

DUB MAGAZINE CUSTOM AUTO SHOW

ATLANTIC CITY CONVENTION CENTER
HALLS FLEX & D
ATLANTIC CITY, NEW JERSEY
MAY 16, 2009



6804 DELILAH ROAD
PO BOX 3000
PLEASANTVILLE, NJ 08232
Tel: (609) 485-2421 Fax: (609) 485-2392
WWW.VISTACS.COM

BOOTH PACKAGE AND EXHIBIT TIMES

SAT., MAY 16 - 4:00 PM - 9:00 PM

Dear Exhibitor:

Vista Convention Services is pleased to have been selected as the official service contractor for this exposition. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you.

All questions regarding the convention space assignments should be directed to:

DUB MAGAZINE
Mr. John Ramos
16815 Johnson Drive
City of Industry, CA 91745
Tel: (626) 336-3821
Fax: (626) 336-2282

All questions regarding shipping, storage, furniture, and labor should be directed to:

Customer Service
VISTA CONVENTION SERVICES
6804 Delilah Road
PO Box 3000
Pleasantville, NJ 08232-0036
Tel: (609) 485-2421
Fax: (609) 485-2392
email: info@vistacs.com

Included in this service kit are order forms for various items you may require for your exhibit. **The Vista forms are to be returned to our office and the others to the specific contractor who is providing the service.** Please analyze and submit your order forms as early as possible.

NOTE: EXHIBIT FLOOR IS CONCRETE.

DUB MAGAZINE CUSTOM AUTO SHOW

EXHIBIT AREA INSTALLATION AND DISMANTLE

Set-Up Dates & Times

FRIDAY	MAY 15, 2009 - 6:00 AM - 8:00 PM
SATURDAY	MAY 16, 2009 - 12:00 NOON - 3:00 PM

Exhibit Dates & Times

SATURDAY	MAY 16, 2009 - 4:00 PM - 9:00 PM
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Dismantle Dates & Times

SATURDAY	MAY 16, 2009 - 9:30 PM - 12:00 AM
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****All exhibits must be dismantled and removed by Saturday, May 16, 2009, 12:00AM****

Thank you,
Vista Convention Services
Customer Service

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PAYMENT POLICIES

DEADLINE DATE:
MAY 8, 2009

PAYMENT OPTIONS

We offer three convenient ways for you to pay for furniture and carpet rentals, material handling, signs and other services provided by Vista Convention Services in our role as the Official Contractors for this show.

1. All checks must be in U.S. funds drawn on a U.S. bank

2. Advance Payment by Company Check

Attach check to order forms. Additionally, although you may choose to pay by company check or cash for charges incurred at show site, we require your signed Payment and Credit Card Charge Authorization Form to be on file with Vista Convention Services in advance to guarantee payment. Please make all checks payable to Vista Convention Services.

3. Wire Transfer in U.S. Funds

Bank information call Vista Convention Services (609) 485-2421 or e-mail: info@vistacs.com

Wire transfers must be initiated and confirmed at least two weeks before move-in.

Wire transfers must include the show name, company name and booth number.

Due to various processing fees we incur from banks clearing wire transfers into our accounts, Vista Convention Services will charge the following fees:

Domestic incoming wire transfer fee: \$25.00

International incoming wire transfer fee: \$35.00

4. Credit Card

Use MasterCard, VISA or American Express. To accept charges, you must complete the PAYMENT AND CREDIT CARD CHARGE AUTHORIZATION form on the following page. For discount rates to apply, Vista Convention Services must receive this form by **MAY 8, 2009**.

SHOW SITE ORDERS

To save money, take advantage of the pre-show discounts by ordering as many of your requirements as possible before the Discount Deadline Date. ***For the discount prices to be in effect, your order must be received by the Discount Deadline Date, and payment must accompany your order.*** Orders received after the Discount Deadline Date or made at the Exhibitor Service Desk during the show will be billed at the "standard" prices listed on the various forms.

PAYMENT TERMS

To process your order for services and materials listed in the Exhibitor Service Manual, **we require your signed Payment and Credit Card Charge Authorization Form to be on file** with Vista Convention Services in advance to guarantee payment. Invoices for outstanding balances will be available at the Exhibitor Service Desk for your review and payment. Prepayments will be indicated, and any balance due must be paid in full by cash, check or credit card upon presentation. All payment inquiries should be resolved before you leave the show.

Invoices will be distributed the last day of the show. If you have any concerns about your charges for inbound freight, installation labor, furniture or accessories, please stop by the Exhibitor Service Desk. Charges for these items may not be disputed after the show.

Additionally, Vista Convention Services is authorized to charge the exhibitor's credit card for any charges incurred following the show, i.e., dismantle labor, outbound overtime drayage charges, etc. In these circumstances, Vista will charge the exhibitor's credit card on file, and mail an invoice to the exhibitor, outlining charges which were billed.

