# CINEVISTA LIMITED (FORMERLY CINEVISTAAS LIMITED)

Registered Office: Plot No.1, L.B.S. Marg, Gandhinagar, Kanjurmarg, Mumbai - 400078 CIN: L92130MH1997PLC107871 Phone: 022 5770446/ 26004677 Fax: 022 25770446 / 26006618

Website: www.cinevistaas.com Email Id: helpdesk@cinevistaas.com

Serial No. : BALNO

Name and Registered Address of the Sole/First	
named Member	

: HOLDER HOLDER ADD HOLDER AD1 HOLDER AD2 HOLDER AD3 PIN : HOLDER PIN Name(s) of the joint Member(s), if any : SECOND THIRD Registered Folio No. / DP & Client ID No. : DPID / HOLDER FOL Number of Shares held : TOTAL SHAR

Dear Member,

#### Sub.: Voting through electronic means

Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Cinevista Limited ("the Company") is offering e-voting facility to its members in respect of the businesses to be transacted at the Seventeenth Annual General Meeting scheduled to be held on Wednesday, 24th September, 2014 at 11:00 a.m.

The Company has engaged the services of Karvy Computershare Private Limited ("Karvy") as the Authorised Agency to provide e-voting facilities. The e-voting particulars are set out below:

EVSN ((e-voting sequence number))	USER ID	PASSWORD/PIN
EVENT_NO	USER_ID	PWD

The e-voting facility will be available during the following voting period:

Commencement of e-voting	End of e-voting
From 10.00 a.m. (IST) on 18th September, 2014	Up to 06.00 p.m. (IST) on 19th September, 2014

#### The cut-off date (i.e. the record date) for the purpose of e-voting is 14th August, 2014.

Please read the instructions printed overleaf before exercising the vote. This Communication forms an integral part of the Notice dated 13th August, 2014 for the Seventeenth Annual General Meeting scheduled to be held on 24th September, 2014, which along with the full Annual Report for the financial year 2013-14 of the Company is enclosed herewith. Attention is invited to the statement on the accompanying Notice that the business of the meeting may be transacted through e-Voting system and that the Company is providing facility for voting by electronic means.

> Yours faithfully, For Cinevista Limited

Mumbai 13th August, 2014

Kilpa Goradia Company Secretary

## **INSTRUCTIONS FOR E-VOTING**

Members are requested to follow the instructions below to cast their vote through e-voting:

- a. Open your web browser during the voting period and navigate to https://evoting.karvy.com.
- b. Enter the login credentials [i.e., user id and password mentioned overleaf]. Your Folio No. / DP ID Client ID will be your user ID. However, if you are already registered with Karvy for e-voting, you can use your existing user id and password for casting your vote.
- c. After entering the details appropriately, click on LOGIN.
- d. You will reach the Password change menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (e-z), one numeric value (0-9) and one special character. The system will prompt you to change your password and update any contact details like mobile, email etc. on first login. You may also enter the secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- e. You need to login again with the new credentials.
- f. On successful login, the system will prompt you to select the EVENT i.e., Cinevista Limited.
- g. On the voting page, enter the number of shares as on the cut off date under FOR / AGAINST or alternately you may enter partially any number in FOR and partially in AGAINST but the total number in FOR / AGAINST taken together should not exceed the total shareholding. You may also choose the option ABSTAIN and the shares held will not be counted under either head.
- h. Voting has to be done for each item of the Notice seperately. In case you do not desire to cast your vote on any specific item, it will be treated as abstained.
- i. Cast your vote by selecting an appropriate option and click on SUBMIT. A confirmation box will be displayed. Click OK to confirm else CANCEL to modify. Once you confirm, you will not be allowed to modify your vote. During the voting period, members can login any number of times till they have voted on the resolution.

## **Other Instructions:**

- j. Members holding multiple folios / demat account shall choose the voting process separately for each folio / demat account.
- k. The voting rights of the members shall be in proportion to the paid-up value of their shares in the equity capital of the Company as on the cut-off date i.e. 14th August, 2014.
- 1. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for members and e-voting User Manual for members available at the download section of <u>http://evoting.karvy.com</u> or contact Karvy at Tel. No. 1800 345 4001 (toll free).
- m. Mr. Yogesh D Dabholkar, Practicing Company Secretary [Membership No. FCS:6336] has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- n. The Results shall be declared on the date of the AGM of the Company. The Results declared alongwith the Scrutinizer's Report shall be placed on the Company's website www.cinevistaas.com and on the website of Karvy within two (2) days of passing of the resolutions at the AGM of the Company and communicated to the BSE Limited and National Stock Exchange of India Limited.
- o. The resolutions shall be deemed to be passed on the date of the general meeting, subject to receipt of sufficient votes.
- p. Corporate / Institutional Members (i.e. other than Individuals, HUF, NRI, etc.) are also required to send scanned certified true copy (PDF Format) of the Board Resolution / Authority Letter, etc., together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer through e-mail on evoting@karvy.com. They may also upload the same in the e-voting module in their login. The scanned image of the above mentioned documents should be in the naming format "Corporate Name\_EVENT NO."