



सत्यमेव जयते
Ministry of Textiles
Government of India



सत्यमेव जयते
Government of
Rajasthan



EXHIBITOR MANUAL

Partner States:



Supporting Organizations:



Media Partners



WELCOME NOTE

Dear Exhibitor,

Welcome to **Vastra 2014**

This is your personal copy of the Exhibitor Service Manual, which has been carefully compiled to assist you in your preparation for the event. We recommend a careful reading of its content to ensure that **Vastra 2014** will be a successful experience for your company. The manual will provide you with information required for the preparation of your exhibition stand, general guidelines, marketing aides and useful addresses of various service providers.

This manual contains various forms pertaining to your participation. The “**Index of Forms**” lists every individual form. Some of the forms are compulsory to return where as other forms are for hiring various services. You are requested to kindly pay immediate attention to all these forms and return the duly filled in forms to us which are marked as compulsory by deadline mentioned on the forms.

Please also ensure to send the order forms for various services, wherever required, by the stipulated deadlines enabling us to ensure that the services ordered by you shall be arranged well in time. Do remember to keep a copy for your own reference.

We look forward to welcome you at **Vastra 2014!**

Thanking you,

Yours sincerely,

Organizer's Team



GENERAL INFORMATION RULES AND REGULATIONS

Important Points to remember:

All payments should be made in favour of “Federation of India Chambers of Commerce & Industry” payable at New Delhi.

Payment should include:

Participation Charges, Security Deposit, Service Tax and any other charges taken by the fair organiser.

- Last date for Free Fair Directory Entry : October 15, 2014
- Possession Indoor Raw Space : October 25, 2014 from 11:30 am onwards.
- Possession Built Up Space : October 27, 2014 from 11:30 am onwards
- Completion of stand construction/ display : October 28, 2014 by 1600 hrs.

Name of the Event

VASTRA 2014 – 3rd International Textile and Apparel Fair

Venue

Jaipur Exhibition & Convention Centre (JECC)

Sitapura Industrial Area, Tonk Road,

Sitapura, Jaipur – 302 022, Rajasthan, India

Exhibition Timing :

Exhibition	Oct. 29, 2014	Business Visitors only : 1000hrs. to 1800 hrs.
	Oct. 30, 2014	Business Visitors only : 1000 hrs. to 1800 hrs.
	Oct. 31, 2014	Business Visitors only : 1000 hrs. to 1800 hrs.
:		General Visitors : 1600 hrs. to 1800 hrs
		Students entry : 1500 hrs to 1800 hrs



Organizer



Rajasthan State Industrial Development and Investment Corporation Ltd. (RIICO)

Mr. Lokesh Vijay

Additional General Manager

Business Promotion Cell

RIICO Limited

Udyog Bhawan, Tilak Marg, Jaipur - 302005, Rajasthan, India

Tel. : +91 - 141 - 5107029

Fax : +91 - 141 - 5104804

E-Mail : lokeshvijay@riico.co.in

Web : www.riico.co.in

Co-Organizer



Federation of Indian Chambers of Commerce & Industry (FICCI)

Mr. Arun Gupta

Deputy Director

FICCI

Federation House, Tansen Marg,

New Delhi – 110 001

Tel. : +91 - 11- 23356658, 23487226

Fax : +91 - 11 - 23320714

E-Mail : arun.gupta@ficci.com

Web: www.ficci.com



EXHIBITOR

A company/ organization/ association booking space for participation will be called an exhibitor.

FACILITIES

An International Buyer's Lounge as well as a Press Centre for local and international media will be made available throughout the opening hours to assist members of the press. Exhibitors can deposit press materials with the duty staff in Buyer's Lounge to pass on to the media, covering the show.

CAFETERIA / RESTAURANTS

A variety of coffee shops, snack bars and restaurants will be made available on-site or directly adjacent to the fairground.

EXHIBITORS PROFILE

- Exporters of Garments, Made ups & Accessories
- Manufacturers and Supplies of -
 - Entire product value chain Fiber to Fashion
 - Plant & Machinery
 - Accessories
 - Dyes & Chemicals
- Fashion designers
- Technology Suppliers
- Countries and State through specific pavilions
- Sectoral Industry associations, International Industry Associations
- Research and Development, Education and Training Institutions

PRODUCT PROFILE

- Fibre
- Yarn



- Fabric
- Garments & Apparels
- Made ups and accessories
- Fashion Trends
- Traditional Textiles
- Technical Textiles
- Technology and machineries
- Infrastructure for textile industry



FURNITURE / FIXTURES IN BUILT UP STALLS

Size of Stall	Tables	Chairs	Round Tables	Shelves	Wall Mounted Hanger Stand	Spotlights	Dustbins	Power Sockets	Common To All
9 Sq.m.	One	Two	One	Three	Three	Three	One	One 5 amp	Two/Three side walls with laminated vinyl infill panels, fascia with company name with vinyl computer cutout, lettering synthetic Carpet.
12-15 Sq.m.	One	Two	One	Four	Four	Four	One	One 5 amp	
18-21 Sq.m.	Two	Four	Two	Six	Six	Six	Two	Two 5 amp	
24-30 Sq.m.	Two	Four	Two	Eight	Eight	Eight	Two	Two 5 amp	
40-56 Sq.m.	Three	Six	Three	Twelve	Twelve	Ten	Three	Three 5 amp	
60-100 Sq.m.	Four	Eight	Four	Fifteen	Fifteen	Sixteen	Four	Four 5 amp	
120 Sq.m.	Eight	Sixteen	Six	Thirty	Thirty	Thirty Two	Eight	Eight 5 amp	

RAW SPACE

Exhibitors opting for raw space will be given an open area. Exhibitors will have to organise their own stall designing, electricity, furniture and fixtures requirement etc. Organiser will not provide any other facilities to the exhibitor opting for raw space. Various fair services that are being offered by the organiser can be availed at additional charges.

PARTICIPATION PAYMENT TERMS

The prospective Exhibitors should apply on the Application for Participation by filling form No. 1 along with payment. Allotment will be done on first-come-first served basis subject to receipt of payment. All payments should be made by Demand Draft in favor of "Federation of Indian Chambers of Commerce & Industry", payable at New Delhi, India. Application for Space for both raw & built-up booths may be made in combinations/multiples of contiguous plots/booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions with the area would be optional.



ELECTRONIC BANK TRANSFER DETAILS

Vendor Name :	FEDERATION OF INDIAN CHAMBERS OF COMMERCE AND INDUSTRY
Beneficiary Address	Federation House, Tansen Marg, New Delhi-110001
Beneficiary Bank Branch Address	G-3-4,Suryakiran Building, 19, Kasturba Gandhi Marg, New Delhi-110001
Beneficiary Bank A/c No	000 30350015219
Type of Bank A/c	CURRENT
SWIFT CODE	HDFCINBBDEL
Name of Intermediary Bank	JPMorgan Chase Bank, New York
Intermediary Bank Swift Code	CHASUS33
A/c No. of Beneficiary's Bank with Intermediary Bank or use link	001-1-406717
NEFT /IFSC/RTGS Code of the bank branch of the Beneficiary	HDFC0000003
MICR Code appearing on the cheque of the bank a/c of Beneficiary	110240001

RIGHT TO PARTICIPATION

There is no legal right of participation accruing to anybody. The Organizers in their sole discretion may deny participation to any applicant without disclosing the reasons thereof.

PERMITTED EXHIBITS

Organisers have the right to disallow exhibit of display products, especially the ones which does not match with the product profile of VASTRA 2014. Permission of the Organiser must be obtained to alter or make additions in the Exhibits.

ALLOCATION OF SPACE

RIICO/FICCI will have sole discretion in allocation of space. However, due consideration will be given to the choice and requirement of applicant.



FREE ENTRY IN THE FAIR DIRECTORY

Every Exhibitor is entitled to a free entry in the Fair Directory, based on the information provided by the Exhibitor as per the Fair Directory entry form No. 1. This form will have to be submitted before 15th October, 2014. Forms received after 15th October, 2014 may not to be included in the Fair Directory.

TAX DEDUCTION AT SOURCE

The event is not exempted from TDS. Companies can deduct the TDS as per the Income Tax norms and liable to provide deduction certificate to FICCI on time.

SERVICE TAX

Government of India has levied service tax on all exhibition services. The service tax is payable on the stall rentals, electrical charges, advertisement charges and other fair services for the exhibition, to be paid by all exhibitors. The service tax payable on the captioned fair will be 12.36% on the billing amount; which shall be payable over and above the rates for rentals, advertisement, and other services. Please note that FICCI's Service Tax No. is **Business Exhibition/ DEL/73/FI/97 INDIAN CHAMBERS OF COMMERCE & INDUSTRY**.

ELECTRICITY & POWER CONNECTION AND CONSUMPTION

Available at 230 V Single Phase and 400V three Phase, A.C. 50 Cycles. While general lighting in the hall and the booth is free of cost, Exhibitors would be required to pay electricity consumption charges for additional connected load for demonstration of machinery and equipment at the rate specified in the exhibitor manual. The Exhibitors booking Indoor Raw Space will have to give their exact requirement of connected load in KW, in advance by 15th October, 2014.

The Organisers will provide electricity at a suitable point in the stand. Internal distribution in the stand will have to be arranged by the Exhibitors' electrical contractor at their own cost, keeping in mind the electricity system norms and all possible safety precautions.

Shell stand exhibitors will not be charged extra upto a maximum load of 1 kw single phase electricity per 9 sqm stand including stall lights. Mtrs stand. Those who require additional power will have to pay **Rs. 2500 / USD 50 per kw**. Exhibitors opting for Raw space have to pay for electricity/power connection and consumption at the rate of **Rs. 2500 / USD 50 per Kw**.

OTHER SERVICES AND FACILITIES

A host of other services and facilities can be availed on payment. Please refer to various FORMS enclosed at the end of this manual.

POSSESSION OF SPACE

- Exhibitors taking raw space will be given possession on 25th October 2014.



- Exhibitors taking built-up space will be given possession on 27th October 2014.
- No entry of goods will be allowed after 1600 hrs on 28th October 2014.

CONSTRUCTION OF STANDS

The interior design of the stand will have to be within the architectural limits laid down by FICCI and design of the stand will have to be got approved from FICCI before 15th October, 2014. Exhibitors who do not comply with these guidelines and regulations will have to pay a penalty of Rs 5,000/- / USD 120 and will run the risk of closure of the stand by FICCI. All construction material, waste and empties etc. will be removed by 1600 hrs on 28th October, 2014. Work regarding construction of stands will be permitted within the stand area only or outside the hall and in no case in the walkways in the Halls.

COMPLETION OF STAND CONSTRUCTION AND DISPLAY

Stands should be completed by 1600 hrs. on 28th October, 2014

OPERATION OF STANDS

No stand will remain unattended / unmanned. All stands must open at least half an hour before the exhibition and shall remain open till half an hour after exhibition time on each day.

CANCELLATIONS

If the Exhibitor withdraws from this contract after having concluded the said contract, the Exhibitor will be refunded payment at the following rates:

Till July 31st 2014 - 50% of the space rental paid.

