

**SAN ANGELO INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE DEPARTMENT**

Kim Carter, Director

305 Baker, San Angelo, Texas 76903-7030

Phone (325) 659-3615 Fax (325) 658-4353

Equipment/Smallwares Bid #10-9

April 21, 2010

Dear Bidders:

The San Angelo Independent School District will receive sealed bid proposals on Equipment and Smallwares for the 2009-10 school year.

All bids will be received until 11:00 AM, Wednesday, May 5, 2010. Any proposal received after that time and date will be returned unopened and not considered. The District invites bidders to be present at the bid opening. Please mail or deliver all bids to:

**Kim Carter, Food Service Director
San Angelo Independent School District
305 Baker
San Angelo, Texas 76903**

Please mark your envelope as follows: **SEALED BIDS – EQUIPMENT/SMALLWARES, OPEN 11:00 A.M.**, May 5, 2010. All bids must be submitted on the "Bid Sheet" provided.

The District reserves the right to reject any bid and/or all bids. To make awards as they may appear to be advantageous to the District and to waive all formalities in bidding.

The District will not accept bids without proper signature.

Your proposal will be appreciated.

Sincerely,

Kim Carter
Food Service Director

General Conditions for Equipment

1. **APPLICABILITY** - These conditions are applicable and form a part of the contract documents for each purchase order and a part of the terms of each purchase order for items included in the specifications and bid forms issued herein.
2. **BIDS** – Bids received after the time and date specified will not be considered and will be returned to the bidder unopened. PLEASE complete all blanks for each item number.

Bids must be submitted in a sealed envelope, plainly marked with bidder's name, product bid, bid number, opening date and time. Bids received without proper signature will not be accepted.

The District reserves the right to waive formalities and irregularities and to accept or reject each item separate or as a whole.

3. **BIDS SHALL BE SUBMITTED ON THESE FORMS.** Failure to supply all required forms in this packet will prevent the bid from being considered for award. Deviations to the General Conditions and/or Specifications shall be conspicuously noted in writing by the bidder and shall be included with the bid.
4. **EVALUATION OF BIDS** - It is not the policy of the San Angelo I.S.D. to purchase on the basis of low bids alone.

In evaluating bids submitted, the following considerations will be taken into account: price, quality, suitability for the intended use, probability of continuous availability, vendor's service and date of proposed delivery and placement.

This bid will be awarded by line item

5. **TIE BID** – In the case of a tie bid between a local company (in San Angelo) and an out-of-town company, the item will be awarded to the local company. A coin toss will determine other tie bids.
6. **ALTERNATE BIDS** will be permitted unless otherwise stated. If bidding Alternates, you must list make, model, and description of the item specified. Alternates must meet or exceed specifications to be acceptable. Complete descriptive and illustrated literature covering the items you propose to bid as an alternate is to accompany your bid.
7. **SPECIFICATIONS** have been developed by the District to show minimal standards as to the usage, materials, and contents based on our needs.
8. **PACKAGING** - All items must be securely packed in uniform containers, adequately marked as to content, and must be delivered without damage or breakage. Open containers will not be accepted. No charge will be allowed for cases, boxes, etc., or for freight expense, or cartage. No empty cases or boxes will be returned to the vendor; however, such containers may be removed by the bidder at his own expense

9. **QUANTITIES REQUIRED** are substantially correct. The District reserves the right to purchase additional quantities above that stated at the same unit price unless otherwise specified by the bidder.
10. **DELIVERIES** required in this bid shall be a drop shipment, freight prepaid, F.O.B. destination, 305 Baker, San Angelo, Texas. Bid prices shall include all freight and delivery charges.

All deliveries must be prescheduled with the Food Service Office. Deliveries will be accepted between the hours of 8:00 AM and 2:00 PM.

Bulk materials are to be placed on pallets on the receiving platform as directed by the receiving clerk. All products **MUST BE** delivered on a 40" x 48" standard wood pallet. Pallets are exchangeable, if desired. If a supplier fails to ship on pallets, 10% will be deducted from the invoice amount to cover handling charges OR the shipment will be refused.

Deliver Equipment items by July 1, 2010. Deliver Smallware items by July 15, 2010.

