

Digital Plan Room User Manual





Thank you for using the Franklin Imaging Plan Room.

This manual is designed to help you navigate through the CommScope Plan Room. If you have any further questions or we can assist you in any way, please contact our Digital Department:

Phone (614) 885-6894

E-mail digital@franklinimaging.com

## To access the CommScope Plan Room:

Go to www.franklinimaging.com



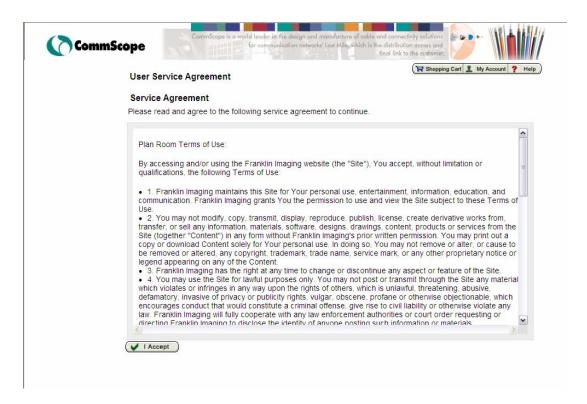
Choose the CommScope Private Site from the drop-down menu under Client Project Vault, and click Go to Vault.



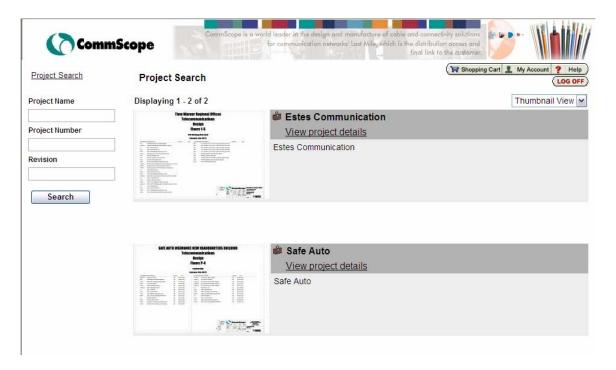
Click Continue to proceed to the login page.

CommScope is a world leader in the design and manufacture of coble and connectivity solutions for communication networld: Last Mile, which is the distribution access and final link to the customer.	
Login Please Login	
* User Nam	
* Password	
Mar. 15	ber my login information on this machine
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Enter your account information, and click Login.



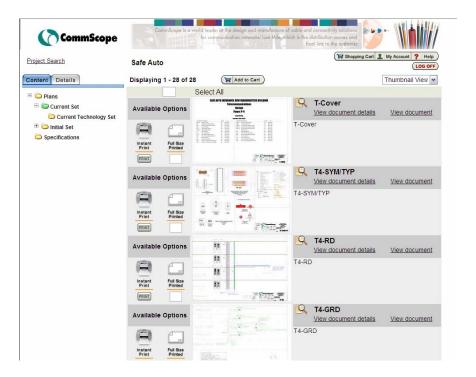
Click I Accept for the User Service Agreement.



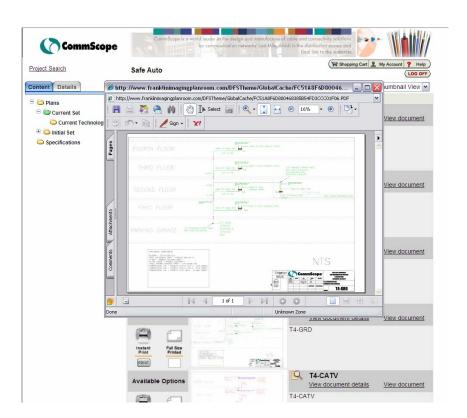
All projects available to your account will be listed. You can switch views in the drop-down menu at the top of the page. To search for a specific project, use the menu at the left. Click the project you are looking for to view the documents.



The project folders will be listed to the left. Click the folder you want to view.

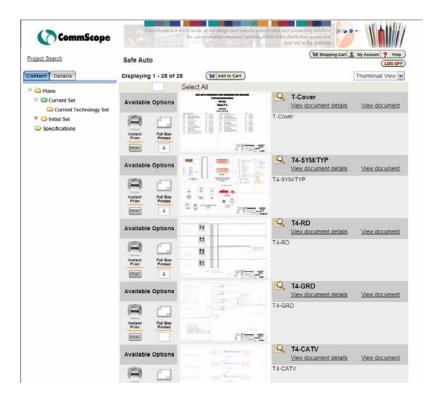


The documents will be listed to the right.



Click on a document to view it in Adobe Acrobat.

## To place a print order with Franklin Imaging:



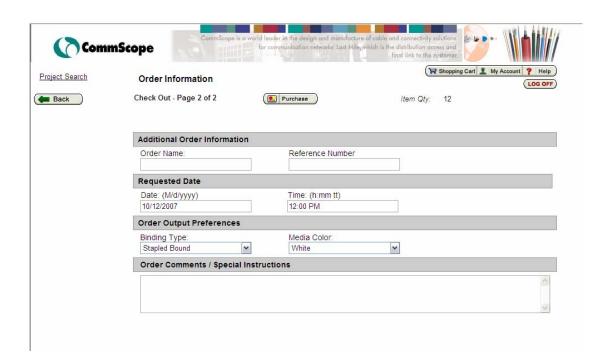
Type the number of prints desired in the Full Size Printed box. You can select individual documents, or type the quantity in the Select All box at the top. You do not need to click the Select All check box when ordering prints. Once you have selected your prints, click Add to Cart. After adding prints to your cart, click the shopping cart button at the top of the page.



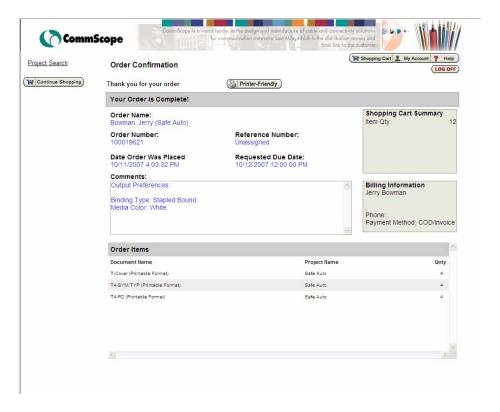
You can change the quantities or remove documents from the shopping cart before checking out.



Choose your shipping method from the drop-down menu, and click Continue.



Review your order and add any additional instructions. Click Purchase.



You can print the order confirmation for your records. You can Continue Shopping, or Log Off.