

WELCOME LETTER

Caesars Palace Las Vegas, NV

DEAR EXHIBITOR.

We are pleased to have been selected by Show Management as your Official Service Contractor to assist you in making sure your show participation is successful.

For online ordering go to: https://xpert.boomerecommerce.com

This exhibitor kit contains IMPORTANT information and order forms on the wide variety of services we offer, please review this kit carefully. If we are to serve you efficiently, it is most important that you fill out these forms and return them to us promptly.

DISCOUNTS on many decorating items and services can be realized if your orders are placed by the discount deadline dates. Please see order forms for applicable deadline dates.

XPERT EXPOSITION SERVICES requires payment in full at the time services are ordered. Purchase Orders are not considered advance payment. You can make payment by check, wire transfer or credit cards, we accept Visa, MasterCard, Diners and American Express. A credit card authorization form is enclosed for your convenience. This will be used to charge labor and material handling services not covered in your advance order. All materials are on a rental basis and remain the property of XPERT EXPOSITION SERVICES.

We realize that exhibiting in a convention can be a complicated and sometimes daunting task. It is our mission to provide you with a seamless planning process, a supporting infrastructure and be a solid information resource that will result in the successful execution of your event. Our customer service department is available to assist you with your needs prior to the event by calling 855-677-EXPO(3976) 8am – 5pm (PST) Monday – Friday or email us at exhibitorservices@xpertexpo.com. Also you can visit us at show site at the Xpert Exposition Services Desk.

We look forward to serving you!

Sincerely,

XPERT EXPOSITION SERVICES

IMPORTANT: If this kit has been addressed to an individual not responsible for exhibit arrangements, PLEASE FORWARD IT TO THE APPROPRIATE PARTY PROMPTLY.



June 7-9, 2015

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https://www.trcrent.com/order/Login



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CRITICAL SHOW INFORMATION

Caesars Palace Las Vegas, NV

Booth Information

Booth Package Includes: 8' high back drape (black)

3' high side rail (black)

1- Wastebasket1- Booth Id Sign

Aisle Carpet: Facility Carpet (multi-colored)

Exhibit Hall Hours

Exhibitor Installation: Sunday, June 7 8:00AM - 4:00PM Show Hours: Sunday, June 7 4:00PM - 6:30PM

Monday, June 8 10:15AM - 11:00AM

2:15PM - 3:00PM 4:00PM - 5:00PM

Tuesday, June 9 10:30AM - 11:15AM

12:15PM - 1:30PM Tuesday, June 9 1:30PM - 8:00PM

All Out By: Tuesday, June 9 8:00PM

All carriers must check in no later than 6:00PM on Tuesday, June 9 for freight pick up

Shipping Information

Advance Warehouse:

All materials shipped in advance to the

Exhibitor Dismantle:

warehouse must arrive by 6/2/2015.

c/o ESS c/o YRC

RBMA Radiology Summit 2015

5049 W Post Rd

Las Vegas, NV 891188

Direct to Show Site

First day direct shipments will be accepted is

6/7/2015.

c/o Xpert Exposition Services

Caesars Palace

RBMA Radiology Summit 2015 3570 Las Vegas Blvd. South Las Vegas, NV, 891099

Important Dates / Deadlines

First day advance freight accepted: 5/4/2015
Discount price deadline for booth/furniture 5/16/2015
Last day advance freight accepted 6/2/2015
First day direct freight accepted 6/7/2015



June 7-9, 2015

ONLINE ORDERING INSTRUCTIONS

There are two options for accessing our convenient and secure online ordering system.

1. If you are the main contact provided to Xpert by your show management team, check your email, including your junk folder, for a direct link to https://xpert.boomerecommerce.com, our online ordering system. This Exhibitor Services email will provide the necessary login information needed to get started.

Enter your email address and password here:

| Login to place new orders, modify existing orders and manage your account. | | | |
|--|-----------------|--|--|
| E-Mail Address | | | |
| Password | 14 | | |
| | Forgot Password | | |
| | Log in | | |
| | | | |
| | | | |

Copying and pasting the password is suggested to eliminate errors.

-or-

2. Go to our website at www.xpertexpo.com

Click on

Register Now You will be required to supply both your company name and zip

code to gain access and start placing orders.

Once you have located your company and set up your contact information, click on "My Events" column next to the event you would like to place an order for.

Your shopping cart can be viewed by clicking of the screen, at any time during the ordering process.

Helpful Hints:

If you would like to remove an item from your shopping cart, click the X.

Special instruction can be added to clarify your order by clicking Add Instruction under any items ordered.

Change color of carpet, drape, or skirt or any required selections during ordering, click on Edit Attributes and proceed with changes.

After your order has been processed, you will have ability to attach any floor plans, set up instructions, or notes you feel necessary under **Available Options for your order** #

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PAYMENT OPTIONS & POLICY

Payment Options

Please note, we require a valid Credit Card on file regardless of your preferred method of payment.

Payment by Credit Card

For your convenience, we accept MasterCard, Visa and American Express. Please submit your credit card information online or complete and submit Xpert's Payment Authorization form along with your orders when you are faxing or mailing them in. Credit Cards submitted are subject to charge for all goods and services provided by Xpert Exposition Services.

Payment by Company Check

Please mail your check along with your order forms to Xpert Exposition Services at the address listed below. If you are faxing your order forms, please include a signed Payment Authorization form and a photocopy of your check. Your orders will be processed immediately upon receipt of your original check. Checks must include Exhibiting Company Name, Booth number and Name of Show.

Payment by Third Party

If Xpert will be invoicing a third party, please complete and submit the Payment Authorization form. Please note, the exhibiting firm is ultimately responsible for payment of all charges by show conclusion should the third party default on payment. Exhibiting Company Credit Card is required.

Payment by Wire Transfer

Please call 702-248-8007 or email exhibitorservices@xpertexpo.com for wire transfer information.

International Exhibitors

International Exhibitors must make payment to Xpert for all amounts due in U.S. funds prior to show closing.

Payment Policy

General

In order for us to process your orders, we must have a valid Credit Card on file and full payment in advance of the show. Invoices showing activity to date will be prepared at the Xpert Service Desk for your review at show site. Final invoices can be requested via e-mail 14 days after show close.

Tax Exempt Status

If you claim tax exempt status, please submit a copy of your Tax Exempt Certificate issued by the federal government or state in which your event is taking place with your initial order.

Third Party Payment

Each exhibiting company is ultimately responsible for all charges incurred on its behalf. Xpert Exposition Services reserves the right to institute collection action against the exhibitor if the authorized third party does not pay (see third party payment).

Credits for Billing Discrepancies

Any requests for credits related to billing discrepancies must be addressed with Xpert within 30 days from the close the show.

Discount Pricing

To qualify for discount prices, full payment must be included with your order on or before the discount deadline date.

Standard Pricing

Order forms submitted after the advance discount deadline will be processed at the standard prices.

Cancellation of Items or Services

Twenty-four hour notice is required for cancellation of labor services. If such notice is not provided, a one hour minimum per laborer ordered will be charged. Items cancelled prior to exhibitor move in will not be charged, items cancelled after exhibitor move in begins will be charged at 50% of the price of the item



| PAYMENT AUTHORIZATION | |
|--|--|
| | |
| Exhibiting Company Name | Booth Number |
| Contact Person E-Mai | <u> </u> |
| Credit Card Policy | |
| I authorize Xpert Exposition Services to charge any additional amounts incur labor charges. If my credit card is declined, Standard Show Site Rate prevait Please note: By utilizing this form, exhibitors acknowledge that they have Policy and Terms and Conditions statements contained herein. | ls and a \$25.00 service charge will be added. |
| Exhibiting Company Payment Authorization | |
| Services To Be Invoiced To Exhibitor All Xpert Services Furniture & Carpet Mate Booth Labor Other | rial Handling Booth Cleaning & Porter Service |
| Payment type: ☐MasterCard ☐Visa ☐ Diners ☐ | American Express |
| Account Number | Exp. Date Security Code |
| CARDHOLDER NAME (PLEASE PRINT) | |
| BILLING ADDRESS | |
| CITY STATE | ZIP COUNTRY |
| X AUTHORIZED SIGNATURE | AUTHORIZED NAME (please print) DATE |
| AUTHORIZED SIGNATURE | AUTHORIZED NAIVE (please plint) |
| Third Party Payment Authorization | |
| Services To Be Invoiced To Third Party All Xpert Services Furniture & Carpet Mate Booth Labor Other | rial Handling Booth Cleaning & Porter Service |
| Payment type: | ☐ American Express ☐ Check \$ |
| Account Number | Exp. Date Security Code |
| CARDHOLDER NAME (PLEASE PRINT) | |
| BILLING ADDRESS | |
| CITY STATE | ZIP COUNTRY |
| X AUTHORIZED SIGNATURE | AUTHORIZED NAME (please print) DATE |





SHIPPING ADDRESSES

Caesars Palace Las Vegas, NV

Advance Shipments to Warehouse

Direct Shipments to Show Site

To: (Exhibiting Company and booth number)

For: RBMA Summit 2015

ESS c/o YRC 5049 W Post Rd Las Vegas, NV 89118

Advance shipments are accepted from 5/4/2015 through 6/2/2015.

To: (Exhibiting Company and booth number)

For: RBMA Summit 2015

Xpert Exposition Services Caesars Palace 3570 Las Vegas Blvd. South Las Vegas, NV, 89109

First day direct shipments will be accepted is 6/7/2015.

Any shipment arriving prior to 6/7/2015 may not be accepted and is subject to additional handling fees.



From:

RBMA Summit 2015

To: ESS c/o YRC 5049 W Post Rd Las Vegas, NV 89118

| Company Name: _ | | |
|-----------------|----|--|
| Booth Number: | | |
| Piece # | of | |

RUSH **EXHIBIT MATERIAL**

ADVANCE SHIPMENT EVENT SERVICE AND SUPPLY

From:

RBMA Summit 2015

To: ESS c/o YRC 5049 W Post Rd Las Vegas, NV 89118

| Company Name: | - | |
|-----------------|----|--|
| Booth Number: _ | | |
| Diece # | of | |



ADVANCE



From:

RBMA Summit 2015

To: ESS c/o YRC 5049 W Post Rd Las Vegas, NV 89118

| Company Name | · | |
|---------------|----|--|
| Booth Number: | | |
| Piece # | of | |



ADVANCE



From:

RBMA Summit 2015

To: ESS c/o YRC 5049 W Post Rd Las Vegas, NV 89118

| Company Name: _ | | |
|-----------------|----|--|
| Booth Number: | | |
| Piece # | of | |



DIRECT SHIPMENT



From:

SHIPMENT



From:

DIRECT

RBMA Summit 2015

To: Xpert Exposition Services Caesars Palace 3570 Las Vegas Blvd. South Las Vegas, NV, 89109

Company Name: _____ Booth Number: _____ Piece # _____ of ___

RUSH **EXHIBIT MATERIAL**

DIRECT SHIPMENT



From:

RBMA Summit 2015

To: Xpert Exposition Services Caesars Palace 3570 Las Vegas Blvd. South Las Vegas, NV, 89109

Company Name: _____ Booth Number: _____ Piece # _____ of ____

RUSH **EXHIBIT MATERIAL**

RBMA Summit 2015

To: Xpert Exposition Services Caesars Palace 3570 Las Vegas Blvd. South Las Vegas, NV, 89109

Company Name: _____ Booth Number: _____ Piece # _____ of ___

RUSH **EXHIBIT MATERIAL**

DIRECT SHIPMENT



From:

RBMA Summit 2015

To: Xpert Exposition Services Caesars Palace 3570 Las Vegas Blvd. South Las Vegas, NV, 89109

Company Name: _____ Booth Number: _____ Piece # _____ of ____

RUSH **EXHIBIT MATERIAL**



EFS knows tradeshow shipping and our 21st century approach allows you to tailor a shipping plan that meets your specific needs to, between, and from any shows. **Anytime and anywhere.**

TO SHOWS:

- Full coverage of North America = pickups anywhere
- Special needs? Liftgate? Residential pick up? Need an appointment? Just ask.
- In-transit tracking = assurance of on-time delivery
- Preferred carrier status = your shipment is in your booth before you are

BETWEEN SHOWS:

- All-in caravan rates include freight cost, fuel, storage, and show site delivery
- We store at our destination centers so you avoid advance warehouse costs
- No added wait time charges at delivery

FROM SHOWS:

- EFS representatives will be at the exhibitor service desk at all shows
- Ship prepaid or collect to a customer at the same low show rates

We track your shipment during transit and handle all communications needed for on-time delivery...SO YOU DON'T HAVE TO!

3 EASY WAYS GET STARTED

All you need to do is request a pickup. Here are three ways how:

ONLINE:

- For a free quote, visit our website: www.exhibitfreight.com
- Set up an account
- Enter your pickup information

E-MAIL:

- Complete the Pickup Order Form on screen and save, or
- Print the blank form to complete by hand and scan
- E-mail the completed form to **contact@exhibitfreight.com**

FAX:

- Complete the Pickup Order Form on screen and print, or
- Print the blank form to complete by hand
- Fax the completed form to 702.988.4214

QUESTIONS?

Contact one of our dedicated trade show experts toll-free at 800-382-7700 or email contact@exhibitfreight.com











June 7-9, 2015

MATERIAL HANDLING COSTS

| Company Name | |
|--|---------------------------|
| Contact Person | E-Ma |
| | |
| Advance Shipments to Ware | ehouse |
| Crated | |
| Shipment Weight cwt x \$76. | |
| Crated Additional Handling* | = \$ |
| Shipment Weight cwt x \$87. | 40 per 100 lbs.** |
| | = \$ |
| * Uncrated shipments will NOT be accepted at the Ad **200 lb. minimum | lvance Warehouse. |
| Direct Shipments to Show S | ito |
| Direct Shipments to Show S | ILC |
| Crated | 00 400 lb - ** |
| Shipment Weight cwt x \$72. | = \$ |
| Crated Additional Handling | |
| Shipment Weight cwt x \$82. | 80 per 100 lbs.** = \$ |
| Uncrated Additional Handling | – ψ |
| Shipment Weight cwt x \$93. | 60 per 100 lbs.** |
| **200 lb. minimum | = \$ |
| Small Packages | |
| First Piece \$36.75 + Additional | Pieces @ \$12.75 |
| 5 000 lb manimum annaite. Launa | £a.ul.1:££ a.u.al |
| 5,000 lb. maximum capacity. Large crane service is available by advan | |
| for pricing. | |
| | |
| Cost Estimate | |
| Material Handling | \$ |
| Estimated Additional Charges | \$ |
| Total Estimated Material Handling | \$ |

Rate Classifications

Crated - Material that is skidded or in any type of shipping container that can be unloaded at the dock with no additional handling required.

