User Manual: Process Flow
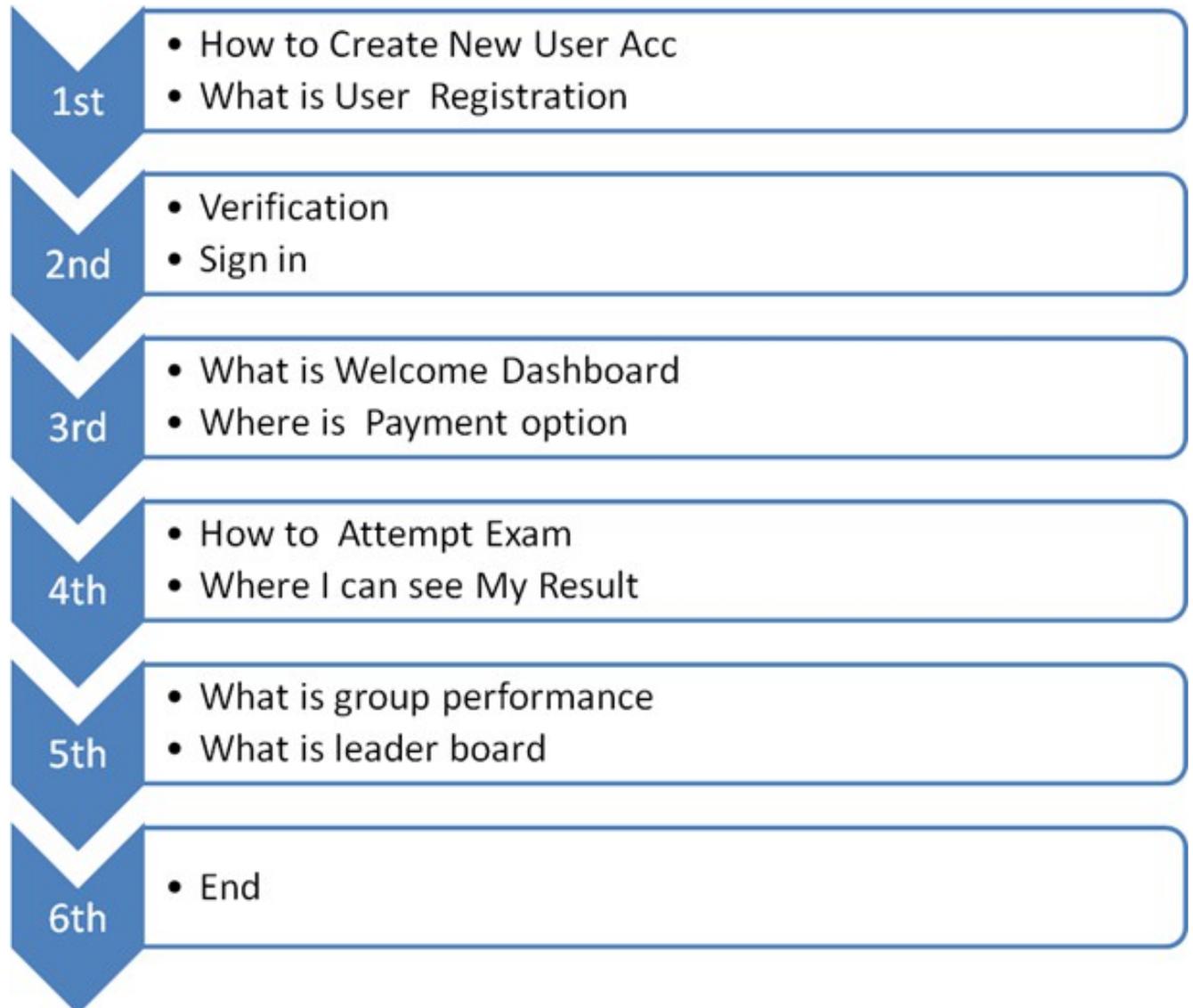
Sankhyana consultancy Services gives you a platform where you can leverage technology to enhance your preparations. We firmly believe your success & growth is our business.

Steps for Registration

1st
- How to Create New User Acc
- What is User Registration

2nd
- Verification
- Sign in

3rd
- What is Welcome Dashboard
- Where is Payment option

4th
- How to Attempt Exam
- Where I can see My Result

5th
- What is group performance
- What is leader board

6th
- End

How to appear for exam?

Go to the exam section via any of the available links on your dashboard page.

Creating and Managing User Account:

- User account is created so that people can identify themselves to the system and receive access to the Test.

- Register user have their own user name and password.

User Verification and Sign in

Enter content for the user.

- Enter your detail as per the requirement.

- Select the student group which exam you want to appear.

- This indicates acceptance of user agreement.

NEW USER REGISTER

Email *	Email
Student Group *	None selected ▾
Name *	Name
Password *	Password
Address *	Address
Phone *	Phone
Other Phone	Other Phone
Enrolment Number	Enrolment Number
Upload Photo	Choose File No file chosen
Security Code *	Answer simple math: 18 - 5 = ?
	Enter security code shown above

☐ Advance SAS Certification Exam Test papers

☐ Base & Advance SAS Certification Exam Test Papers

☐ BASE SAS Certification Exam Test Papers

↩ Submit

- Select submit to notify user of new account to generate and automated e-mail sent to the user registered e-mail id

- It indicates e-mail verification when a user creates an account, once the user receives the e-mail it will validate their e-mail address before they login.

