

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

General Information

G-1: Show Information	1
G-10: Trade Show Tips	2
G-11: General Information	3
G-4: Petroleum Surcharge Information	4
G-2: Payment & Credit Card Charge Authorization	5
G-3: 3 rd Party Billing Request	6
G-5: Safety First!	7
G-6: Show Site Work Rules	8
G-7: GES Terms & Conditions of Contract	9

Material Handling

Shipping Made Easy	10
R-1: Material Handling Information	11
Save 10% on Material Handling	12
R-2c: Transportation Plus & Material Handling Form	13
R-8b: GES Logistics Material Handling & Shipping Form	14
R-5: Advance Shipping Labels	15
R-6: Direct Shipping Labels	16
R-14: Cartload Service Order Form	17
R-15: Vehicle Placement Order Form	18

Decorating Services

C-1: Carpet Order Form	19
C-2: Carpet Package Order Form	20
A-1: Furniture & Accessories Order Form	21
A-2: Furniture Package Order Form	22
B-1: Specialty Furniture Order Form	23
B-2: Specialty Furniture Order Form	24
D-1: Standard Exhibit System Order Form	25
I-1: Graphics & Signage Order Form	26
I-2: Digital File Submission Guide	27

Labor

L-1: Installation & Dismantling Order Form	28
L-2: Key Information	29
H-3: Booth Layout Form	30
J-1: Cleaning Order Form	31

Utility Services

E-1: Electrical Rental Information	32
E-2: Electrical Rental Order Form	33
E-3: Electrical Labor Order Form	34

Facility Services

South Towne: Rules & Regulations	35
South Towne: Telephone	36
South Towne: Telephone Conditions & Regulations	37
South Towne: Internet Service	38
South Towne: Internet Conditions & Regulations	39
Computer & Audio Visual Services	40



Show Information

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

Official Service Contractor

GES Exposition Services
7050 Lindell Road
Las Vegas, NV 89118-4702

Phone (in USA): 800.475.2098
FAX (in USA): 866.329.1437
Contact us Online: www.ges.com/contact

International Calls: 702.515.5970
International Faxes: 702.263.1520

Show Information

Backwall Drape: Black
Sidewall Drape: Black
Exhibit Hall is Not Carpeted

Booth Package

Booth Size: 10'X10'
1 - 6' Skirted Red Table
2 - Contour Chairs
1 - Wastebasket
1 - One line ID sign (7"x44") provided automatically
1 - 500 watt Electrical Outlet

Important Dates *Be sure to check all order forms for additional deadlines.*

Thursday,	March 27	Discount Deadline for orders received with payment
Tuesday,	March 11	Advance Shipments may begin arriving at Warehouse
Monday,	April 7	Last day for Advance Shipments to arrive at Warehouse without surcharges
Thursday,	April 10	Direct Shipments may begin arriving at Exhibit Site after 8:00am
Friday,	April 11	Last day for Direct Shipments to arrive at Exhibit Site by 3:00pm
Thursday,	April 10	Installation 1:00pm-7:00pm
Friday,	April 11	8:00am-9:30am
Friday,	April 11	Show Hours 10:00am-4:00pm
Saturday,	April 12	10:00am-4:00pm
Saturday,	April 12	Dismantle 4:00pm-7:00pm
Saturday,	April 12	Carriers must be checked in by 5:00pm
Saturday,	April 12	All exhibitor materials must be removed by 7:00pm

Shipping Addresses

Advance Shipments to Warehouse c/o GES Exposition Services
1701 South 5350 West
Salt Lake City, UT 84104

Direct Shipments to Exhibit Site c/o GES Exposition Services
South Towne Exposition Center
9575 State Street
Sandy, UT 84070

Shipments should arrive on or before:
April 7, 2008

Shipments will be accepted beginning:
April 10, 2008

GES Servicenter®

GES is here to take care of your on-site needs. All contractors and production personnel will be available, along with any services you might desire such as Furniture, Cleaning, and Material Handling.

Thursday, **April 10** 1:00pm-5:00pm
Friday, **April 11** 8:00am - 11:00am

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

As your tradeshow partner, our goal is to provide you with hassle-free service so you can get on with your show. Even if you use an Exhibitor Appointed Contractor (EAC), you should have a basic working knowledge of the Exhibitor Service Manual contents and information.

By following the information below, you will enjoy a smooth trade show experience.

Ordering Trade Show Services.

- Please include your complete customer information on each order form including address with zip code, phone and fax numbers, e-mail addresses, contact name, and, most importantly, booth number. If you have multiple booth locations, please complete separate order forms for each location (booth, meeting room, etc.).
- Please ensure that the credit card information is complete and correct: including the expiration date.
- When ordering carpet, draped tables or counters remember to select the colors you desire.
- Please make sure that the size of the carpet you order is appropriate for your booth space (e.g.: do not order a 9' x 20' carpet for a 10' x 10' booth).
- Keep the total square footage of your booth space in mind when you order your decorating items, don't order more than will comfortably fit in your booth and still allow you to do business.

Inbound - Move In.

- Confirm your furnishings orders with the GES National ServicerSM. You should receive a confirmation of your order within 3-5 days of placement.
- Confirm target dates with GES and communicate them to your carrier. Refer to the Special Handling brochure enclosed to ensure that you do not incur special handling charges. You may want to share this brochure with your carrier.
- Keep the phone number of your carrier with you, including weekend contact.
- Have your hotel information available, including phone number, address etc.
- After emptying crates, place empty labels on all sides of your crates and cases. Remember to remove old empty labels. Additionally, empty labels are sometimes color coded, so make sure you get the correct color and be sure your number is on each label.

Showsite.

Put together a trade show survival kit to include in your freight or carry with you, including:

- Small Tool Kit
- Staples, Scissors, Tape
- Pens & Markers for labels
- First Aid Kit
- Bottled Water

Outbound - Move out.

- Keep in mind, the return of empty containers can take from 2 to 12 hours (depending on the size of the show), so coordinate your outbound flight to accommodate this.

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

We have designed this form to help you better understand the role of the official services contractor, the services we offer and provide tips to maximize your cost savings.

What is a General Services Contractor?

GES® has been selected as the official services contractor by the show organizer to design and produce your show. Because of the many areas that GES is involved in at the show, we are familiar with the key individuals managing your event. If at any time during the planning process you are unsure where to turn, just ask us – we're at your service.

Many exhibitors are not aware of the depth and breadth of products and services offered by GES. Because we have insight into and control of the entire show process, we can generally save you time and money by assisting in your pre-show planning.

GES Show Services*Booth Furniture & Accessories*

The booth furniture & accessories brochure showcases a wide variety of both standard and specialty furniture. All items rented from GES will automatically be delivered to your booth and picked up at the close of the show, with no material handling charges incurred by you.

Booth Carpet

GES offers a wide variety of carpet selections. The booth carpet brochure covers carpet choices from standard to custom color, size, and grade, padding and booth cleaning. All carpet packages are available with no hidden costs or handling charges.

Custom Exhibits

Let GES design and build an extraordinary custom exhibit that will deliver your marketing message. For information, please call 866.481.9722 or visit our design gallery at www.ges.com.

Rental Exhibits

Our hassle-free rental program gives you a customized look without the long-term commitment of purchasing an exhibit. For more information, please call 800.475.2098 or visit our design gallery at www.ges.com.

Installation & Dismantle Services

If you already own an exhibit, or plan to purchase one, you will need to arrange for installation and dismantling of your booth. As the official service contractor on this show, GES provides you with the best labor and on-site personnel from move-in to move-out.

Graphics

Give visitors to your exhibit a great first impression by displaying captivating graphics and signs.

Shipping

GES can manage your transportation without a hassle. We offer simplified rates, online tracking, and single invoicing. Call 877.437.7366 to have your "shipping made easy."

Lighting & Rigging

A great way to maximize your visibility on the show floor is by creating mood and movement in your booth through lighting.

How Can I Order My Show Services?**1. GES® Online**

GES® Online makes ordering GES products and services fast, simple and secure. Follow these simple instructions to order:

Step 1: If you have previously registered on GES® Online, enter your User ID and Password. If this is your first time on GES® Online, you will need to create an online account. We now have two ways for you to create an online ordering account:

- A. Create an account by searching for your company name and zip code. This method does not require you to know your activation code.
- B. Create an account by entering your Activation Code (CSN). Please note that the Activation Code is CASE SENSITIVE.

Step 2: Once logged in, sign up or select your show.

Step 3: Browse products and create orders for your show.

Step 4: Once you are satisfied with your choices, simply check out to process the order.

Additionally, GES® Online allows you to review show-specific product literature, download third-party vendor forms, access show and order information 24/7 and review order history. For online ordering help call 888.437.3976.

2. GES National ServicerSM

The GES National ServicerSM provides consistency and continuity of customer service for all GES exhibitors at all GES shows, offering the following services:

- Single point of contact for all GES shows
- Coast to coast time zone coverage
- Personalized exhibitor service for all pre- and post-show orders

7050 E. Lindell Road

Las Vegas NV, 89118

Phone: 800.475.2098

Fax: 866.FAX.1GES (866.329.1437)

International Phone: 702.515.5970 / Fax: 702.263.1520

3. GES Servicer[®]

Once you are at the show, the GES Servicer[®] is on site to place any last minute orders and provide show information.

Exhibitor Services

Our Exhibitor Services organization is the service team responsible for answering exhibitor questions, processing your orders and handling any special requests. They are the conduits between production, operations and your exhibiting needs. Regardless of your request, you can contact them for advice and information about the show – if they don't know the answer, they will find it!

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South Towne Exposition Center • April 11 - 12, 2008

ATTENTION:

PETROLEUM SURCHARGE INFORMATION

In order to offset the effects of increasing fuel costs being felt by every citizen and industry in North America, GES® Exposition Services has enacted a Petroleum Surcharge Program.

The Petroleum Surcharge will result in a 2% increase on all services published in the exhibitor service manual with the exception of GES® Logistics, which already has a fuel surcharge built into the rates. These charges will be shown as a separate line item on your GES invoice.

Increased petroleum costs have impacted every facet of our business, from the cost of carpeting (which is essentially processed petroleum), to plastics, visqueens, propane fuel and diesel fuel.

GES thanks you for your continued support and patience during this critical time.

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors
 Contact us Online: www.ges.com/contact Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

FORM DEADLINE DATE:

March 27, 2008

COMPANY NAME	EMAIL ADDRESS			BOOTH NUMBER
STREET ADDRESS	CITY	STATE	ZIP	COUNTRY
PHONE	FAX			PURCHASE ORDER NUMBER
SHOWSITE CONTACT	SHOWSITE CONTACT EMERGENCY #			CONTACT'S HOTEL (OPTIONAL)

Payment Policy

Payment for Services — GES requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor, material handling, or any applicable fuel or energy surcharge.

Discount Prices — To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment — GES Exposition Services accepts MasterCard, Visa, Discover, Diners Club, American Express, check and bank wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. Exhibitors will be charged a \$25.00 fee for returned NSF checks.

Third Party Billing — Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES Exposition Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See *Third Party Billing Request* form.

Tax Exempt — If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.

Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc. for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or GES set-up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, GES retains the right to implement/assess a fuel or energy surcharge on all services as necessary based upon market conditions.

* If you wish to purchase coverage for excess declared value, please see Material Handling Form (R-2).

Bank wire transfer payment information:

Beneficiary: GES Exposition Services
 c/o Bank of America
 1655 Grant Street
 Concord, CA 94520 USA
 Telephone # 800.227.3337
Account #: 7188-1-01819
ABA Routing #: 0260-0959-3
SWIFT Address: BOFAUS3N
CHIPS Address: 0959

If requested, following is the physical address for routing identifiers:
 100 West 33rd Street, New York, NY 10001 USA

To properly credit your account, send the following information to the GES address listed on the order forms:

- exhibiting company name, show name, show facility, and booth number
- date and amount of wire transfer
- bank and country where transfer originated

• If you have any questions regarding our payment policy, please call GES National ServicerSM at 800.475.2098 or visit the GES Servicer[®] at the show.

• **Please complete the information and return payment in full with this form and your orders.** You may choose to pay by credit card, check, or bank wire transfer, however, **we require your credit card charge authorization to be on file with GES.**

• You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.

• **For your convenience,** we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

PLEASE SIGN

X

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e. Expiration Date, Verification Code, Account Number, Contact Information, Type of Card, and Signature.) **We require your credit card charge authorization to be on file with GES even if you are paying by check or bank wire transfer.**

Account Number

--	--	--	--

PROVIDE V-CODE*

VERIFICATION CODE

--

PROVIDE EXPIRATION DATE

EXPIRATION DATE

--

- ☐ Corporate
☐ Personal



- ☐ MasterCard ☐ Discover
☐ VISA ☐ American Express
☐ Diners Club

*V-Code is either on the back or front of your card.

CARDHOLDER'S NAME	PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS	CITY
STATE	ZIP COUNTRY

PLEASE SIGN

X

CARDHOLDER'S SIGNATURE

DATE

Calculation of Orders

TOTAL

Exhibit System Rental	\$
Furniture & Accessories	\$
Carpet	\$
Hanging Sign & Truss	\$
Cleaning	\$
Labor	\$
Material Handling	\$
GES Electrical	\$
Other GES Services (Specify)	\$
1. Total of All Above Items	\$
2. Add Petroleum Surcharge Assessment @ 2%	\$
3. FULL PAYMENT in U.S. funds drawn on a U.S. Bank GES Exposition Services, Inc. Federal ID #59-1008863 GES is exempt from backup withholding tax.	\$

To simplify payment, send a check payable to GES Exposition, Inc. for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of: \$

Enclosed is a check in the amount of: \$

Check No. Dated

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/contact Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.

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South Towne Exposition Center • April 11 - 12, 2008

FORM DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

You may arrange for a third party to handle your display and be billed for services. GES will agree to this arrangement if the third party has a satisfactory payment record with us. **Both Firms** must complete this form, including **Third Party Credit Card Charge Authorization below**. Return form by the deadline date. **GES reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date.**

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. If your named third party does not pay the invoice before the last day of the show, charges will revert to you, the exhibiting firm. All invoices are due and payable upon receipt. GES Terms & Conditions of Contract apply to both the Exhibiting Firm and Third Party Representative.

Exhibiting Firm

EXHIBITING FIRM

STREET ADDRESS

CITY

STATE

ZIP

PHONE

FAX

The items checked below are to be invoiced to the Exhibiting Firm:

- | | |
|-------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> All Services | <input type="checkbox"/> Booth Cleaning |
| <input type="checkbox"/> I & D Labor | <input type="checkbox"/> Rental Furniture |
| <input type="checkbox"/> Signs | <input type="checkbox"/> Material Handling In & Out |
| <input type="checkbox"/> Transportation Charges | |
| <input type="checkbox"/> Other (Please Specify) _____ | |

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

PLEASE SIGN

X

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Exhibiting Firm Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e. Expiration Date, Verification Code, Account Number, Contact Information, Type of Card, and Signature.) **We require your credit card charge authorization to be on file with GES even if you are paying by check or bank wire transfer.**

Account Number



--	--	--	--

PROVIDE V-CODE*

VERIFICATION CODE

PROVIDE EXPIRATION DATE

EXPIRATION DATE

- | | | | |
|------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Corporate |  | <input type="checkbox"/> MasterCard | <input type="checkbox"/> Discover |
| <input type="checkbox"/> Personal |  | <input type="checkbox"/> VISA | <input type="checkbox"/> American Express |
| | | <input type="checkbox"/> Diners Club | |

*V-Code is either on the back or front of your card.

CARDHOLDER'S NAME			PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS			CITY
STATE	ZIP	COUNTRY	

PLEASE SIGN

X

CARDHOLDER'S SIGNATURE

DATE

Third Party

EXHIBITING FIRM

STREET ADDRESS

CITY

STATE

ZIP

PHONE

FAX

The items checked below are to be invoiced to the Third Party:

- | | |
|-------------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> All Services | <input type="checkbox"/> Booth Cleaning |
| <input type="checkbox"/> I & D Labor | <input type="checkbox"/> Rental Furniture |
| <input type="checkbox"/> Signs | <input type="checkbox"/> Material Handling In & Out |
| <input type="checkbox"/> Transportation Charges | |
| <input type="checkbox"/> Other (Please Specify) _____ | |

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

PLEASE SIGN

X

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT

DATE

Third Party Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e. Expiration Date, Verification Code, Account Number, Contact Information, Type of Card, and Signature.) **We require your credit card charge authorization to be on file with GES even if you are paying by check or bank wire transfer.**

Account Number


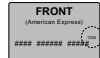
--	--	--	--

PROVIDE V-CODE*

VERIFICATION CODE

PROVIDE EXPIRATION DATE

EXPIRATION DATE

- | | | | |
|------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Corporate |  | <input type="checkbox"/> MasterCard | <input type="checkbox"/> Discover |
| <input type="checkbox"/> Personal |  | <input type="checkbox"/> VISA | <input type="checkbox"/> American Express |
| | | <input type="checkbox"/> Diners Club | |

*V-Code is either on the back or front of your card.

