			(4(97)	Circle Color: White or Black	(2.50)	¢ 750 50	ອ
ge		Continental Curved Bench - White Leather			(4087)	Ibizia Chair - Leather\$ 5 Circle Color: White or Black	02.50	\$ /59.50	a
Paç	(4653)	Continental Half Moon Ottoman - White Leather Sophistication Sofa - White Leather			(4509)	Tulip Chair - Black Fabric/Tilt Back/Caster Feet \$ 2	19 75	\$ 205.25	ш
	(4655)				(4309) (4688)	Grammercy Square Ottoman - Charcoal Leather\$ 3			
	(4656)	1			(4689)	Grammercy Bench Ottoman - Charcoal Leather \$ 3			
	(4050)	Sophistication Chan - White Leader			(100))	Stannierey Belen Stonian Charcoar Leaner \$ 5	12.50		
	(4657)	Sophistication Corner - White Leather	\$ 368.75 .	\$ 497.75	(4690)	Hayden Bench - Black Wood \$ 1	56.25	\$ 211.00	
	(4658)	1			(4529)	Essentials Storage Ottoman - White Leather \$ 4			
4	(4487)	-			(4691)	Grammercy Round Ottoman - Charcoal Leather \$ 3			0
		Circle Color: White or Black			(4692)	Grammercy 1/4 Round Ottoman - Charcoal Leather \$ 1			
age	(4488)	Boca Armless - Leather	\$ 311.25 .	\$ 420.25	(4693)	Whisper 1/4 Round Ottoman - White Leather \$ 1	81.25	\$ 244.75	ge
ň		Circle Color: White or Black			(4528)	Essentials Banquette - White Leather (2 pcs.) \$ 9	37.50	\$ 1265.75	ă
	(4659)	Metro Sofa - Black Leather	\$ 618.75 .	\$ 835.25	(4694)	Whisper Banquette - White Leather (2 pcs.) \$ 9		+ -=	Δ
		Metro Loveseat - Black Leather			(4695)	Grammercy Banquette - Charcoal Leather (2 pcs.) \$ 9	37.50	\$ 1265.75	
	(4661)	Metro Chair - Black Leather	\$ 462.50 .	\$ 624.50	(1700)				
					(4530)	Essentials Turning Bed - White Leather \$ 11			
		Metro Square Ottoman - Black Leather			(4696)	Essentials Turning Bed w/Charging Insert - Wht. \$ 12			
S	(4663)				(4697)	Regency Cube Ottoman - Orange Fabric\$ 1			
Ð		Suave Midnight Sofa - Midnight Suede			(4698)	Regency Cube Ottoman - Teal Fabric			
g		Suave Midnight Loveseat - Midnight Suede Suave Midnight Chair - Midnight Suede			(4699)	Regency Cube Ottoman - Ruby Fabric\$ 1			-
Page	(4666)	Grammercy Sofa - Charcoal Leather			(4700) (4701)	Regency Cube Ottoman - Camel Fabric\$ 1 Regency Cube Ottoman - Apple Fabric\$ 1			-
	(4668)	Grammercy Loveseat - Charcoal Leather			(4701)	Regency Cube Ottoman - Fuchsia Fabric			ge
	(4669)				(4702)	Cube Ottoman - White Leather\$ 1			á
	(100))	Grannerey chair Chareour Deather			(4704)				٩
	(4670)	Parma Sofa - Brown Leather	\$ 618.75 .	\$ 835.25	(4705)	Cube Ottoman - Red Vinyl \$ 1			
		Parma Loveseat - Brown Leather			(4706)	Cube Ottoman - Green Vinyl \$ 1			
9		Parma Chair - Brown Leather			(4707)				
Ð		Parma Bench Ottoman - Brown Leather			(4708)	Cube Ottoman - Purple Vinyl \$ 1			
ag	(4674)	Montana Mocha Sofa - Mocha Tan Fabric	\$ 575.00 .	\$ 776.25					
ä	(4675)	Montana Mocha Loveseat - Mocha Tan Fabric	\$ 500.00 .	\$ 675.00	(4324)				
	(4676)	Montana Mocha Chair - Mocha Tan Fabric	\$ 387.50 .	\$ 523.25		Princeton Cocktail Table - Clear Glass/Black \$ 2			
						Tribeca End Table - Wood/Black \$ 2			Ξ.
	(4677)				(4532)	Tribeca Cocktail Table - Wood/Black \$ 2			ē
ĸ	(4678)				(4533)	Tribeca Sofa Table - Wood/Black\$ 2			ag
5	(4679)				(4545)	Harmony End Table - Wood/Espresso\$ 2 Harmony Cocktail Table - Wood/Espresso\$ 2			۵.
Page		Chandler Bench Ottoman - Red Leather			(4546)	Harmony Cocktail Table - Wood/Espresso			
a	(4681)	Imperial Sofa - Purple Microfiber Imperial Chair - Purple Microfiber			(4347)		.57.50		
		Imperial Bench Ottoman - Purple Microfiber				Sub Total This Form: \$			_
	(4005)	imperial bench outfinan - I alpie Microfiber			Conveth	is subtotal to the Down and Author		. Earra	
	(4684)	Tangerine Sofa - Orange Microfiber	\$ 531.25 .	\$ 717.25	Copy in	is subtotal to the Payment Author	izaiion	I F Orm	÷
Dg &	(4685)	Tangerine Chair - Orange Microfiber	\$ 375.00 .	\$ 506.25	u v	where 6% SALES TAX will be calc	rulated		
Δ.	、 /	5				there <u>o / o Brilleb Iriti</u> will be cale	/uiutou.	•	
	Paymont	Policy: Advance Discount: To obtain the	a discount p	riaina your ord	lor with full r	ayment must be received by the deadline date publ	lichad abou	uo Anu	
	<u>I uymeni I</u>	•	-		-			-	
		orders receiv	ved before th	ne deadline date	e without payr	nent (by the deadline date) will be charged at the s	tandard rat	tes.	
		, I have reviewed the Payment Policy and er				Rooth Number			
	All All	orders are subject to the terms and condition	ns as outline	d on the payme	ent form.	Booth Number:			
	Company N	lame			Phone				
	Street Addre	ess			Fax				

Print Name

Signature\_\_\_

Street Address

City / State / Zip\_\_\_\_\_

Email \_

\_ Date \_

43-400



11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

# AAOMPT - #6678-15 Custom Furniture Rental Order Form - Page 2 of 3

#### Discount Deadline Date: Thursday, October 8, 2015

**Brochure Pages 16 - 19** 

**Cancelation:** Cancellation *after* the deadline will be at 75% of prevailing rate. **Late Request:** Request after deadline will be filled as available.

