



EVENT DETAILS

Each 10' x 10' footprint will include the following (provided by the convention center):

- 1 – 6' Skirted Table
- 2 – Chairs
- 1 – Wastebasket

There is no rear or side rail pipe and drape provided; just the 6' table, chairs and wastebasket
Electrical service – and all other additional items are the responsibility of the Exhibitor.

Exhibition Colors/Carpet

The area is carpeted and the table skirt is gray. You may purchase specialty carpet at your own expense.

Exhibition Contractor

Rosemont Exposition Services (RES) is the official exhibition contractor and will maintain an Exhibitor Service Desk. All questions regarding services should be brought to their attention. All requests for exhibit set-up and dismantling labor, in-loading and out-loading must be placed at this desk. Order forms for these services are included in the exhibitor manual. Each exhibitor will receive dismantling instructions by special bulletin while on-site.

IMPORTANT NOTES FROM SHOW MANAGEMENT

- If you require more than the 10x10 footprint allotted, you may need to purchase a second space prior to the event if one is available
- The height is not to exceed 5 feet above the table with an 8 foot maximum from floor to the top of the exhibit
- You may have your table removed to put a piece of machinery or furniture in its place if that piece of machinery or furniture is manufactured or sold by the company. **It must conform to the dimension of the table and be approved prior to the conference**
- No tapes, adhesives, or any items are to be used to hang or attach signs or display materials to the facility walls
- Tables will be set up when you arrive. Please set up your display in the area that has been assigned to your company

Exhibition Installation	
Monday, October 5, 2015	8:00 a.m. – 4:00 p.m.
Tuesday, October 6, 2015	8:00 a.m. – 9:00 a.m.
Exhibition Hours	
Tuesday, October 6, 2015	10:00 a.m. – 6:30 p.m.
Wednesday, October 7, 2015	7:45 a.m. – 6:30 a.m.
Thursday, October 8, 2015	8:00 a.m. – 3:30 p.m.
Exhibition Dismantling	
Thursday, October 8, 2015	3:30 p.m. – 6:00 p.m.
Registration Hours	
Monday, October 5, 2015	3:00 p.m. – 6:00 p.m.
Tuesday, October 6, 2015	7:00 a.m. – 5:00 p.m.
Wednesday, October 7, 2015	7:00 a.m. – 5:00 p.m.
Thursday, October 8, 2015	7:00 a.m. – 2:00 p.m.

- Displays are considered static and do not require booth staffing at all times
- There is no security guard service provided with this event. Please do not leave anything of extreme value in your display area such as laptops, briefcases, camera's, giveaways, etc.
- For additional Show Management information:
<http://www.sae.org/events/cve/exhibit/resources/>

Deliveries

RES will accept crated or boxed materials in advance of the show set-up at their warehouse starting on **August 3, 2015**. Advance Shipments delivery will start August 3 and end October 2. No advance deliveries will be accepted at the site. Display materials not sent to Rosemont's warehouse in advance must be delivered directly to the exhibit area on Monday, October 5. No direct shipments will be accepted before Monday, October 5. **Shipments received at the RES warehouse by September 25, 2015 will receive the discounted rates.** Please refer to the Material Handling Form and the shipping labels within the exhibitor manual.

Installation and Dismantling

All installations should be completed by 9:00 a.m. on Tuesday, October 6 in time for the first networking break. No exhibit, in whole or part, may be removed from the assigned space during the period of the Exhibition.

The Exhibition closes at 3:30 p.m. on Thursday, October 8. Dismantling must be completed by 6:00 p.m. on Thursday, October 8. RES will have labor available to assist you with dismantling. Please advise their representative of your needs before the close of the exhibition.

Shipping, Storage and Handling

You may ship by any carrier of your choice. RES has been designated as the official storage and handling contractor and as such is prepared to warehouse, transfer and move all exhibits into and out of the exhibition area. This includes the handling and care of empty containers. Because of liability considerations, RES will assume complete responsibility for maintaining in and out traffic schedules. Complete shipping information and rates are included in this manual.

If your exhibit is unusually large or complicated, please notify SAE and RES so that we are aware and prepared to handle the special needs (labor, equipment, special space requirements, or time requirements) that often accompany these types of displays. Please remember your display must fit into the 10' x 10' tabletop display area.

Design Approvals (due Thursday, September 17)

Companies must submit their layout design for Show Management approval. The purpose of reviewing plans is to make sure the display is within the rules and regulations. Should a problem be found, it is easier to correct the display while it is still in the design stages than to try to modify the display while it is being erected. The Display Rules and Regulations are included in this manual as well as a "Design Approval Form" which should be submitted to SAE along with any photos or drawings of your booth. The Design approval form must be submitted to SAE by Thursday September 17 to John Vanella at john.vanella@conferencedirect.com ; phone: 602-266-1006; fax: 602-266-1017.

Electrical Service

There is no Electrical service provided with the exhibit space. Electrical outlets may be ordered through RES by completing and submitting the Electrical Order Form found in this manual.

Terms & Conditions

Please refer to the "SAE Terms and Conditions" and the "Display Rules and Regulations" included in this manual for additional information.

ATTENTION EXHIBITORS

PLEASE NOTE! SAE International neither endorses nor sponsors FAIR-Guide or its publishers. Anyone desiring to sign with FAIR-Guide should carefully read their agreement to ascertain what they think they will be receiving in return for their money.



SAE 2015 Commercial Vehicle Engineering Congress TECHNOLOGY DISPLAY APPROVAL FORM

Please refer to the Guidelines for Display Rules and Regulations, located in the exhibitor manual when planning your technology display.

Each 10' x 10' Technology Display space includes the following (provided by the convention center):

1 – 6' Table

2 – Chairs

1 – Wastebasket

There is no rear or side rail pipe and drape provided just the 6' table, chairs and wastebasket.

The display rules and regulations are included in this manual. Please submit your technology display approval form **by Thursday, September 17, 2015** along with any photos or drawings of your technology display. The technology display approval form should include your technology display number, size, contents, dimensions and elevations.

Consider your technology display design acceptable and approved unless you are contacted by SAE Show Management.

Please return form to John Vanella by email to: john.vanella@conferencedirect.com.

Company Name: _____

Technology Display Number: _____

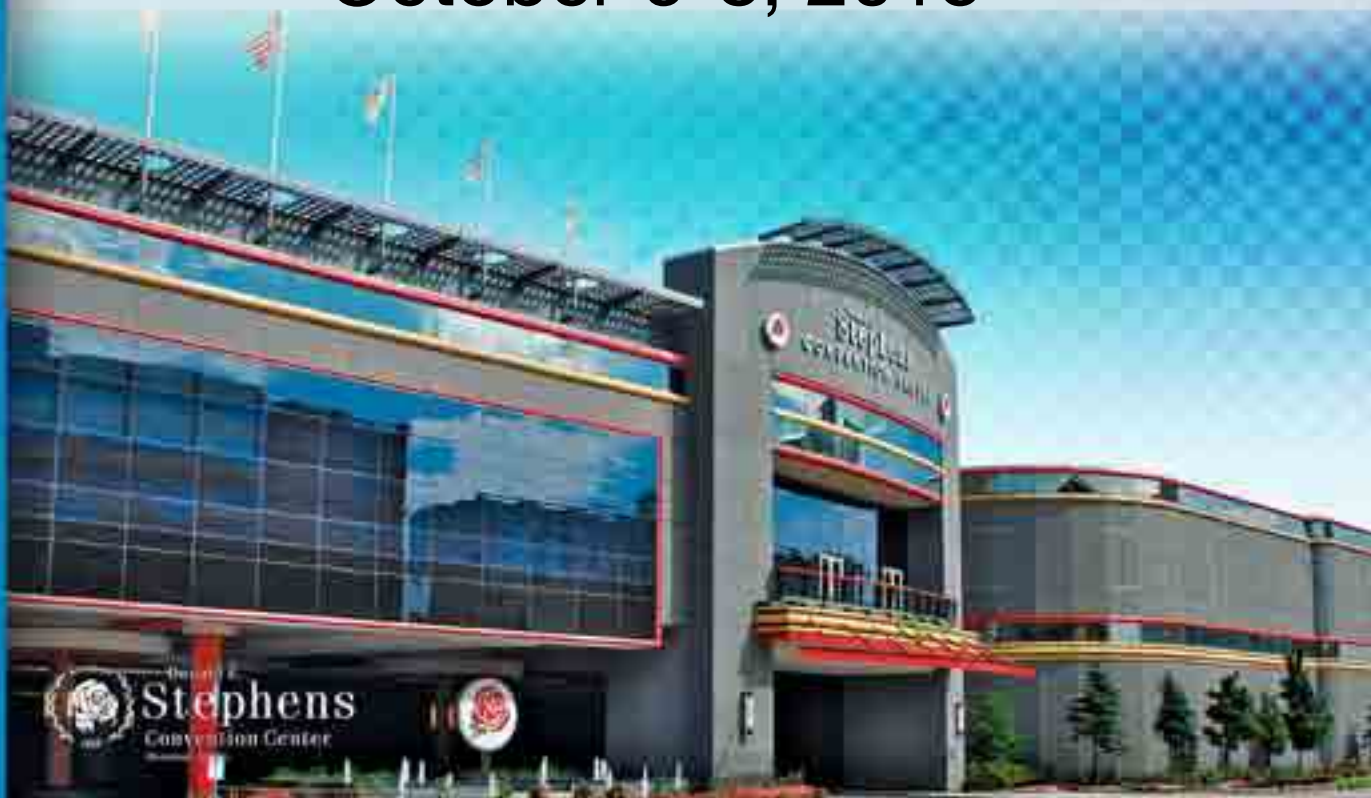
Height of display when placed on floor maximum is 8 feet or display is 5 feet high when placed on table to a max height of 8 feet or 2.44m

Brief Description of booth layout: _____

exhibitor **SERVICES** manual

SAE 2015 Commercial Vehicle Engineering Congress

October 6-8, 2015



Index of Services

For your convenience, the services and show information available through RES and the Donald E. Stephens Convention Center have been categorized and color coded. Please use this sheet as a reference guide when looking for a particular form.

GENERAL INFORMATION

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- Standard Booth Accessories
- Standard Counter & Workstation
- Custom Furniture
- Carpet Rental
- Exhibit Rental
- VU Case Rentals

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- RES Extras
- Handicap Access Vehicles
- Floral
- Rosemont Catering

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- Freight Check-In Procedures
- RES Freight Services
- RES Recommended Wireless Internet
- Advance Warehouse Shipping Label
- Direct Shipping Label
- Moblie Unit

RES CUSTOMER SERVICE CONTACT INFORMATION

General
847-696-2208
customerservice@rosemontexpo.com

Bernie Buttitta
847-993-4815
bbuttitta@rosemontexpo.com

Linda Talaber
847-993-4657
ltalaber@rosemontexpo.com

Visit RESEXPO.com for Online Ordering

Show Your Badge DINING SPECIALS

Present your badge at any of the following Rosemont area restaurants and receive special offers with a purchase of an entree! Must show tradeshow badge for discount.

ROSEMONT AT YOUR SERVICE



FREE Signature Cannoli

With purchase of any salad or sandwich, or pizza with side and drink. Beer and wine available. Call for Delivery

10425 W. Touhy Ave.
847-803-2333



10% OFF of the Food Portion of Your Bill

Not valid with any other promotions.

10275 W. Higgins Rd.
847-298-8200



\$10 Show Ticket

Wed-Friday shows (excluding special events). Reservations required. Must be 21 or over. Two item minimum purchase during the show.

MB Financial Park
847-813-0484



Complimentary Harry's Tiramisu and Coffee

Limit one per table

10233 W. Higgins Rd.
847-699-1200



One Free Appetizer with two entrees, up to a \$13 value

5320 N. River Road
847-233-3776



10% OFF of the Food Portion of Your Bill

Not valid with any other promotions.

9501 W. Devon
847-685-0206



20% Discount on Lunch or Dinner

Not applicable for alcohol or Gibson's steakhouse

Embassy Suites
5500 N. River Road



15% OFF of the Food Portion of Your Bill

Hyatt Regency O'Hare
9300 Bryn Mawr



Complimentary Pan-Fried Calamari with Hot Cherry Peppers

Limit one table of four.

5340 N. River Road
847-671-8125



Complimentary Fried Calamari

Shuttle Service

4926 N. River Road
847-671-8125



Complimentary "Bar Bites"

Limit one per table of two.

9525 W. Bryn Mawr Ave.
847-678-5155



Complimentary Appetizer

Choose from our standard dinner menu.

9421 W Higgins Road
847-696-9494



20% Discount on Lunch or Dinner

Not applicable for alcohol or Gibson's steakhouse

Doubletree Hotel
5460 N. River Road



FREE Appetizer

Per couple with dinner or lunch
Not valid with any offer or promotions.

6111 N. River Road
847-518-0990



Join us for Lunch or Dinner

15% OFF the Food Portion of Your Bill

Located in MB Financial Park
847-233-0099



One Crème Brulee Dessert

Limit one per table of four.
With purchase of entrees.

5464 N. River Road
847-928-9900



\$10 OFF the Food Portion of Your Bill

when 2 or more entrees are purchased valid for dinner only

Hyatt Regency O'Hare
9300 Bryn Mawr



10% OFF of the Food Portion of Your Bill

Not valid with any other offers or promotions.

10290 W. Higgins Road
847-296-5760



10% OFF Your Entire Bill

Not valid with any other offers or promotions. Excludes tax, tip and alcohol

Crowne Plaza Hotel
5440 N. River Road



15% OFF of the Food Portion of Your Bill

Located in MB Financial Park
847-233-0080



Complimentary Appetizer of Your Choice

Limit one per table of four.

Inside Muvico Theatre
847-447-1040 ext. 135



15% OFF of the Food Portion of Your Bill

Limit one per table

Hilton Rosemont O'Hare
5550 N. River Road



30% OFF General Admission Mention Code: 30PSB11

Not valid with any other offers or promotions. 2001 N. Roselle Rd., Schaumburg, IL

Call for Reservations
1-888-WE-JOUST (935-6878)



15% OFF of the Food Portion of Your Bill

Dine in only

MB Financial Park
847-233-0077



10% OFF of the Food Portion of Your Bill

Not valid on special events.

Located in MB Financial Park
847-678-0088



20% OFF of the Food Portion of Your Bill

Not valid on special events.
Fashion Outlets of Chicago
847-278-9900
Rosemont





Welcome to Rosemont

The Rosemont Convention Bureau provides a restaurant reservation and an area information kiosk to assist you during your trade show or conference. Visit this information kiosk located in the lobby of the Donald E. Stephens Convention Center for a copy of our Rosemont Visitor's Guide to locate lodging, entertainment, and cultural facilities, and to enjoy the ambience of international cuisine at Rosemont and Chicagoland area restaurants.



The all-new MB Financial Park at Rosemont is open for business, located one block west of the Donald E. Stephens Convention Center. The Park features a series of restaurants and live entertainment venues, including Hofbräuhaus House, Fogo De Chão, Toby Keith's I Love This Bar, Adobe Gila's, Sugar Factory, Kings Bowling, Five Roses Irish Pub, the Park Tavern and the famous Zanies Comedy Club. More venues are in the works for what has quickly become Chicagoland's hottest destination.

The Rosemont community is home to some of the best names in the hotel industry, including the Intercontinental, Hyatt Regency, Crowne Plaza, Embassy Suites, Doubletree and Hilton, all either connected to or within walking distance to the Convention Center. There are also additional hotel properties in town, including Westin, Marriott Suites, Holiday Inn Select, Sheraton, another Hyatt and Best Western, all a short distance away.



The Rivers Casino is located four blocks north of the Convention Center, and is by far the most successful gaming facility in the state of Illinois. In addition to a wide variety of gambling options, the Rivers Casino features a Hugo's Frog Bar and Chop House, the asian-themed MianBar, Flipt Gourmet Burger Bar and the Cube nightclub, featuring a state-of-art sound system and variety of live entertainment.

In addition to the MB Financial Park, Rosemont is home to some of the finest restaurants in the Chicago area. Gibsons Steakhouse, Morton's, Rosewood, Carlucci, Nick's Fishmarket and Harry Caray's are all fine dining establishments that call the community home, as do popular and casual spots such as RAM Restaurant, T.G.I. Fridays, Laredo's Mexican and Giordano's, known for its Chicago style deep dish pizza.