CARDHOLDER'S NAME			PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS			CITY
STATE	ZIP	COUNTRY	

PLEASE SIGN

X

CARDHOLDER'S SIGNATURE

DATE

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South Towne Exposition Center • April 11 - 12, 2008

Safety is very important for everyone working in the exhibit hall - especially you!

GES Exposition Services is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES Exposition Services supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at show site. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees and other exhibitors.

Exhibitor loss prevention guidelines at show site

- Exhibitors should treat the show areas during move-in and move-out as they would a construction site, when work is on-going. Wearing of appropriate attire includes footwear with hard soles that protects against potential injuries from site debris, and limits potential for slip and falls. Heels, flip flops and open-toed shoes are inappropriate and violate safety standards.
- Smoking is prohibited except in designated areas. Please be sure all cigarettes are fully extinguished.
- Standing on chairs, tables and other furniture is **PROHIBITED**. The furniture is not designed to support your standing weight. Please use a ladder or ask GES personnel for assistance.
- GES forklifts and carts are to be used by authorized GES personnel only. Please do not operate this equipment. Bicycles, skateboards, skates, etc. are prohibited on the show floor unless approved by the facility in advance. If you are authorized to use your own cart, please be sure to register it with the facility. They should also provide you with a "safe operating" procedure. If they do not, a GES representative at the Exhibitor Service Desk can provide it to you.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or load. Keep the aisles free and open at all times. Please utilize your booth space to store and work in while preparing your booth.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify a GES supervisor if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Notify a GES representative of any safety issues or concerns.



Show Site Work Rules

Career Expo - April 2008
South Towne Exposition Center • April 11 - 12, 2008

Exhibit Labor Jurisdiction

GES Exposition Services utilizes the stagehand union for exhibit installation and dismantling and for materials handled. The union allows permanent full-time employees of exhibiting companies to work on installation and dismantling of their own exhibits. All these employees must be badged by Show Management. If additional persons are required, union personnel must be acquired through the official contractor. Non-union temporary personnel acquired from local temporary agencies will not be allowed to perform any type of work that is covered under the stagehand union contract.

Freight Handling Jurisdiction

GES Exposition Services has the responsibility of receiving and handling all exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move in and move out of the exhibition. GES Exposition Services will not be responsible, however, for any materials they do not handle.

Union Jurisdictions

To assist you in planning your participation in your Sandy area show, we are certain you will appreciate knowing in advance that union labor is required for certain aspects of your exhibit handling.

To help you understand the jurisdiction the various unions have in Sandy, we ask that you read the following.

Stagehands

- Members of this union claim jurisdiction over work involved with the following:
- ✓ Assembly and disassembly of the "hard goods" portion of exhibits*
 - ✓ Installation and dismantle of "soft goods" such as pipe & drapes, bunting and skirting
 - ✓ Hanging of overhead foamcore and showcard signs and vinyl banners
 - ✓ Unloading and reloading of all exhibitor freight consigned to GES*
 - ✓ All rigging work
 - ✓ Perform work related to stage productions including sound and lighting

***Please Note:**

- ✓ Exhibitors may not borrow GES hand trucks, dollies, flat trucks, pallet jacks or other freight handling equipment. Exhibitors may not bring their own freight handling equipment to unload or load exhibit materials. Carload Service is available. Pre-order in advance and receive preferential service. This service is also available to order at show site through the GES Servicenter.

Other Electricians, Plumbers and Telephone installers also perform their necessary functions and are employed by the facility.

In General

Exhibitors are allowed to do the technical work on their machines such as fine line balancing, programming and cleaning.

Union members at all levels must be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to GES Exposition Services and/or the Exhibit Manager. Exhibitors are asked to refrain from voicing labor complaints directly to union personnel. Any questions regarding contract labor should be directed to the Exhibit Manager or GES Expositions Services.

The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about billing, bring the questions to the Exhibit Services Contractor and discuss it with the person in charge of your exhibit.

Gratuities

Our work rules prohibit the SOLICITATION OR ACCEPTANCE of tips in cash, product or gifts in kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

Always Honest Hotline

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

GES Terms & Conditions of Contract

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

GES TERMS AND CONDITIONS ARE SUBJECT TO
CHANGE AT GES' SOLE DISCRETION WITHOUT NOTICE
TO ANY PARTIES

I. Definitions:

GES: GES Exposition Services, Inc., d/b/a GES and/or GES Logistics, and/or Trade Show Electrical (a/k/a TSE), and/or Trade Show Rigging (a/k/a TSR) and their employees;

Agents: GES' agents, sub-contractors, carriers, and the agents of each.

Customer: Exhibitor or other party requesting Services from GES.

Carrier: Motor carrier, van line, air carrier, or air or surface carrier/ freight forwarder.

Shipper: Party who tenders Goods to Carrier for transportation.

Goods: Exhibits, property, and commodities of any type for which GES is requested to perform Services.

Cold Storage: Holding of Goods in a climate controlled area.

Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.

Services: Warehousing, transportation, drayage, un-supervised labor, supervised labor and/or related services.

Show Site: The venue or place where an exposition or event takes place.

Supervised Labor: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES.

Un-Supervised Labor: Union labor that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES. Customer assumes the responsibility for the work of union labor when Customer elects to use unsupervised labor.

II. Scope:

These Terms and Conditions shall be binding upon Customer, GES, and their respective Agents and representatives, including but not limited to Customer contracted labor such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations

Payment for services. Customer shall be liable for all unpaid charges for services performed by GES or Agents. Customer authorizes GES to charge its' credit card directly for services rendered on its' behalf after departure, by placing an order on-line, via fax, phone or through a work order on site.

Credit Terms. All charges are due before Services are performed unless other arrangements have been made in advance. GES has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit card is provided to GES, GES is authorized to bill to such credit card any unpaid charges for services provided to Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1 1/2% per month until paid.

IV. Mutual Obligations

Indemnification:

Customer to GES: Except to the extent of GES's own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES harmless for any and all acts of its representatives and agents, including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subcontractor or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES to Customer: To the extent of GES' own negligence and/or willful misconduct, and subject to the limitations of liability below, GES shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES Liability for Loss or Damage to Goods

Negligence standard: GES shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES.

Condition of Goods: GES shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

Receipt of Goods: GES shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

Force Majeure: GES shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labor disputes, and acts of terrorism or war.

Cold Storage: Goods requiring cold storage are stored at Customer's own risk. GES assumes no liability or responsibility for Cold Storage.

Accessible Storage: GES assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

Unattended Goods: GES assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its' own Goods for any and all risk of loss.

Labor: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided union labor. If GES supervises labor for a fee, GES shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labor, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES and show management with an indemnity, including defense costs, for any

claims that result from Customers' supervision or failure to supervise assigned labor.

Empty Storage: GES assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is Customer's sole responsibility to affix the appropriate labels available at the GES Service Desk for empty container storage. Damage that is the direct result of GES' negligence shall be subject to the limitations of liability set forth in this document.

Forced Freight: GES shall not be liable for Goods not picked up by Customer's chosen carrier by the show deadline. It is Customer's responsibility to complete accurate paperwork for shipping and insure its' Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove its' Goods on or before the targeted time. If Goods remain on the floor after this point, GES has the right to remove them in order to restore the premises to its' original condition for show management pursuant to the venue's lease with show management. In such cases GES is authorized to proceed in the manner chosen by Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select one of the provided options will result in re-routing at GES' discretion, and at Customer's expense assuming the Goods are labeled for return. GES retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

Concealed Damage: GES shall not be liable for concealed loss or damage, uncrated Goods, or improperly packaged or labeled Goods.

Unattended Booth: GES shall not be liable for any loss or damage occurring while Goods are unattended in Customers booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customers' chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

Measure of damage: GES' liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$.50 (fifty cents) per pound per piece, \$100.00 (one hundred dollars) per package or \$1,500.00 (one thousand five hundred dollars) per occurrence.

Excess Declared Value: If Customer wishes a higher limitation of liability than stated above, for loss or damage to property that occurs during the show, the Customer may do so by declaring a value in the space provided on the GES services order form(s) and also on the **Material Handling Order Form** and paying by the appropriate additional charge in advance of the commencement of services by GES. Maximum liability for damages resulting from GES' negligence shall then be increased to the amount of declared, but in no case shall it exceed the depreciated value of the Goods or repair costs, whichever is less. In case of partial loss or damage, the maximum liability shall be prorated based on weight. Excess Declared Value is not for: plasma screens, or other fragile electronic equipment, original art, and prototypes. The Declared Value may never exceed \$100,000, for the purpose of this provision and GES' liability in all circumstances shall be limited to the amount of this cap.

No Insurance: GES is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES performed in a manner that constitutes gross negligence in the performance of its services for Customer.

Notice of loss or damage: In order to have a valid claim notice of loss or damage to Goods must be given to GES or its agent within 24 hours of occurrence or delivery of Goods, whichever is later.

Filing of claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claims for Goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of date of delivery of Goods. GES Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form/ Bill of Lading. In the event of a dispute with GES, Customer will not withhold payment or any amount due GES for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES retains the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

Filing of suit: Any action at law regarding loss or damage to Goods must be filed within two years of the date of declaration of any part of a claim.

VII. Jurisdiction, Choice of forum. This Agreement shall be governed by and construed in accordance with the applicable laws of the United States or, alternatively, and depending on jurisdiction, the laws of the State of Nevada. The parties hereby submit to jurisdiction and venue in the United States Federal District Court of Nevada, or as applicable depending upon jurisdiction, the County Circuit Court in Clark County, Nevada.

VIII. Advanced Warehousing/Temporary Storage/Long Term Storage.

All terms and conditions relative to Advanced Warehousing/Temporary Storage/Long Terms Storage are contained in the separate agreement, entitled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES' liability for Customer's Goods:

The responsibility of GES with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES shall be liable only for loss or damage to Goods caused by GES' sole negligence. GES' liability is limited to sixty cents per pound (\$.60) of the actual cash value per article. In case of partial loss or damage, the maximum liability shall be prorated based on weight. GES is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES' immediate control. GES is not responsible for the marring, scratching or breakage of glass or other fragile items. GES is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES. In no event shall GES be liable for special, incidental, indirect or consequential damages, including business loss of any kind, resulting from any damage to or loss of the Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES as to appropriateness of the conditions for Exhibitors' Material. The risk of loss remains the Customers alone and GES recommends the Customer carry and maintain insurance in amounts sufficient to cover its' risk.



Logistics

shipping made easy

Let GES® manage your TRADESHOW TRANSPORTATION

For shipping made easy, complete below information and fax to 775.789.6052, or call 877.437.7366

What is the approximate weight and description of each item:

What is the address and date of the freight pick-up:

What is the destination (warehouse/direct show):

What is the name of the show:

Contact name/ Company:

Phone/fax/email:



Material Handling Information

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 30 days prior to your show.
- Delivery of Shipments to your booth by 8:00 a.m. on your first day of move-in (schedule permitting).
- Some convention centers and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to ship in Advance to the GES Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping labels.
- Complete the enclosed Material Handling Order Form.
- Remember to confirm receipt of your shipment prior to leaving for the show.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to warehouse.

How to Ship to Exhibit Site

- Consign all shipments c/o GES Exposition Services.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- Complete the enclosed Material Handling Information Sheet.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Certified weight tickets must accompany all shipments.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at show site. You may also want to review the return of your goods at the end of the show.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per Shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on separate bills of lading with separate weight tickets - otherwise GES will invoice the entire load at the Uncrated rate.

- **Crated** – Material that is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** – Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.
- **Special Handling** - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

- **Overtime Surcharges** - Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges. See enclosed Material Handling Order Form for details.
- **Late Surcharges** – A surcharge will apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.
- **Shipment Surcharges** – A surcharge will apply if shipments are received with incomplete information on shipping labels identifying company name and booth number and/or shipments that are left on the show floor at the end of the show with no labels and no bill of lading turned in.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored, and returned after the show. Labels are available at the **GES Servicer** or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from two to twelve hours to return empty crates. Do not store any items in crates marked "empty."

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES Servicer**. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Machinery Labor and Equipment

Labor and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this labor using the In-Booth Forklift & Labor Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Insurance

All of your goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES has published GES Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

GES Limits of Liability & Excess Declared Value

- **Liability** – GES is liable for loss or damage to your goods only if the loss or damage was caused by GES negligence.
- **Measure of Damage** – If GES was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:
 - a. Measure of damages in all situations (including b. & c. below) will be limited by the **Depreciated Value** of the goods or repair costs, whichever is less.
 - b. The lesser of **\$0.50** per pound per package, **\$100** per package, or **\$1500** per occurrence.
 - c. Damages will be limited to a declared value, if you fill in a **Declared Value Amount**, check the box requesting **Excess Declared Value**, and pay the appropriate charges for **Excess Declared Value**. (Maximum allowed declared value \$100,000)
- **Cost** – Excess declared value available from GES for \$1.00 per \$100 of excess valuation. (\$50.00 minimum charge per request)
- **Not Insurance** – Excess declared value is not insurance. GES does not offer or sell insurance. GES is not liable and will not owe for loss or damage to your goods if the damage or loss was not caused by GES negligence.

GET GES[®] TRANSPORTATION PLUS **SAVE 10%** ON MATERIAL HANDLING

GES[®] Logistics turns an exhibiting necessity into an added show value with GES[®] Transportation Plus. You count on reliable service and great rates when you ship with GES. Now with our GES[®] Transportation Plus service, you save money on material handling when you order round-trip shipping. Another reason it pays to use GES.

- **Online Tracking**

Shipment information is seconds away on the GES website. Track and trace your shipment any time of the day or night. Just one more example of GES' continued commitment to our customers.

- **Your Shipping Partner**

GES[®] Logistics gives you reliable service and great rates on air and ground shipping. You can also save 10% on round-trip shipping with GES[®] Roundtrip Plus. Count on GES as your shipping partner.

- **Smooth Integration**

Our integrated services mean less hassle. From shipping and material handling to installing and dismantling, we make sure you have a smooth show experience.

**For more info call 877.437.7366
or visit us online at www.ges.com/logistics**



Logistics
shipping made easy

Exposition Services Exhibits & Design Graphics Logistics
Electrical Installing & Dismantling Technology Event Services

888.454.4437 www.ges.com

SPECIAL HANDLING

Click Here to View Special Handling Brochure



Transportation Plus & Material Handling Form

R-2c

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:
GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.

Career Expo - April 2008
South Towne Exposition Center • April 11 - 12, 2008

FORM DEADLINE DATE:
March 27, 2008

COMPANY NAME EMAIL ADDRESS BOOTH NUMBER

SHIP WITH GES LOGISTICS TO RECEIVE A 10% SAVINGS ON MATERIAL HANDLING WITH TRANSPORTATION PLUS
To set up your saving with **Transportation Plus**, please call 877.437.7366, or complete the GES Logistics Material Handling & Shipping Form (R-8b) included in this exhibitor services manual and fax it to 775.789.6052, or email us at logistics@ges.com. Call 877.437.7366 for a quote for any shipments that are under 10,000 lbs. **Transportation Plus** does not apply to shipments that are considered Small Package, Local or shipments over 10,000 lbs. Round Trip shipping is required to qualify for **Transportation Plus** rates.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers with inbound shipments must check in at the GES warehouse or exhibit site by 2:00pm to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00am - 4:00pm; Closed 12:00pm - 1:00pm & Holidays. In the event of weight discrepancies or shipments received without a certified weight certificate, a \$15.00 fee will be charged per shipment.

