



Exhibitor Services Manual

June 13-15, 2011

Fastener Tech

DONALD E. STEPHENS CONVENTION CENTER • ROSEMONT, ILLINOIS



Donald E.
Stephens
Convention Center
Rosemont, Illinois

Index of Services

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For your convenience, the services and show information available through RES and the Donald E. Stephens Convention Center have been categorized and color coded. Please use this sheet as a reference guide when looking for a particular form.

GENERAL INFORMATION

Welcome
Show Information
Map to Convention Center
Rosemont Public Safety Requirements
Eac/I &D
Third Party Billing
Online Ordering
Order Summary and Payment / Terms and Conditions

FURNISHINGS BOOTH DISPLAYS

Standard Furniture
Standard Booth Accessories
Custom Furniture
Moss Fabric Products
Printing & Signage
Custom Display Graphics

RES EXTRAS SPECIAL SERVICES

RES Extras
Floral
Rosemont Catering

UTILITIES INTERNET TELECOMMUNICATIONS COMPUTER RENTAL AUDIO VISUAL LABOR

Electrical Service
Water & Plumbing Service
Internet & Telecommunications
Audio Visual
Labor Order Form
Labor Union Guidelines

FREIGHT SHIPPING

Material Handling
Shipping Instructions
Freight Check-In Procedures
RES Freight Services
Advance Warehouse Shipping Label
Direct Shipping Label



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Welcome



WELCOME TO ROSEMONT

The Rosemont Convention Bureau provides a restaurant reservation and an area information kiosk to assist you during your trade show or conference. Visit this information kiosk located in the lobby of the Donald E. Stephens Convention Center for a copy of our Rosemont Visitor's Guide to locate lodging, entertainment, and cultural facilities, and to enjoy the ambience of international cuisine at Rosemont and Chicagoland area restaurants. Further information can be obtained at www.rosemont.com.

Visit the Rosemont Convention Bureaus information kiosk located in the Convention Center Lobby for information for the following services:

Area Maps

Area Shopping

- Woodfield
- Oak Brook
- Michigan Avenue

Rosemont & Chicagoland Dining

Restaurant Reservations

Museums

Nightclubs/Night Life

Rosemont Theatre Schedule & Ticket Information

Sightseeing/Tours

- Architectural
- Boat
- Bus

Ticket Information/Sports Schedules

- Cubs
- Sox
- Bulls
- Bears
- Blackhawks
- Wolves
- Race Tracks
- Gaming
- Allstate Arena
- Rosemont Theatre

Transportation

- CTA Train
- Bus
- Limousine

Visitor's Guide

- Rosemont
- Chicago
- Chicago Plus



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Show Information

Fastener Tech 2011

June 14-15, 2011

Deadline Date To Receive Discounted Rates:

May 27, 2011

SHOW COLORS

Back Drape: Blue

Side Drape: Blue

Carpet: Blue

STANDARD BOOTH PACKAGE

Pipe & Drape

1 - 7" x 44" Booth ID Sign

1 - White Skirted Table

Direct Shipment up to 300 lbs.

2 - Side Chairs

1 - Wastebasket

Standard Booth Carpet

EXHIBITOR MOVE-IN

Monday, June 13, 2011

10:00 am - 4:30 pm

Tuesday, June 14, 2011

8:00 am - 11:00 am

SHOW HOURS

Tuesday, June 14, 2011

12:00 pm - 5:00 pm

Wednesday, June 15, 2011

10:00 am - 3:00 pm

EXHIBITOR MOVE-OUT

Wednesday, June 15, 2011

3:00 pm - 7:00 pm

Thursday, June 16, 2011

8:00 am - 12:00 pm

SHOW MANAGEMENT INFORMATION

Nancy Rich

Fastener Tech

P.O. Box 5

Lake Zurich, IL 60047

Phone: 847-438-8338

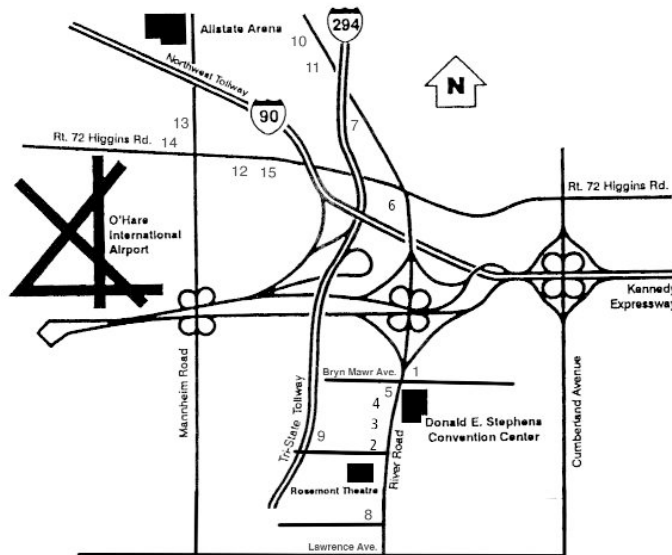
Fax: 847-438-7580

www.mwfa.net



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Map to Convention Center



FROM O'HARE:

East on the Kennedy Expressway to the River Road south exit.

FROM DOWNTOWN CHICAGO:

Northwest on the Kennedy Expressway to O'Hare Airport (190 west) Exit River Road, south before reaching the airport. Turn right at River Road. The Convention Center is located 3 blocks south on the left.

FROM THE NORTH/NORTHWEST:

Take the Northwest Toll-Way (90) or the Tri-State Toll-Way (294) to the O'Hare exit, pay toll, proceed west a short distance to the Mannheim Road south exit. Exit Mannheim Road south and then immediately cloverleaf back down on 190 east to Chicago. Proceed east approximately one-half mile to the River Road south exit.

FROM THE SOUTH:

Take the Tri-State Toll-Way (294) to the O'Hare/River Road (190 west) exit, pay toll, exit left after the toll plaza to River Road. At the stop light, turn right on River Road. The Convention Center is located 3 blocks on the left.

AREA HOTELS:

1. Hyatt Regency O'Hare
2. Crowne Plaza O'Hare
3. Double Tree Hotel
4. Embassy Suites O'Hare
5. Hilton Rosemont / Chicago O'Hare
6. Westin O'Hare
7. Hyatt Rosemont
8. Intercontinental
9. Aloft Hotel
10. Courtyard
11. Hilton Garden Inn
12. Sheraton Gateway Suites
13. Best Western
14. Holiday Inn & Suites



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Rosemont Public Safety Requirements

PLANS

Exhibitors having pillars in their booths with a fire extinguisher or a fire hose on them are required to submit three (3) scaled floor plans of their exhibit to the Fire Department. Plans that are rejected will be sent back to the submitter for correction. Plans that are approved will also be sent back to the submitter and to the facility.

COMBUSTIBLES

Show Management shall advise all exhibitors that booths shall be cleared of combustible rubbish daily.

EXHIBIT BOOTHS

All draperies, back drops, booth partitions, and table coverings shall be cleared of non-combustible or fire retardant materials.

ELECTRICAL

All wiring, hook ups, flood lights, etc., must meet Village code. If an extension cord is used on display equipment, it should be of adequate size, U.L. approved, be in operable condition, and three wire grounded. If in doubt of access availability for power needs, or when requiring more than normal power, check in advance with the show electrician.

NO STORAGE

No storage of any kind is allowed behind the backdrapes. All unwanted containers and refuse should be placed in the aisle directly in front of the exhibit for housekeeping to remove.

DISPLAY OF MOTOR VEHICLES

Any automobile, motorcycle, truck, boat, or other equipment burning Class 1 fuel shall comply with the following requirements:

1. The fuel supply for 4-piston and under engines shall be none.
2. The fuel supply in larger than 4-piston engines shall be maximum of five gallons.
3. All motorcycles, all-terrain vehicles, snowmobiles and watercraft shall have no fuel.
4. Any battery or power source for the engine shall be disconnected.
5. No operation of any internal combustion engine will be allowed indoors, unless approved in writing by the Fire Prevention Bureau.

Vehicles in the building for unloading must be unloaded and removed from the building as soon as possible.

OPEN FLAMES & HEATING DEVICES

Where open flames or heating devices are being demonstrated or displayed, the Fire Department shall be notified beforehand and additional fire protection equipment may be required. No propane will be allowed on the premises. Any quantities of flammable liquids that are kept on the premises must first be approved by the Fire Prevention Bureau and then be kept in appropriate safety cans.

EXPLOSIVES

No one shall be allowed to store, sell or bring into the building any substance of an explosive nature such as fireworks or Class B or Class A explosives of any type without approval from the Fire Prevention Bureau.

FIRE MARSHALL

To contact the fire prevention bureau please call 847/823-1134 ext 340 or email: jramirez@rsmt.net

EMERGENCY EQUIPMENT

No extinguishers, emergency phones, sprinkler valves or hose connections shall be obstructed by booths, stands or any other items of exhibit.

CYLINDERS

Cylinders of compressed gases are prohibited unless approved by the Fire Prevention Bureau and shall be secured in an upright position.

ENTRANCE AND EXIT DOORS

All exits, hallways and aisles leading from the building are to be kept clear and unobstructed at all times. No curtains, drapes or decorations shall be hung in such a manner as to cover any exit signs. No exit door shall be locked, bolted or otherwise fastened or obstructed at any time when the exhibit building is open to the public. There shall be no obstruction blocking exit doors from the outside of any building, such as vehicles parked in doorways or barricades across side-walks. No vehicles shall be parked in fire lanes outside of building.

SMOKING

Illinois State Law prohibits smoking within a public facility. Therefore, no smoking is permitted within the Convention Center, with the exception of designated areas. Where smoking is permitted, there shall be non-combustible ashtrays or match receptacles provided on each table. No hay, straw, sawdust or shavings shall be kept unless flame proofed.

FOOD SERVICE

No food or beverage may be brought into the Convention Center from outside the facility. All food and beverage consumed on the premises must be provided by Rosemont Catering Company. For more information call 847-692-6415.



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EAC/I & D

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Fastener Tech 2011

June 14-15, 2011

Deadline Date To Receive Discounted Rates:

May 27, 2011

To: Rosemont Exposition Services, Inc.

Please be advised that we will be using an independent contractor of our own choosing to perform carpenter labor services at the Donald E. Stephens Convention Center. We are aware that a responsible representative of our contractor must report to the RES Service Desk on the first day of set-up. No badges will be issued until all pertinent paperwork is in order. Display house must also provide certificate of insurance to RES.

I & D Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____

Phone Number: _____ Booth Number: _____

Representative: _____ Signature: _____

Email Address: _____

	Exhibitor will pay	I & D co. will pay
Furniture	<input type="radio"/>	<input type="radio"/>
Carpet	<input type="radio"/>	<input type="radio"/>
Labor	<input type="radio"/>	<input type="radio"/>
Cleaning	<input type="radio"/>	<input type="radio"/>
Freight	<input type="radio"/>	<input type="radio"/>
Utilities	<input type="radio"/>	<input type="radio"/>
Other Services	<input type="radio"/>	<input type="radio"/>

Credit Card Payment Information for Responsible Party.

Account Number: _____ Expiration Date: _____

Card Holder Billing Address: _____

Signature of Cardholder: _____

Acceptance of this is contingent upon:

An established satisfactory credit rating with Rosemont Exposition Services by the Display House and return of the notification letter prior to the deadline date. Further, we understand and agree that failure to make payment within 30 days of receipt of invoice will result in a redirection of the invoice to the exhibiting company for full payment and will affect the Display House's future credit standing.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Third Party Billing

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Third Party: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____

Phone Number: _____ Booth Number: _____

Representative: _____ Signature: _____

Email Address: _____

	Exhibitor will pay	I & D co. will pay
Furniture	<input type="radio"/>	<input type="radio"/>
Carpet	<input type="radio"/>	<input type="radio"/>
Labor	<input type="radio"/>	<input type="radio"/>
Cleaning	<input type="radio"/>	<input type="radio"/>
Freight	<input type="radio"/>	<input type="radio"/>
Utilities	<input type="radio"/>	<input type="radio"/>
Other Services	<input type="radio"/>	<input type="radio"/>

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Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
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Visit resexpo.com
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Online Ordering

Place show orders directly with
Rosemont Exposition Services via the internet.

It's In-House, It's Secure, It's Fast and It's Thorough!

www.resexpo.com

1. Begin by going online to www.resexpo.com.
2. Go to the "Start Here-Take me to my upcoming show" area at the top and use the pull-down menu to select the correct event.
3. Go to "Next step: Login to your show page." Type in the lowest booth number and corporate phone number- (note that this number must be the same as on the show management booth space application).

THEN, Click on 

4. Log-in is complete once the payment policy has been read and agreed to.
5. The seven tabs at the top of the page can be used to navigate the various RES order forms.

A credit card MUST accompany all online orders. Credit card accounts are encrypted for security.

Order forms can also be printed out for fax or mailing by clicking the "Exhibitor Forms to Print" button located on the left side of the screen.

**For questions and further information please call:
847-696-2208**





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Order Summary and Payment

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

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Deadline Date To Receive Discounted Rates:
May 27, 2011

SERVICES AND EQUIPMENT ORDERED	TOTAL FROM ORDER FORMS
Standard Furniture	\$
Standard Booth Accessories	\$
Custom Furniture	\$
Signage & Graphics	\$
RES Extras	\$
Floral	\$
Electrical Service	\$
Internet & Telecommunications	\$
Audio Visual	\$
ESTIMATED COSTS	
Material Handling	\$
Carpenters	\$
Riggers	\$
Decorators	\$
Electricians	\$

Net Amount Due	\$
-----------------------	----

We understand that your calculation is only an estimate of charges, and may not reflect the balance of the final invoice.

Please indicate below method of payment to be used for services provided by ROSEMONT EXPOSITION SERVICES.

_____ CASH
_____ CREDIT CARD
_____ CHECK (No. _____)

Check should be made payable to Rosemont Exposition Services, Inc.

Rosemont Exposition Services requires pre-payment of all advance orders. Payment may be by check drawn on U.S. Funds Account, MasterCard, Visa, American Express, or Discover Card.

For information on wire transfers please contact Customer Service at 847-696-2208.

If you wish to authorize Rosemont Exposition Services to charge the amount of your advance orders and any additional amounts incurred as a result of show site orders placed by you or your representative, as well as outbound billing to your credit card account, please complete the information requested below.

Payment Information for Credit Cards

Master Card VISA American Express Discover Card

Account Number: _____ Expiration Date: _____

Card Holder Billing Address: _____

Signature of Cardholder: _____

Company Name: _____ Show Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Authorized By: _____ Email Address: _____

Signature: _____ Booth #: _____

By signing, I agree to all Terms and Conditions as outlined on the reverse side of this form.

Note that it is the policy and practice of Rosemont Exposition Services to mail out exhibitor show service statements at the conclusion of each event. If your company's show site personnel would like to review this statement during the event, please have them stop at the RES Service Center..

TERMS AND CONDITIONS

Order Summary and Payment Sheet

Rosemont Exposition Services, Inc. requires all advance orders to be paid in full. Payments must be made in U.S. funds. Methods of payment are cash, certified, company or traveler's check, Discover, Visa, MasterCard or American Express. All statements presented on showsite must be paid in full at that time, unless previous arrangements have been made for credit in advance. Please see that your showsite representative is aware of this policy, and has a means of payment. The credit card authorization section of this form can also be used for showsite payments.

Standard Furniture - Carpet Rental - Custom Furniture - Utilities

Full payment must accompany advance order. Check or credit card is acceptable. Check should be made payable to Rosemont Exposition Services, Inc. For credit card payment please fill out the Order Summary and Payment Sheet included in your exhibitor kit. Orders and payment must be received by the deadline date indicated to be charged at the discount rate.

Note that discount rates are available only if orders are received by RES on or before the deadline date identified on each of the service order forms included in this kit. Also please be aware of all terms and conditions as outlined on the Standard Furniture, Carpet, Custom Furniture and Utilities Forms. Adjustments cannot be made after the event.

Cancellation Terms

There will be a 100% charge on skirted tables and drape cancelled once show set-up has begun. Cancellation charges for all other items is 50% of the standard rate. NO ADJUSTMENTS WILL BE MADE AFTER SHOW CLOSING

Labor

When ordering labor, please be aware of the following:

1. This advance labor request will be considered as only a reservation for labor.
2. On the day and time that you require labor, you must go to the Labor Service Desk, pick up and sign out your labor crew.
3. The labor crew will not be sent to your booth without being signed out.
4. Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
5. All labor is billed at one-half hour minimum for each man.
6. Number of workers required will be determined by labor foreman.

Material Handling

We understand that your calculation may only be an estimate. Invoicing will be done from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. If you have any questions about material handling, please contact our Customer Service Department.

Waste Removal

Environmental Protection Agency (EPA) regulations require that all water soluble cutting and grinding fluids (coolants-synthetics, soluble oil) be removed in approved containers at the end of the show. This service is available from the official General Contractor who will collect the fluids named on the front from special steel barrels (55 gal. drums) and remove them from the show premises. Each exhibitor, however, has the responsibility of collecting and placing the fluids named on the front of his/her barrel(s).

WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) ONLY SHALL BE PLACED IN APPROVED BARRELS AS MARKED. DO NOT MIX WITH WASTE STRAIGHT OIL, AS THIS WILL RESULT IN A PREMIUM SURCHARGE OF DOUBLE THE QUOTE PER GALLON CHARGE.

WASTE STRAIGHT OIL MUST NOT BE MIXED WITH ANY OTHER MATERIALS INCLUDING WATER SOLUBLE CUTTING AND GRINDING FLUIDS (COOLANTS-SYNTHETIC, SEMI-SYNTHETIC, SOLUBLE OIL) AS THIS WILL RESULT IN A SURCHARGE TO THE EXHIBITOR PER GALLON FOR REMOVAL OF MIXED FLUIDS. ONLY PLACE WASTE STRAIGHT OIL IN DESIGNATED BARRELS.



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Standard Furniture

Please Mail, Email or Fax Completed Form to RES:
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Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Fastener Tech 2011

June 14-15, 2011

**Deadline Date To Receive Discounted Rates:
May 27, 2011**

SKIRTED TABLES

Any order received without a specific color will be accommodated with show colors.

	QUANTITY		DISCOUNT	STANDARD	TOTAL
2' x 4' x 30" High Skirted Table	_____ x		\$90.00	\$125.00	_____
2' x 4' x 42" High Skirted Table	_____ x		\$95.00	\$130.00	_____
2' x 6' x 30" High Skirted Table	_____ x		\$100.00	\$135.00	_____
2' x 6' x 42" High Skirted Table	_____ x		\$105.00	\$140.00	_____
2' x 8' x 30" High Skirted Table	_____ x		\$110.00	\$145.00	_____
2' x 8' x 42" High Skirted Table	_____ x		\$115.00	\$150.00	_____
4th side of skirting is available at \$35.00 per table.	_____ x		\$35.00	\$45.00	_____

Colors: WH=White ○ BK= Black ● GY= Gray ○ RD= Red ● BL= Blue ● BU= Burgundy ● GO= Gold ● TE= Teal ● HG= Hunter Green ●

Skirt color _____

UNSKIRTED TABLES

2' x 4' Wood Table	30" High ○	42" High ○	_____ x	\$42.00	\$59.00	_____
2' x 6' Wood Table	30" High ○	42" High ○	_____ x	\$47.00	\$64.00	_____
2' x 8' Wood Table	30" High ○	42" High ○	_____ x	\$52.00	\$69.00	_____

SKIRTED RISERS

4' Skirted Riser	1' x 4' x 1'	_____ x	\$50.00	\$80.00	_____
6' Skirted Riser	1' x 6' x 1'	_____ x	\$60.00	\$90.00	_____
4th side of riser skirt is available at \$15.00 per riser.		_____ x	\$15.00	\$20.00	_____

Skirt color _____

UNSKIRTED RISERS

4' Riser	1' x 4' x 1'	_____ x	\$27.00	\$45.50	_____
6' Riser	1' x 6' x 1'	_____ x	\$32.00	\$50.00	_____

BOOTH FURNITURE

30" Diam. Round Table (Grey or Black Top)	_____ x	\$130.00	\$160.00	_____
Arm Chair	_____ x	\$75.00	\$100.00	_____
Black Barstool with back	_____ x	\$75.00	\$100.00	_____
Side Chair	_____ x	\$60.00	\$85.00	_____

Order Total \$



Side Chair



Arm Chair



Bar Stool



30" High Round Table



6' x 30" Skirted Table



Skirted Table with Riser

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Standard Booth Accessories

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BOOTH ACCESSORIES

	QUANTITY		DISCOUNT	STANDARD	TOTAL
Cocktail Table (17" square)	_____	x	\$40.00	\$55.00	_____
Chrome Coat Tree	_____	x	\$45.00	\$60.00	_____
Clothes Rack	_____	x	\$40.00	\$50.00	_____
Wastebasket	_____	x	\$15.00	\$20.00	_____
Large Trash Can	_____	x	\$30.00	\$45.00	_____
Adjustable Easel	_____	x	\$30.00	\$45.00	_____
Wooden Park Bench	_____	x	\$165.00	\$195.00	_____
Chrome Sign Holder (22" x 28")	_____	x	\$67.00	\$94.00	_____
Bag Display	_____	x	\$60.00	\$90.00	_____
Chrome Stanchion	_____	x	\$40.00	\$55.00	_____
Chrome Stanchions w/ 6' Black Tension Rope	_____	x	\$90.00	\$120.00	_____

SPECIAL BOOTH DRAPE & EQUIPMENT

Background Drape (8' high)	_____	ft x	\$12.50/ft.	\$17.50/ft.	_____
Side Drape (3' high)	_____	ft x	\$7.50/ft.	\$10.00/ft.	_____

Colors: WH=White ○ BK= Black ● GY= Gray ● RD= Red ● BL= Blue ● BU= Burgundy ● GO= Gold ● TE= Teal ● HG= Hunter Green ●

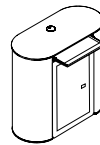
Drape Color _____

Up-Rights 3' high	_____	x	\$12.50	\$17.50	_____
Up-Rights 8' high	_____	x	\$12.50	\$17.50	_____
Crossbars	_____	x	\$12.50	\$17.50	_____

TABLES/WORKSTATIONS

Oval Tambour Workstation

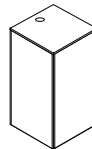
23" x 43" table is 40" tall. Sturdy table includes black laminate with management system and locking door.
Fabric Panel Colors Available: black, dark gray, silver, blue _____



\$475.00 _____

Square Workstation

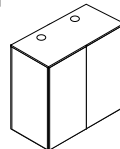
23" x 23" table is 39" tall. Internal shelf available with square table. Includes wire management system and access door.
Fabric Panel Colors Available: black, dark gray, silver, blue _____



\$350.00 _____

Double Workstation

23" x 46" table is 39" tall. Internal shelf available with square table. Includes wire management system and access door.
Fabric Panel Colors Available: black, dark gray, silver _____



\$475.00 _____

Truss Kiosk With Monitor Platform

Perfect for presentations! Monitor platform is at eye-level and sturdy enough to support your A/V equipment. Work surface is great for lead-taking. Monitor not included.

Fabric Panel Colors Available: black, dark gray, silver, blue _____



\$1075.00 _____

Order Total \$

Company Name: _____ Booth #: _____

Authorized By (print): _____ Signature: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
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Custom Furniture

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Phone: 847-696-2208

Fastener Tech 2011

June 14-15, 2011

Deadline Date To Receive Discounted Rates:

May 27, 2011

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
			\$	\$		
CHAIRS						
CH100	JACOBSON CHAIR	BK NAT WH	85	110		
CH101	DELTA CHAIR	BK	95	125		
CH102	MONACO CHAIR	CAM BK	100	130		
CH103	CHANEL CHAIR	BK	130	170		
CH104	TOLEDO CHAIR	NAT	130	170		
CH105	BUNGIE CHAIR	BK	100	130		
CH106	CRISS CROSS CHAIR	WH	110	140		
CH107	HALLE CHAIR	BK BL	110	140		
CH109	STRUCTURE CHAIR	ORANGE	110	140		
CH110	CASCADE CHAIR	RED	110	140		
CH111	STUDIO CHAIR	WH	110	140		
CH112	SIDEWALK CHAIR	NAT	95	125		
CH113	LESLIE CHAIR	WH	110	140		
BAR STOOLS						
ST200	RUBIN BAR STOOL	NAT BK	130	170		
ST201	DELTA BAR STOOL	BK	130	170		
ST202	MONACO BAR STOOL	CAM BK	130	170		
ST203	EQUINO ADJ. STOOL	BK RD WH NAT	155	200		
ST204	TOLEDO BAR STOOL	NAT	155	200		
ST205	BUNGIE BAR STOOL	BK	140	180		
ST206	CRISS CROSS BAR STOOL	WH	140	180		
ST207	HALLE BAR STOOL	BK BL	140	180		
ST208	TICKLE ADJ. STOOL	WH OR RD	140	180		
ST212	SIDEWALK BAR STOOL	NAT	125	165		
CAFÉ TABLES						
CT300	PEDESTAL TABLE 24" DIA	BK WH	130	170		
CT301	PEDESTAL TABLE 30" DIA	BK WH	140	180		
CT302	CAFE TABLE 36" DIA	BK GY WH	145	190		
CT303	CAFE TABLE 42" DIA	BK GY WH	155	200		
CT304	CHROME/GLASS TABLE 42 DIA	GLASS	140	180		
CT306	TRAVE TABLE 36" DIA	GLASS	170	220		
CT307	BISTRO TABLE 30" DIA	BK NAT WG WH	140	180		
CT309	MONACO TABLE 36" TRI	CHRY GL	150	195		
CT310	CHROMA TABLE 27.5 SQ./ROUND	ALUMINUM	135	175		
CT312	SIDEWALK TABLE 36" DIA	NAT	140	180		
CT350	AVANTE 36X30	GLASS	195	250		
CT351	MALIBU TABLE 36X60	WH	225	290		
CT353	ALTOS TABLE 36X60	GLASS	220	285		

ITEM #	DESCRIPTION	COLOR	DISC	REG	QTY	TOTAL
			\$	\$		
BAR TABLES AND BARS						
BT400	BAR PEDESTAL TABLE 24" DIA	BK WH	140	180		
BT401	BAR PEDESTAL TABLE 30" DIA	BK WH	150	195		
BT402	BAR HIGH TABLE 36" DIA	BK WH GY	155	200		
BT406	TRAVE BAR TABLE 32" DIA	GLASS	180	230		
BT407	BRAVO BAR TABLE 30" DIA	NT BK WH WNG	170	220		
BT409	MONACO BAR TABLE 36" TRI	CHRY GLASS	160	205		
BT410	CHROMA TABLE 23.5" DIA	ALUMNUM	145	190		
BT412	SIDEWALK BAR TABLE	NAT	150	195		
BT450	MANHATTAN BAR	STAINLESS	675	875		
BT451	INFORMATION COUNTER	BK WH	250	325		
BT453	MILANO BAR	WENGE	650	850		
CONFERENCE AND OFFICE CHAIRS						
CO500	DAVE CHAIR	BK	145	190		
CO501	DANIELLE SIDE CHAIR	BK	140	180		
CO502	OTTO CHAIR	BK WH	155	200		
CO505	LEATHER GUEST CHAIR	BK	140	185		
CO506	LEATHER HIGHBACK CHAIR	BK	155	200		
CO507	GUEST CHAIR	BK	125	165		
CO508	MIDBACK CHAIR	BK	140	180		
CO509	STACKABLE SIDE CHAIR	BK	80	105		
CO510	STACKABLE ARM CHAIR	BK	85	110		
CO511	EUROPA CHAIR	BK	115	150		
CO512	TASK CHAIR	BK	110	140		
CO513	TASK STOOL	BK	125	160		
CO514	EXECUTIVE TASK CHAIR	BK	170	220		
CONFERENCE TABLES						
CF603	CONFERENCE TABLE 48" DIA	BK WH GY COG MAP	250	325		
CF605	RECTANGULAR TABLE 6'	COGNAC MAPLE	330	430		
CF606	CONFERENCE TABLE 6'	BK WH GY	280	365		
CF608	CONFERENCE TABLE 8'	BK WH GY	330	430		
OFFICE FURNITURE						
OF651	DESK W/FILE PEDESTAL	BK MAPLE	300	390		
OF652	LATERAL FILE, LOCKING	BK MAPLE	255	330		
OF653	STORAGE CABINET LOCKING	BK	230	300		
OF654	COMPUTER WORKSTATION	BK	135	175		

(CONTINUED ON BACK SIDE)

Company Name: _____ Phone#: _____ Booth #: _____



Custom Furniture Continued

Fastener Tech 2011

June 14-15, 2011

Deadline Date To Receive Discounted Rates:

May 27, 2011

Table with columns: ITEM #, DESCRIPTION, COLOR, DISC, REG, QTY, TOTAL. Includes sections for LOUNGE SEATING and OCCASIONAL TABLES.

Table with columns: ITEM #, DESCRIPTION, COLOR, DISC, REG, QTY, TOTAL. Includes sections for OCCASIONAL TABLES (Con't) and EXTRAS.

Company Name: _____ Phone #: _____ Fax #: _____
Address: _____ City: _____ State: _____ Zip: _____
Authorized By (print): _____ Signature: _____ Booth #: _____

Chairs



CH 100 JACOBSON CHAIR
Natural Black White



CH 101 DELTA CHAIR
Black



CH 102 MONACO CHAIR
Camel Black



CH 103 CHANEL CHAIR
Natural/Black



CH 104 TOLEDO CHAIR
Natural/Chrome



CH 105 BUNGIE CHAIR
Black/Chrome



CH 106 CRISS CROSS
White/Chrome



CH 107 HALLE CHAIR
Black Blue



CH 109 STRUCTURE CHAIR
Orange



CH 110 CASCADE CHAIR
Red



CH 111 STUDIO CHAIR
White



CH 112 SIDEWALK CHAIR
Natural



CH 113 LESLIE CHAIR
White

Bar Stools



ST200 RUBIN STOOL
Natural, Black



ST201 DELTA STOOL
Black



ST202 MONACO STOOL
Camel, Black



ST203 EQUINO STOOL
Black, Red, White, Natural - Adj.



ST204 TOLEDO STOOL
Natural/Chrome



ST205 BUNGIE STOOL
Black/Chrome



ST206 CRISS CROSS STOOL
White



ST207 HALLE STOOL
Black, Blue



ST208 TICKLE STOOL
White, Orange, Red - Adj.



ST212 SIDEWALK STOOL
Natural

Café Tables



CT300/CT301 PEDESTAL TABLE
24" OR 30" Black, White



CT302/CT303 CAFE TABLE
36" Black, White, Grey
42" Black, White, Grey



CT304 CHROME/GLASS
42" Glass



CT306 TRAVE TABLE
36" Chrome/Glass



CT307 BISTRO TABLE
30" Black, Natural, Wenge, White



CT309 MONACO TABLE - TRIANGLE
36" Black/Cherry, Black/Glass



CT310 CHROMA TABLE
27.5" Aluminum



CT312 SIDEWALK TABLE
30" Dia.



CT350 AVANTE
30" Glass



CT353 ALTOS TABLE
36" X 60" Chrome/Glass

Bar Tables and Bars



BT400/401 BAR PEDESTAL TABLE
24" & 30" White, Black



BT402 BAR HIGH TABLE
36" Black, White, Grey



BT406 TRAVE BAR TABLE
32" Chrome/Glass



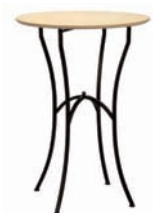
BT407 BRAVO BAR TABLE
30" Natural, Black, White, Wenge



BT409 MONACO BAR TABLE
36" Tri. Cherry, Glass



BT410 CHROMA BAR TABLE
27.5" Aluminum



BT412 SIDEWALK BAR TABLE
Natural



BT450 MANHATTAN BAR
Black/Stainless



BT451 INFORMATION COUNTER
Black, White



BT453 MILANO BAR
Wenge

Conference and Office Chairs



C0500 DAVE CHAIR
Black/Chrome



C0501 DANIELLE SIDE CHAIR
Black/Chrome



C0502 OTTO CHAIR
Black, White



C0505 LEATHER GUEST CHAIR
Black



C0506 LEATHER HIGHBACK CHAIR
Black



C0507 GUEST CHAIR
Black



C0508 MIDBACK CHAIR
Black



C0509 STACKABLE SIDE CHAIR
Black



C0510 STACKABLE ARM CHAIR
Black



CO 511 EUROPA CHAIR
Black



C0512 TASK CHAIR
Black



C0513 TASK STOOL
Black



CO 514 EXECUTIVE TASK CHAIR
Black

Conference Tables



CF 603 CONFERENCE
48" Black, White, Grey, Maple, Cognac



CF605 CONFERENCE REC.
6' Cognac, Maple



CF606/CF608 CONFERENCE
6' & 8' Black, White, Grey

Office Furniture



OF 651 DESK W/FILE PEDESTAL
Black, Maple



OF652 LATERAL FILE
Black, Maple, Locking



OF653 STORAGE CABINET
Black



OF654 COMPUTER WORKSTATION
Black

Lounge Seating



LG 700 ERIN SOFA
Black Leather



LG 701 ERIN LOVE SEAT
Black Leather



LG 702 ERIN CHAIR
Black Leather



LG 703 SANTA FE LEATHER SOFA
Brown



LG 704 SANTA FE LEATHER LOVE SEAT
Brown



LG 705 SANTA FE LEATHER CHAIR
Brown



LG 706 SCANDIC SOFA
Red, White Leather



LG 707 SCANDIC CHAIR
Red, White Leather



LG 708 FOCUS SOFA
Coco



LG 709 FOCUS CHAIR
Coco, Sand



Lounge Seating



LG 710 SIMPSON SOFA
Cream



LG 711 SIMPSON CHAIR
Sage, Gold, Red, Black, Cream (not shown)