#### Brochure Pages 12 - 16

Qty. Description Discount Standard Qty. Description Discount Standard (4709) Aria End Table - Brushed Steel ...... \$ 212.50 ....... \$ 287.00 (4569) Sonic Stool - Black ...... \$ 168.75 ...... \$ 227.75 (4710) Aria Cocktail Table - Brushed Steel ...... \$ 225.00 ....... \$ 303.75 (4734) Marcus Bar Stool .......\$ 156.25 ......\$ 211.00 Page . Circle Color: Red, Green, Blue, Purple, White, or Grey (4566) Regal Stool - Brown Leather ...... \$ 206.25 ....... \$ 278.50 Aria Sofa Table - Brushed Steel ...... \$ 237.50 ....... \$ 320.75 Silk Back Chair - Armless ...... \$ 118.75 ...... \$ 160.25 (4735) (4711)Circle Color: Black, White, Blue, Green, Purple or Red Circle Color: White or Grev Silk Back Arm Chair \$125.00 \$125.00 \$168.75 Circle Color: Black, White, Blue, Green, Purple or Red (4736) a (4543)Novel End Table - Satin Steel ...... \$ 281.25 ....... \$ 379.75 (4592)Escape Chair - Natural Maple ...... \$ 118.75 ....... \$ 160.25 Novel Cocktail Table - Satin Steel ...... \$ 312.50 ...... \$ 422.00 (4544)Reno End Table - Chrome/Glass ...... \$ 193.75 ...... \$ 261.50 (4402) Park Avenue Chair - Maple ...... \$ 168.75 ...... \$ 227.75 (4712)Reno Cocktail Table - Chrome/Glass ...... \$ 218.75 ...... \$ 295.25 (4713)Vienna Chair - Gray Acrylic ...... \$ 143.75 ...... \$ 194.00 (4714)Reno Sofa Table - Chrome/Glass ...... \$ 243.75 ....... \$ 329.00 (4737)(4534) Vivid End Table - Smoked Powder Coat/Glass ..... \$ 212.50 ....... \$ 287.00 Vienna Chair - Orange Acrylic ...... \$ 143.75 ...... \$ 194.00 (4738)(4535)Vivid Cocktail Table - Smoked Powder Coat/Glass\$ 225.00 .......\$ 303.75 (4739)Vienna Chair - Teal Acrylic ...... \$ 143.75 ...... \$ 194.00 (4536)Vivid Sofa Table - Smoked Powder Coat/Glass ..... \$ 237.50 ....... \$ 320.75 (4588)Page 13 (4715)Club Cocktail Table w/ built in LED lighting ...... \$ 312.50 ........ \$ 422.00 (4596) (4716) Club End Table w/ built in LED lighting ...... \$ 281.25 ....... \$ 379.75 (4595)Criss Cross Chair - White Leather ...... \$ 137.50 ....... \$ 185.75 (4717)(4593)Sonic Chair - Black ...... \$ 118.75 ...... \$ 160.25 (4718) Zanzibar Table (4594)Caprice Chair - Black ......\$ 118.75 ......\$ 160.25 Cube End Table - 24"sq. x 21"h ...... \$ 218.75 ...... \$ 295.25 (4472) (4589) Comet Chair w/Arms - Black ...... \$ 156.25 ....... \$ 211.00 Circle Color: Black or White (4590)Comet Chair w/out Arms - Black ...... \$ 125.00 ...... \$ 168.75 (4474) Cube Cocktail Table - 30"sq. x 16"h ...... \$ 218.75 ...... \$ 295.25 (4597) Circle Color: Black or White (4598) Trend Chair - White ...... \$ 156.25 ...... \$ 211.00 Cube Cocktail Table - 24"sq. x 16"h ...... \$ 212.50 ....... \$ 287.00 (4599) Trend Chair - Lime ...... \$ 156.25 ...... \$ 211.00 (4473)Circle Color: Black or White Trend Chair - Natural ...... \$ 156.25 ...... \$ 211.00 (4601)Trend Chair - Orange ......\$ 156.25 ......\$ 211.00 (4600)(4719) Phoebe Table - Yellow - 17"dia. x 22"h ...... \$ 143.75 ...... \$ 194.00 (4740)Elio Chair Regal Dining Chair - Brown Leather ...... \$ 168.75 ...... \$ 227.75 (4720) Phoebe Table - Lime Green - 17"dia. x 22"h ....... \$ 143.75 ...... \$ 194.00 (4591)Phoebe Table - Rose - 17"dia. x 22"h ...... \$ 143.75 ...... \$ 194.00 (4721)Page 14 (4722)Phoebe Table - Gold - 17"dia. x 22"h ...... \$ 143.75 ...... \$ 194.00 (4395) Euro Bar Table - 30"dia. x 42"h - Black/Black ...... \$ 212.50 ....... \$ 287.00 (4723)Phoebe Table - Teal - 17"dia. x 22"h ...... \$ 143.75 ...... \$ 194.00 (4396) Euro Bar Table - 36"dia. x 42"h - Black/Black ...... \$ 218.75 ....... \$ 295.25 (4371) Silk Bar Table - 30"dia. x 42"h - Black/Chrome ..... \$ 212.50 ........ \$ 287.00 (4724) Hylton Tablet Table - White/Brushed Steel ....... \$ 187.50 ...... \$ 253.25 (4725) Manhattan Bar - Black/Chrome ...... \$ 812.50 ..... \$ 1097.00 (4372) Silk Bar Table - 36"dia. x 42"h - Black/Chrome .... \$ 218.75 ....... \$ 295.25 VIP Glow Bar 6' - Frosted Plexi w/LED Kit ....... \$ 812.50 ...... \$ 1097.00 (4406) Park Ave. Bar Table -30"dia. x 42"h - Maple/Chr. . \$ 212.50 ....... \$ 287.00 (4726) VIP Glow Bar 4' - Frosted Plexi w/ LED Kit ....... \$ 687.50 ....... \$ 928.25 (4407) Park Ave. Bar Table -36"dia. x 42"h - Maple/Chr. . \$ 218.75 ...... \$ 295.25 (4727)(4374) Chardonnay Bar Table - 31"dia. x 42"h - Glass/Chr \$ 312.50 ....... \$ 422.00 (4459)Bar - 2 Shelf - 48"l x 16"d x 42"h ...... \$ 337.50 ...... \$ 455.75 (4741) Aspen Pub Table - White/Brushed Steel ...... \$ 868.75 ..... \$ 1172.75 Circle Color: Black or White Shanti Bar Back - White ........\$ 590.75 Blanco Bar Table - 30"dia. x 42"h - White/Chrome \$ 212.50 ....... \$ 287.00 (4603)Blanco Bar Table - 36"dia. x 42"h - White/Chrome \$ 218.75 ....... \$ 295.25 (4554)(4604)Blanco Square Bar Table - 24" sq. - White/Chrome \$ 218.75 .......\$ 295.25 Shanti Bar Back - Espresso ...... \$ 437.50 ...... \$ 590.75 (4742) (4728)Blanco Rectangle Bar Table - White/Chrome ....... \$ 337.50 ....... \$ 455.75 Park Avenue Bar Stool - Maple/Chrome ...... \$ 187.50 ....... \$ 253.25 (4743)(4403)Page 15 City Bar Table - 30"dia. x 42"h - Maple/Black ...... \$ 212.50 ......... \$ 287.00 (4744) (4556)Criss Cross Bar Stool - Espresso Leather ...... \$ 200.00 ....... \$ 270.00 Criss Cross Bar Stool - White Leather ...... \$ 200.00 ........ \$ 270.00 City Bar Table - 36"dia. x 42"h - Maple/Black ...... \$ 218.75 ....... \$ 295.25 (4555)(4745)Summit Bar Table - 30"dia. x 42"h - White/Black ... \$ 212.50 ........ \$ 287.00 (4567)Escape Stool - Natural Maple ...... \$ 168.75 ....... \$ 227.75 (4746)Summit Bar Table - 36"dia. x 42"h - White/Black ... \$ 218.75 ....... \$ 295.25 (4747)(4729)(4748)Spectrum Bar Table - Colored Top/Chrome Base .... \$ 237.50 ....... \$ 320.75 (4386)Euro Bar Stool - Black ...... \$ 187.50 ...... \$ 253.25 Circle Color: Blue, Green, Purple or Red (4497) Hourglass Bar Stool ...... ......\$ 206.25 ......\$ 278.50 Circle Color: Black or White Euro Cafe Table - 30"dia. x 29"h - Black/Black ..... \$ 212.50 ....... \$ 287.00 (4392)പ്റ (4393) Euro Cafe Table - 36"dia. x 29"h - Black/Black ..... \$ 218.75 ....... \$ 295.25 (4389) Silk Cafe Table - 30"dia. x 29"h Black/Chrome ...... \$ 212.50 ........ \$ 287.00 (4730) Vienna Stool - Gray Acrylic ...... \$ 225.00 ....... \$ 303.75 16 (4731) Vienna Stool - Orange Acrylic ...... \$ 225.00 ....... \$ 303.75 Sub Total This Form: \$ (4732) Page ' (4733)Equino Stool Copy this subtotal to the *Payment Authorization Form* Circle Color: Black or White (4568) Caprice Stool - Black Fabric ....... \$ 206.25 ....... \$ 278.50 where 6% SALES TAX will be calculated. Payment Policy: Advance Discount: To obtain the discount pricing, your order, with full payment must be received by the deadline date published above. Any



Pg.



11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

# AAOMPT - #6678-15 Custom Furniture Rental Order Form - Page 3 of 3

#### Discount Deadline Date: Thursday, October 8, 2015

**Cancelation:** Cancellation *after* the deadline will be at 75% of prevailing rate. **Late Request:** Request after deadline will be filled as available.

#### **Brochure Pages 19 - 23**

**Brochure Pages 23 - 27** 

		22000000000000000000000				Diocharc rages 20			
	Qty.	Description	Discount	Standard	Qty.	Description	Discount	Standard	
		Silk Cafe Table - 36"dia. x 29"h - Black/Chrom			-	Genoa Storage Credenza - Mahogany		\$ 548 50	-
		Park Ave. Cafe Table - 30"dia. x 29"h - Maple			(4612)				e
		Park Ave. Cafe Table - 36"dia. x 29"h - Maple/			(4614)	Genoa Executive Desk - Mahogany - Double Ped			N
		City Cafe Table - 30"dia. x 29"h - Maple/Black			(4615)				ge
	(4750)	City Cafe Table - 36"dia. x 29"h - Maple/Black			(4616)	Presidential Executive Desk- Mahogany			g
ດ	(4751)	Summit Cafe Table - 30"dia. x 29"h - White/Bl			(4617)	Presidential File Cabinet - Mahogany			Δ.
<b>T</b>	(4752)	Summit Cafe Table - 36"dia. x 29"h - White/Bl			( , , , , , , , , , , , , , , , , ,				
ge	(4605)	Blanco Cafe Table - 30"dia. x 29"h - White/Chi			(4618)	Hayden Table - Black Wood	\$ 500.00	\$ 675.00	
Paç	(4606)	BlancoCafe Table - 36"dia. x 29"h - White/Chi	rome\$ 218.75	\$ 295.25	(4619)	Vivid Cafe Table - Square - 42" sq. x 30"h			
٩	(4753)				(4620)	Vivid Cafe Table - Rectangle - 60"l x 36"d x 30"h	.\$ 437.50	\$ 590.75	
	(4754)	Blanco Square Cafe Table - 24" sq White/Chi	rome\$ 212.50	\$ 287.00	(4621)	2-Drawer File - Black - Letter	\$ 150.00	\$ 202.50	4
	(4755)			\$ 312.25	(4622)	2-Drawer File - Black - Legal	\$ 187.50	\$ 253.25	N
		Circle Color: Blue, Green, Purple or Re	d		(4623)	4-Drawer File - Black - Letter			ge
					(4624)	4-Drawer File - Black - Legal			g
		Tamiri High Back Chair - Black Leather			(4625)	2-Drawer Lateral File - Black - 36"l x 18"d x 27"l			Δ.
		Tamiri Mid Back Chair - Black Leather			(4452)	2-Drawer Lateral File - Black - 36"1 x 20"d x 29"1			
-	(4609)	Tamiri Guest Chair - Black Leather			(4627)	4-Drawer Lateral File - Black			
20	(4610)	Accord Chair - Leather		\$ 464.00	(4629)	Storage Cabinet - Black	\$ 250.00	\$ 337.50	
Ð	(1756)	Circle Color: Black or White	\$ 175.00	\$ 226.25	(1162)	Display Dedestel 14"ag y 42"h Dlash	\$ 200.00	\$ 405.00	
σ		Goal Task Chair w/Arms - Black			(4462)	Display Pedestal - 14"sq. x 42"h - Black			
Ра		Goal Task Chair - Armless - Black			(4630)	Display Pedestal - 24"sq. x 42"h - Black			
_		Enterprise High Back Conference Chair - Blac Enterprise Mid Back Conference Chair - Black			(4631) (4468)	Display Pedestal - 18"sq. x 42"h - Black			
		Enterprise Guest Chair - Black Fabric			(4408)	Display Pedestal - 14"sq. x 42"h - White Display Pedestal - 14"sq. x 36"h - Black			
	(++25)	Enterprise Guest Chair - Diack Fabric			(4469)	Display Pedestal - 24"sq. x 36"h - Black			š
	(4758)	Goal Drafting Stool w/Arms - Black	\$ 187.50	\$ 253 25	(4467)	Display Pedestal - 14"sq. x 36"h - White			Ð
	(4759)	Goal Drafting Stool - Armless - Black			(4471)	Display Pedestal - 24"sq. x 36"h - White			g
		Conference Table - Rectangle - 6' Black			(4460)	Display Pedestal - 14"sq. x 30"h - Black			ñ
		Conference Table - Rectangle - 6' Mahogany			(4632)	Display Pedestal - 24"sq. x 30"h - Black			
	(4412)				(4633)	Display Pedestal - 18"sq. x 30"h - Black			
	(4762)	Conference Table - Rectangle - 8' Black			(4466)				
-	(4763)	Conference Table - Rectangle - 8' Mahogany	\$ 562.50	\$ 759.50	(4771)	Locking Pedestal - 24"sq. x 42"h	\$ 343.75	\$ 464.00	
Ň	(4413)	Conference Table - Rectangle - 8' Maple	\$ 562.50	\$ 759.50		Circle Color: Black or White			
e	(4418)	Conference Table - Racetrack/Oval - 8' Black .	\$ 562.50	\$ 759.50					
age		Conference Table - Racetrack/Oval - 8' Mahog			(4766)	Literature Stand - Black			
<u> </u>	(4414)	Conference Table - Racetrack/Oval - 6' Black .			(4767)	Literature Stand - Aluminum			9
		Conference Table - Racetrack/Oval - 6' Mahog			(4476)	Literature Rack - Black Metal - 6 Pocket			2
		Conference Table - Round - 42"dia. Mahogany			(4458)	Refrigerator - White - 4.0 Cu. Ft.			ŏ
	(4380)	Chrome & Glass Table - Rectangle			(4768)	Plexi Display Unit - 18"sq. x 68"h			Ба
		Chrome & Glass Table - Round			(4769)	Ipad Stand - Black - 14.25"w x 41.75"h Ipad Stand - Silver - 14.25"w x 41.75"h			
	(4383)	Chrome & Glass Table - Square		\$ 404.00	(4770)	Ipad Stand - Shver - 14.25 w x 41.75 II			
	(4382)	Chrome & Glass Trestle Table	\$ 475.00	\$ 641 25	(4635)	Brushed Steel Table Lamp	\$ 106.25	\$ 143.50	
		Computer Kiosk - Black			(4636)	Brushed Steel Floor Lamp			
	(4479)	Computer Kiosk - White			(1000)	Circle Lamp Shade Color: White or Red			27
22		Computer Counter - Graphite			(4637)	Brushed Nickel Table Lamp - White Shade	. \$ 106.25	\$ 143.50	6
(1)		Computer Desk - Graphite			(4638)	Brushed Nickel Floor Lamp - White Shade			ő
Page		5 Shelf Bookcase - Black			(4639)	Rubbed Bronze Table Lamp - White Shade			ag
a	(4444)	5 Shelf Bookcase - Mahogany	\$ 437.50	\$ 590.75	(4640)	Rubbede Bronze Floor Lamp - White Shade	\$ 156.25	\$ 211.00	<u> </u>
	(4764)	Black Credenza	\$ 468.75	\$ 632.75	(4772)	Neutrino Steel Floor Lamp	\$ 156.25	\$ 211.00	
	(4765)	Black Double Pedestal	\$ 468.75	\$ 632.75		Sub Total This Form: \$			
					~ .				
	(4433)	Credenza - Maple	\$ 593.75	\$ 801.50	Copy th	is subtotal to the <b>Payment Aut</b>	horizati	on Form	
" ຕິ	(4432)	Desk - Maple - Double Pedestal	\$ 562.50	\$ 759.50	1.5	have 60/ SALESTAV will be	aalavlat		
· · ·	(4434)	Lateral File - Maple - 2 Drawer w/ Lock	\$ 393./5	\$ 531.50	N N	where 6% SALES TAX will be	calculate	20.	_
	_								
	Payment I	Policy: Advance Discount: To obtain	the discount pr	icing, your orde	er, with full p	ayment must be received by the deadline date	published a	bove. Any	
		orders rece	eived before the	e deadline date	without payn	nent (by the deadline date) will be charged at	the standard	rates.	
					1.0				
	Yes.	I have reviewed the Payment Policy and	enclosed the P	avment Form.					
		orders are subject to the terms and conditi				Booth Number:			
				1.7					
	Company N	lame		1	Phone				
	Street Addre	255			Fax				
	City / State	/ Zip		1	Print Name _				
	Email				Signature		Date		
									1



11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

# AAOMPT - #6678-15 Panelboard Rental Order Form

**Discount Deadline Date: Thursday, October 8, 2015** Cancelation: Cancellation *after* the deadline will be at 50% of prevailing rate. Late Request: Request after deadline will be filled as available.