Advance Shipments to GES Warehouse (200 pound minimum per shipment)

GES will receive uncrated carpet and pad at the warehouse. A special handling charge will apply on these shipments.
Rates include: unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

Crated Materials			Materials Requiring Special Handling		
	Standard Rates	Transportation Plus Saving Rates		Standard Rates	Transportation Plus Saving Rates
ST/ST	\$ 55.25 cwt	\$ 49.73 cwt	\$ 69.25 cwt	\$ 62.33 cwt	
ST/OT	\$ 72.00 cwt	\$ 64.80 cwt	\$ 90.00 cwt	\$ 81.00 cwt	
OT/OT	\$ 88.75 cwt	\$ 79.88 cwt	\$ 111.00 cwt	\$ 99.90 cwt	

Direct Shipments to Exhibit Site (200 pound minimum per shipment)

Rates include: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. However, any materials shipped back to warehouse from exhibit site will incur additional costs applied to your invoice.

Crated Materials			Materials Requiring Special Handling			Uncrated Materials		
	Standard Rates	Transportation Plus Saving Rates		Standard Rates	Transportation Plus Saving Rates		Standard Rates	Transportation Plus Saving Rates
ST/ST	\$ 46.25 cwt	\$ 41.63 cwt	\$ 60.25 cwt	\$ 54.23 cwt		\$ 74.25 cwt	\$ 66.83 cwt	
ST/OT	\$ 60.25 cwt	\$ 54.23 cwt	\$ 78.25 cwt	\$ 70.43 cwt		\$ 96.50 cwt	\$ 86.85 cwt	
OT/OT	\$ 74.25 cwt	\$ 66.83 cwt	\$ 96.50 cwt	\$ 86.85 cwt		\$ 118.75 cwt	\$ 106.88 cwt	

SMALL PACKAGE: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall in to the small package category may be subject to special handling charges.		First Carton.....\$ 35.00
		Each Additional Carton.....\$ 18.00

<ul style="list-style-type: none">• Straight Time: Monday through Friday 8:00 AM to 4:30 PM. Trucks signing in after 2 PM may be charged at the overtime rate.• Overtime: All other times, Saturdays, Sundays, Holidays.• Use "ST/ST" rate if freight will be handled on straight time into the show and out of the show.• Use "ST/OT" rate if freight will be handled one way on straight time and one way on overtime, either into the show or out of the show.• Use "OT/OT" rate if freight will be handled on overtime into the show and out of the show.		EXCESS DECLARED VALUE OPTION: Note 1: Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared. Note 2: Declared value \$_____. Excess declared value available from GES, up to \$100,000.00. Excess declared value is not available for items listed on form G-7. <input type="checkbox"/> Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).	
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Calculation Of Material Handling Charges For Standard Rates Only (Use Form R-8b For Transportation Plus Rates)

Our shipment will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date: _____ via: _____		Total pieces: _____	
Total Weight (200 lb minimum per shipment): _____ ÷ 100 = _____		x Rate: _____ = \$ _____	
Small package cartons will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date: _____ via: _____		Total cartons: _____ = \$ _____	
<i>We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.</i>			
ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS: Advance Date: <ul style="list-style-type: none">• March 11, 2008: Advance shipments may begin arriving at warehouse.• April 7, 2008: Last day for crated shipments to arrive at advance warehouse without surcharge. A 30% (\$30.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the advance warehouse after this last date.		I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract. Authorized Signature: _____ X	
Direct Dates: <ul style="list-style-type: none">• April 10, 2008: Direct shipments may begin arriving at the exhibit site.• April 11, 2008: Last day for shipments to arrive at the exhibit site.		1. Total Estimated Charges \$ _____ 2. 30% Late Arrival Surcharge \$ _____ 3. Excess Declared Value \$ _____ 4. Payment Enclosed \$ _____	
		AUTHORIZED NAME - PLEASE PRINT _____ DATE _____	

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

FORM DEADLINE DATE:

March 27, 2008

COMPANY NAME		EMAIL ADDRESS		BOOTH NUMBER	
Pick Up Information					
DATE		SHIPPING / RECEIVING HOURS (4 HOUR WINDOW REQUIRED)			
ADDRESS STREET		CITY	STATE	ZIP	COUNTRY
PICK UP CONTACT		PHONE NUMBER		FAX NUMBER	
SPECIAL INSTRUCTIONS (ADDITIONAL CHARGES MY APPLY)					WEEKEND <input type="checkbox"/> Pick Up <input type="checkbox"/> Delivery

Delivery Information					
DATE		RECEIVING HOURS			
DESTINATION		EXHIBITOR NAME			
SHOW NAME		BOOTH #			
ADDRESS STREET		CITY	STATE	ZIP	COUNTRY
SHOW CONTRACTOR		CONTACT		PHONE NUMBER	

Method Of Shipment					
Ground: <input type="checkbox"/> LTL <input type="checkbox"/> Truck Load Rates (price per shipment) Shipments 0-100 lbs* Shipments 101 lbs and up* *Subject to applicable surcharges		Air: <input type="checkbox"/> Next Day <input type="checkbox"/> 2nd Day <input type="checkbox"/> Deferred *Dim weight or actual weight which ever is greater will apply to Next Day, and 2nd Day.		<input type="checkbox"/> Special Instructions (Additional charges may apply)	

Weight & Dimensions (Final Rate Subject To Correct Weight & Dimensions)											
Mark "X" in the H/M column to designate hazardous materials as defined in Department of Transportation Regulations.											
LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT	LIST EACH PIECE	H/M	DIMENSIONS IN INCHES			EST. WEIGHT
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	
		L x	W x	H				L x	W x	H	

Our shipment will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date:		via:		Total pieces:	
Total Weight (200 lb minimum per shipment):		÷ 100 =		x Rate: = \$	
Small package cartons will be sent to <input type="checkbox"/> Exhibit Site / <input type="checkbox"/> Warehouse on date:		via:		Total cartons: = \$	

Hazardous Materials Contact Number () -		I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract. Authorized Signature – Please Sign: X		1. Total Estimated Charges		\$
				2. 30% Late Arrival Surcharge		\$
				3. Excess Declared Value		\$
				4. Payment Enclosed		\$
		AUTHORIZED NAME - PLEASE PRINT		DATE		

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS:

Advance Date:

- **March 11, 2008:** Advance shipments may begin arriving at warehouse.
- **April 7, 2008:** Last day for crated shipments to arrive at advance warehouse without surcharge. **A 30% (\$30.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the advance warehouse after this last date.**

Direct Dates:

- **April 10, 2008:** Direct shipments may begin arriving at the exhibit site.
- **April 11, 2008:** Last day for shipments to arrive at the exhibit site.

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between GES and shipper, if applicable, otherwise to the rates, classifications and rules that have been established GES and are available to the shipper, on request; **By signing this order form, shipper agrees to be bound by all its terms and conditions**

EXCESS DECLARED VALUE OPTION:

- Note 1:** STOP! You must read form G-7 before going any further... I have read the Terms & Conditions set forth on form G-7 and I understand the contents thereof. I have the authority to bind the below-referenced exhibiting company, which hereby accepts the terms and conditions set forth on this form and the G-7 form.
- Note 2:** Liability is limited to \$0.50 Per pound per package, \$100.00 per package, or \$1,500.00 per occurrence, whichever is less, unless a higher value is declared.
- Note 3:** Declared value \$_____. Excess declared value available from GES, up to \$100,000.00. Excess declared value is not available for items listed on form G-7.
- ☐ Check here, if requesting excess declared value (\$1.00 per \$100.00 of excess valuation will be assessed, \$50.00 minimum charge).

USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.
See form H-1a: Hanging Sign Shipping Labels when shipping Hanging Signs.

A

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO:

EXHIBITING COMPANY

Career Expo - April 2008

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
1701 SOUTH 5350 WEST
SALT LAKE CITY, UT 84104

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

March 11, 2008 and April 7, 2008.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00pm to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00am - 4:00pm; Closed 12:00pm - 1:00pm & Holidays.

Carrier

Number of pieces



A

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

TO:

EXHIBITING COMPANY

Career Expo - April 2008

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
1701 SOUTH 5350 WEST
SALT LAKE CITY, UT 84104

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:

March 11, 2008 and April 7, 2008.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers must check in by 2:00pm to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00am - 4:00pm; Closed 12:00pm - 1:00pm & Holidays.

Carrier

Number of pieces



D

RUSH!

EXHIBITION FREIGHT

FROM:

D

RUSH!

EXHIBITION FREIGHT

FROM:

DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

Career Expo - April 2008

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
SOUTH TOWNE EXPOSITION CENTER
9575 STATE STREET
SANDY, UT 84070

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:
April 10, 2008 and April 11, 2008.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS.

Carrier _____
Number _____ of _____ pieces



DIRECT SHIPMENT

TO:

EXHIBITING COMPANY

Career Expo - April 2008

NAME OF EXHIBITION

BOOTH NUMBER

C/O GES EXPOSITION SERVICES
SOUTH TOWNE EXPOSITION CENTER
9575 STATE STREET
SANDY, UT 84070

SHIPMENT SHOULD ARRIVE ON OR BETWEEN:
April 10, 2008 and April 11, 2008.

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS.

Carrier _____
Number _____ of _____ pieces





Cartload Service Order Form

R-14

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

FORM DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

Special Freight Services — Small Passenger Vehicles Only!

This special service is offered exclusively for this show.

Maximum Weight 250 lbs.

- To help alleviate the problems and frustrations associated with exhibitors carrying their small exhibit material during move-in, GES Exposition Services is pleased to make available for hire, one (1) laborer with one (1) pushcart, for one (1) trip, **one way** from the dock to your booth or your booth to the dock for a charge of \$32.50 **each way**.
- This service is for those who have **small hand carry items** all of which must fit on a 3' x 4' push cart, in one trip only. **If you arrive with a truck/van or trailer filled with exhibit material you will not qualify for this service and will be redirected.**
- A cartload is eight (8) pieces or less (weighing less than 250 lbs. total). There is one cartload allowed per vehicle.
- Your vehicle must unload on the receiving dock of the exhibit hall. (GES personnel will direct vehicles.) The cart is not authorized to enter or go to any parking structure. There must be two (2) people with the vehicle. One person to go with your product to the booth space and one person to remove your vehicle from the unloading area to parking area.
- Freight that is too large or heavy must be handled by GES at their freight handling rates.** No personal trucks (1 ton & over), no rental trucks, trailers, or bobtails will be unloaded through cartload service.
- To receive this service, proceed directly to the South Towne Exposition Center main entrance and watch for the Cartload Service signage. Pre-orders will receive preferential service at show site, and you may also order this service at the **GES Servicenter**.



Place Order Here

ITEM #	DESCRIPTION	PRICE	# OF TRIPS	TOTAL PRICE
4800	From Dock to Booth			\$
4801	From Booth to Dock			\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.		1. Total All Items Ordered		\$
		2. 6.85% Applicable Tax		\$
		3. Payment Enclosed		\$
Authorized Signature – Please Sign:		X		
		AUTHORIZED NAME - PLEASE PRINT		DATE

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

FORM DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

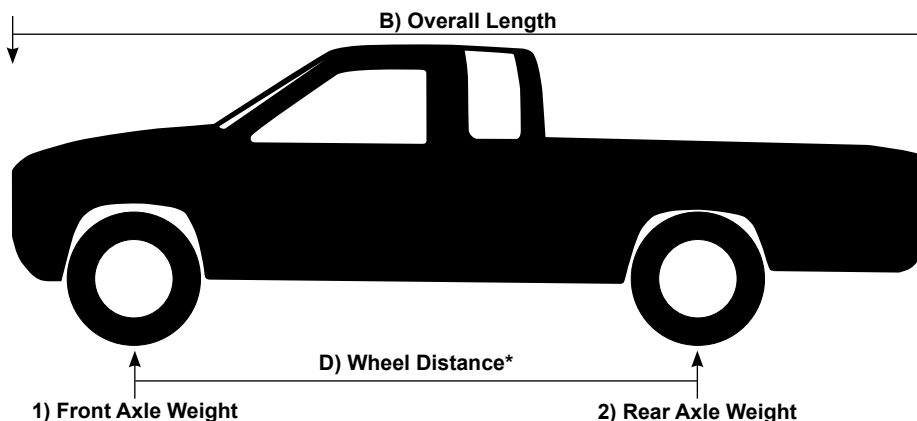
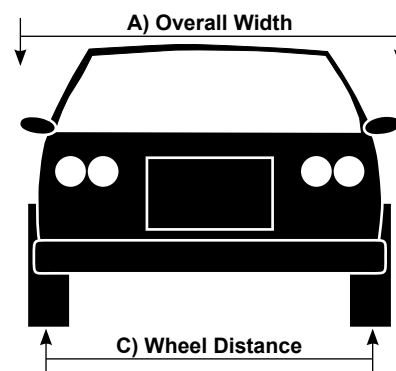
BOOTH NUMBER

GES Exposition Services charges a round-trip fee of **\$180.00** per vehicle to place a vehicle on the tradeshow floor. It is understood that this will apply to rolling stock, self-propelled, towed and/or pushed vehicles/machinery. GES will receive equipment at show site and deliver to the exhibitor booth. We will also handle the outbound as an inclusive service.

The City Fire Marshal requires disconnecting the battery, taping the gas tank and placing a protective covering under the vehicle. Check local Fire Marshal rules and regulations for additional requirements.

Be advised that if you are planning to display a vehicle, you are required to provide the information listed on this page.

A GES Representative will contact you regarding a specific time when to have your vehicle ready to go onto the tradeshow floor.



Vehicle Description	A) Overall Width	B) Overall Length	Total Sq. Ft.	C) Wheel Distance	D) Wheel Distance	1) Front Axle Weight	2) Rear Axle Weight	Total Weight	Total Price
1.									\$
2.									\$
3.									\$
4.									\$
5.									\$
6.									\$
7.									\$
8.									\$
9.									\$
10.									\$

* For dual Axle vehicles measure distance from the front wheel to between the back wheels

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign:

1. Total All Items Ordered

2. Payment Enclosed

AUTHORIZED NAME - PLEASE PRINT

DATE

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME		EMAIL ADDRESS		BOOTH NUMBER																	
<div><div>GES Carpet Packages offer significant savings!</div><div>Rent any carpet package and save 10% off the regular price if these items were rented separately. Carpet Packages must be received 14 days prior to move-in to guarantee delivery and color selection.</div><div>16 oz. carpet is included with all Standard Exhibit Systems (except #5101), and Hardwall. 26 oz. Plush and 50 oz. Ultra Plush are available with all exhibit system rentals as upgrades.</div></div>																					
Price List																					
<div><div>SAVE \$\$\$</div><div>All Carpet Packages include: Padding, Visqueen, and Cleaning.</div><div>Prices include delivery, installation, rental, and removal. Cancellation Policy: Custom Size Booth Carpet cancelled after being cut will be charged 100%. All other carpet cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.</div></div>			<table><thead><tr><th>ITEM #</th><th>DESCRIPTION</th><th>DISCOUNT PRICE</th><th>REGULAR PRICE</th></tr></thead><tbody><tr><td>5301</td><td>16 oz. Standard Custom price/sq ft</td><td>\$ 3.16</td><td>\$ 4.76</td></tr><tr><td>5302</td><td>26 oz. Plush Custom price/sq ft</td><td>\$ 3.92</td><td>\$ 5.91</td></tr><tr><td>5303</td><td>50 oz. Ultra Plush Custom price/sq ft</td><td>\$ 4.46</td><td>\$ 6.72</td></tr></tbody></table> <div>A minimum of 100 square feet is required for carpet package orders.</div>			ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	5301	16 oz. Standard Custom price/sq ft	\$ 3.16	\$ 4.76	5302	26 oz. Plush Custom price/sq ft	\$ 3.92	\$ 5.91	5303	50 oz. Ultra Plush Custom price/sq ft	\$ 4.46	\$ 6.72
ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE																		
5301	16 oz. Standard Custom price/sq ft	\$ 3.16	\$ 4.76																		
5302	26 oz. Plush Custom price/sq ft	\$ 3.92	\$ 5.91																		
5303	50 oz. Ultra Plush Custom price/sq ft	\$ 4.46	\$ 6.72																		
Please Indicate Choice			Place Order Here																		
<div><div>> 16 oz. Standard Custom-Cut Carpet Color (Item # 5301 ONLY). Gray will be provided if no color is indicated below: <div><div><input type="checkbox"/> Black</div><div><input type="checkbox"/> Burgundy</div><div><input type="checkbox"/> Gray</div></div><div><input type="checkbox"/> Blue</div><div><input type="checkbox"/> Emerald Green</div><div><input type="checkbox"/> Red</div></div></div> <div>> 26 oz. Plush Custom-Cut Carpet Color (Item # 5302 ONLY). Dove will be provided if no color is indicated below: <div><div><input type="checkbox"/> Cement</div><div><input type="checkbox"/> Lava Rock</div><div><input type="checkbox"/> Royal Blue</div></div><div><input type="checkbox"/> Charcoal</div><div><input type="checkbox"/> Navy</div><div><input type="checkbox"/> Silky Beige</div></div> <div><input type="checkbox"/> Cobalt</div> <div><input type="checkbox"/> Onyx</div> <div><input type="checkbox"/> Silver</div>																					

☐ Dove

☐ Red

☐ Snow

> 50 oz. Ultra Plush Custom-Cut Carpet Color (Item # 5303 ONLY). Iceberg will be provided if no color is indicated below:

☐ Bisque

☐ Graphite

☐ Seascape

☐ Black

☐ Iceberg

☐ Sterling

☐ Cabernet

☐ Midnight

☐ Teal

> Electrical Under Carpet?

