

The background of the top section is a low-angle photograph of a building's steel framework against a blue sky with white clouds. A white grid pattern is overlaid on the entire image. In the top-left corner, there is a red rectangle containing the text 'inepro®' in white. In the lower-middle part of the image, there is a large, semi-transparent red diamond shape containing the text 'Tools ~ Report Tool' in white.

inepro®

Tools ~ Report Tool

User Manual | Tools ~ Report Tool

Product Version: 7.0

Version of this manual: 7.0.3

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Tools ~ Report Tool

The most versatile Back Office Solution

Congratulations on your selection of the Inepro Back Office Suite. We are certain you will be pleased with your purchase of one of the finest document management and financial management solutions of the market.

We want to help you get the best result from your Inepro Back Office Suite and to operate safely. This manual contains information on how to do that; please read it carefully. Due to continuous product improvements this manual is subject to changes without notice.

We strongly recommend you read the license agreement to fully understand its coverage and your responsibilities of ownership.

Your Inepro dealer is dedicated to your satisfaction and will be pleased to answer your questions and your concerns.

Best wishes,
Inepro BV.

Tools ~ Report Tool

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Managing Editor

K. de Graaf

Technical Editors

M. Grobbe

K. de Graaf

Cover Design

H. Wagenaar

K. de Graaf

Team Coordinator

R. Groen

Production

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Version 4.20 or higher requires the licence box, a hardware dongle to validate your licence.

Please make sure one is available in your network before updating!

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Introduction

Part

Introduction

Introduction

The Report Tool will allow a review of the data of the Inepro Back Office Suite in a widely presentable form and a large variety. Furthermore these reports can be scheduled to be sent by email or stored in different formats in a specified directory.

⚠ Please keep in mind that when scheduling reports Windows must be active, so rather than scheduling jobs on a workstation that is turned off at the end of the day, we recommend scheduling them on a server (or on workstations that are not shut down).

Installation

Part II

Installation

Installation

Prerequisites:

Before installing the report Tool these two items must be installed.

- MS .Net 4.0 Framework
- MS Report Viewer 2010

MS .Net Framework 4.0

Download .Net Framework 4

❗ A download suggestion popup will appear, you must make a choice there, otherwise the site will show that the item is downloaded while in fact it's not.

❗ Servers will by default block the pop-up screen, so download the redistributable version of the software and copy it to the server.

Install .NET Framework 4.0

❗ If the software cannot be installed it will show why not in the 'Blocking Issues' screen of the installer. Resolve any blocking issues by downloading and installing the required components.

⚠ If the framework is not installed correctly, the software will not start.

MS Report Viewer 2010

Download MS Report Viewer 2010

❗ A download suggestion popup will appear, you must make a choice there, otherwise the site will show that the item is downloaded while in fact it's not.

❗ Servers will by default block the pop-up screen, so download the redistributable version of the software and copy it to the server.

Install MS Report Viewer 2010

This should be a simple 'next, next, finish' installation.

⚠ If the MS Report Viewer is not installed correctly, viewing a report will cause an error.

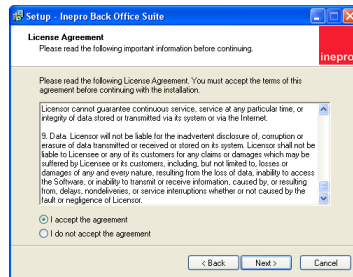
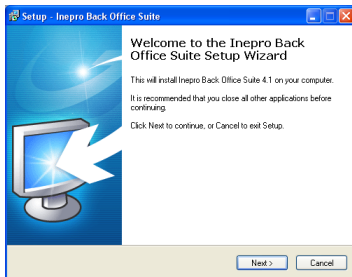
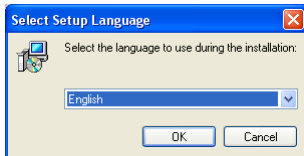
⚠ The server **must** be restarted for the software to work!

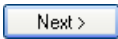
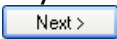
Install Report Tool

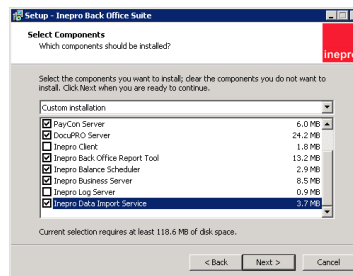
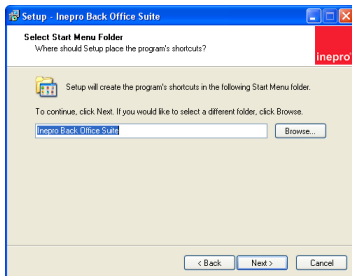
Use the Inepro Back Office Suite Setup to install the Inepro Report Tool.

