

Users' Manual

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Table of Contents

1	Introduction	1
2	Search 2.1 Building element 2.2 Preferences 2.3 Search 2.4 Results 2.5 Selection	1 1 1 2 2
3 9 9 9 9 9	Compare2.1Environmental impacts2.2Specific impacts2.3Options2.4Generic material2.5Transport	2 2 3 3 4
4 4 4	Decision context 2.1 Decision situations 2.2 Trade offs	4 4 4
5	Glossary	5

1 Introduction

The CAP'EM Compass can be used to choose the right building products according to the user's needs and compare their environmental impact. The results can be used to gain insight into different products and support the decision making process.

This manual describes the functionality of the CAP'EM Compass. It covers how the tool can be used, how the results can be interpreted and explains some of the methodology behind the tool. All terms marked with an asterix (*) are explained in the glossary in chapter 5.

Some help text is also included in the tool, which can be accessed through the \circlearrowright sign. A help page is also available.

2 Search

When you open the tool you see the Search screen. This screen allows you to search the database for products you want to compare. On the left, you can select the building element that you are interested in, for example an external wall or a flat roof, as well as a function and other criteria. The chosen criteria will filter the products in the database to show only those that match your search.

2.1 Building element

On the top left in the CAP'EM Compass, there is a section called Building Element. To start your product selection a type of building element and a specific function need to be selected from a drop down menu. This filters the products in the database.

The Element describes in what part of the building the product will be used, for example in the foundation or an external wall.

A Function needs to be selected as well, for example provide lateral stability or thermal insulation. It is necessary to select the function of the products to have a fair comparison. The environmental impacts calculations will be made according to a functional unit linked to the building element function.

It is of course possible that a product has several functions. For example an external wall needs to provide both load bearing capacity and thermal insulation. In that case you choose the one that is most relevant for your comparison, since a different amount of each product may be required to fulfil this function. Only products that are suitable for the selected Element and Function will be displayed in the results.

2.2 Preferences

The Preferences section is located directly below the Building Element section. Here it is possible to further filter the results based on preferences you may have. This is not obligatory, but can help you further detail the list of materials. Click on the header to expand this section.

2.3 Search

When you are looking for a specific product it is possible to use the Search function. This function will look for your search terms in the database of materials. When you have selected a Building Element, a Function and preferences, the search function will only look in the list of products that comply with your choices.

2.4 Results

After selecting a Building Element, Function and preferences the products that match the selection will be shown on the middle part of the screen. The results are automatically sorted by name. This can be changed with the 'sort by' drop down menu above the results. The other options for sorting are based on the relative impact of the products on the environmental impacts Human Health, Ecosystem Quality and Resource Depletion. The product with the best performance, and thus the lowest score, on the selected environmental impact are shown first. The user can select decreasing or increasing order for sorting the results on these environmental impacts.

When you want to know more about a material it is possible to click on its name. A window will be displayed containing detailed material information such as the material description, manufacturer information and technical data. The content displayed in this new window can be saved as a PDF file.

2.5 Selection

You can select the products you are interested in by ticking the selection boxes on the left of their name. All selected products will appear in the Selected Building

Please note that all the environmental impacts are scored relatively. They are determined by setting the score of the product with the highest effect on a specific environmental impact at 100%. All other product s are given scores relative to this 100% value. This is done for each type of environmental impact. As a result a score of 0% does not have to mean that there is no environmental impact. It just means that the impact on that effect is very low compared to the product I with the highest impact. It is also possible that there is a difference in impact between materials with the same relative score. To be able to draw a conclusion about the impact of products they need to be selected and compared in the next step.

Also **please note** that the actual severity of the effect can be different for each of the environmental impacts, since the relative scores are calculated separately for each of the impacts. So it is not possible to say if a score of 50% on Human Health is better or worse than a score of 50% on Ecosystem Quality.

Elements list on the right side of the screen. It is important to select at least two products, since the tool is meant for comparison. If you completed your selection click the Compare button below the list of Selected Building Elements.

3 Compare

The Compare screen allows you to compare the selected materials on several environmental impacts. The results can be displayed in both charts (default) and tables.

3.1 Environmental impacts

After clicking the Compare button a default view of the environmental impact of the selected products is shown. The result is shown in three types of environmental impacts, which are selected on the left of the screen, under Environmental Impacts:

- 1. <u>Human health</u> is measured in the unit DALY* and shows the impact of the material on the health of human beings.
- 2. <u>Ecosystem quality</u> is measured in the unit species.yr* and shows the impact of the material on the quality of ecosystems.
- 3. <u>Resource depletion</u> is measured in the unit \$* and shows the impact of the material on the depletion of resources.

When you point the cursor at a column in the graph a textbox is shown with the name of the products, the environmental impact and the characterized score as a percentage.

3.2 Specific impacts

It is possible to select specific environmental impacts to get a more detailed comparison of the products and focus on what you consider being relevant decision criteria. These specific impacts can be found on the left of the screen underneath the three default environmental impacts. Selecting one

or more of these specific impacts (figure 1) can be done by ticking the box in front of it. This will create another chart with specific impacts underneath the existing chart.

It is possible to select just one specific impact, for example climate change or ozone depletion, to compare the products on basis of this singular impact. It is also possible to select two or more impacts, or even all of them.

Impact	Unit
Climate change*	kg CO ₂ eq.
Ozone depletion*	kg CFC-11 eq.
Human toxicity, cancer effects*	CTUh
Human toxicity, non-cancer effects*	CTUh
Particulate matter*	kg PM2.5 eq.
Ionizing radiation*	kg U235 eq.
Photochemical ozone formation*	kg C_2H_4 eq.
Acidification*	molc H ⁺ eq.
Terrestrial eutrophication*	molc N eq.
Freshwater eutrophication*	molc P eq.
Marine eutrophication*	molc N eq.
Freshwater ecotoxicity*	CTUe
Land use*	kg C deficit
Water resource depletion*	m ³
Mineral, fossil & renewable resource	kg Sb eq.
depletion*	
Cumulative energy demand*	MJ
Carbon uptake*	kg CO ₂ eq.

Figure 1 – specific impacts

3.3 **Options**

The box on the right side of the screen allows several additional actions.

First of all it is possible to temporarily deselect products by unticking their boxes. This can be useful when you had initially selected a large number of products and want to inspect a few of them more closely. The deselected products remain in the list of building elements so they can easily be reselected.

Below the list of building elements on the right there is an option to change your selection. Clicking here will bring you back to the search screen you used before. All your preferences are the same as when you left this screen so it is easy to add or remove materials. When you click Calculate again the settings in the compare screen remain the same as when you left it; only the products to be compared are changed.

Another possibility is to click the Table View button. This will switch the displayed charts for tables. These tables show the actual scores of the products on the selected impacts instead of percentages. These tables can also be copied to for example Excel to save them.

3.4 Generic material

A very useful option is the possibility of adding a generic product (conventional product) to the comparison. This is done by clicking the "+ Generic button" on the right side of the screen. A generic product that represents the same building element and function as those selected is added to the charts and tables like all other selected products.

Adding a generic product that is often used for the Building Element and Function you selected allows you to see how this differs from using an eco-material. This makes it easier to assess differences between eco-materials and conventional products.

3.5 Transport

Another useful option is the possibility to include the transport of the products from the manufacturing plant to the building site in the comparison. When you click "+ Transport" in the box on the right side of the screen, a pop-up window appears. The destination of the products can be entered in this window, so the building site where the products will actually be used. This is done by entering a country and the digits (and letters, for UK only) of a postal code.

Since it is known where the products are produced (this information is included in the product datasheet), the transport distance to the entered location is automatically determined for each product.

The default transport mode used will be a truck. If the product does not come from Europe, the transport from the country to Rotterdam harbor will be by freight ship. Further transport to the building site will be by truck.

The impact caused by transport can be removed again by clicking - Transport.

Transport is only displayed for the CAP'EM assessed products because the generic products do not have manufacturing location information.

4 **Decision context**

After setting all the preferences for the comparison, such as the environmental impacts to compare on and a generic product and transport, the results can be interpreted. This can give valuable information in the decision making process. There are different situations that can occur, which are discussed below.

4.1 Decision situations

There are several different situations possible when deciding what product to use. In the most basic situation you want to choose the product based on the overall environmental performance. In this case, you look at the three main environmental impacts for your decision. Please note that it is only possible to make an undebatable decision when one material has the lowest score on all three impacts. This is because it is unknown whether a score on one impact is better or worse than a score on another impact.

Another option is that you don't necessarily want the most environmentally friendly product, but at least want to improve, compared to the generic products. In that case, adding this generic product to the comparison is very helpful. Again, it should suffice to look at the three main environmental impacts.

Another possible situation is that you or your company finds a certain environmental impact more important than others, for example climate change. It that case, it is possible to just look at the effect of the materials on this environmental impact for your decision. In this situation, it is however useful to have a quick look at the three main environmental impacts as well. It is possible that a product performs well on your chosen environmental impact, but has a higher impact than other products on other environmental themes.

4.2 Trade offs

In the ideal scenario there would be a product that performs better on each of the impacts you are looking at. A choice is easily made in that situation. However, often a trade-off will occur. In that case a product A is better on one impact, but product B is better on another. This is a difficult situation for decision makers.

The first thing to do would be to look at how big the differences are. If product A scores is a lot better on one category and only a bit worse on another this could justify a choice for this material. Another option would be to look at a graph of all the specific impacts. This shows the scores of the products on 17 impact categories instead of three. These more detailed results give you more information to base the decision on.

A final option would be to consider if there are any impacts you or your company find more important. This could favour the product that scores better on these impacts. There is no standard way of making decisions based on the environmental impact. The results can however give you more insight in the products so you can make an informed decision.

5 Glossary

Here all terms marked with an asterix (*) are explained.

\$

Resource depletion is expressed in the unit \$. This unit indicates the total cost to society that is caused by the extraction of a resource. This includes that more limited availability of resources causes their price to rise.

Acidification

Acidification is caused by direct outlets of acids or by outlets of gases that form acid in contact with air humidity and are deposited to soil and water. These acid depositions have negative impacts on natural ecosystems and the man-made environment including buildings.¹

Carbon uptake

Carbon uptake describes the capture and long-term storage of carbon.

Climate change

Climate change describes changes in the global, average surface-air temperature and subsequent change of various climate parameters. This effects things such as storm frequency and intensity, rainfall intensity and frequency of flooding. Climate change is caused by the greenhouse effect which is induced by emission of greenhouse gases into the air.¹

Cumulative energy demand

Cumulative energy demand describes the total amount of energy that is needed for the product.

DALY

The impact on human health is commonly assed using Disability-Adjusted Life Years (DALY). The score in the unit DALY expresses how many human life years are lost or lived disabled.

Freshwater ecotoxicity

Freshwater ecotoxicity is the potential environmental toxicity of residues, leachate, or volatile gases that affect plants and animals. Ecotoxic substances alter the composition of the species of ecosystems, destabilizing it thereby and additionally threatening sensitive species in their existence.¹

Freshwater eutrophication

Freshwater eutrophication is generally associated with the environmental impacts of excessively high levels of nutrients in fresh water that lead to shifts in species composition and increased biological productivity, for example as algal blooms.²

Human toxicity, cancer effects

Human toxicity, cancer effects describes the degree to which chemical substances elicit a deleterious or adverse effect (cancer) upon the biological system of a human exposed to the substance over a designated time period.¹

Human toxicity, non-cancer effects

Human toxicity, non-cancer effects describes the degree to which chemical substances elicit a deleterious or adverse effect (other than cancer) upon the biological system of a human exposed to the substance over a designated time period.¹

Ionizing radiation

Ionizing radiation has enough energy to break chemical bonds. It has the potential to damage DNA.³

Land use

Land use is related to use (occupation) and conversion (transformation) of land area by product-related activities such as agriculture, roads, housing, mining etc. Land occupation considers the effects of the land use, the amount of area involved and the duration of its occupation.¹

Marine eutrophication

Marine eutrophication is generally associated with the environmental impacts of excessively high levels of nutrients in marine water that lead to shifts in species composition and increased biological productivity, for example as algal blooms.²

Mineral, fossil & renewable resource depletion

Resource depletion is caused by the consumption of mineral, fossil and renewable resources, thereby lowering their availability for future generations.¹

Ozone depletion

Ozone depletion refers both to the general progressive loss of ozone in the stratosphere, which has been occurring for the past three decades, and on a more localised scale the loss of ozone taking place over the polar regions at a greater rate, but on a seasonal basis.¹

Particulate matter

Particulate matter is made up of a number of components, including acids, organic chemicals, metals, and soil or dust particles. The size of particles is directly linked to their potential for causing health problems. Particles that are 10 micrometers in diameter or smaller can pass through the throat and nose and enter the lungs. Once inhaled, these particles can affect the heart and lungs and cause serious health effects.³

Photochemical ozone formation

Photochemical ozone formation is caused by emissions that react with the light energy of the sun.

Species.yr

The impact on Ecosystem quality is determined in the unit species.yr. The score gives an indication of the number of species that are lost each year.

Terrestrial eutrophication

Terrestrial eutrophication is generally associated with the environmental impacts of excessively high levels of nutrients on land that lead to shifts in species composition and increased biological productivity.²

Water resource depletion

Water resource depletion is caused by the consumption of water resources, which lowers their availability for nature and future generations.¹

¹ European Commission, Glossary (<u>http://lca.jrc.ec.europa.eu/lcainfohub/glossary.vm</u>)

² Baumann, H. and Tillman, A., The Hitch Hiker's Guide to LCA, 2004

³ United States Environmental Protection Agency, <u>http://www.epa.gov/pm/</u>