

Henderson High School

BYOD

(Bring Your Own Device) Student, Teacher and Parent Guide PURPOSE

Henderson High School is committed to moving students and staff forward in a 21st century environment. As part of this plan, Henderson High School will now allow students and staff to access the LionsNet wireless network using their own technology devices (laptops, smart phones, iPads, etc.) during the learning day. With classroom teacher approval, students may use their own devices in the classroom to access and save information from the Internet, communicate with other learners and use the productivity tools loaded on their devices.

PLAN

Beginning Fall 2012, students may bring their own technology devices to school. Users will be prompted to accept the following terms of use prior to each attempt at connecting to the LionsNet network:

HISD is providing wireless connectivity as a guest service and offers no guarantees that any use of the wireless connection is in any way secure, or that any privacy can be protected when using this wireless connection. Use of the HISD wireless network is entirely at the risk of the user, and Henderson ISD is not responsible for any loss of any information that may arise from the use of the wireless connection, or for any loss, injury or damages resulting from the use of the wireless connection. All users of the Henderson ISD network are bound by the district's Acceptable Guidelines for Technology. By entering, "Accept" below, you are agreeing to all of the above cautions and policies as they pertain to non-district devices.

Students and staff who do not accept the terms of service will not be able to access the network. The terms of services prompt will post each time an outside user attempts to use this network. Once on the LionsNet, all users will have filtered Internet access just as they would on a district owned device.

FREQUENTLY ASKED QUESTIONS

Students:

I have my laptop with me in class. How do I get on the Internet now?

Answer: Most laptops or other personal devices (smart phones) will detect a wireless connection when you are near one (wireless must be turned on). Most of the time your technology tool will ask you if you would like to join the network. When prompted, choose **LionsNet** from the list. Once you choose this network, you will be prompted to accept the terms of service. Read this carefully so that you know what should be expected. You may also be prompted to enter your login name and password (same as you use for HISD network access).

My laptop is not prompting me to choose a wireless network. Is there another way to connect?

Answer: In the settings menus of your device, there is usually an icon for a network. Go to this icon and choose the **LionsNet** from the list or prompt your computer to look for a wireless network. Always consult your device's owner's manual for exact directions for accessing a wireless network.

I just can't get my laptop to connect to the network. Can I get help from someone?

Answer: No. Students who cannot access the HISD LionsNet wireless network, or who may have technical issues with their technology tool, need to take care of this issue by working with their user's

manual that came with the device (not during class time). These are not HISD devices and the district is not allocating resources at this time to troubleshoot issues.

I brought my iPad to school to use in the classroom, but my teacher said I couldn't use it in her classroom. Can I still use it?

Answer: No. The teacher in the classroom has the final say on procedures in the classroom. If he or she asks you not to use your device, then you should follow those directions. Access is only available, not guaranteed for each classroom situation.

Can I use my device to record audio/video?

Answer: Recording others without their permission is not allowed in a school setting. Likewise recording in classes is up to the sole discretion of the teacher or principal. As a general rule, devices that have this capability should not be used to record except when directed by a teacher as part of the lesson. Under no circumstances are video/audio recording devices allowed out in bathrooms, locker rooms, or similar areas.

Since I am allowed to have my device at school, may I use it at lunch and during passing periods to text, make phone calls, etc.

Answer: No. You may use your device for classroom projects only as allowed by the teacher. You are prohibited from using your device in any other way or in a setting outside the classroom during the school day.

I need to save my work on a HISD drive. Why can't I access this resource?

Answer: You are on the LionsNet Network. It is not the same as the network you would normally access from a campus computer. You will not see your network drives, so you will need to save your work on your device.

I need to print the spreadsheet I just created. Why is there no printer listed when I try this?

Answer: Like the shared folders, printers are on the HISD network and will not be available when you login to the guest network. Some printing solutions include: saving it to a flash drive and printing from home or another campus computer. Keep in mind that using printers in the classroom or other learning spaces is at the discretion of the teacher or other campus administrators.

My laptop was stolen when I brought it to school. Who should I contact about this?

Answer: Bringing your own technology device to school can be useful; however some risks are involved as well. It is always a good idea to record the device's serial number in case of theft. HISD is not responsible for the theft of a device, nor are we responsible for any damage done to the device while at school. Any time a theft occurs, you should contact the campus principal but under no circumstance is HISD responsible for the device.

Why am I filtered on my own computer/device? Shouldn't I be able to see what I want to on my own tool?

Answer: Student filtering is required by federal law of all public schools. The Children's Internet Protection Act (CIPA) requires all networks access to be filtered, regardless of the tool you use to access it while in a public school. Your laptop or phone is the device. The network you are using while at school belongs to HISD and will be filtered.

Am I still accountable for the Acceptable Use Policy (“AUP”) I signed at the beginning of the school year even though this is my own personal computer/device?

Answer: Yes. The Acceptable Use Policy for HISD remains in effect even when you are using your own laptop, smart phone, iPad, etc. Each time you attempt to access the network at school you will be prompted to accept the terms of service which include the AUP. Violating the terms of the AUP would be a student code of conduct violation and would be dealt with on the campus with a campus administrator.

Why can't my little brother bring his laptop to school? He is in the 4th grade.

Answer: Currently, we are limiting this privilege to 9th – 12th students and staff.

Am I able to connect my laptop to an open network port and gain access to the internet?