After July 31st 2014 - No refunds will be given on cancellation

SETTLEMENT OF DUES

Exhibitors must settle all their dues prior to the closure of the Fair to ensure smooth removal of goods from the fair site.

STORAGE OF EXHIBITS & EMPTIES

Exhibitors will not be allowed to store any exhibit or empties behind the exhibition stands.

REMOVAL OF EXHIBITS

All materials to be removed by 1800 hrs on 1st November, 2014

DAMAGES TO FAIR GROUND / FURNITURE AND FIXTURES AT THE BOOTH



Exhibitors will be required to make good all damages or make payment for the damages incurred by them to the Fair Ground facilities / buildings etc. during setting up and / or Fair period and / or dismantling period.

SALE OF EXHIBITS

Counter sales are not allowed during the Fair. However, negotiations for sale may be conducted. Removal of any Exhibit during the fair period is strictly prohibited.

HANDLING OF EXHIBITS, CUSTOMS & IMPORTS

Customs, clearing & forwarding services would be available at the Fair Grounds at extra cost. The Organiser have appointed M/s. **R E Rogers India Pvt. Ltd.** As Clearing and Forwarding Agents, who will assist in the handling and completing customs formalities, if required. Please refer to enclosed FORM No. 9 for further details and tariff. The Exhibitor would be required to contact them directly for such assistance. Movement of Exhibits in the Fair Grounds by agencies other than the official clearing and forwarding agents is prohibited.

SERVICE AGENCIES

Only empanelled service agencies for security, cleaning, phones, catering, courier and other services will be allowed to provide services to exhibitors. Any other agency will not be allowed to enter / operate in the exhibition.

PHOTOGRAPHY

The Organizers retain the right to photograph any exhibit for their use.

INSURANCE

Against all ascertainable risks from transportation to display and removal should be done by the Exhibitors at their cost. Organizers will in no way be responsible.

ENTRY / EXIT

Entry into Fair Ground will be on the basis of Exhibitor Badges issued by Organisers to the Exhibitors. The exhibitor badges can be procured from the site office during the construction period. Badges will be issued to the exhibitor as per the following table:.



Space	No. of Exhibitor Badges
9 Sq.m.	3
12-15 Sq.m.	4
18-21 Sq.m.	6
24-30 Sq.m.	8
40-56 Sq.m.	10
60-100 Sq.m.	12
More Than 100 Sq.m.	15

Entry of vehicles in Fair Ground is strictly prohibited during exhibition days. Exit passes will be necessary for exhibits / material to be taken out of the Fair Ground.

VEHICLE PASSES

The Organizers will provide a proper place to the exhibitors to park their vehicles closer to the Fair ground. For this, parking labels will be issued by the Organizers from the site office.

VIOLATION OF RULES

In the event of violation of any rules, organizers will have the right to close down the stall of the exhibitor.

DISPUTE RESOLUTION AND GOVERNING LAW

All unresolved matters, questions, disputes or differences whatsoever arising between the Exhibitor and Organisers shall be settled by arbitration in accordance with the rules of the Arbitration and Conciliation Act 1996. The arbitration proceedings shall be conducted in English language in Jaipur, India. The arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of India.

FORCE MAJEURE

If the Exhibition is abandoned, cancelled or suspended in whole or in part by reasons of war, fire, national emergency, labour dispute, non-availability of Exhibition premises or any other cause not within the control of the Organisers, the Organisers may, at their own discretion, repay the rental paid by the Exhibitor in full or part thereof. But they shall be under no obligation to repay full or part thereof such rental and shall be under no liability in respect of any action, claims or losses.



FREQUENTLY ASKED QUESTIONS

What comes with my standard booth?

The Standard Booth (shell scheme size) is of 9 sq. mtrs. Each such booth comes with one table, two chairs, one round table, three shelves, three wall mounted hangar stand, three spot lights, one dustbin, one 5 amp power socket, two/three side walls, carpeted floor and fascia.

When, how and where do I ship my material for the booths?

- Contact the official R E ROGERS for the sending shipments for the exhibition.
- For more information, kindly contact the official freight-forwarding agency.

How do we unload material for our booth?

Employees or labour of the exhibiting company may hand carry material or use trolleys to cart in the material into the exhibition hall, ensuring no damage to the floor / carpet. During carting of equipment / material, no storage should be done at the drive way or behind the stalls and halls. The equipment should be directly transported to the exhibition floor.

How do we hire labour / machines to set up our booth?

You can contact the official freight forwarding agency R E Rogers in advance for assistance.

When can we set up our booth?

Indoor raw space exhibitors should take possession on October 25, 2014 between 11.30 AM to 6.30 PM. They can begin the set up of their stalls soon after obtaining the stall possession. Exhibitors with indoor built up space can take stall possession on 27th October, 2014 from 11.30 AM onwards.

When and at what time we can dismantle our booth?

Nothing can be removed from your booth prior to the closing of the exhibition at 18.00 hrs on 31st October 2014. Hired labour will not be permitted in the exhibition premises until 18.30 hrs.

How can our clients register themselves at the entrance to visit our booths?

Your clients can register themselves at our registration counters situated near all entry gates of the exhibition ground and get visitor badges from the counters to visit the exhibition.

How can I book hotel accommodation?

You can visit the travel assistance section on the event website – www.vastratex.com to make immediate online hotel reservations or you can contact with our official travel agency directly. We would like to advice you to block



your accommodation in advance as the rooms are available only on first come first served basis (Check rooms availability with our travel agency).

Concord Travels and Tours

Address- UM, CS-20, ANSAL PLAZA MALL

VAISHALI, GAZIABAD,

UTTAR PRADESH, INDIA- 201010

TELEPHONE- - +91 120 4171600-09

FAX- +91 120417610

EMAIL- office@concordtravels.com

How can we order equipments and / or services for our booth?

You can place your orders for your requirements to the vendors and service agencies of Vastra 2014 as listed in the Exhibitor Manual. This Manual also contains some forms as per the services required. Kindly fill those forms and send it to the concerned agency as mentioned on the forms before given deadlines.

What if I have more questions?

The Vastra 2014 secretariat is always available to help you with questions.

Please contact:

Exhibition - Mr. Arun Gupta - arun.gupta@ficci.com

Mr. Girish Gupta - girish.gupta@ficci.com

Logistics - Mr. Shubojit Chakraborty - shubhojit.chakraborty@ficci.com



ABOUT JAIPUR

General Information

Jaipur is the capital and largest city of the Indian state of Rajasthan. It was founded on 18 November 1727 by Maharaja Sawai Jai Singh II, the ruler of Amber, after whom the city has been named.

The construction of the city started in 1727. It took around four years to complete the major palaces, roads and square. The city was built following the principles of Shilpa Shastra, the science of Indian Architecture. The city was divided into nine blocks, of which two contain the state buildings and palaces, with the remaining seven allotted to the public.

The city has irresistible appeal for visitor, attractions include majestic city palace, Jantar Mantar- the astronomical observatory, Hawa Mahal, Royal Amber place, Jaigarh, Nahargarh, Albert Hall, Vidhan Sabha, War Memorial etc.

Jaipur is universally reknown as the " Pink City ", and pink it is, with beautiful constructed palaces, havelis and forts. Tall, rugged men with handle-bar whiskers sport bright pink turbans.

There is a timeless appeal to Jaipur's colorful bazaars where one can shop for Rajasthani handlooms and trinkets. Beautifully laid out gardens and parks, attractive monuments and marvelous heritage hotels, once the residence of maharajas are worth admiration. Not to mention the ambling camels and cheerful people in multihued costumes that makes your trip to the pink city a memorable one.

All these visuals for sure will revitalize your mind and make your trip to Jaipur a wonderful time in your life.

CLIMATE

Jaipur has a hot semi-arid climate receiving over 65 CM of rainfall annually. Temperatures remain relatively high throughout the year. During winters there are however occasional cold waves that lead to temperatures near freezing

Monsoon : June to September (frequent, heavy rains and thunderstorms)

Summer : April to early [Temperature around 30 °C].

Clothing : Light Tropical

Winter : November to February [Temperature around 15–18 °C]

Clothing : Light Woolen

The best season for visit is from September to March.



Prime Tourist Spots

The City Palace:

In the heart of the old city is the former royal residence built in a blend of the

Rajasthani and Mughal styles. The palace houses a museum with a superb collection of Rajasthani costumes and armoury of Mughals and Rajputs.

Jantar Mantar:

A stone observatory Largest of Jai Singh's five remarkable observatories. Its complex instruments whose settings and shapes are scientifically designed represent the high points of medieval Indian astronomy.

Hawa Mahal:

Built in 1799 AD the Hawa Mahal or Palace of winds is a major architectural landmark.

Govind Devji Temple: The Most popular temple of Jaipur dedicated to Lord Krishna. It is located in the central pavilion of Jai Niwas garden to the North of Chandra Mahal.

Moti Doongri and Lakshmi Narayan temple:

Moti Doongri is a privately owned hilltop fort built like a Scottish castle.

B M Birla Planetarium (Time 1200 hrs to 1900 hrs) :

The planetarium offers unique audio-visual education and entertainment with its modern computerised projection system.

Amer Palace and Shila Mata Temple:

A beautiful complex of places, halls, pavilions, gardens and temples built by Raja man Singh, Mirza Raja jai Singh and Sawai Jai Singh over a period of about two centuries still stand in magnificent state.

.Jaigarh :

One of the few military structures of medieval India, retaining its ancient splendor in places, gardens reservoirs, a granary, an armoury, a well planned cannon foundry, at all tower and a giant mounted cannon-the Jai ban, one of the largest in the country are preserved here.

Nahargarh :

A sentinel to the Pink City is Nahargarh fort situated beyond the hills of Jaigarh.



Shopping :

Jaipur offers one of a kind shopping experience with its rich treasure of bewitching Jewellery, beautiful gems, semi precious stones, kundan and minakari work (enamel work on gold), Beautiful cotton fabrics, woolen carpets, cotton rugs and exotic blue pottery. Equally popular are the leather footwear especially the embroidered jutis. The famous shopping spots are Rajasthali (govt. handicrafts shop on M.I. Road) Johri Bazaar, M.I. Road, Nehru Bazaar Bapu Bazaar, Chaupar stalls. The markets generally remain closed on Sundays.

How To Get To Jaipur

Almost all the major mode of transportation facilities are available today to reach Jaipur. Weather it is by Air, Rail or Road all major cities are well connected to Jaipur.

By Air: Every major cities in India are well connected to Jaipur by Air.

There are flight connections to Jaipur from Delhi, Mumbai, Kolkata, Udaipur, Ahmedabad & Hyderabad. Flight details of airline from major cities to Jaipur:

How To Get To Jaipur

Almost all the major mode of transportation facilities are available today to reach Jaipur. Weather it is by Air, Rail or Road all major cities are well connected to Jaipur.

By Air: Every major cities in India are well connected to Jaipur by Air.