	Pegboard	d Panels	Tackboard Panels (Freestanding only)						
Quantity	Description	Discount Rate	Standard Rate	Quantity	Description	Discount Rate	Standard Rate		
	l' x 8' Pegboard panels l' x 8' Pegboard panels		\$117.00 ea \$97.50 ea	(603) 4	' x 8' Grey Velcro tackboard .	\$ 90.00 ea	\$117.00 ea		
	inted white but may be	e painted in a solid col	or of your		Grid Wall P	anels			
(619)	additional cost of: Special color for 4'x8'		\$ 65.00 ea	Quantity	Description	Discount Rate	Standard Rate		
(617) Special color for 2'x8'\$ 50.00 ea \$ 65.00 ea Specify color Pegboard hooks are NOT provided. 1/4" size hooks required.					"x 8' Grid Panel Grid Panel Legs I-way panel connector	\$ 10.00 ea \$ 2.00 ea	\$ 13.50 ea \$ 2.75 ea		
Please se	elect style of Pegb	oard panel config	guration	(478) /	' tier waterfall	\$ 0.00 ea	\$ 10.75 ea		
	orizontal	Vertical			Shelving for Pe				
	equires: ) 4' x 8'	Requires: (1) 4' x 8'		Quantity	Description	Discount Rate	Standard Rate		
_	or ) 2' x 8' ackwall	or (1) 2' x 8' Backwall w/Retu	<b>PPG</b>	(635) (637)	4' long x 6" deep-white 8' long x 6" deep-white Special color (per shelf additio	\$ 21.00 ea n)\$ 12.00 ea	\$ 27.50 ea \$ 15.50 ea		
	equires:	Requires:	IFIIS	Specif	y color				
	x 8' panels 2' x 8' panel	(2) 4' x 8' panels (1) 2' x 8' panel pe			Installation/Assem	hlv Lahor			
*Plus la	ide backboard. abor to install num 1 hour	backwall. Side ret can be ordered as e (2) 4' x 8' panels (2) 2' x 8' panel *Plus labor to ins minimum 1 hou	backwall w/re	red for the installation/set-u turns style and for all multi be billed in one-hour minir	ıp of pegboard in -panel gridwall i	nstallations.			
	cate below the des nclude side wing r	-		(2000)	hr. labor s/t hr. labor o/t				
	2' deep	4' deep							
					Sub Total This Fo	orm: \$			
				1 10	subtotal to the <i>Payme</i> re <u>6% SALES TAX</u>	ent Authoriz			
<u>Payment Poli</u>	<u>Cy:</u> Advance Discount:				ent must be received by the dea (by the deadline date) will be		•		
Yes, I ha All order	we reviewed the <i>Payment</i> rs are subject to the terms	<i>t Policy</i> and enclosed the s and conditions as outline	Payment Form ed on the payme	ent form.	Booth Number:				
Company Name				Phone					
Street Address				Fax					
City / State / Zi	ip								





## AAOMPT - #6678-15 **Custom Graphics Order Form**

Discount Deadline Date: Thursday, October 8, 2015 Cancelation: Cancellation after the deadline will be at 100% of prevailing rate. Late Request: Request after deadline will be filled as available.

Please use this form for ordering graphics and signage. Please select from Vinyl Graphics or Digital Graphics. Vinyl graphics are good for simple signs in one, two, or three color solid colors. Digital graphics are for more elaborate artwork with color gradients, process color logos, etc. Prices indicated below are based on preparation of sign from customer copy or, if digital, computerized artwork supplied. Additional charges may apply for artwork design and layout.

Vinyl Graphics	Digital Graphics
Vinyl Graphics prices are based upon 10 words per card and one color copy on white background. Costs for additional colors and copy are listed and will be assessed. Please contact us for quotes for non-standard sized signs. Minimum order - \$ 35.00.	Digital Graphics prices include printing, mounting, and laminating (from your artwork) on showcard or foamcore. Signs other than sizes listed below will be prepared on a sq/ft. basis, rounded to the nearest $1/2$ ft. x $1/2$ ft. Minimum order - \$45.00
Qty. Code Description Discount Rate Standard Rate Amount	Oty. Code Description Discount Rate Standard Rate Amount
(827)       Easel back for card signs \$ 10.00 \$ 15.00 \$         (829)       Words in excess of 10 \$ 1.50 \$ 2.25 \$	(827) Easel back for card signs \$ 10.00 \$ 15.00 \$

Emblems, trademarks, logos, special style lettering, etc., can be prepared at extra cost depending on size and amount of work involved in production. Advance quotations can be provided upon submission of copy.

(833) Additional color lettering \$ 7.50 ..... \$ 11.25

7.50 ..... \$ 11.25

(831) Colored card ......\$

Emblems, trademarks, logos, special style lettering, etc., are *inclusive* of the above prices, if provided to us in digital format. Please provide in a PC vector format if available, or PC Raster is the second option. If you can only provide in Mac format, we will attempt to convert, but cannot guarantee 100% accuracy in conversion. If you have any questions on formats supported, please call.

Sign Copy															
Background	Enter desired sign copy in			Ì						1					
Color:	box to the right:	+			-	- + -	- + -	_	-	+ -	+ -	_	i i	⊢	+
Lettering			I											1	
Color:	Please print.			_	· _  _ ·			_	-	L _	⊥ _	_		L _ ]	
										1					
Select Orientation:	Attach a separate	- <u>-</u>				- <u>-</u> -	- <u>-</u> –		- <u>-</u> -	i –	- -		i i	i	i — -i
Vertical	form if necessary.			! _		_ !		_!		<u> </u>	<u> </u>	_!			
Horizontal			1					1							
Sub Total This	Form: \$	+			-  -	- + -		_	-	⊢ –	+ -	_	i i		r — -
Copy this subtotal to the Pay		+		l -	 -  -	- + ·	 - + -		 -	 ⊢ –	 + -	 _		,   	/ +
where <u>6% SALES TA</u>	$\mathbf{X}$ will be calculated.				l				ļ	1					) I

Payment Policy: Advance Discount: To obtain the discount pricing, your order, with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment (by the deadline date) will be charged at the standard rates.

Yes, I have reviewed the <i>Payment Policy</i> and enclosed the <b>Payment Forn</b> All orders are subject to the terms and conditions as outlined on the payment	n. Booth Number:
Company Name	Phone
Street Address	Fax
City / State / Zip	Print Name
Email	Signature Date





# AAOMPT - #6678-15 Floral Rental Order Form

Discount Deadline Date: Thursday, October 8, 2015

**Cancelation:** Cancellation *after* the deadline will be at 75% of prevailing rate. **Late Request:** Request after deadline will be filled as available.

POTTED PLA	ANTS - Indicate Color Selection	DISCOUNT	STANDARD	COST				
Please indicate color and floor/hanging selections by circling								
Qty	(1501) Azaleas - Live available in season	\$ 45.00	\$ 60.75					
Qty	(1502) Bromeliads - Live, available in season	\$ 50.00	\$ 67.50					
Qty	(1503) Chrysanthemums - Live, White / Yellow	\$ 45.00	\$ 60.75					
Qty	(1505) Ferns - Live, Floor / Hanging							
TROPICAL (	GREEN PLANTS	DISCOUNT	STANDARD	COST				
Please indicate slim / full selections by circling								
Qty	(1507) 3 ft. ht. Tropical - Slim / Full	\$ 65.00	\$ 87.25					
Qty	(1509)4 ft. ht. Tropical - Slim / Full							
Qty	(1511) 5 ft. ht. Tropical - Slim / Full							
Qty	(1513) 6 ft. ht. Tropical - Slim / Full							
Qty	(1515)7 ft. ht. Tropical - Slim / Full							
ALL CONTAINE PLEASE CIRC	ERS FOR TROPICAL GREEN PLANTS WILL BE PROVIDED IN A WHITE CLE CHOICE: WHITE DARK	TE WICKER OR	DARK RATTAN					

<b>FLOWER AR</b>	RANGEMENTS - Indicate Color Selection	DISCOUNT	STANDARD	COST
	Please indicate style and desired colors by circling			
Qty	(1545) Table Top, 10" Baskets of cut flowers Style: Center Piece - Tall, Low, One Sided		\$135.00 to \$202.50	
	Colors: White Yellow Rust Lavender. Blue Pastels	\$150.00	\$202.30	

#### SPECIAL REQUIRMENTS AND LANDSCAPING - other than items listed above

Prices on bark, moss, fencing, fountains, (1573) hedge plants, (1599) general landscaping are available when submitting "To Scale Layout of Desired". Feel free to phone us to discuss or fax your layout to the number indicated on the letterhead above. If you wish, we can have a representative visit your exhibit space.

COMPLETE THE FOLLOWING ONLY IF YOU HAVE REC	QUIREMENTS OTHER THAN THOSE LISTED ABOVE:					
* (1599) Please have florist come to our Booth No at	A.M. / P.M. on and see our					
Representative	for instructions.					
	where representative can be reached in					
advance.	Sub Total This Form: \$					
	Copy this subtotal to the <b>Payment Authorization Form</b>					
	where 6% SALES TAX will be calculated.					
<ul> <li><u>Payment Policy:</u> Advance Discount: To obtain the discount pricing, your order, with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment (by the deadline date) will be charged at the standard rates.</li> <li><u>Yes</u>, I have reviewed the <i>Payment Policy</i> and enclosed the <b>Payment Form.</b> All orders are subject to the terms and conditions as outlined on the payment form.</li> </ul>						
All orders are subject to the terms and conditions as outlined on the paym	Booth Number:					
Company Name	Phone					
Street Address	Fax					
City / State / Zip	Print Name					
Email	Signature Date					



Email



Telephone: 502.266.5101 Fax: 502.266.5102

### AAOMPT - #6678-15 Audio-Visual Rental Order Form

**Discount Deadline Date:** Thursday, October 8, 2015 Cancelation: Cancellation after the deadline will be at 50% of prevailing

rate & 100% of prevailing rate if cancelled less than 48 hours before delivery Late Request: Request after deadline will be filled as available.

Delivery of Audio Visual equipment is conducted the day PRIOR to show opening. A Booth Delivery / Pick-up Charge of \$60.00 will be assessed on all Audio Visual Orders. This charge is non-taxable, and is included in the calculations below. Equipment will be removed immediately following final closing of event. If you have a need for any equipment that is not listed below, please direct your inquiries to the address, fax or phone number listed above.

**RENTAL AGREEMENT:** It is understood and agreed the customer is renting the equipment for a specific period only, and is responsible for its safe return. Customer agrees to be billed for *any* loss of, or damage to, rented equipment.

& Video All Projectors com \$ \$ \$ \$ \$		able stand.)	RATE	EXTENSION
All Projectors com \$ \$ \$ \$ \$	200.00 250.00	\$		
\$ \$ \$ \$	200.00 250.00	\$		
\$ \$ \$	250.00		270.00	
\$		S	340.00	
\$	220100 11		475.00	
	500.00		675.00	
	650.00		880.00	
\$	750.00		1015.00	
\$	900.00		1215.00	
\$	35.00	\$		
	470.00	\$		
			945.00	
r 8'X8') \$	70.00	\$	95.00	
\$	60.00	\$	85.00	
\$	85.00	\$	115.00	
tor/projector:				
ths: 6	' 10' 25'	50' (Please	circle your	choice.)
\$	60.00	\$	85.00	
			4 4 8 9 9 9	
	15.00	¢	15.00	
,				
¢	60.00		85.00	
\$	285.00	\$	385.00	
\$			360.00	
\$			1150.00	
\$	295.00	\$	400.00	
+			30.00	
	Delivery /	Pick-up (	Charge:	\$60.00
	Sub Total	This For	m: \$	
				l be calcul
	s or 8'X8') s itor/projector: 	$\begin{array}{c} \$ 85.00 \\ \$ 195.00 \\ \$ \\ \$ 195.00 \\ \$ \\ \$ 195.00 \\ \$ \\ \$ \\ \$ \\ \$ \\ \$ \\ \$ \\ \$ \\ \$ \\ \$ \\$	$\begin{array}{c} \$ 85.00 \dots \$ \$ 195.00 \dots \$ \$ 195.00 \dots \$ \$ \$ 35.00 \dots \$ \$ \$ 5.00 \dots \$ \$ \$ 700.00 \dots \$ \$ \$ 700.00 \dots \$ \$ \$ 500 \dots \$ \$ \$ 5.00 \dots \$ \$ 120.00 \dots \$ \$ 150.00 \dots 150.$	$ \begin{array}{c} \$ 85.00 \dots \$ 115.00 \\ \$ 195.00 \dots \$ 265.00 \\ \$ 35.00 \dots \$ 265.00 \\ \$ 35.00 \dots \$ 50.00 \\ \$ 470.00 \dots \$ 635.00 \\ \$ 470.00 \dots \$ 945.00 \\ \$ 700.00 \dots \$ 945.00 \\ \$ 700.00 \dots \$ 95.00 \\ \$ 60.00 \dots \$ 85.00 \\ \$ 85.00 \dots \$ 115.00 \\ \$ 85.00 \dots \$ 115.00 \\ \$ 85.00 \dots \$ 105.00 \\ \$ 225.00 \dots \$ 310.00 \\ \$ 120.00 \dots \$ 105.00 \\ \$ 225.00 \dots \$ 105.00 \\ \$ 75.00 \dots \$ 105.00 \\ \$ 250.00 \dots \$ 340.00 \\ \$ 150.00 \dots \$ 35.00 \\ \$ 150.00 \dots \$ 35.00 \\ \$ 85.00 \\ \$ 150.00 \dots \$ 35.00 \\ \$ 250.00 \dots \$ 35.00 \\ \$ 60.00 \dots \$ 35.00 \\ \$ 50.00 \dots \$ 300.00 \\ \$ 150.00 \dots \$ 300.00 \\ \$ 150.00 \dots \$ 300.00 \\ \$ 50.00 \dots \$ 105.00 \\ \$ 50.00 \dots \$ 300.00 \\ 150.00 \dots \$ 1000.00 \\ 150.00 \end{bmatrix} 100.00 \\ 10$

Signature\_

\_\_\_\_ Date





# AAOMPT - #6678-15 **Cleaning Service Order Form**

Discount Deadline Date: Thursday, October 8, 2015

Cancelation: Cancellation after the deadline will be at 25% of prevailing rate. Late Request: Request after deadline will be filled as available.

The cleaning services provided by the exhibit hall include only a general sweeping of the aisle. All rental carpets ordered from the Genesis Exposition Services are installed in clean condition. Any cleaning service required within your booth space for debris accumulated during set-up and exhibit hours should be ordered below.

#### **Booth Vacuuming**

All rates are based on	the total square footage of your exhibit space. (100 square foot minimum)	
Please check preferen	ice below:	
(903) DAILY -	Vacuum carpet and empty wastebaskets	
	before initial opening of exhibit and DAILY thereafter	\$ .30 Per Sq/ft per day
(931) DAILY -	Over 1000 Sq.Ft	\$ .25 Per Sq/ft per day
(901) ONCE	Vacuum carpet and empty wastebaskets ONCE before opening of exhibit	\$ .33 Per Sq/ft

There will be an additional charge for cleaning carpets that are subjected to excessive wear and tear such as wood or metal shavings generated by demonstrations in the booth, food sampling, landscape, etc.

Addi	tional Services
(905) Shampoo Carpet - ONCE before initial opening of exhibit	\$ 0.55 per Sq/ft
(919) Display Cleaning / wipe down Once before initial opening (4) or	Hour minimum per day)\$ 66.00 per hr S/T \$ 132.00 per hr O/T
(920) Display Cleaning / wipe down Daily (4 Hour minimum per da or	ay)\$ 66.00 per hr S/T \$ 132.00 per hr O/T
Please check preference below: DAILY ONCE Specify Day:	d policing exhibit space \$ 264.00 Per Day Date:
Calculation of	Cleaning Services Costs
-	min.) x per sq. ft. x days = \$
* Shampooing: ft. x ft = sq. ft. (100 sq. ft.	min.) x per sq. ft. x days = \$
* Display Cleaning: hours (4 Hour minimum per day) x	_ day(s) x \$ 66.00 per hr. S/T or \$132.00 per hr. O/T =
* Porter Service: days x \$264.00 per day	= \$
	Subtotal This Form:\$
	Please copy this subtotal to the Payment Authorization Form
	rder, with full payment must be received by the deadline date published above. Any te without payment (by the deadline date) will be charged at the standard rates.
Yes, I have reviewed the <i>Payment Policy</i> and enclosed the <b>Payment For</b> All orders are subject to the terms and conditions as outlined on the payment	m. Booth Number:
Company Name	Phone
Street Address	Fax
City / State / Zip	Print Name
Email	Signature Date





# AAOMPT - #6678-15 **Install / Dismantle Display** Labor Order Form

Discount Deadline Date: Thursday, October 8, 2015

Cancelation: Cancellation within 48 hours of scheduled start will be charged a one-hour minimum per man at the applicable hourly rate. Cancellations must be received in writing. Late Request: Request after deadline will be filled as available.

#### Labor Policies, Terms & Conditions

Exhibitors can save time by electing to have Genesis Exposition Services supervise the installation of exhibits prior to the exhibitor's arrival and/or after the exhibitor's departure by completing the Supervision Information Factsheet. All Genesis supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. This form is not intended for the ordering of unloading/loading services. For information and cost relative to unloading and reloading your display, please see the Drayage Information and Service Order Form enclosed.

NOTE: Your company is encouraged to carry insurance covering potential damages or loss associated with your display. Genesis Exposition Services assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by Genesis provided labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by Genesis labor under Exhibitor's supervision. In any case, the liability of Genesis Exposition Services will be limited to a maximum of 50% of the total labor bill, not to exceed \$1000.

S	traight Time	Monday - Friday, 8:00 a.m 5:00 p.m.		
0	<b>)</b> vertime	All other times Monday through Friday, and all day on Saturdays, Sundays & Holidays. In addition, any hours worked on non-published move-in / move-out days will be charged at overtime, with a 5 hour minimum charge.		
• There is a one hour minimum charge per person ordered with billing in one hour increments thereafter				

There is a one hour minimum charge per person ordered, with billing in one hour increments thereafter.

- Exhibit representative must check in at service desk to pick up labor, as well as check the labor back in at the service desk upon completion of work (unless Genesis Supervision is ordered)
- Failure to pick up labor at time requested will result in a one hour per person no-show charge
- Every attempt will be made to provide labor at the time requested, however, start time guaranteed only at start of work day
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

#### Labor Rates

Item	Item Description	Straight Time	Overtime	
1017	Install Display Labor (per person)	\$66.00 per hr.	\$132.00 per hr.	
1019	Dismantle Display Labor (per person)	N/A (Saturday Dismantle)	\$132.00 per hr.	
	Genesis Supervision - Installation and/or Dismantle of exhibitor's exhibit prior to exhibitor's arrival and/or after exhibitor's departure. *Must Complete attached Supervision Info. Fact Sheet	Add 30% to total estimated labor cost, with minimum of \$50.00 per installation /dismantle		

arrival and/or after exhibitor's departure. \*Must Complete attached Supervision Info. Fact Sheet

#### Labor Order & Calculation of Costs **Total Hours x Rate** Item # Time # of Men | Est. S/T hrs. | Est. O/T hrs. Estimated Date Day of Genesis # of Men $x \_$ # of Hrs. = Total Hours x Rate ) Week Requested Requested Requested per man Cost Supv. per man Total S/T Hours x \$ 66.00 =\$ 264.00 AM 4 2 2 1017 1/2Fri. 3 1 2 (PM) Total O/T Hours x \$ 132.00 =\$**264.00** = \$ Total S/T Hours x \$ AM Total O/T Hours x \$ = \$ PM Total S/T Hours x \$ = \$ AM = \$ РМ Total O/T Hours x \$ AM Total S/T Hours x \$ =\$ = \$ PM Total O/T Hours x \$ = \$ Total S/T Hours x \$ AM Total O/T Hours x \$ = \$ PM (If you have more than four labor orders, please make copies of this form.)

Add 30% if supervised by Genesis = \$ Supervisor will be: \_\_\_\_\_

Cell Phone:

Exampl€

#### Sub Total = \$ Copy this subtotal to the *Payment Authorization Form*

Payment Policy: Advance Discount:	t: To obtain the discount pricing, your order, with full payment must be received by the deadline date published above. orders received before the deadline date without payment (by the deadline date) will be charged at the standard rates.			
Yes, I have reviewed the <i>Payment</i> All orders are subject to the terms	<i>Policy</i> and enclosed the <b>Payment Form.</b> and conditions as outlined on the payment b	Form. Booth Number:		
Company Name	Pho	one		
Street Address	Fax			
City / State / Zip	Pri	nt Name		
Fmail	Sig	nature	Date	





# AAOMPT - #6678-15 Genesis Labor Supervision Information Fact Sheet

Discount Deadline Date: Thursday, October 8, 2015 \*Please note that completion of this form is not neccessary if someone from your company will be present to supervise your requested labor.

Only when provided the complete information requested below, will we be able to install/dismantle your booth in a timely fashion. Lack of this information may result in costly delays and or damages to your booth due to improper installation or packing, for which we will not be held responsible. Failure to provide the information requested will result in this order being processed as a *customer supervised* installation/dismantle. (*Copies of this form are acceptable if you have more than two inbound/outbound shipments.*)

	Inbound	Freight Inf	ormation			
INBOUND SHIPMENT: Shipped T	o: (Check One)	Warehouse	☐ Showsite	Copy of Bil	ll of Lading Attached	
Carrier:	Shipped By:			Ship Date:		
Number if Pieces:	Weight:		Tracking Numb	er:		
Estimated Arrival Date:	Des	scription/Color o	f Case/Crate:			
Req	uired Installa	tion / Disma	untle Inform	nation		
Packing List of all materials shipp	ed including crate/ca	se numbers. Also	o include copies	of inbound Bills of	f Lading(s) if possible.	
Complete set-up instructions.						
Set-up drawings/pictures, includin	ng front view, top vie	w, and side view.	If your booth is	s a bulk area, pleas	e provide an overview	
showing the location of neighbor	oring booths. Also, p	lease include a li	sting of all grap	hics and their place	ement on these diagrams	
Packing instructions for the prope	r re-packing of all bo	oth properties.				
Contact name and 24 hour emer	gency phone number	er:				
All of the above requested Installa	tion / Dismantle info	rmation is includ	ed within the exl	hibit shipment.		
	Outbound	Freight In	formation			
Our preferred carrier is UPS Freight.	You may use the carri	er of your choice	e, however you a	re responsible for	scheduling the pick-up.	
All freight carriers must be checked in	no later than: Satu	rday, Octobe	r 24, 2015 at s	5:00 p.m.		
CARRIER SCHEDULED:		SCHEI	DULED PICK-U	UP DATE & TIMI	E:	
Ship To:		Bill Fre	ight Charges To:	(Complete only ij	f different)	
Company Name:		Com	pany Name:			
Address 1:		Addre	ess 1:			
Address 2:		Addr	ess2:			
City: St:	Zip:	City:		St:	Zip:	
Attn:	Phone:	Attn:		Pho	ne:	
	oound shipping info n Services will not l	U	· •	-		
	ers received before the dea	adline date without pa				
Yes, I have reviewed the <i>Payment Poli</i> All orders are subject to the terms and	cy and enclosed the <b>Paym</b> conditions as outlined on	ent Form. the payment form.	Booth 1	Number:		
Company Name		Phone				
Street Address		Fax	_ Fax			
City / State / Zip		Print Nam	e			
Email		Signature_			Date	



11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

# AAOMPT - #6678-15 Material Handling Order Form

Discount Deadline Date: Thursday, October 8, 2015

	Advance Warehouse							
Ship To:			Class		Description	Price Per CWT	200# Min	
(YOUR COMPANY NAME) Genesis Exposition Services 11001 Decimal Drive		Α	Con	ted or skidded shipments via nmon Carriers with certified ght tickets.	\$95.00	\$190.00		
Louisville, KY AAOMPT 2015		R)	В	Spe	oments via Van Lines or cialized Carriers such as Ex, UPS, US Mail etc.	\$118.75	\$237.50	
(YOUR BOOTH NUMBER) <u>Must Arrive Between:</u> October 9th - October 19th			C	Spe	pments requiring cial Handling, i.e. loose, rated or late to the warehouse.	\$142.50	\$285.00	
				Dire	ct to Show-Site			
Ship To:			Class		Description	Price Per CWT	200# Min	
(YOUR COMPANY NAME) Galt House Hotel c/o Genesis 140 N. 4th Street		D	Crated or skidded shipments via Common Carriers with certified weight tickets.		\$90.00	\$180.00		
Louisville, KY 40202 AAOMPT 2015 (YOUR BOOTH NUMBER)		E	Shipments via Van Lines or Specialized Carriers such as FedEx, UPS, US Mail etc.		\$112.50	\$225.00		
Target Arrival for Thursday, Octo	or:		F	Spe	pments requiring cial Handling, i.e. loose, rated or early to the show site.	\$135.00	\$270.00	
Material Handling Costs Calculation								
Shipments	Class	Number	r of Piec	ees Estimated CWT's		Total Cost		
EXAMPLE	D		3	575 lbs. = 6 CWT's x \$90 ea.=		\$540.00		
#1								
#2								

Please copy this subtotal to the *Payment Authorization Form* Subtotal This Form:



# AAOMPT - #6678-15 Material Handling Information Form

Discount Deadline Date: Thursday, October 8, 2015

11001 Decimal Drive, Louisville, Kentucky 40299-6367 Telephone: 502.266.5101 Fax: 502.266.5102

#### MISCELLANEOUS DRAYAGE SERVICES / COST AND GENERAL INFORMATION

SPECIAL SERVICES AND RATES - (2201) Steel banding or (1039) shrink wrap for the packaging of displays and equipment is available at the Genesis Exposition Services service desk for \$ .75 per lin. ft. plus (1037) labor at prevailing rates. (702) Fork lifts and drivers are available for particular spotting of equipment with-in your exhibit space after delivery to your exhibit space at prevailing rates for equipment and labor. Please order this service in advance, see "Install & Dismantle Labor and In-Booth Forklift w/ Operator Order Forms". (9997) Mobile equipment will be moved into and out of the exhibit facility for \$ 100.00 per round trip. This service <u>MUST</u> be scheduled in advance - *PLEASE CALL*.

**COLLECT SHIPMENTS** may be refused or accepted at the option of Genesis Exposition Services. In cases where Genesis Exposition Services elects to receive such shipments, the responsible exhibitor or shipper will be notified immediately and payment in full for all charges due must be made to Genesis Exposition Services within 24 hours. A twenty-five (25%) special service surcharge will be added to the freight bill for handling any consignments under these conditions. A \$100.00 MINIMUM fee will apply to this service.

HAULING TO OR FROM LOCAL FACILITIES - (706) Local delivery/pick-up will be charged at prevailing rates; In addition to appropriate cwt. charges for drayage services rendered.

**INBOUND AND OUTBOUND TRAFFIC SCHEDULES** are the responsibility of Genesis Exposition Services / the Official Drayage Contractor. To assure orderly and expeditious handling of exhibit material into and out of the event facility, it is required that exhibitors, including local companies, clear all movement of exhibit material through the Drayage Contractor, who is prepared to handle local pickups and deliveries on a co-ordinated schedule. It is also recommended that in order to minimize congestion and comply with union requirements all shipments be channeled through the Official Drayage Contractor.

**OUTBOUND SHIPPING INSTRUCTIONS** should be given to the Genesis Exposition Services at the Service desk during the Exposition or Immediately after its close. If outbound shipping information is available prior to show commencement, forward instructions to Genesis Exposition Services. All bills of lading and shipping instructions covering outbound shippents will be checked at the time of actual loading and corrections made where discrepancies exist. Freight remaining on the exhibit floor without proper instructions for disposition will be removed by the Drayage Contractor and shipped with the information available at the time. Under no circumstances will the Drayage Contractor be liable for shipping errors subsequent to the convention unless it has received specific written instructions and has failed to honor them.

**DAMAGE TO EXHIBITS** while they are being loaded, unloaded or conveyed to the various booths or common carrier by the Drayage Contractor will be its responsibility. The Drayage Contractor WILL NOT be responsible for damage to materials improperly packed, concealed damage, loss or theft of exhibitors materials after same have been delivered to the booth, or before materials have been picked up for loading out of the booth. In any case, the liability of the Drayage Contractor is limited to \$ .10 per pound/per article, with a maximum of \$ 50.00 per item, and a maximum of \$ 1,000.00 per shipment. The shipper is encouraged to make arrangements with its insurance carrier if values of articles or shipments are in excess of those stated above.

**EXHIBITS LOSS OR DISAPPEARANCE** Genesis Exposition Services and its subcontractors are not, and cannot be, responsible for loss or disappearance of the material of the exhibitor after such material has been delivered to the Exhibitor's booth. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the applicable booth by Genesis Exposition Services or its subcontractors, and the arrival of Exhibitor's representative at the booth. During such time the shipment(s) will be left unattended in the booth. Genesis Exposition Services and its subcontractors shall not be responsible for any loss or damage that may occur during such period.

Similarly, Genesis Exposition Services Company and its subcontractors cannot be responsible for loss or disappearance of Exhibitor's material before Exhibitor's material is picked up from the Exhibitor's booth for loading after the exhibition. All bills-of-lading covering outgoing shipments that are given to Genesis Exposition Services by the Exhibitor will be checked at the time of pick-up from the booth, and corrections will be made at such time if discrepancies exist. Relative to outgoing shipments, it is possible that there will be a lapse of time between the completion of the packing and the pick up of material from the booths for loading onto a carrier, and during such time the shipment(s) will be left unattended in the booth. Genesis Exposition Services and its subcontractors shall not be responsible of any loss or damage that may occur during such period. Genesis Exposition Services and its subcontractors will adjust the quantities of items on any bill-of-lading submitted to Genesis Exposition Services or its subcontractors to conform to the actual count of such items in the booth at the time of pick-up and shipment.

**DISPUTES** In the event of any dispute between an Exhibitor and Genesis Exposition Services relative to any loss of or damage to such Exhibitor's material, such Exhibitor shall not be entitled to and shall not withold payment of any amount due to Genesis Exposition Services for any services provided by Genesis Exposition Services as any offset against the amount of any alleged loss or damage. Instead, such Exhibitor shall pay Genesis Exposition Services within thirty days from the close of the exhibition to which Exhibitor's shipment(s) relates(s) for all service, and such Exhibitor shall pursue any claim against Genesis Exposition Services independently as a completely separate transaction to be resolved on its own merits. No claims for loss or damage will be considered until payment in full for all services performed by Genesis Exposition Services has been received.

INSURANCE Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, theft and all hazards from the time shipment is made prior to the show until shipments are returned after the show.

<u>Payment Policy:</u> Advance Discount:	To obtain the discount pricing, your order, with full payment must be received by the deadline date published above. Any orders received before the deadline date without payment (by the deadline date) will be charged at the standard rates.			
Yes, I have reviewed the <i>Payment</i> All orders are subject to the terms	<i>Policy</i> and enclosed the <b>Payment Form</b> and conditions as outlined on the paym	<b>m.</b> nent form.	Booth Number:	
Company Name		Phone		
Street Address		Fax		
City / State / Zip		Print Name		
Email		Signature		Date

# RUSH CONVENTION EXHIBIT MATERIAL FROM:

**ADVANCED WAREHOUSE ONLY** *Must Arrive Between: October 9, 2015 - October 19, 2015* 

То: \_\_\_\_\_

Genesis Exposition Services 11001 Decimal Drive Louisville, KY 40299 Attn: AAOMPT 2015

Booth #	#	of	total pieces
R	USH		
CONVENTION E FROM:	EXHIBIT	MATE	<b>RIAL</b>
<b>ADVANCED</b> <i>Must Arrive Between:</i>			
1100 Loui	Exposition So 1 Decimal Dr sville, KY 402 AOMPT 201	ive 299	

Booth #\_\_\_\_\_

#\_\_\_\_\_ of \_\_\_\_\_ total pieces

# **RUSH CONVENTION EXHIBIT MATERIAL** *FROM*:

**Direct to Show-Site** *Target Arrival for: Thursday, October 22, 2015* 

\_\_\_\_\_

To: \_\_\_\_\_ Galt House Hotel c/o Genesis Exposition Services 140 N. 4th Street Louisville, KY 40202 Attn: AAOMPT 2015

Booth #\_\_\_\_\_

#\_\_\_\_\_ of \_\_\_\_\_ total pieces

# **RUSH** CONVENTION EXHIBIT MATERIAL

FROM:

**Direct to Show-Site** *Target Arrival for: Thursday, October 22, 2015* 

To: \_\_\_\_\_ Galt House Hotel c/o Genesis Exposition Services 140 N. 4th Street Louisville, KY 40202 Attn: AAOMPT 2015

Booth #\_\_\_\_\_

#\_\_\_\_\_ of \_\_\_\_\_ total pieces



# GALT HOUSE

#### The Heart of Louisville EXHIBITION FORM **PRICE/ORDER FORM**

(All prices are subject to 22% service charge and 6% tax)

R:			
Description	Advanced Rate	<b>On-Site Rate</b>	Extended Cost
20 4	¢75.00	¢05.00 · ·	
20 Amp	\$75.00++	\$95.00++	
ervice			
50 Amp	\$265.00++		
100 Amp	\$450.00++		
amiaa			
	\$350.00++		
-			
-			
100 milp		vent, subject to change	·
Extension Cords	in prices per e		
Power Strips		\$15.00++	
		at = 0.05 + 1/max day/max	an darrian
			ate angels with your Convention Services Mer
For additional inform	nation regarding Cyber	Cale, Network Solutions	, etc. speak with your Convention Services Man
):			
Additional House	Phone at \$35.00++	-/each*	
Direct Inward Di	al Phone Line at \$1	50.00++/each*	
*Fee is a one-time se	et-up fee per line		
	CE ITEMS.		
		t hoverego items must	have written
The responsible p	barty must complete		« % Service Charge:
			ase Note the Service Charge is taxed
		1 100	6% Sales Tax:
			TOTAL:
			101AL.
DING		DATES	
	CITY:	STATE:	ZIP CODE:
	FAX:		
NUMBE	R:		EXP. DATE:
		COMDI ETED EODI	
PLEASE SI		COMPLETED FORM	I AS FOLLOWS: res Manager: <u>hcrabtree@galthotel.com</u>
	Description 20 Amp 20 Amp ervice 50 Amp 100 Amp 200 Amp 200 Amp 200 Amp 400 Amp Extension Cords Power Strips SPEED INTERNE Wireless Internet Wired Internet - AND One-time S For additional inforr  Additional House Direct Inward Dia *Fee is a one-time se OOD & BEVERA Exhibitors reques approval from t See PAGE TWO The responsible p DING: E CONTACT: NUMBE	Description       Advanced Rate         20 Amp       \$75.00++         20 Amp       \$265.00++         50 Amp       \$265.00++         100 Amp       \$450.00++         200 Amp       \$350.00++         100 Amp       \$450.00++         200 Amp       \$1350.00++         100 Amp       \$450.00++         200 Amp       \$1350.00++         400 Amp       \$1750.00++         400 Amp       \$1750.00++         400 Amp       \$1750.00++         All prices per e       Extension Cords         Power Strips       SPEED INTERNET ACCESS:         Wireless Internet - Daily Connection a       AND One-time Set-up Fee for Wirec         For additional information regarding Cyber       :         Additional House Phone at \$35.00+4       Direct Inward Dial Phone Line at \$1.         *Fee is a one-time set-up fee per line       OOD & BEVERAGE ITEMS:         Exhibitors requesting to sell food and approval from the Galt House Hote See PAGE TWO for Terms and Con The responsible party must complete         DING:	Description       Advanced Rate       On-Site Rate         20 Amp       \$75.00++       \$95.00++         20 Amp       \$265.00++       \$95.00++         100 Amp       \$450.00++       \$95.00++         100 Amp       \$450.00++       \$95.00++         200 Amp       \$1350.00++       \$100 Amp         200 Amp       \$15.00++       \$15.00++         Power Strips       \$15.00++       \$15.00++         Power Strips       \$15.00++       \$200 Amp Connection at \$9.95++/per day/per AND One-time Set-up Fee for Wired Internet at \$50.00         For additional information regarding Cyber Café, Network Solutions       \$200 Amp Cafe Network Solutions         :       Additional House Phone at \$35.00++/each*       Direct Inward Dial Phone Line at \$150.00++/each*         *Fee is a one-time set-up fee per line       \$00D & BEVERAGE ITEMS:       \$200 Amp Cafe Network Collitions - signature/da         See PAGE TWO for Terms and Conditions - signature/da       The responsible party must complete the information below       \$229 Plea         DING:       BOOTH # <t< td=""></t<>



#### **REQUEST TO SELL FOOD & BEVERAGE ITEMS**

Exhibitors requesting to sell food and beverage items must have written approval from the Galt House Food and Beverage Director. Due to the facility concession revenue conflict, authorization will be based on various criteria at the discretion of the Food and Beverage Director. Fees may be applicable on a per day basis and are due in advance of the show opening.

The applicant named acknowledges they have sole responsibility for use, service and disposition of such items in compliance with applicable laws. State law prohibits the selling and distribution of alcoholic beverages. Accordingly, the applicant agrees to indemnify and forever hold harmless, the Galt House Hotel, Al J. Schneider Company and the City of Louisville and its agents from all liability, damages, losses, costs or expenses resulting directly or indirectly from their use, distribution or other dispensed food and beverage items.

At the discretion of the Food and Beverage Director, any product not approved for selling will be subject to fees or commissions.

PRODUCT(S) YOU WISH TO SELL/GIVE AWAY
SIZE OF PORTION TO BE DISPENSED
QUANTITY DISTRIBUTED
PROPOSED METHOD OF DISPENSING AND REASON FOR OFFERING SAMPLES

SIGNATURE:\_\_\_\_\_

DATE:\_\_\_\_\_

#### Audio Visual

The Convention Services and/or Catering Department can arrange for all of your audio visual needs through our in-house company, AXXIS. Our equipment rental is subject to 22% Service Charge and 6% Sales Tax.

AXXIS is the only audio visual provider approved and authorized to set up audio visual equipment in the Galt House. This agreement includes, but is not limited to, the setting up of overhead rigging, light trees, patching into the hotel's public address and sound system, as well as the setting up of other audio visual equipment related to all meetings, exhibits, and other events held on the hotel premises. Any group or organization interested in bringing in an outside vendor other than the Hotel's designated audio visual provider will be required to prove coverage for limited liability coverage of \$2,000,000 as well as pay a daily service fee for services related to the monitoring and approval of services not being handled by the Hotel's designated audio visual provider. The daily service fees can include power fees and patch fees. Please see the fees listed on our *Equipment Form*.

If you have contracted an outside AV Company, please provide your Convention Services Manager with the company's contact information. If an outside AV Vendor has been contracted, we ask that all equipment cases and boxes be removed from the meeting rooms and/or ballrooms. Should storage requirements be needed, see a Galt House Hotel representative for use and fee structure.

#### Exhibits

The Galt House is the official power supplier for all exhibits. Please see our *Exhibitor Form* for power fees. The form can be sent to all exhibitors to be filled out and returned to the Convention Services/Catering Department at the Galt House.

If using an Exhibit/Decorating Company, please contact your Convention Services Manager and provide them with the company's information.

Please provide a list of your vendors to your Convention Services Manager with booth assignments after your layout has been finalized. All exhibits and displays must meet city and fire code regulations and the Galt House Hotel Policy. Posters, banners, or other articles cannot be tacked, taped or fastened to walls, ceilings, or fixtures.

A complete walk through with a member of the Galt House Hotel staff member prior to move in and after move out is required. The walk through will note the policies and procedures as well as seeing to the adherence of all state and Fire Marshall Regulations. Exhibitors must stay within their allotted space set by the conference.

Load in may require carpet protector film, non-marking tires on equipment and weight limits for movement over carpeted areas. All outside food and beverage is prohibited in exhibit space. This includes popcorn machines and bottled water. If a vendor needs any type of food or beverage for their exhibit booth, please have them contact the hotel and we can work with them to place an order.

If a vehicle will be in the exhibit space, the following guidelines apply: The client is responsible to place plastic under vehicle. One-Eighth of a tank of gas or less is allowed, and the battery must be disconnected for duration of exhibit. Aisles need to be clear, open and free of congestion. The hotel reserves the right to modify the floor plan to the extent necessary for the safety of all attendees. No fire exits are to be blocked and must be accessible. Any items placed in front of fire exits must be at least 6 feet from the door and must have a clear path to the door.

All extra equipment left by an exhibit company or vendor must be taken off property or stored in trucks and placed in our bus lot.

#### Receiving

The Galt House Hotel Shipping and Receiving Department is located in The Galt House RIVUE Tower. The hours of operation are Monday through Friday 7:30am-4:00pm and Saturday 7:30am-12:00pm. All large freight and pallets are delivered to our Shipping and Receiving dock located on 4th Street.

The UPS Store located on the 2nd Floor of the SUITE Tower accepts all individually shipped boxes. The hours of operation are Monday through Friday 7:00am-7:00pm, Saturday 8:00am-3:00pm, and Sunday 10:00am-2:00pm.

For receiving charges and more information including shipping addresses, please refer to the "Receiving & Shipping" page in our *Banquet Menus*.

#### **Fire Code Policy**

•All emergency exit doors in the room, however divided, must remain accessible.

•A walk way of at least 44 inches must be maintained for access to emergency exit doors on any wall. This includes the area behind the stage or curtains

•All egress walkways must be kept clear of wires, setup equipment or anything that would hinder guests' exits from the room or cause a tripping hazard. If wires must be run across a path they need to be covered with cable management systems or at the least a carpet runner. •Anytime curtains are used as a backdrop they must be setup such that no supporting hardware is in the egress path or exit doorways. •If curtains are used in front of an exit sign, temporary exit signs must be suspended where they are visible by the room. Or the curtains must be parted so the exit sign is clearly visible and the egress path is obvious.

•If curtains are unable to be parted due to being a backdrop for a podium or something similar then they should be parted at the first available opportunity, giving access to the egress pathway behind the curtain. The curtain part should be marked with a temporary exit sign and the egress path should be obvious.

Failure to adhere to these recommendations could result in the closing of an event and fine from the city fire marshal.

#### General

The Galt House Hotel is not responsible for any equipment or material which is stored in our meeting facilities. If you need to make arrangements for storage of materials or equipment, contact the Bell Staff.