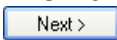
Run the setup wizard

First select your language in the language combo box:



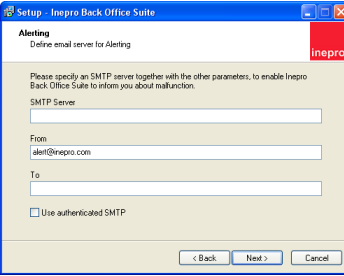
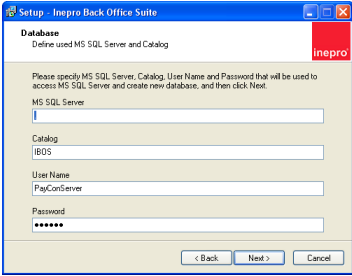
1. Click  to continue with the installation of the Inepro Back Office Suite on your computer.
2. Read the licence and if you accept, choose "I accept the agreement" and click .



3. Then browse to or type the path of the location you want the software to be installed then click  again.
4. Select the Report Tool.

Installation

5. Click **Next >** to continue. Set your database data.

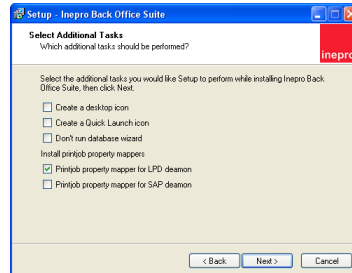
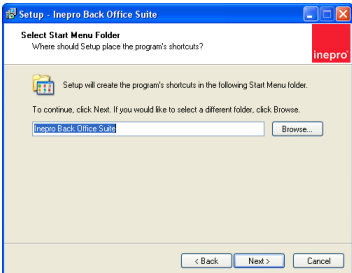


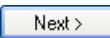
MS SQL Enterprise Server	The servers address (. = local machine)
Catalog	The database name (IBOS by default)
Username	The database username
Password	The database password

SMTP Server	The server you use to send mail
From	The email address that will appear in the 'from' field.
To	The email address the alert is send to.
Use authenticated SMTP	Check if you use authenticated SMTP.

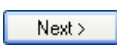
6. Click **Next >** to continue.

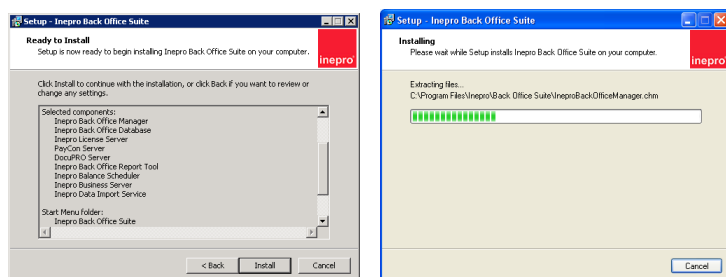
7. Fill in your SMTP address and click **Next >** to continue. These setting must be set, otherwise the Report Tool will not start.



8. Enter the folder name to add to the Start menu the links that point to the software. Click  to continue.

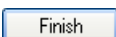
Create a desktop icon	Create a icon on the desktop (default = off)
Create a Quick Launch icon	Create a icon on the Quick Launch bar (next to the Start button on the taskbar) (default = off)
Don't run the database wizard	The database wizard will not be run and an option is created to run the wizard manually with more advanced options (default = off) You can choose not to backup the existing database when you already made a backup manually or to work around a backup time-out for large databases.
Print job property map for LPD daemon	This option is needed to determine the user name, while using Novell Netware but may also be checked if you are using a different system (default = on)
Print job property map for SAP daemon	This option is needed to determine the user name, while using the SAP application, in all other cases it needs to be shut off (default = off)

9. Click  to continue.



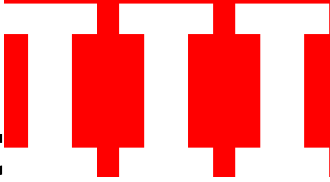
10. An overview of the installation is displayed, click  to start the installation.



The software is installed, click  to close the setup and launch the Inepro Back Office Manager (if the option in the screen is checked).

Configuration

Part



Configuration



Configuration



Set the email adres settings

If the email setting were not set during the install or if these settings need to be changed:

Start the Inepro Back Office Manager.

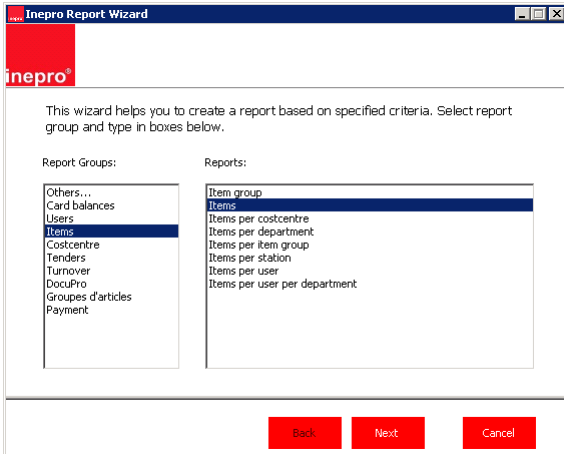
Go to Help -> Alert Email Settings

Set the 'Email address', the 'From' and 'Server' fields (and the authentication filed if the SMTP server requires it).

Part IV

Usage

Usage



This wizard helps you to create a report based on specified criteria. Select report group and type in boxes below.

Report Groups:

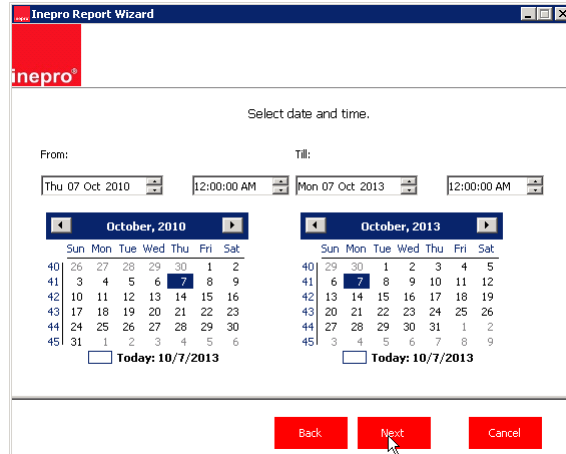
- Others...
- Card balances
- Users
- Items**
- Costcentre
- Tenders
- Turnover
- DocuPro
- Groupes d'articles
- Payment

Reports:

- Item group
- Items**
- Items per costcentre
- Items per department
- Items per item group
- Items per station
- Items per user
- Items per user per department

Buttons: Back, Next, Cancel

Open the report that must be scheduled.



Select date and time.

From: Thu 07 Oct 2010 12:00:00 AM To: Mon 07 Oct 2013 12:00:00 AM

October 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
40	26	27	28	29	30	1 2
41	3	4	5	6	7	8 9
42	10	11	12	13	14	15 16
43	17	18	19	20	21	22 23
44	24	25	26	27	28	29 30
45	31	1	2	3	4	5 6

Today: 10/7/2013

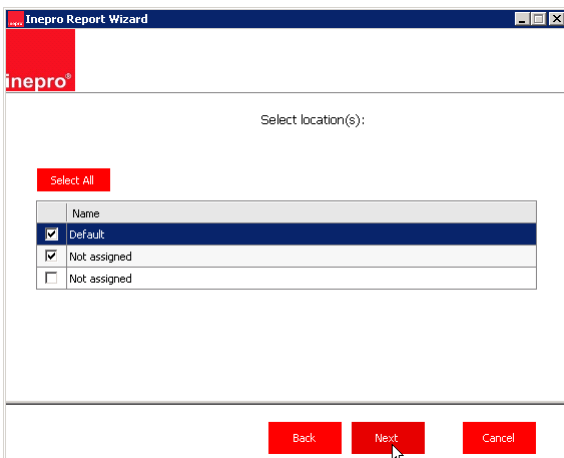
October 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
40	29	30	1	2	3	4 5
41	6	7	8	9	10	11 12
42	13	14	15	16	17	18 19
43	20	21	22	23	24	25 26
44	27	28	29	30	31	1 2
45	3	4	5	6	7	8 9

Today: 10/7/2013

Buttons: Back, Next, Cancel

Click next, the period selection is set in the Scheduler Dialog.



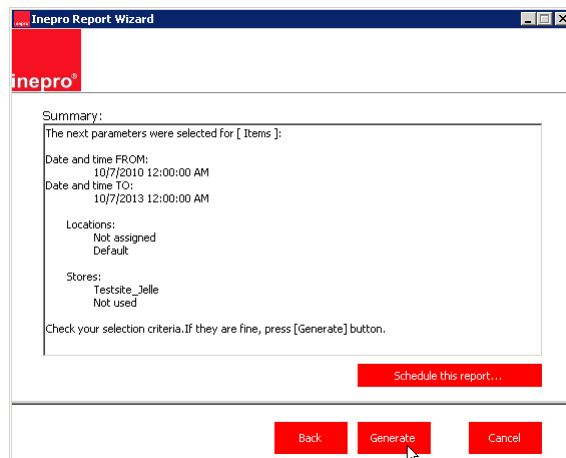
Select location(s):

Select All

Name
<input checked="" type="checkbox"/> Default
<input checked="" type="checkbox"/> Not assigned
<input type="checkbox"/> Not assigned

Buttons: Back, Next, Cancel

Make the location and other selections and proceed to the final screen.



Summary:

The next parameters were selected for [Items]:

Date and time FROM: 10/7/2010 12:00:00 AM
Date and time TO: 10/7/2013 12:00:00 AM

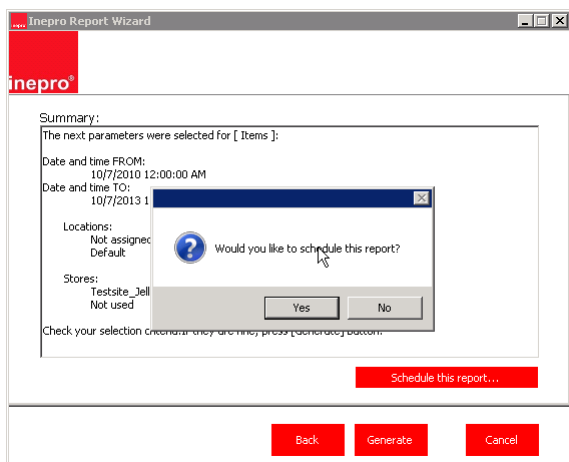
Locations: Not assigned, Default

Stores: Testsite_Jelle, Not used

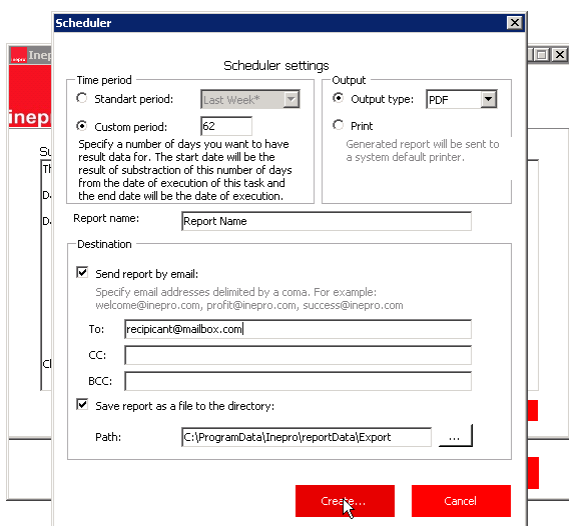
Check your selection criteria. If they are fine, press [Generate] button.

Buttons: Back, Generate, Cancel, Schedule this report...

At this point you can choose to just view the report (click 'Generate', the report will be shown.) or to schedule this report (click 'Schedule the report...'), continue with the rest of the instructions.



Click 'Yes' to confirm to enter the scheduler dialog.



In this dialog the time period of the report is set, it can either be a pre-selected value or a number of days. The output type can be set to print to print it directly or to PDF, MS Excel or MS Word format.

Furthermore the destination can be set to one or more email addresses and / or a directory.

Usage

The screenshot shows the 'Report Scheduler' application window. It has a top section for configuring a task and a bottom section for a list of active tasks.

Task Configuration Section:

- Start:** 10/ 7/2013, 3:00:22 PM
- Task period:** Monthly
- Task:** Report Name_62day(s)_PDF
- Description:** report name
- Account:** System
- Buttons:** Save, Refresh

Monthly Selection Panel:

- Weekly:** Days 1-7 (all unchecked)
- Monthly:** January (checked), February (unchecked), March (checked), April (checked), May (checked), June (unchecked), July (unchecked)

Active task(s) Table:

Task name	Trigger
Report Name_62day(s)_PDF_IneproReport	At 3:00 PM on day 4 of January, starting 10/7/2013
Report Name_62day(s)_PDF_IneproReport_1	At 3:00 PM on day 4 of March, starting 10/7/2013
Report Name_62day(s)_PDF_IneproReport_2	At 3:00 PM on day 4 of May, starting 10/7/2013

Buttons: Delete, Setting

Then the task will be configured. At which point will the task start, and at which points in time will it be triggered.

The name of the task and the description of the report can also be set here. Furthermore the user under which the task is executed will be set. When the report must be stored on a user directory the System user does not have enough credentials (domain credentials would be needed), and so the directory's owner's credentials must be used. In the other cases the System user can be used.

As can be seen here, the report is triggered on the 4th of January, March and April, this will generate 3 separate tasks in the Windows Task Scheduler.

Report Scheduler

Start: 10/ 7/2013 3:00:22 PM Task period: Daily

Task: Report Name_62day(s)_PDF

Description: report name

Account: System

Save Refresh

Weekly Monthly

Days

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday

Active task(s):

Task name	Trigger
Name_62day(s)_PDF_IneproReport	At 2:43 PM on day 4 of February, starting 10/7/2013
Name_62day(s)_PDF_IneproReport_2	At 2:43 PM on day 4 of May, starting 10/7/2013

Delete Setting

The reports can also be set daily or weekly; in which case a selection of weekdays can be made. Each day will create a separate Windows task.

Task Scheduler

File Action View Help

Task Scheduler (Local)

Task Scheduler Library

Task Scheduler Summary (Last refreshed: 10/7/2013 3:01:33 PM)

Active Tasks

Active tasks are tasks that are currently enabled and have not expired.

Summary: 31 total

Task Name	Next Run Time	Triggers	Location
SynchronizeTime	10/13/2013 1:00:00 AM	At 1:00 AM every Sunday of every week, starting 1/1/2005	\\Microsoft\\Windows\\Time Synchronization
AnalyzeSystem	10/15/2013 9:21:51 AM	At 6:00 AM every 14 days	\\Microsoft\\Windows\\Power Efficiency Diagn...
Report Name_62day(s)_PDF_IneproReport	1/4/2014 3:00:00 PM	At 3:00 PM on day 4 of January, starting 10/7/2013	\\
Report Name_62day(s)_PDF_IneproReport_1	3/4/2014 2:00:00 PM	At 3:00 PM on day 4 of March, starting 10/7/2013	\\
Report Name_62day(s)_PDF_IneproReport_2	5/4/2014 3:00:00 PM	At 3:00 PM on day 4 of May, starting 10/7/2013	\\
BfeOnServiceStartTypeChange		Custom event filter	\\Microsoft\\Windows\\Windows Filtering Platf...
CorruptionDetector		On event - Log: System, Source: Application Popup, Event ID: ...	\\Microsoft\\Windows\\MemoryDiagnostic
DecompressionFailureDetector		On event - Log: Microsoft-Windows-Kernel-StoreMgr/Operati...	\\Microsoft\\Windows\\MemoryDiagnostic
IpAddressConflict1		On event - Log: System, Source: Tcpip, Event ID: 4198	\\Microsoft\\Windows\\Tcpip

Last refreshed at 10/7/2013 3:01:33 PM Refresh

The tasks can also be viewed in the Windows task scheduler.

Troubleshooting

Part V

Troubleshooting



Troubleshooting

- 1) The Report Tool does not start at all, no error is shown.
 - a) The email settings are not set in the registry.
 - i) Set the email settings again. See Installation.
 - b) The .NET Framework 4 is not installed (correctly)
 - i) Reinstall .NET Framework.
- 2) When I click 'Generate' to generate and view my report in the Report Tool, I receive an error message.
 - a) The MS Report viewer 2010 has not been installed (correctly).
 - i) Reinstall the MS Report Viewer 2010.
- 3) I can't log in as a Windows user when scheduling a report.
 - a) The password is longer than 8 characters
 - i) At this moment only passwords of 8 characters or shorter are supported.

My problem isn't in this list, or is not solved by the presented solutions.

Contact Inepro Support:
Telephone: +31 (0) 252-744044
Email: Support@inepro.com

Appendix I - Reports

Part VI

Appendix I - Reports



Appendix I - Reports

The purpose of all our reports will be treated in this topic.



Others



Absence in the overview

The absence report will show the absence dates and reasons as reported by the students at the absence terminal(s) over a specified time window.

Identification:

Absence

View Selection:

Selection
Date window

This report will be used to review the absence behaviour of the students in general or student specific.



Budget

The Budget report will shows the budget balance of all the individuals that have that budget. It will display the Customer Name, the Purse and the Start & end balance based on the date window selected.

It is grouped per budget. Transactions of turnover type 8 (No Sales) are excluded.

This report will be used to see who has used (or used up) the budget.

Identification:

Budget

View Selection:

Selection
Date window
Tender Groups



Terminal Communication

The Terminal Communication report will show Station Code, Station Name and the timestamp of the last contact with the terminal.

When no 'Station Code' can be found 'Terminal Code' will be used. This report has no date or other limits and will shows the last connection date of all the terminals that have at least once made a transaction.

Identification:

Terminal Communication

View Selection:

Selection
<No selection available>

This report will be used to check if all your terminals are still connecting to the server.

Appendix I - Reports



Last Communication

The Terminal Communication report will show Station Code, Station Name and the timestamp of the last contact with the terminal.

When no 'Station Code' can be found 'Terminal Code' will be used. This report has no date or other limits and will show the last connection date of all the terminals that have at least once made a transaction.

This report will use a date / time window. Beware: When the terminal did not communicate in the time / date selection window, it will not show up in the report, even if it has connected before or after.

Identification:

Last Communication

View Selection:

Selection
Date window



Period Overview

This report shows the turnover per period per item group.

Identification:

Period overview

View Selection:

Selection
Locations
Stores
Station Groups
Stations
Cost Centres
Item Groups
Purses

It will display the Station Name, Period Date Window, ItemGroup Name, ItemGroup LongName, TransactionType, Price per piece, Quantity of products sold, Total Price and the Amount. And below the totals per ItemGroup Name and TransactionType.



Purse Overview

This report will show, within the selected date window, the transactions per customer, per purse type, grouped by Department > Tender Group > Customer. It also shows the start balance and the end balance, within the selected date window.

In short, it displays what everybody has on their purses, in a specified date window. All transactions per customer per purse.

Identification:

Purse Overview

View Selection:

Selection
Date window
Departments
Tender Groups
Customers



Revalue

The revalue report shows which users has revalued which amount. Totalled per Tender and per station.

This report will be used to review the revalue transactions.

Identification:

Revalue

View Selection:

Selection
Locations
Stores
Stations

Appendix I - Reports



Terminal Overview

This report consists of two parts 'Sales' and 'Payments' and can be used to compare the two.

Theoretically there will not be a difference between the payments and the sales in a closed payments system. Practically transaction cycles (putting money on the card, purchasing a product) can partially fall out of the time windows creating differences.

Identification:

Terminal overview

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations
Cost Centres
Item Groups
Purses



VAT

This report will tell you what VAT category was calculated over the generated income over the selected period, grouped by station.

It shows Item Group, Nett, Vat 0%, VAT 6%, VAT 19%, Total VAT and the Gross value.

Identification:

VAT

View Selection:

Selection
Stores
Station



Card Balances



Actual Open Card Balance

This report shows the balance to is on the cards in the system. Replaced Blocked card are not included.

This report will be used to see the balance of all non-replaced cards in the system.

Identification:

Actual Open Card Balance

View Selection:

Selection
<No selection available>



Actual Open Card Balance (No blocked cards)

This report shows the balance that is on the cards in the system. All blocked card are excluded.

This report will be used to see the balance of all non-blocked cards in the system.

Identification:

Actual Open Card Balance (No blocked cards)

View Selection:

Selection
<No selection available>



Open Card Balance Per Date

This report shows the open card balance of the cards in the system in a specified date window.

This report will be used to view how much balance users have in a specified date window.

Identification:

Open Card Balance per date

View Selection:

Selection
Date window
Card Groups
Purses

Appendix I - Reports



Actual Open Card Balance per Purse Type

This report shows the open card balance of the balance purses that have a balance on non-blocked cards / accounts.

This report will be used to show the open card balance per purse.

Identification:

Actual Open Card Balance per PurseType

View Selection:

Selection
<No selection available>



Balance Reconciliation

This report shows the start balance the revalues and payments and the resulting end balance and the difference.

This report will be used to check the money that comes into the system and is set on the card / accounts is in balance with the money collected from the revalue devices.

Identification:

Balances Reconciliation

View Selection:

Selection
Purses



Revalues per Location

This report shows the revalues details per location.

This report will be used to get amount of money in the revalue device(s) per location.

Identification:

Revalues per Location

View Selection:

Selection
Locations
Stores
Purse Types

Card Balances



Revalues per Reason

This report shows the revalue details per Reason.

Transaction must be 'Paid out' en Purse Sub type must be 'Personal'. Tender ID may not be '0' nor may turnover type be 'No Sales'.

This report will be used to see how much people have revalued for the specified reason.

Identification:

Revalues per Reason

View Selection:

Selection
<No selection available>



Total Open Card Balance Per Date

This report shows the open card balance total of all the cards (Also the replaced - blocked cards) in the system in a specified date window.

This report will be used to get an overview of the card balance for a specific date.

Identification:

Total Open Card Balance per date

View Selection:

Selection
Date window



Users



Actual Location

This report shows the in which Access Zone each User is at this moment grouped per Card / Account Group.

This report will be used to determine in which zone everybody is at this moment, many to check for unauthorized after-hour access or other just to see if a specific individual is still at the property.

Identification:

Actual Location

View Selection:

Selection
Tender Groups

Appendix I - Reports



Users Per Cost Centre (Detailed)

This report shows how many products were sold at which price grouped by Cost Centre.

This report will be used to check what products the different Cost Centres have purchased in this period.

Identification:

Per Costcentre (detailed)

View Selection:

Selection
Date window
Locations
Stores
Cost Centres



Items Per User

This report shows what which user purchased in the selected period at the selected locations.

This report will be used to be able to give a user feedback telling them the products they have bought this period.

Identification:

Items Per User

View Selection:

Selection
Date window
Locations
Stores
Tender Groups

Items Per User

This report is identical to the the previous report except for the definition file used; ("UsersItemSales.xml" instead of "UsersItemSale.xml").

Identification:
Items Per User

View Selection:

Selection
Date window
Locations
Stores
Tender Groups

Appendix I - Reports



Items



CashPRO Item Group

This report shows the turnover per Item Group (product group).

This report will be used to get an overview of the turnover / customer ratio grouped by the product group.

Identification:

CashPRO Item Group

View Selection:

Selection
Date window
Locations
Stores
Item Groups



DocuPRO Item Group

This report shows how many DocuPRO products are sold (and returned) and for which amount.

This report will be used to see how many print and copies are sold in the specified date window.

Identification:

DocuPRO Item Group

View Selection:

Selection
Date window
Locations
Stores
Item Groups

Items

This report shows how many products are sold (and returned) and for which amount.

This report will be used to determine how many products are sold (and returned) and for which amount for the specified date window.

Identification:

Items

View Selection:

Selection
Date window
Locations
Stores

Per Cost Centre

This report shows how many products are sold (and returned) and for which amount per cost centre.

This report will be used to determine how many products are sold (and returned) and for which amount per cost centre for the specified date window.

Identification:

Per Costcentre

View Selection:

Selection
Date window
Locations
Stores
Cost Centres

Appendix I - Reports



Per Department

This report shows how many products are sold (and returned) and for which amount per department.

This report will be used to determine how many products are sold (and returned) and for which amount per department for the specified date window.

Identification:
Per Department

View Selection:

Selection
Date window
Locations
Stores
Department



Per Item Group

This report shows how many products are sold (and returned) and for which amount per item group.

This report will be used to determine how many products are sold (and returned) and for which amount per item group for the specified date window.

Identification:
Per Item Group

View Selection:

Selection
Date window
Locations
Stores
Item Group

Per Station

This report shows what product was sold at which device.

This report will be used to check if the expected range of product is sold at the expected stations, and to see which stations have the highest selling rates (should another station be placed at that location)

Identification:

Per Station

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations
Cost Centres
Item groups
Purses

Per User

This report shows what products a user bought.

This report will be used to show what a users has bought in the selected period.

Identification:

Per User

View Selection:

Selection
Date window
Locations
Stores
Tender Groups

Appendix I - Reports



Per User Per Department

This report shows what products a user belonging to the current department bought.

This report will be used to show what a users belonging to the current department has bought in the selected period.

Identification:

Per User Per Department

View Selection:

Selection
Date window
Locations
Stores
Department



Cost Centre



Cost Centre

This report shows which Cost Centres members have bought which number of item at what price at which station.

This report will be used to see an overview of the cost centre purchases.

Identification:
Costcentre

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations
Customers
Purses



Detail

This report shows which Cost Centres members have bought which number of item at what price at which station.

It will also show which item was bought.

This report will be used to see a more detailed overview of the cost centre purchases.

Identification:
Detail

View Selection:

Selection
Date window
Locations
Stores
Cost Centres

Appendix I - Reports



Per User

This report shows which user bought what on which Cost Centre.

This report will be used to show which user went over budget.

Identification:

Per User

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Per User (Detailed)

This report shows which user bought what on which Cost Centre in more detail.

This report will be used to show which user went over budget and what exactly was purchased.

Identification:

Per User (detailed)

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Transaction

This report shows an overview of transactions per cost centre.

This report will be used to give a short summery of what amount was spend on this cost centre.

Identification:

Transaction

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Transaction (Detailed)

This report shows an overview of transactions per cost centre.

This report will be used to give a short summary of what amount was spend on this cost centre plus the card and station.

Identification:

Transactions (detailed)

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations
Cost Centres

Appendix I - Reports



Cost Centre Group Per Item Group

Identification:
Costcentre group Per Itemgroup

View Selection:

Selection
Date window



Tenders



Tender

This report shows per site and tender type group what transactions where made at which station.

This report will be used to see what the specific card / account group spends the most money.

Identification:

Tender

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Per Station Group

This report shows per site and tender type group what transactions where made at which station groups.

This report will be used to see what the specific card / account group spends the most money.

Identification:

Per Stationgroup

View Selection:

Selection
Date window
Station Groups

Appendix I - Reports



Purse Type per Station

This report shows per site and tender type group what transactions were made at which station, grouped by purse type.

This report will be used to see what the specific card / account group spends the most money.

Identification:

Pursetype per Station

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Per Location

This report shows per site and tender type group what transactions were made at which station, grouped by site.

This report will be used to see what the specific card / account group spends the most money.

Identification:

Per Location

View Selection:

Selection
Date window
Locations
Stores



Per Station

This report shows per site and tender type group what transactions where made at which station, grouped by these stations.

This report will be used to see what the specific card / account group spends the most money.

Identification:

Per Station

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Tenders Per Station Group

This report shows per site and tender type group what transactions where made at which station, grouped by station group.

This report will be used to see what the specific card / account group spends the most money.

Identification:

Tenders per Stationgroup

View Selection:

Selection
Date window
Station Groups



Per Station Per Location

Identification:

Per Station per Location

View Selection:

Selection
Date window
Locations
Stores
Stations

Appendix I - Reports



Tender Type Per Station

This report shows per site and tender type group what transactions where made at which station, grouped by these stations per site.

This report will be used to see what the specific card / account group spends the most money.

Identification:

Tendertype per Station

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Total Internal Tenders per Station

This report shows what transactions where made at which station, by internal (system) tenders.

This report will be used for troubleshooting purposes.

Identification:

Total Internal tenders per Station

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Internal Tenders per Station

This report shows what transactions were made at which station, by internal (system) tenders, it shows more detail than the total report..

This report will be used for troubleshooting purposes.

Identification:

Internal tenders per Station

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Denominations Per Reload

This report shows how much coins and banknotes have been accepted by the reloader, grouped by reloader.

This report will be used to check if the money collected is equal to the money reported by the system.

Identification:

Denominations per Reload

View Selection:

Selection
Date window
Locations
Stores
Stations

Appendix I - Reports



Denominations Per Station

This report shows how much coins and banknotes have been accepted by the reloader, grouped by station.

This report will be used to check if the money collected is equal to the money reported by the system.

Identification:

Denominations per Station

View Selection:

Selection
Date window
Locations
Stores
Stations



Turnover



Discounts Per Location

This report shows the turnover per weekday, split out in amount, quantity and number of customers.

This report will be used to report the turnover.

Identification:

Discounts per Location

View Selection:

Selection
Date window
Locations
Stores



Manual Discounts Per Location

This report shows the times that a manual discount has been applied.

This report will be used to check if the manual discounts have been applied correctly and is not misused.

Identification:

Manual discounts per Location

View Selection:

Selection
Date window
Locations
Stores

Appendix I - Reports



Week Overview

This report shows the turnover per weekday, split out in amount, quantity and number of customers.

This report will be used to report the turnover.

Identification:
week overview

View Selection:

Selection
Date window
Locations
Stores



Per Location

This report shows the turnover amount, item quantity and number of transactions, per site

This report will be used to report the turnover.

Identification:
Per Location

View Selection:

Selection
Date window
Locations
Stores



Per Station

This report shows the turnover amount, item quantity and number of transactions, per station

This report will be used to report the turnover.

Identification:
Per Station

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Per Station Group (Detailed)

This report shows the turnover amount, item quantity and number of transactions, per station group.

This report will be used to report the turnover.

Identification:

Per Stationgroup (details)

View Selection:

Selection
Date window
Locations
Stores
Station Groups

Appendix I - Reports



Turnover Per User

This report shows the session ID, turnover amount, item quantity and card / account group, per User.

This report will be used to report the turnover.

Identification:

Turnover per User

View Selection:

Selection
Date window
Locations
Stores
Tender Groups



Item Groups



Per Station

This report shows the Item Groups that have been sold or refunded in the specified date window.

This report will be used to see the total amount of over an in Item Group per station (device).

Identification:

Per Station

View Selection:

Selection
Date window
Locations
Stores
Station Groups
Stations



Per Station Group

This report shows the Item Groups that have been sold or refunded in the specified date window per station group (device group).

This report will be used to see the total amount of over an in Item Group per station group (device group).

Identification:

Per Stationgroup

View Selection:

Selection
Date window
Station Groups

Appendix I - Reports



Per Cost Centre Group

This report shows the Item Groups that have been sold or refunded in the specified date window per Cost Centre Group.

This report will be used to see the total amount of over an in Item Group per Cost Centre Group.

Identification:
Per Ledgergroup

View Selection:

Selection
Date window

Item Groups



Per Tender Group

This report shows the Item Groups that have been sold or refunded in the specified date window per Card / Account Group.

This report will be used to see the total amount of over an in Item Group per Card / Account Group.

Identification:

Per Tender Group

View Selection:

Selection
Date window
Locations
Stores
Tender Groups

Appendix I - Reports



Payment



Item Payments Per Location

This report shows how many products where sold (or refunded) at which price grouped by Site (location).

This report will be used to show what exactly was sold at which geographic location.

Identification:

Item payments per Location

View Selection:

Selection
Date window



Item Payments Per Station Group

This report shows how many products where sold (or refunded) at which price grouped by Station (device) group.

This report will be used to show what exactly was sold at which Station (device) group.

Identification:

Item payments per Stationgroup

View Selection:

Selection
Date window



Purse Per Ledger Group per Item Group

This report shows how many product groups where sold (or refunded) at which Cost Centre Group, grouped by Item Group.

This report will be used to show from which product group was sold at which Cost Centre Group, grouped by Item Group.

Identification:

Purse Per Ledgergroup Itemgroup

View Selection:

Selection
Date window
Station Groups



Purse Per Ledger Group Item Group (Detailed)

This report shows how many sperate product groups where sold (or refunded) at which Cost Centre Group, grouped by Item Group.

This report will be used to show what specific product group was sold at which Cost Centre Group, grouped by Item Group.

Identification:

Purse Per Ledgergroup Itemgroup (details)

View Selection:

Selection
Date window
Station Groups



Purse Per Department

This report shows how many products where sold (or refunded) at which Department.

This report will be used to show what specific product group was sold at which Department.

Identification:

Purse Per Department

View Selection:

Selection
Date window

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