There are flight connections to Jaipur from Delhi, Mumbai, Kolkata, Udaipur, Ahmedabad & Hyderabad. Flight details of airline from major cities to Jaipur:

City	Flight No.	Departure	Arrival	Frequency
Delhi – Jaipur	9W 3249	05:55	07:05	1H:10M Non-Stop
	SG 2623	07:35	08:35	01H Non Stop
	9W 3261	10:20	11:30	1H:10M Non-Stop
	AI 612	12:00	12:50	55M Non Stop
	SG 2625	15:55	17:00	1H:05M Non-Stop
	9W 725 / 9W 5754	17:30	18:25	55M Non Stop



City	Flight No.	Departure	Arrival	Frequency
Mumbai -Jaipur				
	9W 7186	05:45	07:25	1H:40M Non Stop
	AI 611	09:00	10:35	1H:35M Non Stop
	6E 416	11:05	12:45	1H:40M Non Stop
	6E 217	20:05	21:50	1H:45M Non Stop
Kolkata - Jaipur	6E 238	06:20	08:50	2H:30M Non Stop
	6E 208	14:30	17:00	2H:30M Non Stop
Udaipur - Jaipur	9W 2628	08:10	11:30	3H:20M One Stop
	9W 3094	07:00	16:15	9H:15M One Stop
Ahmedabad – Jaipur	AI 131	04:00	10:35	6H:35M One Stop
	6E 237	17:05	18:15	1H:10M Non Stop
Hyderabad – Jaipur	6E 152	19:45	21:45	2H:00 Non Stop

Return Flights

City	Flight No.	Departure	Arrival	Frequency
Jaipur – Delhi	9W 3250	07:35	08:40	1H:5M Non Stop
	SG 2624	09:25	10:30	1H:5M Non Stop
	AI 611	11:05	11:55	55Mins Non Stop
	9W 3624	16:45	17:40	55Mins Non Stop
	9W 720	19:00	19:55	55Mins Non Stop
Jaipur – Mumbai	6E 218	05:40	07:15	1H:35M Non Stop
	9W 7178	07:55	09:45	1H:50M Non Stop
	6E 295	13:15	15:00	1H:45M Non Stop
	6E 254	17:35	19:15	1H:40M Non Stop
	9W 454	20:55	22:50	1H:55M Non Stop
Jaipur – Kolkata	6E 207	07:50	10:15	2H:25M Non Stop
	6E 237	18:55	21:15	2H:20M Non Stop



City	Flight No.	Departure	Arrival	Frequency
Jaipur – Udaipur	AI 611	11:05	17:10	6H:5M One Stop
	9W 2624	16:45	20:15	3H:30M One Stop
Jaipur - Ahmedabad	6E 238	08:10	09:20	1H:10M Non Stop
	9W 3624	16:45	20:30	3H:45M One Stop
Jaipur - Hyderabad	LB 650	13:00	15:00	2 Hrs Non Stop

Return Flights

City	Flight No.	Departure	Arrival	Frequency
Dubai - Jaipur	6E 64	11:25	20:50	7H:55M One Stop
Sharjah - Jaipur	G9 435	00:40	05:10	3 Hrs Non Stop
Jaipur- Dubai	WY 274	06:55	11:35	6H:10M One Stop
Jaipur - Sharjah	G9 436	04:05	06:05	3H:30M Non Stop

Please note that above timings as on date schedule & subject to change without any prior information. Please contact us for any update.



TRAIN SCHEDULE

City	Train Name	Train No.	Departure	Arrival	Operating Status
Delhi - Jaipur	JAMMU AII EXP	12414	04:25	10:00	Y Y Y Y Y Y Y
	AJMER SHTBDI	12015	06:05	10:35	Y Y Y Y Y Y Y
	ASHRAM EXPRESS	12916	15:20	20:25	Y Y Y Y Y Y Y
	ADI SJ RAJDHANI	12958	19:55	00:20	Y Y Y Y Y Y Y
Mumbai - Jaipur	JAIPUR SUP FAST	12979	15:45	10:45 (+1)	N Y N Y N Y N
	BCT JP EXPRESS	12955	18:50	12:50 (+1)	Y Y Y Y Y Y Y
	ARAVALI EXPRESS	19707	21:00	18:55 (+1)	Y Y Y Y Y Y Y
Bikaner - Jaipur	RJSTHN S KRNTI	22464	17:15	00:15 (+1)	N Y N Y N Y N
	BKN HWH SUPFAST	22308	18:45	01:50 (+1)	Y Y Y Y Y Y Y
	HMH KOTA SF	22982	23:00	05:35 (+1)	Y Y Y Y Y Y Y
Jodhpur - Jaipur	INTERCITY EXP	12466	06:10	10:50	Y Y Y Y Y Y Y
	RANIKHET EXP	15013	06:30	14:20	Y Y Y Y Y Y Y
	MARUDHAR EXPRES	14864	09:45	15:30	N Y N N Y N Y
	MANDOR EXPRESS	12462	20:00	00:50 (+1)	Y Y Y Y Y Y Y
	JSM DLI EXPRESS	14660	23:00	04:50 (+1)	Y Y Y Y Y Y Y
Udaipur - Jaipur	UDZ KURJ EXP	19666	22:20	06:00 (+1)	Y Y Y Y Y Y Y
Ahmedabad - Jaipur	ARAVALI EXPRESS	19707	05:25	18:55	Y Y Y Y Y Y Y
	HARIDWAR MAIL	19031	10:05	23:00	Y Y Y Y Y Y Y
	AGRA SUPER FAST	12548	16:55	04:05 (+1)	Y Y Y Y Y Y Y
	DEE GARIBRATH	12216	19:40	07:05 (+1)	N Y Y N Y N Y
Agra - Jaipur	ALD JP EXPRESS	12403	07:25	12:50	Y Y Y Y Y Y Y
Lucknow - Jaipur	MARUDHAR EXPRES	14853	00:30	12:05	N Y N Y N N Y
	PBR EXPRESS	19270	04:30	18:35	Y Y N N N N N
Kolkata - Jaipur	HWH JU EXPRESS	12307	23:40	00:35 (+1)	Y Y Y Y Y Y Y



RETURN SCHEDULE

City	Train Name	Train No.	Departure	Arrival	Operating Status
Jaipur – Delhi	MANDOR EXPRESS	12462	01:00	06:45	Y Y Y Y Y Y Y
	DEE DOUBLE DCKE	12985	06:00	10:30	Y Y Y Y Y Y Y
	ALL JAT EXPRESS	12413	16:30	21:55	Y Y Y Y Y Y Y
	HARIDWAR MAIL	19031	23:15	05:05 (+1)	Y Y Y Y Y Y Y
Jaipur – Mumbai	ARAVALI EXPRESS	19708	08:45	06:35 (+1)	Y Y Y Y Y Y Y
	JP BCT SUPFAST	12956	14:10	07:40 (+1)	Y Y Y Y Y Y Y
Jaipur – Bikaner	JP BKN INTERCIT	12468	15:00	21:40	Y Y Y Y Y Y Y
	KOTA HMH SUP EX	22981	21:50	04:35 (+1)	Y Y Y Y Y Y Y
Jaipur – Jodhpur	JP JU SF EXP	22478	06:00	10:30	Y Y Y Y Y Y Y
	RANIKHET EXP	15014	11:15	18:00	Y Y Y Y Y Y Y
	RANTHAMBORE EXP	12465	17:00	22:15	Y Y Y Y Y Y Y
	DLI JSM EXPRESS	14659	23:45	05:05 (+1)	Y Y Y Y Y Y Y
Jaipur - Udaipur	KURJ UDZ EXP	19665	22:45	06:45	Y Y Y Y Y Y Y
Jaipur - Ahmedabad	ADI SJ RAJDHANI	12958	00:25	09:35	Y Y Y Y Y Y Y
	HW ADI MAIL	19106	04:25	16:55	Y Y Y Y Y Y Y
	ARAVALI EXPRESS	19708	08:45	22:05	Y Y Y Y Y Y Y
	ALA HAZRAT EXP	14311	18:00	06:15 (+1)	N N N Y Y N Y
	ASHRAM EXPRESS	12916	20:35	07:40 (+1)	Y Y Y Y Y Y Y
Jaipur - Agra	UDZ KURJ EXP	19666	06:15	11:00	Y Y Y Y Y Y Y
Jaipur - Lucknow	JP LJN EXP	19715	21:45	10:25	N Y N N Y N Y
Jaipur - Kolkata	ALL SDAH EXPRES	12988	15:00	15:55 (+1)	Y Y Y Y Y Y Y



GUIDELINES FOR CONSTRUCTION & SETTING UP OF STANDS

IMPORTANT POINTS TO REMEMBER:

- Possession Indoor Raw Space : 25th October, 2014 from 11:30 am onwards.
- Possession Built Up Space : 27th October, 2014 from 11:30 am onwards
- All stalls have to be completed by : 1600 hrs. on October 28, 2014
- Height limitations :
- * Indoor: Side Walls : 2.5m, Inside area: 3m
- Last date for submission of plan : 15th October, 2014
for approval for indoor raw space

PROCEDURE FOR TAKING POSSESSION OF STANDS

- Possession of Indoor Built up / Raw space area will be given to the exhibitor only after full payment of all dues including the security deposit and service tax.
- The exhibitor must give a letter of authorization to the FICCI official at site office for obtaining possession of their stand in the name of representative mentioned in the letter.

TIME SCHEDULES FOR TAKING POSSESSION OF STANDS

Possession of Built up stalls and Raw space will be given as follows

Possession Indoor Raw Space : October 25, 2014 11:30 AM Onwards

Possession Built Up Space : October 27, 2014 11:30 AM Onwards

No entry of goods will be allowed after 1300 hrs. on 28 October 2014. The exhibitors should complete the stall construction and decoration by 1600 hrs. on October 28, 2014.

SPECIFIC ARCHITECTURAL CONTROL AND GUIDELINES

- Exhibitors are advised to follow guidelines specified by the organisers for the exhibition. **The organisers would particularly like to emphasize on the following points.**
- Woodwork in the halls is prohibited. Platforms / panels and other decoration for the interiors must be brought in pre- fabricated condition for assembly and finishing inside the hall. Use of systems will be encouraged to result in timely completion of stalls. Passage area is to be kept clear of packing cases, construction material etc
- The exhibitors should leave minimum 30% of the stall area free for movement of visitors.



- Stalls should be completed in every respect by **1600 hrs. On October 28, 2014** with all exhibits in position.
- The exhibitor who have booked **indoor raw space** can construct an office / cabin provided the area covered is 25% of the total booked area and the balance space should be kept open. Height of the **sidewalls that open onto the passage area has to be of 1.5 mtrs. The wall touching the adjacent exhibitor or the back wall has to be of 2.5 mtrs in height, which ever applicable.**

For island positions, the openings on all sides of the stall / space will have to be maintained. The height of the sidewalls should not be more than 1.5 mtrs. The display within the stall could go upto 3 mtrs.

Exhibitors should note that the partition wall between the two stalls / space in the indoor raw space categories will not be provided by the organisers. Exhibitors will have to finish well the partition/sidewalls from both the sides so that the get up of the exhibition is maintained. Exhibitors are advised to follow this condition strictly.

It is mandatory for exhibitors to maintain the stand types in terms of openings of a stall / space. Exhibitor may like to have an entry / exit point on the sides. Organiser can ask exhibitors, anytime, to follow the above guidelines. Organisers decision in this regard shall be final and binding.

Use of any kind of cloth banner and tent structure in the stall/exhibition site is prohibited.

Exhibitors should advise their display and advertising agents about the rules and guidelines for stall decoration, permissible size of display material, partition / side / back wall height restrictions, load bearing capacity, wall finish from both sides, panels, office cabins etc. **Organisers would not correspond with the advertising agents engaged by the company / exhibitor.** However, if the exhibitors themselves require any information or clarification, the same can be obtained from the organisers. The above heights of features and their locations is subject to approval of plans from the organisers (FICCI)

No construction shall be permitted in front of emergency doors, service doors, electric distribution boards, switch rooms, toilets and other fair facilities. The unauthorised construction undertaken in front of such facilities shall be got removed at the costs & expenses of defaulter participants and the organisers (FICCI) would also levy penalty as deemed fit.

Exhibitors booking **indoor raw space** are required to submit their design drawings at least one month before start of the exhibition and the plans would be scrutinised within 7 days after their submission to the organisers (FICCI). All exhibitors have to strictly follow the architectural guidelines laid down in the manual. Any deviations will not be permitted. The decision of the organisers of “**Vastra 2014**” as regards the approval of the plan shall be final and binding upon exhibitors and the work must be carried out as per the approved drawing only.

Exhibitors booking indoor raw space must submit 3 copies of the design of the stand showing elevations and floor plan for approval, by **October 15, 2014**. The Exhibitors sending their plans after this date shall be liable to pay penalty of **Rs. 5000/USD 120**. The drawings must also clearly show layout of exhibits, logo details, supporting stand electrical points etc. and clearly indicate wall/panel height, exhibits, meeting rooms etc.



All display will be inspected during the set up days. Exhibitor deviating from the regulations must make modifications as suggested by FICCI on their own expense prior to the show opening.

The following are strictly prohibited:

- Use of electrical flash, flashguns etc.
- Cloth Banners, Velvet Banners or Velvet Covers on the panels/table.
- Stage show or presentations without prior permission in writing of the Organiser.
- Painting, Colouring, Wallpapering, Sticking of Thermocole cut letters, Nailing or drilling of panels. Exhibitors would be charged @ Rs. 1500 / USD 40 per panel for any damages to the panels.
- Hanging of items from the Hall ceiling or parts of it.
- Storage of any kind behind the display walls.
- Digging, Grouting or cutting of the floor.

No additional stand fitting or display may be attached to the Built Up structure.

The exhibitors should confine their exhibits as well as personal furniture etc. within the area allocated to them. They should not encroach upon corridors, passages, vacant space or other facilities provided by the organiser.



CARGO MOVEMENT & CLEARANCE

IMPORTANT POINTS TO REMEMBER:

R E Rogers India Pvt. Ltd. has been appointed as the freight forwarder for this event.

Connections to India

- All the major Airlines operate to & from New Delhi / Mumbai. There are regular freight services with enough spare capacity.
- All major Shipping Lines dock at Mumbai, offering FCL and LCL facilities. Alternates also available at Chennai and Calcutta Ports, which also offer the same.
- Modern handling facilities are available at ports and airports. All Major Shipping lines & Airlines have connections to Mumbai.

Material Handling At the Exhibition Site

On arrival at the airport or the ports, our Official Freight Forwarding Agent M/s R E Rogers India Ltd, after completion of necessary custom formalities will transport the exhibits to Jaipur by road/rail.

For contact details refer FORM No. 9.

Safe and reliable inland transit facilities are available.

i) Custom Clearance at the Fair Site

- India, being a signatory of the ATA Carnet System offers the ATA Carnet as means of clearing exhibition goods. Alternately, goods can be cleared under simple Embassy Bonds, which does not entail any financial overheads. Bank guarantee can be a third alternate.
- Unlike in most parts of the world, no duty is required to be paid on exhibition goods at the time of initial entry.

ii) Handling at the fair ground

- Official Handling Agents operate with modern mechanical equipment (forklift, cranes etc) and a specialized work force is present at the fair site.
- Through their International network, they will provide detailed shipping instructions and offer services to exhibitors from the point of origin to the fair and back..



iii) Post Exhibition

- Goods can be sold after the exhibition, subject to the buyers complying with regular import procedures and payments. Goods can remain in the Customs Warehouse (in New Delhi) till then.
- Goods can be kept in the Customs Warehouse for a period of six months. This period may be extended on request. In this period exhibits can be taken for private demonstrations, subject to permission from Customs.
- No duties on consumables like printed matter, literature, pamphlets, etc.
- If not being sold, exhibits can be re-exported within the stipulated period of time.

For site handling operations, cargo-handling equipment such as forklifts, mobile cranes and skilled labour will be available at the Fair Ground, from the Official Agents on hire. The rates for On-site handling will be settled by the participants with these agents directly, depending upon the quantum of work and kind of job required as per the official On-site handling tariff approved by the organisers. The Official Agents will have their offices at the site during the pre & post exhibition periods.

The Organisers will not be responsible for damages caused to Exhibits while handling at the site. Therefore, the exhibitors must insure all their exhibits against possible transit & handling damages, which are meant for exhibition.



ELECTRICAL SERVICES

IMPORTANT POINTS TO REMEMBER:

- Electrical charges: Rs. 2500/- or USD 50 per Kw; Single or Three phase
- Temporary Charges: Rs. 1500/- or USD 30 per kw/day
- Exhibitors opting for indoor raw space has to apply for power connection
- Regular electricity will be provided from October 29- 31 during exhibition time
- Exhibitors opting for Shell stand are entitled for a single phase 1 Kw per 9 sq. mtrs. inclusive of stall lighting

ELECTRICAL SUPPLIES & INSTALLATIONS

The electric power supply available in India is as under:

Single / 3 Phase : 230 / 400 volts 10% fluctuation

Frequency : 50 cps 3 % variation

Organisers personnel responsible for supply of power will be entrusted with the authority of regulating and controlling the power supply to the Exhibition Hall and individual stalls. Each stall will be provided with electric power at one or more main points depending on the total load requirements. Exhibitors should use Distribution Boards for feeding power to their machines. Individual isolation switches should be provided for each machine. Exhibitors should use either armored cables or metal conduits for connecting power supply to machines.

The work of drawing power from main points to machines/exhibits is to be carried out by the exhibitors, at their own cost. Exhibitors may engage the services of their own personnel or authorised electrical contractors for wiring work inside their stall subject to the condition that they are duly licensed to undertake electrical work. Exhibitors are advised to exercise highest level of safety precaution for electrical wiring and installations. The service charges of electrical contractor are to be borne by the Exhibitors and are payable directly to the contractors.

The Exhibitors should connect power to machines and exhibits as per the requirement given in their Application. Connecting power to the Exhibits other than those mentioned in the Electricity requisition Form No. 5 or more than the specified load or the allotted by the Electrical Department will not be permitted.

Exhibitors must install separate and independent switch for their machines/exhibits. Alternate connections or throw-over switches are not allowed. In case power is supplied to the stall from two or more main points, Exhibitors must distribute the load as per the capacity of the respective switchboards in consultation with Fair Electrical Department. The Exhibitors requiring single-phase power for lighting purpose should carry out



necessary wiring from 3-phase outlet through two poles single phase switches if necessary for further distribution. After the electric wiring work is completed, the exhibitors must obtain a completion report from the Electricians or Contractors engaged by them and file the same with Fair Electrical Department. Actual connected load for the individual machines/exhibits is to be mentioned in the report. Power will be released only after the wiring work is carried out. All the main electric supply points must be kept easily accessible for operation and repairs in the event of emergency. Main electrical supply points should be concealed or covered.

The exhibitors are advised to install equipment like stabilizer/UPS system for their sophisticated machines/exhibits. Exhibitors must install a separate MCB for their stall/space. If the machines are sensitive to the floor, placement of steel plates underneath is recommended.

ELECTRICITY CHARGES

Organisers have formulated a flat rate of connected load (single and three phase) which will be the basis for charging for power and lighting consumed during **Vastra 2014**. This rate is subject to revision. It is essential for all exhibitors to give complete details of power requirement and submit to the Organiser in the prescribed form no. 5 for Power. Requisition enclosed in this booklet and return the same to Organiser by **17th October 2014**.

Each Built Up stand will be entitled to a single phase load of 1kw per 9sq mtr. including the load they consume for lighting purpose without any extra charges. For additional load the exhibitor has to pay as per the rates mentioned in Form No. 5 **For Raw space** Exhibitors the electricity connection and consumption charges are not included in participation charges. They have to pay the electricity charges depending upon the power and lighting load of their stall. The electricity charges for connected load for single and three phase are **Rs 2500/- or USD 50 Per kw**.

Under no circumstances will the Exhibitors be permitted to decrease their electricity requirement. Request for additional electricity load may be considered subject to availability.

TEMPORARY ELECTRIC SUPPLY

Temporary power supply for erection and testing of machines can be made available from the first day of construction on extra charges **@ Rs. 1500 or USD 30 per kw/day**. However, no Temporary connections will be given after 28th October, 2014.

USAGES OF ELECTRICITY OVER REQUISITION

Exhibitors booked Raw Space/built up spaces will be provided electricity at their stands as per their requirement or entitlement only. Organizers are fully authorized to disconnect electricity connection of the stall whosoever will found withdrawing electricity above their given requirement/entitlement, the same party will have to pay for the electricity charges withdrawn by them.



OTHER FAIR GUIDELINES

STORAGE, REMOVAL OF WASTE AND CLEANING

The Organisers have earmarked space for storage of empty materials, packing cases, surplus materials or other property of the Exhibitor. Arrangement for safe-keeping of such items must be made with Official Freight Forwarder or they should be shifted to your local go-down.

During the construction and dismantling period, aisles in the exhibition halls must not be obstructed with packing materials, construction materials or debris. Contractors are responsible for removing their own off-cuts and waste each day of build up and break down. Failing this, the Organiser reserves the right to invoice the Exhibitors for the removal of excessive packing materials, discarded crates or cartons & stand building material.

CONSERVANCY

While the Organisers will make arrangement for cleaning the passages, it is the responsibility of the Exhibitors to get their Stands cleaned and their equipment dusted in the evening. No Sweeping will be allowed after 9.00 a.m during event days.

REPLACEMENT OF EXHIBITS

No removal or delivery of exhibits and other exhibition material in or out of the exhibition hall during the open hours of the exhibition is permitted. Such removal, delivery or replacement of stock may only be carried out before opening hours in the morning or after closing time in the evening. For security, to remove any item of your display from the hall during the show days, an "EXIT PASS" must be obtained from the organizers.

REMOVAL OF EXHIBITS

Exhibitors are allowed to remove the exhibits from the stalls after 1800 hrs. on 31st October 2014 as per following schedule.

All hall utilities will be disconnected after 1800 hrs and exhibitors are requested to keep the aisles clear of cartons and crates to enable removal of aisle carpeting. The removal of exhibits must be completed latest by 1800 hrs on 31st October, 2014. After this period, the organiser will be at liberty to remove and store the goods at other places at the cost and risk of exhibitors.

EXIT PASS

For taking out the Exhibition Materials and Exhibits after the closure of Exhibition, participants would need to obtain a standard final exit pass from the Organisers. The Exhibitors should contact the Hall director/pavilion director for obtaining "No Dues certificates" and approach fair secretariat for exit pass.



Please Note : Exit Passes will be given to exhibitors only on the condition that all dues towards participation in the exhibition are cleared.

The copies of permission granted will be retained by Fair Secretariat at Jaipur Exhibition and Convention Center (JECC), Security Personnel at the Gate, transporter and the Exhibitor.

DEMONSTRATIONS OF WORKING EXHIBITS

- An exhibitor intending to demonstrate equipment on his stand must Provide the Organiser with full details in writing of any working exhibits involving moving parts, marked flame, lasers or other dangers.
- Give proper consideration to the safety conditions under which the exhibits will be demonstrated, including safety guards and screen to prevent accident or injury to both visitor and staff.
- Cause no annoyance to visitors or other Exhibitors. If a high level of noise or other objectionable factors are involved, demonstrations may take place at the time stipulated by the Organiser ,who reserve the right to terminate a demonstration at any time.
- Ensure that no naked switches are there so that machinery cannot be activated by accident or interface by visitors.

ENTRY AND EXIT INTO JAIPUR EXHIBITION AND CONVENTION CENTER (JECC), SITAPURA, JAIPUR

All vehicles with the exhibition materials will be allowed to enter through the service entry gate (SE) during non-exhibition times. During the show, Visitors will be allowed to enter from the Main Gate. They can get down at the designated alighting point indicated through signage's. The car can go to the parking lot as indicated through the signage's at the venue.



FIRE, SAFETY AND SECURITY REGULATIONS

FIRE SAFETY

Fire fighting equipment will be provided at various vantage points in the exhibition halls. Exhibitors are, however, advised to take due precautions and provide necessary equipment in their own stalls. Exhibitors should also install Guards or Protectors on Machine/Exhibits during the demonstrations to avoid injury to visitors.

- All exits, entry areas, aisles must be kept clear and unobstructed.
- Gas cylinders of any type are prohibited in the exhibition area.
- All temporary wiring must be accessible and free from debris and storage material. Live wire must be insulated.
- No storage of any kind is allowed behind booths or near electrical services.
- All empty cartons and crates must be labeled and removed for storage.
- Helium balloons are not allowed inside the halls.
- Smoking is strictly prohibited inside the exhibition halls during show days.
- No person present inside the exhibition halls will behave or act in a manner that may cause any harm, injury or damage to other persons, exhibits /exhibition hall property /fixtures.

In case exhibitors need any fire control equipment they may contact the official agency.

SECURITY REGULATIONS

- Badges must be worn at all times by the exhibitors managing the stall and their temporary staff to gain entry to the exhibition halls
- Badges can be obtained at the time of taking possession of stalls from the organisers' office at site.
- During show days, exhibitors are allowed to enter half an hour prior to the opening of the show each day and will be allowed to remain half an hour after the close of the show.
- Particular care should be taken of items, which are small & portable.
- Hand carried items or any equipment going out of the exhibition hall will require an exit pass.

While the Organizers will maintain general security surveillance through out the exhibition period, security of individual stalls is the responsibility of the exhibitors. Stalls should not be left unattended during the show period, particularly after the show closes on the final day.



Exhibitors are required to hire security personnel for their stall from the official security agency only and can submit their requisition through **FORM No. 10**

Security personnel from an agency other than the official security agency will not be permitted to enter and manage the stalls of any individual exhibitor or group pavilion.

Exhibitors are requested to approach the official security agency directly with their requirement of personnel as per the deadline mentioned in the form.



SERVICES & SERVICE AGENCIES

Update the information as per the agency details received from JECC

The Organisers will provide the following services to facilitate a smooth participation of Exhibiting companies. The services will be provided either by an official agency or by the organisers themselves as indicated against each service.

STAND CONSTRUCTION AGENCY

M/s Shri Balaji Exims Pvt. Ltd. has been appointed as the official contractors to take up the work of setting up of stands. Exhibitors may contact the official contractor for additional furniture and electrical items. Additional requirement can be booked through FORM No.11 directly from the agency.

SHRI BALAJI EXIMS

C – 64, First Floor,

Double Story, Ramesh Nagar,

New Delhi – 110015, India

Contact Person : Mr. Amith Mittal

E-mail: amith.mittal@shribalajiexims.com

Mobile No.: +919873502225 / 9310502225

CARGO MOVEMENTS & CLEARANCE

M/s. R E Rogers India Pvt. Ltd. have been appointed as the Clearing and Forwarding Agents (CFAS) for providing services related to customs clearance and also for material handling at the site. Please refer FORM No. 9

R.E. ROGERS INDIA PVT. LTD.

1, Commercial Complex,

Pocket H & J, Sarita Vihar

New Delhi-110044, India

Contact Person : Mr. Puneet Sekhri/ Mr. Sushil Upadhyaya, Country Head

Tel.: +91-11-26949801-2, 26945898 / 5899

Fax: +91-11-26949803, 5900

Email: puneet@rogersworldwideindia.com

sushil@rogersworldwideindia.com



TRAVEL AND STAY

The details of Official Travel Agency for Vastra 2014 are mentioned below. Exhibitors are advised to contact them for their travel arrangements, hotel booking, local sightseeing and post Exhibition tour requirements etc. The contact details are as follows :

Concord Travels and Tours

Address- UM, CS-20, ANSAL PLAZA MALL

VAISHALI, GAZIABAD,

UTTAR PRADESH, INDIA- 201010

TELEPHONE- - +91 120 4171600-09

FAX- +91 120417610

EMAIL- office@concordtravels.com

Contact person for the Vastra 2014

Name: VIPUL SOOD

EMAIL- vipul@Concordtravels.com

MOBILE- +91 8826722099

TELEPHONE CONNECTION

Organisers will arrange to provide the telephone connection for those exhibitors who want to book this service. To avail this service exhibitors must submit their request to organisers latest by 10th October 2014.

STAND SECURITY

The Organisers will provide the general security for the halls. However, exhibitors are advised to Organise security guards for their stalls. It is advisable to have a security guard in case of high value display items, which are portable. Exhibitor's can hire the security personnel only from the below mentioned official agency by submitting their requisition directly with the agency through FORM No. 10. Guards from any other agency will not be allowed in the exhibition premises.

VNS SECURITY SERVICES PVT. LTD.

Plot no. A80/81, Flat no.A-2 white house,

Opp. mother dairy plant, Pandav Nagar,

Delhi - 110092, India

Contact Person : Mr. Sachin Tyagi

Mobile : 09910147133,9313479219



Tel.: +91-11 22483462,22486458

Fax : +91-11 22481595

Email : sachin@vnsservices.com

Website : www.vnssecurity.com

CONSERVANCY

While the organisers will ensure cleanliness of the walkways and approaches to the halls cleaning of individual stalls will be the responsibility of exhibitors'. Organisers have made arrangements with an official agency for cleanliness and housekeeping of the stalls. The Exhibitors may please contact our official agency at the fair ground itself for their stall cleaning requirements.

PRAGATI ENTERPRISES

28 – A, Vrindavan Garden,

Sahibabad,

Ghaziabad, U.P., India

Contact Person : Mr. Radhey

Mob : +91-9899309864, +91-9875553231

Email : info@pragatienterprises.net

FIRE SERVICES

Fire hydrants, Fire alarms and Fire extinguishers are placed in the halls in an appropriate quantity. However, exhibitors are adviced to arrange their own fire extinguishers also to suit their requirements. Please order directly with agency appointed by the organisers as per the following contact details:

Indian Fire Squads

B-11/23, Krishna Nagar,

New Delhi – 110051

Contact Person : Mr. Siddharth Rathi

Mob: +91 9871711611, 9350882253

Email: ifs.fire@live.co.uk

FLORIST & HORTICULTURE

Organisers have made arrangements through agency for supply of fresh flowers, potted plants. The supplying agency will be available at the venue for providing plants & flowers to exhibitors.

**Radhey Shyam**

A-18, Shakarpur,

Sanjay Park,

Delhi – 110092, India

Contact Person : Mr. Shiva

Mob : +91-9582438249, +91-9868617444

Email : radhey68617@gmail.com

HOSTESSES

Organisers have made arrangements for hiring Boy/Girl Guides (Hosts/Hostesses) and will be available at the fair ground. Please send your requisition to:

SAM MOVIES ENTERTAINMENT PVT. LTD.

C-148, Shyam Nagar, Bahubali Path,

Ajmer Road, Sodala, Jaipur-302019, India

Contact Person : Mr. Sameer Babel

Mobile : +91 9829974000, +91 8003494951

Tel. : +91 141 4037633

Tele Fax: +91 141 2296172

Email : vastra@sammovies.in, info@sammovies.in

Facebook : facebook.com/SamMoviesEntertainment

TRANSLATOR

Organisers have made arrangements for interpreters. Exhibitors are requested to inform the agency, one month in advance for requirement of translator. Please send your requisition to:

SAM MOVIES ENTERTAINMENT PVT. LTD.

C-148, Shyam Nagar, Bahubali Path,

Ajmer Road, Sodala, Jaipur-302019, India

Contact Person : Mr. Sameer Babel

Mobile : +91 9829974000, +91 8003494951

Tel.: +91 141 4037633

Tele Fax: +91 141 2296172

Email : vastra@sammovies.in, info@sammovies.in

Facebook : facebook.com/SamMoviesEntertainment



STAND DESIGNERS

Organisers have appointed J.R Group as official Exhibit design company for Vastra 2014. The contact addresses of both are given below: -

J R GROUP INDIA

7/5, West Patel Nagar,

New Delhi – 110 008, India

Contact Person : Mr. Vijay Bhalla, Director (Mob : +91 9868146257)

Mr. S S Bhatia, Director (Mob : +91 9810068804)

Tel.: +91 11 25884667, 65482107

Fax: +91 11 25884667

Email: jrgroupindia@gmail.com / vjbhalla@gmail.com

Website: www.jrgroupindia.in

AUDIOVISUAL AGENCY

For requirements of audiovisual please send your requisition to:

SAM MOVIES ENTERTAINMENT PVT. LTD.

C-148, Shyam Nagar, Bahubali Path,

Ajmer Road, Sodala, Jaipur-302019, India

Contact Person : Mr. Sameer Babel

Mobile : +91 9829974000, +91 8003494951

Tel.: +91 141 4037633

Tele Fax: +91 141 2296172

Email : vastra@sammovies.in, info@sammovies.in

Facebook: facebook.com/SamMoviesEntertainment

BANKING / MONEY EXCHANGE

Organisers have made arrangements for money exchange at the fair ground.

MEDICAL / FIRST AID BOOTH

Organisers have made arrangements for a medical/ first aid booth in case of any medical emergency.



FACILITIES AT THE EXHIBITION GROUND

BUSINESS VISITORS REGISTRATION COUNTERS

Registration and ticket Counters are being set up at the Main Gate of the Exhibition Hall facilitating the visitors.

BUSINESS CENTRE

Exhibitors are requested to make use of the Business Centre located in fair facilities area. This will be equipped with essential communication facilities viz. Computers, Telephone with STD / ISD facility, photocopy, fax etc. Secretarial assistance, Stationary Item, courier services etc. will be provided on chargeable basis.

MEDIA CENTRE

A media centre is being set up to coordinate the media activities for better media exposure. Exhibitors are requested to inform the media centre on any major news worthy event they are organising, as well as if they would like their CEO to be interviewed by the media on some state of art technology developed in the recent past. Press releases issued by the exhibitors may also be given to the

Media Centre for taking out useful information for inclusion in the daily updates on “Vastra 2014”.

TRAVEL & TRANSPORT COUNTER

The official Travel Agency appointed by the Organisers will set up a counter to help exhibitors with their travel related requirements and hotel bookings etc. Exhibitors desirous of using their services may please contact the officer on duty at the facilitation counter.

RESTAURANT / SNACK COUNTERS

The organisers will arrange restaurants / snacks counters run by leading caterers to provide buffet lunch as well as snacks to exhibitors/visitors. These restaurants will be placed at the convenient location.

VIP / PROTOCOL LOUNGE

This lounge will be at the Fair Site and will be manned by organisers. Exhibitors may submit information regarding the visits of VIPs to enable organiser to receive them at the VIP lounge.

EXHIBITORS' PARKING

The Organisers are making arrangements for Parking of vehicles for exhibitors at Jaipur Exhibition & Convention Centre (JECC). For this, parking labels will be issued by the Organisers from the site office.



Ministry of Textiles
Government of India



Government of
Rajasthan



EXHIBITOR SERVICE FORMS



Deadlines for Submission of Forms

Form No.	Form Name	Deadline for Submission
Form 1.	Application Form	Immediate
Form 2.	Catalogue Entry Form	10 th October, 2014
Form 3.	Advertisement in Fair Directory	10 th October, 2014
Form 4.	Registration for Fashion Show slots	20 th October, 2014
Form 5.	Fascia Name	20 th October, 2014
Form 6.	Power Requirement	17 th October, 2014
Form 7.	Plan Approval for Raw Space	15 th October, 2014
Form 8.	Registration for Exhibitors' Stand Personnel	15 th October, 2014
Form 9.	Requirement for Audio Visuals	20 th October, 2014
Form 10.	Freight Handling	15 th October, 2014
Form 11.	Security Services	20 th October, 2014
Form 12.	Requirement of Additional Furniture / Electrical Fixtures	15 th October, 2014
Form 13.	Goods Declaration	20 th October, 2014
Form 14.	Exit Pass	31 st October, 2014

Deadlines for Stand Possession and Services

1.	Particular / Services	Deadline
2.	Bringing in of Heavy Exhibits	25 th October, 2014 (by 11;30 hrs)
3.	Stand Possession (Indoor Raw Space)	25 th October, 2014 (11.30 am onwards)
4.	Stand Possession (Indoor Built Up Space)	27 th October, 2014 (11.30 am onwards)
5.	Completion of Stand Construction/Display	28 th October, 2014 (by 1600 hrs)
6.	Temporary Power Supply	25 th to 28th October 2014
7.	Regular Power Supply	29 th to 31st October 2014
8.	Fair Duration	29 th to 31st , 2014
9.	Submission of Exit Passes	31 st October, 2014
10.	Removal of Exhibits	1 st November, 2014 by 1800 hrs

**1****Catalogue Entry Form**To be returned: 10th October, 2014

Organizer's Copy

Please complete and return to:

Mr. Akshay Jain
Federation House, Tansen Marg,
New Delhi 110 001
T: +91-11-23487589
M: +91-7042525557
F: +91-11-23359734
e-mail: akshay.jain@ficci.com

(PLEASE TYPE / WRITE IN BLOCK LETTERS)**Company details**

Organisation Name

Address

.....

City Postal Code State

.....

Country

CEO Name Designation

Contact Person Name Designation

Telephone Fax

E-mail Website

PRODUCT / ACTIVITY CLASSIFICATION – TICK (✓) THE RELEVANT

- Fibre ☐
- Yarn ☐
- Fabric ☐
- Garments & Apparels ☐
- Made ups and accessories ☐
- Fashion Trends ☐
- Traditional Textiles ☐
- Technical Textiles ☐
- Technology and machineries ☐
- Infrastructure for textile industry ☐
- Others (Please Specify.....) ☐

COMPANY PROFILE – a short note on the Company and its product/ activities – not more than 50 words

RETURN OF FILLED UP FORM 2 IS MANDATORY BEFORE 10th October, 2014, FAILING WHICH EXHIBITOR DETAILS IN THE EXHIBITORS' DIRECTORY MAY BE OMMITTED OR INCOMPLETE

TERMS & CONDITIONS

- Information supplied in this form will form the basis for the Fair Directory. The Fair Directory is designed to be a guide for visitors during the Exhibition and an invaluable reference directory afterwards.
- As an Exhibitor you are entitled to a free entry in the Directory based on the information provided by you.
- Group companies of a direct Exhibitor may gain entry in the directory on payment of Rs. 1000/- (for Indian Companies) or USD 25 (For Overseas Companies) and submission of this form.
- Exhibitor Information Form received after 10th October, 2014 and may not be included in the Fair Directory.
- It is mandatory that the information is typed in order to make it legible. Even though every attempt is made to ensure the correctness of entries in the Directory, the Organizers will not be responsible for any errors.
- I/We have read the terms & conditions given above and shall abide by these terms & conditions and any others which may be framed from time to time by the Organizers.

Order form only valid with complete company details

Company Name:		Stand No.:	
Tel:		Fax: Email:.....	
Contact Person:		Date & Signature with Company Seal:.....	



2 Order Form for Advertisement in Fair Directory

To be returned: 10th October, 2014

Organizer's Copy

Please complete and return to:

Mr. Akshay Jain
Federation House, Tansen Marg,
New Delhi 110 001
T: +91-11-23487589
M: +91-7042525557
F: +91-11-23359734
e-mail: akshay.jain@ficci.com

Vastra 2014, the International Textile and Apparel Fair will be organized at Jaipur from October 29th – 31st, 2014 by the Rajasthan State Industrial Development and Investment Corporation Ltd. (RIICO). The event is being co-organized by Federation of Indian Chambers of Commerce & Industry (FICCI). An Fair Directory will be brought out on this occasion. The directory will serve as a Buyer's Guide. The Directory will be distributed to a wide range of Business Visitors, High level Government Officials, Industrial Delegations from around the world, Embassies etc. and will also be sold during the event.

ADVERTISEMENT ORDER

We wish to place an advertisement in the Fair Directory of Vastra 2014 for the type(s) of advertisements as ticked below:

Please tick below (✓) against the type of advertisement you wish to have

Type of Advertisement	Rates* (in Rupees)	Rates* (in Euros)
Opening First Page (Color)	35,000	700
Full Page (Four Colour)	20,000	400
Inside Front Cover (Four Color)	45,000	785
Inside Back Cover (Four Color)	40,000	750
Back Cover (Color)	55,000	1250
Spine	35,000	700
Book Mark (Both Side)	50,000	800
Double Spread	45,000	785

- 12.36% service tax will be levied on total Invoice value

We have read the General Condition for advertisement in the Exhibitor Directory and confirm that we shall abide by them. Enclosed please find demand draft no. For Rs./USD. drawn on.....in favour of "Federation of Indian Chambers of Commerce & Industry (FICCI), payable at New Delhi. We also enclose herewith the material for the advertisement.

GENERAL CONDITIONS

1. The submission of this form by the company / organization shall constitute a firm order to the Organiser.
2. An order will be accepted by the Organiser provided it is received along with a Demand Draft for the **full amount in advance** payable to the 'Federation of Indian Chambers of Commerce & Industry (FICCI)' payable at New Delhi. Advertisement in the Directory is not guaranteed unless this condition is fulfilled.
3. Publication of advertisement in the directory is not guaranteed if the order and/or payment and/or advertisement material is received after the deadline. i.e. 10th October, 2014.

TECHNICAL DATA FOR ADVERTISEMENT:

Print Area 12.0 cm (width) x 19.0 (height), Page Area 14.0 cm (width) x 21.5 cm (height)

Full Page *Print Area (W X H) 12 X 19 cms.	Half Page (Vertical) *Print Area (W X H) 6 X 19 cms.	Half Page (Horizontal) *Print Area (W X H) 12 X 9.5 cms.	Book Mark *Print Area (W X H) 6 X 10 cms.	Double Spread *Print Area (W X H) 24 X 19 cms.	Spine Print Area (W x H) 2 x 21.5 cms
--	---	---	---	--	---

Advertisement material required:

Colour separated positives with progressive proofs for colour advertisement. Positive or Artwork.

(For colour advertisement if processing is to be done by us, charges will be extra)

Book Mark should be provided by the advertiser.

For Electronic format, the material should be sent in high resolution visual format (like EPS & CDR) in CD.

Black & White: One single film positive of the above size with two clear proofs.

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:

Contact Person: Date & Signature with Company Seal:



3

VASTRA- 2014 FASHION SHOW BOOKING FORM

NAME OF THE FIRM	:				
COMPANY ADDRESS	:				
Chief Executive	:		DESIGNATION	:	
TELEPHONE No.	:		MOBILE No.	:	
E-MAIL id	:		WEBSITE	:	

KINDLY TICK (✓) THE TYPE OF GARMENTS YOU WOULD LIKE TO DISPLAY IN THE FASHION SHOW:

HI-FASHION / WESTERN WEAR	<input type="checkbox"/>	PRÊT COLLECTION	<input type="checkbox"/>
SPORT WEAR	<input type="checkbox"/>	INDIAN BRIDAL	<input type="checkbox"/>
INDIAN TRADITIONAL	<input type="checkbox"/>	CREATIVE EXPRESSIONS	<input type="checkbox"/>
BATH WEAR	<input type="checkbox"/>		<input type="checkbox"/>

- Lingerie's display are not allowed
- All accessories complimenting to the outfits are to be supplied by the participants, however general shoes/boots/heels can be arranged by the models themselves.

PARTICIPANTS CHARGES FOR EACH GARMENT : Rs. 3,000/- + 12.36 % Service Tax.

Please note: *Allotment of Opening or Finale fashion sequence is on "First Come First Served" basis.*

PARTICIPATION CATEGORY : (A) 06 OUTFITS DISPLAY (IN ONE SEQ)

(B) 12 OUTFITS DISPLAY (IN ONE SEQ)

A Brief Write-up about your firm:

.....

.....

Payment Detail : Draft/Cheque No.Amount Rs.Dated

BankBranch

All the payment to be made in favour of "FICCI" payable at New Delhi.

The participants of the fashion show will have to send details of the garments to be displayed alongwith its pictures to the organizers latest by 10th October'2014. Kindly also send a copy to fashion show organizing agency enabling them to plan the Music/Lighting & slotting of sequences well in time.

You can also email us the write up about your firm & a copy to the Fashion show Organizing Agency latest by **15th October'2014**.

