



# School-ouder communicatie

## The communication platform for schools and parents

Your school invites you to create an account on Schoudercom.nl. What are the advantages?

- Overview of all your school communications;
- Easily send a message to the teacher or a parent;
- Various communication options for the school, like messages, invitations, polls and surveys and scheduling the parent-teacher conferences;
- A year calendar which doubles as a personal agenda.

For more information visit [www.schoudercom.nl](http://www.schoudercom.nl).

### Create an account

Each parent receives an invitation email from Schoudercom.nl containing a link. Via this link you can create your own account and edit your personal profile. You can choose who may view personal data on your profile.

1. Click the link [Create a username and password](#) in the invitation email to create your username and password.
2. Subsequently you can indicate of which child(ren) you are a parent or caretaker. It is up to the school whether your selections must be confirmed by school employees.
3. The next page will be [My profile](#). Here you can edit your private data and choose who may view this. Please do not forget to save afterwards.
4. By clicking [Edit](#) under the name of your child or partner you can edit the profiles of your family members.
5. **Tip:** add the **OVERVIEW** page to your favorites.

### Using Schoudercom.nl

The **Overview** tab gives an overview of items such as received messages, your agenda, the calendar, the group your child(ren) belongs to, news items and polls. Click tab **Mailbox** to access all your sent and received messages, for example to archive them.

At various locations you will see question marks **?**, when clicked more information is shown about the relevant subject. The [Help](#) link on the top right will bring you to the Help pages, containing for example the User's manual (Dutch only). There you will also find the link to [the instruction videos](#) (Dutch only) which show various aspects of using Schoudercom.nl as short videoclips.

### Questions?

Several questions and answers can be found in the [frequently asked questions section](#). If you have any questions please use the orange Feedback button in the right bottom corner in Schoudercom.nl after logging in or send an email to [support@schoudercom.nl](mailto:support@schoudercom.nl).