☐ Yes

☐ No

> Calculate Total Square Footage
Width _____ x Length _____ = _____ Square Feet

 | ITEM # | DESCRIPTION | TOTAL SQ FT | X PRICE/SQ FT = TOTAL PRICE | |--------|-------------|-------------|-----------------------------| | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | | | | | \$ | I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract. | | | |----------------------------|----| | 1. Total All Items Ordered | \$ | | 2. 6.85% Applicable Tax | \$ | | 3. Payment Enclosed | \$ | Authorized Signature – Please Sign: X | AUTHORIZED NAME - PLEASE PRINT | DATE | |--------------------------------|------| | | | | | |



GES

Furniture & Accessories Order Form

A-1

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
CHAIRS			
5401	Plastic Contour Chair, 32x18x18.5	\$ 36.25	\$ 54.50
5402	Contemporary Chair, 31x23x18	\$ 58.75	\$ 88.25
5403	Contemporary Arm Chair, 31x23x18	\$ 65.25	\$ 98.00
5404	Contemporary Stool, 48x17x18	\$ 71.50	\$ 107.50
TABLES			
5407	Square Table, 24x24x30	\$ 58.00	\$ 86.75
5408	Rectangular Table, 24x36x30	\$ 63.25	\$ 94.75
5409	Round Starbase Table, 40x30h	\$ 95.25	\$ 143.25
5412	Round Starbase Table, 30x40h	\$ 95.25	\$ 143.25

SKIRTED TABLES

Skirting for Tables - White Vinyl Top and Pleated Skirt on 3 Sides

5804	Skirted 4' Table, Skirted 4 Sides, 24x30	\$ 68.50	\$ 103.00
5805	Skirted 6' Table, 24x30	\$ 79.25	\$ 119.00
5806	Skirted 8' Table, 24x30	\$ 90.00	\$ 135.00
5807	4th Side Skirted, Optional	\$ 25.75	\$ 38.75

SKIRTED COUNTERS

Skirting for Counters - White Vinyl Top and Pleated Skirt on 3 Sides

5808	Skirted 4' Counter, Skirted 4 Sides, 24x42	\$ 74.00	\$ 111.00
5809	Skirted 6' Counter, 24x42	\$ 90.00	\$ 135.00
5810	Skirted 8' Counter, 24x42	\$ 106.00	\$ 159.00
5811	4th Side Skirted, Optional	\$ 25.75	\$ 38.75

RISERS

5812	4' Single Tier, 7" or 15"h, 8"w	\$ 23.05	\$ 34.60
5813	6' Single Tier, 7" or 15"h, 8"w	\$ 32.75	\$ 49.25
5814	4' Double Tier, 7" and 15"h, 8"w	\$ 32.75	\$ 49.25
5815	6' Double Tier, 7" and 15"h, 8"w	\$ 42.50	\$ 63.75

CUSTOM BOOTH DRAPE

0501	8'h Back Drape, 4' minimum Price/Ft.	\$ 11.55	\$ 17.45
0502	3'h Side Drape, 4' minimum Price/Ft.	\$ 9.60	\$ 14.45

DISPLAY FURNITURE

5645	BPDL: Pedestal w/Locking Door, Black	\$ 310.50	\$ 465.50
5646	BPDA: Pedestal, Grey Nebula 12x12x42	\$ 154.25	\$ 231.00
5647	BPDB: Pedestal, Graphite Nebula 12x12x42	\$ 154.25	\$ 231.00
5648	BPDC: Pedestal, Grey Nebula 18x18x30	\$ 208.00	\$ 312.00
5649	BPDD: Pedestal, Graphite Nebula 18x18x30	\$ 208.00	\$ 312.00
5650	BPDE: Pedestal, Grey Nebula 24x24x36	\$ 262.50	\$ 393.50
5651	BPDF: Pedestal, Graphite Nebula 24x24x36	\$ 262.50	\$ 393.50
5652	BPDG: Pedestal, Grey Nebula 24x24x42	\$ 276.75	\$ 415.00

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
DISPLAY FURNITURE (Continued)			
5653	BPDH: Pedestal, Graphite Nebula 24x24x42	\$ 276.75	\$ 415.00
5654	BPDJ: Pedestal, Grey Nebula 30x30x42	\$ 298.75	\$ 448.00
5655	BPDK: Pedestal, Graphite Nebula 30x30x42	\$ 298.75	\$ 448.00
5643	BET1: Etagere, Silver Finish	\$ 210.00	\$ 315.00
5644	BET2: Etagere, Black	\$ 210.00	\$ 315.00
5820	6' Full View Display Case	\$ 346.25	\$ 519.25
5821	4' Half View Display Case	\$ 327.00	\$ 490.50
5826	6' Quarter View Display Case	\$ 346.25	\$ 519.25
5827	4' Corner View Display Case	\$ 336.50	\$ 504.75

Display cases not available for this show are:

4' Full View, 4' Quarter View, 5' Full View, 5' Half View, 5' Quarter View, 6' Half View, and 7' Vertical.

ACCESSORIES

5801	Pegboard, White (1/4" Hole)	\$ 98.00	\$ 147.25
5816	Tackboard, Gray	\$ 103.25	\$ 155.00
5730	Bell Base Sign Holder	\$ 47.50	\$ 71.25
5731	Chrome Sign Holder	\$ 47.50	\$ 71.25
5732	Aluminum Easel	\$ 37.50	\$ 56.50
5733	Clothes Tree	\$ 52.00	\$ 78.00
5734	Bag Stand	\$ 52.00	\$ 78.00
5735	Garment Rack	\$ 52.00	\$ 78.00
5736	Waterfall Stand	\$ 52.00	\$ 78.00
5737	Literature Rack	\$ 70.00	\$ 105.00
5802	Large Security Cage w/o Lock	\$ 288.25	\$ 432.50
5741	Refrigerator	\$ 206.25	\$ 309.50
5738	Aisle Stanchion w/o Chain	\$ 28.00	\$ 41.75
5739	Plastic Chain	Price/Ft. \$ 2.95	\$ 4.42
5740	Ticket Tumbler	\$ 81.00	\$ 121.25
5817	Wastebasket	\$ 11.55	\$ 17.45

Prices include delivery, installation, rental, and removal.

Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

Please Indicate Choice

➤ **Table/Counter Skirt Color** (Item #'s 0501-0502, 5804-5811 ONLY). Gray will be provided if no color is indicated below:

- | | | |
|-----------------------------------|---------------------------------------|--------------------------------|
| <input type="checkbox"/> Beige | <input type="checkbox"/> Forest Green | <input type="checkbox"/> Red |
| <input type="checkbox"/> Black | <input type="checkbox"/> Gold | <input type="checkbox"/> Teal |
| <input type="checkbox"/> Blue | <input type="checkbox"/> Gray | <input type="checkbox"/> White |
| <input type="checkbox"/> Burgundy | <input type="checkbox"/> Purple | |

➤ **Optional 4th Side Table Skirt** (Item #'s 5805-5806 ONLY).

- ☐ 6' Table ☐ 8' Table

➤ **Optional 4th Side Counter Skirt** (Item #'s 5809-5810 ONLY).

- ☐ 6' Table ☐ 8' Table

➤ **Tackboard/Pegboard Physical Alignment** (Item #'s 5801 & 5816 ONLY).

- ☐ Horizontal ☐ Vertical

Please include Booth Layout form (H-3) for placement of items.

Orders received after the discount deadline date are subject to availability and/or substitutions.

Place Order Here

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

1. Total All Items Ordered	\$
2. 6.85% Applicable Tax	\$
3. Payment Enclosed	\$

Authorized Signature – Please Sign: **X**

AUTHORIZED NAME - PLEASE PRINT	DATE
--------------------------------	------

050806 A7~

Furniture Package Order Form

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
--------------	---------------	--------------

GES Furniture Packages offer significant savings!

Rent any furniture package and save 10% off the regular price, if these items were rented separately.

Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
5410	Furniture Package 1 <i>Includes: (1) 6' Skirted Table, (2) Plastic Contour Chairs, (1) Wastebasket</i>	\$ 146.97	\$ 220.91	5411	Furniture Package 2 <i>Includes: (1) Starbase Table, (4) Contemporary Arm Chairs, (1) Wastebasket</i>	\$ 331.02	\$ 497.43

Prices include delivery, installation, rental, and removal.

Cancellation Policy: Furniture Package items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.

Please Indicate Choice

Place Order Here

► **Table Skirt Color** (Item # 5410 ONLY). Gray will be provided if no color is indicated below:

- | | | |
|-----------------------------------|---------------------------------------|--------------------------------|
| <input type="checkbox"/> Beige | <input type="checkbox"/> Forest Green | <input type="checkbox"/> Red |
| <input type="checkbox"/> Black | <input type="checkbox"/> Gold | <input type="checkbox"/> Teal |
| <input type="checkbox"/> Blue | <input type="checkbox"/> Gray | <input type="checkbox"/> White |
| <input type="checkbox"/> Burgundy | <input type="checkbox"/> Purple | |

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
5410	Furniture Package 1			\$
5411	Furniture Package 2			\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.		1. Total All Items Ordered		\$
		2. 6.85% Applicable Tax		\$
		3. Payment Enclosed		\$
Authorized Signature – Please Sign:		X		
		AUTHORIZED NAME - PLEASE PRINT		DATE



GES

Specialty Furniture Order Form

Page 1 of 2

B-1

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

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Click Here
to View
Specialty
Furniture
Brochure

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
SEATING COLLECTIONS - NEWPORT				SEATING - CHAIRS (Continued)			
5500	BLSD: Loveseat, Charcoal Leather	\$ 518.25	\$ 777.50	5542	BSCY: Pantan Side Chair, Yellow	\$ 143.50	\$ 215.25
5501	BCOD: Corner, Charcoal Leather	\$ 356.25	\$ 534.25	5508	BSC9: Pantan Side Chair, White	\$ 143.50	\$ 215.25
5502	BSED: 3 pc. Sectional, Charcoal Leather	\$ 1025.75	\$ 1538.75	5543	BSC1: NY Chair, Onyx/Maple Back/Chrome	\$ 135.25	\$ 203.25
5503	BCHD: Armless Chair, Charcoal Leather	\$ 307.25	\$ 460.50	5544	BSC4: Jetson Chair, Black	\$ 131.75	\$ 197.75
SEATING COLLECTIONS - SOUTH BEACH				5545	BSC6: Manhattan Chair, Oyster	\$ 159.50	\$ 239.25
5504	BSO2: 3 pc. Sectional, Platinum Suede	\$ 945.50	\$ 1418.50	5546	BSC3: Brewer Chair, Onyx/Black	\$ 99.25	\$ 149.00
5505	BOTS: Wedge Ottoman, Platinum Suede	\$ 164.50	\$ 246.50	5547	BSC2: Brewer Chair, Grey/Chrome	\$ 99.25	\$ 149.00
5506	BSO1: Sofa, Platinum Suede	\$ 429.75	\$ 644.75	5548	BCO4: Iso Mesh Chair, Black	\$ 208.25	\$ 312.50
5507	BOCA: T-Vac Chair, Translucent/Chrome	\$ 204.25	\$ 306.25	5549	BXC6: Altura Guest Chair, Black Crepe	\$ 199.00	\$ 298.50
5508	BSC9: Pantan Side Chair, White	\$ 143.50	\$ 215.25	5550	BXC3: Luxor Guest Chair, Black Leather	\$ 219.25	\$ 329.00
SEATING COLLECTIONS - RIO				5551	BCS2: Stacking Chair, Red	\$ 89.00	\$ 133.75
5509	BSOK: Sofa, Blue Suede/Chrome Leg	\$ 442.50	\$ 663.75	5552	BCS1: Stacking Chair, Blue	\$ 89.00	\$ 133.75
5510	BCHK: Chair, Blue Suede/Chrome Leg	\$ 343.50	\$ 515.25	SEATING - BARSTOOLS			
SEATING COLLECTIONS - LISBON				5553	BBS1: Ohio Barstool, Red/Chrome	\$ 152.25	\$ 228.50
5511	BSOC: Sofa, Black Leather	\$ 516.50	\$ 775.00	5554	BBS2: Ohio Barstool, Black/Chrome	\$ 152.25	\$ 228.50
5512	BLSC: Loveseat, Black Leather	\$ 473.00	\$ 709.25	5555	BBS3: Ohio Barstool, Grey/Chrome	\$ 152.25	\$ 228.50
5513	BCHC: Chair, Black Leather	\$ 359.50	\$ 539.25	5556	BBST: Banana Barstool, White/Chrome	\$ 106.50	\$ 159.75
SEATING COLLECTIONS - FLORENCE				5557	BBS5: Banana Barstool, Black/Chrome	\$ 106.50	\$ 159.75
5514	BSOG: Sofa, Cream	\$ 397.50	\$ 596.50	5558	BBSD: Oslo Barstool, Blue	\$ 194.50	\$ 291.75
5515	BCHG: Chair, Cream	\$ 323.00	\$ 484.75	5559	BBS2: Oslo Barstool, White	\$ 194.50	\$ 291.75
SEATING COLLECTIONS - CAPPUCCINO				5560	BBSL: Gin Barstool, Maple/Chrome	\$ 137.25	\$ 205.75
5516	BOCL: Occasional Chair, Chocolate	\$ 249.00	\$ 373.75	5561	BBSN: Jetson Barstool, Black	\$ 175.75	\$ 264.00
SEATING COLLECTIONS - MONACO				SEATING - OFFICE & UTILITY SEATING			
5517	BSOL: Sofa, Gold Suede	\$ 465.50	\$ 698.50	5562	BSC5: Tilt Executive Arm Chair, Black	\$ 184.75	\$ 277.25
5518	BOCK: Chair, Camouflage	\$ 316.25	\$ 474.25	5563	BXC2: Luxor Mid Back Executive, Black	\$ 246.75	\$ 370.25
SEATING COLLECTIONS - KEY WEST				5564	BXC1: Luxor High Back Executive, Black	\$ 271.00	\$ 406.75
5519	BSOM: Sofa, Black	\$ 367.50	\$ 551.75	5565	BXC5: Altura Mid Back Executive, Black	\$ 230.50	\$ 345.50
5520	BLSM: Loveseat, Black	\$ 327.50	\$ 491.50	5566	BXC4: Altura High Back Executive, Black	\$ 241.00	\$ 361.75
5521	BOCB: Tub Chair, Black	\$ 252.75	\$ 379.00	5567	BTC1: Tablet Chair, Flip Top	\$ 99.50	\$ 149.25
SEATING - CLUB CHAIRS				5568	BSY1: Altura Task Chair, Black Crepe	\$ 97.75	\$ 146.50
5503	BCHD: Newport Armless Chair, Charcoal	\$ 307.25	\$ 460.50	5569	BDF1: Altura Drafting Stool, Black Crepe	\$ 142.00	\$ 213.25
5501	BCOD: Newport Corner, Charcoal Leather	\$ 356.25	\$ 534.25	5570	BSC8: Flex Side Wheel Chair	\$ 107.50	\$ 161.00
5513	BCHC: Lisbon Chair, Black Leather	\$ 359.50	\$ 539.25	TABLES - CAFÉ			
5515	BCHG: Florence Chair, Cream	\$ 323.00	\$ 484.75	5571	BZTK: 30" Maple, Black Base	\$ 149.25	\$ 224.25
5510	BCHK: Rio Chair, Blue Suede/Chrome Leg	\$ 343.50	\$ 515.25	5572	BZTF: 36" Maple, Black Base	\$ 174.50	\$ 261.75
5522	BOCH: Barcelona Chair, Black	\$ 523.25	\$ 785.25	5573	BZTJ: 30" Graphite Nebula, Black Base	\$ 149.25	\$ 224.25
5521	BOCB: Tub Chair, Black	\$ 252.75	\$ 379.00	5574	BZTN: 36" Graphite Nebula, Black Base	\$ 174.50	\$ 261.75
5518	BOCK: Chair, Camouflage	\$ 316.25	\$ 474.25	5575	BZTM: 36" Grey Nebula, Black Base	\$ 174.50	\$ 261.75
SEATING - OTTOMANS				5576	BZTF: 30" Metallic Silver, Black Base	\$ 193.25	\$ 290.00
5505	BOTS: South Beach Ottoman, Platinum	\$ 164.50	\$ 246.50	5577	BZTB: 30" Brushed Red, Black Base	\$ 149.25	\$ 224.25
5523	BOTQ: Square Ottoman, White Leather	\$ 229.25	\$ 344.00	5578	BZTC: 30" Brushed Blue, Black Base	\$ 149.25	\$ 224.25
5524	BOTN: Bench Ottoman, White Leather	\$ 275.00	\$ 412.75	5579	BXTK: 30" Maple, Tulip Chrome Base	\$ 199.50	\$ 299.25
5525	BOTP: Square Ottoman, Black Leather	\$ 229.25	\$ 344.00	5580	BXTF: 36" Maple, Tulip Chrome Base	\$ 236.75	\$ 355.25
5526	BOTM: Bench Ottoman, Black Leather	\$ 275.00	\$ 412.75	5581	BXTJ: 30" Graphite Nebula, Chrome Base	\$ 199.50	\$ 299.25
5527	BOTH: Cube Ottoman, Black Leather	\$ 71.75	\$ 108.00	5582	BXTN: 36" Graphite Nebula, Chrome Base	\$ 236.75	\$ 355.25
5528	BOTE: Cube Ottoman, Raspberry	\$ 71.75	\$ 108.00	5583	BXTM: 36" Grey Nebula, Chrome Base	\$ 236.75	\$ 355.25
5529	BOTB: Cube Ottoman, Natural	\$ 71.75	\$ 108.00	5584	BXTF: 30" Metallic Silver, Chrome Base	\$ 242.75	\$ 364.25
5530	BOTC: Cube Ottoman, Lemon	\$ 71.75	\$ 108.00	5585	BXTB: 30" Brushed Red, Chrome Base	\$ 199.50	\$ 299.25
5531	BOTD: Cube Ottoman, Blueberry	\$ 71.75	\$ 108.00	5586	BXTC: 30" Brushed Blue, Chrome Base	\$ 199.50	\$ 299.25
5532	BOTF: Cube Ottoman, Chocolate Brown	\$ 71.75	\$ 108.00	TABLES - BAR			
5533	BOTG: Cube Ottoman, Russet	\$ 71.75	\$ 108.00	5587	BVTK: 30" Maple, Black Base	\$ 155.50	\$ 233.25
5534	BOTL: Half Round Ottoman, White	\$ 274.00	\$ 411.00	5588	BVTF: 36" Maple, Black Base	\$ 191.25	\$ 287.00
5535	BOTK: Half Round Ottoman, Black	\$ 274.00	\$ 411.00	5589	BVTJ: 30" Graphite Nebula, Black Base	\$ 155.50	\$ 233.25
SEATING - CHAIRS				5590	BVTN: 36" Graphite Nebula, Black Base	\$ 191.25	\$ 287.00
5507	BOCA: T-Vac Chair, Translucent/Chrome	\$ 204.25	\$ 306.25	5591	BVTM: 36" Grey Nebula, Black Base	\$ 191.25	\$ 287.00
5536	BOCX: Tub Occasional Chair, Black	\$ 187.00	\$ 280.50	5592	BVTF: 30" Metallic Silver, Black Base	\$ 203.25	\$ 304.50
5516	BOCL: Cappuccino Chair, Chocolate	\$ 249.00	\$ 373.75	5593	BVTB: 30" Brushed Red, Black Base	\$ 155.50	\$ 233.25
5537	BOCR: Stage Chair, Red Slipcover	\$ 137.75	\$ 206.50	5594	BVTC: 30" Brushed Blue, Black Base	\$ 155.50	\$ 233.25
5538	BOCC: Stage Chair, Camel Slipcover	\$ 137.75	\$ 206.50	5595	BWTK: 30" Maple, Tulip Chrome Base	\$ 203.25	\$ 304.50
5539	BOCY: Stage Chair, Onyx Slipcover	\$ 137.75	\$ 206.50	5596	BWTF: 36" Maple, Tulip Chrome Base	\$ 239.25	\$ 358.75
5540	BOCZ: Stage Chair, Beige Slipcover	\$ 137.75	\$ 206.50	5597	BWTJ: 30" Graphite Nebula, Chrome Base	\$ 203.25	\$ 304.50
5541	BSCR: Pantan Side Chair, Orange	\$ 143.50	\$ 215.25	5598	BWTN: 36" Graphite Nebula, Chrome Base	\$ 239.25	\$ 358.75

050806 BY-

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
TABLES - BAR (Continued)			
5699	BWTM: 36" Grey Nebula, Chrome Base	\$ 239.25	\$ 358.75
5600	BWTF: 30" Metallic Silver, Chrome Base	\$ 251.00	\$ 376.75
5601	BWTB: 30" Brushed Red, Chrome Base	\$ 203.25	\$ 304.50
5602	BWTC: 30" Brushed Blue, Chrome Base	\$ 203.25	\$ 304.50
TABLES - MARTINI BAR			
5603	BBR1: Bar/Counter	\$ 784.75	\$ 1177.25
5604	BBRC: 3 pc. Bar/Counter Circle	\$ 2087.50	\$ 3131.50
TABLES - CONFERENCE			
5605	BCE2: Geo Rectangle, Glass/Chrome	\$ 290.50	\$ 435.75
5606	BCF2: Geo Rectangle, Glass/Black	\$ 290.50	\$ 435.75
5607	BCE1: Geo Square, Glass/Chrome	\$ 190.75	\$ 286.00
5608	BCF1: Geo Square, Glass/Black	\$ 180.00	\$ 270.25
5609	BCG1: Manhattan, Glass/Black	\$ 217.75	\$ 326.75
5610	BCB2: 6' Graphite Nebula	\$ 322.75	\$ 484.25
5611	BCB3: 8' Graphite Nebula	\$ 397.25	\$ 596.25
5612	BCD2: 6' Grey Nebula	\$ 322.75	\$ 484.25
5613	BCD3: 8' Grey Nebula	\$ 397.25	\$ 596.25
5614	BCA2: 6' Rectangle Brandy	\$ 269.25	\$ 404.00
5615	BCA3: 8' Rectangle Brandy	\$ 334.75	\$ 502.50
5616	BCA4: 10' Rectangle Brandy	\$ 414.75	\$ 622.50
5617	BCC2: 6' Rectangle Maple	\$ 270.75	\$ 406.25
5618	BCC3: 8' Rectangle Maple	\$ 335.75	\$ 503.75
5619	BCC4: 10' Rectangle Maple	\$ 411.00	\$ 616.50
5620	BCB1: 42" Round Graphite Nebula	\$ 239.25	\$ 358.75
5621	BCD1: 42" Round Grey Nebula	\$ 240.50	\$ 360.50
5622	BCA1: 42" Round Brandy	\$ 234.00	\$ 351.00
5623	BCC1: 42" Round Maple	\$ 237.25	\$ 356.00
TABLES - COCKTAIL			
5624	BC1E: 36" Round Silverado	\$ 188.00	\$ 282.25
5625	BC1D: Soho, Steel Base/Chocolate Top	\$ 246.75	\$ 370.25
5626	BC1G: 20" Round Paris, Bunching	\$ 112.25	\$ 168.50
5627	BC1K: Inspiration	\$ 214.00	\$ 320.75
5628	BC1F: Geo Rectangle, Glass/Black	\$ 159.00	\$ 238.25
5629	BC1C: Geo Rectangle, Glass/Chrome	\$ 163.50	\$ 245.00
5630	BC1M: Visions, Cherry	\$ 154.25	\$ 231.00
5631	BC1H: West Indies	\$ 202.50	\$ 304.00
5632	BC1L: Chestnut/Graphite	\$ 183.00	\$ 274.50
TABLES - END TABLES			
5633	BE1E: 24" Round Silverado	\$ 176.75	\$ 264.75
5634	BE1D: Soho, Steel Base/Chocolate Top	\$ 214.00	\$ 320.75
5635	BE1K: Inspiration	\$ 202.50	\$ 304.00

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
TABLES - END TABLES (Continued)			
5636	BE1F: Geo Square, Glass/Black	\$ 142.25	\$ 213.50
5637	BE1C: Geo Square, Glass/Chrome	\$ 147.75	\$ 221.50
5638	BE1M: Visions, Cherry	\$ 137.25	\$ 205.75
5639	BE1H: West Indies	\$ 164.50	\$ 246.50
5640	BE1L: Chestnut/Graphite	\$ 160.25	\$ 240.50
PRODUCT DISPLAY			
5641	BBC1: Bookcase, Maple	\$ 222.25	\$ 333.50
5642	BBC2: Bookcase, Brandy	\$ 222.00	\$ 333.25
5643	BET1: Etageres, Silver Finish	\$ 210.00	\$ 315.00
5644	BET2: Etageres, Black	\$ 210.00	\$ 315.00
5645	BPDL: Pedestal w/Locking Door, Black	\$ 310.50	\$ 465.50
5646	BPDA: Pedestal, Grey Nebula 12x12x42	\$ 154.25	\$ 231.00
5647	BPDB: Pedestal, Graphite Nebula 12x12x42	\$ 154.25	\$ 231.00
5648	BPDC: Pedestal, Grey Nebula 18x18x30	\$ 208.00	\$ 312.00
5649	BPDD: Pedestal, Graphite Nebula 18x18x30	\$ 208.00	\$ 312.00
5650	BPDE: Pedestal, Grey Nebula 24x24x36	\$ 262.50	\$ 393.50
5651	BPDE: Pedestal, Graphite Nebula 24x24x36	\$ 262.50	\$ 393.50
5652	BPDG: Pedestal, Grey Nebula 24x24x42	\$ 276.75	\$ 415.00
5653	BPDH: Pedestal, Graphite Nebula 24x24x42	\$ 276.75	\$ 415.00
5654	BPDJ: Pedestal, Grey Nebula 30x30x42	\$ 298.75	\$ 448.00
5655	BPDJ: Pedestal, Graphite Nebula 30x30x42	\$ 298.75	\$ 448.00
OFFICE & UTILITY FURNITURE			
5656	BJD1: Executive Desk, Maple	\$ 337.25	\$ 505.50
5657	BJD2: Executive Desk, Brandy	\$ 319.50	\$ 479.00
5658	BCR1: Storage Credenza, Maple	\$ 353.00	\$ 529.75
5659	BCR2: Storage Credenza, Brandy	\$ 320.75	\$ 481.25
5660	BL21: Lateral File, Maple	\$ 281.75	\$ 423.00
5661	BL22: Lateral File, Brandy	\$ 262.50	\$ 393.50
5662	BPO1: Lecturn Podium, Cherry	\$ 199.00	\$ 298.50
5663	BPO2: Podium, Adjustable Height	\$ 413.50	\$ 620.00
5664	BPO3: Kiosk, Black/Maple	\$ 316.00	\$ 473.75
5665	BCP3: Training Table, Privacy Panel/Grey	\$ 204.25	\$ 306.25
5666	BCP5: Computer Table, Graphite Nebula	\$ 209.75	\$ 314.75
5667	BWD2: Writing Desk, Graphite	\$ 209.50	\$ 314.00
LAMPS			
5668	BLAF: Lumalight Lamp, Red	\$ 209.50	\$ 314.00
5669	BLAD: Lumalight Lamp, White	\$ 209.50	\$ 314.00
5670	BLAE: Lumalight Lamp, Orange	\$ 209.50	\$ 314.00
5671	BLA1: Floor Lamp, Pewter	\$ 103.75	\$ 155.75
5672	BLA2: Parisian Lamp, Pewter	\$ 102.50	\$ 153.75
5673	BLA3: Lamp, Ruby	\$ 102.50	\$ 153.75

Place Order Here

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
				\$
				\$
				\$
				\$
				\$

Prices include delivery, installation, rental, and removal.

Orders received after the discount deadline date are subject to availability and/or substitutions.

Custom orders are available. Please call for quote.

Cancellation Policy: Items cancelled will be charged 100% of original price after move-in begins.

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature - Please Sign:

1. Total All Items Ordered	\$
2. 6.85% Applicable Tax	\$
3. Payment Enclosed	\$

X

AUTHORIZED NAME - PLEASE PRINT	DATE
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GES

Standard Exhibit System Order Form

D-1

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
20' X 20' EXHIBITS			
2202	20x20 Island/Peninsula	\$ 8714.00	\$ 13071.25
2211	20x20 Island/Peninsula	\$ 13689.75	\$ 20534.75
2216	20x20 Island	\$ 13747.75	\$ 20621.50
5105	20x20 Island	\$ 6272.75	\$ 9409.25
10' X 20' EXHIBITS			
1206	10x20 Inline, White Hardwall Only	\$ 4209.25	\$ 6313.75
1209	10x20 Inline	\$ 5834.75	\$ 8752.50
1210	10x20 Inline, White Hardwall Only	\$ 4209.25	\$ 6313.75
1215	10x20 Inline	\$ 7869.75	\$ 11804.50
1216	10x20 Inline	\$ 8428.00	\$ 12642.00
5104	10x20 Inline	\$ 4218.75	\$ 6328.25
10' X 10' EXHIBITS			
1101	10x10 Inline	\$ 3830.25	\$ 5745.25
1107	10x10 Corner	\$ 4073.00	\$ 6109.75
1114	10x10 Inline	\$ 3045.25	\$ 4568.00
1118	10x10 Inline	\$ 3061.75	\$ 4592.50
1119	10x10 Inline	\$ 3037.50	\$ 4556.25
5004	10x10 Inline, White Hardwall Only	\$ 1990.00	\$ 2985.00
5006	10x10 Inline, White Hardwall Only	\$ 1990.00	\$ 2985.00
5007	10x10 Inline, White Hardwall Only	\$ 1990.00	\$ 2985.00
5008	10x10 Inline, White Hardwall Only	\$ 1346.25	\$ 2019.25
5009	10x10 Inline, White Hardwall Only	\$ 1873.50	\$ 2810.25
5101	6' Tabletop Display	\$ 959.25	\$ 1439.25
5102	10x10 Inline	\$ 1017.50	\$ 1526.25
5103	10x10 Inline	\$ 1918.75	\$ 2878.25

Delivery, installation, rental, and dismantling are included in package price.

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
ACCESSORIES			
5011	Hardwall Arm Light, Black or White	\$ 64.50	\$ 97.00
5106	Information Counter, 1 Meter	\$ 231.50	\$ 347.25
5107	Information Counter, 2 Meter	\$ 317.25	\$ 476.00
5108	Information Counter, 1 Meter Curved	\$ 458.00	\$ 687.00
5109	Shelf, 1 Meter x 10"	\$ 38.50	\$ 58.00
5110	Slatwall, 1 Meter x 8'	\$ 290.25	\$ 435.50
5112	Arm Light, Black or White	\$ 49.25	\$ 74.25
5113	Wirewall Panel, Black or White	\$ 283.75	\$ 425.25
5114	Tackboard, 4' x 8'	\$ 331.50	\$ 497.50
5115	Light Box, Small, Graphics Not Included	\$ 205.25	\$ 308.00
5116	Light Box, Medium, Graphics Not Included	\$ 332.75	\$ 499.00
5117	Light Box, Large, Graphics Not Included	\$ 421.25	\$ 632.25
SLATWALL ACCESSORIES			
5012	Shelf, 1 Meter x 10"	\$ 57.50	\$ 86.00
5013	Waterfall, 7 Ball	\$ 21.80	\$ 32.90
5014	Waterfall, Hooks	\$ 21.80	\$ 32.90
5015	Hook, 4", 6", or 8"	\$ 5.65	\$ 8.60
5016	Hangbar, 1 Meter	\$ 50.50	\$ 75.75
5017	Hangbar, 2 Meter	\$ 111.50	\$ 167.75
SMOOTHWALL GRID ACCESSORIES			
5018	Waterfall, 7 Ball	\$ 21.80	\$ 32.90
5019	Hook, 4", 6", or 8"	\$ 5.65	\$ 8.60
5020	Hangbar, 1 Meter	\$ 50.50	\$ 75.75
5021	Hangbar, 2 Meter	\$ 111.50	\$ 167.75
5028	Grid Panel	\$ 96.00	\$ 144.00

Cancellation Policy: Due to material and labor costs, orders cancelled before move-in begins will be charged 50% of original price. Similarly, orders cancelled after move-in will be charged 100%.