For all that Rosemont has to offer go to
www.rosemont.com



www.resexpo.com

Show Information

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Exhibitor Move-In

Monday, October 5, 2015	8:00am-4:00am
Tuesday, October 6, 2015	8:00am-9:00am

SHOW HOURS

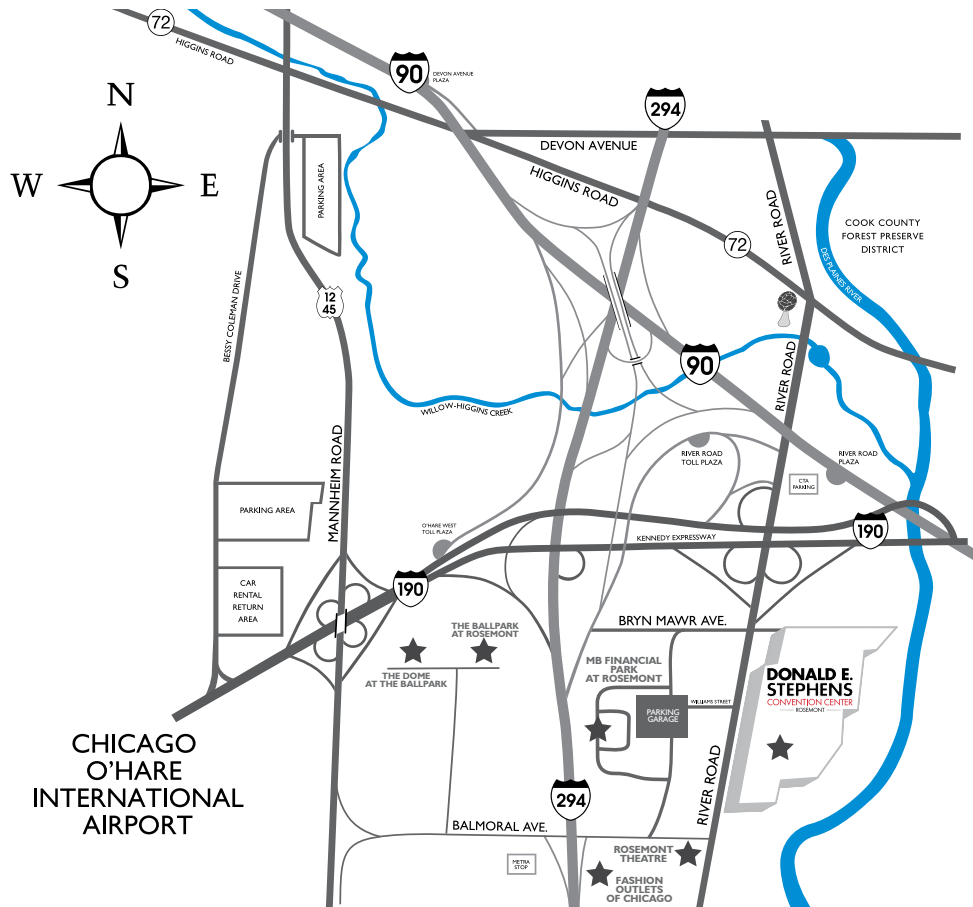
Tuesday, October 6, 2015	10:00am-6:30pm
Wednesday, October 7, 2015	7:45am-6:30pm
Thursday, October 8, 2015	8:00am-3:30pm

Exhibitor Move-Out

Thursday, October 8, 2015	3:30pm-5:30pm
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SHOW MANAGEMENT INFORMATION

SAE Exhibit Customer Sales and Support
400 Commonwealth Drive
Warrendale, PA 15096
Outside U.S. and Canada 724-772-4086
Phone: 888-875-3976
Fax: 724-776-4026



Donald E. Stephens Convention Center
5555 N. River Road - Rosemont, IL 60018

FROM O'HARE:

East on the Kennedy Expressway to the River Road south exit.

FROM DOWNTOWN CHICAGO:

Northwest on the Kennedy Expressway to O'Hare Airport (190 west) Exit River Road, before reaching the airport. Turn right at River Road. The Convention Center is located 3 blocks south on the left.

FROM THE NORTH/NORTHWEST:

Take the Northwest Toll-Way (90) or the Tri-State Toll-Way (294) to the O'Hare exit, pay toll, proceed west a short distance to the Mannheim Road south exit. Exit Mannheim Road south and then immediately cloverleaf back down on 190 east to Chicago. Proceed east approximately one-half mile to the River Road south exit.

FROM THE SOUTH:

Take the Tri-State Toll-Way (294) to the O'Hare/River Road (190 west) exit, pay toll, exit left after the toll plaza to River Road. At the stop light, turn right on River Road. The Convention Center is located 3 blocks on the left.

AREA HOTELS:

- Aloft Hotel
- Best Western
- Courtyard
- Crowne Plaza O'Hare
- DoubleTree Hotel
- Embassy Suites O'Hare
- Hilton Garden Inn
- Hilton Rosemont / Chicago O'Hare
- Holiday Inn & Suites
- Hyatt Regency O'Hare
- Hyatt Rosemont
- Intercontinental
- Sheraton Gateway Suites
- Westin O'Hare



www.resexpo.com

Rosemont Public Safety Requirements

PLANS

Exhibitors having pillars in their booths with a fire extinguisher or a fire hose on them are required to submit three (3) scaled floor plans of their exhibit to the Fire Department. Plans that are rejected will be sent back to the submitter for correction. Plans that are approved will also be sent back to the submitter and to the facility.

COMBUSTIBLES

Show Management shall advise all exhibitors that booths shall be cleared of combustible rubbish daily.

EXHIBIT BOOTHS

All draperies, back drops, booth partitions, and table coverings shall be cleared of non-combustible or fire retardant materials.

ELECTRICAL

All wiring, hook ups, flood lights, etc., must meet Village code. If an extension cord is used on display equipment, it should be of adequate size, U.L. approved, be in operable condition, and three wire grounded. If in doubt of access availability for power needs, or when requiring more than normal power, check in advance with the show electrician.

NO STORAGE

No storage of any kind is allowed behind the backdrapes. All unwanted containers and refuse should be placed in the aisle directly in front of the exhibit for housekeeping to remove.

DISPLAY OF MOTOR VEHICLES

Any automobile, motorcycle, truck, boat, or other equipment burning Class 1 fuel shall comply with the following requirements:

1. The fuel supply for 4-piston and under engines shall be none.
2. The fuel supply in larger than 4-piston engines shall be maximum of five gallons.
3. All motorcycles, all-terrain vehicles, snowmobiles and watercraft shall have no fuel.
4. Any battery or power source for the engine shall be disconnected.
5. No operation of any internal combustion engine will be allowed indoors, unless approved in writing by the Fire Prevention Bureau.

Vehicles in the building for unloading must be unloaded and removed from the building as soon as possible.

OPEN FLAMES & HEATING DEVICES

Where open flames or heating devices are being demonstrated or displayed, the Fire Department shall be notified beforehand and additional fire protection equipment may be required. Any quantities of flammable liquids that are kept on the premises must first be approved by the Fire Prevention Bureau and then be kept in appropriate safety cans.

EXPLOSIVES

No one shall be allowed to store, sell or bring into the building any substance of an explosive nature such as fireworks or Class B or Class A explosives of any type without approval from the Fire Prevention Bureau.

FIRE MARSHALL

To contact the Fire Prevention Bureau please call 847/823-1134 ext 340 or email: RamirezJ@VillageOfRosemont.org

EMERGENCY EQUIPMENT

No extinguishers, emergency phones, sprinkler valves or hose connections shall be obstructed by booths, stands or any other items of exhibit.

CYLINDERS

Cylinders of compressed gases are prohibited unless approved by the Fire Prevention Bureau and shall be secured in an upright position.

ENTRANCE AND EXIT DOORS

All exits, hallways and aisles leading from the building are to be kept clear and unobstructed at all times. No curtains, drapes or decorations shall be hung in such a manner as to cover any exit signs. No exit door shall be locked, bolted or otherwise fastened or obstructed at any time when the exhibit building is open to the public. There shall be no obstruction blocking exit doors from the outside of any building, such as vehicles parked in doorways or barricades across sidewalks. No vehicles shall be parked in fire lanes outside of building.

SMOKING

Illinois State Law prohibits smoking within a public facility. Therefore, no smoking is permitted within the Donald E. Stephens Convention Center.

FOOD SERVICE

No food or beverage may be brought into the Convention Center from outside the facility. All food and beverage consumed on the premises must be provided by Rosemont Catering Company. For more information call 847-692-6415.



www.resexpo.com

EAC/I & D

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

To: Rosemont Exposition Services, Inc.

Please be advised that we will be using an independent contractor of our own choosing to perform carpenter labor services at the Donald E. Stephens Convention Center. We are aware that a responsible representative of our contractor must report to the RES Service Desk on the first day of set-up. No badges will be issued until all pertinent paperwork is in order. Display house must also provide certificate of insurance to RES.

I & D Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____

Phone Number: _____ Booth Number: _____

Representative: _____ Signature: _____

Email Address: _____

	Exhibitor Will Pay	I & D Co. Will Pay
FURNITURE:	<input type="radio"/>	<input type="radio"/>
CARPET:	<input type="radio"/>	<input type="radio"/>
LABOR:	<input type="radio"/>	<input type="radio"/>
CLEANING:	<input type="radio"/>	<input type="radio"/>
FREIGHT:	<input type="radio"/>	<input type="radio"/>
UTILITIES:	<input type="radio"/>	<input type="radio"/>
OTHER SERVICES:	<input type="radio"/>	<input type="radio"/>

Credit Card Payment Information for Responsible Party

Account Number: _____ Expiration Date: _____ CW2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Acceptance of this is contingent upon:

An established satisfactory credit rating with Rosemont Exposition Services by the Display House and return of the notification letter prior to the deadline date. Further, we understand and agree that failure to make payment within 30 days of receipt of invoice will result in a redirection of the invoice to the exhibiting company for full payment and will affect the Display House's future credit standing.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Third Party Billing

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

To: Rosemont Exposition Services, Inc.

Please be advised that we will be using an independent contractor of our own choosing to perform carpenter labor services at the Donald E. Stephens Convention Center. We are aware that a responsible representative of our contractor must report to the RES Service Desk on the first day of set-up. No badges will be issued until all pertinent paperwork is in order. Display house must also provide certificate of insurance to RES.

Third Party: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____

Phone Number: _____ Booth Number: _____

Representative: _____ Signature: _____

Email Address: _____

	Exhibitor Will Pay	Third Party Will Pay
FURNITURE:	<input type="radio"/>	<input type="radio"/>
CARPET:	<input type="radio"/>	<input type="radio"/>
LABOR:	<input type="radio"/>	<input type="radio"/>
CLEANING:	<input type="radio"/>	<input type="radio"/>
FREIGHT:	<input type="radio"/>	<input type="radio"/>
UTILITIES:	<input type="radio"/>	<input type="radio"/>
OTHER SERVICES:	<input type="radio"/>	<input type="radio"/>

Credit Card Payment Information for Responsible Party

Account Number: _____ Expiration Date: _____ CW2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Acceptance of this is contingent upon:

An established satisfactory credit rating with Rosemont Exposition Services by the Display House and return of the notification letter prior to the deadline date. Further, we understand and agree that failure to make payment within 30 days of receipt of invoice will result in a redirection of the invoice to the exhibiting company for full payment and will affect the Display House's future credit standing.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

www.resexpo.com

STEP BY STEP ONLINE ORDERING

- 1) Access our website at www.resexpo.com.
- 2) Use the pull-down menu at the top of the page to take you to your upcoming show. Click on the show you will be attending.
- 3) The page will now change where you will see three boxes. Enter your booth number in the first box. (If you have multiple booths, use the lowest number). Tab over and enter your area code. Tab again and enter the rest of your phone number. Do not use dashes (Corporate Phone #).

THEN, Click on



- 4) The page will **"Thank You For Logging In"**. Scroll down to the bottom of the page and click that you accept the payment policy and have agreed to it.
- 5) After accepting, your screen will change again **"Welcoming"** you to the show.
- 6) The seven tabs at the top of the page can be used to navigate the various RES services.
- 7) After you have completed your order(s) and proceeded to check out, you have three options for payment:
 - a. Credit Card Payment to finish transaction online.
 - b. Print order and submit with credit card either by fax or mail.
 - c. Print order and mail with a check.

*All orders are verified for accuracy.
A confirmation will be sent via email or fax
at that time, not necessarily at the time of
submitting.*

*For questions and further information
please call: 847-696-2208*





www.resexpo.com

Order Summary and Payment

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, E-mail or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
E-mail: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

We understand that your calculation is only an estimate of charges, and may not reflect the balance of the final invoice.

Please indicate below method of payment to be used for services provided by ROSEMONT EXPOSITION SERVICES.

_____ CASH
_____ CREDIT CARD
_____ CHECK Check # _____

Check should be made payable to
Rosemont Exposition Services, Inc.

Rosemont Exposition Services requires pre-payment of all advance orders. Payment may be by check drawn on U.S. Funds Account, MasterCard, Visa, American Express, or Discover Card.

For information on wire transfers please contact
Customer Service at 847-696-2208.

If you wish to authorize Rosemont Exposition Services to charge the amount of your advance orders and any additional amounts incurred as a result of show site orders placed by you or your representative, as well as outbound billing to your credit card account, please complete the information requested below.

SERVICES AND EQUIPMENT ORDERED	TOTAL FROM ORDER FORMS
Standard Furniture	\$
Standard Booth Accessories	\$
Custom Furniture	\$
Carpet Rental	\$
Exhibit Rental	\$
Pegboard Rental	\$
VU Case Rentals	\$
Signage & Graphics	\$
RES Extras	\$
Floral	\$
Photography	\$
Electrical Service	\$
Plumbing Service	\$
Cleaning	\$
Internet & Telecommunications	\$
Computer Rental	\$
Audio Visual	\$
Material Handling	\$
Carpenters	\$
Riggers	\$
Decorators	\$
Electricians	\$
Net Amount Due	\$

Payment Information for Credit Cards

☐ MasterCard

☐ VISA

☐ American Express

☐ Discover Card

Account Number: _____ Expiration Date: _____ CV2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Company Name: _____ Show Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Authorized By: _____ Email: _____

Signature: _____ Booth #: _____

By signing, I agree to all Terms and Conditions as outlined on the reverse side of this form.

Note that it is the policy and practice of Rosemont Exposition Services to mail out exhibitor show service statements at the conclusion of each event. If your company's show site personnel would like to review this statement during the event, please have them stop at the RES Service Center.



www.resexpo.com

Terms And Conditions

ORDER SUMMARY AND PAYMENT SHEET

Rosemont Exposition Services, Inc. requires all advance orders to be paid in full. Payments must be made in U.S. funds. Methods of payment are cash, certified, company or traveler's check, Discover, Visa, MasterCard or American Express. All statements presented on show site must be paid in full at that time, unless previous arrangements have been made for credit in advance. Please see that your show site representative is aware of this policy, and has a means of payment. The credit card authorization section of this form can also be used for show site payments.

STANDARD FURNITURE - CARPET RENTAL - CUSTOM FURNITURE - UTILITIES

Full payment must accompany advance order. Check or credit card is acceptable. Check should be made payable to Rosemont Exposition Services, Inc. For credit card payment please fill out the Order Summary and Payment Sheet included in your exhibitor kit. Orders and payment must be received by the deadline date indicated to be charged at the discount rate.

Note that discount rates are available only if orders are received by RES on or before the deadline date identified on each of the service order forms included in this kit. Also please be aware of all terms and conditions as outlined on the Standard Furniture, Carpet, Custom Furniture and Utilities Forms. Adjustments cannot be made after the event.

CANCELLATION TERMS

There will be a 100% charge on skirted tables and drape cancelled once show set-up has begun. Cancellation charges for all other items is 50% of the standard rate. NO ADJUSTMENTS WILL BE MADE AFTER SHOW CLOSING

LABOR

When ordering labor, please be aware of the following:

1. This advance labor request will be considered as only a reservation for labor.
2. On the day and time that you require labor, you must go to the Labor Service Desk, pick up and sign out your labor crew.
3. The labor crew will not be sent to your booth without being signed out.
4. Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
5. All labor is billed at one-half hour minimum for each man.
6. Number of workers required will be determined by labor foreman.

MATERIAL HANDLING

Drayage and warehouse freight are billed on a round-trip basis, and invoicing will be done from the actual weight as listed on the inbound bills of lading. If you have any questions about material handling, please contact our Customer Service Department. NOTE THAT NO ADJUSTMENTS TO DRAYAGE CHARGES WILL BE MADE ONCE THE SHOW MOVE-OUT HAS CONCLUDED.

WASTE REMOVAL

Environmental Protection Agency (EPA) regulations require that all water soluble cutting and grinding fluids (coolants-synthetics, soluble oil) be removed in approved containers at the end of the show. This service is available from the official General Contractor who will collect the fluids named on the front from special steel barrels (55 gal. drums) and remove them from the show premises. Each exhibitor, however, has the responsibility of collecting and placing the fluids named on the front of his/her barrel(s).

WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) ONLY SHALL BE PLACED IN APPROVED BARRELS AS MARKED. DO NOT MIX WITH WASTE STRAIGHT OIL, AS THIS WILL RESULT IN A PREMIUM SURCHARGE OF DOUBLE THE QUOTE PER GALLON CHARGE.

WASTE STRAIGHT OIL MUST NOT BE MIXED WITH ANY OTHER MATERIALS INCLUDING WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) AS THIS WILL RESULT IN A SURCHARGE TO THE EXHIBITOR PER GALLON FOR REMOVAL OF MIXED FLUIDS. ONLY PLACE WASTE STRAIGHT OIL IN DESIGNATED BARRELS.



www.resexpo.com

Standard Furniture

SAE 2015 Commercial Vehicle Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

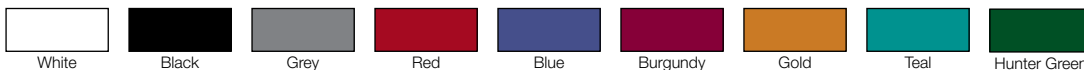
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

SKIRTED TABLES & RISERS

Any order received without
a specific color will be
accommodated with show colors.



	QUANTITY	DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" Skirted Table	_____ x	\$90.00	\$125.00	\$ _____
2' x 4' x 42" Skirted Table	_____ x	\$95.00	\$130.00	\$ _____
2' x 6' x 30" Skirted Table	_____ x	\$100.00	\$135.00	\$ _____
2' x 6' x 42" Skirted Table	_____ x	\$105.00	\$140.00	\$ _____
2' x 8' x 30" Skirted Table	_____ x	\$110.00	\$145.00	\$ _____
2' x 8' x 42" Skirted Table	_____ x	\$115.00	\$150.00	\$ _____
4th side of skirting	_____ x	\$35.00	\$45.00	\$ _____
Skirt color	_____			
1' x 4' x 1' Skirted Riser	_____ x	\$50.00	\$80.00	\$ _____
1' x 6' x 1' Skirted Riser	_____ x	\$60.00	\$90.00	\$ _____
4th side of skirting	_____ x	\$15.00	\$20.00	\$ _____
Skirt color	_____			



UNSKIRTED TABLES & RISERS



	QUANTITY	DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" Wood Table	_____ x	\$45.00	\$65.00	\$ _____
2' x 4' x 42" Wood Table	_____ x	\$45.00	\$65.00	\$ _____
2' x 6' x 30" Wood Table	_____ x	\$50.00	\$70.00	\$ _____
2' x 6' x 42" Wood Table	_____ x	\$50.00	\$70.00	\$ _____
2' x 8' x 30" Wood Table	_____ x	\$55.00	\$75.00	\$ _____
2' x 8' x 42" Wood Table	_____ x	\$55.00	\$75.00	\$ _____
1' x 4' x 1' Riser	_____ x	\$30.00	\$50.00	\$ _____
1' x 6' x 1' Riser	_____ x	\$35.00	\$55.00	\$ _____

BOOTH FURNITURE



	QUANTITY	DISCOUNT	STANDARD	TOTAL
30" Diam. Round Table 30" Tall (Black Top)	_____ x	\$130.00	\$160.00	\$ _____
30" Diam. Round Table 42" Tall (Black Top)	_____ x	\$135.00	\$165.00	\$ _____
Arm Chair	_____ x	\$75.00	\$100.00	\$ _____
Black Barstool with back	_____ x	\$75.00	\$100.00	\$ _____
Side Chair	_____ x	\$60.00	\$85.00	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Standard Booth Accessories

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

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BOOTH ACCESSORIES



	QUANTITY	DISCOUNT	STANDARD	TOTAL
Chrome Coat Tree	_____ x	\$45.00	\$60.00	\$ _____
Clothes Rack	_____ x	\$40.00	\$50.00	\$ _____
Wastebasket	_____ x	\$15.00	\$20.00	\$ _____
Large Trash Can	_____ x	\$30.00	\$45.00	\$ _____
22"x28" Sign Holder	_____ x	\$75.00	\$105.00	\$ _____
Adjustable Easel	_____ x	\$30.00	\$45.00	\$ _____
Wooden Park Bench	_____ x	\$165.00	\$195.00	\$ _____
Bag Display	_____ x	\$60.00	\$90.00	\$ _____
Chrome Stanchion	_____ x	\$40.00	\$55.00	\$ _____
Chrome Stanchions w/ 6' Black Tension Rope	_____ x	\$90.00	\$120.00	\$ _____



SPECIAL BOOTH DRAPE & EQUIPMENT

Drape Colors



	QUANTITY	DISCOUNT	STANDARD	TOTAL
Background Drape (8' high)	_____ ft x	\$12.50/ft	\$17.50/ft	\$ _____
Side Drape (3' high)	_____ ft x	\$7.50/ft	\$10.00/ft	\$ _____
Drape color	_____			
Up-Rights 3' high	_____ x	\$12.50	\$17.50	\$ _____
Up-Rights 8' high	_____ x	\$12.50	\$17.50	\$ _____
Crossbars	_____ x	\$12.50	\$17.50	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

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RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Standard Counters / Workstations

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

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RES has a complete line of computer stands and workstations in stock and ready to use. Each of the units pictured below include your company graphics where indicated, as well as delivery and set-up. Computer equipment and monitors are available on the Computer Rental form included in the service manual.

Square Workstation

Fabric Panel Colors Available:
black, dark grey, silver, blue

Overall Size:
23" wide x 39" tall x 23" deep

Graphic Size:
22" wide x 30" tall

Fabric Color _____

_____ x \$400.00 \$ _____
GRAPHIC & COUNTER TOTAL



Double Workstation

Fabric Panel Colors Available:
black, dark grey, silver, blue

Overall Size:
46" wide x 39" tall x 23" deep

Graphic Size:
44" wide x 30" tall

Fabric Color _____

_____ x \$550.00 \$ _____
GRAPHIC & COUNTER TOTAL



Oval Tambour Workstation

Fabric Panel Colors Available:
black, dark grey, silver, blue

Overall Size:
43" wide x 40" tall x 23" deep

Graphic Size:
24" wide x 30" tall

Fabric Color _____

_____ x \$550.00 \$ _____
GRAPHIC & COUNTER TOTAL



Stratus Workstation

Fabric Panel Colors Available:
black, dark grey, silver, blue

Overall Size:
43" wide x 87" tall x 27" deep

Graphic Size:
18" wide x 44" tall

Fabric Color _____

_____ x \$550.00 \$ _____
GRAPHIC & COUNTER TOTAL



Truss Workstation

Fabric Panel Colors Available:
black, dark grey, silver, blue

Overall Size:
29" wide x 92" tall x 46" deep

Fabric Color _____

_____ x \$675.00 \$ _____
COUNTER TOTAL



Meter Counter

Blank Panel Colors Available:
black, grey, white

Overall Size:
41 1/2" wide x 39" tall x 21" deep

Graphic Size:
38 1/4" wide x 34 3/8" tall

Panel Color _____

_____ x \$500.00 \$ _____
GRAPHIC & COUNTER TOTAL



Curved Counter

Blank Panel Colors Available:
black, grey, white

Overall Size:
58" wide x 39" tall x 28" deep

Graphic Size:
60 11/16" wide x 34 3/8" tall

Panel Color _____

_____ x \$650.00 \$ _____
GRAPHIC & COUNTER TOTAL



Counter with Header

Blank Panel Colors Available:
black, grey, white

Overall Size:
60" wide x 96" tall x 21" deep

Graphic Size:
57 3/4" wide x 34 3/8" tall

Panel Color _____

_____ x \$750.00 \$ _____
GRAPHIC & COUNTER TOTAL



ORDER TOTAL \$ _____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

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RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Custom Furniture

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

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ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
CHAIRS						
CH100	JACOBSON CHAIR	BK WH	102	133		
CH101	DELTA CHAIR	BK	114	148		
CH102	MONACO CHAIR	BK	114	148		
CH104	TOLEDO CHAIR	NAT	114	148		
CH106	CRISS CROSS CHAIR	WH	114	148		
CH107	HALLE CHAIR	BK BL	114	148		
CH111	STUDIO CHAIR	WH	114	148		
CH113	LESLIE CHAIR	WH	114	148		
CH114	TENDY CHAIR	BK, WH, WNG	114	148		
CH115	SHEN CHAIR	BK, WH	138	179		
CH116	FORENZA CHAIR	CL, OR	138	179		
CH117	GENEVA CHAIR	WH	114	148		

BAR STOOLS						
ST200	RUBIN BAR STOOL	NAT BK	138	179		
ST201	DELTA BAR STOOL	BK	138	179		
ST202	MONACO BAR STOOL	BK	138	179		
ST203	EQUINO STOOL, Adj.	BK, RD, WH	165	215		
ST204	TOLEDO BAR STOOL	NAT	149	193		
ST206	CRISS CROSS BAR STOOL	WH	138	179		
ST207	HALLE BAR STOOL	BK, BL	138	179		
ST208	TICKLE STOOL, Adj.	WH, OR, RD	138	179		
ST213	ENZO BAR STOOL	BK	149	193		
ST214	TENDY BAR STOOL	BK, WH, WNG	138	179		
ST215	SHEN BAR STOOL	BK, WH	160	207		
ST216	FORENZA BAR STOOL	CL, OR	160	207		
ST218	EURO BAR STOOL, Adj.	BK, WH	149	193		
ST219	TECH STOOL, Adj.	WH	149	193		

CAFÉ TABLES						
CT300	PEDESTAL TABLE 24"DIA	BK, WH	132	172		
CT301	PEDESTAL TABLE 30"DIA	BK, WH	144	187		
CT302	CAFÉ TABLE 36" DIA	BK, GY, WH	156	203		
CT303	CAFÉ TABLE 42" DIA	BK, GY, WH	168	218		
CT304	CHROME/GLASS TABLE 42 DIA	GLASS	150	195		
CT306	TRAVE TABLE 36"DIA	GLASS	180	234		
CT307	BISTRO TABLE 30"DIA	NAT, BK, WH, WNG	156	203		
CT309	MONACO TABLE 36"TRI	GL	168	218		
CT310	CHROMA TABLE 27.5 Square	ALUMINUM	150	195		
CT311	CHROMA TABLE 27.5 Round	ALUMINUM	150	195		
CT315	TONIA TABLE 27.5 Round	WH	156	203		
CT350	AVANTE 36X30	GLASS	210	273		
CT353	ALTOS TABLE 36X60	GLASS	240	312		
CT355	ABBY TABLE 36X60	WH	240	312		

BAR TABLES AND BARS						
BT400	BAR PEDESTAL TABLE 24"DIA	BK, WH	144	187		
BT401	BAR PEDESTAL TABLE 30"DIA	BK, WH	156	203		
BT402	BAR HIGH TABLE 36" DIA	BK, WH, GY	168	218		
BT403	SPYRA BAR TABLE 30"DIA	MULTI	192	250		
BT406	TRAVE BAR TABLE 32"DIA	GLASS	210	273		
BT407	BRAVO BAR TABLE 30"DIA	NT, BK, WH, WNG	180	234		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
BT409	MONACO BAR TABLE 36"TRI	GLASS	180	234		
BT410	CHROMA TABLE 23.5" DIA	ALUMNUM	162	211		
BT450	MANHATTAN BAR	STAINLESS	660	858		
BT451	INFORMATION COUNTER	BK, WH	330	429		
BT453	MILANO BAR	BK, WH, WNG	660	858		
BT454	BALI BAR	BK, WH	450	585		

MODULAR BARS AND LED PEDESTALS						
BT460	ITALIA CURVED BAR w/light	WH	600	780		
BT461	ITALIA BAR w/light	WH	480	624		
BT462	ITALIA CORNER BAR w/light	WH	480	624		
BT463	ITALIA DELUXE BAR w/light	WH	720	936		
BT480	MOD CYLINDER PEDESTAL 18	WH	150	195		
BT481	MOD CYLINDER PEDESTAL 30	WH	180	234		
BT482	MOD CYLINDER PEDESTAL 42	WH	210	273		
BT483	MOD CUBE 24X24	WH	180	234		
BT484	MOD CUBE PEDESTAL 21X42	WH	210	273		
BT485	LED LIGHT w/adapter for use with BT480-BT48	MULTI (RBGW)	90	117		
BT490	LUMA CUBE w/light	WH	240	312		

CONFERENCE AND OFFICE CHAIRS						
CO500	DAVE CHAIR	BK	143	186		
CO501	DANIELLE SIDE CHAIR	BK	138	179		
CO502	OTTO CHAIR	BK, WH	165	215		
CO505	LEATHER GUEST CHAIR	BK	143	186		
CO506	LEATHER HIGHBACK CHAIR	BK	160	207		
CO507	GUEST CHAIR	BK	121	157		
CO508	MIDBACK CHAIR	BK	138	179		
CO509	STACKABLE SIDE CHAIR	BK	66	86		
CO510	STACKABLE ARM CHAIR	BK	72	93		
CO511	EUROPA CHAIR	BK	110	143		
CO512	TASK CHAIR	BK	105	136		
CO513	TASK STOOL	BK	127	164		
CO514	EXECUTIVE TASK CHAIR	BK	165	215		
CO517	CAD STOOL	WH	149	193		
CO518	RECEPTION CHAIR	BK	160	207		

CONFERENCE TABLES						
CF603	CONFERENCE TABLE 48"DIA	BK, WH, GY COG, MAP	270	351		
CF605	RECTANGULAR TABLE 6'	BK, COG, MAP	330	429		
CF606	CONFERENCE TABLE 6'	BK, WH, GY	300	390		
CF608	CONFERENCE TABLE 8'	BK, WH, GY	360	468		

OFFICE FURNITURE						
OF650	DESK W/LOCKING 2-DRAWER	BK	358	465		
OF652	LATERAL FILE, LOCKING	BK	275	358		
OF653	STORAGE CABINET LOCKING	BK	248	322		
OF654	COMPUTER WORKSTATION	BK	132	172		
OF658	SIDEBBOARD	MAP, WNG	358	465		
OF670	PARSON DESK	BK, WH	248	322		

CONTINUED ON NEXT PAGE

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Custom Furniture Continued

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Engineering Congress
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Email: customerservice@rosemontexpo.com
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ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
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LOUNGE SEATING

LG700	ERIN LEATHER SOFA	BK	450	585		
LG701	ERIN LEATHER LOVESEAT	BK	420	546		
LG702	ERIN LEATHER CHAIR	BK	390	507		
LG706	SCANDIC LEATHER SOFA WH	RED	450	585		
LG707	SCANDIC LEATHER CHAIR WH	RED	390	507		
LG710	SIMPSON SOFA	CREAM	360	468		
LG711	SIMPSON CHAIR	SAGE, GOLD RD, CREAM, BK	270	351		
LG712	SOLO SOFA	BK	390	507		
LG713	SOLO LOVESEAT	BK	342	445		
LG714	SOLO CHAIR	BK	300	390		
LG717	IBIZA CHAIR	WH	450	585		
LG718	CELINI SOFA	WH, RED	480	624		
LG719	CELINI CHAIR	WH, RED	420	546		
LG720	CAPRI SECTIONAL SOFA	BK, WH	474	616		
LG721	CAPRI SECTIONAL BENCH	BK, WH	354	460		
LG724	SOHO CURVED BANQUETTE	WH	540	702		
LG726	MADISON SECTIONAL	BK, WH	180	234		
LG727	MADISON CORNER SECT.	BK, WH	210	273		
LG728	MARSHMALLOW SOFA	WH	480	624		
LG729	MIAMI CHAIR	WH	390	507		
LG750	BENCH OTTOMAN	BK, WHITE	210	273		
LG755	BLOCK OTTOMAN	BK, WH, BL	102	133		
LG756	ANGLE OTTOMAN	BK, SILVER, WH	360	468		
LG757	RECTANGLE BLOCK OTTOMAN	BK, SILVER, WH	180	234		
LG760	CAPRI ROUND OTTOMAN	WH	180	234		
LG762	JAVA BENCH 4'	WALNUT	192	250		
LG763	JAVA BENCH 6'	WALNUT	210	273		
LG780	STEN SWIVEL CHAIR	BK, RED, WH	180	234		
LG787	PLUTO CHAIR	WH	180	234		

OCCASSIONAL TABLES

OT800	MONZA SQUARE COCKTAIL	BK	176	229		
OT801	MONZA OVAL COCKTAIL	BK	165	215		
OT802	MONZA END TABLE	BK	138	179		
OT803	MONZA SOFA TABLE	BK	176	229		
OT818	SEATTLE COCKTAIL TABLE	CAPPUCCINO	165	215		
OT819	SEATTLE END TABLE	CAPPUCCINO	138	179		
OT820	SEATTLE SOFA TABLE	CAPPUCCINO	176	229		
OT828	ABBY COCKTAIL TABLE	WH, WNG	193	250		
OT829	ABBY END TABLE	WH, WNG	165	215		
OT830	JUPITER SIDE TABLE	BK, WH	165	215		
OT832	EILEEN GREY SIDE TABLE	GL	165	215		
OT837	SIENA COCKTAL TABLE	GL	165	215		
OT838	SIENA END TABLE	GL	138	179		
OT839	LINEAR COCKTAIL BENCH	STEEL	193	250		
OT840	LINEAR END BENCH	STEEL	165	215		
OT841	GIO COCKTAIL TABLE	ESPRESSO	165	215		
OT842	GIO END TABLE	ESPRESSO	138	179		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
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OT843	SPA COCKTAIL TABLE	GL	193	250		
OT844	SPA END TABLE	GL	165	215		
OT846	ICE COCKTAIL TABLE	GL	193	250		
OT847	ICE END TABLE	GL	165	215		
OT848	ICE SOFA TABLE	GL	204	265		
OT850	MONTEREY COCKTAIL TABLE	BK	154	200		
OT851	MONTEREY END TABLE	BK	127	164		
OT852	MONTEREY SOFA TABLE	BK	165	215		
OT855	KLUB COCKTAIL TABLE	WH	193	250		
OT856	KLUB END TABLE	WH	165	215		
OT857	KLUB SOFA TABLE	WH	204	265		
OT858	KAI COCKTAIL TABLE	BK	193	250		
OT859	KAI END TABLE	BK	165	215		
OT860	FIJI COCKTAIL TABLE	GL	193	250		
OT861	FIJI END TABLE	GL	165	215		

EXTRAS

XT199	FOLDING CHAIR	GY	39	50		
XT904	REFRIGERATOR 4.1 CF	WH	182	236		
XT906	VELOUR ROPE	BK, RD, GY	22	29		
XT909	WATERFALL CLOTHES RACK	CHROME	83	107		
XT910	COAT TREE ALUMINUM	61	79			
XT911	WASTEBASKET	BK	28	36		
XT913	6 POCKET LIT RACK	BK	105	136		
XT915	CURVED 6 POCKET LIT RACK	SILVER	138	179		
XT916	COMPUTER PEDESTAL 24X42	BK, WH	303	393		
XT919	CUBE PEDESTAL	BK WH	193	250		
XT921	VEGA TABLE 18" DIA. Adj.	BK, BL, RD, YL, GR	105	136		
XT922	LAURENCE SHELF 72" H	BK, WH	165	215		
XT923	METAL SHELVING 54" H	BK, CH	105	136		
XT924	METAL SHELVING 72" H	BK CH	138	179		
XT925	CUBE SHELF 58"H NAT	WH	138	179		
XT926	SHOJI SHELF 71"H	WENGE	154	200		
XT948	5 TIER LOCKER	BK	193	250		
XT950	DECO LAMP	AA-WH	94	122		
XT950	LIMA LAMP	BB-BK	94	122		
XT950	SHIMMER LAMP	CC-SLV	94	122		
XT951	DECO FLOOR LAMP	BB	149	193		
XT951	LIMA FLOOR LAMP	AA	149	193		
XT951	SHIMMER FLOOR LAMP	CC-SLV	149	193		
XT954	ARCH FLOOR LAMP	WH/STEEL	193	250		
XT955	TOWER FLOOR LAMP	WH	160	207		
XT956	STUDIO FLOOR LAMP	SILVER	182	236		

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

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Chairs



CH100 JACOBSON CHAIR
Black, White



CH101 DELTA CHAIR
Black



CH102 MONACO CHAIR
Black



CH104 TOLEDO CHAIR
Natural/Chrome



CH106 CRISS CROSS
White/Chrome



CH107 HALLE CHAIR
Black, Blue



CH111 STUDIO CHAIR
White



CH113 LESLIE CHAIR
White



CH1114 TENDY CHAIR
Black, White, Wenge



CH115 SHEN CHAIR
Black, White



CH116 FORENZA CHAIR
Clear, Orange, Red



CH117 GENEVA CHAIR
White

Bar Stools



ST200 RUBIN STOOL
Natural, Black



ST201 DELTA STOOL
Black



ST202 MONACO STOOL
Black



ST203 EQUINO STOOL
Black, Red, White - Adj.



ST204 TOLEDO STOOL
Natural/Chrome



ST206 CRISS CROSS STOOL
White/Chrome



ST207 HALLE STOOL
Black, Blue



ST208 TICKLE STOOL
White, Orange, Red - Adj.



ST213 ENZO STOOL
Black



ST214 TENDY STOOL
Black, White, Wenge



ST215 SHEN STOOL
Black, White



ST216 STOOL
Clear, Orange, Red



ST218 EURO STOOL
Black, White - Adj.



ST219 TECH STOOL
White - Adj.

Café Tables



CT300/CT301 PEDESTAL TABLE
24" OR 30" Round - Black, White



CT302/CT303 CAFE TABLE
36" or 42" Round - Black, White, Grey



CT304 CHROME/GLASS
42" Round Glass



CT306 TRAVE TABLE
36" Round Chrome/Glass



CT307 BISTRO TABLE
30" Round Black, Natural, Wenge, White



CT309 MONACO TABLE
36" Black/Glass



CT310 CHROMA TABLE
27.5" Aluminum Square



CT311 CHROMA TABLE
27.5" Aluminum Round



CT315 TONIA TABLE
27" Round White



CT350 AVANTE
36" x 60" Glass



CT353 ALTOS TABLE
36" x 60" Chrome/Glass



CT355 ABBY TABLE
36" x 60" White

Bar Tables and Bars



BT400/401 BAR PEDESTAL TABLE
24" & 30" Round - White, Black



BT402 BAR HIGH TABLE
36" Round - Black, White, Grey



BT403 SPYRA BAR TBL
30" Dia. Chrome/GL Light



BT406 TRAVE BAR TABLE
32" Round - Chrome/Glass



BT407 BRAVO BAR TABLE
30" Round - Natural, Black, White, Wenge



BT409 MONACO BAR TABLE
36" Tri. Cherry, Glass



BT410 CHROMA BAR TABLE
23.5" Round - Aluminum



BT450 MANHAI IAN BAR
Black/Stainless



BT451 INFORMATION COUNTER
Black, White



BT453 MILANO BAR
Black, White, Wenge



BT454 BALI BAR
Black, White



Modular Bars and LED Pedestals



BT460 ITALIA CURVED BAR
White, with light



BT461 ITALIA BAR
White, with light



BT462 ITALIA CORNER BAR
White, with light



BT463 ITALIA DELUXE BAR
White, with light



BT480 / BT481 / BT482 MOD CYLINDER PEDESTAL 21\"/>



BT483 / BT484 MOD CUBE PEDESTAL
White, 24x24\"/>



BT485 LED LIGHT w/adaptor
Red, Blue, Green, White



BT490 LUMA CUBE
White, w/light 24x24\"/>

Conference and Office Chairs



CO500 DAVE CHAIR
Black/Chrome



CO501 DANIELLE SIDE CHAIR
Black/Chrome



CO502 OTTO CHAIR
Black/Chrome, White/Chrome



CO505 LEATHER GUEST CHAIR
Black



CO506 LEATHER HIGHBACK CHAIR
Black



CO507 GUEST CHAIR
Black



CO508 MIDBACK CHAIR
Black



CO509 STACKABLE SIDE CHAIR
Black



CO510 STACKABLE ARM CHAIR
Black



CO511 EUROPA CHAIR
Black



CO512 TASK CHAIR
Black



CO513 TASK STOOL
Black, Adj.



CO514 EXECUTIVE TASK CHAIR
Black



CO517 CAD STOOL
White



CO518 RECEPTION CHAIR
Black

Conference Tables



CF603 CONFERENCE TABLE
48" Round - Black, White, Grey, Maple, Cognac



CF605 RECTANGULAR CONFERENCE TABLE
6' Black, White, Maple, Cognac, Wenge



CF606/CF608 CONFERENCE TABLE
6' & 8' Black, White, Grey



CF610 OVAL CONFERENCE TABLE
10' Black

Office Furniture



OF650 DESK TWO DRAWER
Black - Locking



OF652 LATERAL FILE
Black- Locking



OF653 STORAGE CABINET
Black - Locking



OF654 COMPUTER WORKSTATION
Black



OF658 SIDEBOARD
Maple, Wenge



OF670 PARSON DESK
Black, White

Lounge Seating



LG700 ERIN SOFA
Black Leather



LG701 ERIN LOVE SEAT
Black Leather



LG702 ERIN CHAIR
Black Leather



LG706 SCANDIC SOFA
Red, White Leather



LG707 SCANDIC CHAIR
Red, White Leather



LG710 SIMPSON SOFA
Cream



LG711 SIMPSON CHAIR
Sage, Gold, Red, Black, Cream (not shown)



LG712 SOLO SOFA
Black



LG713 SOLO LOVESEAT
Black



LG714 SOLO CHAIR
Black



LG717 IBIZA CHAIR
White



LG718 CELINI SOFA
Red, White



LG719 CELINI CHAIR
Red, White



Lounge Seating



LG720 CAPRI SECTIONAL SOFA
Black, White



LG721 CAPRI SECTIONAL BENCH
Black, White



LG724 SOHO CURVED BANQUETTE
White



LG726 MADISON ARMLESS SECTIONAL
Black, White



LG727 MADISON CORNER SECTIONAL
Black, White



LG728 MARSHMALLOW SOFA
White



LG729 MIAMI CHAIR
White



LG750 BENCH OTTOMAN
Black Leatherette, White Microfiber



LG 755 BLOCK OTTOMAN
Blue Microfiber, Black and White Leatherette



LG756 ANGLE OTTOMAN
Black, Silver, White Leatherette



LG757 RECTANGLE BLOCK OTTOMAN
Black, Silver, White Leatherette



LG762/LG763 JAVA BENCH
Walnut, 48" or 72"



LG760 CAPRI OTTOMAN
White



LG780 STEN SWIVEL CHAIR
Black, Red, White



LG787 PLUTO CHAIR
White

Occasional Tables



OT800 MONZA COCKTAIL TBL.
Black



OT801 MONZA COCKTAIL TBL.
Black



OT802 MONZA END TBL.
Black



OT803 MONZA SOFA TABLE
Black



OT818 SEATTLE COCKTAIL TBL.
Cappuccino



OT819 SEATTLE END TBL.
Cappuccino



OT820 SEATTLE SOFA TBL.
Cappuccino



OT828 ABBY COCKTAIL TABLE
White, Wenge



OT829 ABBY END TABLE
White, Wenge



OT830 JUPITER SIDE TABLE
Black, White



OT837 SIENA COCKTAIL TABLE
Chrome/Glass



OT838 SIENA END TABLE
Chrome/Glass



OT839 LINEAR COCKTAIL TABLE
Steel



OT840 LINEAR END TABLE
Steel



OT841 GIO COCKTAIL TABLE
Espresso



OT842 GIO END TABLE
Espresso



OT843 SPA COCKTAIL TABLE
Silver/Glass



OT844 SPA END TABLE
Silver/Glass



OT846 ICE COCKTAIL TABLE
Chrome/Glass



OT847 ICE END TABLE
Chrome/Glass



OT848 ICE SOFA TABLE
Chrome/Glass



OT850 MONTEREY COCKTAIL TABLE
Black



OT851 MONTEREY END TABLE
Black



OT852 MONTEREY SOFA TABLE
Black



OT855 KLUB COCKTAIL TABLE
White



OT856 KLUB END TABLE
White



OT857 KLUB SOFA TABLE
White



OT858 KAI COCKTAIL TABLE
Black/Glass



OT859 KAI END TABLE
Black/Glass



OT860 FIJI COCKTAIL TABLE
Chrome/Glass



OT861 FIJI END TABLE
Chrome/Glass

Extras



XT199 FOLDING CHAIR
Grey



XT904 REFRIGERATOR 4.1 CF
White



906 VELOUR ROPE
Black, Red



XT909 WATERFALL STAND
Chrome - Adj.



XT910 COAT TREE
Aluminum



XT911 WASTEBASKET
Black



XT913 6-POCKET LIT. RACK
Black



XT915 CURVED 6-POCKET
Silver



XT948 5 TIER LOCKER
Black



XT916 COMPUTER PEDESTAL 42" H
24" Sq. Black, White - Locking



XT919 CUBE PEDESTAL 42" H
24" Sq. Black, White



XT921 VEGA TABLE 18" DIA.
Black, Blue, Red, Yellow, Green - Adj.



XT922 LAURENCE SHELF 72" H
Black, White



XT923/XT924 METAL SHELING
Black, Chrome 54"H or 72"H



XT925 CUBE SHELF
Natural, White



XT926 SHOJI SHELF
Wenge



XT950 TABLE LAMP
AA-WH BB-BK CC-SLV



XT951 FLOOR LAMP
AA-WH BB-BK CC-SLV



XT954 ARCH FLOOR LAMP
White/Steel



XT955 TOWER FLOOR LAMP
White



XT956 STUDIO FLOOR LAMP
Silver



www.resexpo.com

Standard Carpet Rental

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

STANDARD CARPET COLORS



Red



Teal



Plum



Grey



Hunter Green



Burgundy



Black



Blue

CARPET

Any order received without a specific color will be accommodated with show colors.
All pricing includes installation prior to move-in of the show.

	SIZE	DISCOUNT	STANDARD	TOTAL
_____	10' X 10'	\$155.00	\$195.00	\$_____
_____	10' X 15'	\$185.00	\$225.00	\$_____
_____	10' X 20'	\$215.00	\$255.00	\$_____
_____	10' X 30'	\$265.00	\$325.00	\$_____
_____	10' X 40'	\$345.00	\$415.00	\$_____
_____	10' X 50'	\$385.00	\$465.00	\$_____
_____	10' X 60'	\$415.00	\$515.00	\$_____
_____	10' X 70'	\$515.00	\$615.00	\$_____
_____	10' X 80'	\$585.00	\$685.00	\$_____

Carpet Color _____

ACCESSORIES

	DISCOUNT	STANDARD	TOTAL
_____ 1/2" Rebond padding	\$1.00 sq. ft.	\$1.25 sq. ft.	\$_____
_____ Double thick 1" Rebond padding	\$2.00 sq. ft.	\$2.50 sq. ft.	\$_____
_____ Anti-static spray (application by exhibitor)	\$0.50 sq. ft.	\$0.75 sq. ft.	\$_____
_____ Visqueen poly to cover carpeting	\$0.40 sq. ft.	\$0.65 sq. ft.	\$_____

ORDER TOTAL \$_____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Custom Carpet Rental

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

26oz CUSTOM BOOTH CARPET - RENTAL RATE

Indicate overall dimensions: Length x Width x Price = Total

For color samples please call Customer Service at 847-696-2208



COLOR	SIZE	DISCOUNT	STANDARD	TOTAL
_____	_____ ft. x _____ ft.	\$4.00 sq. ft.	\$4.50 sq. ft.	\$ _____
				
Silver Cloud	Charcoal	Onyx	Big Top Blue	Royal Blue
				
Red	Boysenberry	Silky Beige	Butter	Paprika

26oz CUSTOM BOOTH CARPET - PURCHASE ONLY

The two colors white and soft ivory are available for purchase only, as they are not reusable as a rental item.

Indicate overall dimensions: Length x Width x Price = Total

For color samples please call Customer Service at 847-696-2208

COLOR	SIZE	DISCOUNT	STANDARD	TOTAL
_____	_____ ft. x _____ ft.	\$8.00 sq. ft.	\$8.50 sq. ft.	\$ _____
				
White	Soft Ivory			

ACCESSORIES

	DISCOUNT	STANDARD	TOTAL
_____ 1/2" Rebond padding	\$1.00 sq. ft.	\$1.25 sq. ft.	\$ _____
_____ Double thick 1" Rebond padding	\$2.00 sq. ft.	\$2.50 sq. ft.	\$ _____
_____ Anti-static spray (application by exhibitor)	\$0.50 sq. ft.	\$0.75 sq. ft.	\$ _____
_____ Visqueen poly to cover carpeting	\$0.40 sq. ft.	\$0.65 sq. ft.	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Exhibit Rental Order Form

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Package Number:

Each 10' exhibit receives: 1 table, 2 chairs, 1 carpet, 1 wastebasket, 3 shelves and daily booth vacuuming;
double this amount if you are renting a 20' exhibit and so on...

Header Copy:

Panel/Fabric Color:

(See exhibit brochure for color availability)

Shelving:

Flat Product Shelves _____ qty

Angled Literature Shelves _____ qty

Table:

30" Round Table Unskirted Black Top
_____ qty

Skirted Table (indicate size, height, and color)

Sizes: _____ qty 2' x 4' • 2' x 6' • 2' x 8'

Height: _____ qty 30" • 42"

Skirt Color: _____



Black



Grey



Red



Blue



Burgundy



Teal



White



Green

Chairs:

Side Chair Black _____

Arm Chair Black _____

Stool with Back _____

Standard Carpet:



Black



Grey



Red



Blue



Burgundy



Teal



Plum

Additional Accessories:

	AVAILABLE WITH PACKAGE #	COST	QUANTITY	TOTAL
Product shelf	All	\$50.00	_____	\$ _____
Literature shelf	All	\$50.00	_____	\$ _____
Cabinet 20"W x 40"L x 29"H	All	\$250.00	_____	\$ _____
Cabinet 20"W x 40"L x 40"H	All	\$300.00	_____	\$ _____
Cabinet 20"W x 80"L x 40"H	All	\$350.00	_____	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Signature Booth Package Order Form

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

Signature Booth Packages

RES Signature Booth Packages are designed to offer everything your company will need for a successful exhibit experience with one simple step. Signature Booth Packages are available in 10' and 20' lengths, and can easily be modified to suit your needs. Just walk in, open for business, and leave everything where it is at the conclusion of the show!

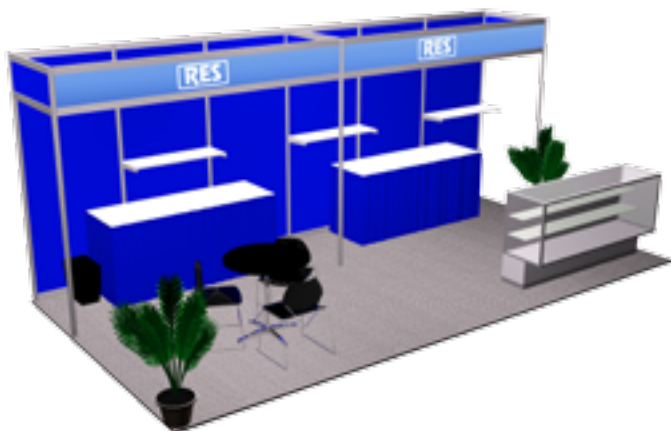
SIGNATURE PACKAGE #: P10

10' Flat Backwall - \$2,500



SIGNATURE PACKAGE #: P20

20' Flat Backwall - \$3,750



Included In Signature Packages

- Package #: _____
- Skirt Color: _____

Black	Grey	Red	Blue	Burgundy	Teal	White	Green
-------	------	-----	------	----------	------	-------	-------
- Panel Color: _____

Black	Grey	Red	Blue	White
-------	------	-----	------	-------
- Carpet Color: _____

Black	Grey	Red	Blue	Burgundy	Teal	Plum
-------	------	-----	------	----------	------	------
- Custom Header (117" x 11 3/4") :
 Print header copy below or contact Phil Hantak at
 phantak@rosemontexpo.com or 847.993.4809

- Display Set-up
- Display Dismantle
- Custom Header
- 3 Shelves
- 30" Round Table
- 3 Side Chairs
- 1,000 Watt Electrical
- Daily Booth Vacuuming
- P10 - 1 6' x 30" Skirted Table
 P20 - 2 6' x 30" Skirted Table
- P10 - 1 4' Ficus Plants
 P20 - 2 4' Ficus Plants
- P10 - Corner Vision Showcase
 P20 - 5' Full Vision Showcase

All Booth Packages can be Modified to Suit your Needs!
 for more information please call RES Customer Service at 847-993-4815

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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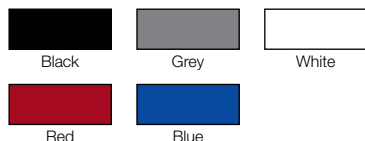
Exhibit Rental Hardwall Packages

RES Hardwall Booth Packages Include - Per 10' Display

Note: Electricity is not included in any package - see electrical form to order electric.

- Display Set-up
- Display Dismantle
- Standard Booth Carpet
- 1 Color Graphic Header
- 3 - Display Shelves
- 1 - Skirted Table (or)
- 1 - Round Unskirted Table
- Daily Vacuuming
- 2 - Chairs (or)
- 2 - Bar Stools
- 1 - Wastebasket

Panel Colors:



Carpet Colors:



All Booth Packages can be Modified to Suit your Needs!

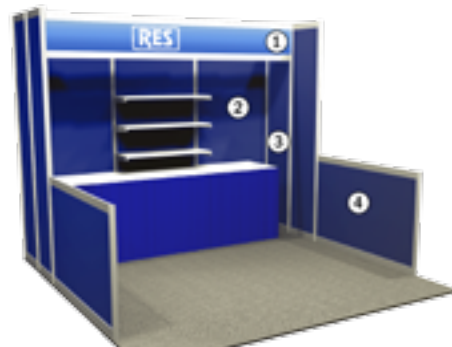
for more information
please call RES Customer Service
at 847-993-4815

PACKAGE #: H1

10' Flat Backwall
\$1,900

Panel Dimensions:

- (1) Header Panel - 117" x 11 3/4"
- (2) Backwall Panel - 38 1/4" x 91 1/4"
- (3) Side Panel - 18 1/2" x 91 1/4"
- (4) Return Panel - 57 3/4" x 34 3/8"



PACKAGE #: H2

20' Flat Backwall
\$3,300

Panel Dimensions:

- (1) Header Panel - 97 1/8" x 11 3/4"
- (2) Backwall Panel - 38 1/4" x 91 1/4"
- (2) Return Panel - 38 1/4" x 91 1/4"
- (2) Closet Panel - 38 1/4" x 91 1/4"
- (3) Backwall Panel - 18 1/2" x 91 1/4"



PACKAGE #: H3

20' Flat Backwall
\$3,300

Panel Dimensions:

- (1) Header Panel - 117" x 11 3/4"
- (2) Header Panel - 77 1/2" x 11 3/4"
- (3) Backwall Panel - 38 1/4" x 91 1/4"
- (4) Backwall Panel - 18 1/2" x 91 1/4"
- (5) Return Panel - 28 1/4" x 91 1/4"
- (6) Counter Front - 77 1/2" x 34 3/8"
- (7) Counter Side - 18 1/2" x 34 3/8"



PACKAGE #: H4

30' Flat Backwall
\$4,400

Panel Dimensions:

- (1) Header Panel - 77 1/2" x 11 3/4"
- (2) Header Panel - 117" x 11 3/4"
- (3) Small Curve - 29 13/16" x 11 3/4"
- (4) Small Top - 18 1/2" x 11 3/4"
- (5) Backwall Panel - 38 1/4" x 91 1/4"
- (6) Return Panel - 18 1/2" x 91 1/4"
- (7) Backwall Panel - 38 1/4" x 54 1/2"
- (8) Counter Panel - 38 1/4" x 34 3/8"
- (9) Side Panel - 77 1/2" x 34 3/8"
- (10) Side Curve - 29 13/16" x 34 3/8"

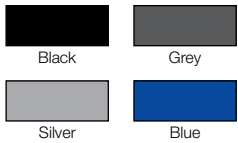


RES Skyline Booth Packages Include - Per 10' Display

Note: Electricity is not included in any package - see electrical form to order electric.

- Display Set-up
- Display Dismantle
- Standard Booth Carpet
- 1 Color Graphic Header
- 3 - Display Shelves
- 1 - Skirted Table (or)
- 1 - Round Unskirted Table
- Daily Vacuuming
- 2 - Chairs (or)
- 2 - Bar Stools
- 1 - Wastebasket

Fabric Panel Colors:



Carpet Colors:



All Booth Packages can be Modified to Suit your Needs!

for more information
please call RES Customer Service
at 847-993-4815

PACKAGE #: S1

10' Curved Backwall
\$1,650

Panel Dimensions:

- (1) Header Panel - 117 1/2" x 12"
- (2) Backwall Panel (Minus Header) - 117 1/2" x 74 3/4"
(overall backwall panel size 117 1/2" x 89 1/4")
- (3) Concave Panel - 29 3/8" x 89 1/4"



PACKAGE #: S2

10' Backwall with Counter
\$1,900

Panel Dimensions:

- (1) Header Panel - 69" x 13 1/2"
- (2) Backwall Panel (Minus Header) - 46" x 38 1/2"
(overall backwall panel size 46" x 52")
- (3) Angled Panel (Minus Header) - 23" x 38 1/2"
(overall backwall panel size 23" x 52")
- (4) Side Panel - 23" x 92"
- (5) Under Counter - 69" x 39"



PACKAGE #: S3

20' Serpentine Backwall
\$3,000

Panel Dimensions:

- (1) Header Panel - 117 1/2" x 12"
- (2) Overall Backwall - 274 1/2" x 89 1/4"
- (3) Concave Panel - 29 3/8" x 89 1/4"
- (4) Middle Panel - 14 1/2" x 89 1/4"
- (5) Convex Panel - 32 5/8" x 89 1/4"



PACKAGE #: S4

20' Backwall with Truss Tower
\$3,300

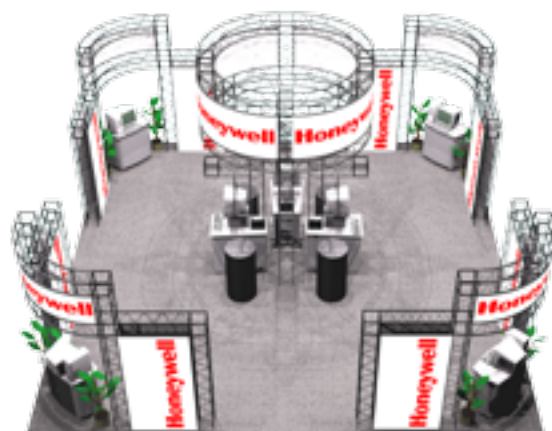
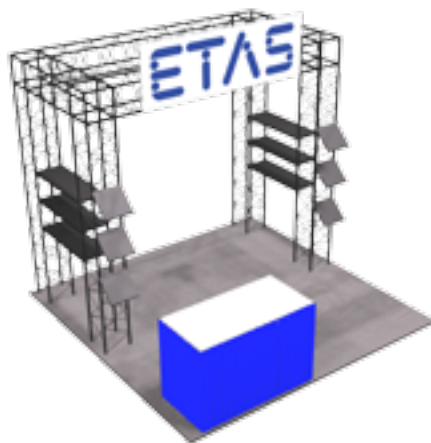
Panel Dimensions:

- (1) Header Panel - 69" x 13 1/2"
- (2) Backwall Panel (Minus Header) - 46" x 78 1/2"
(overall backwall panel size 46" x 92")
- (3) Angled Panel (Minus Header) - 23" x 78 1/2"
(overall backwall panel size 23" x 92")
- (4) Side Panel - 23" x 92"
- (5) Middle Panel - 46" x 92"
- (6) Truss Header (Including Cube) - 80 1/2" x 11 1/2"
- (7) Vertical Truss Face (Including Cube) - 57 1/2" x 11 1/2"
- (8) Vertical Truss (Minus Cube) - 11 1/2" x 46"



In addition to our variety of turn-key booth packages, RES offers a wide range of custom booth display units to meet every need. From 10' x 10' booths to large island spaces, our design team can assist you in developing exactly what you need to maximize the show experience.

RES will work with your team to provide renderings showing exactly what your display will include, will price the exhibit in a economical, competitive manner, and will work with you from start to finish to produce exactly what we promise.



For more information on our custom booth display units, including price quotes, contact Brian Kester at 847-993-4668 or via e-mail at bkester@rosemontexpo.com.



www.resexpo.com

VU Case Rentals

SAE 2015 Commercial Vehicle Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

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Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

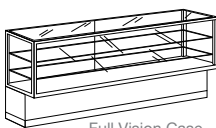
VISION CASE

Full Vision Case Includes
1-8" and 1-10" glass shelf with adjustable brackets, 26" high front glass display section

1/2 Vision Case Includes
1-10" glass shelf with adjustable brackets, 18" high front glass display section

1/4 Vision Case Includes
12" high front glass display section

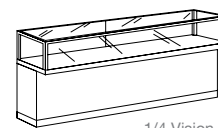
	QTY.	DISCOUNT	STANDARD	TOTAL
5 ft. Full Vision Case	_____	\$350.00	\$400.00	\$ _____
6 ft. Full Vision Case	_____	\$375.00	\$425.00	\$ _____
5 ft. 1/2 Vision Case	_____	\$350.00	\$400.00	\$ _____
6 ft. 1/2 Vision Case	_____	\$375.00	\$425.00	\$ _____
5 ft. 1/4 Vision Case	_____	\$350.00	\$400.00	\$ _____
6 ft. 1/4 Vision Case	_____	\$375.00	\$425.00	\$ _____



Full Vision Case



1/2 Vision Case



1/4 Vision Case

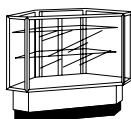
CORNER VISION CASE

Full Corner Vision Case Includes
1-8" and 1-10" glass shelf with adjustable brackets, 26" high front glass display section

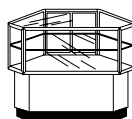
1/2 Corner Vision Case Includes
1-10" glass shelf with adjustable brackets, 18" high front glass display section

1/4 Corner Vision Case Includes
12" high front glass display section

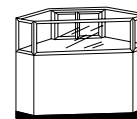
	QTY.	DISCOUNT	STANDARD	TOTAL
Full Corner Vision Case	_____	\$375.00	\$425.00	\$ _____
1/2 Corner Vision Case	_____	\$350.00	\$400.00	\$ _____
1/4 Corner Vision Case	_____	\$350.00	\$400.00	\$ _____



Full Corner Vision Case



1/2 Corner Vision Case



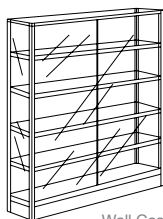
1/4 Corner Vision Case

WALL & TOWER CASE

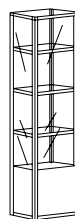
Wall Case Includes
48"L x 20"D x 66"H, with 4-12" glass shelves, adjustable brackets, lights, locks and 60" high sliding glass doors

Tower Case Includes
20"L x 20"D x 80"H, with 3 glass shelves, lights and locks

	QTY.	DISCOUNT	STANDARD	TOTAL
Solid Wall Case	_____	\$375.00	\$425.00	\$ _____
See-Thru Wall Case	_____	\$375.00	\$425.00	\$ _____
Tower Case	_____	\$375.00	\$425.00	\$ _____



Wall Case



Tower Case

ORDER TOTAL \$ _____

ADDITIONAL INFORMATION

- All showcases are 20" D x 38" H, have lights, locks, sliding mirror doors, grey exterior, off-white interior aluminum frames.
- 4' showcases available upon request. (limited quantities)
- Electrical hook-up is not included. Please order the outlet from electrical contractor.
- A \$50.00 charge per showcase for late orders and changes made at show site.
- All keys must be left with showcase or a charge of \$10.00 will be assessed.
- A \$20.00 charge per additional shelf or size change of shelf.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

RES Extras

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

RES Extras are available by contacting Bernie Buttitta via email at
bbuttitta@rosemontexpo.com or (847) 993-4650.

We would also be happy to assist you with any other special booth requests you may have.

WATER COOLERS & SUPPLIES



	QUANTITY	RENTAL	TOTAL
Cold Water Cooler	_____ x	\$95.00	\$ _____
Hot & Cold Water Cooler	_____ x	\$105.00	\$ _____
Water – 5 gal. bottle	_____ x	\$25.00	\$ _____
5 Gallon Distilled Water	_____ x	\$25.00	\$ _____
Cone Cups / 1000 (4.5 oz.)	_____ x	\$30.00	\$ _____
Flat Bottom Cups / 500 (9 oz.)	_____ x	\$35.00	\$ _____
Styro Hot Cups / 500 (8 oz.)	_____ x	\$50.00	\$ _____

COMPRESSED GASES

Cylinder Stand Required for in Booth Use



	QUANTITY	RENTAL	TOTAL
Nitrogen B Cylinder (special order call ahead)	_____ x	\$ Quote	\$ _____
1000 psi Helium Cylinder (DEY)	_____ x	\$250.00	\$ _____
2200 psi Helium Cylinder (K)	_____ x	\$300.00	\$ _____
2400 psi Helium Cylinder (T)	_____ x	\$350.00	\$ _____
Delivery, HazMat & Pick-up	_____ x	\$75.00 each	\$ _____
Regulator/Balloon Filler	_____ x	\$35.00	\$ _____
Cylinder Stand	_____ x	\$35.00	\$ _____

MISCELLANEOUS ITEMS



	QUANTITY	RENTAL	TOTAL
Cash Register (does not include electric)	_____ x	\$80.00	\$ _____
Hand Sanitizer Stand	_____ x	\$50.00	\$ _____
Hand Sanitizer Stand with Logo	_____ x	\$75.00	\$ _____
Mesh Raffle Drum	_____ x	\$45.00	\$ _____
Acrylic Raffle Drum	_____ x	\$35.00	\$ _____
Fish Bowl	_____ x	\$20.00	\$ _____

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Handicap Access Vehicles

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

RES has a complete inventory of handicap access vehicles available to all show exhibitors and attendees. These items can be ordered by submitting this form to RES via fax, mail, email or by visiting www.resexpo.com



WHEEL CHAIR

Rental Price	Quantity	Day(s)	Total
\$10 per day	_____	_____	\$_____



3 WHEEL SCOOTER - VICTORY PRIDE

Rental Price	Quantity	Day(s)	Total
\$25 per day	_____	_____	\$_____

Date(s) needed for rental: _____

ORDER TOTAL \$_____

Credit Card Payment Information for Responsible Party

Account Number: _____ Expiration Date: _____ CVV2 Code: _____

Cardholder Billing Address: _____

Signature of Cardholder: _____

Acceptance of this is contingent upon:

An established satisfactory credit rating with Rosemont Exposition Services by the Third Party and return of the notification letter prior to the deadline date. Further, we understand and agree that failure to make payment within 30 days of receipt of invoice will result in a redirection of the invoice to the exhibiting company for full payment and will affect the Third Party's future credit standing.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Floral

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

TROPICAL PLANTS & TREES

3FT GREEN PLANTS

Arbicola _____ Marginata _____ Spath _____

4FT GREEN PLANTS

Palm _____ Ficus Bush _____ Schefflera _____

5FT GREEN PLANTS

Palm _____ Marginata _____

6FT - 7FT GREEN PLANTS

Palm _____ Marginata _____ Ficus Tree _____

HANGING PLANTS

Ivy _____ Pothos _____

LARGE POTTED FERNS

QUANTITY	PRICE	TOTAL
_____ x	\$45.00	\$ _____
_____ x	\$55.00	\$ _____
_____ x	\$65.00	\$ _____
_____ x	\$75.00	\$ _____
_____ x	\$35.00	\$ _____
_____ x	\$35.00	\$ _____

BLOOMING PLANTS

POTTED MUMS

White _____ Lavender _____ Yellow _____

POTTED AZALEAS

White _____ Pink _____ Red _____

POTTED BROMELIADS

Red _____ Orange _____ Yellow _____

POTTED BEGONIAS

Pink _____ Orange _____ Red _____ Yellow _____

Color of container for plants Black _____ White _____

_____ x	\$25.00	\$ _____
_____ x	\$35.00	\$ _____
_____ x	\$35.00	\$ _____
_____ x	\$35.00	\$ _____

FRESH FLORAL ARRANGEMENTS

please choose
TROPICAL or SEASONAL

SINGLE STEM PHALANOPSIS ORCHID PLANT

White _____ Fuchsia _____

SMALL ARRANGEMENT (12" X 12")

Colors _____

MEDIUM ARRANGEMENT (18" X 14")

Colors _____

LARGE ARRANGEMENT (24" X 18")

Colors _____

CUSTOM ARRANGEMENT

please call for quote

_____ x	\$95.00	\$ _____
_____ x	\$80.00	\$ _____
_____ x	\$95.00	\$ _____
_____ x	\$110.00	\$ _____
_____ x	Quote	\$ _____

**Foliage Plants and architectural containers on rental basis.
Price includes: Plant installation, architectural containers, servicing
throughout the show & removal at the end of the show.
No adjustments nor refunds can be made after the show opening.*

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Rosemont Catering by Aramark

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail or Fax
Completed Form to
Rosemont Catering
by Aramark:

9301 West Bryn Mawr, Rosemont, IL 60018
Fax: 847-696-9790 • Phone: 847-692-6415

Rosemont Catering by Aramark has exclusive food, beverage and liquor distribution rights within the Donald E. Stephens Convention Center & Ballrooms. All food, beverage and liquor items used to generate traffic to a specific booth must be purchased through Rosemont Catering by Aramark. Food show exhibitors may contact Rosemont Catering by Aramark for approval.

BEVERAGES

QUANTITY

_____	Gallon(s) of Coffee (20 cups)	\$55/gal
_____	Gallon(s) of Decaf Coffee (20 cups)	\$55/gal
_____	Hot Water, Tea Bags, Hot Chocolate	\$55/gal
_____	Assorted Juices (10 glasses)	\$25 pitcher
_____	Lemonade	\$50/gal
_____	Iced Tea (Lemons)	\$50/gal
_____	Assorted Soft Drinks (12 oz.)	\$3.50 each
_____	Bottled Water (16.9 oz.)	\$3.50 each
_____	Assorted Bottled Juices	\$4.00 each

HOSTED BAR SET-UPS

QUANTITY

_____	Premium Brands of Liquor (per drink)	\$7.00
_____	Domestic Beer (12 oz.)	\$6.00
_____	Premium Beer (12 oz.)	\$7.00
_____	House Wine (8oz.) (per glass)	\$6.00
_____	Bottle(s) of House Wine/Champagne	\$30.00
_____	Bartenders \$125.00 each (plus 10.25% tax)	

PASTRIES

QUANTITY

_____	Assorted Donuts	\$2.75 each
_____	Assorted Sweet Rolls	\$2.75 each
_____	Assorted Large Cookies	\$2.75 each
_____	Sheet Cakes (about 75 slices)	\$150 each

DRY SNACKS

_____	Potato Chips (24 oz.)	\$23.00 per bowl
_____	Pretzels (24 oz.)	\$23.00 per bowl
_____	Popcorn (24 oz.)	\$23.00 per bowl
_____	Party Mix (24 oz.)	\$23.00 per bowl
_____	Mixed Nuts (14 oz.)	\$28.00 supreme

LUNCH ON THE RUN

_____	Sandwich & 2 Sides	\$16.95 each
	(beverages are separate)	
	Contact catering for sandwich & side options.	

COLD AND HOT HORS D'OEUVRES

_____ Available Upon Request

ADDITIONAL OPTIONS AVAILABLE

Please contact a catering representative at 847-692-4007 or catering@rosemont.com for additional options.

Delivery/Labor charge of \$30 (plus tax) will be added to all orders. If more than 2 deliveries per day, Delivery/Labor charge of \$45 (plus tax).

All food & beverages are subject to administration charge plus tax. All prices are subject to change without notice.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____

Authorized By (print): _____ Signature: _____

Date of Service: _____ Time of Service: _____ Booth or Room #: _____

Date of Service: _____ Time of Service: _____ Booth or Room #: _____

Date of Service: _____ Time of Service: _____ Booth or Room #: _____

METHOD OF PAYMENT

Check Enclosed: _____

Cardholder Name: _____

Credit Card #: _____ Expiration Date: _____ Security Code: _____



www.resexpo.com

Electrical Service

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

ELECTRICAL LABOR RATES

All work done after 4:00 pm Monday-Friday, and between 8:00 am and 4:00 pm Saturday will be charged at the overtime rate.
After 4:00 pm Saturday, and before 8:00 am Monday will be at the double time rate.
Straight Time: \$99.00/hr • Overtime: \$148.50/hr. • Double Time: \$198.00/hr.

STANDARD ELECTRICAL SERVICE OUTLET

120 volt service supplied with duplex (2) opening. Price includes bringing service to the booth, connection at one point, and removal at conclusion of event.

	QTY	DISCOUNT	STANDARD	TOTAL
1-1,000 Watts	_____ x	\$190.00	\$270.00	\$ _____
1,001-2,000 Watts	_____ x	\$240.00	\$345.00	\$ _____

POWER CONNECTIONS

Power connections and heavy duty service may require additional labor expense

	QTY	DISCOUNT	STANDARD	TOTAL
120 VOLT, SINGLE PHASE				
Up to 1/2 H.P. Motors	_____ x	\$220.00	\$300.00	\$ _____
Up to 1 H.P. Motors	_____ x	\$280.00	\$360.00	\$ _____

208 VOLT, SINGLE PHASE

30 Amp	_____ x	\$390.00	\$555.00	\$ _____
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[] Check if neutral required*

HEAVY DUTY SERVICE

	QTY	DISCOUNT	STANDARD	TOTAL
208 VOLT, THREE PHASE				
20 Amp	_____ x	\$325.00	\$487.50	\$ _____
30 Amp	_____ x	\$440.00	\$600.00	\$ _____
60 Amp	_____ x	\$530.00	\$750.00	\$ _____
80 Amp	_____ x	\$680.00	\$975.00	\$ _____
100 Amp	_____ x	\$870.00	\$1260.00	\$ _____
150 Amp	_____ x	\$1300.00	\$1875.00	\$ _____
200 Amp	_____ x	\$1850.00	\$2550.00	\$ _____

480 VOLT, THREE PHASE

30 Amp	_____ x	\$570.00	\$825.00	\$ _____
50 Amp	_____ x	\$820.00	\$1200.00	\$ _____
80 Amp	_____ x	\$1260.00	\$1890.00	\$ _____
100 Amp	_____ x	\$1330.00	\$1995.00	\$ _____
200 Amp	_____ x	\$3400.00	\$5100.00	\$ _____

380 VOLT, THREE PHASE (European Voltage)

30 Amp	_____ x	\$425.00	\$492.50	\$ _____
50 Amp	_____ x	\$600.00	\$855.00	\$ _____

[] Check if neutral required*

SUSPENDED ELECTRICAL SIGNS

	QTY	DISCOUNT	STANDARD	TOTAL
0-100 lbs.	_____ x	\$300.00	\$412.50	\$ _____
101-150 lbs.	_____ x	\$350.00	\$487.50	\$ _____
151-300 lbs.	_____ x	\$430.00	\$600.00	\$ _____

FLOODLIGHTS, SPOTLIGHTS ON 9' TOWERS

Rates include rental, installation, removal and current consumption.

	QTY	DISCOUNT	STANDARD	TOTAL
9' TOWER WITH				
One (1) Flood	_____ x	\$140.00	\$210.00	\$ _____
Two (2) Floods	_____ x	\$160.00	\$240.00	\$ _____
Four (4) Floods	_____ x	\$209.00	\$285.00	\$ _____

SINGLE SPOTLIGHTS

	QTY	DISCOUNT	STANDARD	TOTAL
Gooseneck	_____ x	\$80.00	\$120.00	\$ _____
Par Lite	_____ x	\$220.00	\$330.00	\$ _____

MISCELLANEOUS

	QTY	DISCOUNT	STANDARD	TOTAL
Single Cap				
Ext. Cords 25'	_____ x	\$15.00	\$15.00	\$ _____
Duplex Ext. Cords 25'	_____ x	\$20.00	\$20.00	\$ _____
Cube Tap	_____ x	\$5.00	\$5.00	\$ _____
Plug Mold Strip	_____ x	\$32.00	\$32.00	\$ _____
Quad Box	_____ x	\$22.00	\$2.00	\$ _____
Equipment Rental				
Scissor Lift	_____ x	\$50.00 per/hour		\$ _____

24 HOUR SERVICE

is double the regular rates. If needed, please indicate service: _____

LOCATION: Please identify and show service units, power connections and tower lights and indicate booth dimensions. Heavy duty service should be accompanied with a detailed floor plan.

*\$90.00 late fee if neutral is required but not indicated

Each additional H.P. add \$40.00

Indicate next to required amps actual horsepower to be used.

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

**Use the squares to indicate the dimensions of your booth size.
Mark where you need your electrical service.**

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Show Name: _____

Booth #: _____

Company Name: _____

Booth Size: _____

CONDITIONS AND REGULATIONS

- 1) DEADLINE DATE: Your order must be received by the Donald E. Stephens Convention Center no later than 15 days before opening day to insure installation in time for the opening of the show. A 50% penalty on basic charges will apply on orders received after the deadline date. Saturdays, Sundays and holidays are not included in this 15 day period.
- 2) Wall, column, and permanent utility outlets are not to be used by the exhibitor and are not part of the booth space.
- 3) All lighting displays, electrical appliances, motors, and other types of electrical equipment must be wired to meet national, state and local codes.
- 4) Motors 3/4 H.P. and over must be equipped with a safety switch as a point of disconnect and overload protection.
- 5) All equipment and material must use 3-wire grounded type cord. All exposed non current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
- 6) Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits are prohibited.
- 7) Claims will not be considered unless filed in writing by the exhibitor by the close of the Exhibition.
- 8) Prices based upon current wage rates, and are subject to change without notice.
- 9) Under no circumstances shall anyone other than house electricians make electrical connections.
- 10) Installing of ball lights, hanging of electrical headers; any other type of electrical fixtures, special wiring (motor or control wiring) etc., must be done by house electricians.
- 11) Electrical power for lights and displays will be turned on 1 hour prior to show opening time, and off at show closing time daily. If power is required before or after, special arrangements must be made at least 2 hours in advance.
- 12) The Chief Electrician has the power to refuse connection where wiring constitutes a fire hazard.
- 13) All material and equipment furnished by the Convention Center of this service order shall remain it's property and shall be removed by the Convention Center after the close of the show.
- 14) Rates quoted for all connections cover only the bringing of service (unless otherwise noted) to the booth in the most convenient manner and does not include connecting equipment or special wiring.
- 15) All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
- 16) Exhibitors must check in at the electrical service desk before assembling their exhibits requiring electrical power or labor.
- 17) Cancellation or change of electrical requirements could result in a 30% penalty charge. Changes in original order must be submitted in writing.

ELECTRIC SERVICE FOR EXHIBITS AT THE DONALD E. STEPHENS CONVENTION CENTER

Electrical requirements for an exhibit at the Convention Center are based on codes developed by local and national organizations whose professional responsibility is for the safety of all exhibitors and visitors.

Too frequently, fires have been traceable to faulty wiring sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, every exhibit presented in the Convention Center is carefully inspected to determine if violations exist. If they do, qualified electricians are available to correct the problem. This work will be performed on a time-and-material basis. If the exhibitor does not wish to have the fault corrected, electrical service will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the Convention Center.

SAFE WIRING IS ESSENTIAL

Donald E. Stephens Convention Center is responsible for the total electrical distribution systems and the linking of all electrical items in an exhibit with the power services of the building.

Serious risks are involved which can be reduced with accurate understanding of basic requirements. Safe wiring inside an exhibit is essential.

Wiring that touches the floor must be "SO" cord which is insulated to qualify for "extra hard usage." Cord wiring above the floor level can be "SJ" which is rated for "hard usage."

All flexible cords shall be 3-wire unless the cord is a component part of an assembly which is specifically approved.

The use of open clip sign sockets, latex or lamp cord wire in displays, duplex or triplex attachment plugs are prohibited by order of the Rosemont Fire Department and Electrical Inspection Department.

All electrical equipment and wiring requires evidence of testing and approval by a nationally recognized testing laboratory.

Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which may be affected by heat

The Convention Center electrical services offer extension cords, spiders and plug molds which provide safety approved multiple plug in capacity.



www.resexpo.com

Booth Cleaning

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208



The Convention Management provides general cleaning of the aisle carpet only.
If you require booth cleaning, you must contract for it by using this form.

	BOOTH SIZE	DISCOUNT PER. SQ. FT.	TOTAL PER DAY	NUMBER OF DAYS	TOTAL
Booth Vacuum	_____	x \$0.25	\$ _____	X _____	\$ _____
Shampooing of Carpeting	_____	x \$0.40	\$ _____	X _____	\$ _____
Scrubbing, Mopping & Waxing of Tile Flooring	_____	x \$0.40	\$ _____	X _____	\$ _____
Porter Service		\$25.00/hr			
After 4:30 p.m. weekdays, Saturdays & Sundays		\$30.00/hr			
Special Instructions	_____ _____ _____ _____ _____ _____				

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Internet & Telecommunications

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

INTERNET SERVICES

	TYPE	DISCOUNT	STANDARD	QUANTITY	TOTAL
Ethernet 765K line (One Computer Only)	E765K	\$400.00	\$525.00	_____	\$ _____
Basic Ethernet Service 1mb (One Computer Only)	E1M	\$600.00	\$725.00	_____	\$ _____
Basic Ethernet Service up to 6 Computers (hub required) <i>* For service on 7 or more computers call for quote</i>	BE6	\$1,200.00	\$1,600.00	_____	\$ _____
Dedicated 1.5mb Ethernet Service With Single IP	DE	\$1,650.00	\$2,000.00	_____	\$ _____
Additional Dedicated IP Address	DIP	\$200.00	\$250.00	_____	\$ _____
T-1 Speed (requires customer router - 60 day lead time)*	PT1	\$6,000.00	\$8,100.00	_____	\$ _____

INTERNET EXTRAS

Note that the Wireless Router is a device rental and does not provide Internet Connectivity - please order the appropriate Internet Service Indicated in the Restriction.

	TYPE	DISCOUNT	STANDARD	QUANTITY	TOTAL
Cat5 Cabling per 10 ft.	CT5	\$15.00	\$25.00	_____	\$ _____
8 Port Switch	8HB	\$100.00	\$125.00	_____	\$ _____
16 Port Switch	16HB	\$125.00	\$150.00	_____	\$ _____
24 Port Switch	24HB	\$150.00	\$175.00	_____	\$ _____
Router 8 Port		\$100.00	\$125.00	_____	\$ _____
Wireless Router	WR	\$300.00	\$375.00	_____	\$ _____
VLAN CONNECTION - PRIVATE NETWORK		CALL FOR INFORMATION		_____	\$ _____

TELEPHONE SERVICES

Single Line Telephone
Includes single line phone with up to \$100 in local & long distance charges

DISCOUNT	STANDARD	QUANTITY	TOTAL
\$250.00	\$300.00	_____	\$ _____

TELEPHONE EXTRA SERVICES

Must be ordered with single line telephone

	DISCOUNT	STANDARD	QUANTITY	TOTAL
Extension within booth*				
Additional location with same number	\$50.00 ea.	\$70.00 ea.	_____	\$ _____
Hunting Lines*	\$20.00 ea.	\$35.00 ea.	_____	\$ _____
Two Line Phones/Speaker Phone*	\$50.00 ea.	\$70.00 ea.	_____	\$ _____

Technical assistance is available and will be billable on a time basis at a rate of \$75.00 per hour with a minimum of 1/2 hour.

There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.

There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.

ORDER TOTAL \$ _____

Install Date: _____

LOCATION: Please identify and show location desired for each service on next page

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Use the squares to indicate the dimensions of your booth size.
Mark where you need your internet & phone drops.

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Show Name: _____

Booth #: _____

Company Name: _____

Booth Size: _____

TERMS AND CONDITIONS

- 1) Order forms and payment must be received prior to the scheduled event opening to insure prompt order processing. Company Checks must be made payable to Rosemont Exposition Services. Personal checks will not be accepted. Booth numbers or locations must be identified on the face of the Internet & Telecommunications Order Form. Incomplete information will delay processing.
- 2) Rates listed for all connections include bringing the service to the booth in the most convenient manner, and do not include computer equipment unless ordered or intranet working cabling. Pricing for services is per location, defined as an individual booth, meeting room, ballroom or lobby area.
- 3) There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.
- 4) There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.
- 5) Additional service and labor charges may be assessed for installation. Rates include all applicable taxes.
- 6) All material and equipment furnished by RES Telecommunications provider shall remain the property of RES Telecommunications provider and shall be removed only by RES Telecommunications personnel at the close of the show and/or event. Failure to return furnished equipment shall result in a charge equivalent to the replacement cost of the furnished equipment.
- 7) Booths requiring more than 30 ports require private T-1 service.

RES TELECOMMUNICATIONS RESPONSIBILITIES

- 1) RES Telecommunications will provide standard 10/100 Ethernet connections with station adapter connectors to each computer as determined by RES Telecommunications technical staff.
- 2) The client will be issued a valid TCP/IP address for each basic connection.
- 3) The client will be issued appropriate TCP/IP settings for dedicated service.
- 4) Due to the nature of the Internet, RES Telecommunications cannot guarantee any level of security, performance or accessibility beyond our gateway.
- 5) The choice of the Internet Service Provider (ISP) is at the sole discretion of RES Telecommunications. If the client requires that a specific vendor provide these services, arrangements must be made twelve (12) weeks before move-in.
- 6) Client requests for special services will be accommodated, but may incur charges beyond the standard Internet connections.

CLIENT RESPONSIBILITIES

- 1) At no time, will the client connect a DHCP server to the Convention Center Network.
- 2) The client must provide a list of all required connections, containing exact location (exhibit booth number, meeting room number, etc.).
- 3) If not renting, the client must provide the node equipment (personnel computer, etc.) properly configured, as well as a standard Ethernet adapter card, rated for 10 Mbps, 10/100, RJ45 connection.
- 4) If not renting, the client is responsible for the proper configuration of computing machinery and software for the Internet and Ethernet communications. RES Telecommunications will provide client with basic configurations.
- 5) The client is responsible for all services outside of basic Internet connectivity. This includes e-mail services, ftp services, web servers, etc.

LIMITATION OF LIABILITY

In no event shall RES telecommunications be liable to the client or to any other party for special, collateral, exemplary, indirect, incidental or consequential damages, whether such damages occur either prior or subsequent to, are alleged as a result of, tortious conduct, failure of the equipment of services of RES Telecommunications or breach of any of the provisions of the agreement, regardless of the form of action, whether in contract or in tort, including strict liability and negligence, even if RES Telecommunications has been advised of the possibility of such damages, or for any damages caused by the clients failure to perform his/her responsibilities. Such excluded damages include, but are not limited to, loss of profits, loss of use or interruption of business, or other consequential or indirect economic loss. RES Telecommunications is not responsible for any Internet security breaches before or beyond our gateway.

For customer services such as private LAN connectivity and special configurations or equipment not listed above please call for quote. Assigned IP Address (address will be confirmed once order is placed.) Technical assistance will be offered at a rate of \$75.00 per hour, straight time. Overtime is \$150.00 per hour.



www.resexpo.com

Audio Visual

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

LABOR RATES: The Donald E. Stephens Convention Center is a union facility and union labor may be required with equipment rental.



For an extensive list of our
inventory, labor rates, and detailed
information, please call
Anton Eleazar at 847-993-4816.

PLASMA/FLAT DISPLAY

	QUANTITY	DISCOUNT	STANDARD	TOTAL
32" LCD Flat Display	_____ x	\$825.00	\$1,100.00	\$ _____
37" Plasma Panel (16:9 Aspect)	_____ x	\$850.00	\$1,150.00	\$ _____
37" Plasma Panel (4:3 Aspect)	_____ x	\$925.00	\$1,250.00	\$ _____
42" Plasma Panel	_____ x	\$925.00	\$1,250.00	\$ _____
50" Plasma Panel	_____ x	\$1,350.00	\$1,775.00	\$ _____
61" Plasma Panel	_____ x	\$2,500.00	\$3,500.00	\$ _____
VHS or DVD Player with speakers for Plasma Panel	_____ x	\$225.00	\$275.00	\$ _____
72" or 84" Dual Post Chrome Stand	_____ x	\$200.00	\$250.00	\$ _____
Progressive Black Cobra Stand (for 61" Plasma or Larger)	_____ x	\$200.00	\$250.00	\$ _____
Wall Bracket	_____ x	\$125.00	\$175.00	\$ _____
Media Shelf	_____ x	\$125.00	\$175.00	\$ _____
Plasma Speaker System	_____ x	\$175.00	\$225.00	\$ _____
Other sizes available	_____ x	call for quote		\$ _____

VIDEO

VHS Player	_____ x	\$255.00	\$275.00	\$ _____
DVD Player	_____ x	\$255.00	\$275.00	\$ _____

SCREENS

6 x 6 or 8 x 8 Tripod	_____ x	\$75.00	\$125.00	\$ _____
Larger Screens Available	_____ x	call for quote		\$ _____

AUDIO

50 Watt Anchor Speaker/Amp	_____ x	\$175.00	\$225.00	\$ _____
75 Watt Anchor Speaker/Amp	_____ x	\$250.00	\$300.00	\$ _____
2 Speaker P.A. System	_____ x	\$450.00	\$550.00	\$ _____
4 Speaker P.A. System	_____ x	\$600.00	\$700.00	\$ _____
Wireless Microphone				
___ Handheld ___ Lavalier ___ Headset	_____ x	\$300.00	\$375.00	\$ _____
Handheld Mic./Wired	_____ x	\$50.00	\$75.00	\$ _____
Lavalier Mic./Wired	_____ x	\$75.00	\$125.00	\$ _____
4-CH. Audio Mixer	_____ x	\$75.00	\$125.00	\$ _____
CD Player	_____ x	\$125.00	\$175.00	\$ _____

ADDITIONAL SERVICES

Truss Booth Lighting	_____ x	call for quote	\$ _____
Videography	_____ x	call for quote	\$ _____

Delivery Date & Time: _____ Pick-Up Date & Time: _____ ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Labor Order Form

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

	NUMBER OF WORKERS NEEDED	SET-UP DATE	HOURS	SET-UP TIME	DISMANTLE DATE	HOURS	DISMANTLE TIME
Carpenters							
Decorators							
Crew of 2 Riggers							
Electricians							
Plumbers							

TERMS AND CONDITIONS

When ordering labor, please be aware of the following:

- 1) This advance labor request will be considered as only a reservation for labor.
- 2) On the day and time that you require labor, you must go to the Labor Service Desk and pick up and sign out your labor crew.
- 3) The labor crew will not be sent to your booth without being signed out.
- 4) Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
- 5) All labor is billed at one-half hour minimum for each man.
- 6) Number of workers required will be determined by labor foreman.

ADVANCE HOURLY LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$105.00	\$157.50	\$210.00
Decorator	\$95.00	\$142.50	\$190.00
Teamster	\$70.00	\$105.00	\$140.00
Rigger	\$105.00	\$157.50	\$210.00
Electrician	\$99.00	\$148.50	\$198.00
Plumber	\$99.00	\$N/A	\$198.00

HOURLY LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$112.50	\$165.00	\$217.50
Decorator	\$102.50	\$150.00	\$197.50
Teamster	\$77.50	\$112.50	\$147.50
Rigger	\$112.50	\$165.00	\$217.50
Electrician	\$99.00	\$148.50	\$198.00
Plumber	\$99.00	\$N/A	\$198.00

HOURLY EQUIPMENT RENTAL RATES

Fork Lift w/o operator	\$125.00
Scissor Lift w/o operator	\$125.00
Condor Lift w/o operator	\$175.00

Straight time is 8:00 am to 4:30 pm weekdays.

*Straight time is 8:00 am to 4:00 pm weekdays for electricians and plumbers.

Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Installation & Dismantle Labor Order Form

SAE 2015 Commercial Vehicle
Engineering Congress
October 6-8, 2015

Deadline To Receive Discounted Rates:
September 16, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

INSTALLATION & DISMANTLE SUPERVISION

Rosemont Exposition Services can provide I & D Supervision Services
for exhibiting companies which are unable to be present at set-up and/or dismantle.

☐ We authorize Rosemont Exposition Services to supervise the set-up/dismantle of our exhibit.

☐ Set-Up

☐ Dismantle

Number of pieces/crates to arrive for booth assembly: _____

(not to include display materials, i.e. product, literature, misc.)

☐ We plan to ship our crated material to the Advance Warehouse

☐ We plan to ship our materials direct to the Donald E. Stephens Convention Center

PLEASE SUBMIT PROPER DIAGRAMS/DRAWINGS WITH INSTRUCTIONS FOR BOOTH ASSEMBLY

	NUMBER OF WORKERS NEEDED	SET-UP DATE	HOURS	SET-UP TIME	DISMANTLE DATE	HOURS	DISMANTLE TIME
Carpenters							
Decorators							
Crew of 3 Riggers							

DISCOUNT I&D LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$136.50	\$204.75	\$273.00
Decorator	\$123.50	\$185.25	\$247.00
Rigger	\$136.50	\$201.75	\$273.00

STANDARD I&D LABOR RATES

	STRAIGHT TIME	OVERTIME	DOUBLE TIME
Carpenter	\$146.25	\$214.50	\$282.75
Decorator	\$133.25	\$195.00	\$256.75
Rigger	\$146.25	\$214.50	\$282.75

HOURLY EQUIPMENT RENTAL RATES

Fork Lift - 5,000 lb w/o operator	\$125.00
Fork Lift - 15,000 lb w/o operator	\$175.00
Scissor Lift w/o operator	\$125.00
Condor Lift w/o operator	\$175.00

Straight time is 8:00 am to 4:30 pm weekdays.

Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

All labor is billed at one-half hour minimum for each man.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Labor Union Guidelines

State of Illinois legislative changes have modified work rule jurisdictions and wage scale schedules in the Chicagoland area. There are seven major unions that have some jurisdiction in the Chicagoland area. The following guidelines will help you in preparing your exhibit to understand these jurisdictions.

WHAT AN EXHIBITOR CAN DO WITHOUT UNIONS IN THE CHICAGOLAND AREA

Recent work-rules modifications now enable exhibitors to perform several set-up tasks which in the past were under jurisdiction. Each of these are itemized below, and must be completed by a full-time employee of the exhibiting company.

- 1) Exhibitors may set up and dismantle their own booth displays.
- 2) Exhibitors may use hand tools and power tools to perform work within their booths.
- 3) Exhibitors may affix clamp-on lights to the top of their booth displays.
- 4) Exhibitors may calibrate and do repair work on internal circuit boards, and do interconnecting of peripheral computer equipment.
- 5) Exhibitors may do the connection of lighting, video equipment and light bulbs to an electrical outlet when the outlet has been ordered by the exhibitor.
- 6) Exhibitors may hang pictures, graphics, logos, etc. onto a backwall display when such items are designed to be affixed by pre-set velcro strips, permanently mounted hooks, or snaps.
- 7) Exhibitors may hand carry small packages, pop-up displays and desktop computer equipment provided it can be done without the use of a fork-lift, flatcart or dolly, only from a designated parking area.
- 8) Exhibitors may inflate balloons.
- 9) Video taping may be done by exhibitors within the confines of their own booths using equipment owned or rented by the exhibiting company, provided such taping does not conflict with show management regulations, and does not require tools or ladders.
- 10) Exhibitors may un-pack, re-pack and set out their own product line within the booth for display purposes.

CARPENTERS UNION

Carpenters handle the erection and dismantling of display and exhibit booths. This includes all display work with the exception of machinery, signs or lighted headers, unless the sign or header is a permanently attached part of the display. Carpenters also create machines for outbound loading. Millwrights, a division of the carpenters union, handle the assembly and the leveling of machinery, as well as the attachment of all guards and shields.

DECORATORS UNION

Decorators handle the installation of signs, drape background, table skirting, and all other items of decorative nature that must be done after a display background is erected.

ELECTRICAL UNION

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to the proper outlets, installing any signs or headers that are lighted, unless they are permanently attached to the exhibit backwall, and the running of cable within the exhibitors booth.

MACHINERY MOVERS & RIGGERS UNION

Riggers handle all machinery. This includes the unloading of the machines from the trucks, moving the materials to your booth, and a one-time spotting of display ready equipment, which the exhibitor must supervise at the time of unloading. Riggers also remove skids and reskid machines, uncrate machines, and respot machines in the booth if needed. This service must be ordered as needed, at exhibitor's expense.

PLUMBERS UNION

Plumbers handle all plumbing work such as compressed air, water/drain, or natural gas.

TEAMSTERS UNION

Teamsters handle all freight inside the exhibit hall. They unload all trucks or vehicles, deliver the materials to your booth, and remove and reload materials at the close of the show.

THEATRICAL STAGEHANDS UNION

Stagehands assemble portable lighting and sound systems as well as picture screens 10' x 14' in size and larger. They also set stages, operate lighting and sound consoles, and hang lighting trusses and speaker systems.



www.resexpo.com

Material Handling

SAE 2015 Commercial Vehicle Engineering
Congress
October 6-8, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208

**For shipping questions or to confirm delivery of your warehouse shipment,
please call RES Warehouse (847) 678-0374.**

Normal warehouse hours are 7:00 am to 3:00 pm Monday thru Friday.

\$\$\$ MONEY-SAVING TIP \$\$\$

To keep your material handling costs down, be sure to ship your materials all together.

1) ADVANCE SHIPMENTS RECEIVED AT THE RES WAREHOUSE

Advance shipments will be accepted at the RES warehouse beginning **August 3, 2015**. Shipments received at the RES warehouse by **September 25, 2015** will be weighed, inspected and charged at a rate of **\$85.00 per cwt.** (100 lb. minimum). This charge includes up to 30 days storage prior to the opening of the show, delivery to the exhibitor's booth, removal to the loading dock at the close of the show and S.T. (straight time) reloading onto outbound carriers. This rate also includes pick-up, storage and return of empty crates and cartons. Shipments received at the RES warehouse after **September 25, 2015** will be charged at the rate of **\$90.00 per cwt.** (100 lb. minimum).

2) DIRECT SHIPMENTS TO THE DONALD E. STEPHENS CONVENTION CENTER

Materials unloaded at the Donald E. Stephens Convention Center, on S.T. (straight time), will be delivered to the exhibitor's booth, and removed to dock for reloading onto outbound carriers at the conclusion of the show, at a rate of **\$70.00 per cwt.** (100 lb. minimum) per shipment. This rate includes pick-up, storage and return of empty crates and cartons.

3) OVERTIME/SURCHARGES

There will be a **\$17.50 per cwt.** surcharge for any freight loaded or unloaded on Saturday, or after 4:00 p.m. weekdays. There will be a **\$35.00 per cwt.** surcharge for any freight loaded or unloaded on Sunday or Holidays. Uncrated display materials, container shipments and "loose loads" will be loaded and unloaded at the direct shipment rate plus a **\$17.50 per cwt.** surcharge due to the extra time and care required to handle these shipments. Van line shipments which require additional unloading time, and/or special handling will also be subject to this **\$17.50 per cwt.** surcharge.

4) MOBILE UNITS

All vehicles (i.e. cars, trucks & motorcycles) being displayed will be charged at a round trip rate of \$150.00 each.

5) U.P.S. SHIPMENTS

Rosemont Exposition Services will not be responsible in any way for the condition, count or content of U.P.S. deliveries to the RES warehouse or Donald E. Stephens Convention Center. The U.P.S. document signed by RES freight representative upon delivery does not specify the exhibiting company's name or booth number. Shortages or damages discovered at the booth are the complete responsibility of the exhibiting company.

6) DRAYAGE PAYMENT INFORMATION (CHECK ONE)

- ☐ We plan to ship our crated material to the Advance Warehouse
☐ We plan to ship our materials direct to the Donald E. Stephens Convention Center

HOW TO CALCULATE YOUR ORDER:

When recording weight, round up to the next 100lbs. (example: 265 lbs. = 300 lbs. 3 x RATE= Dollars)

Advance crated shipments received at
the warehouse by September 25, 2015:

We will ship _____ lbs. @ \$85.00 per cwt. (100 lb. min) = \$_____

Advance crated shipments received at
the warehouse after September 25, 2015:

We will ship _____ lbs. @ \$90.00 per cwt. (100 lb. min) = \$_____

Direct exhibit display material
shipments to the Donald E. Stephens
Convention Center:

We will ship _____ lbs. @ \$70.00 per cwt. (100 lb. min) = \$_____

Company Name: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



www.resexpo.com

Shipping Instructions

SAE 2015 Commercial Vehicle Engineering
Congress
October 6-8, 2015



1) WHEN TO SHIP

Advance shipments will be accepted at the RES warehouse beginning **August 3, 2015**. Shipments to the Donald E. Stephens Convention Center should be timed to arrive on **October 5, 2015** only. No earlier.

2) WHERE TO SHIP

DIRECT SHIPMENTS

Address all shipments to Donald E. Stephens Convention Center:

Exhibitors name:

Booth number:

SAE 2015 Commercial Vehicle Engineering Congress
c/o Rosemont Exposition Services, Inc.
9300 Williams Street
Rosemont, Illinois 60018

ADVANCE SHIPMENTS

Address all shipments to Warehouse:

Exhibitors name:

Booth number:

SAE 2015 Commercial Vehicle Engineering Congress
c/o Rosemont Exposition Services, Inc.
3412 N. River Road
Franklin Park, Illinois 60131

3) INTERNATIONAL & CANADIAN SHIPMENTS:

Neither RES, Inc. nor the Donald E. Stephens Convention Center can provide a tax ID number for customs clearance. It is the responsibility of a licensed customs broker to provide this service and insure passage of show materials into the United States. All freight should be consigned to a certified broker for customs clearance. If your company does not have a customs broker please call R.E. Rogers at 847-806-9200 for international shipping assistance.

4) To assist you in setting up your OUTGOING SHIPMENT, Rosemont Exposition Services, Inc. will have a drayage desk located at the Exhibitor's Service Center, where labels, shipping instruction forms and shipping information will be available.

5) At the close of the show, where carriers fail to pick up or refuse to accept shipments, the drayage contractor reserves the right to re-route such shipment where no disposition is provided. Material may be hauled to a warehouse pending notice from the exhibitor. They will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling.

6) Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.

7) No material may be loaded or removed from the Convention Center until **3:30pm on October 8, 2015**. Any freight left in the Convention Center **after 5:00pm on October 8, 2015** will be re-routed in accordance with the conditions in item # 4 of these Shipping Instructions.

8) LIMITS OF LIABILITY

A) Rosemont Exposition Services, Inc. will not be responsible for the condition, count or content of exhibit displays and materials once they have been placed in the booth, and before they are picked up for removal after the close of the show. All materials should be properly insured by the exhibitor against fire, theft, and damage while in transit, to and from the booth, and for the duration of the show.

B) Rosemont Exposition Services, Inc. will not be responsible for damage to uncrated and/or unskidded materials, materials improperly packed, nor for concealed damage.

C) Rosemont Exposition Services, Inc. will not be responsible for the loss or theft of materials after same have been delivered to the booth or before they are picked up for loading out of the booth subsequent to the show.

D) Rosemont Exposition Services, Inc. shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral cost, which may result from any loss or damage to exhibitor's materials which may make it impossible or impractical to exhibit same.

9) All exhibits and exhibit material of any type handled by Rosemont Exposition Services, Inc. is insured by Rosemont Exposition Services, Inc. at a value not to exceed twenty-five cents (\$.25) per pound and not to exceed a maximum of fifty dollars (\$50.00) per claim.

** To avoid disputes in drayage (freight weight) exhibitors should send freight certified.*

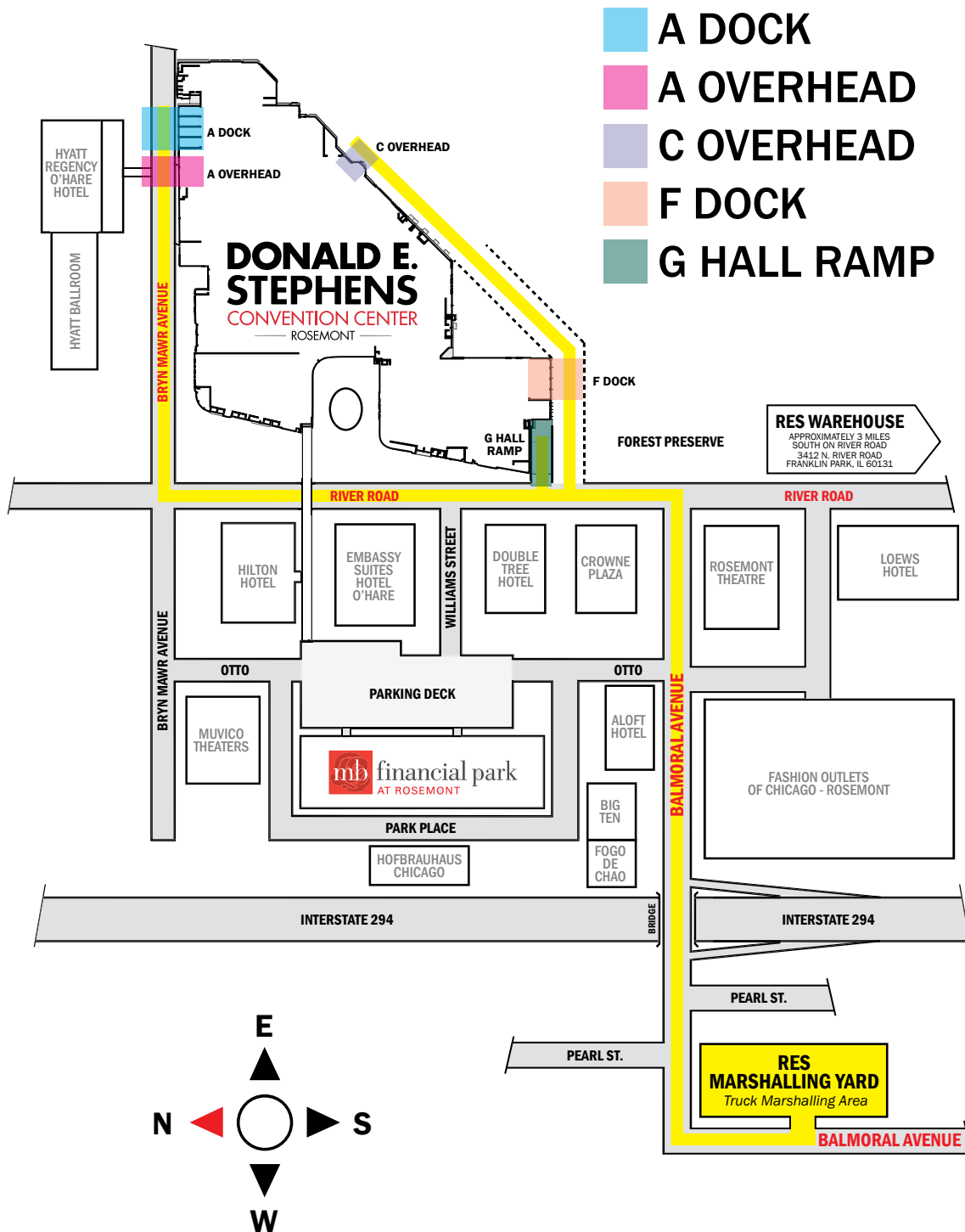


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Freight Check-In Procedures

All vehicles delivering freight or picking up at the Donald E. Stephens Convention Center must check-in at the RES Marshalling Area. After checking in, the vehicle will be directed to the proper door or dock for unloading or loading.

Please make sure this map gets forwarded to the trucking company representative responsible for the shipping arrangements.





www.resexpo.com

RES Freight Services

RES Freight Services offers a choice of carriers with competitive discounted pricing and a variety of services for all shipping needs.

RECOMMENDED LTL GROUND CARRIER:



The Alliance of **YRC** and Roadway

Guaranteed Precision® and Expedited Precision® from the Genuine Heavyweight Experts®.

Provides expedited and time-specific delivery service for your critical exhibit shipments.

1-800-531-3976 • www.yrc.com

- Distribution of all sizes and complexity
- Product lay-downs
- Light pick & ship
- Expedited or day-specific delivery

OPTIONAL LTL CARRIERS:



We Make it Happen!!

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www.resexpo.com

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- 2) Launch your **Web Browser**
- 3) Click on the “**Get Online Now**” button on the website and enter payment information



FOR ASSISTANCE CALL: 1-800-880-4117



ADVANCE WAREHOUSE SHIPPING

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth #: _____

SAE 2015 COMMERCIAL VEHICLE ENGINEERING CONGRESS
C/O ROSEMONT EXPOSITION SERVICES, INC.
3412 N. RIVER ROAD, FRANKLIN PARK, IL 60131
FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN OCTOBER 2, 2015

ADVANCE WAREHOUSE SHIPPING

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth #: _____

SAE 2015 COMMERCIAL VEHICLE ENGINEERING CONGRESS
C/O ROSEMONT EXPOSITION SERVICES, INC.
3412 N. RIVER ROAD, FRANKLIN PARK, IL 60131
FRANKLIN PARK, IL 60131

DELIVER NO LATER THAN OCTOBER 2, 2015

DIRECT SHIPMENT TO THE CONVENTION CENTER

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth # _____

SAE 2015 COMMERCIAL VEHICLE ENGINEERING CONGRESS
C/O ROSEMONT EXPOSITION SERVICES, INC.
DONALD E. STEPHENS CONVENTION CENTER
9300 WILLIAMS STREET, ROSEMONT, IL 60018
ROSEMONT, IL 60018

DELIVER ON OCTOBER 5, 2015 ONLY

DIRECT SHIPMENT TO THE CONVENTION CENTER

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To: _____
exhibitor name

Booth # _____

SAE 2015 COMMERCIAL VEHICLE ENGINEERING CONGRESS
C/O ROSEMONT EXPOSITION SERVICES, INC.
DONALD E. STEPHENS CONVENTION CENTER
9300 WILLIAMS STREET, ROSEMONT, IL 60018
ROSEMONT, IL 60018

DELIVER ON OCTOBER 5, 2015 ONLY



www.resexpo.com

Mobile Unit

SAE 2015 Commercial Vehicle Engineering
Congress
October 6-8, 2015

Please Mail, Email or Fax
Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797 • Phone: 847-696-2208



MOBILE UNIT RATE

There will be a mobile unit charge for each
vehicle on the exhibit hall floor.
\$150.00 Round Trip

Fire/Security:

Once the mobile unit has been placed in the booth the battery must be disconnected and the fuel filler cap must be either taped or locked shut.

Any automobile, motorcycle, truck, boat or other equipment burning Class 1 fuel shall comply with the following requirements:

1. The fuel supply for 4-piston and under engines shall be none.
2. The fuel supply in larger than 4-piston engines shall be maximum 1/4 tank full.
3. All motorcycles, all terrain vehicles, snowmobiles and water craft shall have no fuel.

Requirements:

A mobile unit is defined as a self-propelled motorized vehicle which can be driven to the exhibit booth without the use of a fork lift or other lifting device.

The exhibitor is responsible for the movement of the mobile unit to and from the booth. Labor to do so is not included in the mobile unit rate.

Advance payment of the mobile unit fee can be included with the order payment & summary sheet included in this exhibitor kit.

Special Request:

Number of Vehicles _____

x 150.00 rate for each

Order Total \$

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr, Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



Exhibitor Registration Instructions

An EXHIBITOR ID has been assigned to each exhibiting company and is required for Exhibit Booth Personnel Registration. Each exhibiting company's primary contact has received their company's EXHIBITOR ID. Please share the Exhibitor ID with personnel registering for your booth.

Registration Instructions

1. Go to <http://www.sae.org/events/cve/exhibit/registration/>
2. Click on **Register Now!**
3. Enter your User I.D. and Password. If you do not already have a User I.D. and Password, please create one. To search our Database, click on **Sign Up/Get Started Now**. ** If you have ever attended an SAE event, you are already in the database.*

NOTE: The **USER ID** is **NOT** the **EXHIBITOR ID**. Your **USER ID** is unique to each SAE individual.

4. Click on the **Exhibitors** Tab.
5. Enter your **Exhibitor I.D.** and complete all applicable information and click "**proceed**".
6. On the Registration Summary page, please review your selections and click "**proceed**" or if you need to change the information click "**Change Selections**".
7. Click on the applicable Information on the SAE Event Registration Form Status page. Please Note: The asterisk (*) denotes required fields. All questions must be answered before you click on "**proceed**".
8. Click on the applicable Demographic Information. Please Note: The asterisk (*) denotes required fields. All questions must be answered before you click on "**proceed**".
9. If your order is complete click "**Send Order**".
10. To expedite your check-in, please print the confirmation letter and bring this barcode on-site to the E-Badge Check-In Area.

If you need to make a change to your registration or have any questions, please contact SAE Customer Sales and Support at CustomerSales@sae.org or call 1-888-875-3976 (U.S. and Canada only), 724-772-4086 (outside the U.S. and Canada)



On-Line Directory Instructions

1. Log-in to the Exhibitor Directory by clicking on this link - <http://www.sae.org/events/cve/exhibit/directory/> - Click on Exhibitor Login and enter your company's **Exhibitor ID** and **Password**. **NOTE:** The password is **both** font-style and case sensitive. For easiest use, copy/paste the **Password** from your confirmation email to gain access to **Maintain Exhibitor Listing** page.
2. Review the company information and make any changes. ****Asterisks**** denote required fields. This address information will be printed in the Event Guide.
3. **Please disregard any questions in the directory that refer to the "Customer Passes" or Guest Invitation Link. Customer Passes are not available for this event.**
4. **Do you want to *exclude* your company name from the Online Exhibitor Directory?** Check Yes/No
Clicking **Yes** will hide your company name on the website.
5. **Do you want to *exclude* your booth or suite number from the Online Exhibitor Directory?** Check Yes/No
Clicking **Yes** will hide your company booth number on the website.
6. **Enter company web address.** This will be printed in the event guide and used in the Mobile App, when applicable.
7. Enter **Email for person to receive booth/exhibitor planning information.** This is for **internal use only** and will not be published.
8. **Submit your Company/Product Profile for both the 50 and 150 Word Maximum boxes.** The 50 word profile will be printed in the Event Guide and the 150 word submission is for the web view only.
9. **Upload Company logo or image:** For display on the web. Acceptable image formats: GIF, JPG, or PNG. Maximum image pixels 105h x 275L Pixels. Any images exceeding either the height or width will be resized appropriately.
10. Click on Submit. SAE may require up to 24 hours to review and approve, the information. During this time, you will not be able to access your listing in the Online Exhibitor Directory.