11. **NONPERFORMANCE OF CONTRACT** - The District reserves the right to cancel the entire contract with a ten (10) day notice in the event:
 - a. any item is not delivered according to the specifications and/or bid price
 - b. delivery is not made within the specified time period.
 - c. product quality is not acceptable.
12. **RIGHT TO REMEDY** Failure to notify SAISD Food Service Office of deviations in schedules or quantities will allow SAISD the option to purchase product from another source. If a company defaults on any item, the item will be awarded to the next lowest bidder meeting specifications. Any increases in prices that are incurred by SAISD to secure these products may be charged to the defaulting company that received the original bid award.
13. **CONTRACTS FOR PURCHASE** will be put into effect by a purchase order(s) executed by the Food Service Director after bids have been awarded. This bid will be submitted to the School Board on May 17, 2010. Purchase Orders will be mailed thereafter.
14. A summary of this bid may be found after the School Board approval on the SAISD website. <http://www.saisd.org/Departments/Food%20Services/bids.asp>

Purchase Orders will be issued to companies awarded the bid per item. Number of Purchase Orders will be determined by scheduled delivery of products.
15. **VENDORS, WHO DO NOT BID** are requested to notify the San Angelo Independent School District Food Service Department in writing if they wish to receive future bids. Failure to do so may result in their being deleted from our vendor list.
16. **CONTRACTS** (except those of \$10,000 or less) awarded by School Food Authorities shall include a provision to the effect that the State agency or School Food Authority, the Department, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the contractor which are directly pertinent to the Program for the purpose of making audits, examination, excerpts, and transcriptions.

17. FEDERAL FOOD, DRUG AND COSMETIC ACT COMPLIANCE

Bidder hereby agrees that the detergents and equipment proposed to be furnished by the bidder are not adulterated or misbranded within the meaning of the Federal Food, Drug and Cosmetic Act or is an article which may not, under the provisions of Section 404 or 505 of the Act, be introduced into interstate commerce.

Bidder shall provide and maintain during the life of this agreement, insurance acceptable to the SAISD for Workman's Compensation Insurance, Public Liability and Property Damage Insurance, Products Liability Insurance.

18. WARRANTY CONDITIONS for all Food Service equipment specified in this bid shall be fully guaranteed, parts and labor, for a minimum period of one year from the date of delivery and/or acceptance of work or equipment.

19. INVOICES shall have all items received listed. Invoices will be verified and signed by the receiving department.

20. STATEMENTS are to be mailed monthly to:

San Angelo Independent School District
Food Service Department
305 Baker
San Angelo, Texas 76903-7030

21. TAX EXEMPT - No charge will be allowed for Federal, State, or City taxes for which the Board of Education is exempt. The price bid shall be net and shall not include the amount of any such tax. Exemption certificate, if required, will be furnished on forms provided by the vendor.

22. FAX BIDS or EMAILED BIDS - Will not be accepted.

23. FELONY CONVICTION NOTICE must be completed and returned with this bid.

24. BUY AMERICAN PROVISION - Schools and institutions participating in the NSLP and SBP are required by law to use school foodservice funds, to the maximum extent practicable, to buy domestic commodities or products for meals served under these programs. A "domestic commodity or product" is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. The term "substantially" means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically. Therefore, when school foodservice funds are used to acquire foods, schools and institutions must ensure that the items are in compliance with this requirement.

25. EQUAL EMPLOYMENT OPPORTUNITY: "In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer."

26. QUESTIONS concerning this bid shall be addressed to the Food Service Director, San Angelo Independent School District.

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**EQUIPMENT/SMALLWARES
Bid #10-9**

Forms Checklist

- ☐ Felony Conviction Notice
- ☐ Compliance with Clean Air and Water Act
- ☐ Bid Certification
- ☐ Certification Regarding Lobbying
- ☐ Disclosure of Lobbying Activities
- ☐ Procurement
- ☐ **Notarized** Statement
- ☐ Certification Regarding Texas Family Code
- ☐ U.S. Department of Agriculture (Debarment Statement)
- ☐ Signature Sheet

Company

Signature

Printed Name

Date

Mandatory Forms for Bid Acceptance
Failure to Complete, Sign & Return Will
Result In Rejection of Bid
Return pages 5 thru 22

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**Equipment/Smallwares
BID #10-9**

Equipment			
Item #	Qty.	Item Description	
1	6	<p>CONVECTION OVENS – Double Stack - Electric Approved Product: Vulcan Hart – Model #VC44ED ONLY</p> <p>Vulcan VC44ED Electric, Double stacked, Standard depth, Convection Ovens. Unit shall have stainless steel front, top and sides, s/s doors with windows. Unit controls shall include a main power switch, a 60 minute timer with audible alarm, 8" high s/s legs, a thermostat that adjusts from 150 to 500 degrees Fahrenheit and an oven cool down switch. Unit shall have independently operating doors with a handle on each door. Ovens shall have two easily accessible oven interior lights, eleven position rack guides and five nickel plated racks. Ovens shall each have a two speed 1/2 horsepower, oven blower motor. Each section shall be heated by electric solid sheath elements rated at 12 KW.</p> <p>Unit shall be UL and NSF listed and shall carry a one-year parts and labor warranty. Exterior dimensions shall not exceed 40" wide by 42 1/2" deep (including door handles) by 70" high.</p> <p style="text-align: center;">** MUST receive shipment BEFORE: July 1, 2010 **</p> <p>SERVICE MANUAL REQUIRED from the vendor to whom this item is awarded.</p> <p>INSTALLATION AND SET UP will be performed by San Angelo ISD employees.</p> <p>The following units are requested:</p>	
Manuf. & Model No. You Are Bidding		Item Description	Unit Price
		1 each - 208/3 PHASE UNIT	
		Campus: Bonham	
		5 each - 240/3 PHASE UNIT	
		Campus: Austin, Glenmore (2), Reagan, San Jacinto	
			Total Price

Company _____

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Item #	Qty.	Item Description		
2	2	<p>CONVECTION OVENS - Double Stack - Gas Approved Product: Vulcan Hart – Model # VC44GD ONLY</p> <p>Vulcan Model VC44GD Gas Fired, Double Convection Ovens. Unit shall have stainless steel front, top and sides. Independently operated s/s doors with a handle on each door and double pane windows. Unit controls shall include a main power switch, a 60 minute timer with audible alarm, 8” high s/s legs, a thermostat that adjusts from 150 to 500 degrees Fahrenheit, and an oven cool down switch. Ovens shall have two easily accessible oven interior lights, eleven position rack guides and five nickel plated racks. A two speed ½ horsepower, oven blower motor shall be supplied on each oven. Each oven burner shall be 44,000 BTU/hr with a total BTU/hr input of 88,000. Ovens shall each have an electronic ignition system. Unit shall have a 120 volt, 60Hz, single phase power supply with 6' cord and plug. Unit shall be equipped with ¾" rear gas connection with combination gas pressure regulator and safety solenoid system. Unit shall be CSA design certified and NSF listed and shall carry a one-year parts and labor warranty. Exterior dimensions shall not exceed 40" wide by 41-½" deep (including door handles) by 62" high.</p> <p style="text-align: center;">** MUST receive shipment BEFORE: July 1, 2010 **</p> <p>SERVICE MANUAL REQUIRED from the vendor to whom this item is awarded.</p> <p>INSTALLATION AND SET UP will be performed by San Angelo ISD employees.</p> <p>Campus: Alta Loma, Bowie</p>		
		Manufacturer & Model No. You Are Bidding	Unit Price	Total Price

Company _____

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Item #	Qty.	Item Description		
3	3	Freezer – Reach-In – Two Section Approved Product: Traulsen Model # G22010 ONLY Dealer’s Choice Freezer, Reach-in, Two-Section, self-contained refrigeration w/Microprocessor control, s/s front & full height doors (hinging to be left-right hinge), anodized aluminum sides & interior, (3) epoxy coated shelves per section (factory installed), 6” high legs, ENERGY STAR, UL & NSF listed 115v/60/1ph, 14.9 amps. NEMA 5-20P , standard 1 year parts and service/labor & 5 yr compressor warranty (std) ** MUST receive shipment BEFORE: July 1, 2010 ** SERVICE MANUAL REQUIRED from the vendor to whom this item is awarded. INSTALLATION AND SET UP will be performed by San Angelo ISD employees. Campus: Bonham, Bowie, San Jacinto		
		Manufacturer & Model No. You Are Bidding	Unit Price	Total Price

Company _____

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Item #	Qty.	Item Description		
4	1	Freezer - Reach-In – Single Section Approved Product: Traulsen Model #G12010 ONLY Dealer’s Choice Freezer, Reach-in, One-Section, self-contained refrigeration w/Microprocessor control, s/s front & full height doors (hinging to be right hinge), anodized aluminum sides & interior, (3) epoxy coated shelves (factory installed), 6” high legs, ENERGY STAR, UL & NSF listed 115v/60/1ph, 11.3 amps. NEMA 5-15P , standard 1 year parts and service/labor & 5 yr compressor warranty (std) ** MUST receive shipment BEFORE: July 1, 2010 ** SERVICE MANUAL REQUIRED from the vendor to whom this item is awarded. INSTALLATION AND SET UP will be performed by San Angelo ISD employees. Campus: Glenmore		
		Manufacturer & Model No. You Are Bidding	Unit Price	Total Price

Company _____

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Item #	Qty.	Item Description		
5	1	Refrigerator – Reach-In – Single Section Approved Product: Traulsen Model # G10011 ONLY Dealer’s Choice Refrigerator, Reach-in, One-Section, self-contained refrigeration w/Microprocessor control, s/s front & full height doors (hinging to be left hinge), anodized aluminum sides & interior, (3) epoxy coated shelves (factory installed), 6” high legs, ENERGY STAR, UL & NSF listed 115v/60/1ph, 7.0 amps. NEMA 5-15P , standard 1 year parts and service/labor & 5 yr compressor warranty (std) ** MUST receive shipment BEFORE: July 1, 2010 ** SERVICE MANUAL REQUIRED from the vendor to whom this item is awarded. INSTALLATION AND SET UP will be performed by San Angelo ISD employees. Campus: Glenmore		
		Manufacturer & Model No. You Are Bidding	Unit Price	Total Price

Company _____

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Item #	Qty.	Item Description	
6	1	<p>Refrigerator – Reach-In – Double Section</p> <p>Approved Product: Traulsen Model # G20010 ONLY</p> <p>Dealer’s Choice Refrigerator, Reach-in, Two-Section, self-contained refrigeration w/Microprocessor control, s/s front & full height doors (hinging to be left-right hinge), anodized aluminum sides & interior, (3) epoxy coated shelves per section (factory installed), 6” high legs, ENERGY STAR, UL & NSF listed</p> <p>115v/60/1ph, 8.5 amps. NEMA 5-15P , standard 1 year parts and service/labor & 5 yr compressor warranty (std)</p> <p>** MUST receive shipment BEFORE: July 1, 2010 **</p> <p>SERVICE MANUAL REQUIRED from the vendor to whom this item is awarded.</p> <p>INSTALLATION AND SET UP will be performed by San Angelo ISD employees.</p> <p>Campus: San Jacinto</p>	
Manufacturer & Model No. You Are Bidding		Unit Price	Total Price

Company _____

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Smallwares

**** MUST receive shipment BEFORE: July 15, 2010 ****

Reference Number	Qty	Pack	Item Description	Brand & Product Code Number	Your Pack	Each Price
7	438	Ea	Food Storage Poly Boxes 12 x 18 x 6 Approved: Camwear #12186P - ONLY			
8	438	Ea	Food Storage Poly Boxes - Flat Lids, 12 x 18 Approved: Camwear #1218CP - ONLY			
9	372	Ea	Poly Food Pans – Clear Full size 2 ½" deep Approved: Camwear #12CW #135 Clear - ONLY			
10	372	Ea	Poly Flat Cover Lids – Clear , Full size Approved: Camwear #10CWCH #135 Clear - ONLY			
11	74	Ea	Service Cart - Open Design, three shelves Shelf size: L 24 5/16" x D 15 3/4" x H 11 3/4" polyethylene exterior, 4" casters (4 swivel, no brake) 300 lb. local capacity, black KD Approved: Camwear #BC331KD - ONLY			
12	9	Ea	Bun Pan Rack – Pan Rack mobile, full height, open sides, with slides for 18"x26" pans, slides approximately 3" centers, all welded aluminum construction, end loading, (4) 5" platform casters, NSF * Lifetime warranty against rust & corrosion, 5 year construction warranty, standard. * Assembled units * 5" platform type casters, std. * CL-B Caster Lock, for 5" platform caster (pair) Approved: New Age Industrial Model #1331 ONLY Campus: Lee, Austin (2), Belaire, Fannin, Glenmore, McGill, San Jacinto, Santa Rita			

Company _____

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Felony Conviction Notice

Senate Bill 1 passed by the State of Texas Legislators, Section 44.034, Notification of Criminal History, Subsection (a) states a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony conviction has been reviewed by me and the following information furnished is true to the best of my knowledge.

☐

My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable.

☐

My firm is not owned or operated by anyone who has been convicted of a felony.

☐

My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Company Name

Signature of Authorized Company Official

Authorized Company Official's Name and Title (Please Print)

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Compliance with Clean Air and Water Act

I, the vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S.C. 1857(h)). Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator of the Enforcement.

Organization Name

Name and Title of Authorized Representative

Signature

Date

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Bid Certification

As defined by Texas House Bill 602, a “nonresident bidder” means a bidder whose principal place of business is not in Texas, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas.

☐ I certify that my company is a “resident bidder”:

☐ I certify that my company qualifies as a “**Nonresident Bidder**”.
Note: You must furnish the following information

Indicate the following information for your “**Resident State**”: (The state your principal place of business is located in.)

(A) Does your “residence state” require bidders whose principal place of business is in Texas to underbid bidders whose residence state is the same as yours by a prescribed amount or percentage to receive a comparable contract? “Residence State” means the state in which the principal place of business is located.

☐ **Yes**

☐ **No**

(B) What is the amount or percentage? \$_____ or _____%

**** Certification:** I certify that the above information is correct. _____ **** initials required.**

Company Name

Signature of Authorized Company Official

Authorized Company Official’s Name and Title (Please Print)

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Certification Regarding Lobbying

Applicable to Grants, Sub grants, Cooperative Agreements, and Contracts Exceeding
\$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub recipients shall certify and disclose accordingly.

Name/Address of Organization

Name/Title of Submitting Official

Signature

Date

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Procurement

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and / or has been secured to influence the outcome of a covered Federal Action.
2. Identify the status of the covered Federal Action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal Action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or sub award recipient. Identify the tier of the sub awardee, e.g., the first sub awardee of the prime is the 1st tier. Sub awards include but are not limited to subcontracts, sub grants, and contract awards under grants.
5. If the organization filing the report in item 4 checks "Sub awardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal Agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Proposal (IFB) number; grant announcement number; the contract, grant, or loan award number; the application Proposal control number assigned by the Federal agency). Include prefixes, e.g. "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award / loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box (es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box (es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

**NOTARIZED STATEMENT VALIDATING PROPOSAL CONTENTS
NON COLLUSION STATEMENT**

Vendor shall not prepare this Proposal in collusion with any other *Vendors* and the contents of this Proposal as to prices, terms or conditions may not be communicated by this organization nor by an employee or agent of this organization to any other *Vendor* or to any other persons engaged in this type of business activity prior to the official Proposal due date. However, the authorized agent or officer signing this Proposal is not and has not been, for six months, directly or indirectly concerned in any agreement to control the conditions and/ or prices of services proposed, or has not influenced any person to propose or not purpose thereon.

I have read the complete Proposal for **Equipment/Smallwares Bid #10-9** and verify the accuracy of all information contained in the Proposal.

Authorized Vendor Officer

Signature

Typed name

Date

NOTARY PUBLIC

Name

Date

My commission expires on the _____ day of _____, _____.

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Certification Regarding Texas Family Code

As per Section 14.52 of the Texas Family Code, added by S.B. 84, Acts, 73rd Legislature, R.S. (1993), all Proposals must complete and submit with the Proposal the following affidavit:

I, the undersigned vendor, do hereby acknowledge that NO sole proprietor, partner, majority shareholder of a corporation, or an owner of 10% or more of another business entity is 30 days or more delinquent in paying child support under a court order or a written repayment agreement. I understand that under this is, a sole proprietorship, partnership, corporation or other entity in which a sole proprietor, partner, majority shareholder or a corporation, or an owner of 10% or more of another entity is 30 days or more delinquent in paying child support under a court order or a written repayment agreement is NOT eligible to Proposal or receive a state contract.

Organization Name

Address

Printed Name and Title of Authorized Representative

Signature

Date

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND
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U.S. Department of Agriculture

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, *Federal Register* (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(Before completing certification, read attached instructions.)

1. The prospective lower tier participant certified, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statement in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number or Project Name

Name and Title of Authorized Representative

Signature

Date

Instructions for Suspension/Debarment Certification Statement

1. By signing and dating the certification statement, the bidder certifies that neither it nor any of its principals (e.g., key employees) has been proposed for debarment, debarred or suspended by a federal agency on the date signed.
2. The prospective bidder shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective bidder learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. Federal and State penalties exist for vendors and districts that knowingly enter into contracts with suspended/debarred persons.

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND
RETURNED IN SEALED PROPOSAL PACKAGE**

Signature Page

The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

COMPANY _____

ADDRESS _____

CITY _____

STATE _____ ZIP CODE _____

TELEPHONE _____ (____) _____ 1-800- _____

FAX _____ (____) _____

E-Mail Address
Of Bidder _____

BIDDER
(Signature) _____ DATE _____

BIDDER
(Print Name) _____

POSITION
WITH COMPANY _____

SIGNATURE OF
COMPANY OFFICIAL
AUTHORIZING THIS
BID _____

COMPANY OFFICIAL
(Print Name) _____

OFFICIAL POSITION _____

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND
RETURNED IN SEALED PROPOSAL PACKAGE**