Please Indicate Choice

- **16 oz. Standard Custom-Cut Carpet Color** (Item #'s 1101-5009, 5102-5105 ONLY). Gray will be provided if no color is indicated below:

☐ Black ☐ Burgundy ☐ Gray
☐ Blue ☐ Emerald Green ☐ Red

- **Choose Fabric or Laminate Panel Type (a or b), and then select Color** (Item #'s 1101-1119, 1209, 1215-2216, 5101-5108, 5115-5117 ONLY). Gray Fabric Panel will be provided if no color or type is indicated below:

a. ☐ Fabric Panel:
☐ Black ☐ Blue ☐ Gray
b. ☐ Laminate Panels:
☐ Black ☐ Oxford White
☐ Prism Blue ☐ Silver Gray

- **Trim Metal Color** (Item #'s 1101-1119, 1209, 1215-2216, 5101-5108, 5115-5117 ONLY). Silver will be provided if no color is indicated below:

☐ Black ☐ Silver

- **Arm Light:** ☐ Black ☐ White

- **Wirewall Panel:** ☐ Black ☐ White

- **Plexi:** ☐ Clear ☐ Smoke

- **Electrical Under Carpet?**
☐ Yes ☐ No

- **Table Skirt Color** (Item # 5101 ONLY). Gray will be provided if no color is indicated below:

☐ Beige ☐ Forest Green ☐ Red
☐ Black ☐ Gold ☐ Teal
☐ Blue ☐ Gray ☐ White
☐ Burgundy ☐ Purple

Place Order Here

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
				\$
				\$
				\$
				\$
				\$
				\$
				\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.		1. Total All Items Ordered		\$
		2. 6.85% Applicable Tax		\$
		3. Payment Enclosed		\$
Authorized Signature – Please Sign: X				
		AUTHORIZED NAME - PLEASE PRINT		DATE

CUSTOM ID SIGN

Colored signs are available at additional cost, so please email gesgraphics@ges.com for a quote. An EPS Vector format file with all fonts converted to outline and hard copy must be received with this order to receive a Custom ID Sign. Please review "I-2: Digital File Submission Guide" within this manual for additional information and instructions.

STANDARD ID SIGN COPY

Signs will be black text on white background.

If Custom ID is not required, please indicate ID copy. Print or type.

- For Additional Custom Graphics, please send a request to email address gesgraphics@ges.com
- For Custom Exhibits, please send a request to email address exhibitedesign@ges.com

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
5905	7" x 11" Sign	\$ 42.75	\$ 64.00
5906	7" x 44" Sign	\$ 48.00	\$ 71.75
5907	11" x 14" Sign	\$ 24.00	\$ 36.00
5908	14" x 22" Sign	\$ 42.75	\$ 64.00
5909	14" x 44" Sign	\$ 86.00	\$ 129.25
5910	22" x 28" Sign	\$ 86.00	\$ 129.25
5911	28" x 44" Sign	\$ 172.00	\$ 258.00
5912	10" x 60" Sign	\$ 86.00	\$ 129.25
5913	20" x 60" Sign	\$ 172.00	\$ 258.00
5914	40" x 60" Sign	\$ 345.00	\$ 517.75
5915	48" x 96" Sign	\$ 556.25	\$ 834.50
5931	Easel Back	\$ 5.90	\$ 8.85

All standard signs are digitally produced on white foamcore. Standard sign price includes text/copy placement in a color specified herein on a single side.

CUSTOM SIGNS

GES maintains fully-equipped graphics shops that offer:

Graphic Design	Large Format Printing
Desktop Publishing	POP Displays
Backlit Graphics	Lamination
Vinyl Graphics	Logo Reproduction
Graphics Presentation	Vinyl Banners

For custom work quotation, please contact us at:

gesgraphics@ges.com

File submission requirements and guidelines for custom signage are contained within the page titled "Digital File Submission Guide."

Please Indicate Choice

Place Order Here

➤ **Background Color** (Item #'s 5905-5915 ONLY). White will be provided if no color is indicated below:

☐ Black ☐ Green ☐ White
☐ Blue ☐ Red ☐ Yellow

➤ **Copy Color** (Item #'s 5905-5915 ONLY). Black will be provided if no color is indicated below:

☐ Black ☐ Green ☐ White
☐ Blue ☐ Red ☐ Yellow

➤ **Indicate Physical Alignment** (Item #'s 5905-5915 ONLY).

☐ Horizontal ☐ Vertical

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

1. Total All Items Ordered	\$
2. 6.85% Applicable Tax	\$
3. Payment Enclosed	\$

Authorized Signature – Please Sign:

X	
AUTHORIZED NAME - PLEASE PRINT	DATE

COMPLETE COPY

Please Print. Attach a layout to this form if necessary.



Digital File Submission Guide

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

Sending your graphic and image files to the GES Creative Services Department

We want your graphics and images to look their absolute best. We are committed to partnering with you in order to provide the most comprehensive and effective solutions in the trade show industry. The graphic print and production industry is continuously evolving. In order to insure the best quality graphics and images from your digital files, and to make file transfers as seamless as possible, we are pleased to provide you with guidelines for submission of your art to GES. If you are unable to provide digital artwork for your signage needs, GES is capable of providing you with layout services. Additional fees will apply. Contact your GES representative for details.

Acceptable Media

- CD-ROM (CD-R or CD-RW)
- DVD-ROM (DVD-R *only*)
- Email attachment (limited to maximum size of 2mb)
- FTP (mandatory .zip or .sit compression)

When sending disks, label them as follows: *Exhibitor Name / Show / Show Date / City of event*

Name your files appropriately for easy identification. **Do not** send files that will not be used for output. Failure to follow these instructions may result in delays in order processing and final production.

Optimal File Types and Resolution

VECTOR: This is the preferred file type. Vector-based artwork is resolution independent and can be enlarged or reduced without loss of quality. See the table below for authoring software capable of creating this type of file.

BITMAP: This type of file is resolution dependent, and will reproduce poorly if the appropriate file resolution is not supplied. If you supply bitmap art, it is best to save your artwork in a 1 to 1 (full size) output ratio at 72 dpi. Lower resolutions will result in reduced image quality.

AVOIDING ADDITIONAL COSTS: Files obtained from the internet (.jpg or .gif) or artwork created in MS Office applications (Word, Excel, PowerPoint, etc.) are often not suitable for high quality output, and often require additional hourly charges. To avoid additional costs associated with these file types, please supply files in accordance with the defined herein.

Acceptable Software

Program	Version	File Extension	Description	Special Considerations
Adobe Acrobat	7.0	.pdf	Portable Document	Convert to .pdf using appropriate high-quality output settings
Adobe Illustrator	CS2 (12.0)	.ai, .eps	Vector Drawing	Avoid embedding bitmap images
Adobe InDesign	CS2 (3.0)	.indd	Page Layout	Include appropriate links/fonts/images
Adobe Photoshop	CS2 (8.0)	.tif, .psd, .eps	Bitmap Editing	File should be in CMYK color space
CorelDraw	12.0	.cdr	Vector Drawing	Avoid embedding bitmap images
QuarkExpress	6.5	.qxd	Page Layout	Include appropriate links/fonts/images

Page/Artwork Dimensions

Documents should be created at 100% the actual finished size. If your software application has restrictions on page sizes, create your document in a reduced scale (10% reduction increments). Please indicate the scale used on all files which are scaled. Bleeds are not necessary. Failure to supply documents at exact, final sizes, will result in additional charges.

Color Specifications & Proofs

Supplied bitmap files should be in the CMYK color space. All colors in Vector and Page Layout applications should be specified using the Pantone Matching System (PMS®). GES will not be responsible for color variations or matching colors on final output if these requirements are not met. Always send 100% accurate proofs (color laser prints) with your disk.

Typefaces/Fonts

Convert all fonts to outlines before saving your file for transfer. If you do not convert your fonts to outlines, font substitution will occur, resulting in unexpected output. Remember that once fonts are converted to outlines they are no longer editable.

Still Have Questions?

If you still have questions or concerns about your artwork or method of delivery, please contact us at gesgraphics@ges.com (please indicate what city your event is being held in).



GES

Installation & Dismantling Order Form

L-1

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOR NEEDED.

TO DETERMINE IF YOU NEED DISPLAY LABOR, PLEASE READ THIS FORM CAREFULLY.

- Display Labor is required for all installation and dismantling of exhibits, including signs and floor covering installation.
- Exhibitor may unpack and place merchandise.
- Exhibitor may set up exhibit display if one person can accomplish the task in less than one-half (½) hour without the use of tools.

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (½) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (½) hour increments. **GRATUITIES IN ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES.** GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

Worker Per Hour	Discount	Regular	Show-Site
Straight Time	\$ 60.25	\$ 75.25	\$ 90.50
Overtime	\$ 105.50	\$ 132.00	\$ 158.25

- Straight Time: Monday through Friday 8:00 AM to 4:30 PM.
- Overtime: All other times Monday through Friday, and all day on Saturdays, Sundays & Holidays.
- Discount Rate: Rate applies to orders placed on or before the above discount deadline date.
- Regular Rate: Rate applies to orders placed after the above discount deadline date, but before the first day of exhibitor move-in.
- Show-Site: Rate applies to orders placed at show site.

Please Indicate Service

☐ GES SUPERVISED (OK TO PROCEED)

Please complete "Key Information" form (L-2)

GES will supervise labor to:

- Unpack and install display before exhibitor arrival at show site.
- Dismantle, pack, and arrange to ship display after show closing.
- Subject to terms and conditions of all GES policies, including terms and conditions of contract, including but not limited to sub-paragraph VI, Labor.

A 25% (\$50.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

☐ EXHIBITOR SUPERVISED (DO NOT PROCEED)

Exhibitor will supervise.

- Indicate workers needed for installation and dismantling
- GES will **not** be responsible for any loss or damage arising from the installation, unpacking, dismantlement or packing of exhibitor property.

☒ GES is responsible for the following type of booth:

- ☐ Pop-up ☐ Two Story ☐ Custom
☐ Other: _____

Place Order Here

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF WORKERS	LABOR RATE	TOTAL
	AM	AM				\$
	PM	PM				
	AM	AM				\$
	PM	PM				
	AM	AM				\$
	PM	PM				
	AM	AM				\$
	PM	PM				
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.			1. Total Labor Ordered			\$
			2. 25% (\$50.00) GES Supervision			\$
			3. Payment Enclosed			\$
Authorized Signature:			X			
			AUTHORIZED NAME - PLEASE PRINT			DATE

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.



Key Information

L-2

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/contact Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Manual.

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

FORM DEADLINE DATE:

March 27, 2008

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
--------------	---------------	--------------

Inbound Freight Information

Carrier _____ Shipped By _____ Date _____

Number of Pieces _____ Weight _____ Pro Number _____

Target Date _____ Loose Display _____ Crated Display _____

Shipped To: (Check One) ☐ Warehouse ☐ Showsite

Set-up Information for GES Installation

<input type="checkbox"/> Set Up Drawings Attached _____	<input type="checkbox"/> Rental Carpet Color _____
<input type="checkbox"/> Set Up Drawings With Exhibit _____	<input type="checkbox"/> Own Carpet Color _____
<input type="checkbox"/> Case/Crate Number _____	<input type="checkbox"/> Padding _____
<input type="checkbox"/> Number of Workers required for set up _____	Approximate time for set up _____
<input type="checkbox"/> Forklift Ordered Hrs. _____ Time _____	Special Equipment Required _____

Did You Order —

Electrical	<input type="checkbox"/> Yes <input type="checkbox"/> No	Electrical Under Carpet	<input type="checkbox"/> Yes <input type="checkbox"/> No
Electrical Drawings	<input type="checkbox"/> Attached <input type="checkbox"/> Sent to the Official Electrical Contractor <input type="checkbox"/> With the Exhibit		
Booth Cleaning	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other Items	_____
Furniture	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____
A/V Furniture	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____
Telephone	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____

Outbound Freight Information

Outbound Freight Charges _____ Consigned To _____

☐ Prepaid ☐ Collect Address _____

☐ Bill To _____ City/State/Zip _____

_____ Second Consignee _____

☐ GES Storage _____ Address _____

_____ City/State/Zip _____

Method ☐ GES Logistics ☐ Common Carrier ☐ AirFreight ☐ Vanline ☐ Other _____

Carrier (if known) _____

Contact _____ Phone _____

Emergency Contact Information / Showsite Contact

Name _____ Title _____

Telephone _____

Other Means of Contacting This Person _____

Contact's Hotel _____ Arrival _____ Departure _____

Purchasing Authorization ☐ Yes ☐ No



Booth Layout Form

H-3

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors
Contact us Online: www.ges.com/contact Phone: 800.475.2098 or 702.515.5970 for international exhibitors

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

FORM DEADLINE DATE:

March 27, 2008

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
--------------	---------------	--------------

This grid must be attached to the following order forms to ensure proper placement of items in your booth. Please photocopy as needed.

- ☐ Electrical Forms (For Non-standard Distribution) — *Form E-1*
- ☐ Show Cases — *Form A-1*
- ☐ Pegboard / Tackboard — *Form A-1*
- ☐ Special Colored Drape — *Form A-1*
- ☐ Standard Exhibit Systems (If exhibit size is smaller than booth size) — *Form D-1*
- ☐ Pad and Carpet (If you are not carpeting your entire booth) — *Form C-1*

To use this grid:

- Use bold lines to indicate the outline of your booth.
- Indicate the scale of the grid (i.e. 1 square = 1 foot) or indicate the dimensions of your booth.
- Mark the adjacent booth numbers or aisle numbers.

BACK OF BOOTH (Indicate Adjacent Booth or Aisle Number: _____)

Indicate
Adjacent
Booth or
Aisle Number:

Indicate
Adjacent
Booth or
Aisle Number:

FRONT OF BOOTH (Indicate Adjacent Booth or Aisle Number: _____)

Cleaning Order Form

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

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Career Expo - April 2008

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DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME

EMAIL ADDRESS

BOOTH NUMBER

To ensure your booth is show-ready, specify your requirements below. Please call us if you have a special need. GES is the exclusive cleaning contractor for your show and will handle all cleaning services on the exhibit floor.

Cost of vacuuming, shampooing, mopping and waxing will be invoiced on the total area of your booth, 100 square feet minimum.

Price List

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
VACUUMING			
<i>Includes emptying your wastebasket nightly.</i>			
9070	Vacuuming for Duration of Show..... price per square foot per day of show	\$ 0.21	\$ 0.33
9071	Vacuuming Per Day..... price per square foot per day	\$ 0.31	\$ 0.46
9072	Vacuuming Before Show Open Only..... price/sq ft	\$ 0.33	\$ 0.48
SHAMPOOING			
9073	Shampooing Before Show Open Only..... price/sq ft	\$ 0.43	\$ 0.65
MOPPING & WAXING			
9074	Mopping & Waxing Before Show Open Only..... price/sq ft	\$ 0.59	\$ 0.88
PERIODIC PORTER SERVICE			
<i>GES will empty wastebaskets & wipe down counters at two hour intervals, show hours only, for the duration of the show. Vacuuming not included. Calculate by your booth size.</i>			
9075	0-500 sq ft..... per day	\$ 129.25	\$ 194.00
9076	501-1500 sq ft..... per day	\$ 187.25	\$ 280.75
9077	1501-3000 sq ft..... per day	\$ 225.75	\$ 338.50
9078	3001 sq ft and above..... per day	\$ 283.75	\$ 425.25

PORTER SERVICE LABOR RATES ARE AS FOLLOWS:

Worker Per Hour	Discount	Regular	Show-Site
Straight Time	\$ 29.50	\$ 37.00	\$ 44.25
Overtime	\$ 51.50	\$ 64.50	\$ 77.25

Use for booth wipedown, ice removal, etc. Hourly rates are listed above. The minimum charge for labor is four (4) hours per worker per day. Labor thereafter is charged in half (½) hour increments.