Booth Number

Additional Handling - Material delivered by a carrier in such a manner that it requires additional handling, such as ground loading/unloading, stacked or constricted space loading/unloading, designated piece loading/unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, carpet and/or pad only shipments, no documentation (including weight tickets) and shipments that require additional time, equipment or labor to unload. Federal Express, UPS, & DHL are included in this category due to their delivery procedures.

Uncrated - Material that is shipping loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Small Packages - A shipment of any number of pieces with a combined weight not to exceed 50 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

Additional Fees May be Applicable

Off-Target - Direct Shipments that do not arrive on the date or time assigned, will be charged an additional 30% per cwt.

Late to Warehouse Fee: - Shipments arriving after "date" will be charged an additional 30% per cwt.

Early Shipments to Warehouse - Any shipment arriving prior to "date" will be charged an additional 30% per cwt.

Shipments Returned to Warehouse - Shipments returned to the warehouse at close of the show will be charged an additional \$50 per cwt (1,000 lb. minimum). Shipments not picked up from the warehouse within 72 hours will be charged for storage.

Overtime

Overtime is Monday through Friday prior to 8 a.m. and after 4:30 p.m.; all day Saturday, Sunday and observed union holidays. Please check Critical Show Information page. Based upon the material handling rates quoted above, a 30% surcharge per cwt for each occurrence will apply if:

Shipments are received on overtime.

Your advance shipment to the warehouse is received during straight time hours, but due to scheduling beyond Xpert's control, is moved into show site on overtime.

Your shipment is moved into or out of show site on overtime due to scheduling beyond Xpert's control.





CART LOAD SERVICE

Caddie/Cart Load Service is a feature offered for Privately Operated Vehicles ("POVs") only. POVs are limited to cars, station wagons, vans and pickup trucks up to one ton. For a flat rate of \$80.00 each way, workers equipped with a flat cart will assist those exhibitors with unloading and reloading of their materials. One round trip cartload equals one inbound cart load from the unloading area to your booth and one outbound cart load from your booth to the loading area. Two round trips maximum per exhibiting company. Shipments larger than two cartloads are not eligible for cartload service and are subject to material handling charges. See "Material Handling" charges that will apply.

Caddie Cart Load Service is....

- Intended for those exhibitors requiring minimum assistance to expedite the move-in/move-out of their shipments.
- Intended as a means of allocating valuable loading space and cost-effective labor crews during the move-in/move-out process.
- Intended as an integral part of an overall plan to minimize disruptions to the ongoing movement of forklifts, crated and other large materials during the move-in/move-out process.

The loading dock is for loading and unloading only. No parking will be allowed on the loading dock. It is advisable to have two people per vehicle so that once the POV is unloaded, it can be moved immediately from the dock area.

- No personal dollies, wagons or hand trucks are allowed on the dock or show floor.
- No Xpert equipment is allowed to be used by exhibitors.

Caddie Cart Load Service Schedule

Move-In

Sunday, June 7 8:00AM-4:00PM

Move-Out

Tuesday, June 9 1:30PM-8:00PM

Exhibitors who have extensive unloading requirements must use the material handling services.

Exhibitors are required to carry all risk floater insurance covering their products and exhibit materials against damage, loss and other hazards. The coverage should start when the product and exhibit material leave your place of business and end upon the return to your facility after the show. This can be done by adding "riders" to existing insurance policies.

To avoid any misunderstanding regarding these services, please bring any discrepancies to our attention at the Xpert Service Desk. Xpert will be unable to adjust invoices after the close of the show.

Freight must be less than: 3' high

3' wide

5' long

Cart is 30" x 48".





June 7-9, 2015

MATERIAL HANDLING AUTHORIZATION

| Company Name | Booth Number |
|---|--|
| Advance Shipments to Warehouse | Rate Classifications |
| Crated Shipment Weight cwt x \$76.00 per 100 lbs.** = \$ Crated Additional Handling* Shipment Weight cwt x \$87.40 per 100 lbs.** = \$ | Crated - Material that is skidded or in any type of shipping container that can be unloaded at the dock with no additional handling required. Additional Handling - Material delivered by a carrier in such a manner that it requires additional handling, such as ground loading/unloading, stacked or constricted space loading/unloading, designated piece loading/unloading, shipment integrity, alternate delivery location, loads mixed |
| * Uncrated shipments will NOT be accepted at the Advance Warehouse. **200 lb. minimum | with pad wrapped material, carpet and/or pad only shipments, no documentation (including weight tickets) and shipments that require additional time, equipment or labor to unload. Federal Express, UPS, & DHL are included in this category due to their delivery procedures. Uncrated - Material that is shipping loose or pad-wrapped, and/or un- |
| Direct Shipments to Show Site | skidded machinery without proper lifting bars or hooks. |
| Crated Shipment Weight cwt x \$72.00 per 100 lbs.** = \$ | Small Packages - A shipment of any number of pieces with a combined weight not to exceed 50 lbs that is received on the same day, from the same shipper and delivered by the same carrier. |
| Crated Additional Handling Shipment Weight cwt x \$82.80 per 100 lbs.** | Additional Fees May be Applicable |
| = \$ | Off-Target - Direct Shipments that do not arrive on the date or time assigned, will be charged an additional 30% per cwt. Late to Warehouse Fee: - Shipments arriving after "date" will be charged an additional 30% per cwt. Early Shipments to Warehouse - Any shipment arriving prior to "date" will be charged an additional 30% per cwt. Shipments Returned to Warehouse - Shipments returned to the warehouse at close of the show will be charged an additional \$50.00 per cwt (1,000 lb. minimum). Shipments not picked up from the warehouse within 72 hours will be charged for storage. |
| crane service is available by advance request, call for pricing. | Overtime |
| | Overtime is Monday through Friday prior to 8 a.m. and after 4:30 p.m.; all day Saturday, Sunday and observed union holidays. Please check Critical Show Information page. Based upon the material handling rates quoted above, a 30% surcharge per cwt for each occurrence will apply if: |
| | Shipment is received on overtime. |
| | Your advance shipment to the warehouse is received during straight time hours, but due to scheduling beyond Xpert's control, is moved into show site on overtime. |
| | Your shipment is moved into or out of show site on overtime due to scheduling beyond Xpert's control. |
| By utilizing this form, exhibitors acknowledge that they have read and agreems and Conditions statements contained herein. | gree to comply with the terms of the Payment Options & Policy and |
| X | |
| AUTHORIZED SIGNATURE | AUTHORIZED NAME (please print) DATE |



June 7-9, 2015

MATERIAL HANDLING POLICY

Weight Tickets

In the event that no weight is indicated on the delivery documents presented, Xpert shall estimate the weight, and charges shall be based upon the estimates. The estimated weight shall be final and binding if actual scale weight figures are not submitted prior to the close of the show. All shipments received at the warehouse and show site are subject to re-weigh.

Overtime Charges

An overtime surcharge per cwt, for each occurrence, will apply if:

- · Shipments are received on overtime.*
- Advance shipment to the warehouse is received during straight time hours, but due to scheduling conflicts beyond Xpert's control, is moved into show site on overtime.
- Shipment is moved into or out of show site on overtime due to scheduling conflicts beyond Xpert's control.

Overtime is:

- Monday through Friday before to 8:00 a.m. and after 4:30 p.m.
- · All day Saturday, Sunday, and observed union holidays

Inbound Shipment(s)

Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of exhibitor or his/her representative. During this time the materials will be left unattended. Xpert Exposition Services will not be responsible or liable for any loss, damage, theft, or disappearance of exhibitor's material after it has been delivered to the exhibitor's booth. Xpert Exposition Services recommends hiring security services from the facility or Show Management.

Outbound Shipment(s)

Consistent with trade show industry practices, there may be a lapse of time between the completion of packing and actual pick up of materials from the booths for loading onto a carrier. During this time the materials will be left unattended. Xpert Exposition Services will not be responsible or liable for any loss, damage, theft, or disappearance of exhibitor's material between the time it is packed and when it is picked up and loaded. Xpert highly recommends hiring security services from facility or Show Management. All Material Handling Agreements submitted to Xpert by the exhibitor will be checked at the time of pick up from the booth, and corrections will be made where discrepancies exist between the quantities of items on the form submitted to Xpert and the actual count of such items in the booth at the time of pick up.

Material Handling Forms covering outgoing shipments that are furnished to Xpert by exhibitors will be checked at the time of actual pick up from booth and corrections made where discrepancies occur.

Xpert shall not be responsible for loss, damage, or delay due to fire, acts of God, strikes, lockouts, or work stoppages of any kind or for any causes beyond its control.

If found liable for any loss, XPERT'S sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR'S materials and EXHIBITOR'S sole and exclusive remedy is limited to \$.50 (USD) per pound per article with a maximum liability of \$100.00 (USD) per item, or \$1,000.00 (USD) per shipment, whichever is less.

Xpert shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to an exhibitor's materials that may make it impossible or impractical to exhibit same. The consignment or delivery of a shipment to Xpert by an exhibitor or by any shipper on behalf of the exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin. It is suggested that exhibitors insure all shipments from the time that they leave exhibitor's company until they are returned from the show. Your insurance carrier can add a rider to your current policy. Shipments left on the show floor without forwarding instructions turned into the Xpert Service Desk, will be shipped on show carrier or returned to warehouse pending re-routing, at the exhibitors expense. No liability will be assumed as a result of such re-routing or handling.

ALL CHARGES ARE THE RESPONSIBILITY OF THE EXHIBITING COMPANY FOR WHOM MATERIALS HAVE BEEN RECEIVED AND HANDLED. XPERT RESERVES THE RIGHT TO SHIP MATERIALS IF CARRIERS DO NOT CHECK IN BY THE APPOINTED DATE AND TIME. XPERT CAN NOT GUARANTEE PICK UP TIMES FOR EXHIBITOR APPOINTED CARRIERS. ALL SHIPMENTS ARE MOVED OUT OF THE EXHIBIT HALL AT XPERT'S DISCRETION.



June 7-9, 2015

MATERIAL HANDLING HINTS

The information below summarizes the most commonly asked questions regarding freight/material handling, often referred to as drayage. This can be the most costly budget item for exhibitors. We will try to explain what drayage is and how rates are established, which may help you save money and avoid unnecessary surcharges.

What is "Material Handling/Drayage"? – The term "drayage" is the moving of exhibit materials from one location to another. Whether you ship to the advance warehouse or directly to show site, your materials still need to get to your booth location. Drayage services include the accepting of your material either at the warehouse or at show site, delivery to your booth, storage of empty containers during the show, returning empty containers at the close of the show, picking up your packaged materials, returning them to the dock, and loading on the carrier of your choice.

Can I carry my own materials to my booth? – Usually, an exhibitor may bring in his own materials providing such materials can be hand carried by one person in one trip, without the use of dollies, hand trucks or any other equipment. Read the Union Rules & Regulations for the specific rules regarding the show/facility.

How are rates determined? – Drayage charges are based on a number of factors including Union labor rates, facility dock access, and the show schedule, to name just a few. Xpert Exposition Services is a Union company and therefore must use Union labor to move freight. These rates vary from city to city.

Tips on how you can save money! – Read the shipping and material handling section of your service kit carefully. Be aware of any surcharges that may be assessed for special handling or late shipments. Pay special attention to deadline dates. If you ship in advance to our warehouse and your shipment arrives after the published deadline date, you may be assessed a surcharge. Crated materials are the easiest to unload, therefore, have the least expensive drayage charge. Loose, pad wrapped and uncrated materials require more labor time and therefore may be assessed an additional handling fee. It may be cost effective for you to build crates for any portion of your exhibit that is not crated.

How is the weight of my shipment determined? – Certified weight tickets, which should be attained by all drivers for materials prior to arrival at the warehouse or show site dock, are used to determine billable weight. Xpert Exposition Services reserves the right to determine weights for all shipments for which weight tickets are not provided with delivery. If you would like the materials reweighed by Xpert Exposition Services to verify weights, there will be an additional charge.

Small shipments vs. large shipments: Most all Service Contractors have a minimum of 200 lbs. per shipment. It is best to send your freight as one large shipment versus several small shipments. For instance, if you send one 45 lb. and one 55 lb. package separately, you are charged the minimum on each shipment. If you plan to ship items from various locations, you may want to consolidate them at a central location then forward them to the advance warehouse or directly to show site. However, if you ship your materials in one shipment and the carrier makes multiple deliveries, you will be charged for each delivery to the dock, regardless of whether or not the materials were shipped together as one shipment.

Advance warehouse vs. direct to show site shipments: In general, it is best to ship your materials to the advance warehouse address. The charge for this may be slightly higher than shipping direct to show site but the benefit far outweighs the cost. You can (and should) confirm that we have received your materials well in advance of the show installation; if there is a problem it can then be solved prior to the show. When shipping direct, if there is a problem there is seldom time to resolve the problem prior to show opening. Another advantage to advance shipments is that your materials will be in your booth when you arrive and you can begin installation immediately, thus saving you time and frustration at show site.

Should I insure my exhibit? – The answer is YES! It is your responsibility to make sure your freight is insured from the time that it leaves your office until it returns. A rider to your existing policy can usually do this. Check with your insurance carrier for details.

Finally:

- Always be aware of freight receiving deadlines. You will be assessed a late charge if your shipment arrives after the deadline date. Inform your shipper that all items must arrive prior to a specific date.
- Always ship your materials crated; loose or pad-wrapped items are assessed special handling fees.
- Make sure all materials are labeled properly to avoid any delivery delays. All pieces should have the recipient's name and address, the show name, your company name, and your booth number. Remove old labels after every show to avoid any future confusion. If you are shipping multiple pieces, label them as such: 1 of 4; 2 of 4; 3 of 4; etc.



| BOOTH LABOR Discount Price Deadline 5/16/2 | | | | |
|--|--|----------------------------|---------------------------|-------------------|
| | | | | |
| Company Name | | | Booth Number | |
| Contact Person | E-I | Mail | | |
| Labor | | | | |
| | only in those instances where lab at the Xpert Service Desk to noti | | | |
| Orders placed after 5/16/20 | 15: Add 30% to hourly rates. | | | |
| LABOR RATES: | Straight time \$ 78.00 | Overtime | e: \$ 140.40 | |
| Straight-Time: 8:00 a.m. to 4 | 4:30 p.m., Monday through Friday | <i>'</i> . | | |
| Overtime: Before 8:00 a.m. holidays, where applica | and after 4:30 p.m., Monday throuble. | ugh Friday, and all hours | on Saturday, Sunday ar | nd observed union |
| All rates are charged at a or | e-hour minimum per laborer, 30 | minute increments after th | he first hour. | |
| Date & Time Install | # of Laborers | Total Hours | Hourly Rate | Total Cost |
| ☐ Xpert Supervision* on ins | stallation labor | | | |
| | <u> </u> | | | |
| | mantle labor | | | |
| | | Total Estimated | l Costs | \$ |
| *Xpert Supervision | | | | |
| In order to perform the labor (blueprints/floor plans, e | % of exhibitor's total labor bill. without exhibitor's representative etc.) with this labor order form. utbound Shipping Instructions pa | | eive detailed set-up inst | ructions |
| Company Representative | | | | |
| Cell Phone Number | | | | |

Credit Card Authorization must be on file with Xpert before any goods or services will be rendered regardless of your preferred method of payment.

By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Terms and Conditions statements contained herein.



Company Name

Please note:

RBMA Summit 2015

June 7-9, 2015

Booth Number

OUTBOUND SHIPPING INSTRUCTIONS

NOTE: ONLY submit this form if using Xpert Exposition Supervised Labor

| Contact Person | - tt | E-Mail | | |
|-------------------------------|------------------------|-------------------|------------------------|---------------------------|
| Outbound Shipping In | istructions | | | |
| Please complete this secti | on only if Xpert Expo | sition will be su | pervising booth labor. | |
| At close of show, exhibitor | freight will be shippe | ed to the followi | ng address: | |
| If your freight is being forw | arded to another sho | ow, be sure to in | nclude the name of sho | ow and your booth number. |
| | | | | |
| Company Name / Show | | | | Booth # |
| Address | | | | · |
| City | State | Zip | Country | |
| Attention: | | | | |
| Phone | Fax | : | | |
| SHIPPING METHOD | | | | |
| □ AIR | □ GROUND | | | |
| Name of Carrie | ·: | | | |
| | | | | |
| . | | | | |

If an exhibitor is not using the official show freight carrier, the exhibitor is responsible for arranging for carrier to pick up at close of show.

Xpert cannot guarantee pick up time for exhibitor appointed carriers. All shipments are moved out of the exhibit hall at Xpert's discretion.

If no carrier is named or carrier does not show up, Xpert will ship via the official show carrier at exhibitors expense.



EAC CONTACT NAME

STREET ADDRESS

TELEPHONE

PRINT NAME

Services to be provided

☐ Booth Labor

☐ All Xpert Services

RBMA Summit 2015

June 7-9, 2015

COUNTRY

☐ Booth Cleaning & Porter Service

EMAIL

☐ YES

Exhibiting Company Name E-Mail Authorization Exhibiting Company will be utilizing the services of the following Exhibitor-Appointed Contractor(s) (EACs). Exhibiting Company will notify the EAC that a General Liability Insurance Certificate is required by Show Management no later than 5/16/2015. EAC COMPANY NAME

EXHIBITOR APPOINTED CONTRACTOR NOTIFICATION

I hereby authorize the companies noted above to perform services on our behalf. Further, they have been provided with a copy of the Show Management Rules and Regulations as noted in the Exhibitor Contract and this Service Manual and agree to abide by the same.

STATE

Furniture & Carpet

*If yes, both parties must complete and sign the Third Party Payment form.

Is this company responsible for charges incurred for the show? ☐ YES* ☐ NO

Other

Is this company authorized to order services on your behalf?

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

SIGNATURE

☐ Material Handling

| AC | ORD CEF | RTIFICATE O | F LIABIL | II YTL | NSURANCE | | DA | TE (MM/DD/YY) 01/01/03 |
|--------------------|--|---|---|---------------------------------|---|---|----------------------|--------------------------------------|
| ABC 1234 New | DUCER Insurance Agency Broker Lane York, NY 10895 : Joe Agent (212) 555-6102 | Fax: (212) 555-6 | 100 | CONFERS | TIFICATE IS ISSUED AS A M IS NO RIGHTS UPON THE CE T AMEND, EXTEND OR ALTE BELOW. INSUREERS AFF | RTIFICATE HOLDE ER THE COVERAGI | R, THIS E AFFO | CERTIFICATE |
| Take the state of | | 2 ext. 1234 | | INOURE | | | | |
| INSU | | | 2 | | R A: Hartford Insurance C | | IS | |
| | Boom Company, Inc. I Corporate Lane | | 8 | | R B: Aetna Casualty & Su | | | |
| | York, NY 10895 | | | 1,000,000,000,000,000 | R C: Travelers Insurance | | | |
| Attn | : Joe Smith | | 8 | INSUREF | R D: Royal Insurance Cor | npany | | |
| | 121 122 | (212) 555-9819 | | INSUREF | R E: | | | |
| COV | ERAGES | | | | | | | |
| TERM | OLICIES OF INSURANCE LISTED BELOV OF CONDITION OF ANY CONTRACT OF OLICIES DESCRIBED HEREIN IS SUBJE | ROTHER DOCUMENT WITH F | RESPECT TO WHICH | H THIS CERT | IFICATE MAY BE ISSUED OR MA | Y PERTAIN, THE INSU | RANCE | AFFORDED BY |
| INSR LTR | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFEC (MM/DD. | /YY) | POLICY EXPIRATION DATE (MM/DD/YY) | l | .IMITS | · |
| | GENERAL LIABILITY | 000P98298-AI1 | 01/01/ | /08 | 01/01/09 | EACH OCCURENCE | | \$1,000,000 |
| | COMMERCIAL GENERAL LIABILITY | | | | | FIRE DAMAGE (Any | 320100 V 2.0040 • 01 | \$ 300,000 |
| | CLAIMS MADE OCCUR | | | | | MED EXP (Any one p | | \$ 10,000 |
| Α | | | | | | PERSONAL & ADV IN | MONTH! | \$1,000,000 |
| | GENERAL AGGREGATE LIMIT APPLIES PER | | | | | PRODUCTS-COMP/O | ana barrera | \$2,000,000 \$2,000,000 |
| | POLICY PROJECT LOC | | | | | PRODUCTS-COMP/C | IF AGG | \$2,000,000 |
| | AUTOMOBILE LIABILITY | SKLS-029499S | 01/01/ | /08 | 01/01/09 | COMBINED SINGLE | IMIT | \$1,000,000 |
| | ANY AUTO | | | | | (Ea accident) | -1141111 | \$1,000,000 |
| | ALL OWNED AUTOS | | | | | BODILY INJURY | | s |
| | SCHEDULED AUTOS | | | | 00 | (Per-person) | 7 | 3.0 |
| В | M HIRED AUTOS | | | | | BODILY INJURY | | \$ |
| | NON-OWNED AUTOS | | | | UU | (Per accident) | | . Sta |
| | | | | | ************************************** | PROPERTY DAMAGE | Ē | \$ |
| | | | | | | (Per accident) | | |
| | GARAGE LIABILITY | | | | | AUTO ONLY-EA ACC | IDENT | \$1,000,000 |
| | ANY AUTO | | | | | TOTTLER THAN L | \$ | \$1,000,000 |
| | | | | | | AUTO ONLY: | \$ | |
| | UMBRELLA/EXCESS LIABILITY | XL1234567 | 01/01/ | /08 | 01/01/09 | EACH OCCURENCE | | \$1,000,000 |
| _ | OCCUR CLAIMS MADE | | | | | AGGREGATE | | \$1,000.000 |
| Α | C persuations | | | | | | | \$ |
| | DEDUCTIBLE RETENTION \$ | | | | | | | \$ |
| | WORKERS COMPENSATION AND | A4145-SS-PJ37 | 01/01/ | /08 | 01/01/09 | X WC STATU- | OTHER | 3 |
| С | EMPLOYERS' LIABILITY | | | | | E.L. EACH ACCIDEN | ST. | \$1,000.000 |
| | | | | | | E.L. DISEASE-EA EM | | \$1,000.000 |
| | | | | | | E.L. DISEASE-POLIC | Y LIMIT | \$1,000.000 |
| D | OTHER | | | | | | | N. S. |
| DESC | RIPTION OF OPERATIONS/LOCATIONS/ | WEHICLES/EXCLUSIONS AD | DED BY ENDORSE | MENT/SPECI | AL PROVISIONS | | | |
| Xpe Xpe | rt Exposition Services (Official Service Provide rt Exposition Services and/or the consignor are , or liability , arising out of the Named Insured's | r) is hereby named as additional i e included as Loss Payee. The ins | nsured, except for Wor urance provided for the | kers' Compens benefit of Xpe | sation. ert Exposition Services, shall be primal | | iny claim, | |
| 65 | | | | | | | | |
| CE | RTIFICATE HOLDER X ADDIT | TONAL INSURED; INSUR | ER LETTER: X | C | CANCELLATION | | | |
| 34 | ert Exposition Services 55 W. Sunset Rd. Suite L | | | EXPIR WRIT SO SH | ILD ANY OF THE ABOVE DESCRIBE PATION DATE THEREOF, THE ISSUITEN NOTICE TO THE CERTIFICATE HALL IMPOSE NO OBLIGATION OR L TS OF REPRESENTATIONS | NG COMPANY WILL END HOLDER NAMED TO TH | DEAVOR E LEFT, E | TO MAIL 30 DAYS BUT FAILURE TO DO |
| Las | Vegas, NV 89118 | | | John | DRIZED REPRESENTATIVE I Smith, CIC In Smith, CIC | | | |



June 7-9, 2015

| ORKLIFT LABO | R | Disco | unt Price Deadlir | ne 5/16/2015 |
|---|---|-----------------------------|-----------------------------|----------------------|
| | | | | |
| npany Name | | | Booth Number | |
| tact Person | E- | Mail | | |
| orklift Labor | | | | |
| Forklift labor usually include | es a forklift and operator; however | | | ne official service |
| Exhibitors ordering forklift to will need to estimate the | o assemble displays or for uncratil eir needs below. | ng, un-skidding, positioni | ing and re-skidding equi | pment or machinery |
| Starting time is guaranteed | only in those instances where lab | oor is requested for the st | tart of the work day; i.e., | 8:00 a.m. |
| Exhibitor must check in at the completion of work. | ne Xpert Service Desk to pick up | forklift crew ordered, and | I check out at the Xpert | Service Desk upon |
| 5,000 lb. maximum capacity | /. Larger forklift and crane service | e is available by advance | request (additional prici | ng to be determined) |
| FORKLIFT RATES: | Straight time \$ 215.00 | Overtin | ne: \$ 322.50 | |
| Straight-Time: 8:00 a.m. to | 4:30 p.m., Monday through Friday | y . | | |
| Overtime: Before 8:00 a.m. holidays, where application | and after 4:30 p.m., Monday throable. | ugh Friday, and all hours | s on Saturday, Sunday a | nd observed union |
| Orders placed on show site | : Add 30% to hourly rates. | | | |
| All rates are charged at a or | ne-hour minimum per crew, 30 mi | inute increments after the | e first hour. | |
| Date & Time Install | # of Forklifts | Total Hours | Hourly Rate | Total Cost |
| Dismantle | | | | |
| | <u> </u> | | | |
| | | Total Estimate | d Costs | \$ |
| D '' () () () | • | | | ¥ |
| • | e performed: | | | |
| Describe largest piece to | pe nandeled: | | | |
| | Dimensions: Length | | Depth | |

Please note:

Show site contact:

Credit Card Authorization must be on file with Xpert before any goods or services will be rendered regardless of your preferred method of payment.

By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Terms and Conditions statements contained herein.

CELL



| BOOTH CLEANING | | | | Discount Price Deadline 5/16/2015 | | | | |
|----------------------|-----------------------|---------|--------------|-----------------------------------|----------------|---------------------------------|--|--|
| | | | | | | | | |
| Company Name | | | | | Booth Number | | | |
| Contact Person | | | E-Mail | | | | | |
| Booth Cleaning | | | | | | | | |
| Vacuuming of boo | oth and emptying of v | wasteba | askets once | daily at | close of show | | | |
| Booth dimensions | Total area | | Discount P | rice | Standard Price | Daily Price | | |
| x | = | x | \$0.37 | or | \$0.47 = | | | |
| | | | Daily Price | | Number of days | Cleaning Service Total Price | | |
| | | | | х | = | | | |
| Porter Service | | | | | | | | |
| Emptying of waste | ebaskets every two h | ours di | uring show h | nours or | nly. | | | |
| Booth size | Cost per day | Numb | ber of days | | | Porter Service Total Price | | |
| up to 1000 sq. ft. | \$130.50 | | | | | | | |
| 1000 to 1500 sq. ft. | \$150.50 | | | | | | | |
| 1500 to 2000 sq. ft. | \$170.50 | | | | | | | |
| 2000 to 2500 sq. ft. | \$190.50 | | | | | | | |
| 2500 to 3000 sq. ft. | \$210.50 | | | | | | | |
| 3000 to 3500 sq. ft. | \$230.50 | | | | | | | |
| 3500 to 4000 sq. ft | \$250.50 | | | | | | | |
| Over 4000 sq. ft. | \$270.50 | | | | | | | |
| | | | - | tal Costs | | | | |
| | | | I To | rai Coete | | 1 | | |



June 7-9, 2015

ACCESSIBLE STORAGE DURING SHOW

Exhibitor must sign up for accessible storage at the Xpert Service Desk on-site.

Accessible storage is unsecured

Set-Up Fee

There is a one-time set up fee of \$105.00

Storage Fee

Based upon square footage required for storage

| Up to 32 square feet | \$105.00 per day |
|------------------------|------------------|
| 32 to 64 square feet | \$155.00 per day |
| 64 to 96 square feet | \$205.00 per day |
| 96 to 128 square feet | \$255.00 per day |
| 128 to 160 square feet | \$305.00 per day |

Labor

Each time you access your materials, you will be charged a minimum of one-half hour of labor according to the hourly rates indicated on the booth labor form.



June 7-9, 2015

FURNITURE & ACCESSORIES











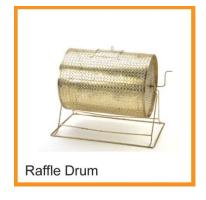










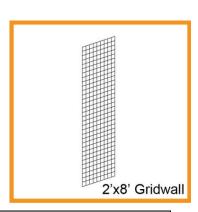














STANDARD FURNITURE Discount Price Deadline 5/16/2015 Booth Number Company Name Contact Person E-Mail Standard Furniture Seating Discount Price Standard Price Extended Price Quantity Side Chair \$55.00 \$ 71.50 Barstool \$ 97.00 \$ 126.10 **Round Tables** Extended Price Quantity Discount Price Standard Price 36" x 30" High Conference Table \$ 189.00 \$ 245.70 36" x 40" High Cocktail Table \$ 209.00 \$ 271.70 30" Tables 4' x 2' x 30" High Table (un-skirted) \$ 63.00 \$ 81.90 6' x 2' x 30" High Table (un-skirted) \$83.00 \$ 107.90 8' x 2' x 30" High Table (un-skirted) \$ 103.00 \$ 133.90 40" Tables 4' x 2' x 40" High Table (un-skirted) \$ 72.00 \$ 93.60 6' x 2' x 40" High Table (un-skirted) \$ 95.00 \$ 123.50 8' x 2' x 40" High Table (un-skirted) \$ 118.00 \$ 153.40 Draped Riser (white only) □ 4' \$ 56.00 \$72.80 Table skirting **Skirting Colors** □ Black ☐ Blue ☐ Burgundy ☐ Gold ☐ Green ☐ Red ☐ Silver □ Teal □ White If choosing more than one color, please note specifics _ Quantity Discount Price Standard Price Extended Price 30" Table Skirt - 3 sides ONLY on 6' or 8' \$ 50.70 \$ 39.00 40" Table Skirt - 3 sides ONLY on 6' or 8' \$ 49.00 \$63.70 30" Table Skirt - 4th side coverage for 6' or 8' \$ 39.00 \$ 50.70 40" Table Skirt - 4th side coverage for 6' or 8' \$ 49.00 \$63.70

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

Total Costs

\$



FURNITURE ACCESSORIES Discount Price Deadline 5/16/2015 Company Name Booth Number Contact Person E-Mail Furniture Accessories Quantity Discount Price Standard Price **Extended Price** Chrome Bag Stand \$ 95.00 \$ 123.50 22" x 28" Chrome Sign Stand \$89.00 \$ 115.70 4' x 8' Display Board \$ 164.00 \$ 213.20 4' x 8' Peg Board \$ 164.00 \$ 213.20 2' x 8' Grid Wall \$87.00 \$ 113.10 Grid Wall Feet (set of two) \$ 25.00 \$ 25.00 **Garment Rack** \$ 99.00 \$128.70 Literature Stand \$ 98.00 \$ 127.40 Raffle Drum \$ 120.90 \$ 93.00 Stanchion (includes 7' retractable cord) \$73.00 \$ 94.90 Tripod Easel \$ 37.00 \$48.10 8' Upright Pole & Base \$ 26.00 \$ 33.80 6' - 10' Crossbar \$ 26.00 \$ 33.80 Wastebasket \$ 19.00 \$ 24.70 **BOOTH DRAPE Drape Color** □ Black □ Blue ☐ Burgundy □ Gold ☐ Green ☐ Red □ Silver □ Teal □ White Extended Price Quantity Discount Price Standard Price 8' high drape – backdrop (per linear foot) \$ 15.00 \$ 19.50 3' high drape - side rail (per linear foot) \$ 12.00 \$ 15.60 End Cap \$ 45.00 \$ 58.50

Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and Terms and Conditions statements contained herein.

Total Costs

\$



Terms and Conditions statements contained herein.

RBMA Summit 2015 June 7-9, 2015

BOOTH CARPET Discount Price Deadline 5/16/2015 Company Name Booth Number Contact Person E-Mail Standard Carpet Carpet Colors □ Black ☐ Blue ☐ Burgundy ☐ Gray ☐ Red □ Teal **Extended Price** Quantity **Discount Price** Standard Price 10' x 10' \$144.00 \$187.20 10' x 20' \$288.00 \$374.40 10' x 30' \$432.00 \$561.60 10' x 40' \$576.00 \$748.80 10' x 50' \$720.00 \$936.00 Custom Cut Carpet **Carpet Colors** □ Black ☐ Blue ☐ Burgundy ☐ Gray ☐ Red □ Teal Discount Standard Extended Booth Size Sq. Ft. Price Price Price Per Sq Ft (minimum 100 ft.) X = X\$2.40 \$3.12= Plush Carpet Carpet Colors ☐ Black □ Blue □ Burgundy □ Gray ☐ Red □ Teal □ White **Booth Size** Sq. Ft. Discount Price Standard Price Extended Price X = X \$3.30 orPer Sq. Ft (minimum 100 ft.) \$4.29 = Accessories Padding (1/2 inch foam) Size Sq. Ft. Discount Price Standard Price Extended Price Per Sq. Ft. (minimum 100 ft.) ____ X ___ = ___ X \$1.40 or \$1.82 = Double Padding (1 inch foam) Per Sq. Ft. (minimum 100 ft.) ____ X ___ = ___ X \$2.75 or \$3.58 = Visqueen (3 mil) Per Sq. Ft. (minimum 100 ft.) ____ X ___ = ___ X \$0.95 or \$1.24 = **Total Costs** Please note: By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Payment Options & Policy and



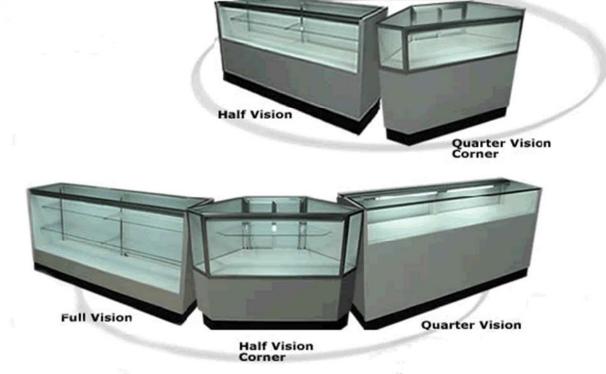
SHOWCASE RENTAL

RBMA Summit 2015 June 7-9, 2015

Discount Price Deadline 5/16/2015

| Company Name | Booth Number |
|----------------|--------------|
| Contact Person | E-Mail |

Standard Showcase



| Size | | View | | Quantity | Discoun | t Price | Standard Price | Extended Price |
|--------|--------|--------|-----------|----------|----------|--------------------|----------------|----------------|
| 4' | ☐ full | □ half | □ quarter | | \$335.00 |) | \$435.50 | \$ |
| 5' | ☐ full | □ half | □ quarter | | \$345.00 |) | \$448.50 | \$ |
| 6' | □ full | □ half | □ quarter | | \$355.00 | 1 | \$461.50 | \$ |
| Corner | | □ half | □ quarter | | \$345.00 | 1 | \$448.50 | \$ |
| | | | | | | Total Costs | | \$ |

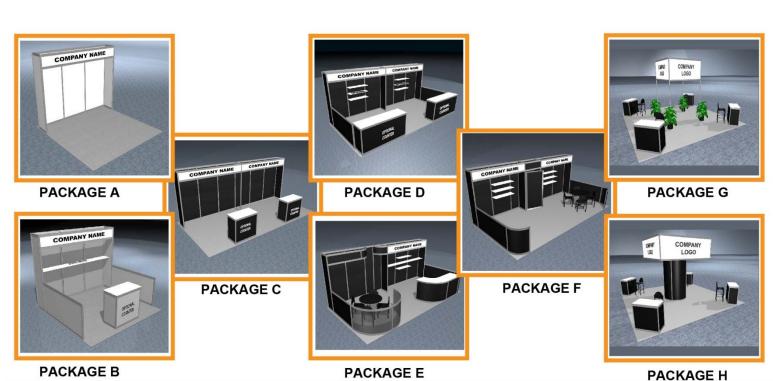


June 7-9, 2015

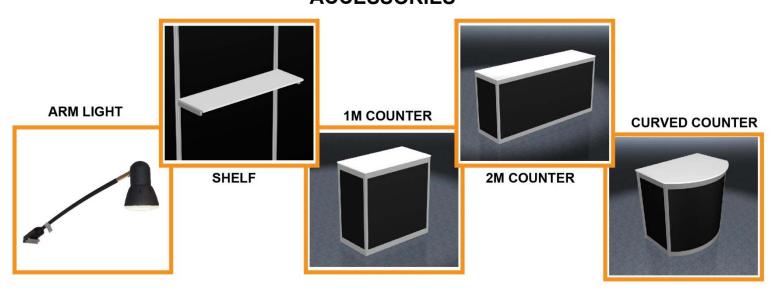
BOOTH RENTAL

Company Name Booth Numb

Contact Person E-Mail



ACCESSORIES





June 7-9, 2015

BOOTH RENTAL Discount Price Deadline 5/16/2015

| | | Discount Price | Standard Price | Extended Price |
|---|----------------------|--|---------------------------------|---------------------|
| Package A | | \$1345.00 | \$1748.50 | |
| header sign (not backlit) | standard color carp | oet • 3 arm lights (electric | cal labor & power not included) | 1 |
| | | | | |
| Package B | | \$1830.00 | \$2379.00 | |
| header sign (not backlit) | standard color carp | oet • 3 arm lights (electric | cal labor & power not included) | |
| | | | | |
| Package C | | \$2045.00 | \$2658.50 | |
| header sign (not backlit) | standard color carp | et • 6 arm lights (electric | cal labor & power not included) | 1 |
| | | | | |
| Package D | | \$2557.00 | \$3324.10 | |
| header sign (not backlit) | standard color carp | oet • 6 arm lights (electric | cal labor & power not included) | 1 |
| | | | | |
| Package E | | \$3245.00 | \$4218.50 | |
| header sign (not backlit)1 custom curved counter | | | cal labor & power not included) | 1 |
| r custom curved counter | 5 - Tilleter Sherw | | | |
| | | | | |
| Package F • header sign (not backlit) | | \$3150.00 pet • 4 arm lights (power | \$4095.00 | er shelves |
| ricader sign (not backin) | standard color carp | Tarin lights (power | not moraded) o i mote | or orientes |
| | | | | |
| Package G • header sign (not backlit) | | \$3245.00 net • 8 arm lights (nower | \$4218.50 | er counters |
| • 4 barstools | otaridara obior carp | o ann ngino (power | not moraded) | or countere |
| | | | | |
| Package H | | \$3945.00 | \$5128.50 | |
| header sign (not backlit) | | • | | er counters |
| • 4 barstools | | _ | | |
| | | Total Costs | | \$ |
| Header copy: | | | | |
| | | | | |
| Text color: □ Black □ | Blue □ Red □ G | rey | | |
| Panel color: ☐ White | ☐ Black ☐ Grey | ☐ Grey Fabric (Velcro | friendly) 🗆 Black Fabrio | C (Velcro friendly) |
| | | • | | |
| Carpet color: ☐ Black | ☐ Blue ☐ Burgui | ndy 🛘 Gray 🗘 Red | □ Teal | |



| BOOTH RENTAL ACCE | Discount Price Deadline 5/16/2015 | | | | |
|--|-----------------------------------|----------------|-------------------------------------|---------------------------|--|
| | | | | | |
| Company Name | | | Booth Number | | |
| Contact Person | | E-Mail | | | |
| Booth Rental Accessories | | | | | |
| | Quantity | Discount Price | Standard Price | Extended Price | |
| Arm lights* | | \$65.00 | \$84.50 | \$ | |
| 1 meter shelf | - | \$49.00 | \$63.70 | \$ | |
| 1 meter counter | - | \$245.00 | \$318.50 | \$ | |
| 1 meter curved counter | | \$345.00 | \$448.50 | \$ | |
| 2 meter counter | | \$375.00 | \$487.50 | \$ | |
| Sliding door lock for counter | | \$18.00 | \$23.40 | \$ | |
| | | Total C | osts | \$ | |
| *Arm lights are only able to be utilized Please indicate shelf height and panel position | • | | e set at 48" high. Any changes will | require additional labor. | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |



| CUSTOM SIGNAGE | | | Discount Price Deadline 5/16/2015 | | | |
|---|----------|--------------------|-----------------------------------|----------------|--|--|
| | | | | | | |
| Company Name | | | Booth Number | | | |
| Contact Person | | E-Mail | | | | |
| Signage | | | | | | |
| 3 - 3 - | Quantity | Discount Pri | ce Standard Price | Extended Price | | |
| | , | | | | | |
| 8 ½" x 11" | | \$50.00 | \$65.00 | \$ | | |
| 7" x 44" | | \$65.00 | \$85.00 | \$ | | |
| 14" x 22" | | \$65.00 | \$85.00 | \$ | | |
| 22" x 28" | | \$85.00 | \$110.00 | \$ | | |
| 28" x 44" | | \$170.00 | \$220.00 | \$ | | |
| 38" x 84" w/base single sided | | \$445.00 | \$575.00 | \$ | | |
| depending upon size. The method used is Indicate Sign Copy Here (print or | | Of Apert Expositio | Choose layout: | □ Vertical | | |
| OPTIONS | Quantity | Discount Pri | ce Standard Price | Extended Price | | |
| Easel back (per sign) | | \$9.00 | \$11.70 | \$ | | |
| Add your company's logo / image. Artwork there will be additional charges added. Plegraphics@xpertexpo.com. | | | as well as any questions or quo | | | |
| | | | Add 8.1 | % Tax \$ | | |
| | | Tota | al Costs | \$ | | |



June 7-9, 2015

UNION GUIDELINES

UNION JURISDICTION IN LAS VEGAS, NEVADA

LAS VEGAS SHOW SITE WORK RULES

To simplify show preparation, we are certain you will appreciate knowing in advance that Union Labor will be required for certain aspects of your exhibit handling. To help you understand the show site work rules, we ask that you read the following.

EXHIBIT LABOR

Teamsters Local 631 has jurisdiction through a labor agreement with all contractors for the erection, touch-up painting, dismantling and repair of all exhibits. This work is to include wall coverings, floor coverings, pipe and drape, painting, hanging signs and decorative materials from the ceiling, and the erection of platforms used for exhibit purposes. To secure labor, please utilize the labor form enclosed. If full-time company personnel are utilized to set their exhibits, they must carry positive company identification such as medical identification card or payroll stub. This rule prohibits the utilization of workers hired from a non-union agency or company.

DEFINITION OF EXHIBITS THAT FULL-TIME COMPANY PERSONNEL MAY SET: 10 X 10, 10 X 20, KNOWN AS MOM & POP POP-UPS (NO GEM WALLS OR HARD WALL EXHIBITS MAY BE SET BY EXHIBITOR.

Teamsters Local 631's jurisdiction does not cover the placement of your products on display, the opening of cartons containing your products, nor the performance, testing, maintenance, or repairs of your machinery or products.

FREIGHT HANDLING

Teamsters Local 631 has jurisdiction through a labor agreement with the General Contractor for the loading and unloading of all trucks, trailers and common and contract carriers as well as the handling of empty crates and the operation of material handling equipment and any mechanical devices such as forklifts, pallet jacks, hijackers, etc. The Union also has the jurisdiction of the unloading, uncrating, un-skidding, leveling, painting, and assembly of machinery and equipment and the reverse process. The General Contractor has the responsibility of receiving and handling all the exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move-in/move-out of the trade show. An exhibitor may "hand carry" merchandise and "pop-ups" only provided they do not use material handling equipment to assist them, such as push carts, two or four wheel dollies or anything with wheels. When an exhibitor chooses to "hand carry" materials they must utilize the hand carry doors. They are not permitted access to the loading dock/freight door areas. Please see the Hand Carry Policy contained in this kit for details. Exhibitors are allowed one hand carry trip only. multiple hand carry trips in and out of the facility are not permitted. Exhibitors may deliver materials to the loading dock/freight doors in their own personal vehicle with the following restrictions: 1) the General Contractor has complete control of the loading dock at all times; 2) exhibitors may not leave vehicles unattended at the loading areas. Any unattended vehicles may be towed; 3) all material must be handled by the freight department and subject to the published material handling prices.

GRATUITIES

The General Contractor and I&D companies signatory to the contractor with Teamsters Local 631 requests that exhibitors do not tip its employees by giving money, merchandise, or other special consideration for services rendered. Any attempts to solicit a gratuity by an employee for any service, should be reported immediately to a supervisor of the contractor. Contracted employees are paid an excellent wage, and tipping is not an accepted policy.

IN GENERAL

All craftsmen dealing with exhibitors will do so in a courteous and professional manner. All questions arising with regards to the Union's jurisdiction or practices must be directed to the General Contractor and the Union. Should you have any questions regarding the above please call Xpert Exposition Services at 702-248-8007.



June 7-9, 2015

FIRE & SAFETY

FIRE AND SAFETY REGULATIONS

NOTICE: SMOKING IS PROHIBITED IN EXHIBIT AREAS DURING MOVE-IN AND MOVE-OUT DUE TO THE ACCUMULATION OF COMBUSTIBLE MATERIALS.

- 1. ALL MATERIALS USED IN CONSTRUCTION AND DECORATION OF AN EXHIBIT MUST BE CERTIFIED AS FLAME RETARDANT. Fabrics must be certified as flame retardant or a sample must be available for testing. Materials, that cannot be treated to meet requirements, may not be used. A flame-proofing certificate should be available for inspection.
- 2. ALL EXITS AND AISLES MUST BE KEPT CLEAR AND UNOBSTRUCTED. No furniture, signs, easels, chairs, or displays may protrude into aisles.
- 3. DESIGNATED "NO FREIGHT" AISLES MUST BE MAINTAINED CLEAR OF CRATES AND EXHIBIT MATERIALS DURING MOVE-IN AND MOVE-OUT. These aisles are required for emergency access throughout the hall and to expedite freight and empty crate moving.
- 4. ALL FIRE HOSE RACKS, FIRE EXTINGUISHERS AND EMERGENCY EXITS MUST BE VISIBLE AND ACCESSIBLE AT ALL TIMES. This includes fire protection equipment located within exhibits. Exits and exit signs must not be covered by drapes or obscured from view by exhibit components.
- 5. VEHICLES ON DISPLAY MUST HAVE FUEL FILLER CAPS LOCKED OR SEALED TO PREVENT ESCAPE OF VAPORS AND TO AVOID TAMPERING. Fire code stipulates that fuel in fuel tanks shall not exceed 5 gallons or ¼ of tank capacity, whichever is less. Batteries must be disconnected. Auxiliary batteries not connected to engine starting system may be left connected. External transformers are recommended for demonstration purposes. A fire extinguisher must be present, visible and accessible at all times.
- **6. COMBUSTIBLE MATERIALS MUST NOT BE STORED BENEATH DISPLAY VEHICLES.** Space beneath vehicles must be clear and visible except for permitted electrical supplies.
- 7. VEHICLES IN THE BUILDING FOR UNLOADING MUST NOT BE LEFT WITH ENGINES IDLING. Exhaust gases present extreme hazards to workers on catwalks. If the engine cannot be shut down, the vehicle must be removed from the building as quickly as possible.
- **8. ALL 110-VOLT EXTENSION CORDS SHALL BE GROUNDED THREE-WIRE, #14 OR LARGER AWG COPPER WIRE.** Connectors must not be supported by cords. Two wire, "Zip Cords" are not permitted other than factory installed appliance connectors; these may not exceed six (6) feet in length and must be UL approved with built in over-load protectors.
- 9. COMPRESSED GAS CYLINDERS, INCLUDING LPG, ARE PROHIBITED UNLESS APPROVED BY FIRE SAFETY OFFICE. Flammable gases, i.e.: butane, propane, natural gas; are subject to prior approval. Compressed gas cylinders cannot be stored inside the building. After show hours, gas cylinders must be removed from the show floor and stored outside or off-site.
- 10. CUBE TAP ADAPTERS ARE PROHIBITED (UNIFORM FIRE CODE 85.107). MULTI-PLUG ADAPTERS MUST BE UL APPROVED AND HAVE BUILT-IN OVERLOAD PROTECTION. Connectors must not be used to exceed their listed ampere rating.
- 11. ELECTRICAL WORK UNDER CARPETS MUST BE DONE, OR SUPERVISED, BY THE OFFICIAL CONTRACTOR'S ELECTRICIANS. All wiring on the floor must be Type "SO" cord, insulated to qualify for "extra hard usage", must be No. 12AWG or larger, and must be protected against injury. All temporary wiring must be accessible and free from debris and storage materials. Hard backed booths must be at least 9 inches from rear booth lines and 18 inches between hard walls.
- 12. NO STORAGE OF ANY KIND IS ALLOWED BEHIND BOOTHS OR NEAR ELECTRICAL SERVICE. Materials necessary to the exhibit must be stored within the exhibit. Electrical cords and connectors must be accessible and shall not be covered. Areas enclosed by solid walls and ceilings must be provided with approved smoke detectors.
- 13. ALL EMPTY CARTONS OR CRATES MUST BE LABELED AND REMOVED FOR STORAGE OR THEY WILL BE REMOVED AS TRASH. Crates or raw flammable materials are not to be used as exhibit supports.
- 14. MATERIALS FOR HANDOUTS MUST BE LIMITED TO A ONE-DAY SUPPLY AND MUST BE STORED NEATLY WITHIN THE BOOTH. Violators will be notified and if not removed by show opening, show decorator will remove and store at EXHIBITOR'S EXPENSE. All storage must be kept clear of electric cables or junction boxes.
- 15. FLAMMABLE OR COMBUSTIBLE LIQUIDS ARE PROHIBITED INSIDE OF BUILDINGS EXCEPT AS APPROVED BY THE FIRE SAFETY OFFICE. Flammable thinners, solvents and paints, including aerosol cans are strictly prohibited within the building.



June 7-9, 2015

TERMS & CONDITIONS

The placing of an order for services and/or equipment by an exhibitor or any agent of the exhibitor shall be construed as an offer subject to acceptance and approval of XPERT EXPOSITION SERVICES in its sole discretion. Upon participation of any XPERT EXPOSITION SERVICES show or event, the Exhibitor and its agents shall be bound by the terms and conditions set forth in Sections 1 through 14 below. Likewise, once XPERT EXPOSITION SERVICES has accepted and approved the Exhibitor's offer, any shipper consigning or delivering a shipment to XPERT EXPOSITION SERVICES or its subcontractors on behalf of Exhibitor shall be bound by the terms and conditions set forth in Sections 1 through 14 below.

- 1. XPERT EXPOSITION SERVICES and its subcontractors shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage, or concealed damage as determined by XPERT EXPOSITION SERVICES.
- 2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by XPERT EXPOSITION SERVICES or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Therefore, it is agreed that XPERT EXPOSITION SERVICES and its subcontractors are not responsible for the loss or disappearance of, or damage of any items left in the booth unattended at any time. Consequently, all bills of lading covering outgoing shipment(s) submitted to XPERT EXPOSITION SERVICES or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.
- 3. XPERT EXPOSITION SERVICES and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to XPERT EXPOSITION SERVICES in time to obtain the proper equipment.
- **4.** XPERT EXPOSITION SERVICES and its subcontractors shall not be responsible for any loss, delay, or damage due to events beyond their reasonable control which cannot be avoided by the exercise of due care and prudence, including without limitation, strikes, labor disputes, lockouts or work stoppages of any kind, fire, theft, windstorm, water, vandalism, acts of God, failure of power or utilities, and other events of force majeure.
- 5. XPERT EXPOSITION SERVICES and its subcontractors shall not be liable for ordinary wear and tear in handling of materials and/or equipment. 6. XPERT EXPOSITION SERVICES and its subcontractors are not insurers; i.e., XPERT EXPOSITION SERVICES does not insure the Exhibitor's property against loss or damage, nor does it provide for full replacement value should loss or damage occur. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable by XPERT EXPOSITION SERVICES under this paragraph are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. Provisions of this paragraph shall apply if Exhibitor's property is lost or damaged through performance or on performance of services by XPERT EXPOSITION SERVICES, or from the negligence of XPERT EXPOSITION SERVICES, its subcontractors or their respective employees. If such loss or damage occurs, the liability of XPERT EXPOSITION SERVICES and its subcontractors shall be limited to a sum equal to \$.50 per pound per article, with a maximum liability of \$100.00 per item or \$1,000.00 per shipment, whichever is less. This amount shall be considered Exhibitor's agreedupon damages and exclusive remedy.
- 7. XPERT EXPOSITION SERVICES will not be bound to honor any claim or action brought against XPERT EXPOSITION SERVICES or its subcontractors more than 60 days after the date of incident.

- 8. XPERT EXPOSITION SERVICES and its subcontractors shall not be liable to any extent whatsoever for any indirect, special, incidental, or consequential damages, which may include, but are not limited to any actual, potential or assumed loss of profits or revenues, loss of use of equipment or products, or any collateral costs that may result from any loss or damage to Exhibitor's materials or any injury to Exhibitor's personnel which may make it impossible or impractical for Exhibitor to exhibit its materials
- **9.** The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its freight, that XPERT EXPOSITION SERVICES and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employees of XPERT EXPOSITION SERVICES or its subcontractors sign a delivery receipt, bill of lading or other document, the parties agree that XPERT EXPOSITION SERVICES or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.
- **10.** XPERT EXPOSITION SERVICES and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freights bills. Such shipments will be delivered to booth without guarantee of piece count or condition.
- 11. Empty container labels will be available at the XPERT EXPOSITION SERVICES Service Desk. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and XPERT EXPOSITION SERVICES and its subcontractors assume no responsibility or liability for loss or damage to contents while containers are in storage or for mislabeled containers.
- 12. In order to expedite removal of freight from the show site, XPERT EXPOSITION SERVICES shall have the authority to change designated carriers, if assigned carriers do not pick up on time. Where the Exhibitor makes no disposition, freight will be taken to a warehouse or forced shipped on a carrier determined by XPERT EXPOSITION SERVICES and the Exhibitor agrees to be responsible for payment of charges relating to such handling and shipping. LAS XPERT EXPOSITION SERVICES assumes no liability as a result of such rerouting or handling.
- **13.** Dry and Cold Storage Exhibitor stores products at its own risk. XPERT EXPOSITION SERVICES assumes no liability or responsibility for dry or cold storage.
- 14. The Exhibitor agrees, in the event of a dispute with XPERT EXPOSITION SERVICES or its subcontractors related to any loss or damage to any of the Exhibitor's freight or equipment, that the Exhibitor will not withhold payment in any amount due to XPERT EXPOSITION SERVICES for freight handling services or any other services provided by XPERT EXPOSITION SERVICES or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay XPERT EXPOSITION SERVICES prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against XPERT EXPOSITION SERVICES or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

Be sure your freight is insured from the time it leaves your place of business until it is returned after the show. It is suggested that Exhibitors arrange all risk coverage. Riders to existing policies can usually do this. Contact your insurance representative. Also, be sure your liability insurance is in effect during transit and return of your freight, during storage and at show site. All transit claims will be referred to the common carrier.



Innovative Lead Retrieval Solutions

1 ShowLeads Lite Lead Capture Simplified

- ✓ Quickly capture exact contents of barcode (Scan only)
- ✓ Our best selling solution
- ✓ Fits in the palm of your hand
- ✓ Scans instantly
- ✓ Does not require power
- ✓ Leads available within 1 business day



2 ShowLeads Plus Enhanced Features

All of the features of our ShowLeads Lite combined with TRC's iPod Touch so you can:

- ✓ Customize qualifiers (Additional fees apply)
- ✓ Easily take notes & edit your leads
- ✓ Record voice memos and take pictures
- ✓ Printer option available



3 ShowLeads Smartphone App "Real-Time" Solution

Application you download on your iPhone for quick and easy lead capture

- ✓ Instant online access to your leads
- ✓ Follow up with leads immediately
- ✓ Send emails from the trade show floor







1. Complete and sign the form

2. Fax or email the form back to TRC at

Email ffisher@trcrent.com
Fax 609-720-1701

Contact Name/Title

Company Name

Address

City State Zip Code

Country

E-mail Fax

Delivery Contact Phone Number

Check (Payable in U.S. funds to: TRC Corporation) Visa MC

Card Number Expiration date

Cardholder Name Cardholder Signature

RBMA 2015

Radiology Summit

June 7 - 9, 2015 Caesars Palace Las Vegas, Nevada

Booth # (Required)

Amex

Lead Retrieval Order Form



Terms and Conditions

1. To ensure your order is processed, please sign and return this Authorized Order Form to Technology Resource Corporation. Orders must be canceled at least one week prior to delivery to avoid a cancellation fee. The cancellation fee is 50% of the total charge for orders canceled five to seven days prior to the show and 100% of the total charge for orders canceled less then five days prior to the show. Delivery charges apply to all cancellations.

- 2. The total rental amount will be processed at the time the order is placed
- 3. Once exhibitor is in possession of the scanner/s, the exhibitor is responsible for 100% of of the value of lost or damage equipment.

My signature authorized TRC to charge my card account (identified left) for: the total rental amount (identified below); any applicable cancellation fees; and, any other amounts due to TRC. Further, I hereby authorize TRC to charge my credit card account (identified below) for the repair or replacement cost of any damaged and or lost equipment.

All equipment must be picked up from the TRC service desk unless the delivery option is chosen. Your order will be confirmed via e-mail or fax. Please provide an accurate address below. Please make sure you receive a confirmation to ensure your order was placed for the show. Delivered equipment must be returned to the TRC Service Desk by the exhibitor at the end of the event. Leads will be available to you within one business day of the closing of the show.

ShowLeads Products

| | Leads will be available within 1 business day from the end of the show | Advanced Rate Thru 5/17/2015 | Standard Rate After 5/17/2015 | Number Of Units | Cost | Ext. Cost |
|---|---|---------------------------------|----------------------------------|--------------------|------|-----------|
| 1 | ShowLeads Lite Lead Capture Simplified | \$310 | \$375 | | | |
| 2 | ShowLeads Plus Enhanced Features Featuring Apple | i <mark>Pod</mark> \$370 | \$445 | | | |
| 3 | ShowLeads Smartphone App "Real-Time" Solution Each Additional License \$150 | \$265 | \$315 | | | |
| | Additional Services | | | | | |
| | A) Custom Surveys (For ShowLeads Plus and App only) | \$85 | \$100 | | | |
| | B) Bluetooth Printer (For ShowLeads Plus Only, One Printer Per Scanner) | \$75 | \$95 | | | |

\$75

\$75

For assistance call toll-free: 800-922-8646 Ext. 119

Or e-mail us at: ffisher@trcrent.com

Fax orders to: 609-720-1701

Mail orders to: TRC Corpora

s to: TRC Corporation 29 Emmons Drive - Suite F10 Princeton, NJ 08540 Sub Total
Sales Tax 8.1%
Grand Total



C) Delivery to your booth



Custom Survey Form

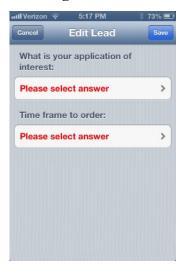
Fees Apply - See "Additional Services" on page 2

- 1. Complete this form on your computer (if using PDF version)
- 2. Print this form
- 3. Fax along with your completed order form to 609-720-1701

Guidelines

- 1. You can have up to four questions per screen (page).
- 2. Questions may be asked and answered using three possible formats. (see illustration below)
- 3. Single and multiple choice questions may have a maximum of six possible answers.

Single Answer



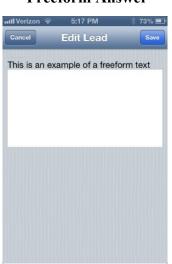
Answer 5:

Answer 6:

Multiple Answer



Freeform Answer



40 characters maximum

40 characters maximum

Choose Question Type

Question 1 Single Answer Multiple Answer Freeform Answer Type Question 100 characters maximum Answer 1: 40 characters maximum Answer 3: 40 characters maximum Answer 4: 40 characters maximum



| Question 2 | Single Answer | Multiple Answer | Freeform Answer |
|---------------|---------------|------------------------|-----------------------|
| Type Question | | | |
| | | 100 characters maximum | |
| Answer 1: | | | 40 characters maximum |
| Answer 2: | | | 40 characters maximum |
| Answer 3: | | | 40 characters maximum |
| Answer 4: | | | 40 characters maximum |
| Answer 5: | | | 40 characters maximum |
| Answer 6: | | | 40 characters maximum |
| Question 3 | Single Answer | Multiple Answer | Freeform Answer |
| Type Question | | | |
| | | 100 characters maximum | |
| Answer 1: | | | 40 characters maximum |
| Answer 2: | | | 40 characters maximum |
| Answer 3: | | | 40 characters maximum |
| Answer 4: | | | 40 characters maximum |
| Answer 5: | | | 40 characters maximum |
| Answer 6: | | | 40 characters maximum |
| Question 4 | Single Answer | Multiple Answer | Freeform Answer |
| Type Question | | | |
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| Answer 1: | | | 40 characters maximum |
| Answer 2: | | | 40 characters maximum |
| Answer 3: | | | 40 characters maximum |
| Answer 4: | | | 40 characters maximum |
| Answer 5: | | | 40 characters maximum |
| Answer 6: | | | 40 characters maximum |



June 7 - 9, 2015 Casears Place, Las Vegas

TECHNOLOGY RESOURCE ORPORATION Mail / Fax Form To:

Technology Resource Corporation 29 Emmons Drive , Suite #F 10 Princeton, NJ 08540

Ph: 800-922-8646 x 108 Fax: 609-720-1701

Attn: Sandi Zeto

| now Code 21804 Email szeto@trcrent.com | | | | | | |
|--|---|--|-------------------------------|----------|--|--|
| | CALL FOR ITEMS NOT LISTED – ALL PRICING IS FO | R THE ENTIRE SHOW. | | | | |
| (| QUANTITY EQUIPMENT | SHOW RATE BEFORE 5/17/15 | SHOW RATE AFTER 5/17/15 | EXTENDED | | |
| DISPLAY | 24" FLAT SCREEN DISPLAY | \$295.00 | \$355.00 | | | |
| | 32" FLAT SCREEN DISPLAY | \$395.00 | \$425.00 | | | |
| THE REAL PROPERTY. | 40" FLAT SCREEN DISPLAY | \$595.00 | \$650.00 | | | |
| | 55" FLAT SCREEN DISPLAY | \$895.00 | \$995.00 | | | |
| | 65" FLAT SCREEN DISPLAY | \$1,295.00 | \$1,350.00 | | | |
| | 70" LED DISPLAY | \$1,495.00 | \$1,595.00 | | | |
| | 90" LED DISPLAY | \$2,495.00 | \$2,650.00 | | | |
| _ | TOUCH SCREEN DISPLAYS | <u> </u> | | | | |
| | 32" TOUCHSCREEN DISPLAY | \$895.00 | \$995.00 | | | |
| | 42" TOUCH SCREEN DISPLAY | \$1,050.00 | \$1,150.00 | | | |
| - 12 M | 46" TOUCH SCREEN DISPLAY | \$1,295.00 | \$1,395.00 | | | |
| | 70" TOUCHSCREEN DISPLAY | CALL | CALL | | | |
| | WALL MOUNT BRACKETS FOR LCD DISPLAY | \$25.00 | \$35.00 | | | |
| | DUAL POST STAND WHEN RENTING TRC's DISPLAY | \$150.00 | \$175.00 | | | |
| | HEAVY DUTY STAND FOR MONITORS 65 AND ABOVE | \$295.00 | \$350.00 | | | |
| | SHELF FOR THE POLE STAND (USED TO HOLD A LAPTOP, DVD & MORE | \$25.00 | \$35.00 | | | |
| | | | | | | |
| VIDEO WALL | 46" NECX463UN, 1920x1080 SEAMLESS PANEL | CALL | CALL | | | |
| | 55" NECX551UN, 1920x1080 SEAMLESS PANEL | CALL | CALL | | | |
| | | | | | | |
| COMPUTERS | CORE 2 DUO, 2 GHZ, 2 GIG, 17" LCD, WINDOWS 7 | \$225.00 | \$275.00 | | | |
| | MICROSOFT OFFICE 2010 | \$25.00 | \$30.00 | | | |
| | MACBOOK PRO CORE 2 DUO 2.16 Ghz | \$295.00 | \$350.00 | | | |
| | LAPTOP: CORE 2 DUO, 2.0 Ghz, WINDOWS 7 | \$250.00 | \$275.00 | | | |
| | IPADS 3 16mb, WIFI ONLY Call for additional options | \$225.00 | \$250.00 | | | |
| | IPADS 4 16mb, WIFI ONLY Call for additional options | \$275.00 | \$325.00 | | | |
| | IPAD FLOOR STANDS | \$225.00 | \$295.00 | | | |
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| Misc. | BOOTH SOUND SYSTEM - 1 Wireless Mic, Mixer and Speakers | \$425.00 | \$495.00 | | | |
| | BLUERAY PLAYER | \$150.00 | \$195.00 | | | |
| | INTERACTIVE KIOSK*** | \$795.00 | \$895.00 | | | |
| | WIRELESS KEYBOARD & MOUSE | \$35.00 | \$50.00 | | | |
| | 3000 LUMENS LCD PROJECTOR | \$595.00 | \$695.00 | | | |
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| | | Ext | ended Amount | | | |
| | Optional Loss/Damage | Waiver equal to 10.8% of equipmen | | | | |
| | , , , | to 12% of equipment subtotal (mini | | | | |
| | | | Subtotal | | | |
| | Union F | ee will be added to your final invoice | | Call | | |
| | | · · · · · · · · · · · · · · · · · · · | 8.1% Sales tax | | | |
| | | | otal rental cost | | | |
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| Credit Card Authorization - | Terms and Conditions (Page 2 must be returned complete with page one) |
|-----------------------------|---|
| Company Name | Phone |



Show Code 21804

Mail / Fax Form To:

Technology Resource Corporation 29 Emmons Drive , Suite #F 10 Princeton, NJ 08540

Ph: 800-922-8646 x 108 Fax: 609-720-1701

Attn: Sandi Zeto

Email <u>szeto@trcrent.com</u>

| Exhibitor/Show Information | Credit Card Information: VISA M/C AMEX DISCOVER |
|--------------------------------|---|
| Ordered by | Card holders name: |
| Email address: | Card # :exp |
| Company name: | Card holder's signature: |
| Address: | Card holder's address: |
| City:State:Zip | State:Zip |
| Phone | Phone number |
| Fax | Fax number |
| Show contact | <u> </u> |
| Booth # | <u> </u> |
| Cell Phone: | _ |
| Delivery date/time: | (2 hour window required) |
| Pick up date & time: | _ |
| * Low volume speakers included | Equipment notes: |

- *** Additional delivery charges apply \$150.00 for first unit, \$100.00 each additional
- **** Does not apply to laptops or projectors

Terms and Conditions:

 $\label{please make sure your receive a confirmation to ensure your order was placed for the show. \\$

Drayage charges are the exhibitor's responsibility and are not included. If equipment is not ordered 10 days prior to the event, prices are subject to availability and applicable freight charges. No credits will be issued after delivery or attempted delivery of equipment. Exhibitor must be present in booth to accept delivery or additional fees will apply. If not in your booth at scheduled time, a repeat delivery fee will automatically be charged to your order. PAYMENT INFORMATION: Payment required prior to delivery. Payment from customers outside the USA must be made by credit card only: I hereby authorize TRC to charge my credit card account (identified above) for the rental amount (indicated above); any applicable cancellation fees, and any other amounts due to TRC. Further, I hereby authorize TRC to charge my credit card account (identified above) for the repair or replacement cost (as applicable) of the damaged and/or lost or destroyed equipment if the optional Loss/Damage waiver is not purchased.



MAIL OR FAX FORMS WITH PAYMENT TO:

ENCORE EVENT TECHNOLOGIES AT CAESARS PALACE LAS VEGAS



5150 So. Decatur Blvd., Las Vegas, Nevada 89118

Ph: (702) 967-4300 Fax: (702) 967-3844 Email:services@encoreproductions.net

| Booth Nui | mber: | | | receive your | completed order | Encore Event Tec form, with billing | j information, | EVENT NAI | ME: | | |
|---------------------|---|--------------|----------------|----------------|--------------------|--|------------------|-----------------|-----------------|-----------------|---------------------|
| EVENT DAT | ES: | | | | | s prior to move-in CATION IN RC | | | | | |
| EXHIBITING | COMPANY N | IAME: | | | | | | | | | |
| ONSITE CO | NTACT: | | | | ON-SITE PHO | ONE: | | | | | |
| ORDERED | BY: | | | | EMAIL ADDR | RESS: | | | | | |
| BY SIGNING | AND DELIVERI | NG THIS FORM | CUSTOMER AG | REES TO ALL T | | NDITIONS ON T | HIS FORM. PLE | ASE READ THO | ROUGHLY FOR | R ALL INSTRUC | TIONS PRIOR |
| | | | | BOO | TH LAY | OUT F | ORM | | | | |
| | ns: 1.) Use B = 1 foot) or ind carpeted a | | nsions of your | booth. 4.) Ma | rk the adjacen | it booth numbe | ers or aisle nui | mber for refere | ence. 5.) Indic | ate if your boo | - |
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| Adjacent Booth # | | | | | | | | | | | Adjacent Booth # |
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Front of Booth/Aisle Number: (indicate adjacent Booth)



Booth Number:

MAIL OR FAX FORMS WITH PAYMENT TO:

ENCORE EVENT TECHNOLOGIES AT CAESARS PALACE LAS VEGAS



5150 So. Decatur Blvd., Las Vegas, Nevada 89118

Ph: (702) 967-4300 Fax: (702) 967-3844 Email: services@encoreproductions.net To receive advanced pricing, Encore Event Technologies **EVENT NAME:**

| | | r completed order, wi n (14) days prior to sh | ith billing information, low move-in. | | | | | | |
|---|---------------------|--|--|--------------------|--------------------------------------|---|--|--|--|
| EVENT DATES: | | | INSTALL LOCAT | ION IN ROC | DM/BOOTH: (Provide floor p | lan if available) | | | |
| EXHIBITING COMPANY NAME: | | | 1 | | | | | | |
| BILLING ADDRESS: | | | | | | | | | |
| CITY: | STATE: | | ZIP: | ON-SITE C | DN-SITE CONTACT: | | | | |
| TELEPHONE NUMBER: | | FAX NUMBER: | 1 | ON-SITE P | PHONE: | | | | |
| ORDERED BY: | | EMAIL ADDRESS | S: | | | | | | |
| CREDIT CARD TYPE: | | EXP. DATE: | CREDIT CARD N | IUMBER: | | | | | |
| CARDHOLDERS SIGNATURE: | | | PRINT CARDHO | LDERS NAN | ΛE: | | | | |
| BY SIGNING AND DELIVERING THIS FORM CUSTON PLACING ORDER. NO CHECKS ACCEP | | LL TERMS AND CONDI | TIONS ON THIS FORM. F | PLEASE READ T | HOROUGHLY FOR ALL INST | RUCTIONS PRIOR TO | | | |
| | ELE | CTRICAL S | SERVICES | FORM | I | | | | |
| Encore Event Technologies, its contractors, and sub- install a surge protector under/over voltage protector responsible for any damaged or lost equipment, comp | on your computer(s) | and/or other equipment y ware or software and/or a | ou deem necessary. Enco | ore Electrical sho | uld make installation of all electri | cal service. Encore will not be | | | |
| Please call for additional services that are no order form, or for custom quotes for lar | | | r power will be at 2x the ese requirements below | • | | until order is finalized and has been received | | | |
| ELECTRICAL SERVICES | 3 | ADVANCED ORDER RATE | STANDARD ORDER RATE | QUANTITY | QUANTITY OF 24 HOUR POWER | SUBTOTAL | | | |
| 120 VOLTS - 500 WATTS OR 5 A | MPS | \$110.00 | \$137.00 | | | | | | |
| 120 VOLTS - 1000 WATTS OR 10 | AMPS | \$180.00 | \$223.00 | | | | | | |
| 120 VOLTS - 2000 WATTS OR 20 | | \$258.00 | \$320.00 | | | | | | |
| 208 VOLTS SINGLE PHASE - 2000 WATTS ELECTRICAL MATERIAL | | \$475.00 ADVANCED ORDER RATE | \$595.00 STANDARD ORDER RATE | QUANTITY | | | | | |
| 6' OUTLET PLUG STRIP | | \$25.00 | \$30.00 | | | | | | |
| 25' EXTENSION CORD | | \$25.00 | \$30.00 | | | | | | |
| PLEASE SUBMIT A FLOOR PL | AN FOR ALL I | SLAND BOOTHS | AND UNDER CA | RPET ELEC | TRICAL RUNS | | | | |
| ADDITIONAL ELECTRICAL SE | RVICES | ADVANCED ORDER RATE | STANDARD ORDER RATE | QUANTITY | QUANTITY OF 24 HOUR POWER | | | | |
| 208 VOLTS SINGLE PHASE 30 A | MPS | \$535.00 | \$670.00 | | | | | | |
| 208 VOLTS SINGLE PHASE 60 A | MPS | \$830.00 | \$1,035.00 | | | | | | |
| 208 VOLTS SINGLE PHASE 100 / | AMPS | \$1,320.00 | \$1,625.00 | | | | | | |
| | | | | | SUBTOTAL | | | | |
| PRICING IS BASED ON A 3 D | AY SHOW, AD | DITIONAL DAYS | WILL REQUIRE A | 25% PER D | AY CHARGE | | | | |
| ALL ELECTRICAL MATERIAL | S & SERVICES | WILL REQUIRE | A 10% SERVICE I | FEE | 10% SERVICE FEE | | | | |
| ALL ISLAND BOOTHS AND AD | DITIONAL SE | RVICES REQURE | ELECTRICAL LA | BOR | MATERIAL AND SERVICES TOTAL | | | | |
| LABOR RATES: S | STRAIGHT TIME | - \$100.00 OVERTIM | E - \$200.00 | | LABOR TOTAL | | | | |
| MINIMUM 1 HOUR LABOR | | | · · · · · · · · · · · · · · · · · · · | | GRAND TOTAL | | | | |
| LABOR: Labor between the hours of 8:00am and 5: | 00pm, Monday throu | igh Friday will be at the st | raight time labor rate. Labo | | and after 5:00pm, Monday throu | | | | |
| Sundays and Holidays will be at the overtime rate. A mi | nimum charge per be | ooth on one hour for insta | llation will apply to all boot | hs requiring labor | r. Labor to disconnect will be bas | sed on one-half of the installation | | | |

time and will be automatically applied to your invoice. A scaled floor plan is needed in order to proceed for orders with multiple outlet locations and/or island booths.

Setup/Disconnect Labor dates/times are based on the load-in schedule (and space availability) for your event. Encore does not control the event schedule for your event and therefore cannot control if setup/disconnect is during straight time or overtime hours.

Terms and Conditions:

- 1.) Acceptance of terms: Client expressly acknowledges by receipt of services and/or products delivered by Encore Event Technologies to Client or its designee, to the terms and conditions herein contained.
- 2.) If an uninterrupted power supply is required for the full duration of the show, please order 24 hour power. An example would include a computer server that cannot ever lose power and/or other equipment that must remain on throughout the show during overnight hours.
- 3.) A scaled floor plan is required for orders with multiple outlet locations and/or island booths. If a power location in an island booth is not provided prior to show move-in, a location will be determined by Encore in order to maintain deliver schedules. Relocation of the service will be charged on a time and material basis.
- 4.) Encore Event Technologies reserves the right to disconnect any equipment that is found to be causing overall electrical problems without offering any refunds for services that have been disconnected.
- 5.) Client agrees not to share, resell, extend, bridge or otherwise misuse Encore Event Technologies connections and/or services. Encore Event Technologies reserves the right to disconnect any client found to have violated this usage agreement.
- 6.) Outlet prices for 120 Volt power include delivery of the service to one location at the rear of your booth. If you require outlets in other locations, have lights or electrical items to hang or erect, or have other electrical requirements, additional electrical labor will be required. Specific service location is defined as the area in the booth/room designated by the client.
- 7.) Encore Event Technologies is not responsible for cable and/or equipment provided by the client or any third party.
- 8.) Modification: This agreement shall not be amended by the parties except by written instrument signed by both parties.
- 9.) Choice of Law: This agreement shall be governed by, and construed in accordance with, the laws of the State of Nevada. In event of litigation, the place of venue shall be in the county of Clark in the State of Nevada.
- 10.) Entire Agreement: This agreement contains the entire understanding and agreements between the parties hereto the within subject matter, and there are no representations, agreements, or understandings, oral or written, between and among the parties hereto relating to the subject matter of this agreement which are not fully expressed herein.
- 11.) Facsimile Signatures: Signatures sent/received via facsimile shall be considered as originals, and as such are valid signatures.
- 12.) Equipment Responsibility: Client fully understands and accepts complete responsibility for all equipment leased to Client. Such responsibility shall include, but not be limited to, damage, any necessary repairs, replacement of equipment not capable of being repaired to a fully functional status, loss of equipment, loss of income, and all other forms of loss or damage. All equipment, accessories, cables, knobs, switches and cases are included in equipment responsibility.
- 13.) Equipment procedures: a) Exhibitors will be responsible for the protection of any equipment rented from Encore Event Technologies and will ensure that all equipment is returned to Encore Event Technologies. Encore Event Technologies reserves the right to charge the customer for any lost equipment. b) Rental equipment provided by Encore Event Technologies for this order will remain the property of Encore Event Technologies. c) Only Encore Event Technologies personnel are authorized to modify system wiring or cabling within the facility. d) All equipment must comply with E.G.O. Paralleticals.
- 14.) Cancellation Policy: A 10% fee will be applied to orders canceled between the date the order is placed, and the install date. NO REFUNDS OR CREDITS for orders cancelled after installation has begun.
- 15.) Claims will not be considered, or adjustments made, unless filed in writing, by Exhibitor, prior to the close of the event.
- 16.) Encore Event Technologies does not provide an expressed or implied warranty for the equipment and services provided, including no warrant of fitness for particular purpose or merchantability. Part of the Agreement with Encore Event Technologies is a limitation of liability so that Client's sole remedy or recourse against Encore Event Technologies shall be the return of the price that the Client paid for services and/or equipment rental, regardless of type, nature or basis for the claim. Encore Event Technologies shall have no liability whatsoever for personal injury, property damage, business loss, business interruption, consequential or punitive damages.

AUTHORIZED SIGNATURE:





Audio / Visual

ORDER EARLY

Exhibitor Order Form

AND SAVEI

| EVENT NAME: | | | | | | | | RO | ROOM / BOOTH: | | | | | | | | | |
|----------------------------------|-------|----------|------|-------|----|----|--------|--------|-------------------------------|-----------------|----------------|---------|---------|--|--|--|--|--|
| COMPANY: | | | | | | | | DE | DELIVERY DATE: DELIVERY TIME: | | | | | | | | | |
| BILLING NAME AND STREET ADDRESS: | | | | | | | PIC | KUP DA | ATE: | | | PICKU | P TIME: | | | | | |
| CITY | STATE | | | ZIP: | | | | | | ONSITE CONTACT: | | | | | | | | |
| PHONE: | FAX: | | | EMAII | _: | | | | | CO | CONTACT PHONE: | | | | | | | |
| CARDHOLDER NAME: | | CC TYPE: | CC#: | | | | | | | | | | | | | | | |
| CARDHOLDER SIGNATURE: | | | | | | EX | P DATE | | | | SECU | RITY CC | DE | | | | | |

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THIS FORM CAREFULLY PRIOR TO PLACING ORDER.

To receive PRE SHOW rates Encore must receive your order, with credit card information, no later than 14 days prior to show opening. All other orders will be processed at the LATE ORDER rate.

ALL EQUIPMENT PRICES ARE PER DAY

| | | | ALL EQUIPMENT | | | | | |
|------------------------------------|-------------|---------------|---------------|------|-------|--|--|--|
| DESCRIPTION | PRE SHOW | LATE ORDER | QTY | DAYS | TOTAL | | | |
| VIDEO EQUIPMENT | | | | | | | | |
| 42" PLASMA (16X9) | 660.00 | 695.00 | | | | | | |
| 50" PLASMA (16X9) | 810.00 | 845.00 | | | | | | |
| 61" PLASMA (16X9) | 1,500.00 | 2000.00 | | | | | | |
| 6' PLASMA STAND | 95.00 | 130.00 | | | | | | |
| 46" LCD MONITOR | 660.00 | 695.00 | | | | | | |
| 52" LCD MONITOR | 810.00 | 845.00 | | | | | | |
| 6' LCD MONITOR STAND | 95.00 | 130.00 | | | | | | |
| DVD PLAYER | 85.00 | 120.00 | | | | | | |
| BLU-RAY DVD PLAYER | 125.00 | 160.00 | | | | | | |
| LCD PROJECTOR – 4000 LUMENS | 580.00 | 615.00 | | | | | | |
| LCD PROJECTOR – 5000 LUMENS | 910.00 | 945.00 | | | | | | |
| 32" ROLL CART W/ SKIRT | 36.00 | 71.00 | | | | | | |
| 54" ROLL CART W/ SKIRT | 45.00 | 80.00 | | | | | | |
| FLIPCHART PACKAGE | 71.00 | 106.00 | | | | | | |
| DISPLAY EASEL | 31.00 | 66.00 | | | | | | |
| COMPUTER EQUIPMENT | | | | | | | | |
| 20" LCD MONITOR | 130.00 | 165.00 | | | | | | |
| 24" LCD MONITOR | 190.00 | 225.00 | | | | | | |
| 32" LCD MONITOR | 310.00 | 345.00 | | | | | | |
| LAPTOP COMPUTER | CALL FO | R PRICE | | | | | | |
| DESKTOP COMPUTER W/ 19" MONITOR | CALL FO | R PRICE | | | | | | |
| WIRELESS PRESENTATION MOUSE | 165.00 | 165.00 | | | | | | |
| SCREENS | _ | | | | | | | |
| TRIPOD 6' X 6' | 70.00 | 105.00 | | | | | | |
| TRIPOD 8' X 8' | 70.00 | 105.00 | | | | | | |
| CRADLE 10' X 10' | 90.00 | 125.00 | | | | | | |

CANCELLATIONS: written cancellation of ordered equipment and services mus t be r eceived 24 hours prior to delivery. Failure to do so will result in a 100% charge to your credit card.

ALL AUDIO VISUAL ON A TRADESHOW FLOOR IS AN EXCLUSIVE SERVICE OF CAESARS PALACE.

| DESCRIPTION | PRE SHOW | LATE ORDER | QTY | DAYS | TOTAL |
|--|--------------|---------------|---------|--------|-------|
| RIGGING & STAGING | | | | | |
| 20' SCISSOR LIFT | 375.00 | 410.00 | | | |
| WOODEN PODIUM | 125.00 | 160.00 | | | |
| RISER – 4' X 8' SECTION | 180.00 | 215.00 | | | |
| 16' – 22' BLACK VELVET DRAPE | 18.00/ft | 22.00/ft | | | |
| LABOR | _ | RATE | | HRS | |
| ALL RIGGING IS SUBJECT TO A LEAST 1 RIGGER @ \$99.00 HO A 4 HOUR MINIMUM. | | 99.00/hr | х | | |
| ADDL labor charges will app | oly for boot | ths outside | the exp | o room | |
| AUDIO EQUIPMENT | | | | | |
| UHF COMBO (CHECK ONE) ☐ HH ☐ LAV ☐ HEADSET | 220.00 | 255.00 | | | |
| WIRED MICROPHONE | 44.00 | 79.00 | | | |
| SM. POWERED SPEAKER | 100.00 | 135.00 | | | |
| LG. POWERED SPEAKER | 115.00 | 150.00 | | | |
| DIRECT BOX FOR COMPUTER AUDIO | 33.00 | 68.00 | | | |
| 12 CHANNEL MIXER | 175.00 | 210.00 | | | |
| CD PLAYER | 90.00 | 125.00 | | | |
| (2) ART322 SPEAKERS (2) STANDS (1) WIRED MIC (1) MIXER | 463.00 | 498.00 | | | |
| JBL VRX PRO AUDIO (4) VRX SPEAKERS (4) STANDS (1) WIRED MIC (1) SMALL EFFECTS (1) MIXER | 735.00 | 770.00 | | | |
| | | | | | TOTAL |
| | TOTAL | EQUIPME | NT CH | ARGES | |
| LABOR CHARGES(\$198 | d in/out) | | | | |
| 24% | | | | | |
| | | Т | OTAL | DUE | |

Encore Event Technologies

3570 Las Vegas Blvd. South Las Vegas, NV 89109 p | 702.866.1133 f | 702.866.1741 caesars@encore-us.com



A Freeman Company



MAIL OR FAX FORMS WITH PAYMENT TO:

ENCORE EVENT TECHNOLOGIES AT CAESARS PALACE LAS VEGAS



5150 So. Decatur Blvd., Las Vegas, Nevada 89118

Ph: (702) 967-4300 Fax: (702) 967-3844 Email:services@encoreproductions.net

| Booth Number: To receive advanced rate prices, Encore Event Technologies must receive your completed order, with billing information, fourteen (14) days prior to show move-in. | | | | | | | |
|--|------------------------|---------------------------------|-----------|---------------|--|--|--|
| EVENT DATES: | | INSTALL LOCAT | ION IN RO | OM/BOOTH: | (Provide floor plan if available) | | |
| INSTALL Date & Time: | | DISCONNECT Date | & Time: | | | | |
| EXHIBITING COMPANY NAME: | | | | | | | |
| BILLING ADDRESS: | | | | | | | |
| CITY: | STATE: | ZIP: | ON-SITE (| CONTACT: | | | |
| TELEPHONE NUMBER: | FAX NUMBER: | | ON-SITE F | PHONE: | | | |
| ORDERED BY: | <u> </u> | EMAIL ADDRESS | 5: | | | | |
| CREDIT CARD TYPE: | EXP. DATE: | CREDIT CARD N | IUMBER: | | | | |
| CARDHOLDERS SIGNATURE: | | PRINT CARDHO | LDERS NA | ME: | | | |
| BY SIGNING AND DELIVERING THIS FORM CUSTOMER AG INSTRUCTIONS PRIOR TO PLACING ORDER. AUTHOR | | | • | • | | | |
| INT | ERNET SI | ERVICES F | ORM | | | | |
| Please call for additional services that are not listed on this order form, or for custom quotes for large orders | NO REFUNDS ON | · SERVICE INSTALLATION BEGINS I | | | on cannot begin until order is finalized ayment method has been received | | |
| INTERNET SERVICES | Advanced Event Rate | Standard Event Rate | Quantity | | Subtotal | | |
| Single Connect Basic - single device DHCP NAT'd IP Address via wired synchronous connection. 1024Kbps bandwidth | \$300.00 | \$450.00 | | | | | |
| Single Connect Plus - single device DHCP NAT'd IP Address via a wired synchronous connection. 2048Kbps bandwidth | \$500.00 | \$750.00 | | | | | |
| Room/Booth Connect - 1 device, single location, DHCP (Static available) IP Addresses via shared, wired Ethernet connection | \$1,000.00 | \$1,500.00 | | | | | |
| Event Connect - 29 devices, 3 locations, DHCP or static IP Address via separate VLAN connections. 10Mbps dedicated bandwidth | \$5,000.00 | \$7,500.00 | | | | | |
| Additional Devices - (Booth Connect & Event Connect only) | \$50.00 | \$75.00 | | | | | |
| Additional Locations - (Event Connect only) | \$250.00 | \$330.00 | | | | | |
| Additional Bandwidth - (Event Connect only) 5Mbps bandwidth. | \$1,000.00 | \$1,500.00 | | | | | |
| Hub Rental - 8, 16 or 24 port 10/100 Hub (\$100 replacement value) | \$100.00 | \$150.00 | ļ | | | | |
| Cable Rental - Cat5e patch cable up to 50' length | \$50.00 | \$75.00 | ļ | | | | |
| Technician Labor - Hourly Rate - Straight Time | \$85.00 | \$130.00 | | | | | |
| Technician Labor - Hourly Rate - After Hours & Weekends | \$130.00 | \$200.00 | <u> </u> | | | | |
| | | | | ervices Total | | | |
| ALL MATERIALS AND SERVICES WILL REQUIRE A | N ADDITIONAL 10° | % SERVICE FEE | 10% | 6 Service Fee | | | |
| LABOR IS INCLUDED WITH ORDERED SERVICES | LABOR IS ONLY | REQUIRED FOR | | Subtotal | | | |
| SERVICES IN ADDITION TO WHA | AT IS ORDERED | | | LABOR FEE | | | |
| NO ROUTERS OR WIRELESS DEVICES OF ANY KIND | WILL BE PERMIT | TED WITHOUT WRITE | EN AUTHO | RIZATION | | | |
| | | | | ND TOTAL | | | |

Caesars Palace Las Vegas, Encore Event Technologies, Inc. and their contractors or subcontractors shall not be liable for, and are hereby released from any direct, special, indirect, incidental, or punitive consequential damages, including without limitations lost profits, damage to business reputation, lost opportunity or commercial loss of any kind, to the customer that results directly or indirectly from the use of or the inability to use any of the services or equipment that is contemplated herein.

Terms and Conditions:

- 1.) Acceptance of terms: Client expressly acknowledges by receipt of services and/or products delivered by Encore Event Technologies to Client or its designee, to the terms and conditions herein contained.
- 2.) Every device connected to the Internet/Network must have a purchased IP address from Encore Event Technologies, regardless of whether the IP address is actually used or not.
- 3.) Servers and/or Routers of any type are allowed only on an Event Connect order. No Servers or Routers are allowed on Basic Connect, Basic Connect Plus, or Room Connect orders, including, but not limited to NAT, DHCP and Proxy Servers or wired and wireless routers.
- 4.) Encore Event Technologies reserves the right to disconnect any equipment that is found to be causing overall network problems without offering any refunds for services that have been disconnected.
- 5.) Client agrees not to share, resell, extend, bridge or otherwise misuse Encore Event Technologies connections and/or services. Encore Event Technologies reserves the right to disconnect any client found to have violated this usage agreement without offering any refunds.
- 6.) Specific service location is defined as the area in the booth/room designated by the client. Service extended beyond rooms, air walls, doorways, walkways or 50' distance from the drop point will require an additional location and incur an additional fee.
- 7.) Encore Event Technologies is not responsible for cable and/or equipment provided by the client or any third party.
- 8.) Modification: This agreement shall not be amended by the parties except by written instrument signed by both parties.
- 9.) Choice of Law: This agreement shall be governed by, and construed in accordance with, the laws of the State of Nevada. In event of litigation, the place of venue shall be in the county of Clark in the State of Nevada.
- 10.) Entire Agreement: This agreement contains the entire understanding and agreements between the parties hereto the within subject matter, and there are no representations, agreements, or understandings, oral or written, between and among the parties hereto relating to the subject matter of this agreement which are not fully expressed herein.
- 11.) Facsimile Signatures: Signatures sent/received via facsimile shall be considered as originals, and as such are valid signatures.
- 12.) Equipment Responsibility: Client fully understands and accepts complete responsibility for all equipment leased to Client. Such responsibility shall include, but not be limited to, damage, any necessary repairs, replacement of equipment not capable of being repaired to a fully functional status, loss of equipment, loss of income, and all other forms of loss or damage. All equipment, accessories, remote controls, cables, knobs, switches and cases are included in equipment responsibility.
- 13.) Equipment procedures: a) Exhibitors will be responsible for the protection of any equipment rented from Encore Event Technologies and will ensure that all equipment is returned to Encore Event Technologies. Encore Event Technologies reserves the right to charge the customer for any lost equipment. b) Rental equipment provided by Encore Event Technologies for this order will remain the property of Encore Event Technologies. c) Only Encore Event Technologies personnel are authorized to modify system wiring or cabling within the facility. d) All equipment must comply with F.C.C. Regulations.
- 14.) Cancellation Policy: A 10% fee will be applied to orders canceled between the date the order is placed, and the install date. NO REFUNDS OR CREDITS for orders cancelled after installation has begun.
- 16.) Encore Event Technologies does not provide an expressed or implied warranty for the equipment and services provided, including no warrant of fitness for particular purpose or merchantability. Part of the Agreement with Encore Event Technologies is a limitation of liability so that Client's sole remedy or recourse against Encore Event Technologies shall be the return of the price that the Client paid for services and/or equipment rental, regardless of type, nature or basis for the claim. Encore Event Technologies shall have no liability whatsoever for personal injury, property damage, business loss, business interruption, consequential or punitive damages.

Wireless (802.11) Internet Declaration

Wireless Internet service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Encore Event Technologies cannot guarantee that interference will not occur. Encore Event Technologies does NOT recommend wireless service for mission critical services such as product presentation or demos. For demonstrations or to present products and other mission critical activity, via the Internet, Encore Event Technologies highly recommends Customer(s) purchase hardwired services such as a Room/Booth Connect or Event Connect. If you are unsure which of our products will best suit your needs, please contact us at (702) 967-4300 and one of our staff will be happy to assist you.

ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY Encore Event Technologies ARE PROHIBITED.

NO Customer provided access points are authorized for use within the Facility without Encore Event Technologies' prior approval (wireless access points without adjustable power outputs cannot be authorized under any circumstances). Customer(s) who attempt to set up their own wireless system can interfere with the facilities and/or Encore Event Technologies Wireless Network. Encore Event Technologies requires all Customers showcasing their wireless products to contact Encore Event Technologies no less than 14 days prior to the show move-in so that we may engineer a cohesive network operating without interference. Approvals may incur a site survey fee.

AUTHORIZED SIGNATURE:





MAIL OR FAX FORMS WITH PAYMENT TO:

ENCORE EVENT TECHNOLOGIES AT CAESARS PALACE LAS VEGAS



5150 So. Decatur Blvd., Las Vegas, Nevada 89118
Ph: (702) 967-4300 Fax: (702) 967-3844 Email:services@encoreproductions.net

| receive yo | anced pricing, Encore E ur completed order, with teen (14) days prior to s | | EVENT N | IAME: | | | | |
|---|--|---|--------------------|-----------------|--|--|--|--|
| EVENT DATES: | | INSTALL LOCATION IN ROOM/BOOTH: (Provide floor plan if available) | | | | | | |
| INSTALL Date & Time: | DISCONNECT Date | & Time: | | | | | | |
| EXHIBITING COMPANY NAME: | | | | | | | | |
| BILLING ADDRESS: | | | | | | | | |
| CITY: | STATE: | ZIP: | ON-SITE (| CONTACT: | | | | |
| TELEPHONE NUMBER: | FAX NUMBER: | 1 | ON-SITE F | PHONE: | | | | |
| ORDERED BY: | l | EMAIL ADDRESS | 3: | | | | | |
| CREDIT CARD TYPE: | EXP. DATE: | CREDIT CARD N | UMBER: | | | | | |
| CARDHOLDERS SIGNATURE: | L | PRINT CARDHOI | LDERS NA | ME: | | | | |
| BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGRI INSTRUCTIONS PRIOR TO PLACING ORDER. AUTHORIZED | | | • | • | | | | |
| WIRELE | SS INTERI | NET SERV | ICES F | ORM | | | | |
| Please call for additional services that are not listed on this order form, or for custom quotes for large orders | NO REFUNDS ONC | E SERVICE INSTALLATIO | ON BEGINS | | ot begin until order is finalized and method has been received | | | |
| WIRELESS INTERNET PACKAGES | Advanced Event Rate | Standard Event Rate | Quantity | | Subtotal | | | |
| PACKAGE #1 1-10 CONCURRENT USERS | \$1,500.00 | \$1,875.00 | | | | | | |
| Package #1 includes one (1) wireless access point configured for use of up to 10 individual users rate limited to 512Kbps. User control via token (password) acce | | | at 2Mbps, | | | | | |
| PACKAGE #2 11-25 CONCURRENT USERS | \$2,500.00 | \$3,125.00 | | | | | | |
| Package #2 includes one (1) wireless access point configured for up to 25 concusers rate limited to 512Kbps. User control via token (password) access. No ac | | | ps, individual | | | | | |
| PACKAGE #3 50 CONCURRENT USERS | \$3,500.00 | \$4,375.00 | | | | | | |
| Package #3 includes up to two (2) wireless access points configured for up to 50 10Mbps, individual users rate limited to 512Kbps. User control via token (passw | | | th rate limited at | | | | | |
| ADDITIONAL AP & 25 CONCURRENT USERS Sold only as an additional service to Package #3. Includes one (1) additional ac network. Also adds 25 additional concurrent users to the network. | \$1,000.00 cess point for users expanding | \$1,250.00 ng the single contiguous area | of the main | | | | | |
| ADDITIONAL BANDWIDTH Sold only as an additional service to package #3. Includes: | \$1,000.00 | \$1,250.00 | | | | | | |
| CUSTOM SPLASH PAGE | | R PRICING | | | | | | |
| Customized splash page, (initial page requesting token for access) with your con- | npany logo and/or name of e | vent or sponsor of wireless ne | etwork. | | | | | |
| CUSTOM LANDING PAGE Customized landing page web site that each user would be directed to once toke | | R PRICING | o Internet | | | | | |
| connectivity. | | | o internet | | | | | |
| Technician Labor - Hourly Rate - Straight Time Technician Labor - Hourly Rate - After Hours & Weekends | \$85.00 \$130.00 | \$130.00 \$200.00 | | | | | | |
| * All above orders include labor for configuration, setup, onsite support and dism standby support for assistance, configuration of client's systems and/or producin | antle of the network. Labor t | fees apply to additional service | es such as | | | | | |
| NETWORK ENGINEER - Daily Rate | \$1,250.00 | \$1,500.00 | | | | | | |
| Onsite Network Engineer to monitor network allocation, usage graphs, etc. High | | | • | | | | | |
| ALL MATERIALS AND SERVICES REQUIR | E AN ADDITIONAL 1 | 10% SERVICE FEE | | SERVICE TOTAL | | | | |
| Wireless Internet service is inherently vulnerable to in | | | | 10% Service Fee | | | | |
| radio frequency signals or that operate within the sam cannot guarantee that interference will not occur. Er | | | | * LABOR FEE | | | | |
| wireless service for mission critical services such | | | | GRAND TOTAL | | | | |
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Caesars Palace Las Vegas and its contractors or subcontractors shall not be liable for, and are hereby released from any direct, special, indirect, incidental, or punitive consequential damages, including without limitations lost profits, damage to business reputation, lost opportunity or commercial loss of any kind, to the customer that results directly or indirectly from the use of or the inability to use any of the services or equipment that is contemplated herein.

Terms and Conditions:

- 1.) Acceptance of terms: Client expressly acknowledges by receipt of services and/or products delivered by Encore Event Technologies to Client or its designee, to the terms and conditions herein contained.
- 2.) Every device connected to the Internet/Network must have a purchased IP address from Encore Event Technologies, regardless of whether the IP address is actually used or not.
- 3.) Servers and/or Routers of any type are allowed only on an Event Connect order. No Servers or Routers are allowed on Basic Connect, Basic Connect Plus, or Room Connect orders, including, but not limited to NAT, DHCP and Proxy Servers or wired and wireless routers.
- 4.) Encore Event Technologies reserves the right to disconnect any equipment that is found to be causing overall network problems without offering any refunds for services that have been disconnected.
- 5.) Client agrees not to share, resell, extend, bridge or otherwise misuse Encore Event Technologies connections and/or services. Encore Event Technologies reserves the right to disconnect any client found to have violated this usage agreement without offering any refunds.
- 6.) Specific service location is defined as the area in the booth/room designated by the client. Service extended beyond rooms, air walls, doorways, walkways or 50' distance from the drop point will require an additional location and incur an additional fee.
- 7.) Encore Event Technologies is not responsible for cable and/or equipment provided by the client or any third party.
- 8.) Modification: This agreement shall not be amended by the parties except by written instrument signed by both parties.
- 9.) Choice of Law: This agreement shall be governed by, and construed in accordance with, the laws of the State of Nevada. In event of litigation, the place of venue shall be in the county of Clark in the State of Nevada.
- 10.) Entire Agreement: This agreement contains the entire understanding and agreements between the parties hereto the within subject matter, and there are no representations, agreements, or understandings, oral or written, between and among the parties hereto relating to the subject matter of this agreement which are not fully expressed herein.
- 11.) Facsimile Signatures: Signatures sent/received via facsimile shall be considered as originals, and as such are valid signatures.
- 12.) Equipment Responsibility: Client fully understands and accepts complete responsibility for all equipment leased to Client. Such responsibility shall include, but not be limited to, damage, any necessary repairs, replacement of equipment not capable of being repaired to a fully functional status, loss of equipment, loss of income, and all other forms of loss or damage. All equipment, accessories, remote controls, cables, knobs, switches and cases are included in equipment responsibility.
- 13.) Equipment procedures: a) Exhibitors will be responsible for the protection of any equipment rented from Encore Event Technologies and will ensure that all equipment is returned to Encore Event Technologies. Encore Event Technologies reserves the right to charge the customer for any lost equipment. b)

 Rental equipment provided by Encore Event Technologies for this order will remain the property of Encore Event Technologies. c) Only Encore Event Technologies personnel are authorized to modify system wiring or cabling within the facility. d) All equipment must comply with F.C.C. Regulations.
- 14.) Cancellation Policy: A 10% fee will be applied to orders canceled between the date the order is placed, and the install date. NO REFUNDS OR CREDITS for orders cancelled after installation has begun.
- 16.) Encore Event Technologies does not provide an expressed or implied warranty for the equipment and services provided, including no warrant of fitness for particular purpose or merchantability. Part of the Agreement with Encore Event Technologies is a limitation of liability so that Client's sole remedy or recourse against Encore Event Technologies shall be the return of the price that the Client paid for services and/or equipment rental, regardless of type, nature or basis for the claim. Encore Event Technologies shall have no liability whatsoever for personal injury, property damage, business loss, business interruption, consequential or punitive damages.

Wireless (802.11) Internet Declaration

Wireless Internet service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Encore Event Technologies cannot guarantee that interference will not occur. Encore Event Technologies does NOT recommend wireless service for mission critical services such as product presentation or demos. For demonstrations or to present products and other mission critical activity, via the Internet, Encore Event Technologies highly recommends Customer(s) purchase hardwired services such as a Room/Booth Connect or Event Connect. If you are unsure which of our products will best suit your needs, please contact us at (702) 967-4300 and one of our staff will be happy to assist you.

ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY Encore Event Technologies ARE PROHIBITED.

NO Customer provided access points are authorized for use within the Facility without Encore Event Technologies' prior approval (wireless access points without adjustable power outputs cannot be authorized under any circumstances). Customer(s) who attempt to set up their own wireless system can interfere with the facilities and/or Encore Event Technologies Wireless Network. Encore Event Technologies requires all Customers showcasing their wireless products to contact Encore Event Technologies no less than 14 days prior to the show move-in so that we may engineer a cohesive network operating without interference. Approvals may incur a site survey fee.

AUTHORIZED SIGNATURE:

