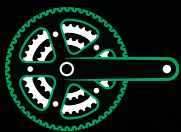


Salon du vélo

de Montréal



GUIDE DE
L'EXPOSANT

13 AU 15
FÉVRIER 2015

Place Bonaventure



salon du TRIATHLON

salonduvelo.com
salondutriathlon.com

Une production
EXPEDIUM
INTERNATIONAL



En collaboration
avec



QUICK REFERENCE

DEADLINE	TASK	FOR	DONE ✓
January 16 th , 2015	Lectures booking	Expodium	_____
	Exhibitor's Profile to be returned	Expodium	_____
January 23 th , 2015	Hotel reservation (List of hotels in Appendix 8.1 page 13)	Hotel	_____
	Certificate of insurance coverage issued by your insurer to be send to Expodium or ordered to HKMB HUB International .	Expodium / Insurer	_____
	Publicity reservation for the Visitors' Guide	Expodium	_____
January 29 th , 2015	Turnkey booth rental*	GES Clarkson-Conway	_____
	Carpet rental* – carpets are mandatory	GES Clarkson-Conway	_____
	Walls or Curtains rental*	GES Clarkson-Conway	_____
	Furniture rental*	GES Clarkson-Conway	_____
	Lighting rental*	GES Clarkson-Conway	_____
	Electrical services order*	GES Exposervice Standard	_____
	Sign Installation order*	GES Exposervice Standard	_____
	Material Handling order*	GES Exposervice Standard	_____
	Material Transportation order	North American Logistics	_____
January 30 th , 2015	Form 8.2 Order Form – Accreditations to be returned to Expodium	Expodium	_____
	Form 8.2 Vehicle to be returned to Expodium	Expodium	_____
February 3 rd , 2015	Publicity material for the Visitors' Guide	Expodium	_____
	Telephone / Internet order*	Réseaux Cyr	_____
	Booth cleaning, Security and Hosts order*	Place Bonaventure	_____
February 5 th , 2015	Food Services order	Agnus Dei / Les Soeurs Gourmandes	_____

***Important rebate if ordered by this date**



Dear exhibitor,

This handbook was prepared to help you plan your participation as an exhibitor. Please read it carefully.

Reading this document will not only contribute to the success of the Show, but will also help to ensure your complete satisfaction.

This **Exhibitor's Guide** is an integral part of your contract. By registering in the Show, the participant automatically accepts the general conditions, as specified in this manual.

The exhibitor agrees to respect these conditions and agrees that all booth personnel will abide by the same conditions.

We are very proud to count you among our exhibitors and do not hesitate to contact us for further details.

We would like to thank you for your participation and it will be a pleasure to welcome you at the Show.

Show Management

13th Montreal Bicycle Show – 2015
1st Montreal Triathlon Show - 2015

ORGANIZING COMMITTEE

Expodium International Inc.

President

Jan P. Dubé

Director of Operations

Alexandre Daigle

Staff Coordinator

Anne Joceline Cyr

To reach us before the Show :

Expodium International Inc.
PO Box 24546
Brossard (Quebec) J4W 3K9
Telephone : (514) 931-3336
Fax : (514) 931-3336

To reach us during the Show :

Place Bonaventure - Montréal
Show Office
Telephone : (514) 397-4807

For all information:

info@expodium.ca

TABLE OF CONTENTS

1. GENERAL INFORMATION

- 1.1 Dates and opening hours
- 1.2 Access to Place Bonaventure
- 1.3 Parking
- 1.4 Official hotel
- 1.5 Booth location
- 1.6 Security
- 1.7 Maintenance and cleaning of your booth

2. GENERAL REGULATIONS

- 2.1 Liability insurance
- 2.2 Preserving access to safety installations
- 2.3 Liability for property damage
- 2.4 Fire prevention
- 2.5 Retail direct sales
- 2.6 Solicitation
- 2.7 Special events
- 2.8 Personnel
- 2.9 Sound level standards
- 2.10 Food services
- 2.11 Anti-tobacco law
- 2.12 Charte de la langue française

3. REGISTRATION

- 3.1 Exhibitors passes
- 3.2 Ticket prices by day

4. SET UP & DECORATION

- 4.1 Booth and equipment rental
- 4.2 Installation constraints
- 4.3 Ceiling attachments
- 4.4 Lighting
- 4.5 Electricity
- 4.6 Telephone, fax, Internet
- 4.7 Weight limit

5. MERCHANDISE DELIVERY

- 5.1 Move-in schedule
- 5.2 Shipping
- 5.3 Loading dock address
- 5.4 Delivery address
- 5.5 Delivery and removal of goods during the Show

6. SET-UP AND DISMANTLING

- 6.1 Set-up
- 6.2 Handling of merchandise
- 6.3 Storage of empty boxes
- 6.4 Dismantling and departure

7. SERVICES

8. ORDER FORMS / APPENDIX

- 8.1 Accommodation
- 8.2 Forms to be returned to us
- 8.3 Regulation from Fire Dept
- 8.4 Service Forms

1. General Information

1.1 Dates and opening hours

Move In : Thursday, February 12: 7 am to 10 pm
 Friday, February 13: 7 am to 10 am
Exhibition : Friday, February 13: Noon to 9 pm
 Saturday, February 14: 10 am to 6 pm
 Sunday, February 15: 10 am to 5 pm
Dismantling : Sunday, February 15: 5 pm to 11 pm

Exhibitors will have access to the Exhibition Hall daily, one hour prior to the official opening time.

1.2 Access to Place Bonaventure

You can get to Place Bonaventure through the Bonaventure Metro station . The address of the main entrance is: 800 de la Gauchetière West, Montreal.

1.3 Parking

Place Bonaventure offers a large number of on-site parking spaces. Indoor parking is accessible by Mansfield Street (Max. height: 1.8 m)

There is, near the Place Bonaventure, exterior parking spaces for approximatively 5,000 vehicles.

1.4 Official hotel

The Show Management has selected the ***Gouverneur Place Dupuis Hotel*** as the official hotel. You will find the information under section **8.1 Accommodation**.

1.5 Booth location

The space that you reserved in your contract is identified by one or several numbers, depending upon the area that you will be occupy. The smallest number is your "technical code" and must be used for everything pertaining to your booth. To allow visitors to quickly locate your booth, the Show Management will develop a visitors' floor plan on which this "technical code" will be used to identify your booth.

1.6 Security

The Show Management will be providing the service of a security guard on the premises while the Exhibition is closed to visitors starting at 8 pm on Thursday February 12, 2015. The Show Management reserves the right to intervene in any situation that might create a disturbance or pose a threat to the public's safety.

1.7 Maintenance and cleaning of your booth

The aisles and animation areas will be cleaned up daily. **You must pay for the cleaning of your booth and order this service** from ***Place Bonaventure***. (See order form enclosed). If booth cleaning is not required, exhibitors must leave their garbage in the aisles, every night after closing time.

2. General regulations

2.1 Liability insurance

In accordance with Article 10 of your lease agreement, **you must be covered by a liability insurance policy in the amount of two million dollars (\$2,000,000) for the duration of the exhibition.** Neither the administration of Expodium International Inc., nor Place Bonaventure may be held responsible for injuries to persons or for damages caused to products, booths, tools, decorations, etc. by fire, accidents, theft or any other cause. The exhibitor must insure his material, his personnel and his booth against all of the above risks. You must send to us a copy of the certificate of insurance coverage issued by your insurer to Expodium International Inc. (by mail or by fax, at (514) 931-3336) prior to Friday, January 23, 2015. In the alternative, you can subscribe online to the plan being offered by **HKMB HUB International**, the exhibition's authorized insurance broker for a premium fee. www.hkmb.com/exhibitorprogram

2.2 Preserving access to safety installations

No booth or equipment shall obstruct the access to any safety equipment such as exit doors, fire extinguisher cabinets, fire alarms, etc.

2.3 Liability for damage

In accordance with Articles 6 and 7 of your lease agreement, you will be held liable for any expenses that arise due to any damages caused by yourself or any of your representatives, to building floors, walls and columns, as well as to the property of other exhibitors.

Exhibitors shall refrain from using or allowing the use of nails, screws, hooks or other such fixtures for fastening objects to building structures. It is strictly forbidden to paint the floor or to fix anything on it.

The repair and the replacement of lost or broken material, such as the removal of dangerous material, will be immediately done by the Show Management and will be invoiced to the exhibitor at fault.

2.4 Fire Prevention

The Montreal Fire Department requires that all objects, materials and fabrics in and around your booth be non flammable. Inspectors may require that a booth be dismantled in the event that they consider that it does not comply with these standards. (See the regulations regarding fire prevention in the Appendix).

2.5 Retail Direct Sales

It is permitted to make direct sales at the Show. You must issue an invoice and give a copy to the visitor who buys one of your products so he can present it at the exit of the Show as proof of purchase.

2.6 Solicitation

Any solicitation, other than by the exhibitors, will not be tolerated. Please advise personnel at the promoter's office in order to evict any unauthorized solicitor.

The distribution of souvenirs, samples, promotional material as well as all soliciting must be carried out exclusively within the confines of your booth.

2.7 Special Events

Should you be planning to organize a cocktail, a press conference, or any other similar event, you must notify the Show Management, who will provide you with all relevant practical information. It is forbidden to organize lotteries, games of chance, contests or games of skill without having first obtained the mandatory authorization from the Show Management and paying the fees required by the **Régie des alcools, des courses et des jeux**. Information available at www.racj.gouv.qc.ca

2.8 Personnel

The exhibitor shall be liable for the actions and doings of its employees, agents, suppliers and contractors while they are on the exhibition premises. The exhibitor must ensure that at least one person who is in charge is present at their booth at all times during the opening hours of the show.

2.9 Sound level

Any music and information coming from within the booth must not exceed 70 decibels at 1.25 metres from the source of the sound. **All forms of low frequency amplification are forbidden. This rule will be strictly enforced.**

2.10 Food Services

Agnus Dei Traiteur and *Les Soeurs Gourmandes* are the exclusive suppliers of all food and alcoholic beverages in the Exhibition Halls. To place an order: (514) 398-0777 or www.bistrodelaplace.ca.

Any delivery of food / alcoholic beverages in the Exhibition Halls coming from any other exterior supplier is forbidden.

2.11 Anti-tobacco law

The Place Bonaventure is a smoke-free building.

2.12 Charte de la langue française

This is a reminder concerning the use of the french language on commercial advertising and public signs and posters. **If another language is used at the same time, french must be predominant**, which means that in general the visual impact of the french text must be more apparent.

3. Registration

3.1 Exhibitors' passes

Please fill out the form in the Appendix in order to request exhibitor' passes. This form must be returned by fax to (514) 931-3336 or by email at info@expodium.ca prior to **Friday, January 30th, 2015**. From the beginning of the move in, your personnel will have to present their exhibitor's pass to enter into the exhibition hall.

A maximum of 3 passes is allotted by 10' x 10' space. A cost of \$13.00 will be invoiced for each extra pass ordered (valid for the 3-day event).

3.2 Ticket prices by day

Regular ticket: \$13.00

3 Days pass : \$25.00

FQSC Member : \$10.00

Triathlon Quebec Member : \$10.00

Student and golden age: \$10.00

Child ticket (6-12 years old): \$5.00 (Free on Sunday February 15, 2015)

Family pass (2 adults, 2 children): \$30.00

4. Set-up and decoration

4.1 Booth & Equipment rental

You will likely require the services of a specialized set-up company for assistance in your participation in the Show. The Exhibition's official supplier is **GES Clarkson-Conway**. You can order online at <https://e.ges.com/CA-00015B58>. In the Appendix, you will find purchase orders for their services as well as forms pertaining to many other services that are available through the Place Bonaventure. We strongly recommend that you begin your enquiries early on, in order to get exactly what you need at the best possible price.

4.2 Installation constraints

The exhibitor can supply his own booth, or he can rent it from the official show supplier.

Floor coverings (carpet, tiles,...) are mandatory for reasons of esthetics and comfort. You may rent a carpet for the duration of the exhibition from **GES Clarkson-Conway**, our Official Supplier.

Booth dividers or walls of booth can be rigid panels or **curtains**. The walls and related equipment such as furniture, screens and dividers must be self-standing and must be finished on both sides. Booth walls must be 8 feet high. It is allowed to put walls on the sides, covering the entire of your space.

Shelter style tent are accepted but you must have a rear wall (canvas).

4.3 Ceiling attachments

If the height of the ceiling permits, you may install signs from the ceiling above your booth, with an authorization from the Show Management. **Writing on the sign must appear on both sides** and the installation must be made by **GES Exposervice Standard Inc.** (see order form in appendix).

4.4 Lighting

Standard lighting is provided in the Exhibition Hall. However, **it is strongly suggested that you draw attention to your booth with additional lighting.**

4.5 Electricity

There is no electrical outlet provided with the rental of your space. All your electrical needs must be ordered from **GES Exposervice Standard Inc.** (see order forms in Appendix). All extension cords must have a **three-prong plug**. The licensed electrician will be empowered to refuse any connections that do not comply with the regulation stipulated by Place Bonaventure.

4.6 Telephone, Fax, Internet

Exhibitors who plan to use telecommunications services or Internet must make renting directly from **Réseaux Cyr Inc.** before February 3rd, 2015 to receive discounted rates. For more information and to place an order online, go to : <https://placebonaventure.reseauxcyr.com> You can contact them by phone at (450) 471-5792 or by email at info-pb@reseauxcyr.com.

4.7 Weight limit

Exhibitors will not be allowed objects of more than 976 kilograms per square meter (200 lbs per sq. ft.).

5. Merchandise delivery

5.1 Move-In schedule

In order to help us to draw up a schedule for the arrival of all the exhibitor's goods, please complete and return by fax the "MOVE-IN" form (see Appendix).

A move-in schedule indicating at what time you can unload your merchandise at the Place Bonaventure loading dock will be sent to you near Wednesday, February 4, 2015.

Management reserves the right to refuse access to the loading dock to any vehicle that does not abide by this schedule. If you do not need to make use of the loading bay for the transportation of your goods, you will be able to use the main entrance during the set-up period, without scheduling restrictions.

5.2 Shipping

No merchandise for the Show will be accepted at the Place Bonaventure before Thursday, February 12, 2015. If there is a problem, please contact the Show Management at (514) 931-3336.

5.3 Loading Dock Address

You can get to the Loading dock by Montfort street (see map in Appendix)

5.4 Delivery address

Any goods must be delivered FOB to the following address:

Name of your company

Your booth number

c/o the person in charge

13th Montreal Bicycle / Triathlon Show

Place Bonaventure Loading Dock

Corner of Montfort & St-Jacques Streets

Montreal (Quebec) H5A 1G1

5.5 Delivery and removal of goods during the Show.

Small cases, boxes or other parcels may be delivered, as long as they can be **handled manually (no dollies)** one hour before the opening of the show each day. You may use the loading dock for a limited duration or bring your merchandise by the main entrance. No merchandise handling is permitted during Show opening hours.

For your safety, no merchandise or equipment can be removed from the Exhibition Hall **from the opening day of the Show, Friday, February 13, 2015 until closing of the Show on Sunday, February 15, 2015 at 5 pm, unless the visitor present an invoice or the exhibitor or a member of his personnel has a RELEASE FORM from the promoter office and approved by the Show Management.**

6. Set-up and Dismantling

6.1 Set-up

Set-up will begin on Thursday morning, February 12, 2015 from 7 am to 10 pm and will continue Friday morning February 13, 2015 from 7 am to 10 am. **Please take note that it will be not possible to use any dollies for the transportation of your material on Friday morning.** The set-up of all booths will have to be finished by 10 am Friday February 13, 2015. The Show Management and his assistants will be present to facilitate your set-up and answer your questions. The Show Management has the authority to make any decision regarding the rules decreed in this manual. Exhibitors who need to work after 10 pm on Thursday evening should advise Show Management in advance at (514) 931-3336.

6.2 Handling of merchandise

Upon your arrival, floor dollies will be at your disposal (**Thursday only**) for the transportation of your goods from the loading dock to your booth. Please plan to have the manpower on hand to do the work that is necessary. For additional handling services **available only on Thursday** such as cranes, fork-lifts, you will find enclosed order forms from **GES Exposervice Standard** (in the Appendix).

Exhibitors should have their own staff on the premises, since the Exhibition Management Team will under no circumstances assume any responsibility whatsoever for any loss or damage of goods. Should the exhibitor fail to have a representative on the premises when its goods are delivered, the Exhibition Management Team may sign the delivery slips, but only as the exhibitor's agent without necessarily counting the parcels or checking them for any damage. **Although security precautions will be taken, neither Show Management, nor the Place Bonaventure, nor the employees of the foregoing parties, will assume any responsibility for the loss, theft or damage that might be caused to the exhibitor's goods or equipment while in the hands of receiving department or simply on the premises of the Place Bonaventure itself.**

6.3 Storage of empty boxes

Storage of empty boxes is at the loading dock of Place Bonaventure. **GES Exposervice Standard** is the exclusive supplier of material handling services, including all movement of goods within the exhibition hall. Dollies are available (**on Thursday only**) at no charge for those items which can be handled by the exhibitor. Identification labels may be obtained at the loading dock. The personnel on site will explain you the procedures.

The exhibitor must clearly identify all his boxes. Unidentified boxes will be considered as garbage.

It is strictly forbidden to store any cases behind the booth due to security and accessibility to the electrical outlets.

6.4 Dismantling and departure

In order to respect the consumers visit it is forbidden to dismantle your booth or remove your goods before 5 pm Sunday, February 15, 2015. Everything must be completed by 11 pm Sunday, February 15, 2015.

Any exhibitor who has not left the premises within the above-mentioned time frame will be liable for a penalty of \$1,000. per hour.

Any merchandise that is still left in the exhibition hall after the deadline will be removed and stored by the Show Management, at the exhibitor's expense.

It is recommended that the exhibitors remove small items of value at the beginning of the dismantling period.

Instructions for removal will be given to the representative in each booth on Sunday, February 15, 2015.

No material is allowed to be taken out by the main entrance unless it can be removed manually. No dollies are allowed in the main entrance.

As soon as all the exhibitor's material is brought to the loading dock, the transporter, depending on space availability and the type of vehicle, will be admitted for loading.

7. Services

Official Decorator

Booth Rental

Furniture Rental

GES CANADA / CLARKSON-CONWAY

800, rue de la Gauchetière Ouest

Place Bonaventure, Bureau 1165

Montréal (Québec) H5A 1K6

Tel. : (514) 861-9694

Fax : (514) 392-1577

Email : clarkson@ges.com

See order forms in Appendix or place an order online at : <https://e.ges.com/CA-00015B58>

Electricity

Sign Hanging

Handling

Water Services

Compressed Air

GES CANADA / EXPOSERVICE STANDARD

2345, rue Lapierre

Lasalle (Québec) H8N 1B7

Tel. : (514) 367-4848 S/F : (877) 399-3976

Fax : (514) 367-5115

Email : montreal@ges.com

See order forms in Appendix or place an order online at : <https://e.ges.com/CA-00015B58>

Cleaning

Security

Hosts & Hostesses

PLACE BONAVENTURE

800, rue de la Gauchetière Ouest

Bureau 240

Montréal (Québec) H5A 1K6

Tel. : (514) 397-2222

Fax : (514) 397-2384

Email : info@placebonaventure.com

(See order forms in Appendix)

Caterer

AGNUS DEI TRAITEUR ET LES SŒURS GOURMANDES

Tel. : (514) 398-0777

Fax : (514) 398-0777

Email : info@bistrodelaplace.ca

Website : www.bistrodelaplace.ca

Telephone**Fax****Internet**

RÉSEAUX CYR INC.

