



Oil India Limited  
(A Govt. of India Enterprise)  
P.O. Duliajan – 786602, Assam

Telephone No. (91-374) 2808724

Fax No: (91-374) 2800533

Email: [materials@oilindia.in](mailto:materials@oilindia.in) ; [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in)

Tender No. & Date: SDG 7352P16/07

Tender Fee : INR 4,500.00 OR USD 100.00  
Bid Security Amount : INR 2, 19, 000.00 OR USD 3,390.00

Bidding Type : SINGLE STAGE TWO BID SYSTEM

Bid Closing on : 19.08.2015 (at 11.00 Hrs. IST)

Bid Opening on : 19.08.2015 (at 14.00 Hrs. IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No. / Mat. Code	Material Description	QTY.	UOM
1	Supply of Trinocular Motorised Biological Research Microscope with Digital Camera and Image Analysis Software as per the following:  a) Detailed specification – <b>Annexure - A</b>  b) Bid Rejection Criteria (BRC) and Bid Evaluation Criteria – <b>Annexure-B.</b>  c) Commercial Check list - <b>Annexure-C</b>	01	No.

**GENERAL NOTES FOR E- TENDER:**

- 1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.
- 2.0 Commercial Check list is furnished vide **Annexure – C**. Please ensure that the check list is properly filled up and uploaded along with Technical bid.
- 3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.
  - a) Original Bid Security.
  - b) Details Catalogue and any other document which have been specified to be submitted in original.

4.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab "Notes and Attachments".

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

5.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments"

6.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALY ACCEPTABLE.

7.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

9.0 **The Integrity Pact is applicable against this tender.** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitors at present are as under:

1. SHRI RAGHAW SHARAN PANDEY, IAS(Retd.),  
e-Mail ID : rspandey\_99@yahoo.com

2. SHRI RAJIV MATHUR, IPS(Retd.),  
e-Mail ID : rajivmathur23@gmail.com

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## **Special Notes:**

1. The microscope to be supplied shall be complete in all respect with all other essential operating accessories required for immediate commissioning after receipt at Duliajan and also for smooth and efficient running during the warranty period.

2. In case the OEM is bidding through sole selling agents/authorized distributors/authorized dealers/authorized supply houses, the OEM should give a written undertaking that they will be responsible for providing the warranty and annual maintenance even if there is a change in the sole selling agents/authorized distributors/authorized dealers/authorized supply houses of the OEM. The undertaking from OEM should also include that, if in future, the OEM ceases to have any Indian agency, the services will be provided directly by the service engineers of the OEM without any extra cost to OIL.

3. The bidders must submit a written undertaking (along with the bid) that they would be able to supply all the requisite spares and consumables (including bought out items) for a minimum period of 10 (Ten) years from the certified date of completion/successful commissioning of the equipment.

### **4. Installation and Commissioning:**

(i) The software should be installed and commissioned by the successful bidder at Reservoir Engineering Section, Geology & Reservoir Department, Oil India Ltd. Duliajan, Assam, India. The software vendor's personnel must demonstrate the performance of the systems during installation of the software and step –by- step operational guidance /training should be provided to the users right after the successful commissioning of the equipment.

(ii) Installation and Commissioning charges, if any, must be quoted separately on lump sum basis which shall be considered for evaluation of the offer. Offers without indicating the Installation/Commissioning shall be treated as incomplete and non-responsive. Bidders shall confirm about the installation, commissioning while quoting. Any, pre-installation requirements are to be clearly indicated in the offer.

(iii) While quoting installation and commissioning charges, bidder should take into account all charges including to and fro fares, boarding/lodging, and other daily expenses of the commissioning personnel. OIL may provide accommodation on chargeable basis subject to availability. Income, Service, Corporate Taxes etc., if any, towards Installation/Commissioning will be to supplier's account and will be deducted at source.

(iv) Offers without indicating the Installation/Commissioning charges shall be loaded with the maximum installation/commissioning charges received against this tender for evaluation purpose.

(v) Moreover, if Income/Service taxes are not categorically mentioned in their offer, then such offers shall be loaded with the applicable rate of taxes for evaluation purpose.

5. The bidder should quote for Annual Maintenance Contract (AMC) for a period of 03 (one) years to be effective after the expiry of initial 01 year warranty. The cost of 03 years AMC charges thus quoted shall be considered for evaluation of the offers.

### **6. DOCUMENTATION :**

i) Detailed technical literature/brochure supporting specifications.

ii) Spare price catalogue along with item-wise price list.

iii) Information about life span of the instrument.

iv) Operation and maintenance manual along with trouble-shooting and circuit diagrams.

v) Proof of minimum 5 years of operation in India with satisfactory user base to ensure uninterrupted service.

7. The instrument supplied and all accessories and peripherals should carry a warranty against any manufacturing defects or malfunctions for a minimum period of 01 year from the date of commissioning. Any sort of updates shall be free of cost during the warranty period.
8. **Payment:** Payment shall be released as follows
  - i) 80% of the order value shall be paid against proof of dispatch/shipment of the goods.
  - ii) Remaining 20% of the order value along with installation and commissioning charges (if any) shall be paid after successful installation and commissioning and acceptance of the unit by OIL.
  - iii) OIL may also consider making 100 % payment towards supply of the units against proof of dispatch provided bidders agree to pay interest @ 1% above the prevailing Bank Rate (CC Rate ) of State Bank of India for 20% of the order value and also submit Bank Guarantee for the amount equivalent to 20% of the order value plus interest valid till successful commissioning at site.
  - iv) Payment towards Installation/Commissioning/Training (if any) shall be released on successful completion of the Installation/Commissioning/Training.
  - v) Payment against AMC charges shall be made on quarterly basis against the invoice(s) to be submitted by the bidder at the end of each quarter.  
Any offer not complying with the above shall be loaded at one percent above the prevailing Bank Rate (CC rate) of State Bank of India for evaluation purpose.
9. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
10. The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO .Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export exempted. However, Recommendatory letters will not be issued to Indian Bidders
11. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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SPECIFICATION OF THE ITEM

TRINOCULAR MOTORISED BIOLOGICAL RESEARCH MICROSCOPE WITH DIGITAL CAMERA AND IMAGE ANALYSIS SOFTWARE

MICROSCOPE :

1. The Microscope should have automated transmitted light axis with motorised aperture and field diaphragm, motorised shutter with constant colour intensity control. Microscope base should have: motorised aperture, field diaphragms, shutter, automatic constant colour intensity control, at least 7 keys for controlling aperture, field diaphragms and light intensity, 6-programmable contrast keys, smart touch panel for contrast management and motorised modules. Manual focussing knob for coarse and fine movement and one focussing knob for fine movement only. Interface for the external electronic box for lamp supply and main supply of the motorised stand functions.
2. Power supply for the unit should be 250volts, 50-60 Hz. Built in stabilized electronic power supply for 12v/100watt halogen illumination.
3. The microscope should be infinitely corrected and harmonic compensated optics. The unit should be complete and ready to use with body dust cover.
4. User manual sheet with levels for programmable keys.
5. Ground plate with mechanical filter magazine including two positions for filters.
5. Application suite (core package), CTR (controlling unit), covers for stand tops, should have an integrated LCD touch-screen for a quick view of the system, Stand top with coded 7 fold objective nosepiece.
6. Mechanical stage for various applications with ceramic coated plate, right hand handling with bracket and condenser holder.
7. Lamp housing with fixed lamp mount for Halogen lamps- 12V 100 W. heat absorbing filter, diffusion filter, switch with mains cables.
8. 12 v 100w tungsten halogen lamps (Min. 20 nos).
9. Condenser DIC, motorised condenser with motorised top lens, motorized condenser turret for PH light rings, DF stop, DIC prisms, integrated and motorised polariser, automatic Koehler illumination for objectives 1.25x – 100x, for BF, DF, PH, DIC and POL contrast. Relevant DIC prisms to be quoted.
10. Smart move remote control with 4-programmable buttons.
11. Object holder for use with mechanical stage for biological specimen and right-hand operating system.
12. Mechanical documentation tube with fixed view angle, variable beam splitters and documentation port with tube adapter for mounting on documentation tube with port.
13. Focusable eyepiece (pair) HC PLANS 10x25 with graticule (1/2 piece micrometer).
14. High resolution plan objective range (suitable for both BF/DF/PH/DIC): 4x/5x, 10x-PH1, 20x-PH2, 40x-PH2, 60x-PH2, 100x/1.25 OIL-PH3

DIGITAL CAMERA AND ANALYSIS SOFTWARE:

1. Scientific digital 2/3" colour CCD peltier cooled camera with image size 2560x1920 pixel, at least 5.0 megapixel(max scalable resolution should be approx. 3840x2880 pixels – 11.0 M pixel with 1.5 scaling) Fast live image 1280x960 pixel with 18 fps. Pixel size should be at least 3.4 um x 3.4 um. The camera should have fast and ultra-sharp grey scale mode for delicate imaging solutions. High dynamic range, Fireware B connectors for data and power, fireware B-B connector cable 2.5 m, PCI card with 2 fireware B connections, supported operating system win7/win8. C-mount adapter 0.70x for 2/3" cameras with complete camera kit.
2. Software for interactive measurement of length, area, perimeter, diameter, angle etc. Type of units vector distance between points, angles, width, height area & mean intensity.
3. Software for extended annotations with comprehensive facilities annotating life, store images with freely drawn texts, arrows, lines, circles, rectangles and distance measurements. Superimposed transparent images, colours inverted for comparison. Scale bars, The annotations may be merged into the image for permanent record and copied to another image.

4. C mount adapter for 2 or 3" camera and USB dongle hardware.
5. Interactive measurement module: for object tracing store/recall accumulation of measurement & simplify manual tasks.
6. Extended annotation: for copying, reuse as template, superimpose and compare images & permanent record.

#### EQUIPMENT TABLE & INSTRUMENT OPERATING HARDWARE :

1. Anti-vibration table manufactured with granite plate with clearance for microscope bottom port.
2. System desk from manufacturers including platform for monitors.
3. LCD-Monitor 22" from the manufacturer WXGA 1680x1050, DVI-D, D-Sub, incl. DVI-cable, Trigger cable for camera.
4. Workstation for modular wide-field systems from the manufacturer consisting of : (or equivalent)  
Processor: 3rd Generation Intel® Core™ i7-3330 Processor (3.20 GHz, 6MB Cache, with Turbo Boost Technology 2.0)  
Operating System: Windows 8 Single Language, English (64bit)  
Memory: 8GB Dual Channel 1600 MHz DDR3  
Hard Drive: 1TB SATA 3.0Gb/s Hard Drive with Native Command Queuing  
Video Card: 1GB GDDR5 NVIDIA® GeForce® GTX 645  
Optical Drive: Slot-Loading Dual Layer DVD Burner (DVD+-RW, CD-RW)
5. High-end imaging output device (High resolution printer black 1200 dpi; colour 600 dpi or higher)
6. 1 KVA UPS

**BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)**

**(I) BID REJECTION CRITERIA:**

**(A) TECHNICAL**

1.0 Bid Rejection Criteria.

The bid must conform to the specifications, terms and conditions given in the tender. Bid shall be rejected in case the equipment/components thereof along with their peripherals, accessories and user interface software application offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective international/national standards where ever stipulated/applicable. Notwithstanding with the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected.

2.0 Technical. Bids not satisfying the following criteria will be rejected.

2.1 Bidders Qualification.

2.1.1 The bidder shall be an Original Equipment Manufacturer (OEM) of Trinocular Motorised Biological Research Microscope.

Or

2.1.2 The bidder shall be an authorized representative of Original Equipment Manufacturer (OEM) of Trinocular Motorised Biological Research Microscope.

2.1.3 The bidder needs to supply relevant documents in support of Clause 2.1.1 or 2.1.2.

3.0 Bidders Experience.

3.1 In Case, the bidder is an Original Equipment Manufacturer (OEM) of the offered item.

3.1.1 The bidder must have sold or supplied and successfully commissioned Two (2) nos. of quoted Trinocular Motorised Biological Research Microscope equipment in last five (5) years all over the globe. Necessary documents need to be provided in the support of the same.

3.1.2 The bidder shall be in the business of manufacturing equipment for quick and reliable scientific research equipment and should have sold or supplied and successfully commissioned Two (2) nos. of quoted Trinocular Motorised Biological Research Microscope equipment to reputed Oil & Gas companies engaged in Exploration & Production of Oil and Natural gas or National level Organizations in the field of geosciences. The bidder shall submit details of the previously supplied scientific research equipment in tabular format as shown below:

Sl. No Client/Customers Name & Address, Phone & Fax No., and Contact Email id. Order No./Contract No. Date of Order Equipment Version, Make, Model& Quantity Supplied Order Completion Date Proof of Execution of Supply/P.O & Supporting documents.

3.2 In Case, Bidder is an authorized representative of the Original Equipment Manufacturer (OEM) of the offered item i.e. Trinocular Motorised Biological Research Microscope, the following criteria shall be met by the bidder.

3.2.1 The bid shall be rejected in case of any change of the proposed Original Equipment Manufacturer (OEM) after submission of the bid.

3.2.2 The bidder shall confirm supply of Trinocular Motorised Biological Research Microscope from the OEM who meets the qualification requirements stipulated under Clauses 3.1.1 & 3.1.2.

3.2.3 The bidder shall enclose a certificate in original in support of authorization of dealership with backup warranty and guarantee from the OEM of Trinocular Motorised Biological Research Microscope, to quote for this tender.

3.2.4 The bidder shall be in the business of authorized representation of OEM for Trinocular Motorised Biological Research Microscope and should have sold or supplied and successfully commissioned two (2) nos. of quoted Scientific research equipment (Trinocular Motorised Biological Research Microscope) of OEM to reputed Oil & Gas companies engaged in Exploration & Production of Oil and Natural gas or National level Organizations in the field of geosciences. The bidder shall submit details of the previously supplied Trinocular Motorised Biological Research Microscope in tabular format as shown below:

Sl. No Client/Customers Name & Address, Phone & Fax No., & Contact Email id. Order No./Contract No. Date of Order Equipment Version, Make, Model& Quantity Supplied Order Completion Date Proof of Execution of Supply/P.O & Supporting documents.

4.0 Supporting Documents.

4.1 Possession of supply order without complete execution or partially completed order will not be considered as previous experience of the bidder with respect to bidder experience criteria.

4.2 In support of the experiences as noted in Clauses 3.1.1, 3.1.2, 3.2.2 and 3.2.4 above, the bidder shall submit the following documents duly as proof.

4.2.1 Copy of the Purchase Order showing Trinocular Motorised Biological Research Microscope details, date of order, delivery date etc.

4.2.2 Satisfactory supply completion/installation report from client.

4.2.3 Performance report from the client.

4.3 In support of Clause 3.2.3, authorization certification in original from the OEM shall be enclosed.

Note. All the above mentioned documents shall be in the name of the bidder.

5.0 Conformity to NIT Specifications.

5.1 All the items pertaining to the equipment/components thereof along with their peripherals, accessories and user interface software application, as indicated in the technical specification of the tender should be offered. If any of the items are not offered by the bidder(s), the offer will be considered as non-responsive and rejected.

5.2 The bidder should quote the latest version of the proposed equipment/ components thereof along with their peripherals, accessories and user interface software application at the time of bid submission.

5.3 Bidders must quote the technical specifications as per tender format and all the columns of check list should be properly filled in the technical bid. The bidder has to state only "Quoted" in the price column of the technical bid. There should not be any prices stated in Technical Bid. The bidder should properly fill the price in checklist provided in their commercial bid.

5.4 Bidders must submit a written undertaking that, in case of an order, they will provide services for Installation/Commissioning of the entire equipment/ components thereof along with their peripherals, accessories and user interface software application at Duliajan (Assam), training if required, at Duliajan (Assam) and Comprehensive Annual Maintenance Contract (AMC) as per the tender requirements. Any bidder not offering the same shall be considered as non-responsive and rejected.



(B) **COMMERCIAL:**

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

- 1) Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced)bid.** The "Unpriced Bid" shall contain all techno-commercial details except the prices, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions. Bidder not complying with above submission procedure will be rejected.
- 2.0 **Bid security of US \$ 3,390.00 or Rs.2, 19,000.00** shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)).**Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.
- 2.1 For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 2.2 The Bank Guarantee towards Bid Security shall be valid upto **18.08.2016**.
- 3) Validity of the bid shall be minimum 180 days from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.
- 4) Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18(eighteen) months from the date of receipt or 12(twelve) months from the date of commissioning at site against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 5) Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for 01(one) year from the date of successful commissioning of the items. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected
- 6) Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below :

**(i) Commercial Bid Format (SUMMARY) for Foreign Bidders:**

**(A) Total Material Cost**

**(B) Packing & FOB Charges :**

**(C) Total FOB Port of Shipment value, ( A+B ) above :**

**(D) Overseas Freight Charges upto Kolkata, India :**

**(E) Insurance Charges :**

**(F) Total CIF Kolkata value, ( C+D+E) :**

- (G) **Installation/Commissioning Charges including Service Tax :**  
(H) **Training Charges including Service Tax :**  
(I) **Total Value,( F+G+H ) :**  
(J) **AMC Charges for 03(three)years after warranty including Service Tax:**  
(K) **Grand Total Value including (I+J) above :**  
(L) **Grand Total Value in words :**  
(M) **Gross Weight :**  
(N) **Gross Volume :**
- (ii) **Commercial Bid Format (SUMMARY) for Indigenous Bidders:**

- (A) **Total Material Cost:**  
(B) **Packing and Forwarding Charges:**  
(C) **Total Ex-works value, ( A+B ) above :**  
(D) **Excise Duty,(Please indicate applicable rate of excise duty):**  
(E) **Sales Tax, (Please indicate applicable rate of Tax):**  
(F) **Total FOR Despatching station price, (C+D+E ) above:**  
(G) **Road Transportation charges to Duliajan:**  
(H) **Insurance Charges:**  
(I) **Assam Entry Tax:**  
(J) **Total FOR Duliajan value, ( F+G+H+I ) above:**  
(K) **Installation/Commissioning Charges including Service Tax :**  
(L) **Training Charges including Service Tax:**  
(M) **Total value, (J+K+L) above :**  
(N) **AMC Charges for 03(Three)years after warranty including Service Tax:**  
(O) **Grand Total Value including (M+N )above :**  
(P) **Grand Total Value in words :**  
(Q) **Gross Weight :**  
(R) **Gross Volume:**

**NOTE:**

1. Cost Of Individual Items must be quoted separately
  2. The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO .Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export exempted. However, Recommendatory letters will not be issued to Indian Bidders.
  3. Banking charges in the country of the foreign bidder shall be borne by the bidder
- 7) Installation/Commissioning/Training charges should be quoted separately on lumpsum basis which shall be considered for evaluation of the offers. These charges should include amongst others to and fro fares, boarding/lodging, local transport at Duliajan and other expenses of supplier's personnel during their stay at Duliajan, Assam (India).
- Bidders must categorically indicate the above charges in their Price Bid and must confirm the same in their Technical Bids.
- 8) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
  - 9) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
  - 10) Bids containing incorrect statement will be rejected.

(II) **BID EVALUATION CRITERIA (BEC) :**

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

(A) **COMMERCIAL**

- 1) The evaluation of bids will be done as per the Priced Schedule (summary) detailed vide para (6) of BRC (Commercial).
- 2) If there is any discrepancy between the unit price and total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3) For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.

4.1) **When only foreign bidders are involved:**

Comparison of bids will be done on the basis of "Grand Total Value" which is estimated as under:

- (A) Total Material Value :
- (B) Packing & FOB Charges :
- (C) Total FOB Port of Shipment value, ( A + B ) above :
- (D) Overseas Freight Charges upto Kolkata, India :
- (E) Insurance Charges @1% of Total FOB Port of Shipment value vide (C) above
- (F) Banking Charges @ 0.5% of Total FOB Value ( C ) above in case of payment through Letter of Credit (If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded)
- (G) Total CIF Kolkata value, ( C + D + E + F ) :
- (H) Installation/Commissioning Charges including Service Tax, if any :
- (I) Training Charges including Service Tax, if any :
- (J) Total Value,( G + H+ I) :
- (K) AMC Charges for 03(Three) years after 01 year warranty including Service Tax:
- (L) Grand Total Value including above (J + K) :

4.2) **When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response:**

Comparison of bids will be done on the basis of "Grand Total Value" which is estimated as under:

- (A) Total Material Value :
- (B) Packing and Forwarding Charges:
- (C) Total Ex-works value, ( A + B ) above :
- (D) Sales Tax, (Please indicate applicable rate of Tax)
- (E) Total FOR Despatching station price, ( C + D ) above
- (F) Road Transportation charges to Duliajan
- (G) Insurance Charges
- (H) Assam Entry Tax
- (I) Total FOR Duliajan value, ( E + F + G + H ) above
- (J) Installation/Commissioning Charges including Service Tax, if any :
- (K) Training Charges including Service Tax, if any :
- (L) Total value, (I+J+K) above :
- (M) AMC Charges for 03(three) years after 01 year warranty including Service Tax :

(N) Grand Total Value including ( L+M )above :

**NOTE: Excise Duty in case of the indigenous bidder is EXEMPTED**

**4.3) When both foreign and domestic bidders are involved:**

The Grand Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc, and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination and Insurance charges worked out as per Para 4.2 above and Grand Total Value of the foreign bidder worked out as per Para 4.1 above (with customs duty as applicable on the bid closing date) and Assam entry tax excluding inland transportation to destination will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, whichever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Grand Total Value basis.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

- 5) Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria/Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

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## CHECKLIST

Annexure-C

### COMMERCIAL CHECK-LIST

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a) Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether bid submitted under single stage Two-Bid System?	YES/NO	
8.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
9.	Whether offered firm prices?	YES/NO	
10.	Whether quoted offer validity of 180 days from the date of closing of tender?	YES/NO	
11.	Whether quoted a firm delivery period?	YES/NO	
12.	Whether quoted as per NIT (without any deviations)?	YES/NO	
13.	Whether any deviation is there in the offer?	YES/NO	
14.	Whether deviation separately highlighted?	YES/NO	
15.	Whether agreed to the NIT Warranty clause?	YES/NO	
16.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
17.	Whether indicated the country of origin for the items quoted?	YES/NO	
18.	Whether all the items of tender quoted?	YES/NO	
19.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	
20.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO	
21.	For Foreign Bidders – Whether port of shipment indicated? [To specify]	YES/NO	
22.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO	
23.	Whether Indian Agent applicable?	YES/NO	
	If YES, whether following details of Indian Agent provided?		
	(a) Name & address of the agent in India – To indicate		
	(b) Amount of agency commission – To indicate		
	(c) Whether agency commission included in quoted material value?	YES/NO	
24.	Whether weight & volume of items offered indicated?	YES/NO	
25.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO	
26.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO	
27.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO	
28.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO	
29.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO	
30.	For Indian Bidders only - Whether offered Deemed Export prices?	YES/NO	
31.	Whether quoted prices are exclusive of Excise duty?	YES/NO	
32.	For Indian bidders only – whether import content indicated in the offer?	YES/NO	
33.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO	
34.	Whether all BRC/BEC clauses accepted?	YES/NO	
35.	Whether confirm to accept all clauses of Integrity Pact?	YES/NO	
36.	Whether duly signed Integrity Pact enclosed?	YES/NO	