All charges payable in U.S. Funds only. Checks, cash, Traveler's checks, MasterCard, VISA and American Express are accepted. ***No telephone orders accepted.***

CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

NOTE: All materials are on a rental basis for the duration of the show and remain the property of Vista Convention Services.

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PAYMENT & CREDIT CARD AUTHORIZATION FORM

DEADLINE DATE:
MAY 8, 2009

Please complete the information requested and return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer, however, we require your credit card authorization to be on file with Vista Convention Services. For your convenience, we will use this authorization to charge your credit card for any additional amounts incurred as a result of show site orders placed by your representative for this event.

ORDER RECAP

Standard Booth Furnishings Order Form	\$	_____
Plush Booth Carpet Order Form.....	\$	_____
Booth Cleaning Order Form.....	\$	_____
Estimated Labor Order Form	\$	_____
Estimated Material Handling Order Form.....	\$	_____
SUB TOTAL		\$ _____
*ADD 7% NJ SALES TAX		\$ _____
NET AMOUNT DUE VISTA		\$ _____

*** Note: All Services are Taxable in the State of NJ.**

INDICATE PAYMENT METHOD:

Check # _____ Dated _____ Amount \$ _____

Charge to: ☐ MasterCard ☐ VISA ☐ American Express

Indicate: ☐ Personal Credit Card ☐ Company Credit Card

Account #

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Expiration Date

--	--	--	--	--	--

PURCHASING CARD: VISA & MASTERCARD REQUIRES YOUR CUSTOMER CODE NUMBER _____

Cardholder's Name _____

(Print or Type)

Cardholder's Address _____ City _____ State _____ Zip _____

Signature _____

ALL ORDERS SUBJECT TO LIMITS OF LIABILITY AS SET FORTH ON REVERSE SIDE.

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax # _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE

Limits of Liability and Responsibility

1. Vista Convention Services shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
2. Vista Convention Services shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. Vista Convention Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the Show. Bill-of-lading covering outgoing shipments, which are furnished by Vista Convention Services to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. Vista Convention Services shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. Vista Convention Services liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista Convention Services maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. Vista Convention Services shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to Vista Convention Services by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

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STANDARD BOOTH FURNISHINGS & CARPET ORDER FORM

DEADLINE DATE:
MAY 8, 2009

Rental price includes delivery to and removal from your booth.

QTY.	DISCOUNT RATES	STANDARD AMT. RATES
SEATING		
___ Upholstered Arm Chair (black only).....	\$56.00	\$70.00
___ Side Chair (black only).....	46.00	56.00
___ Padded Stool (black only).....	60.00	74.00

ACCESSORIES		
___ Cocktail Table.....	55.50	70.00
___ Round Pedestal Table (30"h x 30"d).....	84.00	104.50
___ Round Pedestal Table (42"h x 30"d).....	101.00	125.50
___ Wastebasket.....	17.50	21.00
___ Easel.....	35.50	42.00
___ Chrome Sign Frame (22" x 28").....	67.00	84.00
___ Bag Holder.....	84.00	105.00
___ 8' Stanchion.....	25.75	32.50
___ Crossbar.....	25.75	32.50
___ Garment Rack.....	73.00	90.50
___ Literature Rack.....	135.50	156.00

STANDARD CARPET

Price includes installation & taping front edge.

No guarantee of color match when ordering multiple carpets.

___ 9'x 10'.....	128.50	156.50
___ 9'x 20'.....	257.00	313.00
___ 9'x 30'.....	385.50	469.50
___ 9'x 40'.....	514.00	626.00
___ 9'x 50'.....	642.50	782.50

Circle color: Blue Burgundy Gray Teal Red Purple Black Hunter Green

CUSTOM SIZE CARPET

Price includes installation to fit booth space, protective covering, and edges taped.

INDICATE OVERALL DIMENSIONS:

___ft.x ___ft. (100 sq. ft. minimum) \$2.70 sq. ft. \$4.15 sq. ft.

Circle color: Blue Burgundy Gray Teal Red Purple Black Hunter Green

CARPET PADDING

INDICATE OVERALL DIMENSION:

___ft.x ___ft. (100 sq. ft. minimum) \$1.25 sq. ft. \$1.45 sq. ft.

QTY.	DISCOUNT RATES	STANDARD AMT. RATES
DRAPED DISPLAY TABLES - 30" HIGH		
Price includes white vinyl top & 3 sides		
Circle color: Blue Black Burgundy Purple Gray Red Teal		
White Hunter Green		

___ 2' x 4' x 30".....	\$89.50	\$111.50
___ 2' x 6' x 30".....	105.75	132.25
___ 2' x 8' x 30".....	124.00	154.75

DRAPED DISPLAY TABLES - 42" COUNTER HIGH

Price includes white vinyl top & 3 sides

Circle color: Blue Black Burgundy Purple Gray Red Teal
White Hunter Green

___ 2' x 4' x 42".....	118.25	142.50
___ 2' x 6' x 42".....	133.00	162.00
___ 2' x 8' x 42".....	145.75	182.25

UNDRAPED DISPLAY TABLES - 30" HIGH

___ 2' x 4' x 30".....	41.25	51.00
___ 2' x 6' x 30".....	48.50	60.00
___ 2' x 8' x 30".....	58.00	70.00

UNDRAPED DISPLAY TABLES - 42" HIGH

___ 2' x 4' x 42".....	53.00	64.50
___ 2' x 6' x 42".....	59.50	74.00
___ 2' x 8' x 42".....	69.00	85.50

DRAPED RISERS

White Vinyl		
___ 4' One Step.....	39.75	49.25
___ 6' One Step.....	48.25	60.00

MISCELLANEOUS

___ 3' Black Stanchion/Pull out Tape...50.00	65.00
(7 1/2 ft. lengths)	

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO NJ SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE

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BOOTH CLEANING ORDER FORM

DEADLINE DATE:
MAY 8, 2009

BOOTH CLEANING RATES

Price is based on total square footage of your booth space.

INDICATE YOUR REQUIREMENTS:

Daily - Vacuuming.....\$.32 per sq. ft.

Once - Vacuuming before initial opening.....\$.34 per sq. ft.

Shampoo - One Time.....\$.50 per sq. ft.

SIZE OF BOOTH _____ x _____ = _____ SQ. FT. x RATE: _____ x NO. OF DAYS: _____ = \$ _____
(MINIMUM CHARGE: 100 SQ. FT. PER DAY)

Porter Service.....Rates on Request

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order to qualify for discount rates. All orders placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. All Charges payable in U.S. funds only. Check, Cash, Traveler's Checks, VISA, MasterCard, and American Express are accepted.

CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

ALL CHARGES SUBJECT TO NJ SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____

Ordered by (Print or Type) _____

Signature _____ Title _____

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PLUSH BOOTH CARPET ORDER FORM

DEADLINE DATE:
MAY 8, 2009

INCLUDES LABOR TO INSTALL AND REMOVE VISQUEEN COVER.

Plush Booth Carpet - 28 oz.

Orders MUST be received by the Deadline Date above to guarantee delivery.

Carpet Size _____ x _____ = _____ (calculate to the next full foot, 100 square feet minimum)

QUANTITY

TOTAL

_____ Square feet (100 square feet minimum).....\$3.65per sq. ft. _____

Please mark your selection.

Samples are available on request

- ☐ BERRY
- ☐ COLONY BLUE
- ☐ PEACOCK
- ☐ BLACK
- ☐ CREAM
- ☐ RED

- ☐ FRENCH BEIGE
- ☐ EMERALD GREEN
- ☐ CHARCOAL GRAY
- ☐ WHITE
- ☐ NAVY

CANCELLATION POLICY:

Plush carpet cancelled after orders have been received will be charged at 100% of original price.

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your Advance Order prio to Deadline Date to qualify for Discount Rates. All orders received after Deadline Date and placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to Show closing. No telephone orders accepted.

SUBJECT TO NJ SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO PAYMENT & CREDIT CARD AUTHORIZATION FORM
ENTER TOTALS

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax # _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE

EXHIBITOR RIGHTS:

The Atlantic City Convention Center has set up a variety of Exhibitor Rights clauses to create a very “user friendly” atmosphere.

Full-time Exhibitor personnel have the right to perform the following work:

- **Unload their own vehicle in an area specified by the show contractor for the unloading of privately owned vehicles provided:**
 - _ They utilize the space designated by the ACCC for said purpose.
 - _ They provide their own dollies or hand trucks.
 - _ They utilize no motorized lift equipment.
 - _ The vehicle is no larger than a van.
- **Hand carry exhibit materials through public doorways, provided:**
 - _ They do not utilize material handling equipment other than personal luggage carriers.
- **Set up their own display in 10'x10', 10'x20' & 20'x20' Island booths:**
 - _ The installation can be accomplished by full time company employees.
 - _ Set up and handle their own product; including but not limited to the installation, interconnection, calibration, and operation of equipment.
- **The following work shall be performed by Union Labor.**
 - _ In-Line booths larger than a 10'x20'
 - _ Island booths larger than a 20'x20'
 - _ Installation of Display
 - _ Laying Exhibitor owned carpet
 - _ Crating & uncrating of show materials

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE / SUBJECT TO NJ SALES TAX (7%)

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MATERIAL HANDLING SPECIAL SERVICES

MATERIAL HANDLING SPECIAL SERVICES

EMPTY STORAGE

Those exhibitors who elect to **hand-carry in one trip** items into the exhibit hall without the assistance of Vista Convention Services may acquire on-site storage for empty containers based on the following rates: \$15 per carton and \$25 per fiber case. This service includes removing empties from your booth, storing them during the show and returning them to your booth after show closing. Please refer to the union regulations included in this manual.

MOBILE UNIT SPOTTING

Exhibitors authorized by show management to bring a motorized vehicle into the exhibit hall will be required to hire Vista Convention Services supervision services at the rate of \$275.00 round-trip per mobile unit. A representative from Vista Convention Services will escort each vehicle into and out of the exhibit facility to provide safe access and minimize liabilities.

SHIPMENTS RETURNED TO WAREHOUSE

At the close of show, for re-forwarding or storage, there will be an additional charge of \$15.00 per cwt. on straight time; \$20.00 per cwt. on overtime, with a 1,000 lb. minimum. Warehouse storage space is limited. Please call our Customer Service Department at (609) 485-2421 to confirm availability prior to show.

SPECIAL RATES AND SERVICES

Steel banding is available at \$1.05 per linear foot, plus one-half hour minimum labor.

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MATERIAL HANDLING ORDER FORM

DEADLINE DATE:
SEE #3

RATES AND SHIPPING INSTRUCTIONS

1. Vista Convention Services has been designated as the official drayage contractor with responsibility for the unloading, delivery, reloading and processing of all exhibitors' freight shipments.
2. ALL SHIPMENTS MUST BE SENT PREPAID and all shipments must have a bill-of-lading showing number of pieces, weight, and description of merchandise. Trucks without a bill-of-lading or documented weight, estimated weights will prevail. Estimated weights will be binding by both parties.
3. **WHEN TO SHIP: SHIPMENTS CONSIGNED TO THE WAREHOUSE MUST ARRIVE NOT LATER THAN FRIDAY, MAY 8, 2009. SHIPMENTS RECEIVED AFTER THIS DATE WILL BE SUBJECT TO 25% SURCHARGE. SHIPMENTS CONSIGNED TO THE SHOW SITE SHOULD BE TIMED TO ARRIVE NOT EARLIER THAN FRIDAY, MAY 15, 2009.**
4. **WHERE TO SHIP:**

Address all shipments consigned to SHOWSITE to:

Exhibitor's Name _____
Booth No. _____
DUB MAGAZINE CUSTOM AUTO SHOW
c/o Vista Convention Services
Atlantic City Convention Center
Halls Flex & D
Bacharach Blvd.
Atlantic City, NJ 08401

Address all shipments consigned to WAREHOUSE to:

Exhibitor's Name _____
Booth No. _____
DUB MAGAZINE CUSTOM AUTO SHOW
c/o Vista Convention Services
6634 Delilah Road
Egg Harbor Township, NJ 08234

5. RATE SCHEDULE:

Warehouse Inquiries: (609) 383-6020

A. WAREHOUSE ADVANCE RECEIVING - Roundtrip - CRATED MATERIALS

ST Rate: \$74.00 per cwt. - 200# Minimum

The above rate includes the following:

- *Receive crated shipments only at our warehouse 30 days prior to Show.
- *Deliver to booth space.
- *Removal, storage, return of empty containers.
- *Pick-up at the booth and load onto outbound carrier.
- *Shipments of loose or uncrated materials will not be received at warehouse.

B. DIRECT SHIPMENT TO SHOWSITE - Roundtrip - CRATED MATERIALS

ST Rate: \$74.00 per cwt. - 200# Minimum

The above rate includes the following:

- *Receive shipments at showsite on move-in dates.
- *Deliver to booth space.
- *Removal, storage, return of empty containers.
- *Pick-up at the booth and load onto outbound carrier.

C. DIRECT SHIPMENT TO SHOWSITE - Roundtrip - UNCRATED AND LOOSE MATERIALS

ST Rate: \$94.00 per cwt. - 200# Minimum

The above rate includes the following:

- *Receive shipments at showsite on move-in dates.
- *Deliver to booth space.
- *Removal, storage, return of empty containers.
- *Pick-up at the booth and load onto outbound carrier.

D. OVERTIME RATE: Add 25% if handled IN or OUT on overtime.

Add 50% if handled both IN & OUT on overtime.

All shipments handled on Saturday, Sunday and holidays and before 8:00 AM or checked in after 3:00 PM on weekdays will be charged at the overtime rate.

ALL CHARGES SUBJECT TO NJ SALES TAX (7%)

6. Rates are based on incoming weight only. All weights are rounded off to the next cwt. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.
7. Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.
8. Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. Vista assumes no responsibility for removal of containers with old empty labels, mislabeled or valuables stored inside containers while containers are in storage.
9. Outbound shipping labels & bills-of-lading will be available at the Service Desk. Exhibitor or his representative must pack & label their exhibit material, turn in bill-of-lading for each shipment at the Service Desk before leaving the Show. Vista will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick-up by the removal date of the Show Vista reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by Vista.

Limits of Liability and Responsibility

10.
 - A. Vista Convention Services, Inc. shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
 - B. Vista Convention Services, Inc. shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
 - C. Vista Convention Services, Inc. shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the Show. Bill-of-lading covering outgoing shipments, which are furnished by Vista Convention Services, Inc. to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
 - D. Vista Convention Services, Inc. shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
 - E. Vista Convention Services, Inc. liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista Convention Services, Inc. maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
 - F. Vista Convention Services, Inc. shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
 - G. The consignment or delivery of a shipment to Vista Convention Services, Inc. by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

AUTHORIZATION TO PROVIDE MATERIAL HANDLING

We hereby authorize Vista Convention Services, Inc. to handle our shipment(s) in accordance with the information above and on the reverse side of this form, and have read this order and agree to the terms and provisions hereof including those on the reverse side and acknowledge receipt of a copy. We agree that Vista will provide its services as our agent, and not as bailee or shipper, and if any employee of Vista shall sign a delivery receipt, bill-of-lading, or other documents, we agree that they will do so as our agent, and we accept the responsibility therefor.

We agree, in the event of a dispute with Vista relative to any loss or damage to any of our materials or equipment that we will not withhold payment of any amount due to them for drayage or any other services provided by Vista as an offset against the amount of the alleged loss or damage. Instead, we agree to pay Vista for the full amount of the invoice for all such charges, and we further agree that any claim we may have against Vista shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.

THIS AUTHORIZATION MUST BE COMPLETED BELOW AND SENT TO VISTA CONVENTION SERVICES BEFORE FREIGHT SHIPMENTS CAN BE HANDLED

Company Name _____ Booth _____
 Street Address _____ Phone # _____
 City _____ State _____ Zip _____ Fax# _____
 Ordered by (Print or Type) _____ E-Mail _____
 Signature _____ Title _____

PURCHASING CARD: VISA & MASTERCARD REQUIRES YOUR CUSTOMER CODE NUMBER _____

Charge to: ☐ MasterCard ☐ VISA ☐ American Express

Account #

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiration Date

--	--	--	--	--	--

Cardholders Signature _____ Cardholders Name _____

MAIL OR FAX TO VISTA CONVENTION SERVICES BEFORE DEADLINE DATE / SUBJECT TO NJ SALES TAX (7%)

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HALLS FLEX & D
ATLANTIC CITY, NEW JERSEY
MAY 16, 2009



6804 DELILAH ROAD
PO BOX 3000
PLEASANTVILLE, NJ 08232
Tel: (609) 485-2421 Fax: (609) 485-2392
WWW.VISTACS.COM

MATERIAL HANDLING RECAP

WAREHOUSE
DEADLINE DATE:
MAY 8, 2009

SHIPPING AND MATERIAL HANDLING RECAP

For complete information and descriptions on shipping and material handling, refer to the MATERIAL HANDLING order form in this Exhibitor Service Manual.

COMPUTATION OF ORDER: When recording weight, round up to the next 100 pounds.		
A. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS		
Warehouse We will ship _____ lbs. @ \$74.00 per 100 lbs. (200 lb. minimum/\$148.00)		\$ _____
B. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS		
Showsite We will ship _____ lbs. @ \$74.00 per 100 lbs. (200 lb. minimum/\$148.00)		\$ _____
C. UNCRATED, UNSKIDDED OR WRAPPED SHIPMENTS (SHOWSITE SHIPMENTS ONLY)		
Showsite We will ship _____ lbs. @ \$94.00 per 100 lbs. (200 lb. minimum/\$188.00)		\$ _____
E. OVERTIME FEES		
All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved into or out of your booth before 8:00 a.m. or after 4:30 p.m. on weekdays, or anytime on Saturday, Sunday or Holidays, will be charged each way in addition to the above rates.		
Warehouse We will ship _____ lbs. @ \$18.50 per 100 lbs. (200 lb. minimum/\$37.00)		\$ _____
Showsite Crated We will ship _____ lbs. @ \$18.50 per 100 lbs. (200 lb. minimum/\$37.00)		\$ _____
Showsite Loose We will ship _____ lbs. @ \$23.50 per 100 lbs. (200 lb. minimum/\$47.00)		\$ _____
Delivery After Deadline Date: Shipments received at the warehouse after 3:30pm or after Friday, May 8, 2009 , and any shipment received at showsite after show opening will be charged 25% in addition to the above rates.		
Note: Due to possible move-in on overtime and move-out on overtime, overtime fees will be applied		
		7% Sales Tax \$ _____
		PAYMENT ENCLOSED \$ _____

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. Adjustments must be paid at show site. If you have any questions about material handling, please contact Vista Convention Services, Exhibitor Service Department.

COMPANY NAME:

BOOTH #

Retain one copy for your files. Attach the original to the PAYMENT AND CREDIT CARD CHARGE AUTHORIZATION form.

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

**DUB MAGAZINE CUSTOM AUTO SHOW
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

**DUB MAGAZINE CUSTOM AUTO SHOW
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234**

FOR ADVANCE SHIPMENTS ONLY

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

**DUB MAGAZINE CUSTOM AUTO SHOW
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

**DUB MAGAZINE CUSTOM AUTO SHOW
c/o VISTA CONVENTION SERVICES
6634 DELILAH ROAD
EGG HARBOR TOWNSHIP, NJ 08234**

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

DUB MAGAZINE CUSTOM AUTO SHOW
c/o VISTA CONVENTION SERVICES
ATLANTIC CITY CONVENTION CENTER
BACHARACH BLVD.
ATLANTIC CITY, NJ 08401

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

DUB MAGAZINE CUSTOM AUTO SHOW
c/o VISTA CONVENTION SERVICES
ATLANTIC CITY CONVENTION CENTER
BACHARACH BLVD.
ATLANTIC CITY, NJ 08401

FOR ON-SITE DIRECT SHIPMENTS ONLY

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

DUB MAGAZINE CUSTOM AUTO SHOW
c/o VISTA CONVENTION SERVICES
ATLANTIC CITY CONVENTION CENTER
BACHARACH BLVD.
ATLANTIC CITY, NJ 08401

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____
(EXHIBITOR NAME) (BOOTH #)

DUB MAGAZINE CUSTOM AUTO SHOW
c/o VISTA CONVENTION SERVICES
ATLANTIC CITY CONVENTION CENTER
BACHARACH BLVD.
ATLANTIC CITY, NJ 08401

DUB Magazine's 2009 Custom Auto Show & Concert
May 16th 2009
Show #7651
ADVANCE DEADLINE: May 9th

ELECTRICAL SERVICE ORDER FORM

COPY FOR YOUR RECORDS



ELECTRICAL

Full payment is required to process order. Return with 100% remittance to:

ACCC Electrical • One Miss America Way • Atlantic City, NJ 08401 USA • Phone (609) 449-2291 • Fax (609) 449-2464 FED ID#232511871

COMPANY		BOOTH NUMBER	
ADDRESS		city state zip country	
PHONE		FAX PURCHASE ORDER NUMBER	
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT • PLEASE PRINT DATE	
<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMERICAN EXPRESS EXPIRATION DATE			
ACCOUNT NUMBER			
CARDHOLDER SIGNATURE		CARDHOLDER'S NAME • PLEASE PRINT	
X			

Car Make and Model: _____

Car Color: _____

Location: _____

License Plate #: _____

By signing and delivering this form to ACCC Electrical, customer agrees to all terms and conditions printed on this form.

We do not accept orders without payment.

QUANTITY	DESCRIPTION	ADVANCE RATE	REGULAR RATE	TOTAL
120 V LIGHTING & UTILITY OUTLETS				
	Up to 1000 watts	\$ 114.00	\$ 170.00	
	Up to 2000 watts	\$ 145.00	\$ 216.00	

208V 1ø MOTOR AND EQUIPMENT OUTLETS Maximum of one (1) Connection per outlet
All 208V connections require labor which will be billed at show.

	20 Amp	\$ 306.00	\$ 459.00	
	30 Amp	\$ 371.00	\$ 560.00	
	60 Amp	\$ 649.00	\$ 974.00	
	100 Amp	\$ 805.00	\$ 1209.00	
	200 Amp	\$ 1265.00	\$ 1897.00	

208V 3ø MOTOR AND EQUIPMENT OUTLETS Maximum of one (1) Connection per outlet

	20 Amp	\$ 378.00	\$ 567.00	
	30 Amp	\$ 443.00	\$ 665.00	
	60 Amp	\$ 711.00	\$ 1066.00	
	100 Amp	\$ 853.00	\$ 1279.00	
	200 Amp	\$ 1495.00	\$ 2242.00	

TRANSFORMER(S) Circle Outlets Requiring Boost

	Boosts 208V to 230V	\$ 160.00	\$ 220.00	
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480V 3ø MOTOR AND EQUIPMENT OUTLETS
All 480V connections require labor which will be billed at show.

	30 Amp	\$ 829.00	\$ 1243.00	
	60 Amp	\$ 1066.00	\$ 1560.00	

FLOOD LIGHTS
Price includes outlet and labor (for track and flood lights only.) Placement of floodlights is at the front corner(s) of your in-line booth.

Any other location(s) or installation time will require an additional labor charge.

	120 Watt	\$ 99.00	\$ 148.00	
	Dbl 120 Watt	\$ 129.00	\$ 194.00	
	250 Watt Krypton	\$ 134.00	\$ 201.00	
	Overhead Quartz*	\$ 340.00	\$ 510.00	

TRACK LIGHTS Not available in all locations on the show floor.

	4' Track w/3 Lights	\$ 154.00	\$ 232.00	\$
	Add'l 50 Watt Halogen	\$ 41.00	\$ 64.00	

LABOR REQUEST FOR ELECTRICAL DISTRIBUTION: ←

Date: _____ Time: _____

This Labor order will not be processed until we receive a completed electrical order, credit card authorization, and or floor plan. Please indicate neighboring booth and aisle numbers.

☐ DO NOT Proceed – Exhibitor Will Call For Labor

☐ OK to Proceed Without Supervision – Per Attached Floor Plan

METHOD OF PAYMENT

☐ Check Enclosed: No: _____ ☐ Credit Card Provide Information Above

Your credit card authorization is required for labor and material charges. For your convenience we will also charge the card for any additional amounts incurred as a result of showsite orders placed by you or your representative.

Important information on reverse side.

ALL CONNECTION AND LABOR RATES SUBJECT TO CHANGE.

***REQUIRES LABOR AND/OR LIFT AT ADDITIONAL CHARGE NOT AVAILABLE AT SOME LOCATIONS. FLOOR PLAN IS REQUIRED FOR QUARTZ LIGHTS.**

1. SUB TOTAL	\$
2. SALES TAX 7%	\$
3. PAYMENT ENCLOSED	\$

ELECTRICAL CODE

Electrical requirements for an exhibit at all convention facilities are for the safety of all exhibitors and are based on national electrical codes and local ordinances.

Too frequently, fires have been traceable to faulty wiring, sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, exhibits at all convention facilities may be inspected to determine if any violations exist. If they are found, qualified electricians are available to correct the problem. This work will be performed on a time and material basis.

If the exhibitor does not wish to have the fault corrected, electrical service to the offending booth will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to convention facilities.

Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth.

For the safety of you and the public, remember these points:

- All wiring must have a 3-wire grounded cord with a minimum of #14 gauge.
- Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which can be affected by heat.
- The use of clip-on sign sockets, latex or lamp cord wire in displays, or the use of 2-wire clamp on fixtures, is prohibited by order of fire prevention bureaus at trade shows and conventions.
- Zip cords or two-wire cords are ungrounded and could result in safety hazards. Their use is forbidden in all convention facilities. **Please leave all 2-wire cords at home!**

USE TIMESAVING WIRING METHODS AND DISTRIBUTION SYSTEM


Whenever possible, in conformance with the electrical code, use multiconductor interconnecting cables with approved quick-connect plugs or fittings. Here is a list of the plugs that match our equipment receptacles:

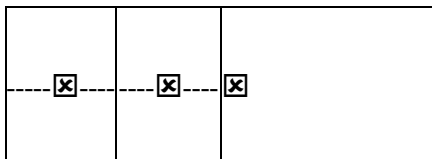
- **15 amp 120 volt: Standard U-ground cord cap**
- **20 amp 208 volt 1Ø or 3 Ø: Leviton 3521-C non nema**
- **30 amp 208 volt 1Ø or 3 Ø: Leviton 3521-C non nema**
- **60 amp 208 volt 1Ø or 3Ø: Daniel Woodhead Trade Show Plug Y560P**
- **100 amp 208 Volt 1Ø or 3Ø: Litton Veam Trade Show Plug CIRO1GRH**

Exhibitors who require many standard outlets may wish to incorporate a power distribution system into their booth. Please contact our staff if you need more information. Initial hook up to distribution system and all distribution from system both 208 and 110 volt to be done by our staff.

COMMONLY ASKED QUESTIONS

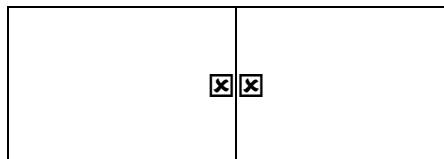
Where will my outlet be located?

There are four different types of trade show booths: Line booths, Peninsula Booths, Back-to-Back Peninsula Booths, and island booths. Each type of booth has its own standard methods of installation. In the following diagrams, the symbol  represents the approximate location of power outlets.



Line Booths

Peninsula Booths



Back-to-Back Peninsula Booths



Island Booths

Line Booths, Peninsula Booths, or Back-to-Back Peninsula Booths : Your pre-ordered electrical outlet will be installed at the rear of your booth, at the drape line.

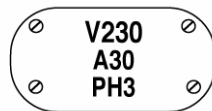
Island Booths : Your electrical outlet will be placed on the perimeter at one location at our discretion if no floorplan is submitted. Multiple outlet locations will be charged on a labor and material basis. All other distribution will be done on a time and material basis. ALL POWER IN THIS FACILITY ORIGINATES IN THE FLOOR. IF AN OVERHEAD DROP IS SPECIFICALLY REQUESTED, THERE WILL BE ADDITIONAL CHARGES FOR THE LABOR, LIFT, AND CABLE REQUIRED TO RUN THE OVERHEAD CONNECTION.

How much power will I need?

Calculate your lighting needs by adding wattage in each location. For other equipment, read the ratings from the metal plates attached to each unit.



120 Volt Single Phase
50 Cycle
1000 Watts



230 Volts
30 Amps
3 Phase

DUB Magazine's 2009 Custom Auto Show & Concert
May 16th 2009
Show #7651
ADVANCE DEADLINE: May 9th

TELECOM & INTERNET SERVICE ORDER FORM

COPY FOR YOUR RECORDS



Full payment is required to process order. Return with 100% remittance to:

ACCC Utilities • One Miss America Way • Atlantic City, NJ 08401 USA • Phone (609) 449-2291 • Fax (609) 449-2464 FED ID#232511871

COMPANY		BOOTH NUMBER		Car Make and Model: _____ Car Color: _____ Location: _____ License Plate #: _____			
ADDRESS	STREET	CITY	STATE			ZIP	COUNTRY
PHONE	FAX		PURCHASE ORDER NUMBER				
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED CONTACT • <i>PLEASE PRINT</i>				DATE	
<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMERICAN EXPRESS					<p align="center"><i>By signing and delivering this form to ACCC Utilities, customer agrees to all terms and conditions printed on this form.</i></p> <p align="center">Orders submitted without payment will not be processed.</p>		
<div style="text-align: right;">EXPIRATION DATE</div>							
ACCOUNT NUMBER							
CARDHOLDER SIGNATURE		CARDHOLDER'S NAME • <i>PLEASE PRINT</i>					

QUANTITY	DESCRIPTION	ADVANCE RATE	REGULAR RATE	TOTAL
BASIC PHONE LINE (includes dial 9, for voice/fax/modem, unrestricted Phone line & instrument)				
	Basic phone line	\$235.00	\$275.00	
	Hunt/Rollover & Toll restriction(price per service)	\$10.00	\$10.00	

ISDN DATA LINES – (ISDN modem/equipment required)- not recommended for Internet access				
	BRI-ISDN (1-B channel – 64K)	\$295.00	\$442.50	
	BRI-ISDN (2-B channel – 128K)	\$400.00	\$600.00	

INTERNET CONNECTION – utilizing 10MB Ethernet connection to fiber optic backbone with RJ45 twisted pair connection to the booth (Network Interface Card (NIC) required) PLEASE RUN UPDATED ANTI VIRUS SOFTWARE ON YOUR COMPUTER BEFORE YOUR ARRIVAL AT THE FACILITY.***				
	One IP Address	\$495.00	\$742.50	
	Add'l IP Address @ same location (within same booth or mtg. Room)	\$175.00	\$262.50	

LAN CONNECTIONS (within booth, booth to booth, booth to mtg. Room) (does not include internet connectivity)				
	LAN-10MB Ethernet	\$345.00	\$517.50	
	Add'l LAN 10MB at same location	\$75.00	\$112.50	
	LAN-100MB Ethernet	\$375.00	\$562.50	
	Add'l LAN 100MB at same location	\$80.00	\$120.00	

PLEASE INDICATE LOCATION OF LINES

/----- REAR -----/

/

LEFT

/

/

RIGHT

/

/----- AISLE -----/

Dates of Service _____

IMPORTANT

- Outgoing phone calls will be billed at the following rates: Local: \$.07/min., long distance \$.46/min., Toll free \$.50 per call.
- To receive the advance rate, we must receive your order, along with payment in full or credit card authorization, on or before deadline date. All other orders will be charged at the regular rate.
- In order to process orders in advance, locations of connections must be indicated (see diagram below). For meeting room connections, a detailed floor plan must be included. Failure to indicate location will result in your line being placed in rear of booth and/or may result in delay of service or add'l charges.
- No credits will be issued on unused phone lines installed as ordered. Only written cancellations will be accepted and must be received seven days before show move in.

TERMS & CONDITIONS

- The ACCC is the exclusive provider of telecommunications for the Atlantic City Conv. Center.
- Exhibitors should pick up phone instruments at the Telecomm. Service desk.
- Exhibitors will be responsible for the protection and return of any equipment rented from ACCC. Equipment should be returned to the Service Desk at the close of the event.
- A \$100 per single line set charge and a \$300 multi-line set charge will be billed to your credit card if sets are damaged or not returned.

- A detailed statement of calls will be invoiced at the conclusion of the show and charged to the credit card provided. Credit card receipts and detail of calls will be mailed to the exhibitor.
- Telecommunications panels, floor boxes and equipment must be accessible at all times. Panels, floor boxes and equipment shall not be rendered inaccessible to ACCC Telecom personnel.
- Unless otherwise directed, ACCC techs are authorized to cut floor coverings. Telephone service is provided from floor boxes on 30-ft. centers.
- ACCC is responsible for Internet and other ACCC installed cable connections from point of demarcation to exhibitor booth. Services are limited to cable installation and IP address assignment. It is the responsibility of the exhibitor to supply connectors, connect cable to exhibitor equipment, configure exhibitor equipment and properly operate equipment. ACCC will troubleshoot ACCC installed components only.
- ACCC is not responsible for lost connections or traffic interruptions. We will work with third parties to resolve circuit issues on a best effort basis. No refunds or discounts will be given for service interruptions or other network service related downtime.
- *** **THE ACCC IS NOT RESPONSIBLE FOR SERVICE INTERRUPTION DUE TO VIRUS INFECTION.**
- The exhibitor must file disputes concerning service with the Service desk prior to the close of the event.
- A minimum of \$50 will be charged to move an installed line.
- Prices subject to change without notice.
- ACCC does not allow the construction of wireless networks in the Facility.

1. SUB TOTAL	\$
2. SALES TAX 7%	\$
3. PAYMENT ENCLOSED	\$

FOR OFFICE USE ONLY:

Exh. No. _____ Phone Ext. #: _____

Payment: _____ Date Rec'd: _____