713, du Rubis

Terrebonne (Québec) J6Y 0H7

Tel. : (450) 471-5792

Fax : (450) 471-5171

Email : info-pb@reseauxcyr.com

Information and order online at : <https://placebonaventure.reseauxcyr.com>

Customs Brokers**Freight Forwarder**

NORTH AMERICAN LOGISTICS SERVICES INC.

205, rue Viger Ouest, bureau 208

Montréal, Québec

H2Z 1G2

Tel. : (514) 868-6650 N/C : (877) 332-8987

Fax : (514) 868-6651

Contact : Fernando Vera and Andres Valdes

Email : fvera@nalsi.com and avaldes@nalsi.com

(See order forms in Appendix)

Insurance Broker

HKMB INTERNATIONAL INSURANCE BROKER

595, Bay Street, Bureau 900

Toronto (Ontario) M5G 2E3

Contact : Kyle Bell

Tel. : (416) 597-0555 Ext 393

Email : showprogram@hubinternational.com

See information in Appendix and order online at : www.hkmb.com/exhibitorprogram

8.1 Accommodation

Hôtel Hotel	Métro / Distance de marche Metro / Walking distance	Téléphone Telephone	Prix Price
<u>Hôtel officiel / Official Hotel</u>			
Hôtel Gouverneur Place Dupuis 1415, rue St-Hubert Montréal (Québec) H2L 3Y9 www.gouverneur.com	Berri / 15 min by Metro	(888) 910-1111 CODE : 150212VELO	115 \$* Double
Hilton Montréal Bonaventure 1, Place Bonaventure, C.P. 779 Montréal (Québec) H5A 1E4 www.hiltonmontreal.com	Bonaventure / 2 min	(514) 878-2332 (800) 267-2575	195 \$ Double

* HÔTEL GOUVERNEUR PLACE DUPUIS

Classic room : \$115

Superior class room including healthy cold buffet breakfast: \$135

Business class room including full American buffet breakfast: \$155

Special rates for the exhibitors of the Show including free access to high speed Internet.

8.2 ORDER FORM – ACCREDITATIONS (Exhibitor's badges)

The rental of each space (10' x 10') includes three exhibitor's badges for your staff. You can get additional badges for \$13.00 each valid for the three days of the Show..

An invoice will issued for all additional badges ordered

Badges will be available at the Exhibitors' desk at the entrance of the Show from Thursday February 12, 2015. These badges are the property of *Expodium International Inc.* and can be taken away at all time if the General Conditions are not respected. Badges are at the exclusive use of each member of the Exhibitor. They cannot be lent to any visitors or other participants for any reasons.

ORDER FORM

Name of Exhibitor : _____ Booth Number : _____

Person in charge : _____

Telephone : (____) _____ E-mail : _____

We wish to obtain : _____ exhibitor's badges for following employees :
(Maximum of 3 badges per 10' x 10' space - Please indicate names and company)

NAMES

COMPANY/ STORE

1	_____
2	_____
3	_____
4	_____
5	_____
6	_____
7	_____
8	_____
9	_____
10	_____
11	_____
12	_____

RETURN THIS FORM AT THE LATEST JANUARY 30th, 2015

BY FAX TO (514) 931-3336 OR EMAIL TO info@expodium.ca

8.2 FORM TO BE RETURNED - VEHICLE

Name of exhibitor : _____

Name of person in charge : _____

Telephone: (_____) _____

E-mail: _____

Booth No. : _____

PLEASE ANSWER THE FOLLOWING QUESTIONS :

Which day do you want to set-up your booth ?

Thursday, February 12, 2015 ☐

Friday, February 13, 2015 * ☐ * No dollies allowed on Friday

At what time would you like to have access to the loading dock ? _____

What kind of vehicle will you use for the transportation of your material ?

Car ☐

Truck ☐ Truck size (ex.: 16 feet, 24 feet): _____

TYPE OF MATERIAL TO BE PRESENTED DURING SHOW :

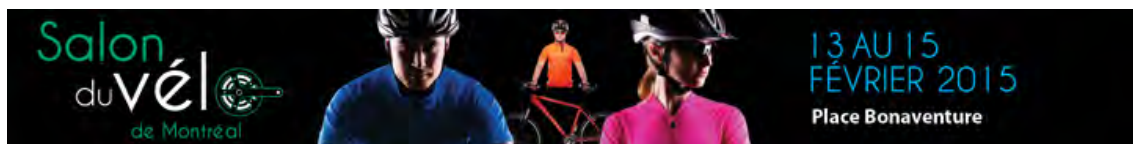
Pamphlets, brochures ☐

Cycling products ☐ description: _____

Others : _____

RETURN THIS FORM AT THE LATEST JANUARY 30th, 2015

BY FAX TO (514) 931-3336 OR EMAIL TO info@expodium.ca



FICHE DE L'EXPOSANT - TRÈS IMPORTANT

Afin de nous aider à faire la promotion de votre participation au Salon auprès de nos visiteurs, des médias sociaux (Twitter, Facebook) et des médias traditionnels, nous avons besoin de connaître les nouveautés et les activités que vous présenterez à votre stand de même que les différents partenaires et marques que vous représenterez officiellement au Salon.

Pour ce faire, nous vous demandons de bien vouloir compléter la fiche de l'exposant ci-jointe dès maintenant et de nous retourner celle-ci par courriel à l'adresse indiquée ou par télécopieur à notre bureau.

Les informations recueillies pourront être utilisées sur le site Internet du Salon, Twitter, Facebook, nos communiqués de presse ainsi que dans le Guide des visiteurs qui sera remis à l'entrée du Salon.

Merci de votre collaboration.

L'équipe du Salon



EXHIBITOR'S PROFILE - VERY IMPORTANT

To help better publicize your presence at the Show to visitors, social medias (Twitter, Facebook) and traditional medias, we need to know about the new stuff and special activities that will take place at your booth. We also need to know the partners and brands that you will officially represent at the Show.

Therefore, it is important that you complete the enclosed Exhibitor's Profile as soon as possible either by fax or by email at the specified number or address.

The information will be used on our Website, Twitter, Facebook, Press releases and in the Visitors' Guide.

Thank you for your collaboration.

Show Team

SVP, complétez et retournez par courriel d'ici le **16 janvier 2015** à info@expodium.ca

PLEASE complete and return via email by January 16th, 2015 to info@expodium.ca

Nom Cie / *Co Name*: _____

N° Kiosque / *Booth N°*: _____

Personne Contact *person*: _____

Téléphone / *Phone*: _____

Courriel / *Email*: _____

Partenaires / *Partnerships*:

Citez le nom des compagnies (marques, partenaires, etc.) que vous **représenterez de façon officielle** lors du Salon ainsi que le nom de vos co-exposants

*Indicate all companies (brands, partnerships, etc.) you will **officially represent** at the Show and your co-exhibitor's name*

Quoi de neuf / *What's new*:

Énumérez les nouveautés et produits spéciaux que les visiteurs pourront retrouver à votre kiosque

List the novelties and special products the visitors will find at your booth

Activités spéciales / *Special activities*:

Décrivez les activités spéciales que vous présenterez à votre kiosque

Describe the special activities you will present at your booth

Pour information / *For all inquiries*: Jan P. Dubé

Tel.: (514) 931-3336 ext. 1, Fax: (514) 931-3336, jdube@expodium.ca,

SPÉCIAUX DU SALON / SHOW'S SPECIALS

PROPOSITION DE CONFÉRENCE CONFERENCE PROPOSITION

Nom de l'exposant / Exhibitor's Name : _____

Titre de la conférence / Title of the conference : _____

Nom du conférencier / Name of the lecturer : _____

Titre du conférencier / Title of the lecturer : _____

INDIQUEZ LE THÉÂTRE / INDICATE THE THEATRE : ☐ Théâtre du vélo ☐ Théâtre du triathlon

Indiquez un choix par jour / Indicate one choice per day

Heure/time	Vendredi le 14 Friday 14 th	Samedi le 15 Saturday 15 th	Dimanche le 16 Sunday 16 th
10:30			
11:00			
11:30			
12:00			
12:30			
13:00			
13:30			
14:00			
14:30			
15:00			
15:30			
16:00			
16:30			
17:00			
17:30			
18:00			
18:30			
19:00			
19:30			
20:00			
20:30			

SVP, complétez et retournez par courriel à jdube@expodium.ca ou par télécopieur au (514) 931-3336

Please complete and return via email to jdube@expodium.ca or by fax to (514) 931-3336

Pour toute information / For all inquiries: **Jan P. Dubé** Tel.: (514) 931-3336 ext. 1, jdube@expodium.ca

ACCÈS AU DÉBARCADÈRE

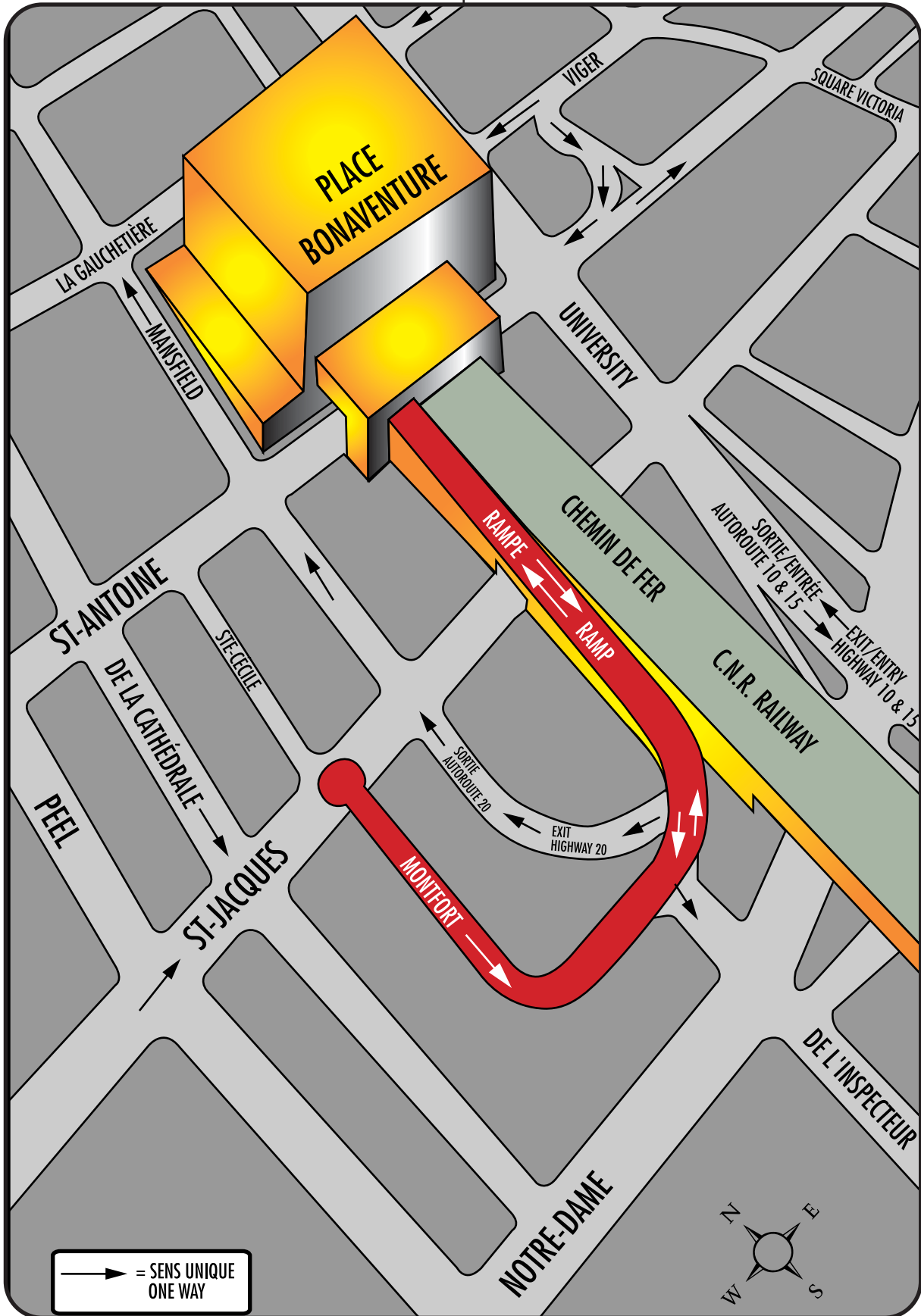
Angle des rues St-Jacques et Montfort
Montréal QC

Aucune marchandise ne sera acceptée avant la date officielle de montage

LOADING DOCK ACCESS

Corner of St-Jacques & Montfort Streets
Montreal QC

No merchandise will be accepted prior to official move-in date.



FIRE REGULATIONS

**Please note that this document reflects only part of Montreal's
Fire Security Service (Service de sécurité incendie de Montréal - SSIM).**

1) Exhibit booths must be built using:

- non-combustible or flame-retardant materials.
- wood with a nominal thickness in excess of 6 mm (1/4 in). If the wood is less than 6 mm (1/4 in) thick, it must be coated with flame-retardant paint that complies with standard CAN/ULC-S102-M, and proof of application must be submitted.
- flame-resistant fabric that complies with standard CAN/ULC-S109-M "Standard for Flame Tests of Flame-Resistant Fabrics and Films". Certificates to this effect issued by a recognized organization must be submitted to the Management of the Exhibition Halls upon request. The exhibitor is responsible for re-applying the flame-resistant treatment as required in order to ensure that the fabric complies with standard NFPA-701. The Fire Security Service reserves the right to conduct a test at any time in order to verify the effectiveness of the flame-resistance (the fabric will be exposed to a direct flame for 12 seconds, and must extinguish itself within 2 seconds once the flame is removed).
Note: Wallpaper is permitted if it is securely pasted to the wall or to wallboard.
Plans for booths that have ceilings and for all covered installations (tents, canopies, spas, glass roofs) must be submitted to the Management of the Exhibition Halls for approval at least one month in advance.

2) The following materials must be treated with flame retardant if they are used for display or decorative purposes:

- Artificial or dried flowers.
 - Curtains, fabrics, drapes, carpeting, and other decorative materials must be non-combustible or treated with flame retardant, to the satisfaction of the Fire Security Service. Certificates to this effect must be submitted upon request.
- 3) The use of the following materials is prohibited:**
- Coroplast or other corrugated plastic paneling.
 - Foamcore or Foamboard (plastic foam paneling).
 - Paper foil that is not securely pasted to a suitable backing.
 - Styrene, Styrofoam, polystyrene.
 - Paper or corrugated cardboard panels.
 - Jute, hay, straw, packing materials, mulch, wood chips.
 - Decorations made from dry trees or dried vegetation are prohibited. Live trees are permitted if they are rooted and kept in a pot of soil and watered daily.

4) Decorative panels

Corrugated plastic (coroplast) and foam plastic (foamcore) sign panels are permitted up to a maximum of 10% of the surface area of the walls of the booth.

5) Merchandise for sale

Fabrics, paper, or other combustible merchandise that is to be sold does not require treatment with flame retardant, but only one sample of each product shall be displayed. Each sample must be a different colour, size, texture, or weaving. However, if the merchandise that is for sale is used as part of the structure of the booth, it must be treated with flame retardant.

6) Storage is not permitted inside the Exhibition Halls

Storage of boxes, cases (full or empty), wooden pallets, and equipment used to transport merchandise is prohibited inside the Exhibition Halls. Boxes, wooden crates, and cardboard cases that have been emptied of their goods must be quickly and properly stacked in the storage areas indicated by the Show Manager or by the Management of the Exhibition Halls. No material may be stored beside, behind, or inside a booth. Merchandise that is designated for distribution is permitted inside the Exhibition Halls only in quantities representing daily consumption (one day only).

7) No portion of a booth or a display shall restrict:

- access to and visibility of all exits.
- the width of exits and aisles.
- visibility of exits signs or fire equipment (unless signs are added in order to rectify the situation).
- access to fire-fighting equipment. If a fire hose cabinet is located inside a booth, the exhibitor is responsible for ensuring that there is 1 m (3 ft) of direct access to the equipment from the aisle.

- 8) The use of an open flame**, including candles, paraffin lamps, or any other open fire, is prohibited without prior written approval from the Management of the Exhibition Halls. Such approval will be only granted exceptionally and subject to specific conditions.
- 9) Heating or cooking devices:** A written request to use heating or cooking devices must be submitted to the Management of the Exhibition Halls for approval. The installation of a cooker hood might be requested. The use of charcoal, gas, propane, or butane cooking or heating devices is prohibited inside the Exhibition Halls. Electric cooking devices and Sterno warming devices are accepted. Open fryers are prohibited. The use of any heating or cooking equipment using natural gas is accepted if the approbation request has been submitted one month prior to the event. The use of any combustion heating equipment as hetanol is prohibited.
- 10) Flammable liquids or gas** shall not be used inside the building without specific authorization from the Management of the Exhibition Halls.
- 11) Welding and metal cutting operations** cannot be performed unless a written request for authorization has been submitted to the Management of the Exhibition Halls. If such authorization is granted, the exhibitor must obtain a hot work permit from the Place Bonaventure security department.
- 12) Propane gas tanks** are prohibited inside the Exhibition Halls.
- 13) Aerosol containers:** Only one pressurized container, with a maximum capacity of 500 ml, may be displayed. One atomizer type container with a maximum capacity of 500 ml can be displayed for each product that is classified as a flammable liquid.
- 14) Vehicles and other combustion engines:**
- Gas caps for vehicles and other combustion engines that are displayed must be locked or sealed with adhesive tape, to stop fumes (with the exception of tanks that have never contained fuel).
 - Gas tanks for motor vehicles that are displayed can be filled to a maximum of half of their capacity, up to a maximum of 38 l (10 gal.).
 - Batteries must be disconnected.
 - No vehicle may be moved unless specific written authorization has been obtained from the Management of the Exhibition Halls.
 - Propane gas tanks used in campers, recreational vehicles, or any other vehicle must be removed before entering the Exhibition Halls.
- 15) Any closed area** that is capable of holding 60 persons or more must have 2 emergency exits.
- 16) Rows of seats** that contain 5 seats or more must be fastened together. A row cannot contain more than 16 seats, and the aisles between rows must be 112 cm (44 in.) wide.
- 17) A closed booth** must be equipped with emergency lighting in the event of a power failure.
- 18) An enclosed area** that will be darkened at any time must be equipped with approved illuminated EXIT signs that are connected to the emergency lighting system.
- 19) Sprinklers:**
- A booth that has a ceiling and that is larger than 27.9 m² (300 ft²) must be protected by a sprinkler system, and must be approved by the Management of the Exhibition Halls.
 - A multi-level booth must be protected by a sprinkler system, must be equipped with at least 2 emergency exits on each level, and must be approved by the Management of the Exhibition Halls.
 - Clearance of at least 45 cm (18 in.) must be maintained below sprinkler heads at all times.
 - Hanging objects of any kind from the pipes or sprinkler heads is prohibited.

At anytime, the Place Bonaventure's Management or the Montreal's Fire Security Service (Service de sécurité incendie de Montréal - SSIM) could refuse any installation not meeting their requirements.

Thank you for your co-operation.

RULES AND REGULATIONS

1. No paint, lacquer, or other sticky substance may be applied to the floor under any circumstances, and no item may be nailed, glued, stapled, taped, or otherwise affixed to the walls or floors anywhere in the building. Only single-sided or double-sided cloth-backed tape may be used on the floors in any of the Exhibition Halls. No other type of tape may be used.
2. It is forbidden to throw any solid waste or any substance other than water in the floor drains.
3. Hard tiles must not be glued or taped directly to the floors.
4. Any spotlight of 400 watts or more must be equipped with either a solid glass lens or a wire-mesh screen, the holes of which must not exceed 6 mm x 6 mm (1/4 in. x 1/4 in.).
5. Transformers and ballasts must be mounted on an insulating plate in order to avoid damage to carpeting.
6. Helium-filled balloons are not permitted in the Exhibition Halls under any circumstances. Only air-filled balloons with are permitted.
7. Floor weight restrictions
 - Level 100, Level 200, Level 400 East and West = 200 lbs/ft²
 - Level 300, Level 500 North and South = 100 lbs/ft²
8. Pool, Bath, and Pond installations
 - Pools, baths, and ponds must be equipped with double liners consisting of 2 independent seamless layers.
 - Maximum water level :
Level 100, Level 200, Level 400 East and West = 91 cm (36 in.)
Level 300, Level 500 North and South = 61 cm (24 in.)
9. Noise: The use of noise or music amplifying systems and other equipment that produces loud noise is permitted as long as the noise produced does not disturb or cause inconvenience to other tenants in the building.
10. Vibrations : Any equipment that produces strong vibrations must be equipped with anti-vibration cushions, and must be submitted to the Management of the Exhibition Halls for approval.
11. Animals: Animals are not permitted inside the Exhibition Halls, without specific authorization from the Management of the Exhibition Halls, with the exception of seeing-eye dogs.
12. By-law respecting the protection of non-smokers : A provincial law prohibits smoking in the Exhibition Halls and booths.

Any person who contravenes this by-law commits an infraction, and is liable to :
 - a fine of \$50 to \$300 for a first offence ;
 - a fine of \$100 to \$600 for a first repeat offence ;
 - a fine of \$500 to \$1000 for any subsequent repeat offence.
13. Changes in laws may be applied without prior notice.

If an exhibitor, supplier, etc. causes damage to the building as a result of carelessness or non-observance of these rules, Place Bonaventure will invoice the responsible individual(s) for all repairs and cleaning services that are required to correct the damage.

Place Bonaventure reserves the right to apply any other building regulation as it sees fit.

PLACE BONAVENTURE **SERVICES SUPPLIERS**

CATERER (exclusive supplier)

A collaboration between AGNUS DEI (cocktails and events) and les SŒURS GOURMANDES (Bistro de la Place) – Tel.: 514 398-0777 / Fax : 514 398-0777

Website: www.bistrodelaplace.ca

Email: info@bistrodelaplace.ca

Agnus Dei and Sœurs Gourmandes caterers join forces to offer exclusive catering services that will fulfill all your needs for food as well as alcoholic and non alcoholic beverages: bistro, cocktail, coffee breaks, banquets of all sorts, etc. Any delivery of food / beverages in the Exhibition Halls coming from any other exterior supplier is forbidden.

MATERIAL HANDLING, SIGN HANGING, WATER AND EVACUATION, COMPRESSED AIR, ELECTRICAL (exclusive supplier)

GES CANADA / Exposervice Standard – Tel.: 514 367-4848 / Fax: 514 367-5115

Website: www.gesexpo.ca

Email: montreal@ges.com

GES Canada must provide all of the above-mentioned services. As a result, no other supplier may render any of these services in the Exhibition Halls.

TELECOMMUNICATIONS (exclusive supplier)

RÉSEAUX CYR – Tel.: 450 471-5792

Online order forms : <https://placebonaventure.reseauxcyr.com/>

Email : info-pb@reseauxcyr.com

Cyr Networks, "Les Réseaux Cyr" is the exclusive supplier for all telecommunications services. The exhibition halls have a complete telecommunication system, including high-speed and wireless Internet.

- Telephony (telephone lines , fax lines)
- Complete networking needs (VLAN, VPN, wireline and Wifi)
- Internet access including dedicated
- Direct payment communications solutions, etc.

IN-BOOTH SECURITY (exclusive supplier)

PLACE BONAVENTURE – Tel.: 514 397-2222 / Fax: 514 397-2384

Website: www.placebonaventure.com

Email: info@placebonaventure.com

For booth security services, please fill out appropriate enclosed order form and return to us 7 business days prior to the first day of the official show move-in.

BOOTH CLEANING (exclusive supplier)

PLACE BONAVENTURE – Tel.: 514 397-2222 / Fax: 514 397-2384

Website: www.placebonaventure.com

Email: info@placebonaventure.com

For booth cleaning service, please fill out appropriate enclosed order form and return to us 7 business days prior to the first day of the official show move-in.

Exhibition Halls
PLACE BONAVENTURE
Tel.: 514 397-2222 / Fax.: 514 397-2384



POLITIQUE SERVICES ALIMENTAIRES

Place Bonaventure détient les droits exclusifs du service des aliments et des boissons dans les halls d'exposition.

Tous les aliments et boissons servis dans les halls d'exposition (café, eau, boissons alcoolisées ou autres) doivent obligatoirement être commandés auprès du service de traiteur des halls.

Aucune boisson alcoolisée autre que celle timbrée au permis du traiteur exclusif ne sera tolérée dans les halls d'exposition.

Aucune vente d'aliments et de boissons pour consommation sur place ne sera autorisée.

Toute commande doit être approuvée par le traiteur exclusif.

Des autorisations peuvent être accordées sous les conditions suivantes :

- *Les échantillons d'aliments et de boissons doivent se rattacher à la nature de l'événement.*
- *Seules des portions de la taille d'un échantillon peuvent être servies (deux onces liquides / 60 ml ou une bouchée solide).*
- *Les produits offerts doivent être fabriqués, transformés ou distribués par les entreprises qui participent à l'événement.*

La distribution d'échantillons ou de produits promotionnels pourrait entraîner des frais pour compenser une perte de revenus.

Pour toute autorisation veuillez communiquer directement avec le traiteur des halls.

FOOD AND BEVERAGE POLICY

Place Bonaventure has exclusive food and beverage rights within the Exhibition halls.

Food and beverage items served in the exhibition halls (coffee, water, bar service, etc.) must be purchased from the halls's Caterer.

No alcoholic beverage other than the one stamped with the license of our exclusive caterer will be tolerated in the exhibition halls.

The sale of food and beverage for on site consumption is prohibited.

Any sponsorship must be approved by the exclusive caterer.

Authorizations might be provided under following conditions:

- *Food & beverage sample items should be related to the nature of the event.*
- *All items are limited to "sample size" (two fluid ounces / 60 ml or one solid bite-sized food).*
- *Items distributed on site are limited to products manufactured, processed or distributed by participating businesses at said event.*

Sample or promotional items may be subject to a loss of revenue charge.

For all authorizations please contact directly with the halls's caterer

P L A C E

B O N A V E N T U R E

EXHIBITION HALLS

Tel.: (514) 397-2222 • Fax: (514) 397-2384
 800, De La Gauchetière street W. Suite 240, Montreal (QC) H5A 1K6
 www.placebonaventure.com • info@placebonaventure.com

ORDER FORM

Name of show : _____

Show dates : _____

Exhibitor's company name: _____

Booth no.(s) : _____

On-site contact : _____

BOOTH CLEANING

Address : _____

Postal (Zip) Code : _____

Telephone no. : () _____

Fax no. : () _____

e-mail adress : _____

CLEANING SERVICES & RATES

Cleaning service include:

- Light dusting of counter tops, tables (without obstructions) - Vacuuming of carpet - Garbage disposal

Cleaning services can be ordered for **the first day only or for the duration of show**. Please indicate the number of days and circle applicable rate for your space. Rates are established per day.

CLEANING

NUMBER OF DAYS (excluding move-in/move-out)	UP TO 200 SQ.FT.	UP TO 400 SQ.FT.	UP TO 600 SQ.FT.	UP TO 800 SQ.FT.	ABOVE 800 SQ.FT.
_____	\$29 / day	\$47.75 / day	\$64.25 / day	\$72.75 / day	\$72.75 / day (1 st 800 sq.ft.) + \$0.083 / sq.ft. additional / day

SPECIAL REQUIREMENTS (IF ANY) : _____

CARPET SHAMPOO	SPOT CLEANING	
\$0.66 / sq.ft.	\$41,25 / hour	

SPECIAL REQUIREMENTS (IF ANY) : _____

Place Bonaventure is the exclusive supplier of booth cleaning
 Credit card number and signature must be provided on this form
 - CHEQUES NOT ACCEPTED -

Sub-Total :\$ _____

*30% surcharge (if applicable) :\$ _____

GST 5 % :\$ _____

QST 9.975 % :\$ _____

Total :\$ _____

☐ MASTER CARD☐ VISA☐ AMERICAN EXPRESS

Card No.: _____

Expiry Date: _____

Card Holder: _____

Card Holder's Signature: _____

Please note that your calculation will be confirmed by the Exhibition Halls' Management. If needed, adjustments will be made and charged to your credit card.

NOTE: This official form must be used for all **BOOTH CLEANING** orders. It is to be completed and returned to the Place Bonaventure Exhibition Halls and **must be received seven (7) working days prior to the 1st day of the official show move-in**. *Late orders will be subject to a surcharge of **30%**.

Authorized signature: _____

Name and title (please print): _____

Company name: _____ Date : _____

All prices are quoted in Canadian currency and are subject to change without prior notice.
 GST: 830532347RT / QST: 1210870802

P L A C E

B O N A V E N T U R E

EXHIBITION HALLS

Tel.: (514) 397-2222 • Fax: (514) 397-2384
 800, De La Gauchetière street W. Suite 240, Montreal (QC) H5A 1K6
 www.placebonaventure.com • info@placebonaventure.com

ORDER FORM

In-booth SECURITY

Name of show : _____

Show dates : _____

Exhibitor's company name: _____

Booth no.(s) : _____

On-site contact : _____

Address : _____

Postal (Zip) Code : _____

Telephone no. : () _____

Fax no. : () _____

e-mail address : _____

RATES

HOURLY RATE : \$29 / HOUR (MINIMUM 4 HOURS) / LEGAL HOLIDAYS : \$58 / HOUR (MINIMUM 4 HOURS)

SCHEDULE

DATES	HOURS	HOURS
	FROM : TO :	FROM : TO :
	FROM : TO :	FROM : TO :
	FROM : TO :	FROM : TO :
	FROM : TO :	FROM : TO :
	FROM : TO :	FROM : TO :
	TOTAL HOURS : _____	TOTAL HOURS : _____

SPECIAL REQUIREMENTS (IF ANY) : _____

Place Bonaventure is the exclusive supplier of security services
 Credit card number and signature must be provided on this form
 - CHEQUES NOT ACCEPTED -

_____ HOURS x \$29 / HOUR :\$ _____

_____ HOURS x \$58 / HOUR :\$ _____

*30% surcharge (if applicable) :\$ _____

GST 5 % :\$ _____

QST 9.975 % :\$ _____

Total :\$ _____

☐ MASTER CARD☐ VISA☐ AMERICAN EXPRESS

Card No.: _____

Expiry Date: _____

Card Holder: _____

Card Holder's Signature: _____

Please note that your calculation will be confirmed by the Exhibition Halls' Management. If needed, adjustments will be made and charged to your credit card.

NOTE: This official form must be used for all **IN-BOOTH SECURITY** orders. It is to be completed and returned to the Place Bonaventure Exhibition Halls and must be received seven (7) working days prior to the 1st day of the official show move-in. *Late orders will be subject to a surcharge of **30%**.

Authorized signature: _____

Name and title (please print): _____

Company name: _____ Date : _____

All prices are quoted in Canadian currency and are subject to change without prior notice.
 GST: 830532347RT / QST: 1210870802

BONS DE COMMANDE
SERVICES D'EXPOSITIONS

2015 Montreal Bicycle Show

EXHIBITOR SERVICES & FORMS



Dear Exhibitor,

We are pleased that GES Global Experience Specialists has been selected as your Official Service Contractor for:
2015 Montreal Bicycle Show

We strive to offer you the best possible service to facilitate a successful show experience. Please review this manual carefully. It contains information and order forms for each of the many services offered by GES Global Experience Specialists. In order to provide efficient service for you it is most important that you return these forms to us promptly. By placing your orders in advance, you can **have a valuable rebate** on most decorating items. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item and showsite delivery delays.

To qualify for discount prices, orders must be received in our office on or before the deadline date on the order forms. Please be sure to reference each order form as deadline dates may vary. GES Global Experience Specialists requires payment in full at the time services are ordered. For your convenience, we require that you provide a credit card authorization with your initial order. This may be used to charge labour and material handling services not covered in your advance order. We accept Visa, Mastercard, American Express, as well as cheques.

We realize that exhibiting in a tradeshow can be complicated. If you need assistance with your orders or additional information, please call our offices at 514-861-9694 from Monday to Friday from 8:30am until 4:30pm and ask to speak to a Customer Service Representative (CSR). In addition, our GES Global Experience Specialists Servicecentre staff will be available throughout the show to assist you.

Thank you in advance for your valued business. We look forward to serving you and wish you a successful event.

**GES** Global Experience Specialists

Save time, order online.
Place orders and manage your budget in one place.

ORDER NOW

Sincerely,
Customer Service Team

GES Global Experience Specialists
Clarkson-Conway
800, de la Gauchetière W. St., suite 1165
Montréal, QC, H5A 1K6
Tél.: 514-861-9694 Fax.: 514-392-1577
clarkson@ges.com

2015 Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

BOOTH EQUIPMENT (Each Exhibit space includes)

Exhibitors are responsible for providing all additional furniture, equipment, power and lighting for their booths.

Don't forget to order your carpet!

ELECTRICITY

Place Bonaventure : Electricity to be ordered by GES Exposervice Standard

EXHIBIT HALL CARPET

The exhibit hall is NOT carpeted.

DISCOUNT PRICE DEADLINE DATE

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by:

Thursday, January 29, 2015

SHOW SCHEDULE

EXHIBITOR MOVE-IN

Thursday, February 12 • 7am - 9pm

Friday, February 13 • 7am - 11am

*** on Friday morning, dollies are not allowed on the aisle carpet

EXHIBIT HOURS

Friday, February 13 • 12pm - 9pm

Saturday, February 14 • 10am - 6pm

Sunday, February 15 • 10am - 5pm

GES SERVICE DESK

Thursday, February 12 • 9am - 9pm

Friday, February 13 • 8am - 12pm

EXHIBITOR MOVE-OUT

Sunday, February 15 • 5pm - 11pm

SHIPPING INFORMATION

Please review this section of the Exhibitor Kit thoroughly for: the proper shipping address to the facility, all information relating to advance freight, storage, and materials handling of your goods during the move-in and move-out process.

OFFICIAL DECORATOR AND TRANSPORT (DOMESTIC) COMPANY OFFICIAL CARRIER (INTL.) & CUSTOMS BROKER

GES CANADA / Clarkson-Conway

800 Place Bonaventure, Suite 1165

Montréal, Québec H5A 1K6

Phone: 514 861-9694 Fax: 514 392-1577

North American Logistics Services Inc.

205, rue Viger Ouest

Montréal, QC, H2Z 1G2

Tel.: 514 868-6650

PAYMENT & CREDIT CARD CHARGE AUTHORIZATION

2015 Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

COMPANY NAME			NAME											
STREET		PHONE	FAX	EMAIL										
CITY	PROVINCE/STATE	POSTAL CODE	SHOW SITE CONTACT AND PHONE NUMBER											
Payment for Services - Global Experience Specialists requires payment in full at the time services are ordered. Further, GES Global Experience Specialists requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card. Discount Pricing - To qualify for discount pricing, orders must be received with payment on or before the discount price deadline. Method of Payment - Global Experience Specialists accepts American Express, Mastercard, Visa, cheque and wire transfers. Purchase orders are not considered payment. Exhibitors will be charged a 35.00 fee for NSF cheques or wire transfers (to cover the bank fees). Third Party Billing - Each exhibiting firm is ultimately responsible for all charges incurred on it's behalf. Global Experience Specialists reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. Tax Exempt - If you are tax exempted in Canada you must provide a GST and/or QST Exemption Certificate. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice if you do not submit your tax exemption certificate prior to the deadline. Adjustments & Cancellations - It is the responsibility of the exhibitor to advise GES Global Experience Specialists on-site representative(s) of any problem(s) with any of their orders. No adjustments will be made to invoices after the close of the show. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or Global Experience Specialists set up costs or expenses. Please refer to the individual forms for cancellation fees. A minimum non-refundable deposit of \$25.00 will be applied toward the invoice unless there is a cancellation of your order. If you have any questions regarding our payment policy please call Global Experience Specialists at 514-861-9694 or visit the Global Experience Specialists Servicentre at the show. Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, cheque or wire transfer, however, we require your credit card charge authorization to be on file with Global Experience Specialists. You agree to late fees of up to 1.5% per month on any balance not paid at the conclusion of the event or balance left without appropriate credit card on file. For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.			I agree in placing this order that I have accepted GES Global Experience Specialists payment Policy and Terms & Conditions of Contract											
														
			AUTHORIZED SIGNATURE											
			AUTHORIZED NAME - PLEASE PRINT											
			Credit Card Charge Authorization (All Information Must Be Provided)											
<table border="1"> <tr> <th>Credit card number</th> <th>Expiry date</th> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td colspan="2"> ☐ VISA ☐ MC ☐ AMEX </td> </tr> <tr> <td colspan="2"> <th>Security</th> </td></tr> <tr> <td colspan="2"></td> </tr> </table>		Credit card number	Expiry date					☐ VISA ☐ MC ☐ AMEX		<th>Security</th>		Security		
Credit card number	Expiry date													
☐ VISA ☐ MC ☐ AMEX														
<th>Security</th>		Security												
Cardholder's Name														
Cardholder Signature														
FULL PAYMENT DUE \$														
To simplify payment, send a cheque payable to GES / Clarkson-Conway														
Enclosed is a cheque in the amount of: \$														
<table border="1"> <tr> <th>COMPANY</th> <th>BOOTH</th> </tr> <tr> <td></td> <td></td> </tr> </table>		COMPANY	BOOTH											
COMPANY	BOOTH													

Please send your order by:

Fax: 514-392-1577 or E-mail: clarkson@ges.com

MATERIAL HANDLING INFORMATION

Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the GES Global Experience Specialists Warehouse

- Storage of materials for up to 15 days prior to your show.
- Delivery of shipments to your booth on your first day of move-in (schedule permitting).
- Some convention centres and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to ship in Advance to the GES Global Experience Specialists Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping Labels.
- Complete the enclosed Advance Material Handling order form.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to the warehouse.
- Please note that when utilizing a ground carrier other than the official, U.S. shipments will require customs clearance before delivery to the advance warehouse. Clearance delays may occur.

How to Ship to Exhibit Site

- Consign all shipments c/o GES Global Experience Specialists.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check-in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the show, also plan for the return shipment.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at showsite. You may also want to review the return of your goods at the end of the show.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundredweight and rounded up to the nearest hundred. A minimum per shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES Global Experience Specialists cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on your bill of lading.

- **Crated** - Material that is skidded or is any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** - Material that is shipped loose or pad-wrapped and/or unskidded machinery without proper lifting bars or hooks.
- **Special Handling** - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading, and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

- **Overtime Surcharges** - Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges. See enclosed Material Handling Order Form for details.

- **Late Surcharges** - A surcharge may apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored and returned after the show. Labels are available at the **GES Global Experience Specialists Servicentre** of from your GES Global Experience Specialists Service Representative and are for empty storage only. Depending on the size of the show, it can take from one (1) to four (4) hours to return empty crates. Do not store any items in crates marked empty.

Forced Freight

Shipments left on-site after dismantle hours will be transferred to a storage warehouse. Charges relating to such shipping and handling will be charged to the exhibitor.

Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES Global Experience Specialists Servicentre**. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

Machinery, Labour and Equipment

Labour and equipment for uncrating, unskidding, positioning, leveling, dismantling, recreating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this using the In-Booth Forklift and Labour Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible supply your own rigging equipment with shipments and pre-rig your material.

Insurance

All of your goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES Global Experience Specialists has published GES Global Experience Specialists Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

GES Limits of Liability

- **Liability** - GES Global Experience Specialists is liable for loss or damage to your goods **ONLY** if the loss or damage was caused by GES Global Experience Specialists negligence.

- **Measure of Damage** - If GES Global Experience Specialists was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:

- a. Measure of damages in all situations (including b. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less.

- b. The lesser of \$0.30 per pound per piece, \$50 per piece, or \$1000 per occurrence. GES Global Experience Specialists does not offer or sell insurance. GES Global Experience Specialists is not liable and will not owe for loss or damage to your goods if the damage was not caused by GES Global Experience Specialists.

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

A/S (C/O) GES c/o Démark
9235, rue Boivin
Lasalle, QC, H8R 2E8

Ce service inclut le déchargement à l'entrepôt et la livraison à votre kiosque au: **Place Bonaventure**
The rate for this service includes unloading at the warehouse and delivery to:

Envois arrivant entre **26 janvier au 9 février 2015**
Shipment arriving between: **January 26 - February 9, 2015**

Ce service n'inclut pas le retour à l'entrepôt à la fin de l'exposition. Votre transporteur doit ramasser votre matériel au débarcadère du lieu de l'exposition avant la fin du démontage sinon des frais d'entreposage vous seront chargés.

This service does not include returning the shipments to the warehouse at the end of the show. Your transporter must pick-up your shipment(s) at the loading dock of the venue before the end of the move-out or you will be charged for storage or for transport fees.

IDENTIFIEZ ET ADRESSEZ TOUT VOTRE MATÉRIEL "TOUS FRAIS PRÉPAYÉS" / MARK AND CONSIGN SHIPMENTS "BILL ALL CHARGES TO SHIPPER"

Veuillez vous référer aux étiquettes d'expédition de ce manuel. / Please refer to the shipping labels in this manual.

GES Spécialiste mondial de l'événement n'assumera aucune responsabilité pour la marchandise non emballée, mal emballée ou avec des dommages déjà apparents, la perte, le vol ou la disparition de toute marchandise après qu'elle soit livrée au kiosque de l'exposant ni avant la cueillette au kiosque de l'exposant pour le chargement après l'exposition. / GES Global Experience Specialists shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building.

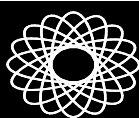
Si vos transporteurs désignés ne ramassent ou ne livrent vos matériaux à temps, ni le promoteur ni GES Spécialiste mondial de l'événement ne sera responsable des délais subséquents. / If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

MÉTHODE DE CALCUL DES FRAIS / METHOD OF CALCULATION OF CHARGES

Il est entendu que votre calcul est un estimé. La facturation sera faite à partir du poids réel. Les ajustements seront effectués en conséquence. / We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Notre marchandise sera expédiée à l'entrepôt le / Our shipment will be sent to the warehouse on:			
Nombre de morceaux / Total Pieces:		Poids de la plus grosse unité / Weight of largest piece:	
Dimensions de la plus grosse unité / Size of largest piece:			
70,00\$/100 lbs. ≥ 50 lbs. 200 lbs (140,00\$ Minimum charge)			x 70,00\$
46,00\$ ≤ 50 lbs. Envoi / Shipment			x 46,00\$
88,00 \$ /100 lbs. Manutention spéciale/ Special handling (Minimum charge 176,00\$)			x 88,00\$
Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. / All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison. CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.			Montant / Amount:
			R100992197 - TPS 5% GST
			1000169915 - TVQ 9.975% QST
			TOTAL
			COMPAGNIE - # STAND COMPANY - BOOTH #
Faite parvenir votre commande par / Please send your order by: Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com			

UTILISEZ CES ÉTIQUETTES D'EXPÉDITION CAR ELLES VONT FACILITER LA MANUTENTION. Des copies de ces étiquettes sont acceptées si une quantité plus grande est nécessaire.
USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.



GES / *Spécialiste mondial de l'événement*

Clarkson-Conway

MATÉRIAUX D'EXPOSITION

EXPÉDITION À L'AVANCE

À:

NOM DE LA COMPAGNIE

SALON DU VÉLO 2015

NOM DE L'EXPOSITION

NUMÉRO DE STAND

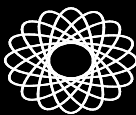
A/S (C/O)

GES c/o Démark
9235, rue Boivin
Lasalle, QC, H8R 2E8

**HEURES D'OUVERTURE DE L'ENTREPÔT:
LUNDI AU VENDREDI 8:00 À 16:00**

Transporteur

Nombre _____ de _____ morceaux



GES / *Spécialiste mondial de l'événement*

Clarkson-Conway

EXHIBITION FREIGHT

ADVANCE SHIPMENT

TO:

COMPANY NAME

SALON DU VÉLO 2015

NAME OF EXHIBITION

BOOTH NUMBER

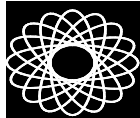
A/S (C/O)

GES c/o Démark
9235, rue Boivin
Lasalle, QC, H8R 2E8

**WAREHOUSE HOURS ARE
MONDAY TO FRIDAY 8:00 AM TO 4:00 PM**

Carrier

Number _____ of _____ pieces



GES / *Spécialiste mondial de l'événement*

Clarkson-Conway

MATÉRIAUX D'EXPOSITION

EXPÉDITION À L'AVANCE

À:

NOM DE LA COMPAGNIE

SALON DU VÉLO 2015

NOM DE L'EXPOSITION

NUMÉRO DE STAND

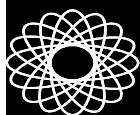
A/S (C/O)

GES c/o Démark
9235, rue Boivin
Lasalle, QC, H8R 2E8

**HEURES D'OUVERTURE DE L'ENTREPÔT:
LUNDI AU VENDREDI 8:00 À 16:00**

Transporteur

Nombre _____ de _____ morceaux



GES / *Spécialiste mondial de l'événement*

Clarkson-Conway

EXHIBITION FREIGHT

ADVANCE SHIPMENT

TO:

COMPANY NAME

SALON DU VÉLO 2015

NAME OF EXHIBITION

BOOTH NUMBER

A/S (C/O)

GES c/o Démark
9235, rue Boivin
Lasalle, QC, H8R 2E8

**WAREHOUSE HOURS ARE
MONDAY TO FRIDAY 8:00 AM TO 4:00 PM**

Carrier

Number _____ of _____ pieces

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

A/S (C/O) Place Bonaventure- DOCK
Coin / Corner St-Jacques & Montfort
1, Place Bonaventure
Montréal, QC, H5A 1G1

Aucune marchandise ne peut être acceptée avant: Jeudi 12 février 2015 • 7 h - 21 h

No shipment will be accepted before : Thursday, February 12 • 7am - 9pm

Ce service n'inclut pas le retour à l'entrepôt à la fin de l'exposition. Votre transporteur doit ramasser votre matériel au débarcadère du lieu de l'exposition avant la fin du démontage sinon des frais d'entreposage vous seront chargés.

This service does not include returning the shipments to the warehouse at the end of the show. Your transporter must pick-up your shipment(s) at the loading dock of the venue before the end of the move-out or you will be charged for storage or for transport fees.

IDENTIFIEZ ET ADRESSEZ TOUT VOTRE MATÉRIEL "TOUS FRAIS PRÉPAYÉS" / MARK AND CONSIGN SHIPMENTS "BILL ALL CHARGES TO SHIPPER"

Veuillez vous référer aux étiquettes d'expédition de ce manuel. / Please refer to the shipping labels in this manual.

GES Spécialiste mondial de l'événement n'assumera aucune responsabilité pour la marchandise non emballée, mal emballée ou avec des dommages déjà apparents, la perte, le vol ou la disparition de toute marchandise après qu'elle soit livrée au kiosque de l'exposant ni avant la cueillette au kiosque de l'exposant pour le chargement après l'exposition. Toute réclamation doit être faite sur les lieux avant la fermeture de l'événement. / GES Global Experience Specialists shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. Claims must be filed by the exhibitor before close of show.

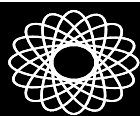
Si vos transporteurs désignés ne ramassent ou ne livrent vos matériaux à temps, ni le promoteur ni GES Spécialiste mondial de l'événement ne sera responsable des délais subséquents. / If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

MÉTHODE DE CALCUL DES FRAIS / METHOD OF CALCULATION OF CHARGES

Il est entendu que votre calcul est un estimé. La facturation sera faite à partir du poids réel. Les ajustements seront effectués en conséquence. / We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Transporteur :	
Nombre de morceaux / Total Pieces:	Heure d'arrivée:
Dimensions de la plus grosse unité / Size of largest piece:	
Poids de la plus grosse unité / Weight of largest piece:	
66,00\$/100 lbs. ≥ 50 lbs. 200 lbs (132,00\$ Minimum charge)	x 66,00\$
46,00\$ ≤ 50 lbs. Envoi / Shipment	x 46,00\$
88,00 \$ /100 lbs. Manutention spéciale/ Special handling (Minimum charge 176,00\$)	x 88,00\$
Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. / All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison. CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.	Montant / Amount
	R100992197 - TPS 5% GST
	1000169915 - TVQ 9.975% QST
	TOTAL
	COMPAGNIE - # STAND COMPANY - BOOTH #
Faites parvenir votre commande par / Please send your order by: Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com	

UTILISEZ CES ÉTIQUETTES D'EXPÉDITION CAR ELLES VONT FACILITER LA MANUTENTION. Des copies de ces étiquettes sont acceptées si une quantité plus grande est nécessaire.
USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.



GES / *Spécialiste
mondial
de l'événement*

Clarkson-Conway

MATÉRIAUX D'EXPOSITION

EXPÉDITION DIRECTE AU SITE

À:

NOM DE LA COMPAGNIE

SALON DU VÉLO 2015

NOM DE L'EXPOSITION

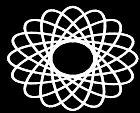
NUMÉRO DE STAND

A/S (C/O) Place Bonaventure- DOCK
Coin / Corner St-Jacques & Montfort
1, Place Bonaventure
Montréal, QC, H5A 1G1

**IMPORTANT! SVP VOUS RÉFÉREZ AUX HEURES D'INSTALLATION
DANS CE CATALOGUE DES EXPOSANT**

Transporteur

Nombre _____ de _____ morceaux



GES / *Spécialiste
mondial
de l'événement*

Clarkson-Conway

EXHIBITION FREIGHT

DIRECT SHIPMENT

TO:

COMPANY NAME

SALON DU VÉLO 2015

NAME OF EXHIBITION

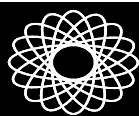
BOOTH NUMBER

A/S (C/O) Place Bonaventure- DOCK
Coin / Corner St-Jacques & Montfort
1, Place Bonaventure
Montréal, QC, H5A 1G1

**IMPORTANT! PLEASE REFER TO THE MOVE-IN DATES IN THIS
EXHIBITOR'S KIT**

Carrier

Number _____ of _____ pieces



GES / *Spécialiste
mondial
de l'événement*

Clarkson-Conway

MATÉRIAUX D'EXPOSITION

EXPÉDITION DIRECTE AU SITE

À:

NOM DE LA COMPAGNIE

SALON DU VÉLO 2015

NOM DE L'EXPOSITION

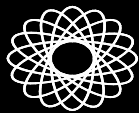
NUMÉRO DE STAND

A/S (C/O) Place Bonaventure- DOCK
Coin / Corner St-Jacques & Montfort
1, Place Bonaventure
Montréal, QC, H5A 1G1

**IMPORTANT! SVP VOUS RÉFÉREZ AUX HEURES D'INSTALLATION
DANS CE CATALOGUE DES EXPOSANT**

Transporteur

Nombre _____ de _____ morceaux



GES / *Spécialiste
mondial
de l'événement*

Clarkson-Conway

EXHIBITION FREIGHT

DIRECT SHIPMENT

TO:

COMPANY NAME

SALON DU VÉLO 2015

NAME OF EXHIBITION

BOOTH NUMBER

A/S (C/O) Place Bonaventure- DOCK
Coin / Corner St-Jacques & Montfort
1, Place Bonaventure
Montréal, QC, H5A 1G1

**IMPORTANT! PLEASE REFER TO THE MOVE-IN DATES IN THIS
EXHIBITOR'S KIT**

Carrier

Number _____ of _____ pieces

Chaises / Chairs

0503



Chaise tissu gris
Side chair grey fabric

0504



Fauteuil tissu gris
Armchair grey fabric

0502-5



Fauteuil "Déco" noir
"Deco" armchair black

0502



Fauteuil aluminium
Aluminium armchair

Tabourets / Stools



Tabouret Alice
Alice Stool

0512



Tabouret de bar noir
Black bar stool

0512-Z



Tabouret chrome "Z"
"Z" chrome stool

0514



Tabouret tissu gris
High stool grey fabric

Tables / Tables

0521



Table à café
Coffee table 30" x 18"H

0523



Table 30" x 30"H

0527 A30



Table carrée aluminium
Square aluminium table 24" x 30"H

0527 A40



Table ronde aluminium
Round aluminium table 24" x 43"H

0553

0551



Table avec jupe
Draped table 72" x 24" x 30"H
Table avec jupe
Draped table 48" x 24" x 30"H

Disponible 42" haut / Available 42" high

Comptoirs, bureau / Counters, Desk

0651-CC-06



Comptoir courbé,
portes coulissantes
Curved counter with
sliding doors 40" x 32" x 40"H

0651-06



Comptoir, portes coulissantes
Counter with sliding doors 40" x 20" x 40"H

0650-06



Comptoir vitrine
Showcase counter 40" x 20" x 40"H

Présentoirs / Displays

0532



Chevalet
Tripod easel 61" H

0632-A



Porte affiche
Sign holder 60" H

0654-0



Présentoir vitrine
Showcase 40" x 20" x 80"H
20" de large aussi disponible / 20" wide also available

0621



Présentoir vitrine
Showcase 20" x 20" x 80"H
40" de large aussi disponible / 40" wide also available

Divers / Miscellaneous

0608



Boîte de tirage pour table
Raffle cube for table 12" x 12" x 12"H

0606-06



Boîte de tirage
Raffle Box 18.5" x 18.5" x 40"H

0661



Présentoirs
Display Units Dimensions disponibles sur demande
Dimensions available upon request

0532-A



Support à brochure
Literature rack 9" x 55"H

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

 Date butoir pour prix escomptés:
Deadline date for discount price:

 29 janvier 2015
January 29, 2015

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Tables avec jupes Table / Skirted Tables (recouverte de vinyle blanc / White Vinyl Top)					
	0551	Table de 4' de longueur avec jupe 30" (h) / Skirted 4' long table with 30" high skirt	76.00	110.00	
	0553	Table de 6' de longueur avec jupe 30" (h) / Skirted 6' long table with 30" high skirt	86.00	125.00	
	0541	Table de 4' de longueur avec jupe 42" (h) / Skirted 4' long table with 42" high skirt	101.00	146.00	
	0542	Table de 6' de longueur avec jupe 42" (h) / Skirted 6' long table with 42" high skirt	108.00	157.00	
	0549	Jupe 4e côté (optionnel) / 4th side skirted (optional)	24.00	35.00	
Couleur de jupe/ Skirt color : Noir - Black ☐ Bleu - Blue ☐ Vert - Green ☐ Rouge - Red ☐ Blanc - White ☐ Gris -Grey ☐					
Tables sans jupes (recouvert de vinyle seulement) / Un-skirted Tables (White Vinyl Top Only)					
	0550	Table de 4' de longueur et 30" (h) / 4' long and 30" high table	46.00	67.00	
	0552	Table de 6' de longueur et 30" (h) / 6' long and 30" high table	51.00	74.00	
	0544	Table de 4' de longueur et 42" (h) / 4' long and 42" high table	60.00	87.00	
	0545	Table de 6' de longueur et 42" (h) / 6' long and 42" high table	64.00	93.00	
Tables					
	0521	Table à café blanche 18" (h) / 18"H Round, White Coffee Table	56.00	81.00	
	0522	Table à café noire 18" (h) / 18"H Round, Black Coffee Table	56.00	81.00	
	0523	Table blanche 30"x30" (h) / 30"x30"H Round, White Table	78.00	113.00	
	0524	Table noire 30"x30" (h) / 30"x30"H Round, Black Table	78.00	113.00	
	0527-A-40	Table de cocktail 43" (h) / 43"H cocktail table	77.00	112.00	
	0527-A-30	Table carrée en aluminium 30" (h) / 30"H Aluminum square table	86.00	125.00	
Chaises / Chairs					
	0502-A	Fauteuil aluminium / Aluminium Armchair	58.00	84.00	
	0502-5	Fauteuil déco noir / Black Deco Armchair	58.00	84.00	
	0503	Chaise de tissu gris (sans bras) / Grey Side Chair	38.00	55.00	
	0504	Fauteuil de tissu gris / Grey Arm Chair	47.00	68.00	
	0510	Chaise sténo / Steno Chair	58.00	84.00	
	0512	Tabouret de bar noir (sans dossier) / Black Bar Stool (no back)	38.00	55.00	
	0512-Z	Tabouret de Chrome "Z" / "Z" Chrome Stool	54.00	78.00	
	0514	Tabouret de tissu gris (avec dos) / Grey Stool (with back)	66.00	96.00	
	0514-AL	Tabouret Alice Noir / Black Alice Stool	92.00	133.00	
Comptoirs / Counters					
	0651-06	Comptoir blanc avec portes 40" x 20" x 40"H White counter with doors	217.00	315.00	
	0651-CC-06	Comptoir courbé blanc 40" x 32" x 40"H White curved counter	260.00	377.00	
	0650-06	Comptoir vitrine 40" x 20" x 40"H Showcase counter	244.00	354.00	

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form.
Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. / All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.
INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.
CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

Montant / Amount	\$
R100992197 - TPS 5% GST	\$
1000169915 - TVQ 9.975% QST	\$
TOTAL	\$

COMPAGNIE / COMPANY	STAND \ BOOTH
---------------------	---------------

Faite parvenir votre commande par / Send your order by :
Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com

Salon du vélo de Montréal • Montreal Bicycle Show
February 13-15 février 2015
Place Bonaventure

Date butoir pour prix escomptés:

Deadline date for discount price:

29 janvier 2015
January 29, 2015

***** Avant de commander votre tapis, assurez-vous que la salle n'est pas déjà recouverte de tapis *****
Before ordering a carpet, please verify that the room is not already carpeted

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
---------	------	-------------	----------------------------	---------------------------	-------

Tapis standard / Standard Carpet

	0576	10' x 10' Tapis standard / Standard Carpet	145.00 \$	203.00	
	0577	10' x 20' Tapis standard / Standard Carpet	261.00 \$	365.00	
	0579	10' x 30' Tapis standard / Standard Carpet	392.00 \$	549.00	

Tapis grandeur spéciale / Custom-Cut Carpet

Le tapis de grandeur spéciale est requis, sans exception, pour tout espace plus long que 30' ou pour tout espace en îlot ou en péninsule.

Custom-cut carpet is required for all booths larger than 30', or for booths configured as an island or peninsula. No Exceptions.

	0578	_____ ' X _____ ' = _____ Pi.Ca/ Sq. Ft.	1.45 \$	2.03	
--	------	--	---------	------	--

Sous-tapis / Underpadding

	0564-B	Sous-tapis 10' x 10' Under Padding	117.00	170.00	
	0564-B	Sous-tapis 10' x 20' Under Padding	235.00	341.00	
	0564-B	Sous-tapis 10' x 30' Under Padding	352.00	510.00	
	0564-B	_____ ' X _____ ' = _____ Pi.Ca/ Sq. Ft.	1.65 \$	2.39	

Recouvrement de plastique / Plastic Covering for Protection

	0564	_____ ' X _____ ' = _____ Pi.Ca/ Sq. Ft.	0.46	0.67	
--	------	--	------	------	--

Forfait Tapis (Inclut le tapis et le sous-tapis) / Carpet Package (Includes carpet and underpadding)

	N/A	Forfait tapis 10' x 10' Carpet Package	244.00	354.00	
	N/A	Forfait tapis 10' x 20' Carpet Package	489.00	709.00	
	N/A	Forfait tapis 10' x 30' Carpet Package	734.00	1064.00	
	N/A	_____ ' X _____ ' = _____ Pi.Ca/ Sq. Ft.	3.74 \$	5.42	

Couleur de tapis / Colour Choice

☐	Noir/Black	☐	Bleu/Blue	☐	Gris/Grey	☐	Rouge/Red
--------------------------	------------	--------------------------	-----------	--------------------------	-----------	--------------------------	-----------

Le gris sera la couleur choisie par défaut si aucun choix n'a été fait. Grey will be provided if no other colour choice has been made.

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form.

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant.

All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.
 INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.

CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

Montant / Amount	\$
R100992197 - TPS 5% GST	\$
1000169915 - TVQ 9.975% QST	\$
TOTAL	\$
COMPAGNIE / COMPANY	STAND - BOOTH

Faite parvenir votre commande par / Send your order by :
Télécopieur / Fax: 514-392-1577 ou Courriel: / Email clarkson@ges.com

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

Date butoir pour prix escomptés:
Deadline date for discount price:

29 janvier 2015
January 29, 2015

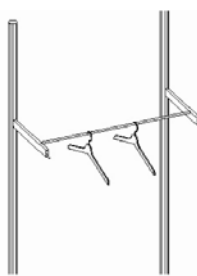
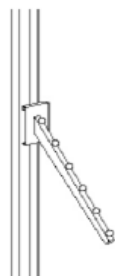
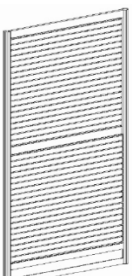
LISTE DE PRIX / PRICE LIST					
Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Accessoires divers / General Accessories					
	0282	Projecteur ajustable sur tige noire 75 watts / 75 watt Black Arm-Clamp Spotlight	44.00	64.00	
	0532	Chevalet / Tripod Easel	40.00	58.00	
	0532-A	Présentoir à littérature / Literature Rack	91.00	132.00	
	0534	Corbeille à papier / Wastebasket	16.00	23.00	
	0533	Bac de recyclage / Recycling bin	16.00	23.00	
	0539	Porte manteaux en chrome / Chrome Garment Rack	71.00	103.00	
	0606	Boîte de tirage 20"x20"x40"H Raffle Box	101.00	146.00	
	0621	Présentoir Vitrine 20" x 20" x 80"H Showcase	386.00	560.00	
	0632-A	Porte affiche 60"h / 60"H sign holder	49.00	71.00	
	0654-0	Présentoir (ouverte sur 4 côtés) 40" x 20" x 80" H Showcase (open on 4 sides)	510.00	740.00	
	0661-40H	Cube 18" x 18" x 40"H cube (plus d'options (couleurs, dimensions) disponibles / More options (colours, size) available)	103.00	149.00	
	0693-4	Panneau d'affichage 4'x8' / 4'x8' Poster Panel	110.00	160.00	
	0694	Support pour sac / Bag holder	54.00	78.00	
Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison. CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.			Montant / Amount		\$
			R100992197 - TPS 5% GST		\$
			1000169915 - TVQ 9.975% QST		\$
			TOTAL		\$
			COMPAGNIE / COMPANY		# STAND BOOTH #
Faite parvenir votre commande par / Send your order by : Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com					

PANNEAUX & ACCESSOIRES MODULAIRES MODULAR PANEL & ACCESSORIES

Salon du vélo de Montréal • Montreal Bicycle Show
February 13-15 février 2015
Place Bonaventure

Date butoir pour prix escomptés:
Deadline date for discount price:

29 janvier 2015
January 29, 2015

LISTE DE PRIX / PRICE LIST					
Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Accessoires pour panneaux du système modulaire / Accessories for panels from modular system					
	0681	Tablette en mélamine / Melamine Shelf ☐ Droite/Straight ☐ Inclinée / Angled	24.00	35.00	
	0687-C	Rail vestimentaire / Barre d'accrochage 1M (Cintre non-inclus) 1M wide Garment Rail / Hanging Bar (Hangers not included)	40.00	58.00	
	0689	Cascade avec six crochets / Waterfall with six hooks	32.00	46.00	
	0690	Pochette à littérature en plexiglass 8 1/2" X 12" Clear Plexi Literature Pocket	28.00	41.00	
Panneaux muraux spéciaux / Special Wall Panels					
	1000-6	Panneau fibrex blanc 38 1/8" x 91"(H) White Fibrex Panel	106.00	154.00	
	1000-5	Panneau velcro 38 1/8" x 91" (H) Velcro Panel	92.00	133.00	
	1008	Panneau rainuré blanc 38 1/8" x 91"(H) White Slatwall Panel	136.00	197.00	
	1009	Panneau perforé blanc 38 1/8" x 85"(H) White pegboard Panel	104.00	151.00	
Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison. CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.			  		
			0687-C	0689	1008
			Montant / Amount		\$
			R100992197 - TPS 5% GST		\$
			1000169915 - TVQ 9.975% QST		\$
			TOTAL		\$
			COMPAGNIE / COMPANY		STAND #

Faite parvenir votre commande par / Send your order by :
Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com





M03500



M03541



M03540



M02030



AB1410

AB1401

AB1400

AB1235

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

 Date butoir pour prix escomptés:
Deadline date for discount price:

 29 janvier 2015
January 29, 2015

 CET INVENTAIRE N'EST PAS GARANTI POUR LES COMMANDES PLACÉES APRÈS LA DATE BUTOIR - PRIX POUR 1 À 7 JOURS DE LOCATION
INVENTORY MAY NOT BE AVAILABLE FOR ORDERS PLACED AFTER THE DEADLINE DATE - PRICES FOR 1 TO 7 DAYS OF RENTAL

LISTE DE PRIX / PRICE LIST

Qté Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
	MO1624	Fauteuil Barcelona noir / Black Barcelona Chair	316.00	458.00	
	MO1621	Fauteuil Barcelona chocolat / Chocolate Barcelona Chair	316.00	458.00	
	MO1620	Fauteuil Barcelona blanc / White Barcelona Chair	316.00	458.00	
	MO1659	Fauteuil Panéliste rouge / Red Leather Tub Chair	208.00	302.00	
	MO1658	Fauteuil Panéliste noir / Black Leather Tub Chair	208.00	302.00	
	MO1660	Fauteuil Panéliste blanc / White Leather Tub Chair	208.00	302.00	
	MO1661	Fauteuil nuage bleu / Blue Swivel Chair	150.00	218.00	
	MO1663	Fauteuil nuage jaune / Yellow Swivel Chair	150.00	218.00	
	MO1662	Fauteuil nuage blanc / White Swivel Chair	150.00	218.00	
	MO1304	Causeuse noire 2 places (sans bras) / Black Leather Loveseat (no arms)	300.00	435.00	
	MO1300	Causeuse blanche 2 places (sans bras) / White Leather Loveseat (no arms)	300.00	435.00	
	MO1604	Sofa 3 places (sans bras) / 3-Places Sofa: ☐ Blanc/White ☐ Red/Rouge ☐ Noir/Black	400.00	580.00	
	MO2223	Table de salon 30" x 30" / 30" x 30" Coffee Table ☐ Chrome ☐ Blanc/White	110.00	160.00	
	MO2222-2	Table de salon 20" x 60" / 20" x 60" Coffee Table ☐ Chrome ☐ Blanc/White	110.00	160.00	
	MO2222	Table d'appoint 20" x 20" / 20" x 20" End Table ☐ Chrome ☐ Blanc/White	70.00	102.00	
	MO1347	Causeuse blanche Palermo / Palermo White Loveseat	300.00	435.00	
	MO3500	Tabouret avec dossier / Barstool with back ☐ Bleu/Blue ☐ Brun/Brown ☐ Red/Rouge ☐ Noir/Black ☐ Blanc/White	90.00	131.00	
	MO2030	Table Cocktail Miami / Miami Cocktail Table ☐ Noir/Black ☐ Blanc/White	97.00	141.00	
	MO3541/40	Tabouret Tolix / Tolix Barstool ☐ Or/Gold ☐ Argent/Steel	90.00	131.00	
	AB1410	Chaise Ergo Tissu Noir / Black Fabric Steno Chair	86.00	125.00	
	AB1401	Fauteuil de bureau en tissu noir / Executive Fabric Black Chair	103.00	149.00	
	AB1400	Fauteuil de bureau en cuir noir / Executive Leather Black Chair	103.00	149.00	
	AB1235	Table de conférence 42"d / 42"d round meeting table	97.00	141.00	

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form.

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant.

All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.

CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

Montant / Amount \$

R100992197 - TPS 5% GST \$

1000169915 - TVQ 9.975% QST \$

TOTAL \$

COMPAGNIE / COMPANY
**# STAND
BOOTH #**

Faites parvenir votre commande par / Send your order by :

Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com

Salon du vélo de Montréal • Montreal Bicycle Show
February 13-15 février 2015
Place Bonaventure

Forfait spécial / GEM Show Special



Inclut / Includes:

- Rideaux de 10pi x 10pi (veuillez sélectionner couleur des choix au bas de ce formulaire) / 10' x 10' drapes (please select colour from choices below)
- Installation et démontage / Installation & Dismantling
- Possibilité d'ajouter forfait de mobilier / Possibility of adding furniture package

Forfaits 10pi x 10pi / 10' x 10' specials

Description	Coût / Cost
Forfait rideau seulement 10pi x 10pi / 10' x 10' drape only special	50.00 \$
Forfait rideau 10pi x 10pi, 1 Table de 6pi(L) x 30po(H) x 24po avec jupe et 2 chaises grises 10' x 10' Show Special with 1 Skirted table 6'Lx30"Hx24" and 2 grey side chairs	100.00 \$
Forfait rideau 10pi x 10pi, 1 comptoir blanc (0651) et 2 tabourets de bar noirs 10' x 10' Show Special with 1 white counter (0651) and 2 black bar stools	125.00 \$
Forfait rideau 10pi x 10pi, 1 Table de 6pi(L) x 30po(H) x 24po avec jupe, 2 chaises grises et tapis 10' x 10' Show Special with 1 Skirted table 6'Lx30"Hx24", 2 grey side chairs and carpet	225.00 \$
Forfait rideau 10pi x 10pi, 1 comptoir blanc (0651), 2 tabourets de bar noirs et tapis 10' x 10' Show Special with 1 white counter (0651), 2 black bar stools and carpet	250.00 \$

Veuillez indiquer votre choix / Please Indicate Choice

Choix de couleurs pour rideaux / Drape colour choices

- ☐ Noir / Black ☐ Vert / Green ☐ Blanc / White
☐ Or / Gold ☐ Bourgogne / Burgundy
☐ Bleu / Blue ☐ Rouge / Red ☐ Argent / Silver

Couleur de tapis / Carpet Colour:

- ☐ Noir / Black ☐ Rouge / Red
☐ Bleu / Blue ☐ Gris / Grey

SVP indiquer un 1er et un 2e choix de couleurs pour les rideaux. Si votre 1er choix n'est plus disponible, nous vous fournissons votre 2e choix. We will do our best to guarantee your choice of colours, however depending on the availability of certain colours, a second colour choice may be necessary.	Montant / Amount	\$
	TPS 5% GST (R100992197)	\$
	Total partiel / Sub-Total	\$
	TVQ 9.97% QST (1000169915)	\$
	TOTAL	\$

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES CANADA/Clarkson-Conway stipulées dans ce manuel de l'exposant.
All orders are governed by the GES CANADA/Clarkson-Conway Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: En tenant compte des coûts de matériaux et de main d'œuvre, toute annulation avant le début du montage sera chargée à 50% du coût original, après l'installation toute annulation sera chargée à 100% du coût original.
Cancellation Policy: Due to material and labour costs, order cancelled before move-in begins will be charge 50% of original price. Similarly, order cancelled after move-in begins will be charge 100%.

COMPAGNIE / COMPANY	COURRIEL / EMAIL	# DE STAND / BOOTH #
SIGNATURE	NOM / NAME	DATE

Salon du vélo de Montréal • Montreal Bicycle Show
February 13-15 février 2015
Place Bonaventure

Date butoir pour prix escomptés:
Deadline date for discount price:

29 janvier 2015
January 29, 2015

Forfait spécial / GEM Show Special



Inclut / Includes:

- Affiche d'identification (Lettrage noir) / Header sign (Black text)
- Rail de 3 projecteurs / 3 spot tracklight
- Tapis gris
- Corbeille à papier / Waste Paper Basket

Choix d'ameublement / Furniture Package Choice

- ☐ 1 Table 6'Long x 24"Large x 30"(H) (#0553) et 2 chaises (#0503) /
1 Skirted table 6'Lx24W"x30"H (#0553) and 2 side chairs (#0503)

OU/OR

- ☐ 1 Comptoir blanc (#0651-06) et 1 tabouret (#0512) /
1 White Counter (#0651) and 1 bar stool (#0512)



Inclut / Includes:

- Affiche d'identification (Lettrage noir) / Header sign (Black text)
- Rail de 3 projecteurs / 3 spot tracklight
- Grey carpet
- Corbeille à papier / Waste Paper Basket

Choix d'ameublement / Furniture Package Choice

- ☐ 2 Tables 6'Long x 24"Large x 30"(H) (#0553) et 4 chaises (#0503) /
2 Skirted tables 6'Lx24W"x30"H (#0553) and 4 side chairs (#0503)

OU/OR

- ☐ 2 Comptoirs blanc (#0651-06) et 2 tabourets (#0512) /
2 White Counters (#0651) and 2 bar stools (#0512)

Affiches d'identification / Header Sign (Logo = 75,00\$)



Texte complet / Complete Copy



Gauche / Left:

Droite / Right:

Choix de couleur de panneaux velcro

Velcro Panel Colour Choice

- ☐ Noir / Black ☐ Bleu / Blue

Choix de couleur de panneaux fibrex / Fibrex Panel Colour Choice

- ☐ Noir / Black ☐ Blanc / White ☐ Gris / Grey
☐ Cognac / Cognac ☐ Espresso / Espresso

\$ Escompté / Discount \$

\$ Régulier / Regular \$

815.00

1,182.00 \$

\$ Escompté / Discount \$

\$ Régulier / Regular \$

1725.00

2,501.00 \$

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form.

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant.

All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.

CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

Montant / Amount

\$

Logo (75,00\$)

\$

R100992197 - TPS 5% GST

\$

1000169915 - TVQ 9.975% QST

\$

TOTAL

\$

COMPAGNIE / COMPANY

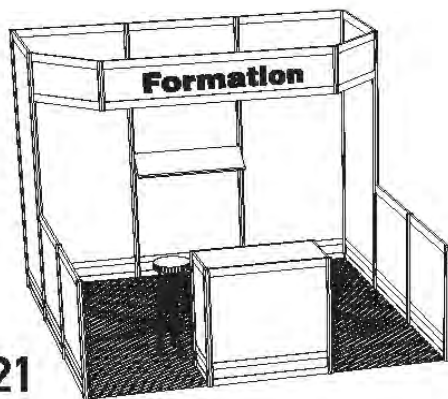
STAND - BOOTH

Faite parvenir votre commande par / Send your order by :

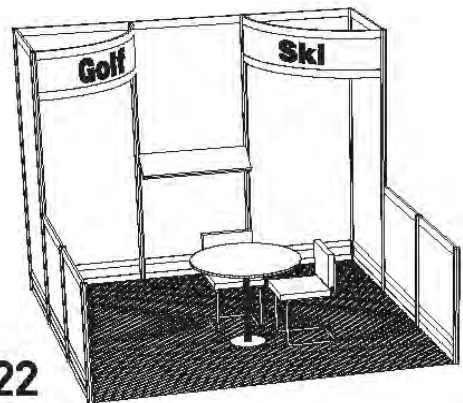
Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com

Location de stand / Exhibit Rental

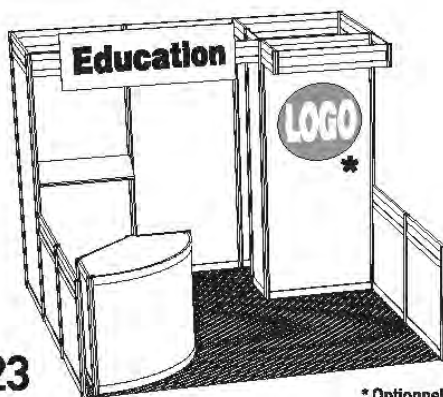
3 m x 3 m (10' x 10')



MB- 21



MB- 22



MB- 23

* Optionnel
Optional



MB- 24

* Optionnel
Optional

Choix de couleurs de panneaux / Choice of panels



Noir / Black Gris / Grey Blanc / White Rouge / Red Bleu / Blue Vert / Green Bourgogne / Burgundy

Optionnel / Optional



Cognac / Cognac Espresso / Espresso Perforé / Pegboard Rainuré / Slatted

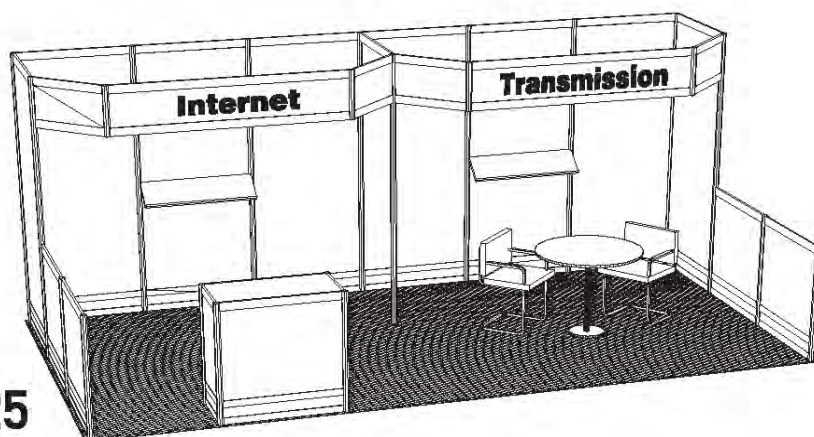


GES
Spécialistes mondiaux de l'événement

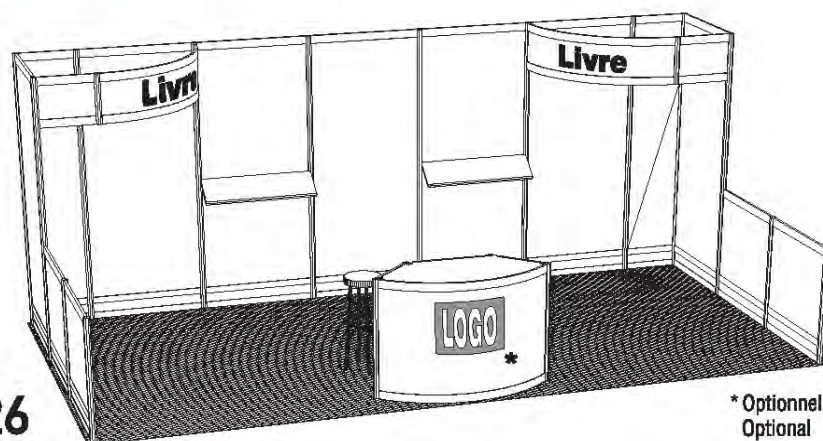
Clarkson-Conway

Place Bonaventure
800 De la Gauchetière O.
bureau 1165
Montréal, QC, H5A 1K6
T. 514.861.9694
F. 514.392.1577
gesexpo.ca

POUR COMMANDER: Complétez le formulaire « Location de stand »
TO ORDER: Complete the "Exhibit Rental Order Form"

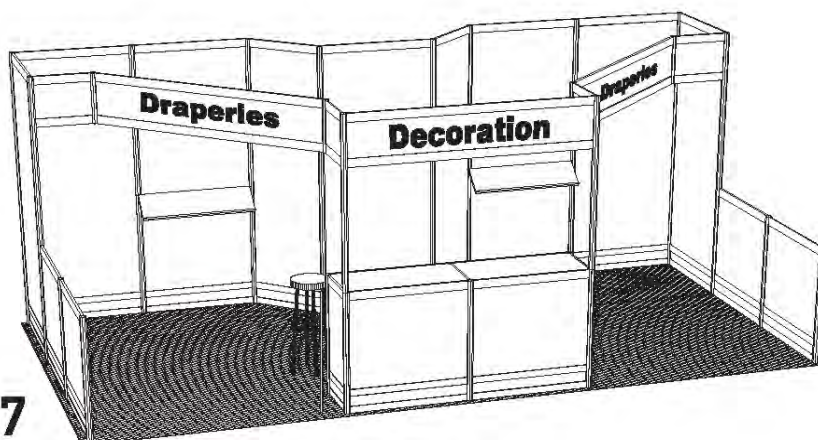


MB- 25



MB- 26

* Optionnel
Optional



MB- 27



GES

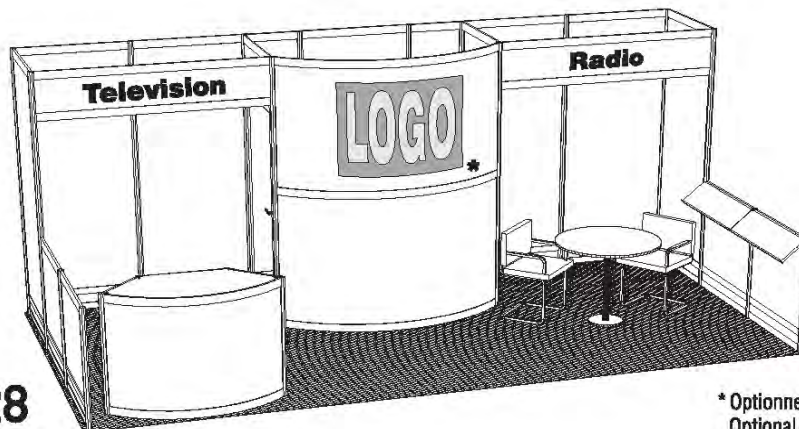
Spécialiste mondial de l'événement

Clarkson-Conway

Place Bonaventure
800 De la Gauchetière O.
bureau 1165
Montréal, QC, H5A 1K6
T. 514.861.9694
F. 514.392.1577
gesexpo.ca

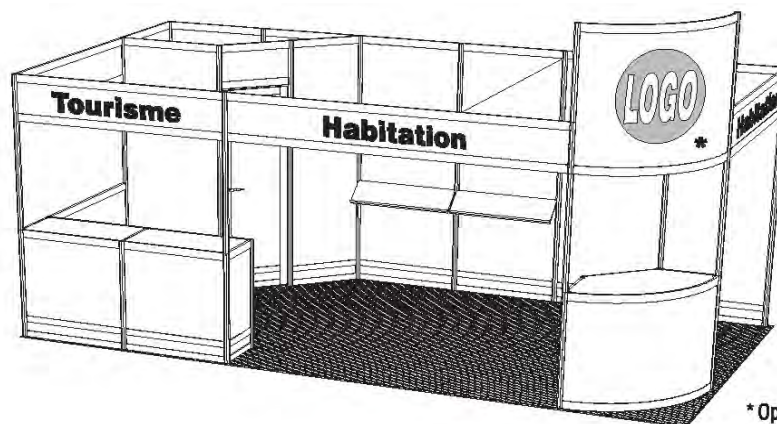
Location de stand / Exhibit Rental

3 m x 6 m (10' x 20')



MB- 28

* Optionnel
Optional



MB- 29

* Optionnel
Optional

Choix de couleurs de tapis
Choice of carpet colours



Place Bonaventure
800 De la Gauchetière O.
bureau 1165
Montréal, QC, H5A 1K6
T. 514.861.9694
F. 514.392.1577
gesexpo.ca

LOCATION STAND RIGIDE HARDWALL BOOTH RENTAL

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

Date butoir pour prix escomptés:

Deadline date for discount price:

29 janvier 2015

January 29, 2015

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
	MB-21	10' x 10' - 1 comptoir, 2 tabourets, tapis, 1 tablette, 1 corbeille à papier et 1 rail de 3 projecteurs / 10' x 10' - 1 counter, 2 bar stools, carpet, 1 shelf, 1 waste basket and 1 3 spot tracklight	934.00	1354.00	
	MB-22	10' x 10' - 1 table ronde, 2 chaises, tapis, 1 tablette, 1 corbeille à papier / 10' x 10' - 1 round table, 2 chairs, carpet, 1 shelf, 1 waste basket	1014.00	1470.00	
	MB-23	10' x 10' - 1 comptoir courbé, 1 tabouret, tapis, 1 tablette, 1 corbeille à papier, 1 rail de 3 projecteurs / 10' x 10' - 1 curved counter, 1 bar stool, carpet, 1 shelf, 1 waste basket, 1 3 spot tracklight	1118.00	1621.00	
	MB-24	10' x 10' - 1 comptoir courbé, 2 tabourets, tapis, 1 tablette, 1 corbeille à papier, 1 rail de 3 projecteurs / 10' x 10' - 1 curved counter, 2 bar stools, carpet, 1 shelf, 1 waste basket, 1 3 spot tracklight	1,223.00	1773.00	
	MB-25	10' x 20' - 1 comptoir, 2 tabourets, 1 table ronde, 2 chaises, tapis, 2 tablettes, 1 corbeille à papier et 2 rail de 3 projecteurs / 10' x 20' - 1 counter, 2 bar stools, 1 round table, 2 chairs, carpet, 2 shelves, 1 waste basket and 2 x 3 spot tracklight	1479.00	2145.00	
	MB-26	10' x 20' - 1 comptoir courbé, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier et 2 projecteurs ajustables / 10' x 20' - 1 curved counter, 2 bar stools, carpet, 2 shelves, 1 waste basket and 2 adjustable spots	1,522.00	2207.00	
	MB-27	10' x 20' - 2 comptoirs, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier et 2 rail de 3 projecteurs / 10' x 20' - 2 counters, 2 bar stools, carpet, 2 shelves, 1 waste basket and 2 x 3 spot tracklight	1,724.00	2500.00	
	MB-28	10' x 20' - 1 comptoir courbé, 2 tabourets, 1 table ronde, 2 chaises, tapis, 2 tablettes, 1 corbeille à papier, 2 rail de 3 projecteurs / 10' x 20' - 1 curved counter, 2 bar stools, carpet, 1 round table, 2 chairs, 2 shelves, 1 waste basket, 2 x 3 spot tracklight	2,042.00	2961.00	
	MB-29	10' x 20' - 2 comptoirs, 1 comptoir courbé, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier, 2 rail de 3 projecteurs / 10' x 20' - 2 counters, 1 curved counter, 2 bar stools, carpet, 2 shelves, 1 waste basket, 2 x 3 spot tracklight	2,250.00	3263.00	

NOTES

Affiches d'identification / Header Signs

Couleur de tapis

- ☐ Gris/Grey ☐ Rouge/Red
☐ Noir/Black ☐ Bleu/Blue

Couleur de texte - Enseigne

- ☐ Noir / Black ☐ Rouge / Red
☐ Bleu / Blue ☐ Vert / Green

Choix de couleur de panneaux fibrex / Fibrex Panel Colour Choice

- ☐ Noir / Black ☐ Blanc / White ☐ Cognac/ Cognac ☐ Espresso

Choix de couleur de panneaux velcro / Velcro Panel Colour Choice

- ☐ Noir / Black ☐ Bleu / Blue ☐ Bourgogne / Burgundy ☐ Gris / Grey

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form.

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant.

All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.

CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

Montant / Amount

\$

R100992197 - TPS 5% GST

\$

1000169915 - TVQ 9.975% QST

\$

TOTAL

COMPAGNIE / COMPANY

STAND / BOOTH

Faite parvenir votre commande par / Send your order by :

Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

Date butoir pour prix escomptés:
Deadline date for discount price:

29 janvier 2015
January 29, 2015

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
	0110	Plantes tropicales vertes / Green tropical plants (3' - 5' haut/tall)	71.00	103.00	
	0110-A	Plantes tropicales vertes / Green tropical plants (6' - 8' haut/tall)	97.00	141.00	
	0113	Fougère / Boston Fern	77.00	112.00	
	0111	Chrysanthème / Chrysanthemums	40.00	58.00	
	0112	Azalées / Azaleas	67.00	97.00	



0110



0114-A



0113



0111



0112

0115

Arrangement de fleurs fraîchement coupées
Fresh cut flower arrangement

Selon votre budget/
Based on your budget



Pour tous les concepts!
For all designs!

Préparation sur demande, en fonction de vos besoins, des couleurs de votre compagnie et de votre budget!

Communiquez avec nous!

Custom-designed as per your needs, brand colors and budget!

Contact us!

clarkson@ges.com
514 861-9694

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form.

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant.
All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.
INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 100% du coût original.
CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 100% of the original price.

Montant / Amount	\$
R100992197 - TPS 5% GST	\$
1000169915 - TVQ 9.975% QST	\$
TOTAL	\$
COMPAGNIE / COMPANY	# STAND BOOTH #

Faite parvenir votre commande par / Send your order by :
Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com

SERVICE DE MAIN D'ŒUVRE INSTALLATION & DISMANTLING

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

COMPAGNIE / COMPANY

STAND /
BOOTH #

RENSEIGNEMENTS IMPORTANTS ET TARIFS / IMPORTANT INFORMATION AND RATES

TARIFS HORAIRES / HOURLY RATES	HEURES / TIME	PAR OUVRIER / PER MAN
Temps régulier / Straight Time	Lundi au vendredi entre 08h00 et 16h00 / Between 8:00AM and 4:00 PM Weekdays	70.00
Temps supplémentaire/ Overtime	Avant 08h00 et entre 16h00 et 18h00 du lundi au vendredi; Entre 08h00 et 16h00 le samedi et dimanche. / Before 8:00AM and between 4:00PM and 6:00PM Weekdays; Between 8:00AM and 4:00PM Saturdays and Sundays	105.00
Temps double / Double time	Après 18h00 du lundi au vendredi; Après 16h00 le samedi et dimanche et lors de congés fériés. / After 6:00PM Weekdays; After 4:00PM Saturdays and Sundays and on all holidays.	139.00

Veuillez indiquer le plan choisi / Please indicate service

☐ AGISSEZ SANS LA PRÉSENCE DE L'EXPOSANT / GES SUPERVISED (OK TO PROCEED)

GES supervisera tout le travail effectué pour: / GES will supervise labour to:

- Déballer et installer le matériel d'exposition avant l'arrivée de l'exposant.
Unpack and install display before exhibitor arrival at showsite.
- Démonter et emballer le matériel à la fin du salon.
Dismantle and pack display after show closing.

Une surcharge de 25% (\$50.00 minimum) du total de la facture de main-d'œuvre sera ajoutée pour ce service additionnel. / A 25% (\$50.00 minimum) surcharge will be added to the labour rates above for the professional supervision.

Veuillez cocher les cases appropriées / Please check off the appropriate boxes:

Photos / Photos - Directives ci-incluses - Set-up instructions attached

☐ Dans la caisse / in crate ☐ ci-incluses / attached

☐ SUPERVISÉE PAR L'EXPOSANT / EXHIBITOR SUPERVISED (DO NOT PROCEED)
Le travail est fait sous la supervision de l'exposant. / Exhibitor will supervise.

- L'heure du début des travaux ne peut être garantie que lorsque la main-d'œuvre est réservée pour le début de la journée (à compter de 8h00). / Starting time can only be guaranteed where labourers are requested for the start of the working day, which is 8:00am.
- L'exposant doit se présenter au comptoir de services pour prendre en charge les ouvriers réservés. et après que le travail soit terminée / The exhibitor representative has to check in at the service desk to pick up labourers ordered. The exhibitor representative also has to check labourers out at the service desk upon completion of the work.

GES ne sera pas responsable pour aucune perte ou dommage causé durant l'installation, le déballage, le démontage ou l'emballage du matériel de l'exposant. / GES will not be responsible for any loss or damage arising from the installation, unpacking, dismantling or packing of exhibitor property.

NOTES

Placez la commande ici / Place order here

	# d'ouvrier / # of labourers	Dates / Dates	Heure début / Start Time	Heure fin / End Time	Total d'heures / Total hours	Tarif / Rate	Total
Installation / Set-Up							
Démontage / Dismantle							

LES POURBOIRES, INCLUANT ARGENT COMPTANT OU HEURES POUR TRAVAIL NON-EFFECTUÉS NE SONT PAS PERMIS PAR GES Spécialiste mondial de l'événement. GES Spécialiste mondial de l'événement demande le plus haut niveau d'intégrité de tous ses employés. GRATUITIES IN ANY FORM, INCLUDING CASH GIFTS, OR LABOUR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES Global Experience Specialists. GES Global Experience Specialists requires the highest standards of integrity from all employees.

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire / The payment & credit card authorization form MUST accompany this form.

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant.
All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.

CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

Montant / Amount

\$

*Surcharge de 25 % / 25% surcharge

\$

R100992197 - TPS 5% GST

\$

1000169915 - TVQ 9.975% QST

\$

TOTAL

\$

Faite parvenir votre commande par / Send your order by :

Télécopieur / Fax: 514-392-1577 ou Courriel / Email: clarkson@ges.com

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

Date butoir pour prix escomptés:

Deadline date for discount price:

29 janvier 2015

January 29, 2015

LISTE DE PRIX / PRICE LIST					
Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Électricité / Electrical					
	206	1 Prise de courant 1500 watts ou moins / 110V positionnée à l'arrière du stand - si positionnement autre voir item 0310 ci-dessous. 1 outlet for 1500 watt or less / 110V positioned at the rear of the booth - If positioned other then see item 0310 below.	142.00 \$	199.00 \$	
	0310	Tout positionnement autre qu'à l'arrière du stand tel que fils en dessous du tapis, rallonge, prise du plafond fera l'objet de frais supplémentaire de \$57,00 par unité . / Any other positioning of power such as wire under the carpet, extension, outlet from the ceiling will have additional charges of \$57,00 per unit	58.00 \$	81.00 \$	
	0210	15 Amp. 208V monophasé / 15 Amp. 208V power 1 phase	284.00 \$	398.00 \$	
	0213	20 Amp. 208V monophasé / 20 Amp. 208V power 1 phase	372.00 \$	521.00 \$	
	0216	30 Amp. 208V monophasé , (Ajouter l'item #0301) 30 Amp. 208V power 1 phase (Add item # 0301)	460.00 \$	644.00 \$	
	0217	30 Amp. 208V triphasé, (Ajouter l'item #0301) 30 Amp. 208V 3 phases (Add item # 0301)	460.00 \$	644.00 \$	
	0218	30 Amp. 550V triphasé, (Ajouter l'item #0301) 30 Amp. 550V 3 phases (Add item # 0301)	541.00 \$	757.00 \$	
	0229-A	60 Amp. 110-208V triphasé, (Ajouter l'item #0301) 60 Amp. 110-208V 3 phases (Add item # 0301)	580.00 \$	812.00 \$	
	0207	Projecteur 750 watts suspendu du plafond / 750 watt flood from ceiling	163.00 \$	228.00 \$	
	0257	Rallonge électrique / Extension cord	35.00 \$	49.00 \$	
	0301	Branchement et débranchement / Connection and disconnection	99.00 \$	139.00 \$	
Service continu d'électricité 24 heures / 24 hour electrical service					
		Ajouter 50% au montant commandé / Add 50% to the amount ordered			
Note: Installations électriques et éclairage (CA 110-208 volts monophasé) Electrical connections and lighting (110-208Volt Ac single phase) Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison. CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.			Montant / Amount	\$	
			R101720233 - TPS 5% GST	\$	
			1002260545 - TVQ 9.97% QST	\$	
			TOTAL	\$	
			Compagnie / Company	STAND #	
Tél.:514-367-4848 / 1-877-399-3976 Courriel / Email: montreal@ges.com Télécopieur/ Fax.:514-367-5115			Ne pas oublier de joindre le formulaire de paiement Do not forget to include the payment form		

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

Date butoir pour prix escomptés:
Deadline date for discount price:

29 janvier 2015

January 29, 2015

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Électricité / Electrical					
	0212	110Volts monophasé 20 amp / 110Volt 1 phase 20 amp.	223.00 \$	312.00 \$	
	0215	110Volts monophasé 30 amp / 110Volt 1 phase 30 amp.	374.00 \$	524.00 \$	
	0219	110Volts monophasé 40 amp / 110Volt 1 phase 40 amp.	482.00 \$	675.00 \$	
	0227	110Volts monophasé 60 amp / 110Volt 1 phase 60 amp.	556.00 \$	778.00 \$	
	0213-A	110-208Volts monophasé 20 amp. / 110-208Volt 1 phase 20 amp.	401.00 \$	561.00 \$	
	0214-A	110-208Volts triphasé 20 amp. / 110-208Volt 3 phases 20 amp.	401.00 \$	561.00 \$	
	0216-A	110-208Volts monophasé 30 amp. / 110-208Volt 1 phase 30 amp.	489.00 \$	685.00 \$	
	0217-A	110-208Volts triphasé 30 amp. / 110-208Volt 3 phases 30 amp.	489.00 \$	685.00 \$	
	0220-A	110-208Volts monophasé 40 amp. / 110-208Volt 1 phase 40 amp.	509.00 \$	713.00 \$	
	0221-A	110-208Volts triphasé 40 amp. / 110-208Volt 3 phases 40 amp.	509.00 \$	713.00 \$	
	0228-A	110-208Volts monophasé 60 amp. / 110-208Volt 1 phase 60 amp.	580.00 \$	792.00 \$	
	0229-A	110-208Volts triphasé 60 amp. / 110-208Volt 3 phases 60 amp.	580.00 \$	812.00 \$	
	0231-A	110-208Volts monophasé 100 amp. / 110-208Volt 1 phase 100 amp.	855.00 \$	1,197.00 \$	
	0232-A	110-208Volts triphasé 100 amp. / 110-208Volt 3 phases 100 amp.	855.00 \$	1,197.00 \$	
	0213	208Volts monophasé 20 amp. / 208Volt 1 phase 20 amp.	372.00 \$	508.00 \$	
	0214	208Volts triphasé 20 amp. / 208Volt 3 phases 20 amp.	372.00 \$	508.00 \$	
	0216	208Volts monophasé 30 amp. / 208Volt 1 phase 30 amp.	460.00 \$	629.00 \$	
	0217	208Volts triphasé 30 amp. / 208Volt 3 phases 30 amp.	460.00 \$	629.00 \$	
	0220	208Volts monophasé 40 amp. / 208Volt 1 phase 40 amp.	482.00 \$	658.00 \$	
	0221	208Volts triphasé 40 amp. / 208Volt 3 phases 40 amp.	482.00 \$	658.00 \$	
	0228	208Volts monophasé 60 amp. / 208Volt 1 phase 60 amp.	556.00 \$	778.00 \$	
	0229	208Volts triphasé 60 amp. / 208Volt 3 phases 60 amp.	556.00 \$	778.00 \$	
	0231	208Volts monophasé 100 amp. / 208Volt 1 phase 100 amp.	827.00 \$	1,158.00 \$	
	0232	208Volts triphasé 100 amp. / 208Volt 3 phases 100 amp.	827.00 \$	1,158.00 \$	
	0235	208Volts triphasé 200 amp. / 208Volt 3 phases 200 amp.	1,074.00 \$	1,504.00 \$	
	0236-B	208Volts triphasé 300 amp. / 208Volt 3 phases 300 amp.	1,230.00 \$	1,722.00 \$	
	0236-D	208Volts triphasé 600 amp. / 208Volt 3 phases 600 amp.	1,753.00 \$	2,454.00 \$	
	301	+ coût de branchement et débranchement / + connection and disconnection charges	99.00 \$	139.00 \$	
Note: Prix pour moteurs au-dessus de 5cv disponibles sur demande Prices for motors above 5cv available on request			Montant / Amount		\$
			R101720233 - TPS 5% GST		\$
			1002260545 - TVQ 9.97% QST		\$
			TOTAL		\$
Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison. CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.			Compagnie / Company		STAND #
Tél.: 514-367-4848 / 1-877-399-3976 Courriel / Email: montreal@ges.com Télécopieur / Fax: 514-367-5115			Ne pas oublier de joindre le formulaire de paiement Do not forget to include the payment form		

INSTALLATION ÉLECTRIQUES / ELECTRICAL INSTALLATION

MODALITÉS

1. Tout exposant possédant des appareils ou systèmes électriques qui présentent des caractéristiques spéciales ayant des exigences supérieures, devra immédiatement en aviser GES Spécialistes mondial de l'événement.
2. Tout matériel fourni par GES Spécialiste mondial de l'événement pour l'installation, la location et l'entretien du matériel électrique demeure la propriété de GES Spécialiste mondial de l'événement.
3. Le prix indiqué pour la prise de courant comprend l'installation de la prise à l'arrière du stand. Toute connexion ou disjonction aux bornes d'appareils fait l'objet d'un tarif additionnel.
4. Les prix et les tarifs pour la main-d'œuvre sont basés sur l'échelle de salaires courante ou peuvent être sujets à changement sans préavis.
5. Pour être prise en considération, toute réclamation au sujet des frais encourus pour l'installation électrique devra être présentée avant la clôture du Salon.
6. **Interdiction: Il est interdit à quiconque de partager ou de redistribuer le courant électrique loué par un exposant ou pour le compte d'un exposant.** Le courant électrique loué est pour l'usage exclusif de l'exposant dans son stand ou étalage et ne peut être acheminé ailleurs. *Exemple:* une prise de courant de 1500W ou une alimentation électrique de 100 ampères, louée par un client, fournisseur ou exposant ne doit pas être répartie et redistribuée vers l'étalage ou le stand d'un autre exposant. Dans un tel cas, tout individu ou compagnie qui aura passé la commande de location d'électricité, devra aussi assumer le coût du ou des services d'électricité fournis aux autres stands en plus des services d'électricité qu'ils auront commandés. Le tarif chargé à tout exposant utilisant un service d'électricité est le coût d'une prise de courant de 1500W au tarif en vigueur.

RÈGLEMENTS

1. Le comité d'examineurs a le pouvoir de refuser les installations électriques qui présenteraient des risques de feu et qui ne rencontreraient pas les exigences du Fire Underwriters Investigation Bureau of Canada.
2. Tous les moteurs de plus de 1/2 c.v. doivent être munis d'un démarreur magnétique et d'un sectionneur.
3. Pour fins d'inspections et de dépannage, les fils électriques des stands pré-fabriqués doivent être en tout temps facilement accessibles des deux côtés et de l'arrière du stand.
4. **GES Spécialiste mondial de l'événement** ne se rend pas responsable des dommages résultant des pannes d'électricité ou des déficiences dans les appareils nécessitant un service électrique de 24 heures.
5. Aucun circuit individuel d'éclairage ne pourra dépasser 1,500 watts. Lorsque le circuit électrique d'un stand est muni de fusibles et qu'il dépasse 2,000 watts, ou 2 circuits, ledit stand devra être pourvu d'un câble d'alimentation 120-208 volts, triphasé.
6. Il n'est pas nécessaire de débrancher les appareils électriques ne fonctionnant pas après les heures de fermeture; le courant électrique est automatiquement coupé au panneau central. Il est strictement défendu de couvrir les lampes de papier, de tissu ou de toute autre matière inflammable durant la nuit.
7. Au moment de la fermeture chaque jour, l'exposant devra lui-même fermer les interrupteurs de tous les appareils en opération.
8. Votre matériel devra être prêt pour le démantèlement dès la clôture de l'exposition. Vous devrez également débrancher tous vos appareils électriques car le courant sera immédiatement coupé.
9. Les prix indiqués comprennent l'installation complète de tous les câbles d'alimentation, tableau et fils, les frais d'inspection et d'entretien ainsi que l'enlèvement du matériel électrique à la fin de l'exposition. Tout le matériel demeure la propriété de GES Spécialiste mondial de l'événement.

Indemnité d'annulation. Après le début d'installation, toute annulation sera facturée à 100% du coût original.
Cancellation policy. All items cancelled after move-in begins, will be charged at 100% of the original price.

GENERAL CONDITIONS

1. Any exhibitor requiring load in excess should notify GES Global Experience Specialists.
2. All material supplied by GES Global Experience Specialists for the installation, rental and maintenance of the electrical works remains the property of GES Global Experience Specialists.
3. The price of an outlet includes the supply of this outlet at the rear of the exhibitor's booth. Any connection or disconnection such as to machine terminals is an additional charge.
4. Prices and labour rates are based on current wage scales and may be subject to change without notice.
5. All claims on electrical charges must be filed prior to the closing of the show to be considered.
6. **No power sharing:** Power that is rented by the exhibitor or by a supplier on behalf of the exhibitor or by any other customer is for use in only exhibit or booth and cannot be shared with another exhibit i.e. a 1500 watt outlet amp. service, etc. rented by one customer, supplier or exhibitor cannot be broken up into smaller units of power and used free of charge in another customer's booth or exhibit. The party that ordered the power will be responsible for the payment of the power supplied to these other booths as well as for the payment of the electrical power originally ordered, all as per listed catalogues prices. The minimum charge to any one exhibitor using power is for one 1500 watt outlet current prices.

ELECTRICAL REGULATIONS

1. The board of Electrical Examiners has the power to refuse connections where wiring constitutes a fire hazard, and does not meet the requirements of the Board of Fire Underwriters.
2. All motors above 1/2 hp, must be supplied with their own starters and disconnecting switches.
3. Specialty built displays and panels must have electrical wiring accessible for inspection and trouble shooting at all times; they must be accessible from sides or rear and not solidly built-in.
4. GES Global Experience Specialists is not responsible for power failure or any other equipment failure and resulting damages on 24-hour electrical service lines.
5. No individual lighting circuit shall exceed 1,500 watts of lighting. Where the exhibitor furnished his own fuse protection for a display board and wattage is over 2,000 or 2 circuits, the board shall be wired for 120-208 volts, 3 wire main feed lines.
6. Do not disconnect any Non-Operating Electrical Units at closing hour of the show. These are turned off at the main switch-board automatically. Do not cover lamps with paper, cloth or other flammable material overnight.
7. Exhibitor must himself disconnect the control switch in his booth of all moving or operating devices before leaving at the closing hour of each show period.
8. Before show breaks on final day, stop your machinery and position it for dismantling, because power cannot be turned on again for hours after.
9. The above prices cover complete installation of all necessary feeders, Panels and Circuit Wiring. Inspection fees, Maintenance Electricians and Dismantling of Electrical Equipment at end of Exhibition. All material remains the property of GES Global Experience Specialists.



ACCROCHAGE SIGN HANGING

Salon du vélo de Montréal • Montreal Bicycle Show

February 13-15 février 2015

Place Bonaventure

Date butoir pour prix escomptés:

Deadline date for discount price:

29 janvier 2015

January 29, 2015

LISTE DE PRIX / PRICE LIST		
NOMBRE D'ENSEIGNES / NUMBER OF SIGNS _____	de 1 lb à 50 lbs (Max. 2 points d'encrage) up to 50 pounds (max. 2 drops)	Plus de 50 lbs (Prix minimum 184\$) Over 50 pounds (minimum price 184\$)
Grandeur en pouce / Size in inches _____ X _____	105.00\$ par enseigne / per sign	92.00\$ par point d'ancrage / per Drop
Poids en livres / Weight in pounds _____		
Pour des exigences spéciales ou autres éléments à accrocher, veuillez communiquer au (514) 367-4848, Service à la clientèle. For special requirements or other elements to hang, please contact our customer service department at (514) 367-4848.		
Tout accrochage ou ancrage au structure de la Place Bonaventure est strictement interdit. Place Bonaventure se réserve le droit d'exiger des frais aux contrevenants./ Any hanging or ancring to the structure of Place Bonaventure is strictly prohibited. Place Bonaventure reserves the right to demand compensation to any offender.		
AVIS: Ce formulaire officiel doit être utilisé pour toute commande d'ACCROCHAGE. Il doit être dûment rempli et retourné à GES Spécialiste mondial de l'événement et doit être reçu avant la date limite. Une charge additionnelle de 40% sera appliquée sur toute commande reçue après cette date. Notice: This official form must be used for any SIGN HANGING order. It must be correctly filled and return and received at GES Global Experience Specialists before the deadline date. An additional charge of 40% will be applicable on any order received after this date.		
Le présent calcul n'est qu'un estimé. Les coûts réels seront confirmés sur le site. S'il y a lieu, les ajustements nécessaires seront portés à votre carte de crédit. This calculation is an estimate only. The real costs will be confirmed on show site. If an adjustment should be necessary, the cost will be reflected on your credit card		
Responsabilité limitée de GES Spécialiste mondial de l'événement • Responsabilité - GES Spécialiste mondial de l'événement est responsable de pertes ou dommages causés à votre marchandise UNIQUEMENT si les dits dommages sont causés par une négligence de GES. • Mesures de dédommagement - Si GES Spécialiste mondial de l'événement a été négligent et que cette négligence a causé la perte/dommage de votre matériel, les mesures de dédommagement seront déterminées ainsi: a. Les mesures de dédommagement, dans quelconques circonstances (incluant le point b.) seront limitées au moindre coût entre la valeur dépréciée des biens ou le coût de réparation. b. Le moindre coût entre: 0,30\$ par livre par morceau, 50,00\$ par morceau ou 1000,00\$ par circonstance. GES Spécialiste mondial de l'événement ne vend, ni offre des assurances. GES Spécialiste mondial de l'événement n'est pas responsable si la perte ou le bris n'est pas causé par GES Spécialiste mondial de l'événement. GES Limits of Liability • Liability - GES Global Experience Specialists is liable for loss or damage to your goods ONLY if the loss or damage was caused by GES Global Experience Specialists negligence. • Measure of Damage - If GES Global Experience Specialists was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following: a. Measure of damages in all situations (including b. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less. b. The lesser of \$0.30 per pound per piece, \$50 per piece, or \$1000 per occurrence. GES Global Experience Specialists does not offer or sell insurance. GES Global Experience Specialists is not liable and will not owe for loss or damage to your goods if the damage was not caused by GES Global Experience Specialists.		
Note: Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison. CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.	Montant / Amount	
	R101720233 - TPS 5% GST	\$
	1002260545 - TVQ 9.97% QST	\$
	TOTAL	\$
	Compagnie / Company	STAND #
Tél.: 514-367-4848 / 1-877-399-3976 Courriel / Email: montreal@ges.com Télécopieur / Fax.: 514-367-5115		

Ne pas oublier de joindre le formulaire de paiement
Do not forget to include the payment form

ARRIÈRE DU STAND / BACK OF BOOTH

--

STAND / BOOTH # _____

Salon du vélo de Montréal • Montreal Bicycle Show
February 13-15 février 2015
Place Bonaventure

Date butoir pour prix escomptés:
Deadline date for discount price:

29 janvier 2015
January 29, 2015

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Plomberie / Plumbing					
	5000-ML50	Eau Voie principal 1/2" / Water Main line 1/2" Ch./Ea.	180.00 \$	252.00 \$	
	5010-C50	Raccordement 1/2" / Connection, Disconnection 1/2" Ch./Ea.	30.00 \$	42.00 \$	
	5000-ML75	Eau Voie principal 3/4" / Water Main line 3/4" Ch./Ea.	198.00 \$	277.00 \$	
	5010-C75	Raccordement 3/4" / Connection, Disconnection 3/4" Ch./Ea.	40.00 \$	56.00 \$	
	5020-SR	Évier eau froide drain inclus (voir note 2) / Sink cold water drain included (see note 2)	337.00 \$	472.00 \$	
	5020-SH	Évier eau froide et chaude (voir note 1) et drain inclus (voir note 2) Sink cold water and hot water (see note 1) and drain included (see note 2)	365.00 \$	511.00 \$	
	5030-FE	Bassin - Piscine (remplir et vider) 30m ³ approx. / Basin - Pool (fill & empty) 30m ³ approx.	302.00 \$	423.00 \$	
	5031-FE	Bain - Spa (remplir et vider) / Bath tub - Spa (fill & empty)	201.00 \$	281.00 \$	
	5040-DF	Drainage par le plancher (Location & installation de tuyaux) ; prix par pied linéaire Drainage by the floor (Rental & installation of pipe) price by linear foot	4.00 \$	6.00 \$	

Note 1: Veuillez prévoir commander les services électriques requis pour faire fonctionner le chauffe-eau (25 gallons). L'eau chaude requise en plus grande quantité doit faire l'objet d'un prix séparé.

Note 2: Aux endroits situé près d'un drain tel qu'identifiés sur le plan, près de certaines colonnes, sinon prévoir des coûts supplémentaires tels que l'item # 5640-DF ci-dessus.

Note 1: Please make sure to order separately the electrical services needed for the water heater (25 gallons). Hot water required in larger quantity must be priced separately.

Note 2: If situated near a drain as identified on floor plan; otherwise, include cost as per above item # 5040-DF.

Veuillez indiquer l'endroit précis de l'installation (X)
Please indicate point of installation (X)



devant du stand / front of booth

Informations supplémentaires / extra information:

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant.
All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.
INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.
CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

Montant / Amount	
R101720233 - TPS 5% GST	\$
1002260545 - TVQ 9.97% QST	\$
TOTAL	\$
Compagnie / Company	STAND #

Salon du vélo de Montréal • Montreal Bicycle Show
February 13-15 février 2015
Place Bonaventure

Date butoir pour prix escomptés:
Deadline date for discount price:

29 janvier 2015
January 29, 2015

LISTE DE PRIX / PRICE LIST

SERVICES AIR COMPRIMÉ / COMPRESSED AIR SERVICES

	Voie principale Main line 1/2" code 5300-ML50	Raccordement Connection code 5300- C50	Voie principale Main line 3/4 " code 5300-ML75	Raccordement Connection code 5300- C75	
Prix par unité / Price per unit	262.00 \$	51.00 \$	377.00 \$	82.00 \$	
Nombre requis / Number required					
Sous- total / Sub total					

tarif horaire pour travail supplémentaire 95\$
Hourly rate for additional work 95\$

DEBIT TOTAL DE L'AIR REQUIS : _____ (CFM=piéd cube par minute)

VOTRE RACCORD: MALE ☐ FEMELLE ☐

PRESSION REQUISE: _____ P.S.I.

Ces informations sont obligatoires

TOTAL CFM NEEDED: _____ (CFM=cubic feet per minute)

YOUR CONNECTION: MALE ☐ FEMALE ☐

REQUIRED AIR PRESURE: _____ P.S.I.

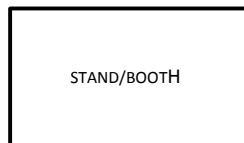
This information is mandatory

Il est de votre responsabilité de vous assurer d'avoir en votre possession l'équipement nécessaire pour toute filtration spécifique. / It is your responsibility to have in your possession the necessary equipment for any specific filtration.

Exigences spéciales / Special requirements:

Veillez indiquer l'endroit précis d'installation (X)

Please indicate point(s) of installation (x)



Devant du stand / Front of Booth

AVIS: Ce formulaire officiel doit être utilisé pour toute commande d'AIR COMPRIMÉE. Il doit être dûment rempli et retourné à GES Spécialiste mondial de l'événement et doit être reçu avant la date limite. Une charge additionnelle de 40% sera appliquée sur toute commande reçue après cette date. **LA FICHE TECHNIQUE DE CHAQUE ÉQUIPEMENT DOIT ACCOMPAGNER CE FORMULAIRE.**
Notice: This official form must be used for any COMPRESSED AIR order. It must be correctly filled out, returned, and received at GES Global Experience Specialists before the deadline date. An additional charge of 40% will be applicable on any order received after this date. **THE TECHNICAL DATA SHEET FOR EACH EQUIPMENT MUST BE PROVIDED WITH THIS FORM.**

Le présent calcul n'est qu'un estimé. Les coûts réels seront confirmés sur le site. S'il y a lieu, les ajustements nécessaires seront portés à votre carte de crédit.
This calculation is an estimate only. The real costs will be confirmed on show site. If an adjustment should be necessary, the cost will be reflected on your credit card

Responsabilité limitée de GES Spécialiste mondial de l'événement

• **Responsabilité** - GES Spécialiste mondial de l'événement est responsable de pertes ou dommages causés à votre marchandise **UNIQUEMENT** si les dits dommages sont causés par une négligence de GES.
• **Mesures de dédommagement** - Si GES Spécialiste mondial de l'événement a été négligent et que cette négligence a causé la perte/dommage de votre matériel, les mesures de dédommagement seront déterminées ainsi:
a. Les mesures de dédommagement, dans quelconques circonstances (incluant le point b.) seront limitées au moindre coût entre la valeur dépréciée des biens ou le coût de réparation.

b. Le moindre coût entre: 0,30\$ par livre par morceau, 50,00\$ par morceau ou 1000,00\$ par circonstance.

GES Spécialiste mondial de l'événement ne vend, ni offre des assurances. GES Spécialiste mondial de l'événement n'est pas responsable si la perte ou le bris n'est pas causé par GES Spécialiste mondial de l'événement.

GES Limits of Liability

• **Liability** - GES Global Experience Specialists is liable for loss or damage to your goods **ONLY** if the loss or damage was caused by GES Global Experience Specialists negligence.

• **Measure of Damage** - If GES Global Experience Specialists was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:

a. Measure of damages in all situations (including b. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less.

b. The lesser of \$0.30 per pound per piece, \$50 per piece, or \$1000 per occurrence.

GES Global Experience Specialists does not offer or sell insurance. GES Global Experience Specialists is not liable and will not owe for loss or damage to your goods if the damage was not caused by GES Global Experience Specialists.

Note:	Montant / Amount	\$
	R101720233 - TPS 5% GST	\$
	1002260545 - TVQ 9.97% QST	\$
	TOTAL	\$
Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant. All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison. CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.	Compagnie / Company	STAND #

TERMS & CONDITIONS OF CONTRAT AND LIMITS OF LIABILITY & RESPONSABILITY

I. Definitions:

Agents: GES Global Experience Specialists' agents, sub-contractors, carriers, and the agents of each.

Customer: Exhibitor or other party requesting services from GES Global Experience Specialists.

Carrier: Motor carrier, van line, air carrier, or air or surface carrier/ freight forwarder.

Shipper: Party who tenders Goods to Carrier for transportation.

Goods: Exhibits, property, and commodities of any type for which GES Global Experience Specialists is requested to perform services.

Cold Storage: Holding of Goods in a climate controlled area.

Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.

Services: Warehousing, transportation, drayage, un-supervised labour, supervised labour and/or related services.

Show Site: The venue or place where an exposition or event takes place.

Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES Global Experience Specialists.

Un-Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES Global Experience Specialists. Customer assumes the responsibility for the work of labour when Customer elects to use unsupervised labour.

II. Scope:

These Terms and Conditions shall be binding upon Customer, GES Global Experience Specialists, and their respective Agents and representatives, including but not limited to Customer contracted labour such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES Global Experience Specialists or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations:

Payment for Services: Customer shall be liable for all unpaid charges for services performed by GES Global Experience Specialists or Agents. Customer authorizes GES Global Experience Specialists to charge it's credit card directly for services rendered on it's behalf after departure, by placing an order on-line, via fax, phone, or through a work order on site.

Credit Terms: All charges are due before Services are performed unless other arrangements have been made in advance. GES Global Experience Specialists has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit card is provided to GES Global Experience Specialists, GES Global Experience Specialists is authorized to bill to such credit card any unpaid charges for services provided Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1.5% per month until paid.

IV. Mutual Obligations:

Indemnification:

Customer to GES Global Experience Specialists: Except to the extent of GES Global Experience Specialists' own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES Global Experience Specialists from and against any claims, lawsuits, demands, liability, costs, and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES Global Experience Specialists harmless for any and all acts of its representatives and agents,

including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES Global Experience Specialists to Customer: To the extent of GES Global Experience Specialist's own negligence and/or willful misconduct, and subject to the limitations of liability below, GES Global Experience Specialists shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES Global Experience Specialists assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES Global Experience Specialists Liability for Loss or Damage to Goods

Negligence standard: GES Global Experience Specialists shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES Global Experience Specialists.

Condition of Goods: GES Global Experience Specialists shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES Global Experience Specialists shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

Receipt of Goods: GES Global Experience Specialists shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

Force Majeure: GES Global Experience Specialists shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labour disputes, and acts of terrorism or war.

Cold Storage: Goods requiring cold storage are stored at Customer's own risk. GES Global Experience Specialists assumes no liability or responsibility for Cold Storage.

Accessible Storage: GES Global Experience Specialists assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

Unattended Goods: GES Global Experience Specialists assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring it's own Goods for any and all risk of loss.

Labour: GES Global Experience Specialists assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES Global Experience Specialists provided labour. If GES Global Experience Specialists supervises labour for a fee, GES Global Experience Specialists shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labour, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES Global Experience Specialists and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labour.

TERMS & CONDITIONS OF CONTRAT AND LIMITS OF LIABILITY & RESPONSABILITY

Empty Storage: GES Global Experience Specialists assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is the Customer's sole responsibility to affix the appropriate labels available at the GES Global Experience Specialists Servicentre for empty container storage. Damage that is the direct result of GES Global Experience Specialists' negligence shall be subject to the limitations of liability set forth in this document.

Forced Freight: GES Global Experience Specialists shall not be liable for Goods not picked up by Customer's chosen carrier by the show deadline. It is the Customer's responsibility to complete accurate paperwork for shipping and ensure its' Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove its' Goods on or before the targeted time. If Goods remain on the floor after this point, GES Global Experience Specialists has the right to remove them in order to restore the premises to its original condition for show management pursuant to the venue's lease with show management. In such cases GES Global Experience Specialists is authorized to proceed in the manner chosen by the Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select one of the provided options will result in re-routing at GES Global Experience Specialists' discretion, and at Customer's expense assuming the Goods are labeled for return. GES Global Experience Specialists retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

Concealed Damage: GES Global Experience Specialists shall not be liable for concealed loss or damage, uncrated Goods, or improperly package or labeled Goods.

Unattended Booth: GES Global Experience Specialists shall not be liable for any loss or damage occurring while Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES Global Experience Specialists will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

Measure of Damage: GES Global Experience Specialists' liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$0.30 (thirty cents) per pound per piece, \$50 (fifty dollars) per article or \$1000.00 (one thousand dollars) per shipment.

No Insurance: GES Global Experience Specialists is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES Global Experience Specialists performed in a manner that constitutes gross negligence in the performance of its services for Customer.

Notice of loss or damage: In order to have a valid claim, notice of loss or damage to Goods must be given to GES Global Experience Specialists within 24 hours of occurrence or delivery of Goods, whichever is later.

Filing of Claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claim for goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES Global Experience Specialists within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of the date of delivery of Goods. GES Global Experience Specialists Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form / Straight Bill of Lading. In the event of a dispute with GES Global Experience Specialists, Customer will not withhold payment or any amount due GES Global Experience Specialist for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES Global Experience Specialists prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES Global Experience Specialists shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES Global Experience Specialists reserves the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

Filing of Suit: Any action at law regarding loss or damage to Goods must be filed within one (1) year of the date of declination of any part of a claim.

VII. Jurisdiction, Choice of Forum.

This Agreement shall be governed by and construed in accordance with the applicable laws of Canada or, alternatively, and depending on jurisdiction, the laws of the Province of Quebec.

VIII. Advance Warehousing / Temporary Storage / Long Term Storage.

All terms and conditions relative to Advanced Warehousing / Temporary Storage / Long Term Storage are contained in the separate agreement entitled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES Global Experience Specialists' liability for Customer's Goods:

The responsibility of GES Global Experience Specialists with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES Global Experience Specialists shall be liable only for loss or damage to Goods caused by GES Global Experience Specialists' sole negligence. GES Global Experience Specialists' liability is limited to sixty (\$0.60) cents per pound or the actual cash value per article. In the case of partial loss or damage, the maximum liability shall be prorated based on weight. GES Global Experience Specialists is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES Global Experience Specialists' immediate control. GES Global Experience Specialists is not responsible for the marring, scratching, or breakage of glass or other fragile items. GES Global Experience Specialists is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES Global Experience Specialists. In no event shall GES Global Experience Specialists be liable for special, incidental, indirect, or consequential damages, including business loss of any kind, resulting from any damage to or loss of Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES Global Experience Specialists as to appropriateness of the conditions for Exhibitors' Material. This risk of loss remains the Customer's alone and GES Global Experience Specialists recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

SPECIAL NOTE: THE CONSIGNMENT OR DELIVERY OF A SHIPMENT TO GES CANADA OR ITS SUBCONTRACTORS BY A CUSTOMER OR BY ANY SHIPPER ON BEHALF OF THE CUSTOMER SHALL BE CONSTRUED AS AN ACCEPTANCE BY SUCH EXHIBITOR (AND/OR OTHER SHIPPER) OF THE TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT.

La sécurité est très importante pour toutes les personnes qui travaillent dans la salle d'exposition – surtout la vôtre !

GES Spécialiste mondial de l'événement s'engage à la sécurité dans notre compagnie et à travers les fonctions que nous effectuons. Nous vous demandons de prioriser la sécurité lors de vos activités pendant l'événement. Si vous êtes témoin d'une action qui représente un danger, veuillez s.v.p. la rapporter à un superviseur de GES Spécialiste mondial de l'événement. En témoignant des actions non-sécuritaires, vous aiderez à rendre l'événement plus sécuritaire et agréable pour vous et vos confrères exposants.

Veuillez vous référer et respecter la liste des conseils de prévention de pertes que vous trouverez ci-dessous. Ces directives aideront à améliorer la sécurité de l'événement en général et de prévenir des blessures aux exposants, aux employés et à vous. Amusez-vous et faites-le en toute sécurité ! Merci de votre collaboration !

Guide de conseils de prévention de perte pour les exposants sur le site de l'événement.

- Il est strictement interdit de fumer dans le hall d'exposition.
- Il est INTERDIT de monter debout sur les chaises, tables ou tout autre mobilier. Veuillez utiliser une échelle ou demander de l'aide auprès du personnel de GES Spécialiste mondial de l'événement
- Seuls les employés autorisés de GES Spécialiste mondial de l'événement ont l'autorisation d'opérer les chariots élévateurs ainsi que les transpalettes. Demandez de l'aide.
- Faites attention aux chariots élévateurs qui circulent dans les allées et sur les débarcadères. Veuillez s.v.p. vous tenir loin de ces appareils, surtout lorsqu'ils transportent une charge ou une palette.
- Ne jamais courir dans le hall d'exposition. S.V.P. veuillez marcher. Attention où vous mettez les pieds dans les allées et restez loin des débarcadères.
- Les fils électriques ainsi que les extensions peuvent être dangereux s'ils sont effilochés ou étendus dans une allée. S.V.P. veuillez vérifier l'état des fils. Pour toute assistance ou pour remplacer un fil endommagé, veuillez aviser le responsable des services électriques. Ne pas surcharger les prises électriques.
- S.V.P. veuillez garder les sorties de feu dégagées. Si vous êtes témoin d'un feu, veuillez le signaler immédiatement ou actionner l'alarme de feu le plus près.
- Si vous renversez quelque chose, ou apercevez un liquide renversé, veuillez le signaler immédiatement.
- Gardez votre espace propre. Jetez les débris et disposez votre matériel de façon sécuritaire.
- Les allées doivent restées propres et sans débris.
- Assurez-vous que vos effets de grandes valeurs sont placés dans un endroit sécuritaire dans le hall d'exposition. Les articles laissés sans supervision dans les kiosques, peuvent être des cibles pour le vol.
- Si vous avez des préoccupations ou des questions par rapport à la sécurité, veuillez vous adresser à un représentant de GES Spécialiste mondial de l'événement.

Safety is very important for everyone working in the exhibit hall - especially you!

GES Global Experience Specialists is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES Global Experience Specialists supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees, and other exhibitors. Enjoy the show safely. Thank you for your cooperation!

Exhibitor loss prevention guidelines at showsite

- Smoking is prohibited in the exhibit venue.
- Standing on chairs, tables, and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use a ladder or ask GES Global Experience Specialists personnel for assistance.
- Forklifts and pallet jacks are to be used by authorized GES Global Experience Specialists personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify the electrical service company if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Apply good housekeeping. Dispose of any waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Notify a GES Global Experience Specialists representative of any safety issues or concerns.



Assurance pour les exposants d'un Salon commercial

Demande électronique

HUB HKMB a le plaisir d'offrir un programme d'assurance pour les exposants d'un Salon commercial selon ce qui suit :

- l'assurance répond aux besoins des organisateurs de votre Salon commercial;
- vous payez uniquement pour le Salon commercial indiqué. Ceci n'est pas une police d'assurance annuelle;
- l'assurance couvre \$2.000.000 de responsabilité générale et \$25.000 assurance des biens pour la durée de votre temps à l'exposition;
- l'assurance « tous risques » couvre vos biens pour la durée de l'Exposition commerciale et pendant votre déplacement vers et au retour du Salon commercial.

- Garantie
 - HUB HKMB a assuré les exposants des Salons commerciaux depuis plus de 15 ans
 - Travelers Canada, assureur de ce programme, est une entreprise établie de longue date et bien connue dans le domaine de la protection des événements spéciaux des congrès, des Salons commerciaux, des représentations ou d'épreuves sportives. Pour de plus amples renseignements concernant Travelers Canada et d'autres assurances disponibles, veuillez consulter le site : www.travelerscanada.ca
- Demandes de règlement efficaces gérées par Travelers Canada sur la ligne ouverte 24 heures sur 24; et
- Demande sans problème ainsi que paiement par l'entremise de notre système électronique.

Couverture d'assurance aux termes du programme

La couverture d'assurance aux termes du programme ne s'étend pas aux exposants d'explosifs (y inclus feux d'artifices), armes (y inclus mais pas limité aux couteaux, armes à feu et accessoires d'arts martiaux), produits chimiques, engrais, pesticides, polluants ou alcool.

\$2.000.000 Deductible : \$1000	La responsabilité générale commerciale – couvre la responsabilité civile pour dommages corporels d'une tierce personne et les dommages aux biens
\$250.000	La forme générale de responsabilité légale des locataires couvre la responsabilité des dommages aux locaux que vous louez
Inclus :	Produits et opérations complétées (sous limite de \$100.000) Assurance globale de responsabilité contractuelle Employés en tant qu'assurés supplémentaires Assurance contre les accidents corporels Disposition de recours entre co-assurés
\$25.000 Franchise : \$1000	Couverture immobilière « tous risques », y compris protection en transit pour une période de 48 heures avant et après l'exposition commerciale
Biens exclus :	Bijouterie, beaux arts, pierres précieuses, antiquités, fourrures, plantes, arbrisseaux, argent et valeurs mobilières, motocyclettes, véhicules
Exclus :	Les demandes de règlement qui résultent de ou liées à l'amiante, les champignons de la moisissure, le terrorisme

Frais de la demande

L'achat d'une assurance sous ce programme se fait sur la base d'un Salon commercial. Les frais sont tels que suit :

Prime	\$70.00
Frais administratifs	\$50.00
Total	\$120.00

(La taxe provinciale applicable sur les ventes n'est pas incluse)



Demande électronique : hkmb.com/exhibitorprogram

Prendre contact avec Kyle Bell au
416-597-0008 x439
Kyle.Bell@hubinternational.com



NORTH AMERICAN LOGISTICS SERVICES INC.

OFFICIAL SUPPLIER

Montreal Bicycle Show



FEBRUARY 13-15, 2015 AT PLACE BONAVENTURE, MONTREAL

CUSTOMS BROKERAGE, FREIGHT, ADVANCE WAREHOUSE SERVICES

AS YOUR OFFICIAL SUPPLIER HERE ARE THE SERVICES WE OFFER

- A team with expertise in the convention and trade show business.
 - Customs clearance of all goods.
 - Transportation service "to" and "from" the show, from any point in the U.S.A. and the world. Including 30 days free advance warehousing (when using our transport services).
 - On site experienced personnel from the first move-in day, during the entire event until the last move-out day.
- Preparation of all documents for the return of convention and exhibit material.

FOR FURTHER INFORMATION, PLEASE CONTACT:

Fernando Vera: fvera@nalsi.com

Andres Valdes: avaldes@nalsi.com

Phone: 514-868-6650

• Toll Free: (877) 332-8987

• Fax: 514-868-6651

Quote ID# _____

FB# _____

ORDER FORM: Customs Brokerage & Transportation Services

We wish to use North American Logistics Services for: (Please check one)

☐ Customs Clearance & Transportation ☐ Customs Clearance Only ☐ Transportation Only

Section 1 - Exhibitor and Event Information

Pick Up Address	***Company name or facility name***		
	Location Name:	Pickup Date:	Time:
	Address:	City:	Prov./State: Postal/Zip:
	Contact:	Phone #:	Email: US Tax #/EIN:
	Exhibitor Name:	Event Name:	Event Date(s): Booth #:

Delivery Address	***Company name or facility name***		
	Location Name:	Delivery Date:	Time:
	Address:	City:	Prov./State: Postal/Zip:
	Contact:	Phone #:	Email: US Tax #/EIN:
	Exhibitor Name:	Event Name:	Event Date(s): Booth #:

☐ Return freight same as pickup address If same, only complete pickup date/time information ☐ Return services not required

Return Freight	***Company name or facility name***		
	Location Name:	Pickup Date:	Time:
	Address:	City:	Prov./State: Postal/Zip:
	Contact:	Phone #:	Email: US Tax #/EIN:
	Exhibitor Name:	Event Name:	Event Date(s): Booth #:

Section 2 - Carrier/ Shipment Information

Name of carrier providing transportation services ☐ NALSI ☐ Other				
Number of Pieces	Dimensions (inches)			Weight (LBS)
Carton/Boxes	L	W	H	
Crates/Fiber Case	L	W	H	
Skid/Pallet	L	W	H	
Carpet/Other	L	W	H	
TOTAL				
Additional Services: ☐ Lift Gate ☐ Inside Pick Up/Delivery				
53ft trailer accessible? Pickup: ☐ Yes ☐ No Delivery: ☐ Yes ☐ No Loading dock available? Pickup: ☐ Yes ☐ No Delivery: ☐ Yes ☐ No				
Do you require additional Insurance? ☐ Yes ☐ No Declared Value: ***for insurance purposes only***				
Cargo Insurance (only to be completed when using NALSI Transportation) **Please note additional fee's will apply for insurance coverage**				

Section 3 - Terms of Payment and Security Deposit (Must be completed)

Send Bill To:	Company Name:	Address:
	Address:	Email: City:
	Prov./State: Postal/Zip:	Contact Name: Phone #:

Invoices are processed electronically and transmitted to email provided.

Charge to:	☐ Visa	☐ MasterCard	☐ American Express
Cardholder Name:	Card Account #:	Expiry Date:	CVC #:
Cardholder's Signature:	Email:	I hereby authorize the use of this credit card for payment of services related to this order form.	
☐ OPTION #1 Process payment automatically on credit card provided. A 5%administration fee will be added to invoices paid by credit card.			
☐ OPTION #2 Payment will follow within 15 days of invoice processing date. (Credit card provided may be charged if payment is not received within 45 days of invoice date). North American Logistics may require payment prior to delivery of goods. A 5%administration fee will be added to invoices paid by credit card.			

Please complete, print, sign and return completed forms to

Toronto/Head Office

Tel: 905.951.1612

Montreal/Eastern Region

Tel: 514.868.6650

Calgary/Prairie Region

Tel: 403.851.1152

Vancouver/Western Region

Tel: 778.328.2841

TRANSPORT FROM THE WAREHOUSE TO THE SHOW SITE FORM

IF YOU ARE SHIPPING FROM U.S.A. TO THE ADVANCE WAREHOUSE, SHIPMENTS MUST BE CLEARED AT THE BORDER.

Transport Services From the Advance Warehouse to the Show Site Fees:

Fees	0 to 500 lbs: \$ 195.00 cad + fuel surcharge + taxes
	500 lbs and over : \$ 195.00 cad + \$ 0.12/ lb + fuel surcharge + taxes
	Maximum fee: \$ 640.00 cad + fuel surcharge + taxes

GOOD MUST BE RECEIVED AT OUR WAREHOUSE 10 DAYS BEFORE THE FIRST DAY OF THE EVENT, AFTER THIS DATE A 25% WILL BE APPLIED FOR LATE ARRIVAL SURCHARGE

Advance Warehouse Address

c/o YRC 1725 Chemin St-François Dorval, Qc H9P 2S1	Exhibitor Name:
	Event Name:
	Event Date(s):
	Booth #:

Carrier/ Shipment Information

Name of carrier providing transportation services:		PRO #:	
Goods Shipped From:		Shipping Date:	
Number of Pieces	Dimensions (inches)		Weight (LBS)
Carton/Boxes	L	W	H
Crates/Fiber Case	L	W	H
Skid/Pallet	L	W	H
Carpet/Other	L	W	H
TOTAL			
IMPORTANT: North American logistics Services Inc. cannot accept uncrated goods. This merchandise must be delivered directly to the exhibit hall.			

Please make sure all arrangements have been made for your carrier to pick-up your freight from the show site address at the end of the event.

Terms of Payment and Security Deposit (Must be completed)

Send Bill To:	Company Name:		Address:	
	Address:		Email:	City:
	Prov./State:	Postal/Zip:	Contact Name:	Phone #:

Invoices are processed electronically and transmitted to email provided.

Charge to:	☐ Visa	☐ MasterCard	☐ American Express
Cardholder Name:	Card Account #:		Expiry Date: CVC #:
Cardholder's Signature:	Email:	I hereby authorize the use of this credit card for payment of services related to this order form.	
☐ OPTION #1	Process payment automatically on credit card provided. A 5%administration fee will be added to invoices paid by credit card.		
☐ OPTION #2	Payment will follow within 15 days of invoice processing date. (Credit card provided may be charged if payment is not received within 45 days of invoice date). North American Logistics may require payment prior to delivery of goods. A 5%administration fee will be added to invoices paid by credit card.		

If you are sending material to the advanced warehouse, you must complete and return this form to:
North American Logistics Services Inc. Fax: 514-868-6651 or fvera@nalsi.com or avaldes@nalsi.com