- Straight Time: Monday through Friday 8:00 AM to 4:30 PM.
- Overtime: All other times Monday through Friday, and all day on Saturdays, Sundays & Holidays.
- Discount Rate: Rate applies to orders placed on or before the above discount deadline date.
- Regular Rate: Rate applies to orders placed after the above discount deadline date, but before the first day of exhibitor move-in.
- Show-Site: Rate applies to orders placed at show site.

Please Indicate Service

► Calculate Total Square Footage

Width _____ x Length _____ = _____ Square Feet

► Would you like us to call you and give you a quote for hourly porter service?

☐ Yes ☐ No

► Please list dates Vacuuming Per Day/Periodic Porter Service is needed:

_____	_____	_____
_____	_____	_____
_____	_____	_____

To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the GES Servicer. GES will be unable to adjust invoices after the close of the show.

Place Order Here

ITEM #	DESCRIPTION	TOTAL SQ FT	X PRICE/SQ FT	X NO.OF DAYS	= TOTAL PRICE
9070	Vacuuming Duration			2	\$
9071	Vacuuming Per Day				\$

ITEM #	DESCRIPTION	TOTAL SQ FT	X PRICE/SQ FT	= TOTAL PRICE
9072	Vacuuming Before Show Only			\$
9073	Shampooing Before Show Only			\$
9074	Mop/Wax Before Show Only			\$

ITEM #	DESCRIPTION	PRICE	X NO.OF DAYS	= TOTAL PRICE
	Periodic Porter Service			\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.		1. Total All Items Ordered		\$
		2. 6.85% Applicable Tax		\$
		3. Payment Enclosed		\$
Authorized Signature – Please Sign: X				
		AUTHORIZED NAME - PLEASE PRINT		
		DATE		

Electrical Rental Information

Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

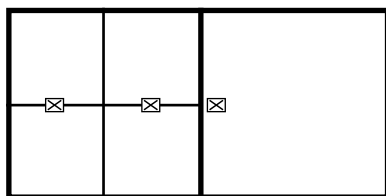
ELECTRICAL ORDER CHECKLIST:

- ☐ Check rating plates on your equipment to ensure that you will have the proper power to operate your display.
- ☐ Do you require additional lighting? We can handle a variety of lighting options to enhance your display.
- ☐ Order 24 Hour power if required for refrigeration, computer systems, water pumps, heaters, etc.
- ☐ Indicate your electrical labor requirements for equipment hook-ups and/or power distribution on the Electrical Labor Order Form.
- ☐ If distribution is required, include a detailed electrical floor plan. Indicate both main power location(s) and distribution location(s). You may use the Booth Layout (Form H-3) for this purpose or provide your own floor plan.
- ☐ You may pre-wire your equipment to match our receptacles. Here is a list of the plugs that match our equipment receptacles:
 - 15 amp 120 volt: *Standard U-ground cord cap*
 - 20 amp 208 volt 1Ø or 3Ø: *Daniel Woodhead 26T10 or Hubbell 3521*
 - 60 amp 208 volt 1Ø or 3Ø: *Daniel Woodhead Trade Show Plug Y560P*
 - 100 amp 208 volt 1Ø or 3Ø: *Litton Veam Trade Show Plug CIR01GRH*
- ☐ Avoid code violations. Check the electrical code requirements on this information sheet.
- ☐ Labor is available to install and remove coaxial, fiber optic and twisted-pair cables for booth to booth, booth to satellite dish, and within the booth.
- ☐ Place your order before the discount rate deadline date and save on your electrical order!
- ☐ Payment must be included with your order to secure the discount rate. Include check or credit card authorization.

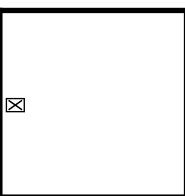
If you have any questions, please call us at 800.475.2098

Where will my outlet be located?

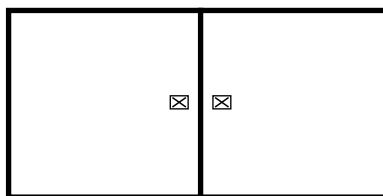
There are four different types of trade show booths: Line Booths, Peninsula Booths, Back-to-Back Peninsula Booths, and Island Booths. Each type of booth has its own standard method of installation. In the following diagrams, the symbol ☒ represents the approximate location of power outlets:



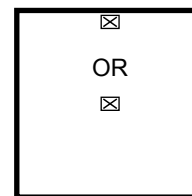
Line Booths



Peninsula Booths



Back-to-Back Peninsula Booths

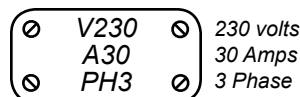
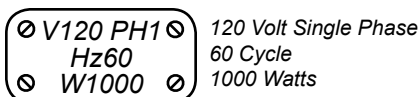


Island Booths

One drop within booth when power source is in ceiling or one location on perimeter when power is in the floor.

How much power do I need?

Calculate your lighting needs by adding wattage in each location. For other equipment, read the ratings from the metal plates attached to each unit.



RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM & H-3: BOOTH LAYOUT FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME		EMAIL ADDRESS		BOOTH NUMBER	
<p>By signing and delivering this form to Trade Show Electrical, customer agrees to all terms and conditions printed on this form. To receive the discount rate, we must receive your order, along with full payment, by the deadline date above. All other orders will be processed at the regular rate. No credits will be issued on services installed as ordered even though not used.</p>					
Price List			Important Information		

Price List

Important Information

ITEM #	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE
120V MOTOR & EQUIPMENT OUTLETS			
6001	5 Amp / 500 Watts	\$ 81.75	\$ 106.50
6002	10 Amp / 1000 Watts	\$ 139.00	\$ 208.25
6003	15 Amp / 1500 Watts	\$ 179.50	\$ 269.00
6004	20 Amp / 2000 Watts	\$ 220.25	\$ 330.50
6005	30 Amp / 3000 Watts	Call for Quote	
1Ø 208V MOTOR & EQUIPMENT OUTLETS			
6006	10 Amp	\$ 253.25	\$ 379.75
6007	20 Amp	\$ 354.00	\$ 531.25
6008	30 Amp	\$ 455.25	\$ 682.75
6009	60 Amp	\$ 606.75	\$ 910.50
6010	100 Amp	\$ 784.00	\$ 1176.00
6012	200 Amp	\$ 1264.00	\$ 1896.50
3Ø 208V MOTOR & EQUIPMENT OUTLETS			
6013	10 Amp	\$ 339.00	\$ 508.25
6014	20 Amp	\$ 474.25	\$ 712.00
6015	30 Amp	\$ 610.25	\$ 915.00
6016	60 Amp	\$ 813.25	\$ 1220.25
6017	100 Amp	\$ 1050.50	\$ 1575.75
6019	200 Amp	\$ 1694.50	\$ 2541.25
3Ø 480V MOTOR & EQUIPMENT OUTLETS			
6021	20 Amp	\$ 569.75	\$ 854.25
6022	30 Amp	\$ 732.00	\$ 1097.75
6023	60 Amp	\$ 976.25	\$ 1463.75
6024	100 Amp	\$ 1260.75	\$ 1890.75
6025	200 Amp	\$ 2033.00	\$ 3049.50
TRANSFORMER(S)			
<i>Used to boost 208V to 230V – Circle outlets requiring boost.</i>			
6020	Boost Amp, 20 Amp Min.	Price/Amp \$ 3.43	\$ 3.43
LIGHTS			
<i>Price includes outlet and labor for light only.</i>			
6026	150 Watt ¹	\$ 84.50	\$ 126.50
6027	Double 150 Watt ¹	\$ 143.75	\$ 215.25
6028	Krypton 250 Watt ¹	\$ 110.00	\$ 164.75
6029	Overhead Quartz ²	\$ 337.50	\$ 505.75

Please include Booth Layout form (H-3) for placement of outlets.

Cancellation Policy: Items cancelled will be charged **50%** of original price after move-in begins and **100%** of original price after installation.

- *Dedicated and 24 Hour power will be at double the listed price. Please indicate these requirements under "Please Indicate Choice" at bottom and double the appropriate rate.

- Trade Show Electrical (TSE) is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your equipment. All electrical installations and connections to all electrical service should be made by a TSE electrician. TSE will not be responsible for any damage or loss to any equipment, component, computer hardware or software, and/or any damage or injury to any person caused by the installation, connection, or plugging in of any electrical outlet by person other than a TSE electrician.

- Electricity will be turned on 30 minutes prior to show open and will be turned off within approximately 30 minutes after show close.

- **OUTLET LOCATION & DISTRIBUTION** — All electrical outlets will be installed on the floor at the draped backwall of in-line and peninsula booths. All electrical outlets for island booths will be dropped to one main location per the exhibitor's floor plan. If no plan is provided, the outlets will be installed at our discretion. **Any additional power drops or locations are chargeable on a time and material basis. Distribution and connection of outlets are chargeable on a time and material basis.**

- **TSE JURISDICTION** (*Requires labor and/or material*) — All under-carpet distribution of electrical wiring. All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, twisted pair, etc., and the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.

- All outlets over 20 amps and/or with a voltage over 150 volts will require electrical labor. Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.

- **ELECTRICAL LABOR (See Electrical Labor Order Form) — Labor rates are subject to labor contract effective at time of show.** Starting time can only be guaranteed when labor is requested for the start of the working day at 8 a.m. The minimum charge per booth is one hour for installation and one (1) hour for dismantle. Time will commence per exhibitor's request. Failure to start labor at requested time will result in a one hour charge per electrician requested, unless 24-hour advance notice is provided in writing.

¹On Stanchion, In-line Booths Only.

²May require labor and/or lift at additional charge not available at some locations.

Please Indicate Choice

Place Order Here

➤ Do you need dedicated and 24 hour power? ☐ Yes ☐ No

ITEM #	DESCRIPTION	PRICE	QTY	TOTAL PRICE
				\$
				\$
				\$
				\$
I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.		1. Total All Items Ordered		\$
		2. 6.85% Applicable Tax		\$
		3. Payment Enclosed		\$
		Authorized Signature – Please Sign: X		
TSE is a tradename only of GES.		AUTHORIZED NAME - PLEASE PRINT		DATE

TSE is a tradename only of GES.

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM & H-3: BOOTH LAYOUT FORM TO:
GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • FAX: 866.329.1437 or 702.263.1520 for international exhibitors

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Career Expo - April 2008

South Towne Exposition Center • April 11 - 12, 2008

DISCOUNT DEADLINE DATE:

March 27, 2008

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
--------------	---------------	--------------

**PLEASE COMPLETE THIS FORM FOR ALL ELECTRICAL LABOR NEEDED.
TO DETERMINE IF YOU NEED ELECTRICAL LABOR, PLEASE READ THIS FORM CAREFULLY.**

- All under-carpet distribution of electrical wiring. All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, twisted pair, etc., and the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.
- All outlets over 20 amps and/or with a voltage over 150 volts will require electrical labor. Labor is required to inspect equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day at 8 AM. All exhibit labor for 8 AM starting times will be dispatched to booth space. For all other starting times, check in at the labor desk one-half (½) hour before time requested. Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

The minimum charge for labor and equipment is one (1) hour per electrician and equipment. Labor thereafter is charged in half (½) hour increments per electrician and equipment. **GRATUITIES IN ANY FORM, INCLUDING CASH, GIFTS, OR LABOR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES.** All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

Electrician Per Hour	Discount	Regular	Show-Site
Straight Time	\$ 71.50	\$ 89.50	\$ 107.25
Overtime	\$ 143.00	\$ 178.75	\$ 214.50

Electrician w/Lift Per Hour*	Discount	Regular	Show-Site
Straight Time	\$ 303.75	\$ 379.75	\$ 455.75
Overtime	\$ 390.50	\$ 488.25	\$ 585.75

* Rates include taxes for equipment used.

- Straight Time: Monday through Friday 8:00 AM to 4:30 PM.
- Overtime: All other times Monday through Friday, and all day on Saturdays, Sundays & Holidays.
- Discount Rate: Rate applies to orders placed on or before the above discount deadline date.
- Regular Rate: Rate applies to orders placed after the above discount deadline date, but before the first day of exhibitor move-in.
- Show-Site: Rate applies to orders placed at show site.

Please Indicate Service	Place Order Here
-------------------------	------------------

☐ **TSE SUPERVISED (OK TO PROCEED)**
Please complete "Booth Layout" form (H-3)
TSE will supervise labor to:

- Distribute power under carpet.

A 20% (\$25.00 minimum) surcharge will be added to the labor rates above for this professional supervision.

☐ **EXHIBITOR SUPERVISED (DO NOT PROCEED)**
Exhibitor will supervise.

- Indicate workers needed for installation and dismantling

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF WORKERS	LABOR RATE	TOTAL
	AM	AM				\$
	PM	PM				\$
	AM	AM				\$
	PM	PM				\$
	AM	AM				\$
	PM	PM				\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract.

Authorized Signature: **X**

TSE is a tradename only of GES.

AUTHORIZED NAME - PLEASE PRINT

DATE

Please estimate the number of electricians and hours per electrician needed for installation and dismantling above. Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.



FACILITY EXHIBITOR FIRE SAFETY REQUIREMENTS

Vehicles

Vehicles shall contain no more than (1/4) tank of gasoline or (5 gallons), whichever is less, the battery shall be disconnected and battery cables covered with a non-conductive tape or material, and the vehicle gas cap shall be taped down or locked.

If the vehicle is to be displayed on facility carpeted areas then a visqueen surface needs to be laid down on carpet surface in order to transport vehicle to display area. At no time should the vehicle drive on unprotected carpet surface.

Propane / Butane Cylinders

Propane / Butane Cylinders used temporarily inside the facilities for public exhibition or demonstrations, including use in classroom demonstrations, shall be in accordance with the following.

- The maximum water capacity of a cylinder shall 2.5 lb. (1kg).
- No more than 5 cylinders may be stored within the demonstration area.
- Full cylinders not in use shall be stored a minimum of 5 feet from the device being operated by LP gas.

Natural Gas

Natural gas is available through facility infrastructure only. Contact the event decorating contractor to order a connection.

Fire Extinguishers/ Smoke Detectors/ Sprinkler systems/Fire watch

At least (1) ABC fire extinguisher is required in any exhibit that includes a cooking demonstration, whether with electricity or open flame. Deep fat fryers require (1) class "K" extinguisher within 30 square feet of fryer.

Any enclosed or covered exhibit area whether a canopy, tent, or solid structure, that is more than 100 sq feet shall be required to a minimum of one smoke detector.

Any enclosed or covered exhibit area whether a canopy, tent, or solid structure, that is 300 sq feet or above shall be required to have a temporary sprinkler system or a mandatory fire watch, along with fire extinguisher(s) and smoke detector(s) as determined by the Fire Marshall.

Prohibited Decorations

Candles, lanterns or any device with an open flame used for decoration is prohibited unless approved by the City Fire Marshal.

Dried or highly flammable materials such as crepe paper, hay bails, dried branches, leaves, tires, etc. will not be allowed in the facility for decoration purposes. All drapes, curtains, table coverings, skirts, carpet, or any decorative materials used in exhibits must be flame retardant.

Decorations are not permitted on ceilings, painted surfaces, columns, fabric, decorative walls or fire sprinklers. No helium

balloons or adhesive backed decals, signs, etc. are permitted to be given out on the premises.

Facility Fire Warning devices - Strobe and Voice

Strobe lights shall not be covered or blocked from view.

Fire Hose, Extinguisher, and Electrical Cabinets

Fire Hose, Extinguisher and Electrical Cabinets shall not be covered or blocked from view or access. A minimum of 3 feet shall be maintained from any exhibit set up material in order to gain access to any Fire Hose, Fire Extinguisher or Electrical Cabinets.

Emergency Pull Stations

Emergency Pull stations shall not be blocked, covered or rendered inaccessible.