Answer: No. HISD is only providing access to personal devices through the wireless network. Under no circumstances can a personal device be plugged directly into the school network.

Will there be a penalty to my grade if I do not have my own device?

Answer: No. Devices are never required and therefore, a grade cannot be taken.

Can the school confiscate or search my device?

Answer: Yes

- District staff may confiscate personal electronic devices when such devices are being used in violation of the AUP or school policies. Upon confiscation, district staff shall follow all district and school procedural directives and processes.
- District staff may search confiscated personal electronic devices and examine the content of students' personal electronic devices when there is reasonable suspicion of unauthorized or illegal use of the device and may turn the devices over to the proper authorities for further investigation when warranted. When determining if a search is appropriate, district staff shall ensure the following conditions are met before conducting the search:
 - a. The search is reasonable at its inception. That is, when the context is such that it is clear that the student or students are clearly misusing the device and that the search of content would turn up evidence of the violation.
 - b. The scope of the search of the content is reasonably related to the objective of the search and appropriate in light of the age and sex of the student and the nature of the suspected violation.

At the conclusion of the investigation the device will be returned to the student or guardian.

STAFF:

Do I, as the teacher, have the choice when students can use their technology devices?

Answer: Yes. Students may use technology at the discretion of the teachers as the lesson warrants the use.

Some of my students cannot access the network on their laptops or phones. I don't have time in a class period to help them with this. Should I put in a help request or call the help desk?

Answer: No. Students who cannot access the HISD LionsNet wireless network, or who may have technical issues with their technology tool, need to take care of this issue out of the classroom by working with their user's manual that came with the device. These are not HISD devices, and the district is not allocating resources at this time to troubleshoot issues. You are welcome to help if you choose, but it is not a staff member's responsibility to ensure that student owned technology is functioning properly.

I have students on my campus who are accessing the internet using their provider's data plan (AT&T, Sprint, Verizon, etc.) on their smart phones or laptops, hence bypassing the filter. Is this a violation of the student AUP?

Answer: This is not an AUP violation because the student is not bypassing the filter on the HISD network, but instead using a provider's data plan. Students who access inappropriate content at school are in violation of school rules regardless of how they obtain the content.

The LionsNet network is down. Can I still ask my students to use their devices to access the Internet for instructional purposes?

Answer: No. Student filtering is required by federal law of all public schools. Individual student data plans do not contain this filtering system. The Children's Internet Protection Act (CIPA) requires all networks access to be filtered, regardless of the tool you use to access it while in a public school. You risk violating federal law by asking students to access the Internet without a filter while at school.

I have my own laptop and a smart phone. I would like to utilize these tools at work. Does this new plan include campus staff?

Answer: Yes. Campus staff can also access the LionsNet wireless network. Campus printers will not be accessible with your own devices. When prompted, choose **LionsNet** from the list. Once you choose this network, you will be prompted to accept the terms of service.

One of my students was using his laptop/device to bully another student on campus. Should I call the central technology office concerning this problem?

Answer: No. Any disciplinary infractions that occur from using technology tools should be referred to a campus administrator. This would be a student code of conduct issue.

Will students have access to any common software packages via the LionsNet wireless network access?

Answer: No HISD software packages will be made available over the wireless connection. This is due to license and technology limitations.

Should I call central office if one of my student's laptops is damaged or stolen?

Answer: No. Any theft issues should be handled as you normally would on your campus. HISD is not responsible for any damage or theft of student owned technology tools. It would be good to remind students to keep a record of the device's serial number just in case a theft occurs.

PARENTS:

My son is bringing his iPad to school for instructional purposes. Will he have access to things he normally does with district equipment?

Answer: Your son will have access to any of the web based software the high school campus currently use (databases, library search tools, etc.). Software may run differently on different devices for varying reasons. You should consult your owner's manual for software limitations. (Ex. iPads cannot run software requiring Flash Player.)

As a parent, am I required to add additional software (virus protection, filter, tracking device, etc.) to my child's technology tool?

Answer: No. Currently we are not requiring any additional software for school use. Virus protection is always advised, but not required to participate. While on the LionsNet network, students will be monitored through the district's filter, so there is no need for additional filtering software.

I have read the terms of service and I do not wish to have my child accessing the internet using her own laptop. I would like to allow her to use her computer for productivity, but not the internet. Is this possible within this pilot plan?

Answer: Yes. Your daughter may choose not to accept the terms of use; however, the rules outlined in the Acceptable Use Policy still apply for technology use of any kind (internet or other). Also, it is not the responsibility of campus staff to ensure she has not accessed the web on her own technology device. Damage or theft is still the responsibility of the owner.

If my child's laptop is stolen or damaged, what recourse can I take?

Answer: The district is not responsible for any damage or theft of student owned equipment. Installing tracking software or apps can help locate the equipment if it is stolen, and keeping track of the device's serial number, model and type will be helpful as well. Theft or vandalism of any kind should be reported immediately to the principal so he/she can take the appropriate steps.

What are the campus/classroom rules for using student owned devices including phones?

Answer: Teachers make the final decision for any tools used in the classroom; student owned equipment would be no different. It will be up to the individual teachers to communicate their expectations to parents and students. Please refer to the student handbook for further details.

Will my child have access to communication tools like email or message boards while on the LionsNet network?

Answer: Yes. Students do have access to their email accounts.