LG 712 SOLO SOFA
Black



LG 713 SOLO LOVE SEAT
Black



LG 714 SOLO CHAIR
Black



LG 716 LANZA LOVESEAT
White



LG 717 LANZA CHAIR
White



LG 718 CELINI SOFA
White, Red



LG 719 CELINI CHAIR
White, Red



LG 720 CAPRI SECTIONAL SOFA
Black, White



LG 721 CAPRI SECTIONAL BENCH
Black, White



LG 750 BENCH OTTOMAN
Black, White



LG 751 ROUND OTTOMAN
Red



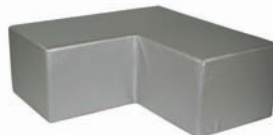
LG 752 CUBE OTTOMAN
Orange, Black, Green, Blue, Brown, White

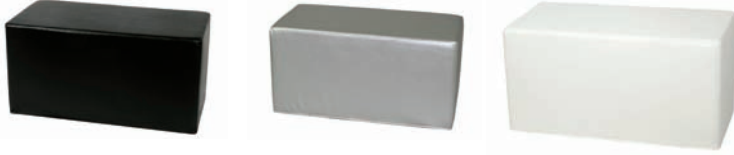


LG 755 BLOCK OTTOMAN
Blue



LG 756 ANGLE OTTOMAN
Black, Silver, White - Leatherette





LG 757 RECTANGLE BLOCK OTTOMAN
Black, Silver, White - Leatherette



LG 780 STEN SWIVEL CHAIR
Black, Red,



LG 781 SATURN CHAIR
Black, Blue, Orange



LG 782 LEATHER ACCENT CHAIR
Brown



LG 785 SLING CHAIR
White

Occasional Tables



OT 800 MONZA SQ. COCKTAIL
Black



OT 801 MONZA COCKTAIL
Black



OT 802 MONZA END TABLE
Black



OT 803 MONZA SOFA TABLE
Black



OT 804 ANDRES COCKTAIL
Espresso



OT 805 ANDRES END
Espresso



OT 812 UMBRIA COCKTAIL
Chrome/Glass



OT 813 UMBRIA END
Chrome/Glass



OT 814 CAYMAN GLASS
Chrome/Glass



OT 815 CAYMAN GLASS END
Chrome/Glass



OT 818 SEATTLE COCKTAIL TABLE
Cappuccino



OT 819 SEATTLE END TABLE
Cappuccino



OT 820 SEATTLE SOFA TABLE
Cappuccino



OT 824 ASPEN COCKTAIL TABLE
Maple



OT 825 ASPEN END TABLE
Maple



OT 826 NEWPORT COCKTAIL TABLE
Mahogany



OT 827 NEWPORT END TABLE
Mahogany



OT 828 ABBY COCKTAIL TABLE
White



OT 829 ABBY END TABLE
White



OT 830 JUPITER SIDE TABLE
Black



OT 831 EILEEN GREY SIDE TABLE
GLASS



OT 833 LUMA CUBE
White



OT 850 MONTEREY COCKTAIL TABLE
Black



OT 851 MONTEREY END TABLE
Black



OT 852 MONTEREY SOFA TABLE
Black



OT 853 VERONA COCKTAIL TABLE
GLASS



OT 854 VERONA END TABLE
GLASS

Extras



XT 199 FOLDING CHAIR
Grey



XT 904 REFRIGERATOR 4.1 CF
White



XT 906 VELOUR ROPE
Black, Red, Grey



XT 909 WATERFALL CLOTHES STAND
Chrome



XT 910 COAT TREE
Aluminum



XT 911 WASTEBASKET
Black



XT 913 6-POCKET LIT. RACK
Black



XT 914 2-SIDED 6 POCKET LIT. RACK
Black



XT 915 CLEAR 4 SIDED LIT RACK 60"
Clear



XT 917 CYLINDER PEDESTAL 16" dia.
30", 36" or 40" high
Black, White



XT 918 COMPUTER PEDESTAL
Black, White



XT 919 CUBE PEDESTAL 42" H
Black, White



XT 920 STACKER TABLE 16" SQ.
Black, Natural



XT 921 VEGA TABLE 18" DIA.
Black, Blue, Red, Yellow, Green



XT 922 LAURENCE SHELF 54" H
Black, White



XT 923/XT 924 METAL SHELVING
Black, White 54"H or 72"H



XT 925 CUBE SHELF
Natural



XT 950 TABLE LAMP
A B C D



XT 953 SILHOUETTE FLOOR LAMP
Red, White, Yellow



XT 951 FLOOR LAMP
A B C D



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Printing & Signage

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Fastener Tech 2011
June 14-15, 2011

Deadline Date To Receive Discounted Rates:
May 27, 2011

FULL SERVICE IN-HOUSE PRINTER

Why ship printed materials in when we have all your graphic needs under one roof?

Place your order and we will have the finished product in your booth upon arrival! No delivery or shipping charges, no hassles!

RES Signage & Graphics is conveniently located in the Donald E. Stephens Convention Center and is available during the trade show. We will do whatever it takes to complete your signage & graphics needs. Our facility has the latest in computerized sign equipment to insure accurate production of your signage.

The services we can provide to you include:

- Signs: (Large and Small Format)
- Vinyl Lettering
- Black and White Copies
- Digital banners
- Mounting and Laminating
- Full Color Copies

Full Color Digital Signs:

11" x 14"	\$17.50
22" x 14"	\$35.00
22" x 28"	\$70.00
28" x 44"	\$140.00

Custom Sizes Available

Full Color Digital Banners:

Per Square Foot \$14.00

Black and White

1 - 150	\$0.15 ea.
151 - 500	\$0.12 ea.
501 - 1000	\$0.10 ea.
1001 and up	\$0.05 ea.

Full Color Copies:

1 - 150	\$0.80 ea.
151 - 500	\$0.70 ea.
501 - 1000	\$0.60 ea.
1001 and up	\$0.50 ea.

All copies on 50# brite white, one-sided.
Special paper, two-sided printing, folding, stapeling and cutting available for additional cost.

If you have any questions about your graphic projects, please contact Phil Hantak at 847-993-4809 or e-mail requests to phantak@rosemontexpo.com. We look forward to helping you with all your signage requirements.

Sign Copy/Requirements:

Summary Description	Size	Cost/Per	Quantity	Price

Order Total \$

Company Name: _____ Phone #: _____ Fax #: _____
Address: _____ City: _____ State: _____ Zip: _____
Authorized By (print): _____ Signature: _____ Booth #: _____



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Custom Display Graphics

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Fastener Tech 2011

June 14-15, 2011

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May 27, 2011

RES Signage & Graphics is conveniently located in the Donald E. Stephens Convention Center and available to you during the trade show. We will do whatever it takes to complete your graphic needs. Our facility has the latest in computerized sign equipment to insure accurate production of your tradeshow graphics.

- The services we can provide to you include:
- Trade Show booth panels
 - Back lit panels
 - P.O.P. displays
 - Floor graphics
 - Bannerstand

We can print direct from an IBM or Macintosh file or our in-house graphic design team can create the materials you may need. Please fill out the information below and mail in with other forms or call for a quote.

For more information call Phil Hantak at 847-993-4809 or e-mail requests to phantak@rosemontexpo.com

CUSTOM DISPLAY DESIGN & GRAPHICS



Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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RES Extras

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Fastener Tech 2011

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WATER COOLERS & SUPPLIES

	RENTAL PRICE	QUANTITY
Cold Water Cooler	\$95.00	
Hot & Cold Water Cooler	\$105.00	
Water – 5 gal. bottle	\$22.00	
Cone Cups/ 1000 (4.5 oz.)	\$27.00	
Flat Bottom Cups / 500 (9 oz.)	\$27.00	
Styro Hot Cups / 500 (8 oz.)	\$27.00	
5 Gallon Distilled Water	\$22.00	
COMPRESSED GASES		
242CF Helium Cylinder	\$95.00	
Delivery, HazMat & Pick-up	\$55.00/order	
Regulator/Balloon Filler	\$27.00	
Cylinder Stand	\$27.00	
MISCELLANEOUS		
Cash Register (does not include electric)	\$80.00	



Order Total \$

OTHER SERVICES PROVIDED

Booth & Convention Staffing

Sales Reps, Literature Distributors, Hostess, Bilingual Staff; Magicians, Impersonators.

Miscellaneous Items

Raffle Drums, Balloon Archways, Mannequins, Booth Attraction Games.



Shoe Shine Stand

Attract attendees and get their undivided attention as they get their shoes shined in your booth. Shoe shine service is now available through RES.

RES Extras are available by contacting Kim Keeling via email at kimkeeling@rosemontexpo.com or (847) 993-4054. We would also be happy to assist you with any other special booth requests you may have.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Floral

Please Mail, Email or Fax Completed Form to RES:
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Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Fastener Tech 2011

June 14-15, 2011

**Deadline Date To Receive Discounted Rates:
May 27, 2011**

TROPICAL PLANTS & TREES

			QTY	PRICE	TOTAL
3FT GREEN PLANTS					
Arboricola _____	Marginata _____	Spath _____	_____ x	\$45.00	_____
4FT GREEN PLANTS					
Palm _____	Ficus Bush _____	Schefflera _____	_____ x	\$55.00	_____
5FT GREEN PLANTS					
Palm _____	Marginata _____		_____ x	\$65.00	_____
6 - 7FT GREEN PLANTS					
Palm _____	Marginata _____	Ficus Tree _____	_____ x	\$75.00	_____
LARGE POTTED FERNS			_____ x	\$35.00	_____
HANGING PLANTS					
Ivy _____	Pothos _____		_____ x	\$35.00	_____

BLOOMING PLANTS

POTTED MUMS					
White _____	Lavender _____	Yellow _____	_____ x	\$25.00	_____
POTTED AZALEAS					
White _____	Pink _____	Red _____	_____ x	\$35.00	_____
POTTED BEGONIAS					
Pink _____	Orange _____	Red _____	Yellow _____	_____ x	\$35.00
POTTED BROMELIADS					
Red _____	Orange _____	Yellow _____	_____ x	\$35.00	_____

Please choose color container for plants: **BLACK** **WHITE**

FRESH FLORAL ARRANGEMENTS *(please choose TROPICAL or SEASONAL)*

Single Stem Phalaenopsis Orchid Plant (<i>Fuchsia or White</i>)		_____ x	\$95.00	_____
Small Arrangement (12" x 12") colors: _____		_____ x	\$80.00	_____
Medium Arrangement (18" x 24") colors: _____		_____ x	\$95.00	_____
Large Arrangement (24" x 18") colors: _____		_____ x	\$110.00	_____
Custom Arrangement (<i>please ask for quote</i>) _____		_____ x	_____	_____

*Foliage Plants and architectural containers on rental basis. Price includes: Plant installation, architectural containers, servicing throughout the show & removal at the end of the show. No adjustments nor refunds can be made after the show opening.

Order Total \$

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Floral Collection



3' Arboricola



3' Marginata



3' Spathiphyllum



4' Majesty Palm



4' Ficus Bush



4' Schefflera



5' Majesty Palm



5' Marginata



6-7' Areca Palm



6-7' Marginata



6-7' Ficus Tree



Boston Ferns



Ivy



Pothos



Chrysanthemums



Azaleas



Begonias



Bromeliads



Orchid Plant





Rosemont Catering

Please Mail or Fax Completed Form to Rosemont Catering
9301 West Bryn Mawr, Rosemont, IL 60018
Fax: 847-696-9790
Phone: 847-692-6415

Fastener Tech 2011
June 14-15, 2011

Rosemont Catering has exclusive food, beverage and liquor distribution rights within the Donald E. Stephens Convention Center & Ballrooms. All food, beverage and liquor items used to generate traffic to a specific booth must be purchased through Rosemont Catering. Food show exhibitors may contact Rosemont Catering for approval.

QUANTITY			QUANTITY		
	BEVERAGES			LUNCH ON THE RUN	
_____	Gallon(s) of Coffee (20 cups)	\$55/gal	_____	Sandwich & 2 Sides	\$16.95 each
_____	Gallon(s) of Decaf Coffee (20 cups)	\$55/gal		(beverages are separate)	
_____	Hot Water/Tea Bags, Chocolate Packs	\$55/gal		Contact catering for sandwich & side options.	
_____	Assorted Juices (10 glasses)	\$25 pitcher		PASTRIES	
_____	Lemonade	\$50/gal	_____	Assorted Donuts	\$2.75 each
_____	Iced Tea (Lemons)	\$50/gal	_____	Assorted Sweet Rolls	\$2.75 each
_____	Assorted Soft Drinks (12 oz.)	\$3.50 each	_____	Assorted Large Cookies	\$2.75 each
_____	Bottled Water (16.9 oz.)	\$3.50 each	_____	Sheet Cakes (about 75 slices)	\$150 each
_____	Assorted Bottled Juices	\$4.00 each		COLD HORS D'OEUVRES	
	HOSTED BAR SET-UPS		_____	Deluxe Fruit & Cheese Display	\$425
_____	Premium Brands of Liquor (per drink)	\$7.00		with Crackers/Bread/Bread Sticks	
_____	Domestic Beer (12 oz.)	\$6.00	_____	Fresh Vegetable Board w/Dip Du Chef	\$300
_____	Premium Beer (12 oz.)	\$7.00	_____	Board of Sliced Fresh Fruit & Berries	\$300
_____	House Wine (8oz.) (per glass)	\$6.00		with Brown Sugar & Sour Cream	
_____	Bottle(s) of House Wine/Champagne	\$30.00		HOT HOR D'OEUVRES BY THE PLATTER*	
_____	Wine Coolers (12 oz.)	\$6.00	_____	Frank in a Blanket w/Mustard Sauce	\$175
	Bartenders \$100.00 each (plus 11.25% tax)		_____	Mini Quiche Lorraine	\$175
	DRY SNACKS		_____	Stuffed Mushroom w/Crabmeat Mornay, or Duxelles	\$175
_____	Potato Chips (24 oz.)	\$23.00 per bowl	_____	Egg Rolls w/Sweet & Sour Sauce	\$175
_____	Pretzels (24 oz.)	\$23.00 per bowl	_____	Mini Meatballs w/BBQ Sauce	\$175
_____	Popcorn (24 oz.)	\$23.00 per bowl	_____	Mini Pizza Squares	\$175
_____	Party Mix (24 oz.)	\$23.00 per bowl	_____	Phyllo Dough Filled w/Spinach & Cheese	\$175
_____	Mixed Nuts (14 oz.)	\$28.00 supreme			

Please contact a catering representative for additional options.

Delivery/Labor charge of \$30 (plus 11.25% tax) will be added to all orders.

If more than 2 deliveries per day, Delivery/Labor charge of \$45 (plus 11.25% tax).

All food & beverages are subject to 20% service charge plus 11.25% tax. All prices are subject to change without notice.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____ Country _____

Email: _____

Authorized By (print): _____ Signature: _____

Date of Service: _____ Time of Service: _____ Booth or Room #: _____

Date of Service: _____ Time of Service: _____ Booth or Room #: _____

Date of Service: _____ Time of Service: _____ Booth or Room #: _____

Method of Payment

Credit card # _____

Expiration Date _____

Check Enclosed _____

A 3% convenience fee will be applied to payments made by credit card.



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Electrical Service

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Fastener Tech 2011

June 14-15, 2011

Deadline Date To Receive Discounted Rates:

May 27, 2011

STANDARD ELECTRICAL SERVICE OUTLET

120 volt service supplied with duplex (2) opening. Price includes bringing service to the booth, connection at one point, and removal at conclusion of event.

	DISCOUNT	STANDARD	QTY.
1-1,000 Watts	190.00	270.00	
1,001-2,000 Watts	240.00	345.00	

POWER CONNECTIONS

Power connections and heavy duty service may require additional labor expense.

	DISCOUNT	STANDARD	QTY.
120 Volt, single phase Up to 1/2 H.P. Motors	220.00	300.00	
Up to 1 H.P. Motors	280.00	360.00	
208 Volt, Single Phase 30 Amp	390.00	555.00	

Check if neutral required*

HEAVY DUTY SERVICE

	DISCOUNT	STANDARD	QTY.
208 Volt, three phase			
20 Amp	325.00	487.50	
30 Amp	440.00	600.00	
60 Amp	530.00	750.00	
80 Amp	680.00	975.00	
100 Amp	870.00	1260.00	
150 Amp	1300.00	1875.00	
200 Amp	1850.00	2550.00	

Check if neutral required*

480 volt, three phase			
30 Amp	570.00	825.00	
50 Amp	820.00	1200.00	
80 Amp	1260.00	1890.00	
100 Amp	1330.00	1995.00	
200 Amp	3400.00	5100.00	

Check if neutral required*

380 volt, three phase (European Voltage)			
30 Amp	425.00	492.50	
50 Amp	600.00	855.00	

Check if neutral required*

	DISCOUNT	STANDARD	QTY.
SUSPENDED ELECTRICAL SIGNS			
0-100 lbs.	300.00	412.50	
101-150 lbs.	350.00	487.50	
151-300 lbs.	430.00	600.00	

FLOODLIGHTS, SPOTLIGHTS ON 9' TOWERS

Rates include rental, installation, removal and current consumption.

	DISCOUNT	STANDARD	QTY.
1 - 9' Tower Supplied with One (1) 150 Watt Floods	140.00	210.00	
1 - 9' Tower Supplied with Two (2) 150 Watt Floods	160.00	240.00	
1 - 9' Tower Supplied with Four (4) 150 Watt Floods	209.00	285.00	

SINGLE SPOTLIGHTS

Gooseneck (clamps on floods)	80.00	120.00	
Par Lite 1,000 Watts	220.00	330.00	

MISCELLANEOUS

Single Cap Ext. Cords 25'	15.00	15.00	
Duplex Ext. Cords 25'	20.00	20.00	
Cube Tap	5.00	5.00	
Plug Mold Strip	32.00	32.00	
Quad Box	22.00	22.00	
Equipment Rental Scissor Lift	\$50.00/per hour		

Order Total \$

ELECTRICAL LABOR RATES

All work done after 4:00 pm Monday-Friday, and between 8:00 am and 4:00 pm Saturday will be charged at the overtime rate. After 4:00 pm Saturday, and before 8:00 am Monday will be at the double time rate.

Straight Time:	\$99.00/hr
Overtime:	\$148.50/hr.
Double Time:	\$198.00/hr.

LOCATION: Please identify and show service units, power connections and tower lights and indicate booth dimensions. Heavy duty service should be accompanied with a detailed floor plan.

*\$90.00 late fee if neutral is required but not indicated
Each additional H.P. add \$40.00
Indicate next to required amps actual horsepower to be used.

24 HOUR SERVICE is double the regular rates. If needed please indicate service:

YES, 24 HOUR SERVICE IS NEEDED: _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797

Show Name: _____ Booth #: _____

Company Name: _____ Booth Size: _____

Use the squares to indicate the dimensions of your booth size. Mark where you need your electrical service.

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle #

Adjacent Booth / Aisle #

Adjacent Booth / Aisle # _____

CONDITIONS AND REGULATIONS

- *1. DEADLINE DATE: Your order must be received by the Donald E. Stephens Convention Center no later than 15 days before opening day to insure installation in time for the opening of the show. A 50% penalty on basic charges will apply on orders received after the deadline date. Saturdays, Sundays and holidays are no included in this 15 day period.
- 2. Wall, column, and permanent utility outlets are not to be used by the exhibitor and are not part of the booth space.
- 3. All lighting displays, electrical appliances, motors, and other types of electrical equipment must be wired to meet national, state and local codes.
- 4. Motors 3/4 H.P. and over must be equipped with a safety switch as a point of disconnect and overload protection.
- 5. All equipment and material must use 3-wire grounded type cord. All exposed non current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
- 6. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits are prohibited.
- 7. Claims will not be considered unless filed in writing by the exhibitor by the close of the Exhibition.
- 8. Prices based upon current wage rates, and are subject to change without notice.
- 9. Under no circumstances shall anyone other than house electricians make electrical connections.
- 10. Installing of ball lights, hanging of electrical headers, any other type of electrical fixtures, special wiring (motor or control wiring) etc., must be done by house electricians.
- 11. Electrical power for lights and displays will be turned on 1 hour prior to show opening time, and off at show closing time daily. If power is required before or after, special arrangements must be made at least 2 hours in advance.
- 12. The Chief Electrician has the power to refuse connection where wiring constitutes a fire hazard.
- 13. All material and equipment furnished by the Convention Center of this service order shall remain it's property and shall be removed by the Convention Center after the close of the show.
- 14. Rates quoted for all connections cover only the bringing of service (unless otherwise noted) to the booth in the most convenient manner and does not include connecting equipment or special wiring.
- 15. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
- 16. Exhibitors must check in at the electrical service desk before assembling their exhibits requiring electrical power or labor.
- 17. Cancellation or change of electrical requirements could result in a 30% penalty charge. Changes in original order must be submitted in writing.

ELECTRIC SERVICE FOR EXHIBITS AT THE DONALD E. STEPHENS CONVENTION CENTER

Electrical requirements for an exhibit at the Convention Center are based on codes developed by local and national organizations whose professional responsibility is for the safety of all exhibitors and visitors.

Too frequently, fires have been traceable to faulty wiring sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, every exhibit presented in the Convention Center is carefully inspected to determine if violations exist. If they do, qualified electricians are available to correct the problem. This work will be performed on a time-and-material basis. If the exhibitor does not wish to have the fault corrected, electrical service will not be connected.

If an exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to the Convention Center.

SAFE WIRING IS ESSENTIAL

Donald E. Stephens Convention Center is responsible for the total electrical distribution systems and the linking of all electrical items in an exhibit with the power services of the building.

Serious risks are involved which can be reduced with accurate understanding of basic requirements. Safe wiring inside an exhibit is essential.

Wiring that touches the floor must be "SO" cord which is insulated to qualify for "extra hard usage." Cord wiring above the floor level can be "SJ" which is rated for "hard usage."

All flexible cords shall be 3-wire unless the cord is a component part of an assembly which is specifically approved.

The use of open clip sign sockets, latex or lamp cord wire in displays, duplex or triplex attachment plugs are prohibited by order of the Rosemont Fire Department and Electrical Inspection Department.

All electrical equipment and wiring requires evidence of testing and approval by a nationally recognized testing laboratory.

Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which may be affected by heat.

The Convention Center electrical services offer extension cords, spiders and plug molds which provide safety approved multiple plugin capacity.



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Water & Plumbing Service

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

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All water fills and pump outs will be completed by the D.E.S. plumbing department. Plumbing labor to fill tank(s), will not be dispatched without the exhibitor notifying the R.E.S. Service Center, that tanks are completely set up and ready for filling. When a D.E.S. plumber has completed filling the tanks, you will automatically be placed on the "Pump Out List". Under no circumstances, should you drain and dump the water. **Fill and drain rates listed out include fills on straight time only.** Fills after 4:00 pm, weekdays, holidays and anytime on weekends, will incur an additional labor charge. Additional labor will not be charged for post show draining. Multiple units in the same booth, filled at the same time, will be charged based on the total combined gallons used. Draining and refilling during set up and/or show hours, will incur additional charges for water and labor.

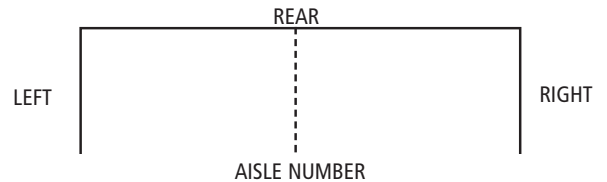
Gallons	Discount Rate	Regular Rate	Salt Water Rate	Total
Tap Water Fill & Pump out			Salt Water Pump Out Only	
<input type="checkbox"/> 1 to 10	\$80.00	\$112.00	<input type="checkbox"/> \$60.00	_____
<input type="checkbox"/> 11 to 25	\$110.00	\$154.00	<input type="checkbox"/> \$82.00	_____
<input type="checkbox"/> 26 to 50	\$135.00	\$189.00	<input type="checkbox"/> \$104.00	_____
<input type="checkbox"/> 51 to 100	\$165.00	\$231.00	<input type="checkbox"/> \$126.00	_____
<input type="checkbox"/> 101 to 150	\$195.00	\$273.00	<input type="checkbox"/> \$148.00	_____
<input type="checkbox"/> 151 to 200	\$225.00	\$315.00	<input type="checkbox"/> \$170.00	_____
<input type="checkbox"/> 201 to 300	\$275.00	\$385.00	<input type="checkbox"/> \$192.00	_____
<input type="checkbox"/> 301 and above	\$325.00	\$455.00	<input type="checkbox"/> \$214.00	_____
Quantity				
_____ 3/8" Basic Air	\$380.00	\$610.00		_____
_____ 3/8" Basic Water	\$390.00	\$640.00		_____
_____ 1/2" Basic Water	\$410.00	\$660.00		_____
_____ 1/2" Basic Drain	\$390.00	\$640.00		_____
_____ 3/4" Basic Drain	\$410.00	\$660.00		_____

Order Total \$ _____

LOCATION: Please identify and show location desired for each service. Include scale drawing showing location of each air drop, water or drain line. Include booth dimensions. If exact locations are required please submit a scale floor plan with cross aisle locators.

A FLOOR PLAN MUST BE SUBMITTED for all island booths with a directional showing entrance of show & adjacent aisle number. If no plan is submitted, additional costs may occur.

All work done after 4:00 pm Monday through Friday and all day Saturday & Sunday will be charged at the double time rates.



Company Name: _____ Phone #: _____ Fax #: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
 RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Internet & Telecommunications

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Fax: 847-696-9797
Phone: 847-696-2208

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	TYPE	DISCOUNT	STANDARD	QUANTITY	TOTAL
STANDARD INTERNET SERVICES					
Ethernet 128K Line (One Computer Only)	E128K	\$375.00	\$490.00		
Ethernet 256K Line (One Computer Only)	E256K	\$550.00	\$675.00		
Basic Ethernet Service up to 6 Computers (hub required)	BE6	\$1,100.00	\$1,500.00		
* For service on 7 or more computers call for quote					
Dedicated Ethernet Service With Single IP	DE	\$1,500.00	\$1,800.00		
Additional Dedicated IP Address	DIP	\$200.00	\$250.00		
T-1 Speed (requires customer router - 60 day lead time)*	PT1	\$6,000.00	\$8,100.00		
HUBS AND PERIPHERAL ITEMS					
8 Port Hub	8HB	\$50.00	\$75.00		
8 Port Router (for DHCP)	8RT	\$75.00	\$100.00		
Cat5 Cabling \$10.00 per 10 ft.	CT5	\$10.00	\$15.00		
Wireless Access Point Rental for Ethernet Service					
*(Restricted for use only with Standard Internet Services only)	WAP	\$300.00	\$375.00		

**Note that the Wireless Access Point is a device rental and does not provide Internet Connectivity - please order the appropriate Internet Service Indicated in the Restriction.

TELEPHONE SERVICES

Single Line Telephone					
Includes single line phone with up to \$100 in local & long distance charges		\$250.00	\$300.00		
EXTRA SERVICES					
Extension within booth*					
Additional location with same number		\$50.00 ea.	\$70.00 ea.		
Hunting Lines*		\$20.00 ea.	\$35.00 ea.		
Two Line Phones/Speaker Phone*		\$50.00 ea.	\$70.00 ea.		
* Must be ordered with single line telephone					
Fax Machine rental \$30.00 per day	Days	x \$30.00			

There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.

Order Total \$

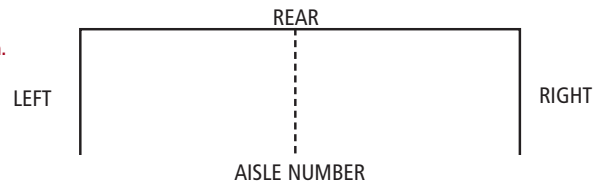
VLAN CONNECTION- PRIVATE NETWORK: CALL FOR INFORMATION

Technical assistance is available and will be billable on a time basis at a rate of \$75.00 per hour with a minimum of 1/2 hour.

There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.
There will be a 50% charge of the standard rate for Internet services cancelled after show set-up has begun.
No adjustments will be made after show closing.

INSTALLATION DATE: _____

LOCATION: Please identify and show location desired for each service.



Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Show Name: _____ Booth #: _____

Company Name: _____ Booth Size: _____

Use the squares to indicate the dimensions of your booth size. Mark where you need your electrical service.

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Terms and Conditions

1. Order forms and payment must be received prior to the scheduled event opening to insure prompt order processing. Company Checks must be made payable to Rosemont Exposition Services. Personal checks will not be accepted. Booth numbers or locations must be identified on the face of the Internet & Telecommunications Order Form. Incomplete information will delay processing.
2. Rates listed for all connections include bringing the service to the booth in the most convenient manner, and do not include computer equipment unless ordered or intranet working cabling. Pricing for services is per location, defined as an individual booth, meeting room, ballroom or lobby area.
3. There will be a 100% charge for Rental equipment cancelled 5 days or less prior to the first day of event.
4. There will be a 50% charge of the standard rate for Internet and Telecommunications services cancelled after show set-up has begun. No adjustments will be made after show closing.
5. Additional service and labor charges may be assessed for installation. Rates include all applicable taxes.
6. All material and equipment furnished by Internet Access Services, Inc. provider shall remain the property of IAS provider and shall be removed only by IAS personnel at the close of the show and/or event. Failure to return furnished equipment shall result in a charge equivalent to the replacement cost of the furnished equipment.
7. Booths requiring more than 30 ports require private T-1 service.

Internet Access Services, Inc. Responsibilities

1. IAS will provide standard 10/100 Ethernet connections with station adapter connectors to each computer as determined by IAS, Inc. technical staff.
2. The client will be issued a valid TCP/IP address for each basic connection.
3. The client will be issued appropriate TCP/IP settings for dedicated service.
4. Due to the nature of the Internet, IAS, Inc. cannot guarantee any level of security, performance or accessibility beyond our gateway.
5. The choice of the Internet Service Provider (ISP) is at the sole discretion of IAS, Inc. If the client requires that a specific vendor provide these services, arrangements must be made twelve (12) weeks before move-in.
6. Client requests for special services will be accommodated, but may incur charges beyond the standard Internet connections.

Client Responsibilities

1. At no time, will the client connect a DHCP server to the Convention Center Network.
2. The client must provide a list of all required connections, containing exact location (exhibit booth number, meeting room number, etc.).
3. If not renting, the client must provide the node equipment (personnel computer, etc.) properly configured, as well as a standard Ethernet adapter card, rated for 10 Mbps, 10/100, RJ45 connection.
4. If not renting, the client is responsible for the proper configuration of computing machinery and software for the Internet and Ethernet communications. IAS will provide client with basic configurations.
5. The client is responsible for all services outside of basic Internet connectivity. This includes e-mail services, ftp services, web servers, etc.

Limitation of Liability

In no event shall IAS, Inc. be liable to the client or to any other party for special, collateral, exemplary, indirect, incidental or consequential damages, whether such damages occur either prior or subsequent to, are alleged as a result of, tortuous conduct, failure of the equipment of services of IAS, Inc. or breach of any of the provisions of the agreement, regardless of the form of action, whether in contract or in tort, including strict liability and negligence, even if IAS, Inc. has been advised of the possibility of such damages, or for any damages caused by the clients failure to perform his/her responsibilities. Such excluded damages include, but are not limited to, loss of profits, loss of use or interruption of business, or other consequential or indirect economic loss. IAS is not responsible for any Internet security breaches before or beyond our gateway.

For customer services such as private LAN connectivity and special configurations or equipment not listed above please call for quote. Assigned IP Address (address will be confirmed once order is placed.) Technical assistance will be offered at a rate of \$65.00 per hour, straight time. Overtime is \$130.00 per hour.



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Audio Visual

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Phone: 847-696-2208

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For an extensive list of our inventory, labor rates,
and detailed information, please call 847-993-4815.

PLASMA/FLAT DISPLAY	QUANTITY	DISCOUNT	STANDARD	TOTAL
32" LCD Flat Display	_____ x	\$825.00	\$1,100.00	_____
37" Plasma Panel (16:9 Aspect)	_____ x	\$850.00	\$1,150.00	_____
37" Plasma Panel (4:3 Aspect)	_____ x	\$925.00	\$1,250.00	_____
42" Plasma Panel	_____ x	\$925.00	\$1,250.00	_____
50" Plasma Panel	_____ x	\$1,350.00	\$1,775.00	_____
61" Plasma Panel	_____ x	\$2,500.00	\$3,500.00	_____
VHS or DVD Player with speakers for Plasma Panel	_____ x	\$225.00	\$275.00	_____
72" or 84" Dual Post Chrome Stand	_____ x	\$200.00	\$250.00	_____
Progressive Black Cobra Stand (for 61" Plasma or Larger)	_____ x	\$200.00	\$250.00	_____
Wall Bracket	_____ x	\$125.00	\$175.00	_____
Media Shelf	_____ x	\$125.00	\$175.00	_____
Plasma Speaker System	_____ x	\$175.00	\$225.00	_____
Other sizes available				
VIDEO				
DVD Player / VHS Player (Circle to indicate)	_____ x	\$225.00	\$275.00	_____
LCD DATA PROJECTORS				
6' or 8' Tripod Screen included if needed				
XGA 2,200 LUMENS	_____ x	\$900.00	\$1,200.00	_____
XGA 3,000 LUMENS	_____ x	\$1,150.00	\$1,400.00	_____
XGA 5,000 LUMENS	_____ x	\$1,500.00	\$1,850.00	_____
SCREENS				
6 x 6 or 8 x 8 Tripod	_____ x	\$75.00	\$125.00	_____
Larger Screens Available				
AUDIO				
50 Watt Anchor Speaker/Amp	_____ x	\$175.00	\$225.00	_____
75 Watt Anchor Speaker/Amp	_____ x	\$250.00	\$300.00	_____
2 Speaker P.A. System	_____ x	\$450.00	\$550.00	_____
4 Speaker P.A. System	_____ x	\$600.00	\$700.00	_____
Wireless Microphone	_____ x	\$300.00	\$375.00	_____
<input type="radio"/> Handheld <input type="radio"/> Lavalier <input type="radio"/> Headset				
Handheld Mic./Wired	_____ x	\$50.00	\$75.00	_____
Lavalier Mic./Wired	_____ x	\$75.00	\$125.00	_____
4-CH. Audio Mixer	_____ x	\$75.00	\$125.00	_____
CD Player	_____ x	\$125.00	\$175.00	_____



ADDITIONAL SERVICES

Please call for information and pricing
for the following:

TRUSS BOOTH LIGHTING

VIDEOGRAPHY

LABOR RATES

The Donald E. Stephens Convention Center is a union facility
and union labor may be required with equipment rental.

Delivery Date & Time: _____

Pick-Up Date & Time: _____

Order Total \$

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
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Labor Order Form

Please Mail, Email or Fax Completed Form to RES:
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Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

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June 14-15, 2011

Deadline Date To Receive Discounted Rates:

May 27, 2011

	# of Workers Needed:	Set-Up Date	Hours	Set-Up Time	Dismantle Date	Hours	Dismantle Time
Carpenters	_____	_____	_____	_____	_____	_____	_____
Decorators	_____	_____	_____	_____	_____	_____	_____
Crew of 3 Riggers	_____	_____	_____	_____	_____	_____	_____
Electricians	_____	_____	_____	_____	_____	_____	_____
Plumbers	_____	_____	_____	_____	_____	_____	_____

Advance Hourly Labor Rates

	Straight Time	Overtime	Double Time
Carpenter	\$90.00	\$135.00	\$180.00
Decorator	\$85.00	\$127.50	\$170.00
Teamster	\$60.00	\$90.00	\$120.00
Rigger	\$95.00	\$142.50	\$190.00

Hourly Labor Rates

	Straight Time	Overtime	Double Time
Carpenter	\$97.50	\$142.50	\$187.00
Decorator	\$92.50	\$135.00	\$177.50
Teamster	\$67.50	\$108.75	\$142.50
Rigger	\$102.50	\$150.00	\$197.50

Hourly Equipment Rental Rates

Fork Lift w/o operator	\$125.00	- Lift for hanging banners from ceiling
Scissor Lift w/o operator	\$125.00	- Used for heavy signage lifting and installation
Condor w/o operator	\$110.00	

Straight time is 8:00 am to 4:30 pm weekdays. *Straight time is 8:00 am to 4:00 pm weekdays for electricians and plumbers. Please contact RES or see Service Center for a breakdown of the overtime/double time schedules.

TERMS AND CONDITIONS

When ordering labor, please be aware of the following:

1. This advance labor request will be considered as only a reservation for labor.
2. On the day and time that you require labor, you must go to the Labor Service Desk and pick up and sign out your labor crew.
3. The labor crew will not be sent to your booth without being signed out.
4. Upon completion of their work, you MUST return the laborers to the Labor Service Desk and sign them in.
5. All labor is billed at one-half hour minimum for each man.
6. Number of workers required will be determined by labor foreman.

COMPANY I & D SUPERVISION

Rosemont Exposition Services can provide I & D Supervision Services for exhibiting companies which are unable to be present at set-up and/or dismantle. If interested in this service indicate below. Please submit a diagram/drawing with instructions to assemble your booth.

We authorize Rosemont Exposition Services to supervise the set-up/dismantle of our exhibit at an additional charge of 30% above the standard hourly carpenter labor rates.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Labor Union Guidelines

State of Illinois legislative changes have modified work rule jurisdictions and wage scale schedules in the Chicagoland area.

There are seven major unions that have some jurisdiction in the Chicagoland area. The following guidelines will help you in preparing your exhibit to understand these jurisdictions.

WHAT AN EXHIBITOR CAN DO WITHOUT UNIONS IN THE CHICAGOLAND AREA

Recent work- rules modifications now enable exhibitors to perform several set-up tasks which in the past were under jurisdiction. Each of these are itemized below, and must be completed by a full-time employee of the exhibiting company.

1. Exhibitors may set up and dismantle their own booth displays.
2. Exhibitors may use hand tools and power tools to perform work within their booths.
3. Exhibitors may affix clamp-on lights to the top of their booth displays.
4. Exhibitors may calibrate and do repair work on internal circuit boards, and do interconnecting of peripheral computer equipment.
5. Exhibitors may do the connection of lighting, video equipment and light bulbs to an electrical outlet when the outlet has been ordered by the exhibitor.
6. Exhibitors may hang pictures, graphics, logos, etc. onto a backwall display when such items are designed to be affixed by pre-set velcro strips, permanently mounted hooks, or snaps.
7. Exhibitors may hand carry small packages, pop-up displays and desktop computer equipment provided it can be done without the use of a fork-lift, flatcart or dollie, only from a designated parking area.
8. Exhibitors may inflate balloons.
9. Video taping may be done by exhibitors within the confines of their own booths using equipment owned or rented by the exhibiting company, provided such taping does not conflict with show management regulations, and does not require tools or ladders.
10. Exhibitors may un-pack, re-pack and set out their own product line within the booth for display purposes.

CARPENTERS UNION

Carpenters handle the erection and dismantling of display and exhibit booths. This includes all display work with the exception of machinery, signs or lighted headers, unless the sign or header is a permanently attached part of the display. Carpenters also recrate machines for outbound loading. Millwrights, a division of the carpenters union, handle the assembly and the leveling of machinery, as well as the attachment of all guards and shields.

DECORATORS UNION

Decorators handle the installation of signs, drape background, table skirting, and all other items of decorative nature that must be done after a display background is erected.

ELECTRICAL UNION

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to the proper outlets, installing any signs or headers that are lighted, unless they are permanently attached to the exhibit backwall, and the running of cable within the exhibitors booth.

MACHINERY MOVERS & RIGGERS UNION

Riggers handle all machinery. This includes the unloading of the machines from the trucks, moving the materials to your booth, and a one-time spotting of display ready equipment, which the exhibitor must supervise at the time of unloading. Riggers also remove skids and reskid machines, uncrate machines, and respot machines in the booth if needed. This service must be ordered as needed, at exhibitor's expense.

PLUMBERS UNION

Plumbers handle all plumbing work such as compressed air, water/drain, or natural gas.

TEAMSTERS UNION

Teamsters handle all freight inside the exhibit hall. They unload all trucks or vehicles, deliver the materials to your booth, and remove and reload materials at the close of the show.

THEATRICAL STAGEHANDS UNION

Stagehands assemble portable lighting and sound systems as well as picture screens 10' x 14' in size and larger. They also set stages, operate lighting and sound consoles, and hang lighting trusts and speaker systems.



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Material Handling

Please Mail, Email or Fax Completed Form to RES:
9291 West Bryn Mawr, Rosemont, IL 60018
Email: customerservice@rosemontexpo.com
Fax: 847-696-9797
Phone: 847-696-2208

Fastener Tech 2011 June 14-15, 2011

1. Direct Shipments Received at the Donald E. Stephens Convention Center

Rates include necessary labor and equipment to unload trucks at the hall and to place materials in exhibitor's booth. Machinery arriving at the hall will be spotted one time after removal from the truck, provided the following conditions are strictly adhered to:

- The exhibitor, or his representative, is there to supervise spotting.
- The area within the booth is clearly marked to indicate the machine's position.
- No rigging, bolting, unskidding or attaching to other equipment must be done.
- Shipments arrive between 8:00 a.m. - 3:00 p.m. (M-F).
- Freight rates are based on a per truckload basis.

At the conclusion of the show, materials will be moved from the exhibit and loaded on trucks. Round trip rates are as follows, and all rates are based on S.T. unloading and loading:

Machinery Rates:

1 - 3,000 lbs.	\$45.00 per cwt.
3,001 - 6,000 lbs.	\$42.50 per cwt.
6,001 - 9,000 lbs.	\$40.00 per cwt.
9,001 - 11,000 lbs.	\$37.50 per cwt.
Over 11,001 lbs	\$35.00 per cwt.

Display Materials Over 300 lbs - \$60.00 per cwt.

2. Advance Shipments Received at the Warehouse

Advance shipments received at the RES warehouse by **June 1, 2011** will be weighed, inspected and charged at a rate of **\$28.00** per cwt., (100lb. minimum) to the individual exhibitor. This charge includes up to 30 days storage prior to the opening of the show, delivery to the exhibitor's booth and removal to loading dock at the close of the show, as well as reloading onto outbound carriers. The rate also includes the pick-up, storage and return of the empty crates and cartons. Shipments received at the warehouse after, **June 1, 2011** will be charged at the rate of **\$33.00** per cwt.

3. Drayage Payment Information

HOW TO CALCULATE YOUR ORDER: When recording weight, round up to the next 100lbs.

Example: 265lbs. = 300lbs. 3 x Rate = Dollars

Please check one:

We plan to ship our crated material to the Advance Warehouse

Advance crated shipments to warehouse:

We will ship _____ lbs. @ \$28.00 per cwt. (100 lb. min) = \$ _____

Received at warehouse by June 1, 2009 deadline.

We plan to ship our materials direct to the Donald E. Stephens Convention Center

Direct machine shipments to the Donald E. Stephens Convention Center:

We will ship _____ lbs. @ _____ per cwt. (100 lb. min) = \$ _____

Note: We understand that your calculations may only be an estimate. Invoicing will be done from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. If you have any questions about material handling, please contact our Customer Service Department.

Summary of Services/Total Cost = \$ _____

NO ADJUSTMENTS WILL BE MADE AFTER SHOW CLOSING

4. Overtime/Surcharges

There will be a **\$15.00 per cwt.** surcharge for any off-target shipments, as well as any shipments received on Saturday or after 4:00 p.m. weekdays. There will be a **\$30.00 per cwt.** surcharge for any freight loaded or unloaded on Sunday or Holidays. Uncrated display materials and loose loads will be loaded and unloaded at the direct shipment rate plus a **\$15.00 per cwt.** surcharge due to the extra time and care required to handle these shipments. Van line shipments which require additional unloading time and/or special handling will also be subject to this **\$15.00 per cwt.** surcharge.

5. U.P.S. Shipments

Rosemont Exposition Services will not be responsible in any way for the condition, count or content of U.P.S. deliveries to the RES warehouse or Donald E. Stephens Convention Center. The U.P.S. document signed by RES freight representative upon delivery does not specify the exhibiting company's name or booth number; and shortages or damages discovered at the booth are the complete responsibility of the exhibiting company.

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet MUST accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.
RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797



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Shipping Instructions

Fastener Tech 2011 June 14-15, 2011

1. When to Ship

Shipments to the warehouse must arrive no later than **June 6, 2011**. Shipments to the Donald E. Stephens Convention Center should be timed to arrive on **June 13, 2011** only. No earlier.

2. Where to Ship

DIRECT SHIPMENTS

Address all shipments to
Donald E. Stephens Convention Center:

Exhibitors name:

Booth number:

Fastener Tech 2011

c/o Rosemont Exposition Services, Inc.

9300 Williams Street

Rosemont, Illinois 60018

ADVANCE SHIPMENTS

Address all shipments
to Warehouse:

Exhibitors name:

Booth number:

Fastener Tech 2011

c/o Rosemont Exposition Services, Inc.

3412 N. River Road

Franklin Park, Illinois 60131

3. **International & Canadian Shipments:** Neither RES, Inc. nor the Donald E. Stephens Convention Center can provide a tax ID number for customs clearance. It is the responsibility of a licensed customs broker to provide this service and insure passage of show materials into the United States. All freight should be consigned to a certified broker for customs clearance. If your company does not have a customs broker please call R.E. Rogers at 847-806-9200 for international shipping assistance.
4. To assist you in setting up your OUTGOING SHIPMENT, Rosemont Exposition Services, Inc. will have a drayage desk located at the Exhibitor's Service Center, where labels, shipping instruction forms and shipping information will be available.
5. At the close of the show, where carriers fail to pick up or refuse to accept shipments, the drayage contractor reserves the right to re-route such shipment where no disposition is provided. Material may be hauled to a warehouse pending notice from the exhibitor. They will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling.
6. Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.
7. No material may be loaded or removed from the Exhibit Hall until **3:00 pm on June 15, 2011**. Any freight left in the Exhibit Hall **after 10:00 am on June 16, 2011** will be re-routed in accordance with the conditions in item # 4 of these Shipping Instructions.
8. **Limits of Liability**
 - A) Rosemont Exposition Services, Inc. will not be responsible for the condition, count or content of exhibit displays and materials once they have been placed in the booth, and before they are picked up for removal after the close of the show. All materials should be properly insured by the exhibitor against fire, theft, and damage while in transit, to and from the booth, and for the duration of the show.
 - B) Rosemont Exposition Services, Inc. will not be responsible for damage to uncrated and/or unskidded materials, materials improperly packed, nor for concealed damage.
 - C) Rosemont Exposition Services, Inc. will not be responsible for the loss or theft of materials after same have been delivered to the booth or before they are picked up for loading out of the booth subsequent to the show.
 - D) Rosemont Exposition Services, Inc. shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral cost, which may result from any loss or damage to exhibitor's materials which may make it impossible or impractical to exhibit same.
9. All exhibits and exhibit material of any type handled by Rosemont Exposition Services, Inc. is insured by Rosemont Exposition Services, Inc. at a value not to exceed twenty-five cents (\$.25) per pound and not to exceed a maximum of fifty dollars (\$50.00) per claim.

* To avoid disputes in drayage (freight weight) exhibitors should send freight certified.

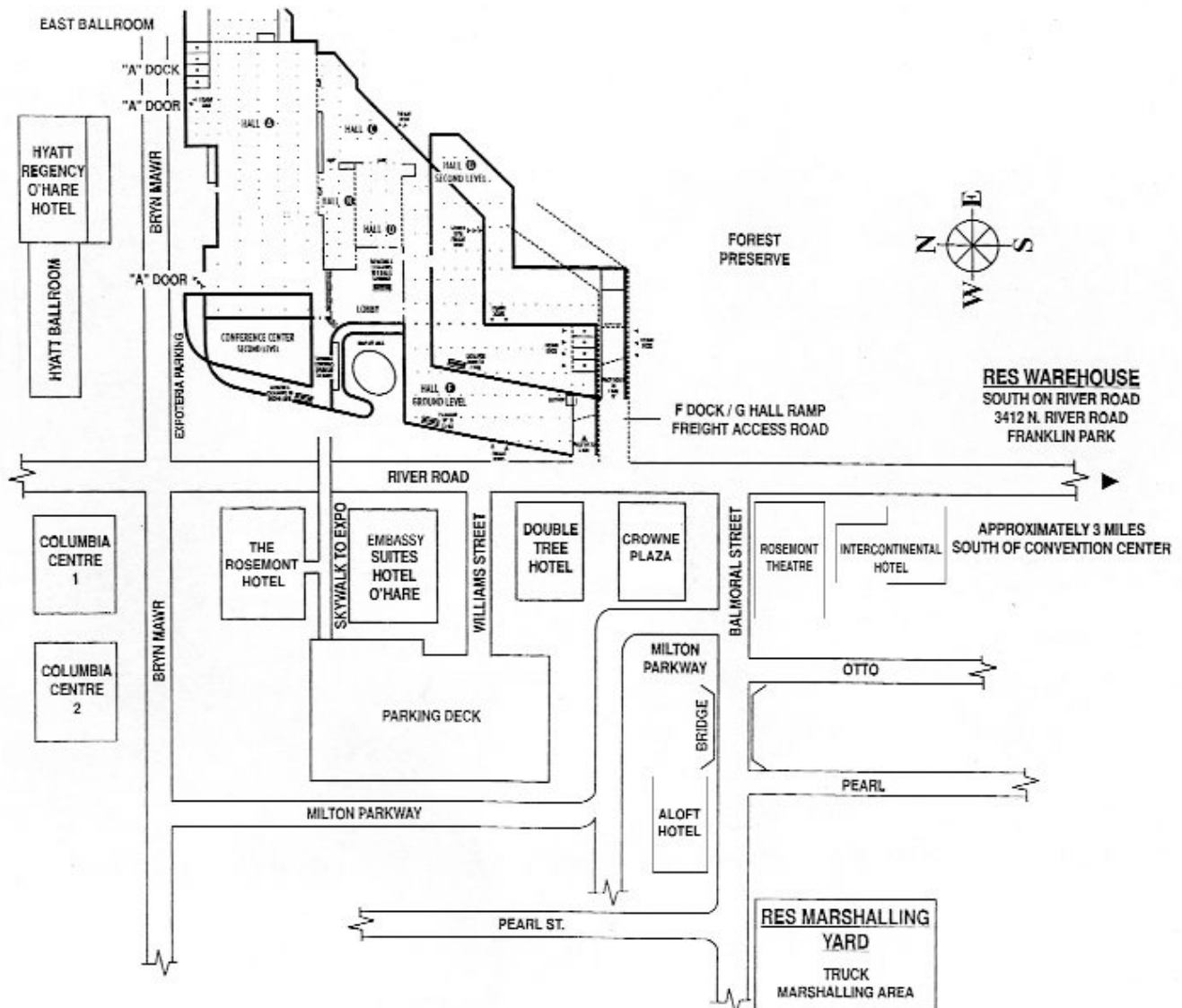


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Freight Check-In Procedures

All vehicles delivering freight or picking up at the Donald E. Stephens Convention Center must check-in at the RES Marshalling Area. After checking in, the vehicle will be directed to the proper door or dock for unloading or loading.

Please make sure this map gets forwarded to the trucking company representative responsible for the shipping arrangements.





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RES Freight Services

RES Freight Services offers a choice of carriers with competitive discounted pricing and a variety of services for all your special shipping needs.

Recommended LTL Ground Carrier

Guaranteed Precision and Expedited Precision from the genuine heavyweight experts.

Provides expedited and time-specific delivery service for your critical exhibit shipments.

1-800-610-6500 • www.yrc.com



Formerly *Yellow Freight Corporation*
and *Roadway Express Inc.*

MWFA Discount also available.

- Distribution of all sizes and complexity
- Product lay-downs
- Light pick & ship
- Expedited or day-specific delivery
- Expedited ocean delivery

Optional RES LTL Carriers:



ABF Freight System, Inc.

800-654-7019

www.abf.com/tradeshows@abf.com



UPS Freight Trade Show Services
our dedicated show experts are
available at

800-988-9889 or
email us at tradeshows@upsfreight.com



800-643-3525

email us at airwaysfreight.com

Local Carrier:



JEKA Transport Inc.

Local Cartage Services
"Your Tradeshow Specialist"

773-254-3600

ADVANCE WAREHOUSE SHIPPING

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To:

NAME OF EXHIBITOR

Booth #:

**FASTENER TECH 2011
c/o ROSEMONT EXPOSITION SERVICES, INC.
3412 N. RIVER ROAD
FRANKLIN PARK, IL 60131**

DELIVER NO LATER THAN JUNE 6, 2011

**EXHIBIT MATERIAL
MAKE ADDITIONAL COPIES OF LABEL FOR EACH PIECE SHIPPED**

DIRECT SHIPMENT TO THE CONVENTION CENTER

TRADE SHOW SHIPMENT - PLEASE EXPEDITE

To:

NAME OF EXHIBITOR

Booth #:

**FASTENER TECH 2011
c/o ROSEMONT EXPOSITION SERVICES, INC.
DONALD E. STEPHENS CONVENTION CENTER
9300 WILLIAMS STREET
ROSEMONT, IL 60018**

DELIVER ON JUNE 13, 2011 ONLY

EXHIBIT MATERIAL

MAKE ADDITIONAL COPIES OF LABEL FOR EACH PIECE SHIPPED