Facility Exits

Exhibit construction, banners, posters, booths, AV equipment or furniture shall not block Exit Signs or exiting from Halls, Meeting Rooms, Corridors, or Concourses leading out of the Building.

Exit closures that have been authorized by the City Fire Marshal or his designate shall have Exit signs covered and the Exit secured.

Temporary Exit signs required by both facility management and City Fire Marshal shall be placed in a manner and illuminated in such a way that guest can easily see the temporary Exit signs.

Storage on Docks

Dock storage is prohibited unless stored items are located in an area pre-approved by the City Fire Marshall.

Items stored on the dock in areas designated shall not be stacked higher than 12 feet in containers designed to safely hold its weight.

Concessions & Catering

All food, beverages, and concessions are provided and controlled exclusively by the facilities catering company. Arrangements for serving food and beverage must be made through the Catering Company. No outside food or beverage will be allowed on premises unless purchased through the Center's catering company.

Additional provisions are contained in the schedule of facility FIRE SAFETY RULES AND REGULATIONS. A copy is available from the facility upon request.

Violation of fire codes can subject the exhibitor(s) to a citation and/or removal from the show.



Facility Services
9575 South State Street
Sandy, UT 84070
(801) 565-4414 voice
(801) 565-4454 fax

TELEPHONE ORDER FORM

Event: Career Expo - April 2008		Event Date: April 11 - 12, 2008	
Company Name: _____		Booth / Location: _____	
Address: _____			
City: _____	State: _____	Zip: _____	
Phone: _____	Fax: _____		
Ordered By: _____	Email Address: _____		

	Quantity:	Standard Order:	Total:
Telephone Line - Analog telephone line with dial "9", Includes telephone set. _____		\$205.00	_____
<u>CREDIT CARD OR DEPOSIT REQUIRED FOR LONG DISTANCE CHARGES</u>			
Primary use for this line is: Telephone: <input type="checkbox"/> Fax: <input type="checkbox"/> Credit Card Line: <input type="checkbox"/> Modem Line: <input type="checkbox"/>			
Do you require a telephone set? Yes / No Number of telephone sets required: _____			

Programming Options -

Toll Restriction - (local, "800" and credit card calling only) _____	\$15.00	_____
Hunt (rollover to another line) - _____	\$50.00	_____
Call Waiting - _____	\$50.00	_____
Transfer - _____	\$50.00	_____
Voice Mail Box - (includes security password) _____	\$50.00	_____

Telephone Equipment-

Two-Line Telephone Set - _____	\$50.00	_____
Speaker Telephone Set - (small group) _____	\$50.00	_____
Conference Telephone Set - (large group) _____	\$125.00	_____

Special Services -

ISDN Line (BRI) - 128Kbps digital service, RJ45 connector. _____	\$525.00	_____
<u>CREDIT CARD OR DEPOSIT REQUIRED FOR LONG DISTANCE CHARGES</u>		
Copper Dry Pair Patch - _____	\$200.00	_____
10BaseT Fiber Patch - _____	\$350.00	_____
100BaseT Fiber Patch - _____	\$500.00	_____
Misc. Technical Labor (one hour minimum) - _____	\$75.00 per hour	_____
Description of labor: _____		

High Speed Internet Services are also available. Please call Facility Services at (801) 565-4414 for an order form.

Payment must be received before service is provided. Payment can be made by Check, Visa, Master Card or American Express. See reverse side for conditions and regulations.	SUBTOTAL _____
Please provide a diagram of booth indicating service location. Return this form to South Towne Expo Center Facility Services 9575 South State Street, Sandy, UT 84070 or fax to (801) 565-4454.	TAX (6.6%) _____
*Tax on Equipment only	TOTAL _____

Card Number: _____	Expiration Date: _____
Name: _____	Signature: _____



Facility Services
9575 South State Street
Sandy, UT 84070
(801) 565-4414 voice
(801) 565-4454 fax

TELECOMMUNICATIONS CONDITIONS & REGULATIONS

1. Payment for services must accompany orders to qualify for advanced order rates.
2. Checks are to be made payable to South Towne Exposition Center.
3. Credit will not be given for services installed and not used.
4. Quantities of some telecommunications services are limited. Please order early to ensure availability. Orders will be filled on a first come, first serve basis.
5. Notification of cancellation must be received a minimum of ten days prior to show move-in.
6. Telephone sets must be picked up at the service desk during move-in. Telephone sets must be returned to the service desk with in one hour of show close.
7. All changes from original order will be assessed a relocation charge of \$75.00 per line.
8. All exhibitor services will be disconnected on the last day of the event, thirty minutes after the official closing time.
9. South Towne Exposition Center is not responsible for lost or damaged equipment while in the exhibitors possession. A replacement fee will be assessed on all equipment not returned.
10. All prices are for rental of materials and equipment. Materials and equipment used in installation remain the property of the South Towne Exposition Center.
11. Under no circumstances shall anyone other than South Towne Expo Center technicians do any special wiring in the convention center without prior written approval.
12. Telecommunication services ordered by outside providers will be placed in the Facility Services Switch Room (MDF). These services will be extended to desired location by South Towne Expo Technicians. These services will be assessed co-location fees for wiring and labor.
13. Rates quoted for all services include bringing the requested communication services to the booth in the most convenient manner and do not include special wiring, over-head drops and/or special set-up or installation of communication equipment. Additional labor charges will be assessed when special services are required.
14. Copies of all charges will be faxed approximately one week after show close.
15. Disputes concerning service must be filed by the exhibitor with the Facility Services Department prior to the close of the show. Disputes will be resolved by the South Towne Expo Center in a timely manner.
16. Payment in full must be rendered on all orders when order is placed. NO EXCEPTIONS PLEASE. All payments are in US Dollars. All additional services provided at the show must be paid in full at the time of request. Any long distance charges incurred at the show will be charged to the exhibitors credit card.
17. This order form is accurate as of June 27, 2005. If you have received an order form that is more than one year past this date please call (801) 565-4411 to obtain a current form.



Facility Services
9575 South State Street
Sandy, UT 84070
(801) 565-4414 voice
(801) 565-4454 fax

INTERNET SERVICE ORDER FORM

Event: Career Expo - April 2008	Event Date: April 11 - 12, 2008
Company Name: _____	Booth / Location: _____
Address: _____	
City: _____	State: _____ Zip: _____
Phone: _____	Fax: _____
Ordered by: _____	Email Address: _____

Shared High Speed Internet Services -

Direct Access to Internet. One 10/100BaseT (Cat5) line to booth with RJ45 connector. Hubs and cables not included. Exhibitors are responsible for set-up and configuration of personal equipment. Servers/Gateways are excluded - you must order Priority Internet Service (see below).

	Quantity:	Standard Order:	Total:
Shared 256K Connection w/ 1 IP Address -	_____	\$450.00	_____
Shared 768K Connection w/ 1 IP Address -	_____	\$600.00	_____
Shared T-1 (1.54 Mbps) Connection w/ 2 IP Addresses -	_____	\$950.00	_____
Shared T-3 (45 Mbps) Connection w/ 2 IP Addresses -	_____	\$1600.00	_____
Additional IP Addresses -	_____	\$75.00	_____

Priority Internet Service -

5 Mbps Bandwidth w/ 30 IP Addresses -
Up to 5 drops. One 10/100BaseT (Cat5) line to each location. Hubs and cables not included. Exhibitors are responsible for set-up and configuration of personal equipment.

Additional Internet Drops -

Equipment -

8 Port Hub -	_____	\$75.00	_____
16 Port Hub -	_____	\$120.00	_____
24 Port Hub -	_____	\$150.00	_____
Patch Cable (up to 25') -	_____	\$25.00	_____
In Booth Networking Labor - (one hour minimum)	_____	\$75.00 per hour	_____

Special Services -

ISDN Line (BRI) - 128Kbps digital service, RJ45 connector. Credit card or deposit required for usage charges.

Copper Dry Pair Patch -	_____	\$200.00	_____
10BaseT Fiber Patch -	_____	\$350.00	_____
100BaseT Fiber Patch -	_____	\$500.00	_____
Misc. Technical Labor (one hour minimum) -	_____	\$75.00 per hour	_____
Description of labor: _____			

Payment must be received before service is provided. Payment can be made by Check, Visa, Master Card or American Express. See reverse side for conditions and regulations. **Please provide a diagram of booth indicating service location.** Return this form to South Towne Exposition Center Facility Services 9575 South State Street Sandy, Utah 84070 or fax to (801) 565-4454.

SUBTOTAL _____

TAX (6.6%)* _____

TOTAL _____

***Tax on Equipment only**

Card Number: _____	Expiration Date: _____
Name: _____	Signature: _____



Facility Services
9575 South State Street
Sandy, UT 84070
(801) 565-4414 voice
(801) 565-4454 fax

TELECOMMUNICATIONS CONDITIONS & REGULATIONS

1. Payment for services must accompany orders to qualify for advanced order rates.
2. Checks are to be made payable to South Towne Expo Center.
3. Credit will not be given for services installed and not used.
4. Quantities of some telecommunications services are limited. Please order early to ensure availability. Orders will be filled on a first come, first serve basis.
5. Notification of cancellation must be received a minimum of ten days prior to show move-in.
6. Equipment and Internet configurations (IP information) must be picked up at the service desk during move-in.
7. All changes from original order will be assessed a relocation charge of \$75.00 per line.
8. All exhibitor services will be disconnected on the last day of the event, thirty minutes after the official closing time.
9. South Towne Expo Center is not responsible for lost or damaged equipment while in the exhibitors possession. A replacement fee will be assessed on all equipment not returned.
10. All prices are for rental of materials and equipment. Materials and equipment used in installation remain the property of the South Towne Expo Center.
11. Under no circumstances shall anyone other than South Towne Expo Center technicians do any special wiring in the convention center without prior written approval.
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13. Rates quoted for all services include bringing the requested communication services to the booth in the most convenient manner and do not include special wiring, over-head drops and/or special set-up or installation of communication equipment. Additional labor charges will be assessed when special services are required.
14. Copies of all charges will be faxed approximately one week after show close.
15. Disputes concerning service must be filed by the exhibitor with the Facility Services Department prior to the close of the show. Disputes will be resolved by the South Towne Expo Center in a timely manner.
16. Payment in full must be rendered on all orders when order is placed. **NO EXCEPTIONS PLEASE.** All payments are in US Dollars. All additional services provided at the show must be paid in full at the time of request. Any long distance charges incurred at the show will be charged to the exhibitors credit card.
17. This order form is accurate as of June 27, 2005. If you have received an order form that is more than one year past this date please call (801) 565-4414 to obtain a current form.

Computer Rental & Audio Visual Services

GES Exposition Services



Alliant Event Services, Inc.
2333 South 2700 West
Salt Lake City, UT 84119
P: 801.978.9332
F: 801.978.9291

Indicate Name of Show/Event: _____

	QTY.	EQUIPMENT	ENTIRE SHOW RATE*	Extended
DESKTOPS <i>(includes a 17" monitor)</i>		Dell Pentium 4 2.4ghz 256RAM, 40GBHD, 32M GTS AGP, DVD-CD, 10/100 NIC	\$ 225.00	
		Dell Pentium 4 1.7ghz 256RAM, 20GBHD, 32M GTS AGP, 16X DVD, 10/100 NIC	\$ 210.00	
		Dell Pentium 3 800mhz 256RAM, 10GBHD, 16M PCI VGA, 48X CD, 10/100 NIC	\$ 190.00	
		Micron Pentium 3 800mhz 256RAM, 10GBHD, 16M PCI VGA, 48X CD, 10/100 NIC	\$ 190.00	
LAPTOPS		Dell / Compaq P4-2.4ghz (256M, 20G, DVD-CD, 10/100NIC, 56K, Snd)	\$ 280.00	
		Toshiba P3-650 (256M, 12G, 24XCD, 10/100NIC, 56K, Snd)	\$ 225.00	
		Apple Titanium G4, 867mhz, 256RAM, 40GBHD, DVD, CDRW, 15.2" Laptop, OSX	\$ 280.00	
OPERATING SYSTEM & SOFTWARE		Windows 2000 is standard on all systems unless you choose other: circle 98 / XP	Included	
		Microsoft Office 97 / Microsoft Office 2000 / Microsoft Office XP (circle one)	\$ 30.00	
MACINTOSH		MAC G4 800mhz, 256RAM, 80GBHD, DVD-R, CDRW, w/ Intergrated 17" monitor, OSX	\$ 300.00	
		Mac G5 1.6/1.8/2Ghz, 256RAM, 80GBHD, CDRW, NIC, Minitower, OSX	\$ 325.00	
MONITORS		17" DELL / ACER SVGA MONITOR	\$ 30.00	
		21" MITSUBISHI SVGA MONITOR	\$ 75.00	
		18" NEC LCD FLAT SCREEN MONITOR, UP TO 1280x1024 circle: white / black	\$ 185.00	
		20" NEC LCD FLAT SCREEN MONITOR, UP TO 1280x1024 circle: white / black	\$ 250.00	
		20" TV / VCR COMBO	\$ 80.00	
		27" TV / VCR COMBO	\$ 175.00	
		37" Hitachi Plasma Flat monitor*	\$ 875.00	
		42" Sony / Fujitsu Plasma Flat monitor*	\$ 800.00	
		50" Pioneer Plasma Flat monitor*	\$ 995.00	
		61" NEC Plasma Flat monitor*	\$ 2,200.00	
		DUAL POST CHROME PLASMA STAND (for 37"/42"/50"/61" Plasma's)	\$ 150.00	
		SKIRTED MONITOR CART/STAND	\$ 30.00	
*Specify mounting / setup requirements upon ordering. Wall mounting will require additional labor charge				
AUDIO VISUAL		LCD Projector, 2000 Lumen	\$ 300.00	
		LCD Projector, 3500 Lumen	\$ 400.00	
		LCD Projector, 7000+ lumen	\$ 1,000.00	
SOUND		Amplified powered speaker systems	\$ 200.00	
		Speaker stands	\$ 25.00	
ACCESSORIES		HP FAX/SCANNER/COPIER (PLAIN PAPER)	\$ 130.00	
		Wireless Network, PC external NIC, USB type	\$ 70.00	
		WIRELESS MOUSE	\$ 50.00	
		WIRELESS MICROPHONE SYSTEM (does not include speakers)	\$ 200.00	
		DESKTOP MULTI MEDIA SPEAKERS	\$ 15.00	
		VCR (VHS) Player (consumer grade)	\$ 125.00	
		DVD Player (consumer grade)	\$ 145.00	
		Zip Drive, USB 250MB (circle one) (no media included)	\$ 45.00	
		CD-RW, USB, external (no media included)	\$ 75.00	
PRINTERS (includes one ream of paper)		HP Laserjet 4200 or 4050N 17ppm or 4100N 25ppm	\$ 185.00	
		Color Laser Printer	\$ 400.00	
		Tech Labor - complex setup or additional labor charges	\$75 / hour	

We have much more! Please call for items not listed!

* **Exhibitor must be present in booth to accept delivery or additional delivery fees will apply.**

* A 20% surcharge applies to orders placed after January 6 2004.

* No credits will be issued after delivery or attempted delivery of equipment.

* 25% cancellation fees will apply to orders cancelled within 7 days of delivery. On-site cancellation fee is 100%

* Client is responsible for any drayage, storage, union labor, electrical, internet or convention fees.

* **Includes on-site technical support before, during and after the show!**

Subtotal	
Tax: 6.6 %	
Delivery	\$ 50.00
Total	

EXHIBITOR INFORMATION

Ordered by: _____ Cell: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Email address: _____

On-Site Contact: _____ Cell: _____

Booth Number: _____

Delivery Date: _____

Delivery Time: 9-11AM 11-1PM 1-3PM 3-5PM

Pick Up Date/Time: _____

PAYMENT INFORMATION (Payment required prior to delivery) (FAX TO: 404-355-5791)



Card Number: _____ Exp. _____ & V#: _____

Cardholder Name: _____

Signature: _____ Today's Date _____

My signature authorizes Alliant Event Services Inc to charge my credit card account (above) for the Rental Amount identified above , plus any applicable cancellation fees, damage fees or any other amounts due to Alliant Event Services resulting from this rental contract.



ALLIANT EVENT SERVICES INC.
HQ: 3260 Pomona Blvd
Pomona, CA 91768
www.AlliantEvents.com
The Total Event Solution
Over 20 years of trade show experience!