MFSA

MALTA FINANCIAL SERVICES AUTHORITY

ROC User's Manual

Users' Guide



ROC User's Manual

Users' Guide

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Attached Documents:

- None

References:

- How do I enable pop ups? Available from: <u>http://www.cro.ie/ena/online-</u> services-web-forms.aspx#faq9
- Understanding Electronic Signatures. Available from: http://www.cic.com/resources/whitepapers/pdf/wp_understand_esig.pdf
- Validating a Signature through Acrobat. Available from: <u>http://www.cic.com/support/guides/signit/Acrobat/SignitAcrobat.html</u>

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Section 1.0 System Requirements and Settings

The Registry of Companies online system is developed in Java. Basically the ROC Online system only requires Java Runtime Environment (JRE), but in order to digitally sign forms and submit them on line, the user must also install a digital certificate (issued by Certificate Authority) and E-Lock Client installation. Each and every one of these installation will be documented in detail for your perusal.

Section I.I Sun Java Runtime Environment

Users should have the SUN JAVA Runtime Environment installed on their PC. This is required because it allows end-users to run JAVA Applications like the ROC Online System. Users should also make sure that no other versions of the SUN JAVA Runtime Environment are installed on their PC.



Section I.I.I Installing JRE

- Browse
 http://www.oracle.com/technetwork/java/javase/downloads/index.html
- Choose the following options (as illustrated in screen dump below)

elect Platf	orm and Language for your download:
Platform:	Windows
_anguage:	Multi-language
Optional: PI Dr, click "Co	ease Log In or Register for additional functionality and <u>benefits</u> . ntinue" now to proceed without Log In or Registration.
Optional: PI Or, click "Co	ease Log In or Register for additional functionality and <u>benefits</u> . ntinue" now to proceed without Log In or Registration.
Optional: PI Dr, click "Co User Name	ease Log In or Register for additional functionality and <u>benefits</u> . ntinue" now to proceed without Log In or Registration. Example: jim23 or jim@company.com
Dptional: PI Dr, click "Co Jser Name Password:	ease Log In or Register for additional functionality and <u>benefits</u> . ntinue" now to proceed without Log In or Registration. Example: jim23 or jim@company.com
Optional: PI Dr, click "Co User Name Password:	ease Log In or Register for additional functionality and <u>benefits</u> . ntinue" now to proceed without Log In or Registration. Example: jim23 or jim@company.com * <u>Register Now</u> * <u>Why Register?</u>

• Proceed by clicking Continue.

• Click on the link to download the latest version of the JRE (as indicated below:)



- Save the setup of the JRE setup.
- Double click the setup of the JRE as soon as the download is successful.
- Keep everything as default (as in Paths). Just proceed by clicking Next to install the JRE.

Section 1.2 Adding the ROC System to the Intranet Security Zone

Make sure that your internet browser is closed then go to the **Control Panel** and launch the **Internet Options** and follow the steps below:

Adjust your computer's settings		View by: Small icons 🔻
Action Center	administrative Tools	📑 AutoPlay
Backup and Restore	💶 Color Management	Credential Manager
骨 Date and Time	💮 Default Programs	📑 Desktop Gadgets
Device Manager	devices and Printers	🔄 Display
Ease of Access Center	Folder Options	💦 Fonts
Getting Started	🜏 HomeGroup	🔒 Indexing Options
Internet Options	🕌 Java (32-bit)	Keyboard
Location and Other Sensors	Mail (32-bit)	J Mouse
Network and Sharing Center	🛄 Notification Area Icons	Performance Information and Tools
Personalization	🛄 Phone and Modem	Power Options
Programs and Features	P Recovery	🔗 Region and Language
🗟 RemoteApp and Desktop Connections	🛋 Sound	Speech Recognition
Sync Center	1朢 System	III Taskbar and Start Menu
Troubleshooting	🍇 User Accounts	📑 Windows CardSpace
Windows Defender	Windows Firewall	Windows Update

1. Select the Security Tab.



2. Click on Sites button.



3. Click on the Advanced button.



4. Enter <u>http://registry.mfsa.com.mt</u> and <u>https://registry.mfsa.com.mt</u> and then click Add.



5. After adding the registry URL you should have a screen similar to the one below:

this zone will use the zone's security	settings.
idd this website to the zone:	
	Add
Vebsites:	
http://registry.mfsa.com.mt	Remove
Decuire converturification (https:) for all	riter in this mea