EMAIL VERIFICATION

A verification Code send to your Email inbox or Spam   X

Verification Code   [•••••••]

⏎Submit

- After verification you are able to access the tests section successfully.

STUDENT LOGIN

Email verified successfully!   X

Email :   [Email]

Password   [Password]

⏎Sign In

⚙ Forgot Password   👤 New User? Create Account   ➤ Re-Send Email Verification

- Once you sign in Administrator will take you to manage your own user dashboard.

- It gives the privilege to manage his/her own dashboard.

- Here user can able to view:

    1. Exam status

    2. Number of test papers

    3. Total marks

    4. Date of appeared the exam

    5. My performance in graphical representation

    6. Upcoming exam

- Here you can find the detail of your exam paper.

    1. Exam Name

    2. Subjects

    3. Start Date

    4. Passing Percentage

    5. Total question

    6. Duration

    7. End Date

    8. Total Marks

Exam Details   ×

Exam Name	Base SAS Test 1	Duration	1 Hours 50 Mins
Subjects	(1) Base SAS Test 1		
Start Date	17-08-2015	End Date	31-12-2016
Passing Percentage	70%	Negative Marking	No
Total Questions	50	Total Marks	50

MY EXAM STATS

Total Exam Given : 1	These are the exam(s) that can be taken right now.					
Absent Exams : 0	Base SAS Test 1	50 Marks	17-08-2015	✏ Free Exam	View Details	Attempt Now
Best Score in : Base SAS Test 1	Base SAS Test 3	70 Marks	18-08-2015	🔒 Paid Exam	View Details	Attempt Now
On : 06 Oct.2015 [18:10]	Base SAS Test 4	70 Marks	22-08-2015	🔒 Paid Exam	View Details	Attempt Now

- Once you go for **Attempt Now** you will find the below page, here you have to start your exam.

- This is the free Base SAS test 1 for the users, this attempt helps for your reference of model, pattern of the exam.

Thank you for logging in!   ×

MY EXAM STATS	TODAY'S EXAM					
Total Exam Given : 1	These are the exam(s) that can be taken right now.					
Absent Exams : 0	Base SAS Test 1	50 Marks	17-08-2015	✏ Free Exam	View Details	Attempt Now
Best Score in : Base SAS Test 1	Base SAS Test 3	70 Marks	18-08-2015	🔒 Paid Exam	View Details	Attempt Now
On : 06 Oct.2015 [18:10]	Base SAS Test 4	70 Marks	22-08-2015	🔒 Paid Exam	View Details	Attempt Now
Failed in : 1 Exam	Base SAS Test 5	70 Marks	25-08-2015	🔒 Paid Exam	View Details	Attempt Now
Total Points : 0.00	Base SAS Test 6	70 Marks	30-08-2015	🔒 Paid Exam	View Details	Attempt Now

- In instruction you will find the terms and condition of the exam.

- This is the exact replica of the Test paper 1.

- On right side you will find the answer options, once select then go for the **save & next**, it will take you to the next question.

- Right hand top corner you can find the exam time limit.

Re-Evaluating My Test Paper

It will give the permission to re-evaluate your answer paper multiple times where user can go and check his/her answer sheet multiple times to check whether you can re analyze your answers.

CONDITIONS:

Time limit of each exam is 1 hour 50 minutes if the user is able to answer the entire question before the time limit, then the user can re-evaluate the answer paper before the time limit completes otherwise system will automatically submit the answer sheet.

Once you complete your re-evaluation the next step is "FINISH EXAM" this button will take you to your dashboard.

How can I see my exam result?

To see your exam result, go for MY RESULT on view detail, where you will be able to see your score.

Performance detail:

- My result >View detail>View

- Here you can able to see your total performance details.

Attempted Papers

- This will take you through the user attempted exam paper where user can check all the detail with the correct answer such as user selected answer and actual answer.

Leader Board

- It will show the user position where user can compare yourself with other user.

Group Performance

- Here user can check own performance from Test 1 to Test 10.

- User can view individual response selected answers

YOUR PERFORMACE COMPARED TO YOUR GROUP

Base SAS Test 1 · Base SAS Test 3 · Base SAS Test 4 · Base SAS Test 5 · Base SAS Test 6 · Base SAS Test 7 · Base SAS Test 8 · Base SAS Test 2 · Base SAS Test 9 · Base SAS Test 10

My Groups performance   My Performance

INSTRUCTION FOR PAID EXAM:

My Exam

- When users will try to attempt test 2 (paid exam) a warning message will appear "PLEASE PURCHASE THIS COURSE FIRST".

- Next is payment option.

How to do your Payment:

1. Payment mode

2. Remark

3. Pay from CCAvenue

4. As per the system instruction please follow the steps

- Follow the instruction to make a payment with Sankhyana Consultancy Services

- Select your preferred secure payment method

Electronic payment option for self service: