

## Help Line

Australia	+ 1-800-33-11-77
Canada	+ 1-800-665-4339
México	+ 1-800-234-1185
United States	+ 1-800-955-0959

## Fellowes

Australia	+ 61-3-8336-9700
Benelux	+ 31-(0)-76-523-2090
Canada	+ 1-905-475-6320
Deutschland	+ 49-(0)-5131-49770
France	+ 33-(0)-1-30-06-86-80
Italia	+ 39-071-730041
Japan	+ 81-(0)-3-5496-2401
Korea	+ 82-2-3462-2884
Malaysia	+ 60-(0)-35122-1231
Polska	+ 48-22-481-96-12
España	+ 34-91-748-05-01
Singapore	+ 65-6221-3811
United Kingdom	+ 44-(0)-1302-836836
United States	+ 1-630-893-1600

**www.fellowes.com**



**PS-10Cs**

Please read these instructions before use.

**Fellowes** 1789 Norwood Avenue, Itasca, Illinois 60143-1095 • USA • 630-893-1600

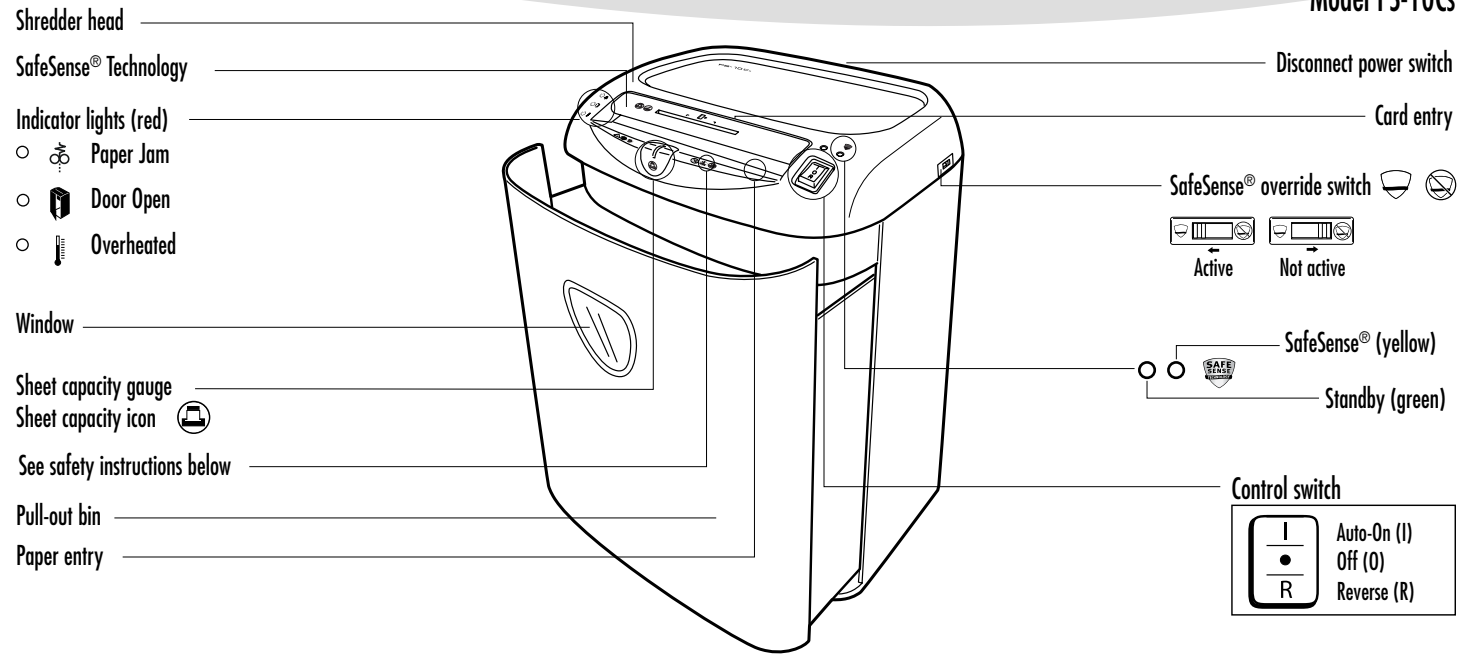
<http://www.fellowes.com>

Australia	Canada	Deutschland	France	Japan	Polska	United Kingdom
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# ENGLISH

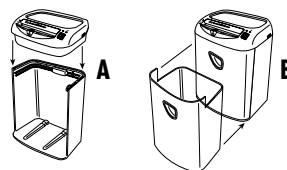
## Model PS-10Cs



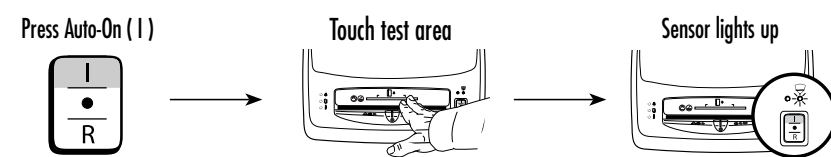
Breakthrough Safety Technology! SafeSense® stops shredding when hands are too close to the opening.

### SET UP

Disconnect Power Switch must be in ON position to operate shredder.  
Insert waste bag (Fellowes #36052) for easy disposal.



### — To Test SafeSense® Technology



### CAPABILITIES

**Will shred:** Paper, credit cards, staples and small paper clips  
**Will not shred:** Continuous forms, adhesive labels, transparencies, newspaper, cardboard, large paper clips, laminates or plastic other than noted above  
**Paper shred size:**  
Cross-Cut ..... 5/32 inches x 1-1/2 inches (3.9mm x 38mm)

**Maximum:**  
Sheets per pass (Cross-Cut) ..... 10\*  
Cards per pass ..... 1\*  
Paper width ..... 9 inches/229mm  
Continuous operation ..... 8-10 minutes  
\* 20lb., 8.5 inches x 11 inches (75g) paper at 120v, 60 Hz, 4.0Amps; heavier paper, humidity or other than rated voltage may reduce capacity. Recommended daily usage rates: 25-50 paper passes; 25 cards.

### IMPORTANT SAFETY INSTRUCTIONS — Read Before Using!

#### WARNING

- Keep away from children and pets. Keep hands away from paper entry. Always set to off or unplug when not in use.
- Keep foreign objects — gloves, jewelry, clothing, hair, etc. — away from shredder openings. If object enters top opening, switch to Reverse (R) to back out object.

#### CAUTION

- Avoid touching exposed blades under Cross-Cut shredder head.
- Use only designated entry for cards.

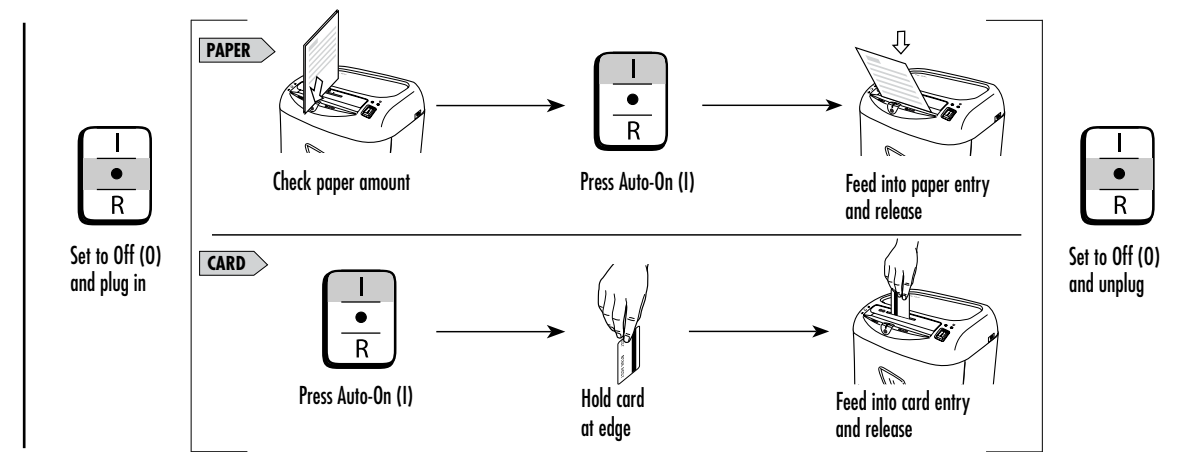
- Never use aerosol, petroleum based or other flammable products on or near shredder. Do not use canned air on shredder.
- Do not use if damaged or defective. Do not open shredder head. Do not place near or over heat or water source.
- 10 sheets per pass to avoid jams.

- The grounded socket-outlet shall be installed near the equipment and shall be easily accessible.

### OPERATION

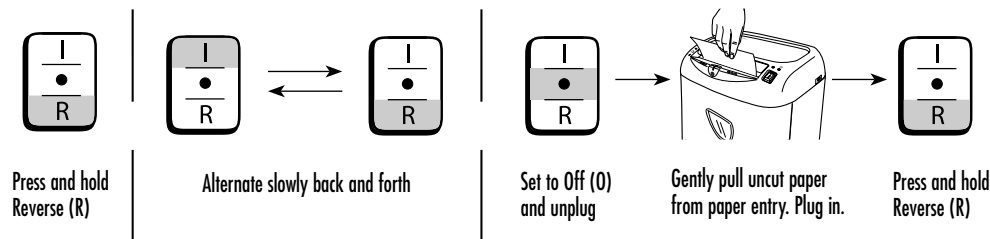


**Continuous operation:**  
8-10 minutes maximum  
**NOTE:** Shredder runs briefly after each pass to clear entry. Continuous operation beyond 8-10 minutes will trigger 20-minute cool down period.



### TROUBLESHOOTING

**Paper jam:** Set to Off (O) and empty bin. Replace bin, close door and follow any or all of the below procedures.



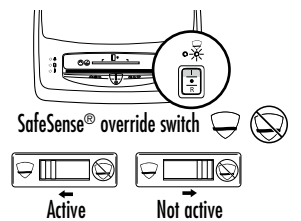
#### Indicator lights:

- Yellow - SafeSense® active
- Yellow flashing - SafeSense® not active
- Make sure bin is pushed in
- Wait 20 minutes for motor to cool down

**ATTENTION:** If the SafeSense® light remains on, you must engage the **Override Switch** in order to perform steps above. Once the jam is cleared, reset the SafeSense® feature. (See SafeSense® instructions below.)

**SafeSense® paper jam:** If the SafeSense® feature activates (SafeSense® light remains on) to cause the user to think the shredder has jammed when it has not, use the **Override Switch** to deactivate the SafeSense® feature and clear the paper. **Warning** — when switch is in override position, the SafeSense® light will flash and the SafeSense® feature will NOT function. Once the paper is cleared, reset the SafeSense® feature.

Sensor light illuminated—paper jammed



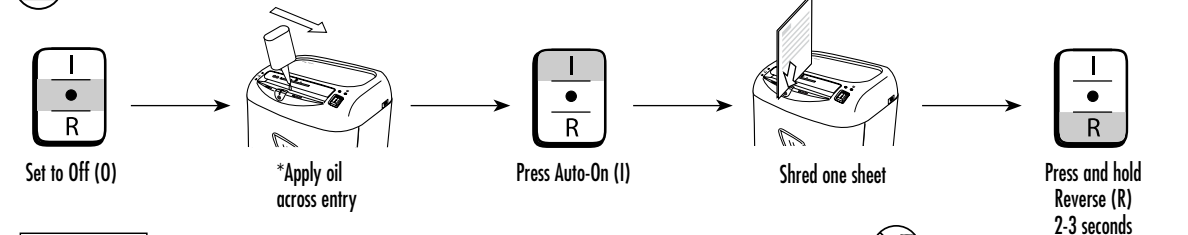
### MAINTENANCE

Run regularly in reverse for one minute

Oil when bin is full, or immediately, if:

- Capacity decreases
- Motor sounds different, or Shredder stops running

Follow oiling procedure below and repeat twice.



**CAUTION** \*Only use a non-aerosol vegetable oil in long nozzle container such as Fellowes 35250

### WARRANTY

**LIMITED WARRANTY** Fellowes, Inc. ("Fellowes") warrants the cutting blades of the machine to be free from defects in material and workmanship for 5 years from the date of purchase by the original consumer. Fellowes warrants all other parts of the machine to be free of defects in material and workmanship for 1 year from the date of purchase by the original consumer. If any part is found to be defective during the warranty period, your sole and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part. This warranty does not apply in cases of abuse, mishandling, or unauthorized repair. ANY IMPLIED WARRANTY, INCLUDING THAT OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS

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For more details or to obtain service under this warranty, please contact us or your dealer.