Section I.3 Browser Settings Checklist

Section 1.3.1 Java Runtime Environment Security Settings

Make sure that your internet browser is closed then go to the **Control Panel** and launch the **Java Control Panel**. Then follow the steps below:

File Edit View Tools Help						
Control Danel Home	Name	Category				
Classic View		A			₿	
	Add Hardware	Administrat Tools	AutoPlay	Backup and Restore C	Bluetooth Devices	Color Management
			Q,	(ul)	۷	
	Intel(R) GMA	Internet	iSCSI Initiator	Java	Keyboard	Mail
	Driver	Options		Java	(TM) Control	Panel

🛃 Java Control Panel
General Update Java Security Advanced
About
View version information about Java Control Panel.
About
Network Settings
Network settings are used when making Internet connections. By default, Java will use the network settings in your web browser. Only advanced users should modify these settings.
Network Settings
Temporary Internet Files
Files you use in Java applications are stored in a special folder for quick execution later. Only advanced users should delete files or modify these settings.
Settings View
OK Cancel Apply

1. On the Security Tab press Certificates button:



2. The Trusted Certificates list should contain the following:

Issued To	Issued By	
registry.mfsa.com.mt	registry.mfsa.com.mt	-
heox	Thawte Code Signing CA	

3. On the Advanced Tab under Security tick the features as shown below especially to cater for **sandboxed-related warnings**:



Note: In case Java JRE version installed is version 7 or higher, please making sure you update Security settings under Security Tab as follows:

🛓 Java Control Panel	
General Update Java Security Adv	anced
📝 Enable Java content in the browser	
Security Level	
	– Very High
	- High (minimum recommended)
	⊃- Medium
Least secure setting - All Java applicati	ons will be allowed to run after presenting a security prompt.
Exception Site List	
Applications launched from the sites security prompts.	listed below will be allowed to run after the appropriate
http://registry.mfsa.com.mt https://registry.mfsa.com.mt	Edit Site List
(Restore Security Prompts Manage Certificates
	OK Cancel Apply



2. The Internet Options box should open to the **General** tab. On the **General** tab, in the **Browsing history** section, click **Delete..**.

Internet Options
General Security Privacy Content Connections Programs Advanced
Home page
To create home page tabs, type each address on its own line.
about:blank
Use current Use default Use blank
Browsing history
A Delete temporary files, history, cookies, saved passwords, and web form information.
Delete Settings
Search
Change search defaults. Settings
Tabs
Change how webpages are displayed in Settings tabs.
Appearance
Colors Languages Fonts Accessibility
OK Cancel Apply

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3. A window will open named, **Delete Browsing History**. Tick all check-boxes and press **Delete...**

Delete Browsing History
Preserve Favorites website data Keep cookies and temporary Internet files that enable your favorite websites to retain preferences and display faster.
 Temporary Internet files Copies of webpages, images, and media that are saved for faster viewing. Cookies Files stored on your computer by websites to save preferences
 Websites to save preferences such as login information. History List of websites you have visited.
Form data Saved information that you have typed into forms.
Passwords Saved passwords that are automatically filled in when you sign in to a website you've previously visited.
InPrivate Filtering data Saved data used by InPrivate Filtering to detect where websites may be automatically sharing details about your visit.
About deleting browsing history Delete Cancel

4. If on pressing Delete the following warning is displayed then make sure that **Also** delete files and settings stored by add-ons is also ticked, and click **Yes** button.



5. Back on On the **General** tab, in the **Browsing History** section, click the **Settings** button.

nternet Oj	ptions ? 🔀
General S	ecurity Privacy Content Connections Programs Advanced
Home pag	e
	To create home page tabs, type each address on its own line.
	about:blank
	Use current Use default Use blank
Browsing	history
Ð	Delete temporary files, history, cookies, saved passwords, and web form information.
	Delete Settings

6. In the next window make sure you have the below settings. Then press **OK** button and restart your internet browser.

'n	nporary Internet Files and History Settings
	Temporary Internet Files
	Internet Explorer stores copies of webpages, images, and media for faster viewing later.
	Check for newer versions of stored pages:
	 Every time I visit the webpage
	Every time I start Internet Explorer
	Automatically
	O Never
	Disk space to use (8 - 1024MB): (Recommended: 50 - 250MB) 50 🗘
	Current location:
	C:\Documents and Settings\bugec001\Local Settings\Temporary Internet Files\
	Move folder View objects View files
-	History
	Specify how many days Internet Explorer should save the list of websites you have visited.
	Days to keep pages in history;
	OK Cancel

Section 1.3.3 Enable Pop-Ups for the Payment Gateway used by ROC

Internet Explorer v7 or later:

1. On the Internet Explorer select the **Tools** menu, followed by **Pop-up Blocker**, and then select **Pop-up Blocker Settings**.

File Edit View Favorites	Tools Help	
- <u>1</u>	Delete Browsing History	
4 4 A-	Pop-up Blocker	Block Pop-ups from This Site.
	Phishing Filter Manage Add-ons	Tum Off Pop-up Blocker Pop-up Blocker Settings
	Substribe to this Feed Feed Discovery Windows Update	
	Windows Messenger Diagnose Connection Problems Sun Java Console	
	Internet Options	

2. Once in the Pop-up settings, add the following addresses ***.registry.mfsa.com.mt** and ***.ecommercemalta.com** and press **Add**.

Aceptions Pop-ups are currently blocked. You can a websites by adding the site to the list below Address of grebsite to allow:	llow pop-ups from specific N.
	Add
Allowed gites:	
*.registry.mfsa.com.mt	Bemove
".ecommercemalta.com	Remove all
and a stress word they have d	
Tompanons and menever	
Blay a sound when a pop-up is blocked. Show Information Bar when a pop-up is blocked.	F.
Play a sound when a pop-up is blocked. Show Information Bar when a pop-up is blocked Eller level	L
Bay a sound when a popup is blocked. ♥ Bay a sound when a popup is blocked. ♥ Show Internation Bar when a popup is blocked Biter level Medium: Block most automatic popups	

3. Close the browser and open again to load the browser with the new settings.

Section 1.3 Digital Certificates

Any user wishing to start using a valid digital Id so as to start filing documents electronically using the ROC Online System cannot do so before registering his own certificate with the system to be approved or rejected by the system administrator.

The ROC Online System has in place a new functionality which allows electronic forms to be filed and signed electronically using a personal digital certificate. This online service uses Secure Socket Layer (128-bit SSL) protocol which is the standard mechanism used by web browsers to encrypt information. When you enter the service, the SSL encrypts all the information you enter before sending it to us. This ensures that no-one can intercept and read your details.

Users should have a personal Digital Certificate installed on their PC. This is required because it allows end-users to digitally sign forms (obviously those which needs a signature) online through the ROC Online System.

 Register for an e-ID issued by Certificate Authority (Government of Malta Certification Authority) by following the procedures as established on the myGov.mt web portal available at: https://www.mygov.mt/PORTAL/webforms/howdoigetaccesstomygov.aspx

Section 1.3.1 Installing (Importing) Digital Certificate on PC

1. Browse to the location where your personal digital certificate is stored and double click on it. The screens below will follow:



ile to Import	
Specify the file you want to import.	
File name:	
J:\EIdCA_agiun001.pfx	Browse
Cryptographic Message Syntax St	andard- PKCS #7 Certificates (.P78) re (.SST)
earn more about <u>certificate file formats</u>	

2. Important to tick "Mark this key as exportable. This will allow you to back up or transport your keys at a later time".

rtificate Import Wizard	3 3
Password	
To maintain security, the private key wa	is protected with a password.
Type the password for the private key.	
Password:	
••••	
 Mark this key as exportable. This keys at a later time. Include all extended properties. 	will allow you to back up or transport your
Learn more about <u>protecting private keys</u>	

ertificate Store				
Certificate store	es are system areas v	vhere certificates	are kept.	
Windows can a the certificate.	utomatic <mark>all</mark> y select a c	ertificate store, o	r you can speci	fy a location for
Automati	ically select the certifi	cate store based (on the type of c	ertificate
O Place all	certificates in the follo	wing store		
Certifica	ite store:			
				Browse
arn more about <u>ce</u>	ertificate stores			

Completing the C Wizard The certificate will be import You have specified the follo	ertificate Import ed after you dick Finish. wing settings:
Certificate Store Selected Content	Automatically determined by t PFX



Section 1.3.2 Exporting Digital Certificate

In case you are going to format your computer or you need to use your digital certificate from another computer then you will be required to export the digital certificate on some external storage like a USB stick so that then you can import it back on the new computer. To export your digital certificate you are kindly requested to follow the instructions below.

In Internet Explorer:

- 1. Pull down the tools menu and select Internet Options.
- 2. Click on Content, then on Certificates.

Internet Options
General Security Privacy Content Connections Programs Advanced
Parental Controls
Control the Internet content that can <u> </u>
Content Advisor
Ratings help you control the Internet content that can be viewed on this computer.
👔 Enable 🔞 Settings
Certificates
Use certificates for encrypted connections and identification.
Clear <u>S</u> L state <u>C</u> ertificates Pu <u>b</u> lishers
AutoComplete
AutoComplete stores previous entries Settings on webpages and suggests matches for you.
Feeds and Web Slices
Feeds and Web Slices provide updated Settings content from websites that can be read in Internet Explorer and other programs.
OK Cancel Apply

rsonal	Other People	Intermediate Certification Au	Constant and a second second	
			uthorities	Trusted Root Certification
Issued 7	Го	Issued By	Expiratio.	Friendly Name
Chris	s Spencer	Entrust Managed Ser	9/22/201	0 Chris Spencer U
Chris Chris UW-	s Spencer stopher Spence Madison PKI A.	Entrust Managed Ser r University of Wisconsi GeoTrust True Crede	9/22/201 6/2/2011 12/23/20	 Chris Spencer U Christopher Spe 5c314a99b1fcd5

- 3. Highlight the certificate you want to export (in case you have more than one) and then click on Export.
- 4. The Certificate Export Wizard will now open. Click on Next.
- 5. Click on "Yes, export the private key" then click Next.



Export Private Key				
You can choo	se to export the private key with the certificate.			
Private keys a certificate, yo	are password protected. If you want to export the private key with the ou must type a password on a later page.			
Do you want	to export the private key with the certificate?			
🔍 Yes, e	export the private key			
No. d	o not export the private key			
() (iii) u	o not export the private key			
and the second second				
earn more about	exporting private keys			

6. Put a check mark next to "Include all certificates in certificate path, if possible" then click on Next.

Export File Format Certificates can be exported in a variety of file formats.				
5	elect the format yo <mark>u</mark> want to use:			
	DER encoded binary X.509 (.CER)			
	Base-64 encoded X. 509 (.CER)			
	Cryptographic Message Syntax Standard - PKCS #7 Certificates (.P7B)			
	Include all certificates in the certification path if possible			
	Personal Information Exchange - PKCS #12 (.PFX)			
	☑ Include all certificates in the certification path if possible			
	Delete the private key if the export is successful			
	Export all extended properties			
	O Microsoft Serialized Certificate Store (.SST)			
.earn	more about <u>certificate file formats</u>			

7. Choose a password, which you will need to know when you import the cert, click on Next.

	vord
T	o maintain security, you must protect the private key by using a password.
Т	ype and confirm a password.
	Password:
	•••••
	Type and confirm password (mandatory):

8. Give your exported cert a name and click "browse".

File to Export	
Specify the name of the file you want to export	
File name:	
Contraction of the second se	

9. Choose a location to save the file, make it somewhere safe that will not be deleted, remember the location so that you can find it when you import the cert. Then click on Next.

file to Export	
Specify the name of the file you want to export	
File name:	

10. Click of	on Finish.
--------------	------------



11. The certificate has now been exported in Microsoft **.PFX** format.

Section I.4 E-Lock Client Signing Component

Please make sure to have **administrative rights** on your computer before proceeding with this installation. Once component is installed successfully, user can be switched back with **normal rights**.

Section 1.4.1 Installing E-Lock Client Signing Component

- 1. Visit the ROC Online system website (<u>http://registry.mfsa.com.mt</u>)
- 2. Click on "E-Lock Client Signing Component Download" in the Latest News Section

Registry of Companies - Wind	dows Internet Explorer			
🕒 🕞 🗢 🙋 http://registry	/.mfsa.com.mt/		👻 🐓 🔀 Google	٩.
👉 Favorites 🛛 😦 🖌 🌈 Sof	tware Dev. Process	x	☆・ ℝ ・ □ ≜	
	while been needs			, , ,
	Logon	Contact Us	About	Release Version:
	1 start			3.00
New User Registration	Laterst			
Top Up Your Account	Important Notice - Online Filing Functionality	ty: A better and improved electronic signing process has been	n deployed to the ROC Online System. For	Authorised Users to be
	able to sign company documents online, they a	re kindly requested to download and install the E-Lock Client 3 before proceeding with this installation. After installation, you	Signing Component Download provided for	free. Please make sure gital certificate with the
Pree Services	ROC Online System.	,		
Official Registry Forms	Notices To The Public			
Online Filing Information				
Circulars and Notices ROC Support Services	>> A Guide to the Registration of Companies			
	>> Other Notices to the Public			
	W Register of Companying Seran			
	Kedistry of Companies Fees			
		Same .		
		Registry of Companie	S	
		and a start of the	-	
		1et: +356/2548 5379	4	
		Malta Financial Services Authority		
		Notabile Road Attard, Malta		
		Registry of Companies		
		MALTA		
		On-line System		
	This Web A	pplication is best viewed using <u>Internet Explorer 6.0</u> or higher	r at a resolution of 1024 x 768.	
		Disclaimer, Copyright & Privacy Policy		
	If you encounter any difficulties while using the username.	ROC Online System please advise us accordingly on rocsuppo	<u>ort@mtsa.com.mt</u> indicating name and surn	ame together with your
	agvernment			WAI-A
	have your say!			WS- WCAG 1.0

3. Press "Click Here" to initialize the automatic download of the client.



4. Click "Install".

http://registry.mfsa.com.mt/e-LockInstall.html - Windows Internet Explorer	
A Favorites	
🦄 ▼ 🖾 🖷 🖶 ▼ Page ▼ Safety ▼ Tools ▼ 🔞 ▼ 🔊 🔊	
Downloading and Installing Client Please Wait .	
Internet Explorer - Security Warning	
Do you want to install this software? Name: WinClient.cab Publisher: Frontier Technologies Corporation	
More options	Don't Install
While files from the Internet can be useful, this file type can p your computer. Only install software from publishers you trus	otentially harm . <u>What's the risk?</u>

5. Now you may log on the ROC Online System as usual and register (re-register) your Digital Certificate installed in Section 1.3.1 Installing (Importing) Digital Certificate on PC with the ROC Online System by following the steps described in Section 1.4.2 Registering Digital Certificate with the ROC Online System hereunder.

Section 1.4.2 Registering Digital Certificate with the ROC Online System

Assuming that the user has already been registered with the ROC Online System, the following steps should be done to register the digital certificate imported in the previous steps with the ROC Online System. In case you are not yet a registered user with the ROC Online System then please refer to **Section 2.1 User Registration**.

1. Browse the ROC Online System Login Page and logon by inserting the appropriate username and password. A Security Alert prompt as shown in the screen below may occur. Press Yes to continue if this is the case.

S Logon to the system - Windows Internet Explorer							
🔆 💽 👻 🙋 https://registry.ml	fsa.com.mt/login.do						
🚖 🕸 🌈 Logon to the system							
Accounts	Logon to the system						
New User Registration Top Up Your Account Public Free Company Name Check Official Registry Forms New Online Services Published Files Publications	Username TEST Password ••••						
	Forgot Password?						
	This page contains both secure and nonsecure items. Do you want to display the nonsecure items? Yes No More Info						

2. From the menu on the left hand side, select the option Register Certificate.



3. If the screen below is shown then do the settings as described in item 4 below.



4. Pull down the tools menu and select Internet Options. Click on Security Tab and with the Internet Zone selected, click on Custom Level and make sure you have the settings as shown in the screens below:



	Enable (not secure)		
	Prompt (recommended)	<	
💽 🚺	Download unsigned ActiveX contro	ls	
0	Disable (recommended)		
	Enable (not secure)		
	e) Prompt		
1	nitialize and script ActiveX control	s not marked	as sate for si
0	 Disable (recommended) Enable (not sequre) 		
0	Promot		
	Only allow approved domains to us	se ActiveX wit	hout prompt
	Disable		
(Enable		
) F	Enable Run ActiveX controls and plug-ins		
) A 💽	 Enable Run ActiveX controls and plug-ins Administrator approved 		_
A S	Enable Enable Administrator approved Disable m		
() F () ()	Enable Enable Administrator approved Disable III		•
 F F	Enable Enable Administrator approved Disable III fect after you restart Internet Exp	plorer	•
F F F	Enable Controls and plug-ins Administrator approved Disable III fect after you restart Internet Exponsettings	plorer	+
F F	Enable Enable Administrator approved Disable III fect after you restart Internet Exp m settings Medium-high (default)	plorer	Reset

5. The following java security warnings may also pop up. In this case tick "Always trust content from the publisher" and press Run for both cases.





6. The security warning shown below may also show. In this case press No to continue.



7. A grid at the top of the page with all installed digital ids found on the pc should be displayed. Select the digital id you want to register with the ROC Online System, scroll down and press Submit and your certificate application will be submitted to the Registry of Companies for approval. Notifications by email will be sent.

Certificate Management							
Select Personal Certificate							
Issued To	Issued By	Expiration Date					
Mr Test Test	Electronic Identity CA	03 June 2013					

Section 2.0 Registry of Companies Online System

Section 2.1 User Registration

• From the menu on the left hand side, select the option New User Registration.



• Fill in all the required fields as requested.

	Logon	Contact Us		About	Build Version 01
Accounts	New User Registration				
ew User Registration					
op Up Your Account	*Title	MR. 👻			
ıblic	*Sumame	Buneia			
ee Company Name Check	Summe	2436)4			
fficially Published Registry Forms w Online Services	*First Name	Christian			
blished Files	Company Name				
blications	*Address	Massabielle			
		Biatru Falica Str			
		Field Telice Su			
	*City/Locality	SIGGIEWI			
		SIGGIEWI			
	Postcode				
	*Country	MALTA	-		
	*5-84-1	CBugging @mfgg com mt			
	- E-Mail	Cougeja@msa.comm			
	*Telephone	21441155			
	Mobile	[
	Fax Number				
	*Nationality	MALTESE -			
	*ID/Passport Number	0380787M			
		D Out			
	*ID Document Type	ID Card •			
		Driver's Licence and select the ID Docume	ese identification number here. Otherwise	, please enter your pass	port number or
	Nationality of Identification Document		•		
	*Account Type required	Individual Account 👻 Help			
	*User Type	Auditor/Accountant - Help			
	*Role	Normal User 🔻 Help			
		If you intend to file documents electronica	lly you should apply to be registered as an	Authorised User.	
		If you intend to sign company documents	only you should apply to be registered as	a Signatory Only User.	
	wr-	i-			
\		C18			

8. On clicking 'Submit', the Registration form is sent to the System Administrator for approval/rejection. Notifications by email will be sent.

When you press the submit button you will receive an e-mail as a confirmation of your registration. Please ensure that the e-mail address you entered is correct.

Section 2.1.1 User Role Types

Normal User

The Normal User role is available to those wishing to make searches on Maltese companies, downloading of documents and reserve a company name.

Signatory Only User

The Signatory Only User role is available to company directors and /or secretaries wishing to sign electronically documents related to their company/ies or being a shareholder of new company which Memorandum and Articles is being created through the system.

Authorised User

The Authorised User role is available to those wishing to create, sign electronically and submit any of the available online forms or to create, submit and sign electronically a Memorandum and Articles of Association on behalf of clients.

Section 2.2 Company Links

For a user to be able to file any form to a company, one has to be linked to the requested company. This can be done by doing the following steps:

1. From the menu on the left hand side, select the option Add link to Company.



2. Select the installed certificate

	Logoff	Contact Us A	\bout MR. IT UNIT (CG001)	Build Version 01
Accounts	STEP 1 - Certificate Verifica	ation			
Change Password			Certificate Verification		
Balance Details		Issued To	Issued By	Expiration Date	
Change Account		Neville Agius	Electronic Identity CA	03 June 2013	
Add link to Company					
my linked companies Register Certificate					
			Next > Cancel		
Public					
	•				

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3. Enter registration number of the company to be linked with, and click Search.

	Logoff	Contact Us	About	I .	MR. IT UNIT (CG001)		Build Version 01
Accounts	STEP 2 - Search and Link	(To Companies					
Change Password Edit User Registration Balance Details Change Account Add link to Company Wu linked Company	Registration No. C 12	345 Search					
Register Certificate						Next >	Cancel
Free Company Name Check Officially Published Registry Forms New Online Services	Please note the following re	garding the use of buttons:					
Publications Status	 Search Search By pressing the Search button, you will add the current selection to your application and search for a new company. To delete a current company selection from your application search for the company and unselect all options. Then search for another company or alternatively use the next button. Next 						
Name Reservation Status Company Registration Status	○ Press the Ne	xt button to save your current selec	tion and view your (compa	any link application.		

4. A summary on the searched company is displayed. Tick the options as indicated below (depends on how you would like to be linked with the company) and click Next.

Company Details						
Registration No.	C 12345					
Company Name	T F K HOMES LTD					
Registered Office	57B, NAXXAR ROAD					
City/Locality	ATTARD					
Country	MALTA					
I hereby apply for	authorisation to create and submit documents for th	nis company				
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Next > Cancel

5. On submission, the application will be sent to the ROC for approval/rejection.

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want permission to sign for this company 🗸					
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