All complete garments for the fashion show/s should reach our office latest by 25th October'2014.

Signature with company seal :

Date:

Fashion show agency contact details	Organiser contact details
Mr. Anup Banerjee - Show Director	Mr. Arun Gupta – Deputy Director
Encom	FICCI Trade Fairs
Mob: 09811012215/ 011- 43063838	Mob: +91- 9871193108
E.Mail : anup6655@gmail.com	Email: arun.gupta@ficci.com / girish.gupta@ficci.com



4

Fascia Name

To be returned: 20th October, 2014

Organizer's Copy

Please complete and return to:

Mr. Akshay Jain
Federation House, Tansen Marg,
New Delhi 110 001
T: +91-11-23487589
M: +91-7042525557
F: +91-11-23359734
e-mail: akshay.jain@ficci.com

This form is applicable and compulsory for all Shell Scheme Exhibitors. (please read below instructions carefully before submitting the form)

Fascia Name

Concerned exhibitors are requested to indicate here below the name, which they require on the fascia. This will be provided on front fascia of the stall with White standard 100 mm high (4") English Alphabets (Max 25 letters). Please use block letters only. Logos will not be allowed on the fascia. If the concerned exhibitor fails to submit this form within deadline date, the organizer will have no option but to incorporate on the fascia the name of the company on which the booth is contracted.

English (not more than 25 letters – including space and punctuations)

Important Instructions:

- If we do not receive this form, we will use the company's name submitted in your space application form. A fee of **US\$ 25 or INR 1,000** will be charged for any changes made on-site.
- For all stands other than shell scheme, the exhibitor is responsible for the lettering.
- No further changes will be accepted once the filled form received by the organisers.

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:

Contact Person: Date & Signature with Company Seal:



5

Power Requirement

To be returned: 17th October, 2014

Organizer's Copy

Please complete and return to:

Mr. Akshay Jain
Federation House, Tansen Marg,
New Delhi 110 001
T: +91-11-23487589
M: +91-7042525557
F: +91-11-23359734
e-mail: akshay.jain@ficci.com

THIS FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR. IF THIS SERVICE IS NOT REQUIRED, PLEASE ENDORSE "NOT APPLICABLE" AND RETURN THIS FORM TO THE ADDRESS MENTIONED ABOVE.

Electricity Charges:

Temporary Power Connection Requirement: (Applicable from Oct 25, 2014 to Oct 28, 2014 on per day basis)

Sr. No	Charges Per KW per day A	Qty (kws) B	Number of days C	Amount in (Rs./US\$) A x B x C
1	Rs 1500 / USD 30			

Power Requirement during the Exhibition Period: (Applicable from Oct. 29 to Oct. 31, 2014)

Sr. No	Type of Space	Charges Per KW A	Phase Type (Single/ Three)	Qty (kws) B	Amount in (Rs./US\$) A x B
1	Raw Space	Rs 2500 / USD 50			
2	Addl. Electricity for Shell Space	Rs 2500 / USD 50			
SERVICE TAX @ 12.36 % of net power charges					
Total					

For availing electrical connections the above amounts are mandatory. All the payments have to be made in favour of FICCI

Please fill and return this form along with full payment in advance in favour of Federation of Indian Chambers of Commerce & Industry latest by 17th October, 2014 otherwise a late fee @ 30% on these will be charged.

We are enclosing DD no. _____ Dated _____ for Rs. _____ drawn on _____.

USAGES OF ELECTIRCITY OVER REQUISITION

Exhibitors booked Raw Space/bulit up spaces will be provided electricity at their stands as per their requirement or entitlement only. Organizers are fully authorized to disconnect electricity connection of the stall whosoever will found in withdrawing electricity over their given requirement/entitlement and the same party will be have to pay for the electricity over withdrawn by them.

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:

Contact Person: Date & Signature with Company Seal:



6

Plan Approval for Raw Space

To be returned: 15th October, 2014

Organizer's Copy

Please complete and return to:

Mr. Akshay Jain
Federation House, Tansen Marg,
New Delhi 110 001
T: +91-11-23487589
M: +91-7042525557
F: +91-11-23359734
e-mail: akshay.jain@ficci.com

**THIS FORM MUST BE COMPLETED AND RETURNED BY ALL RAW SPACE EXHIBITORS FOR SHELL SCHEME EXHIBITORS,
SUBMISSION OF THE SAME IS NOT COMPULSORY**

PLAN APPROVAL

1. Exhibitors who have Raw Space areas must submit the plan of their booth on A3 size paper on a scale of 1 :100 indicating the floor plan, the front elevation, the view and one cross section, indicating the height and material used. The exhibitors should stick to the architectural guidelines given in the manual.
2. Plans should be submitted in triplicate. The construction work will not be permitted to commence unless plans are approved. One copy will be returned to the exhibitor once it has been approved, subject to modifications if any.
3. Please attach your plans with this form and send the same to the organisers at the address given above.

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:

Contact Person: Date & Signature with Company Seal:



7 Registration for Exhibitor Stand Personnel

To be returned: 15th October, 2014

Organizer's Copy

Please complete and return to:

Mr. Akshay Jain
Federation House, Tansen Marg,
New Delhi 110 001
T: +91-11-23487589
M: +91-7042525557
F: +91-11-23359734
e-mail: akshay.jain@ficci.com

**THE FORM MUST BE COMPLETED AND RETURNED BY EVERY EXHIBITOR TO
THE ADDRESS AS STATED ABOVE.**

1. Application & Deadline

Please refer to the table on the reverse of this form, fill it up and return the same preferably on or before the deadline date as mentioned above. For exhibitors who book space after the above mentioned cutoff date, this form duly completed will have to be returned to the organizers immediately.

2. Badges/Invitation

In proportion of the booked space by the exhibitor/s, badges for the persons, manning the stall will be provided to Exhibitors at the show Management Office at site upon their arrival at the Fair ground. The invitation mailers will also be sent to the exhibitors in sufficient quantity. The invitation mailers have to be exchanged for badges at the registration counters. Badges will be issued to the exhibitors as per the following table:

Please tick below (✓) against the type of advertisement you wish to have

Space	No. Of Exhibitor Badges
9 sq.m	3
12 sq.m	4
18 21 sq.m	6
24-30 sq.m	8
40-56 sq.m	10
60 80 sq.m	12
120 sq.m. & above	15

3. Inscription of the Badges

TYPE all the names in BLOCK LETTERS.

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:

Contact Person: Date & Signature with Company Seal:

Company Name : -----

Hall & Stall No. : -----

Kindly complete this form appropriately and return it to Federation of Indian Chambers of Commerce & Industry before the deadline date as stipulated.

Sr. No.	Name of the Stand Person	Job Title	Company's Name	Country
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11				
12.				
13				
14.				
15.				



8 Requirement for Audio Visual

To be returned: 20th October, 2014

Agency Copy

Please complete and return to:

M/S SAM MOVIES ENTERTAINMENT PVT. LTD.
C-148 , Shyam Nagar, Bahubali Path,
Ajmer Road , Sodala ,
Jaipur - 19 RAJASTHAN , INDIA"
E Mail : ism@sammovies.in ; info@sammovies.in

Tel: +91 141 4037633
Fax: +91 96609-45678
web: www.sammovies.in

S. NO.	Item Code	Description	Specification	Unit Cost In INR	Unit Cost IN US\$	Qty	Amount
1	SAM 001	Plasma TV 42"	Big / Table / Wall Mount Stand	10,000.00	200.00		
2	SAM 002	LCD 32" TV	Big / Table / Wall Mount Stand	6,500.00	125.00		
3	SAM 003	LED 32" TV	Big / Table / Wall Mount Stand	10,000.00	200.00		
4	SAM 004	DVD / VCD Player	With connecting cables	1,500.00	30.00		
5	SAM 005	LCD Projector 2000-2500 Lu.	Sony / Panasonic /Hitachi	10,000.00	200.00		
6	SAM 006	TFT Monitor 18.5"	with VGA input	3,000.00	60.00		
7	SAM 007	Desktop Computer With Tft 15"	CD writer DVD Rom combo	4,000.00	80.00		
8	SAM 008	Laptop	Compaq / HP / Lenovo / Acer	4,000.00	80.00		
9	SAM 009	Screen 6*4 on tripod	Front Projection	1,500.00	30.00		
10	SAM 010	Screen 6*8 on tripod	Front Projection	2,000.00	40.00		
11	SAM 011	Sound System with 2 Speaker & Amplifier		10,000.00	185.00		
12	SAM 012	Laser printer with cartridge		4,000.00	80.00		
13	SAM 013	Wi Fi Internet Card for Laptop		6,000.00	125.00		

Note :-

- 1 All prices include transportation & installation charges. Rates Mentioned are on hire Basis and Applicable for Show Days.
- 2 Government Service Tax @ 12.36% Extra
- 3 All payments have to be made in advance for confirmation of booking in Favour of SAM MOVIES ENTERTAINMENT PVT. LTD. Payable to Jaipur
- 4 Bank Details : HDFC BANK LTD. , NEW SANGANER ROAD , Account Number : 18432000000461 , NEFT / IFS/ RTGS Code: HDFC0001843
- 5 Equipment will be handed over in running condition to the the exhibitor, by the agency in case of any fault noticed by the exhibitor , he will immediately report to the agency.
- 6 Equipment will be handed over to M/S SAM MOVIES ENTERTAINMENT PVT. LTD. On the last day of the exhibition.

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:.....

Contact Person: Date & Signature with Company Seal:.....



9

Freight Handling

To be returned: 15th October, 2014

Agency Copy

Please complete and return to:

R. E. ROGERS INDIA PVT LTD
1, Commercial Complex,
Pocket H & J, Sarita Vihar,
New Delhi – 110 044, India
Mail to:

Tel: +91 11 2694801, 26945898
Fax: +91 11 26949803, 5900

ON-SITE HANDLING TARIFF FOR EXHIBITS VASTRA 2014

On site handling tariff 2014-15 for international cargo, arriving at exhibition site from Service Gate till delivery at booth

(i) Sea Freight

a) For transport from "IN" gate of the Exhibition To Exhibition stand including unloading.	EURO 35.00/CBM (Min.charge 35.00)
b) Unpacking charges	EURO10.00/CBM (Min. charge EURO 10.00)
c) Removal of Empties, Storage and Return of Empties	EURO 10.00/CBM (Min. charge EURO 10.00)
d) Re-packing charges	EURO10.00/CBM (Min. charge EURO 10.00)
e) From Exhibition stand to client's Vehicle (including loading)	EURO 35.00/CBM (Min. charge 35.00)

(ii) Air Freight

a) For transport from "IN" gate of the Exhibition To Exhibition stand including unloading.	EURO 0.35/KG (Min. charge 35.00)
b) Unpacking charges	EURO 0.10/KG (Min. charge EURO 10.00)
c) Removal of Empties, Storage and Return of Empties	EURO 0.10/CBM (Min. charge EURO 10.00)
d) Re-packing charges	EURO 0.10/KG (Min. charge EURO 10.00)
e) From Exhibition stand to client's Vehicle (including loading)	EURO 0.35/KG (Min. charge 35.00)

Service Tax

The Govt. of India has levied a service tax of 12.36% on handling charges.

ON-SITE HANDLING TARIFF FOR INDIAN EXHIBITS
VASTRA 2014
October 29 – 31, 2014, JAIPUR

Charges for offloading from vehicle, shifting to booth and unpacking at one go for single piece weighing not more than 3000 kgs.

1. Offloading and Shifting to Booth	Rs. 500/- per 500 kgs or part there off.
2. Unpacking & Placement of Exhibits	Rs. 400/- per 500 kgs or part there off.
3. Depallatization of Exhibits	Rs. 300/- per 500 kgs or part there off.
4. Positioning & Re-positioning of the exhibits (each time)	Rs.300/- per 500 kgs Minimum Rs.300
5. Removal of empties for storage & return of empty cases after the close of exhibition.	Rs 250/- per CBM
6. Repacking of Exhibits	Rs. 400/- per 500 kgs or part there off.
7. Pallatisation of Exhibits	Rs. 300/- per 500 kgs or part there off.
8. Shifting from Booth & Loading	Rs. 500/- per 500 kgs or part there off.

PLEASE NOTE:

1. **Handling charges will be charged on basis of actual weight or volume weight whichever is higher. @ 1 CBM = 333 KGS.**
2. Heavy lift surcharge applicable in addition to the basic handling charges as mentioned in point 1 above.
 - a) For single piece weighing between 3000 kgs to 5000 kgs : Surcharge 25% extra
 - b) For single piece weighing between 5000 kgs to 8000 kgs : Surcharge 35% extra
 - c) For single piece weighing more than 8000 kgs : Surcharge 50% extra
3. In case the machine is bare on the base, the removal of base would be treated as unpacking and would be charged accordingly.
4. The above charges are applicable from 0930 – 1930 hours, for services required after these hours a surcharge of 25% shall be applicable on the above.

HIRE OF EQUIPMENT (with driver & without labour) FOR ASSEMBLY & ERECTION PURPOSES ONLY

1	Hydraulic Pallet	02 – Ton Capacity	Rs.250 per hour	Minimum Rs.250/-
2	Fork Lift	03 – Ton Capacity	Rs.300 per hour	Minimum Rs.300/-
3	Fork Lift	05 – Ton Capacity	Rs.500 per hour	Minimum Rs.500/-
4	Crane	10 – Ton Capacity	Rs.850 per hour	Minimum Rs.850/-
5	Labour		Rs.80 per hour per man	Minimum Rs.80/-

Please Note:

1. The above charges are applicable from 0930 – 1930 hours, for services required after these hours a surcharge of 25% shall be applicable on the above.
2. It is compulsory on part of the exhibitors to use services of approved handling agencies at the exhibition site. The packages which can be easily carried in hand (package not exceeding 50 kgs each) can be handled by the exhibitors on their own, if they wish to do so.
3. Exhibitors should advise transporters to carry “Weigh-Bridge Certificate” so that, there would be proper assessment of the weight to be handled by handling agency.
4. Exhibitors should send product leaflets along with the packing list to the approved agencies to enable them to study the products in advance for handling at the site.
5. The exhibitors are not allowed to order equipment for assembly and erection work from outside. It is compulsory to use the facility made available by approved agencies.
6. These charges are not applicable to the exhibits cleared as temporary imports.

Service Tax

The Govt. of India has levied a service tax of 12.36% on handling charges and on other services except re-imbursements to be invoiced by all freight forwarders and handling agents. Therefore the same shall be charged accordingly.

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:

Contact Person: Date & Signature with Company Seal:



10 Order Form for Security Services

To be returned: 20th October, 2014

Agency Copy

Please complete and return to:

VNS Security Services
Plot No A-80/81, Flat No A-2, White House,
Pandav Nagar, Delhi - 110092

Tel: 011-22483462, 22486458, 022-28737424
Fax: 011-22481595

We need the following for our stand(s)

Details	Date		Total Days	No of Shifts Hours.		Total Shifts
	From	To		1	2	
Security Supervisor						
Guard						
Security Officer						
Lady Guard						

We agree to pay as per details given above for 12 hours shift.

A) Approved Rates (Per 12 Hours Shift)

Sr.	Services Category	Rates
1.00	Security Guard	Rs.750.00 Per 12 Hrs
1.10	Security Supervisor	Rs.1000.00 Per 12 Hrs
1.20	Lady Guards	Rs.750.00 Per 12 Hrs
1.30	Assignment Manager	Rs.2500.00 Per 12 Hrs
1.40	HHMD	Rs.750.00 Per Day
1.50	DFMD	Rs.3000.00 Per Day

* 12.36% Government Service Tax Extra

Order form only valid with complete company details

Company Name: Stand No.:
Tel: Fax: Email:
Contact Person: Date & Signature with Company Seal:

* Please specify the number in case you need more than one guard/supervisor.



11 Requirement of Additional Furniture / Electrical Fixtures

To be returned: 15th October, 2014










Agency Copy










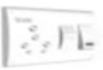

Please complete and return to:

Mr. Amit Mittal, M/s. Shri Balaji Exims
E 3, Dhawandeep Building, 6,
Jantar Mantar Road, Delhi 110 001, India
Mail to: furnituresbe@gmail.com

Copy to:

Mr. Arun Gupta
Deputy Director, FICCI Trade Fairs
1 Tansen Marg, Mandi House
New Delhi 110 001
Mail to : arun.gupta@ficci.com

ADDITIONAL FURNITURE						
Item Code	Description of Item/Service	Picture	Rates		Qty.	Amount
			(INR)	US \$		
SBE 01	OFFICE CHAIR		1200	24		
SBE 02	Chair		600	12		
SBE 03	BAR STOOL		800	12		
SBE 04	BAR STOOL		1000	20		
SBE 05	SOFA SINGLE SEATER		1500	30		
SBE 06	SOFA 2 SEATER		2500	50		
SBE 07	INFORMATION COUNTER Ht. 75cm. Width 1mtr., Depth 0.5mtr.		500	16		
SBE 08	ROUND TABLE (Glass Top) Dia 75 CM.		1200	24		
SBE 09	LOCKABLE CABINET Ht. 75cm, Width 1m. Depth 25cm		1100	22		
SBE 10	PODIUM Ht. 1m, Width 0.5m, Depth 0.5m		1000	20		

SBE 11	PODIUM Ht. 75cm, Width 0.5m, Depth 0.5m		800	16		
SBE 12	STEP PODIUM Ht. 1m, Width 1.5m, Depth 0.5m		1500	30		
SBE 13	JEWELLERY SHOWCASE Ht. 1m, Width 1m, Depth 0.5m		1600	32		
SBE 14	SHOWCASE Ht. 250cm., Width 0.5m Depth 0.5m		2100	42		
SBE 15	SHOWRACK Ht. 250 cm.. Width 1m, Depth 0.5m		2800	56		
SBE 16	BROCHURE RACK		700	14		
SBE 17	WOODEN SHELF Width 1m, Depth 25 cm		300	6		
SBE 18	GLASS SHELF Width 1 m Depth 25cm		400	8		
SBE 19	SPOT LIGHT		300	8		
SBE 20	POWERPOINT SOCKET		500	10		
SBE 21	GARMENT STAND 4 feet x 2 metre (height)		2000	40		

Rates mentioned above are on hire basis and applicable for all show days

We enclose a **Demand Draft** No. _____ dated _____ in favour of **SHRI BALAJI EXIMS**, payable at New Delhi.

The subject of Email should contain: **Additional Furniture VASTRA 2014**

Exhibiting Company			
Address			
Stand No.:	Hall No.:		
			PIN
Address	City	State	Country
	Telephone		Fax
	Email		Website
	PAN No.		TAN No.
Chief Executive	Name		
	Designation		
Contact Person	Name		
	Designation		

Name of Person Incharge : _____	
Tel : _____	Fax: _ _____
E-Mail : _____	Date : _____
Signature : _____	
Orders are only valid only when accompanied with full payment before deadline.	
Please make Company Cheque, Cash or Transfer payable to : SHRI BALAJI EXIMS	
Other Details : -	
Service tax registration no.	ABTFS4753L SD001
PAN No	ABTFS4753L
Bank Name	HDFC BANK H-37, Bali Nagar, New Delhi -110015
For Domestic Use :	
A/C No	1003 -202 -0000492
A/C Name	SHRI BALAJI EXIMS
RTGS/NEFT/IFSC Code	HDFC 0001003
For International Use :	
A/C No	1003 -202 -0000492
A/C Name	SHRI BALAJI EXIMS
SWIFT Code	HDFC INBB

Please Note : -

1. There will be no refund for any cancellation during set -up and show day.
2. Late order may not be entertained and, if entertained, they will be subject to a surcharge of 15 % for order after the deadline and 40 % for order placed within 3 days of event and onsite with full cash payment.
3. Please email or fax us a copy of evidence of your payment for order confirmation (copy of cheque, transfer document etc.)

For Details Contact : furnituresbe@gmail.com or Call us at : 91-9311285028 Additional Furniture Vastra 2014

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:.....

Contact Person: Date & Signature with Company Seal:.....

**12****GOODS DECLARATION**To be returned: 20th October, 2014

Organizer's Copy

Please complete and return to:

Mr. Akshay Jain
Federation House, Tansen Marg,
New Delhi 110 001
T: +91-11-23487589
M: +91-7042525557
F: +91-11-23359734
e-mail: akshay.jain@ficci.com

**THIS FORM IS MANDATORY TO BE COMPLETED AND RETURNED BY EVERY INDIAN / FOREIGN EXHIBITOR. THIS FORM
WILL BE SENT TO SALES TAX DEPARTMENT BY THE ORGANISER'S**

M/s _____ declares that we are bringing following materials which are solely for exhibit purpose only and not for sale at **"Vastra 2014"**. The Organiser's and Sales Tax Department are free to take legal action against our company, If we found guilty or caught by the organizers selling products during Vastra 2014.

1.
2.
3.
4.
5.
6.
7.

This form is made by order of Sales Tax Department, Government of Rajasthan.

***(Please attach additional sheet, if required)**

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:

Contact Person: Date & Signature with Company Seal:



13

FORMAT FOR EXIT PASS

To be returned: 31st October, 2014

Organizer's Copy

Please complete and return to:

Mr. Akshay Jain
Federation House, Tansen Marg,
New Delhi 110 001
T: +91-11-23487589
M: +91-7042525557
F: +91-11-23359734
e-mail: akshay.jain@ficci.com

Important Note: The Final Exit Pass will be issued only if all the dues are cleared

Guidelines Must be submitted on Company letterhead

Request must be typed and duly completed

Attached extra sheet(s) if No. of items > 10

Kindly allow us to take out the following items from the Fair for Replacement / Brought for use / Brought for Display at the exhibition.

Exhibitors' can submit this form to the Hall Director at Exhibition Venue on 31st October 2014

S.No.	Items	No. Of Cases / Packing
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

Note: Please note that early submission will help you to facilitate smooth Exit.

Order form only valid with complete company details

Company Name: Stand No.:

Tel: Fax: Email:

Contact Person: Date & Signature with Company Seal: