



**THE SCHOOL BOARD OF SEMINOLE COUNTY FLORIDA
PURCHASING AND DISTRIBUTION SERVICES DEPARTMENT
400 E. Lake Mary Boulevard
Sanford, FL 32773-7127**

INVITATION TO BID & PROPOSER'S ACKNOWLEDGEMENT

POSTING DATE:

November 5, 2014

PURCHASING CONTACT & TELEPHONE:

**Barry Boyer, Director, P:407.320.0238; F:407.320.0474
barry_boyer@scps.k12.fl.us**

BID TITLE & NUMBER:

PRESENTATION EQUIPMENT, #14150043B

BID DUE DATE & TIME:

TUESDAY, DECEMBER 9, 2014, 3:30 pm

NOTE: BIDS RECEIVED AFTER THE BID DUE DATE AND TIME WILL NOT BE ACCEPTED.

The School Board of Seminole County, Florida, solicits your company to submit a bid on the above referenced goods or services. All terms, specifications and conditions set forth in this invitation are incorporated by this reference into your response. A Bid will not be accepted unless all conditions have been met. In the event of a conflict between the General Purchasing Terms and Conditions and any subsequent Special Conditions or attached hereto, the Special Conditions will have precedence. **All bids must have an authorized signature in the space provided below.** All Bids must be sealed and received in The School Board of Seminole County Florida Purchasing Office at 400 East Lake Mary Boulevard, Sanford, Florida, by the "Bid Due Date & Time" referenced above. **All envelopes containing sealed bids must reference the "Bid Title", "Bid Number" and the "Bid Due Date & Time".** The School Board is not responsible for lost or late delivery of Bids by the U.S. Postal Services or other delivery services used by the Proposer. Bids may not be withdrawn for a period of sixty (60) days after the bid due date unless otherwise specified.

THE FOLLOWING MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR BID. BIDS WILL NOT BE ACCEPTED WITHOUT THIS FORM, SIGNED BY AN AUTHORIZED AGENT OF THE PROPOSER.

COMPANY NAME:

MAILING ADDRESS:

CITY, STATE, ZIP

FEDERAL EMPLOYER S IDENTIFICATION NUMBER (FEIN):

TELEPHONE NUMBER:

FACSIMILE NUMBER:

EMAIL:

I CERTIFY THAT THIS BID IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER PROPOSER SUBMITTING A BID FOR THE SAME MATERIALS, SUPPLIES, EQUIPMENT OR SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE TO ALL CONDITIONS OF THIS BID AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS BID FOR THE PROPOSER.

AUTHORIZED SIGNATURE:

TYPED OR
PRINTED NAME:

TITLE:

DATE:

- I. **INTRODUCTION.** The purpose of this bid is to provide for the fifty-eight (58) public schools of the Seminole County Public Schools District to purchase, on a recurring basis during the course of the next six (6) months, various **PRESENTATION EQUIPMENT** as per the specifications and conditions listed herein. To promote compatibility and uniformity across the district, selected items are bid to take advantage of any volume discounts or special pricing available. All quantities are estimated and no volume of business can be guaranteed. This bid is scheduled to be in effect from time of bid award through June 30, 2015.
- II. **GENERAL PURCHASING TERMS AND CONDITIONS.** These general terms will apply to all purchases by the District as a result of an award hereunder. In the event of a conflict between Section II and subsequent sections herein, the provisions of any subsequent sections shall be specific to the goods or services requested and shall have precedence. The titles used are for convenience only; the Proposer is responsible for understanding and complying with all terms and conditions herein.
1. **DEFINITIONS.**
 - A. The School Board of Seminole County Florida may be referred to as the “Board”, “School Board” or “SBSC” herein.
 - B. The term “Proposer” shall refer to the company, individual, or organization that responded to this solicitation.
 - C. The term “Contractor” shall refer to any successful awardees hereunder.
 2. **PRICING / TAXES.** All pricing shall be based on FOB Seminole County Florida and will include all packaging, handling, shipping charges, and delivery to any point within Seminole County Florida to a secure area or inside delivery. The School Board is exempt and does not pay Federal Excise and State of Florida Sales taxes.
 3. **TERMS OF PAYMENT / INVOICING.** The normal terms of payment will be Net 30 Days from receipt and acceptance of goods or services and Contractor’s invoice. Itemized invoices bearing the Purchase Order Number must be mailed on the day of shipment. Invoicing subject to cash discounts will be mailed on the day that they are dated.
 4. **TRANSPORTATION AND TITLE.**
 - A. Title to the goods will pass to the School Board upon receipt and acceptance at the destination unless indicated otherwise herein. Until acceptance, the Contractor retains the sole insurable interest in the goods.
 - B. The shipper will prepay all transportation charges. The School Board will not accept collect freight charges.
 - C. No premium carriers will be used for the School Board’s account without prior consent of the Director of Purchasing and Distribution Services.
 5. **RISK OF LOSS.** The Contractor assumes the following risks:
 - A. All risks of loss or damage to all goods, work in process, materials and equipment until the delivery thereof as herein provided;
 - B. All risks of loss or damage to third persons and their property until delivery of all goods as herein provided;
 - C. All risks of loss or damage to any property received by the Contractor or held by the Contractor or its suppliers for the account of the School Board, until such property has been delivered to the School Board;
 - D. All risks of loss or damage to any of the goods or part thereof rejected by the School Board, from the time of shipment thereof to Contractor until redelivery thereof to the School Board.
 6. **PACKING LIST.** All shipments will include an itemized list of each package’s content, and reference the School Board’s Purchase Order Number. No charges will be allowed for cartage or packing unless agreed upon by the School Board prior to shipment.
 7. **INSPECTIONS AND TESTING.** The School Board will have the right to expedite, inspect and test any of the goods at work covered by this Bid. All goods or services are subject to the School Board’s inspection and approval upon arrival or completion. If rejected, they will be held for disposal at the Contractor s risk. Such

inspection, or the waiver thereof, however, will not relieve the Contractor from full responsibility for furnishing goods or work conforming to the requirements of this Bid or the Bid Specifications, and will not prejudice any claim, right, or privilege the School Board may have because of the use of defective or unsatisfactory goods or work.

8. **STOP WORK ORDER.** The School Board may at any time by written notice to the Contractor stop all or any part of the work for this Bid award. Upon receiving such notice, the Contractor will take all reasonable steps to minimize additional costs during the period of work stoppage. The School Board may subsequently either cancel the stop work order resulting in an equitable adjustment in the delivery schedule and/or the price, or terminate the work in accordance with the provisions of the Bid terms and conditions.
9. **WARRANTY.** All goods and services furnished by the Contractor, relating to and pursuant to this Bid will be warranted to be free of defects, meet or exceed the Specifications contained herein, and fit for the intended use. In the event of breach, the Contractor will take all necessary action, at Contractor s expense, to correct such breach in the most expeditious manner possible.
10. **INDEMNIFICATION.** The Contractor agrees to indemnify and save harmless the School Board, its officers, agents and employees from and against any and all claims and liabilities (including expenses) for injury or death of persons or damage to any property which may result, in whole or in part, from any act or omission on the part of the Contractor, its agents, employees, or representatives, or are arising from any Contractor furnished goods or services, except to the extent that such damage is due solely and directly to the negligence of the School Board.
11. **INSURANCE.** The Contractor will carry comprehensive general liability insurance, including contractual and product liability coverage, with minimum limits acceptable to the School Board. The Contractor will, at the request of the School Board, supply certificates evidencing such coverage. Additional insurance requirements may be specified herein.
12. **SOVEREIGN IMMUNITY / LIMITED LIABILITY.** Notwithstanding any provision herein or attached hereto, nothing shall be construed as a waiver of SBSC's rights and sovereign immunities under Florida Statutes. SBSC damages shall be limited in accordance and to the extent allowed by §768.28 Florida Statute.
13. **LAWS AND REGULATIONS.** Contractors will comply with all applicable Federal, State and Local laws, statutes and ordinances including, but not limited to the rules, regulations and standards of the Occupational Safety and Health Act of 1970, the Federal Contract Work Hours and Safety Standards Act, and the rules and regulations promulgated under these Acts. Contractors agree not to discriminate against any employee or applicant for employment because of race, sex, religion, color, age or national origin. Lack of knowledge of applicable laws, statutes and ordinances by the Proposer shall not constitute a cognizable defense against actual or potential damages caused thereby.
14. **GOVERNING LAW & VENUE.** All agreements as a result of an award hereto and all extensions and modifications thereto and all questions relating to its validity, interpretation, performance or enforcement shall be governed and construed in conformance to the laws of the State of Florida. In the event of a legal proceeding, the venue for state court shall be in Seminole County Florida or for federal court be United States District Court, Middle District of Florida, Orlando Division.
15. **PATENTS, COPYRIGHTS & ROYALTIES.** Contractors agree to indemnify and save harmless the School Board, its officers, employees, agents, or representatives from liability of any nature or kind, including cost and expenses for or on account of copyrighted, patented or un-patented invention, process or article of manufactured or used in the performance of the contract award hereunder. If the Contractor uses any design, device or materials covered by royalties or cost arising from the use of such design, device or material in any way involved in the work shall be included in the price proposal of the Contractor.
16. **PERMITS/LICENSES/FEEES.** Any permits, licenses, or fees required will be the responsibility of the successful Contractor; no separate or additional payment will be made. A copy of these licenses and permits shall be submitted to the Buyer prior to commencement of work. If the service(s) being provided requires that individuals or organizations be licensed by the Florida Department of Business and Professional Regulation or any other state or federal agency, such license(s) should be obtained by the Bid due date and time. For state licensing, contact the Florida Department of Business and Professional Regulation, Tallahassee, FL 32399-0797, Phone 850.487.9501.
17. **CONTRACTOR'S EMPLOYEE BACKGROUND CHECK.** All service provider employees that require access to school campuses must be cleared by SBSC or an appropriate agency and wear a current and appropriate picture identification badge. Contractors hereunder shall comply with the required background

check of employees as may be applicable and failure to comply shall be considered a material breach of contract.

- A. Clearance by SBSC: Contractor will comply with the requirements of the Jessica Lunsford Act §1012.465 Florida Statute in regards to fingerprinting and level 2 background screenings of all applicable employees and any subcontractor employees. Refer to <http://www.scps.k12.fl.us/Portals/0/assets/pdf/frontpage/JLAct.pdf> for SBSC for Background Check Requirements
- B. Clearance by Others: Pursuant to §1012.468 Florida Statute, Contractor employee have been cleared by another agency and must already possess a uniform statewide identification badge issued by the agency.

18. TERMINATION.

- A. **DEFAULT.** The School Board may terminate all or any part of a subsequent award by giving notice of default to Contractor, if Contractor: Refuses or fails to deliver the goods or services within the time specified; Fail to comply with any of the provisions of this Bid or so fails to make progress as to endanger performances, hereunder, or;
 - 1) Becomes insolvent or subject to proceedings under any law relating to bankruptcy, insolvency, or relief of debtors. In the event of termination for default, the School Board's liability will be limited to the payment for goods and services delivered and accepted as of the date of termination.
- B. **CONVENIENCE.** The School Board may terminate for its convenience at any time, in whole or in part any subsequent award. In which event of termination for convenience, the School Board's sole obligations will be to reimburse Contractor for:
 - 1) Those goods or services actually shipped / performed and accepted up to the date of termination, and
 - 2) Costs incurred by Contractor for unfinished goods, which are specifically manufactured for the School Board and which are not standard products of the Contractor, as of the date of termination, and a reasonable profit thereon.
 - 3) In no event is the School Board responsible for neither loss of anticipated profit nor will reimbursement exceeds the Bid value.
- C. **FUNDING.** Contracts awarded hereunder are subject to the appropriation and availability of funds as approved by the School Board of Seminole County Florida. In the event funding for the specific purpose of this solicitation is not funded or such funds are insufficient, the contract may be terminated immediately without penalty.

19. PERFORMANCE.

In an effort to reduce the cost of doing business with the School Board, and unless indicated elsewhere a bid or performance bond may not be required. However, upon award and subsequent default by Contractor, the School Board reserves the right to pursue any or all of the following remedies:

- A. To accept the next lowest available bid price or to purchase materials or services on the open market, and to charge the original award the difference in cost via a deduction to any outstanding or future obligations;
- B. The Contractor in default will be barred for consideration of future bid awards for a period of time determined by the severity of the default, but not exceeding two years.
- C. Any other remedy available to the School Board in tort or law.

20. FORCE MAJEURE.

Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

21. ASSIGNMENT.

Any purchase order or contract issued pursuant to an award hereunder, and the monies that may become due are not assignable except with the prior written approval of the School Board, through the Purchasing and Distribution Services Department.

- 22. AUDIT AND INSPECTION.** The School Board or its representative reserves the right to inspect and/or audit all the Contractor's documents and records as they pertain to the products and services delivered under this agreement. Such rights will be exercised with notice to the Contractor to determine compliance with and performance of the terms, conditions and specifications on all matters, rights and duties, and obligations established by this agreement. Documents / records in any form shall be open to the Board's representative and may include but are not limited to all correspondence, ordering, payment, inspection, and receiving records, contracts or sub-contracts that directly or indirectly pertain to the transactions between the Board and the Contractor.
- 23. CONTRACTOR'S PUBLIC RECORDS.** Pursuant to §119.0701 Florida Statutes, "Contractors" as defined by statute that enter into a contract for services with the School Board and is acting on behalf of the School Board is required to comply with public records laws and to specifically:
- A.** Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.
 - B.** Provide the public with access to public records on the same terms and conditions that the School Board would provide the records and at a cost that does not exceed the cost provided by statute or as otherwise provided by law.
 - C.** Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
 - D.** Meet all requirements for retaining public records and transfer, at no cost, to the School Board all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the School Board in a format that is compatible with the information technology systems of the School Board.
 - E.** If a contractor does not comply with a public records request, the School Board shall enforce the contract provisions which may include immediate termination of contract.

III. GENERAL BID CONDITIONS.

- 1. PUBLIC ENTITY CRIMES.** A Proposer who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- 2. OTHER GOVERNMENT ENTITIES.** Subject to the mutual consent of the parties, the pricing, terms and conditions of this Bid, for the products or services specified herein, may be extended to other municipal, city or county government agencies, school boards, community or junior colleges, or state universities within the State of Florida.
- 3. DRUG-FREE WORKPLACE.** Whenever two or more Solicitations are equal with respect to price, quality, and service, a Solicitation received from a business that certifies that it has implemented a drug-free workplace program as defined by Section 287.087 Florida Statutes, will be given preference in the award process. If the Contractor does not maintain a formal "Drug Free Workplace" or does not perform random drugs tests on its employees, then the Contractor's employee must submit to a drug test by the School Board at a cost of \$27.00 prior to working on the School Board account. Refer to the ATTACHMENT.
- 4. SAMPLES AND BRAND NAMES.**
 - A. BRAND NAMES.** Specifications referencing specific brand names and models are used to reflect the kind and type of quality in materials and workmanship, and the corresponding level of performance the School Board expect to receive as a minimum. Proposers offering equivalents or superior products to the brand/model referenced will: (a) reference on the Bid in the space provided the manufacturer's name, brand name, model and/or part number; (b) next to the price Proposer will indicate "ALT" to reflect an alternate offering; (c) where no sample is provided with the bid, Proposers will enclose sufficient technical specification sheets and literature to enable the School Board to reach a preliminary evaluation; (d) the School Board may request and Proposer agrees to submit a sample or to provide its

product on-trial or demonstration, whichever the School Board may deem appropriate, at no charge to the Board; (e) the School Board reserves the right to determine the acceptability of any alternatives offered.

- B. **SAMPLES.** Any sample requested by this bid or to be provided at the Proposer's option, should be forwarded under separate cover to the attention of the Purchasing Office of the School Board. The package or envelope will reference the "Bid Number", "Bid Title", and "Bid Item Number" and clearly marked "Samples". All samples will be provided free of charge, including transportation charges. Proposers are responsible for notifying and making arrangements for a pick up from the School Board if a return of samples is expected. All samples unclaimed for thirty (30) days will be disposed of at the discretion of the School Board.

5. GENERAL EVALUATION CRITERIA.

- A. Primary factors used to decide the award hereunder will be price, ability to meet specifications and responsiveness. In the event alternatives are offered, the School Board reserves the right to consider and accept or reject alternatives at its discretion, and to consider and accept superior products at higher costs when deemed to represent best value and in the best interest of the Board.
- B. A Proposer's past performance may be used in the evaluation of this bid.
- C. The School Board reserves the right to evaluate by lot, by partial lot, or by item, and to accept or reject any bid in its entirety or in part, and to waive minor irregularities if the bid is otherwise valid.
- D. In the event of a price extension error, the unit price will be accepted as correct.
- E. The School Board may consider in conjunction to any award hereunder, those products, services and prices available to them through contracts from state, federal, and local government agencies or other school districts within the State of Florida.

6. CLARIFICATIONS AND INTERPRETATIONS.

- A. Any questions concerning the terms, conditions or specifications will be directed to the designated Buyer referenced on the Proposer's Acknowledgement. Any ambiguities or inconsistencies shall be brought to the attention of the designated Buyer in writing at least ten (10) workdays prior to the due date of the bid. Failure to do so, on the part of the Proposer will constitute an acceptance by the Proposer of any consequent decision.
- B. An addendum to the bid shall be issued and posted for those interpretations that may affect the eventual outcome of this bid. It is the Proposer's responsibility to assure the receipt of all addendum issued. No person is authorized to give oral interpretations of, or make oral changes to the bid. Therefore oral statements given before the bid due date will not be binding. The School Board will consider no interpretations binding unless provided for by issuance of an addendum. Addenda will be posted to the School Board website "<http://www.scps.k12.fl.us/purchasing/CompetitiveSolicitations.aspx>" at least five workdays prior to the due date. The Proposer shall acknowledge receipt of all addenda by signing and enclosing said addenda with their proposal.
- C. The School Board reserves the right to allow for clarification of questionable entries, and for the Proposer to withdraw items with obvious mistakes.

- 7. **SOLICITATION DOCUMENTATION & PUBLIC RECORDS.** Meetings involving Oral Presentations by Proposers or negotiations are closed to the Public. Responses to this solicitation, and recordings of oral presentations or negotiations shall become "public records" upon award recommendation or thirty (30) days after the solicitation due date, whichever is earlier and shall be subject to public disclosure consistent with Chapter 119 Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in response to this solicitation, and must identify the data and other material to be protected, and must state the reasons why such exclusion from public disclosure is necessary.

8. SOLICITATION CONFIDENTIAL, PROPRIETARY, OR TRADE SECRET MATERIAL.

- A. **Public Record.** All responses received in response to this solicitation shall be considered a public record pursuant to Chapter 119 Florida Statutes.
- B. **Redacted Copy.** If the Proposer considers any portion of the documents, data or records submitted in response to this solicitation to be confidential, trade secret or otherwise not subject to disclosure pursuant to Chapter 119 Florida Statutes, the Florida Constitution or other authority, the Proposer must also simultaneously provide the School Board with a separate redacted copy of its response.

- 1) The redacted copy shall contain the School Board's solicitation name, number, and the name of Proposer on the cover, and shall be clearly titled "Redacted Copy." The Redacted Copy shall be provided to the School Board at the same time Proposer submits its response to the solicitation and must only exclude or obliterate those exact portions which are claimed confidential, proprietary, or trade secret.
- 2) Proposer shall be responsible for defending its determination that the redacted portions of its response are confidential, trade secret or otherwise not subject to disclosure. Further, Proposer shall protect, defend and indemnify the School Board for any and all claims from or relating to Proposer's determination that the redacted portions of its response are confidential, proprietary, trade secret or otherwise not subject to disclosure.
- 3) If the Proposer fails to submit a Redacted Copy with its response, the Department is authorized to produce the entire documents, data or records submitted by Proposer in response to a public records request for these records.

C. Public Meetings/Evaluations. All evaluations of solicitations are subject to discussion at public meetings. If during the course of the evaluation, pertinent facts cannot be disclosed or discussed in a public forum due to the Proposer's designating such materials as confidential, the Proposer's bid may be deemed non-responsive and rejected from further consideration of award and any rights to protest is thereby waived.

9. **GREEN PROVISION.** The School Board supports and encourages the purchase of products and services that use recycled post consumer waste are energy efficient and/or environmentally friendly. Products that are comparable to the bid specifications stated herein and are reusable, refillable, repairable, more durable, and less toxic may be purchased or used where practicable and cost effective as an alternative at the discretion of the Board. The Board also encourages and promotes using minimal packaging and the use of recycled/recyclable products in the packaging of commodities purchased. The Proposer shall be responsible for providing packaging that will protect the products shipped and documentation which demonstrates how their products or services meet this provision.
10. **SAFETY DATA SHEET.** If applicable, a Safety Data Sheet (SDS) must be submitted with your Bid for all hazardous materials/chemicals included herein. Failure to provide required information will render your bid non-responsive and rejection of your bid.
11. **CONFLICT OF INTEREST.** Proposer is subject to the provisions of Chapter 112 Florida Statutes. The Proposer must disclose with their response the name of any company owner, officer, director, agent or representative who is also an employee of the School Board or their immediate family which owns any interest of any amount in the Proposer's company, partnership, or agency.
12. **CONTACT / LOBBYING.** All questions for additional information regarding this bid **must be directed to the designated Buyer noted on page one.** Prospective Proposers, employees, agents or representative shall not contact nor lobby any member of the Seminole County School Board, Superintendent, members of the Evaluation Committee, or staff regarding this bid prior to posting of the final tabulation and award recommendation on the website. Any such contact shall be cause for disqualification and rejection of your proposal.
13. **CONTINGENT FEE PROHIBITED.** The Proposer warrants that they have not employed or retained any third party other than the Proposer's employee or agent to solicit or secure an award hereunder and that they will not pay a fee, commission, percentage, gift or other consideration to a third party upon or resulting from the award hereunder. Violation shall constitute a breach of contract and termination of agreement and a deduction from any outstanding obligations for the full amount of the fee, commission, percentage, gift or consideration paid.
14. **LIQUIDATED DAMAGES RECOVERY.** The Proposer agrees to the use of Liquidated Damages Recovery in the event Proposer fails to perform in accordance with the provisions herein. On the occasion where the Proposer has been found to be in default of contract, or any material provision thereof, or fails to remedy any deficiency in performance, SBSC may procure the necessary supplies or services from an alternative source and hold the Proposer financially responsible for any excess costs incurred. The difference between the bid price of the product or service and the actual price paid may be deducted from any current or future obligations owed to the Proposer. In addition, default will result in termination of contract and a prohibition against future business with SBSC for a term of not less than two years.

15. **SUB-CONTRACTORS.** The Proposer is responsible for performance and meeting all specifications and for the performance of any sub-contractors used in conjunction with an award hereunder. The Proposer must disclose the name(s) of any sub-contractor(s) used to satisfy performance herein and insure that the sub-contractors are qualified, insured, and that sub-contractors employees has security clearance and meets all requirements set forth herein.
16. **BID OPENING AND FORM.** Bid openings will be public on the date and time specified on the Proposer's Acknowledgment form. All Bids received after the time indicated will be rejected as non-responsive and returned unopened to sender. It is the Proposer's sole responsibility to insure their bids are received timely; SBSC is not responsible for late or missed delivery by third party delivery services. Bids by Email, fax, telegram, or verbally by telephone or in person will not be accepted. The public opening will acknowledge receipt of the bids only, details concerning pricing or the offering will not be announced. All bids submitted shall become public record upon an announcement of a recommended award or ten days after the due date whichever occurs first.
17. **BID TABULATIONS, RECOMMENDATIONS, AND PROTEST.** Bid Tabulations with award recommendations are posted to the Purchasing and Distribution Services' website at "<http://www.scps.k12.fl.us/purchasing/CompetitiveSolicitations.aspx>". Failure to file a protest within the time prescribed in Section 120.57(3) Florida Statutes will constitute a waiver of proceedings under Chapter 120, Florida Statutes and School Board Rules. Bid tabulations or recommendations are available through website and notices will not be mailed. SBSC Policy # 7.71 Resolution of Bid Protest may be found online at www.scps.k12.fl.us.
18. **FLORIDA PREFERENCE.** Pursuant to §287.084 Florida Statute, award recommendations shall make appropriate adjustments to pricing when considering solicitations from Proposers having a principal place of business outside the State of Florida. All Proposers must complete and submit Attachment – 2 with the response to this solicitation. Failure to comply shall be considered non-responsive to the terms of this solicitation. Refer to <http://www.leg.state.fl.us/Statutes/index.cfm> for additional information regarding this Statute.
19. **BID PREPARATION COSTS.** Neither the School Board nor its representatives shall be liable for any expenses incurred in connection with the preparation of a response to this bid.
20. **AGREEMENT FORM.** For Invitations to Bid (ITB) for products only, this documents including all terms and conditions contained herein, and the Proposers response there to shall constitute the agreement of the parties. For services or where there is a subsequent agreement as a result of an award hereunder, such agreement shall incorporate all terms, conditions and specifications contained herein, and in response thereto, unless mutually amended in writing. All awards hereunder shall be issued a confirming Purchase order in confirmation to any award under this solicitation.

IV. SPECIAL CONDITIONS

1. **TERM.** This bid will be effective for 6 months effective January 1, 2015 or Board Approval whichever is later. The School Board of Seminole County Florida reserves the right to cancel this contract by giving 30 days notice of cancelation before the end of any fiscal year that falls within the term of this contract. The terms and conditions of this Bid or any portion thereof may upon mutual agreement of the parties be extended for an additional term or for additional quantities.
2. **SUBSTITUTIONS.** Substitution of other brands for items awarded and ordered is prohibited. In the event an awarded item is discontinued by the manufacturer during the term of the contract and is not available from either the Contractor's or the manufacturer's inventory then the Contractor must provide written notification from the manufacturer that the item has been discontinued. The Contractor must file a written request with the Buyer and be granted approval to substitute. Requests to substitute shall be accompanied by complete specifications for the proposed substitute and a sample may be requested.
3. **NEW MANUFACTURE.** The items Bid must be new and currently manufactured model of the best quality and highest grade workmanship, carry the manufacture's standard warranty as a minimum, and be equal to the specifications stated herein. Unless stated otherwise, used, remanufactured, refurbished, or reconditioned products are unacceptable.
4. **ALTERNATIVES.** SBSC reserves the exclusive right to determine compatibility and equivalence for item offered as an alternative to the brands and models referenced herein. Operational ease and user experience to

like or comparable products will be considered. AS A MNIMUM, THE PROPOSER MUST COMPARE THE SPECIFICATIONS CONTAINED HEREIN TO THE COMPARABLE SPECIFICATIONS FOR THE PROPOSER ALTERNATIVE AND CLEARLY INDICATE ANY VARIANCES. IF BIDDING ALTERNATE PRODUCTS, A TECHNICAL SPECIFICATIONS SHEET MUST BE SUBMITTED FOR EACH ITEM BID AS AN ALTERNATE. PROPOSER MUST INDICATE ON THE SPECIFICATION/PRICING SHEET (BY ASTERIK OR HIGHLIGHTING) THE SPECIFICATIONS OF THE ALTERNATE PRODUCT THAT VARY FROM THOSE OF THE PRODUCT REFERENCED ON THE BID. Proposer must also list the original product number and bid item number in the upper right-hand corner of the alternate specifications sheet for ease of reference .

FAILURE TO SUBMIT THE REQUESTED TECHNICAL DATA FOR ANY ALTERNATE ITEM BID SHALL BE DEEMED NON-RESPONSIVE AND THE ALTERNATE WILL NOT RECEIVED CONSIDERATION. (Ref: Section III-Item #4-Samples and Brand Names

5. **QUANTITIES / VOLUME OF BUSINESS.** Quantities shown are estimates only and are presented to assist proposer in the development of their responses. Actual quantities ordered may be more or less than the amounts shown.
6. **MINIMUMS.** MINIMUM PURCHASE QUANTITIES OR VOLUME RESTRICTIONS WILL NOT BE ACCEPTED.
7. **WARRANTY.** Proposer will GUARANTEE that the goods and/or services supplied hereunder will be of good workmanship and of proper materials, free from defects and in accordance with specifications for a minimum period of ONE (1) YEAR including all costs to repair, replace product including all shipping and handling costs or the manufacturer's warranty whichever is longer. The Proposer agrees to complete warranty repairs to supply a replacement no later than thirty (30) days from notice by District of a warranty claim. FAILURE to GUARANTEE THE ONE (1) YEAR WARRANTY SHALL BE DEEMED NON-RESPONSIVE TO BID REQUIREMENTS AND ALL OFFERS WILL BE REJECTED. Failure to complete all warranty claims within thirty (30) days shall be deemed a breach of contract under the provisions herein.
8. **PRICE.** Proposer shall provide FIRM, FIXED PRICE to include all handling, packaging, and shipping charges for six (6) months from date of award.
9. **SPECIAL DELIVERY REQUIREMENTS.**
 - A. **BACKORDERS.** Suppliers will be required to notify SBSC when an item will be backordered by the manufacturer. This notification must come in the form of a letter from the manufacturer stating he reason why the item is backordered and the expected date of arrival to the awarded contractor(s). Material(s) backordered should be clearly indicated on the packing slip. Schools, departments, and cost centers reserve the right to cancel backorders, at any time, and purchase from another source. It is the responsibility of the vendor to contact the originating location to verify whether they still want the backordered item(s).
 - B. **INSTALLATION.** No installation is required.
 - C. **LIFT GATE:** The majority of the school locations do not have loading dock facilities. A LIFT GATE may be required for delivery of shipments.
 - D. **CALENDAR:** Each school shall order on an "as needed, when needed" basis via an official District purchase order, an internal school purchase order, or District VISA credit card during the term of this agreement. Unless requested otherwise, delivery shall be completed within 30-45 days after receipt of order by the Proposer and be made net F.O.B.-Seminole County, FL (various locations) as per the individual purchase order. See **EXHIBIT I** for a list of SBSC school locations and visit <http://www.scps.k12.fl.us/Home/SCPSCalendars.aspx> for the SBSC Calendars.
 - E. **SUMMER HOURS:** The SBSC District is CLOSED on Fridays during the summer sessions as a cost savings measure. **NO DELIVERIES WILL BE ACCEPTED ON FRIDAYS DURING THE MONTHS OF JUNE & JULY 2015.**
10. **MANUALS.** UPON REQUEST, the Proposer shall provide a complete set of repair manual, parts or operations manual(s) for all items awarded at no charge to the District.
11. **QUESTIONS.** The last day to submit questions concerning this bid shall be **November 14, 2014** at 3:30 PM. Questions received after this date and time will not be addressed. Please submit questions in writing via fax to 407-320-0474 or via e-mail to barry_boyer@scps.k12.fl.us.

V. **SPECIFICATIONS.** The following equipment has been adopted as standard equipment approved for use throughout Seminole County Public Schools. Carefully read the features, accessories, and warranty required for each item as listed below. No installation is required.

1. **MULTIMEDIA PROJECTORS – VIDEO/DATA**

A. MULTIMEDIA PROJECTOR, Video/Data: DLP Brilliant Color. 3600 ANSI LUMENS MINIMUM

1) **Features shall include:**

- 3600 lumens of brightness with a 3000:1 contrast
- 3D Ready via DLP® Link™
- High efficiency lamps that last up to 4000 hours (in economy mode)
- VGA-out to display on a secondary monitor
- Keypad lock to prevent accidental system adjustments
- RJ45/RS-232C for integration and system administration
- Quick and easy lamp replacement
- Built-in 10-watt speaker
- Enhanced color and display adjustments
- Native Resolutions: XGA (1024x768)
- Max. Resolution: UXGA (1600x1200)
- Throw Ratio (±3%): 1.6 to 1.92: 1 (Distance/Width)
- Image Size (Diagonal): 30" to 300" (0.8 to 7.6 m)
- Projection Distance: 3.2' to 38.4' (1.0 to 11.7m)
- Projection Lens: F=2.52-2.73; f=24.34-25.95mm
- Zoom Ratio: 4:3 Native, 16:9 /16:10 Compatible
- Keystone Correction: ±15° Vertical, Auto-Keystone
- Computer Compatibility: UXGA, SXGA+, SXGA, SGA, SVGA, VGA Resized; VESA Standards; PC and Macintosh Compatible
- Video Compatibility: SDTV (480i); EDTV (480p), HDTV (576i, 720p, 1080i/p) NTSC/NTSC 4.43, PAL B/G/H/I/M/N 60, ECAM
- I/O Connection Ports: HDMI v1.3, VGA-In, Composite Video, VBA-Out, RCA Stereo-In, Mini-Jack
- Audio-In, Mini-Jack Audio-Out, RJ45, RS-232c, Microphone-In, USB (Service)
- Weight: 6.0 lbs (2.7kg)

2) **IN THE BOX:** Standard Accessories included: AC Power Cord, VGA Cable, Remote Control, Batteries for Remote, Carrying Case, User's Manual (CD), Lens Cap, Warranty Card

3) **WARRANTY:** 5 year parts and labor, minimum.

4) **VIVITEK #D859 (8-14964-33598-2), or approved equal**

B. MULTIMEDIA PROJECTOR, Video/Data: LCD Color, 2700-3000 lumens, 3LCD, 3-chip technology; Front / rear / ceiling mount.

1) **Features shall include:**

- Driving Method: Poly-Silicon TFT Active Matrix; Pixel Number: 786,432 dots (1024x768) x 3
- Color Light output 1: 2700 lumens; White Light Output 1:2700 lumens
- Aspect Ratio: 4:3 and 16:10 (both)
- Native Resolution: 1024x768 (XGA)
- Resize: 640 x 480 (VGA), 800 x 600 (SVGA/X17 and W17 only), 1024 x 768 (XGA/S17 and W17 only), 1280 x 800 (WXGA/ S17 and X17 only), 1280 x 960 (SXGA2), 1280 x 1024 (SXGA3), 1366 x 768 (WXGA60-3) 1400 x 1050 (SXGA+), 1440 x 900 (WXGA+), 1680 x 900 (WXGA++/X17 and W17 only), 1600 x 1200 (UXGA60/X17 and W17 only)

- Lamp Type: 200W UHE
 - Lamp Life: Up to 6000 hours (ECO mode) / Up to 5000 hours (Normal Mode)
 - Keystone Correction: Vertical: ± 30 degrees (Automatic); Horizontal: ± 30 degrees (Slider)
 - USB Plug 'n Play; Compatible with PC & MAC Computers
 - Contrast Ratio: Up to 10,000:1
 - Color Reproduction: up to 1 billion colors
 - Manual Focus: F-number: 1.58-1.72; Focal Length: 16.7-20.25mm
 - Zoom Ratio: Optical Zoom = 1.0-1.2
 - Display Performance: NTSC: 480 lines; PAL: 576 lines
 - Video Compatibility: NTSC/NTSC4.43/PAL/M-PAL/N-PAL/PAL60/SECAM/
 - Interfaces: HDMI x1; Computer/component video: D-sub 15pin x 1; S-video: Mini DINx1; Composite video: RCA (Yellow)x1; Audio In: RCAx1 (L&R); USB Connector: Type Bx1 (USB display, audio & mouse control); USB Connector: Type Ax1 (USB memory/document camera); Monitor-Out: D-Sub 15pin x1; Serial: RS-232c x1
 - Speaker: 5-Watt (mono)
 - Weight: 5.6 lb (2.5kg)
- 2) **IN THE BOX:** Standard Accessories included: PowerLite x17 multimedia projector, projector, power cord, computer cable (VGA), projector remote control, batteries, user manual CD, Quick Setup Sheet, warranty card
- 3) **WARRANTY:** Three (3) year parts & labor minimum (Bright Futures Manufacturer's Warranty)
- 4) **Epson PowerLite X17 (V11H569020), or approved**

C. MULTIMEDIA PROJECTOR, 2500 Lumens (Short Throw), 3LCD, 3-chip technology, Front / rear / ceiling mount

1) Features shall include:

- Pixel Number: 786,432 dots (1024 x 768) x 3
- Aspect Ratio: 4:3
- Native Resolution: 1024 x 768 (XGA)
- Resize: 640 x 480 (VGA), 800 x 600 (SVGA), 1152 x 864 (SXGA), 1280 x 800 (WXGA), 1280 x 960 (SXGA2), 1280 x 1024 (SXGA3), 1280 x 768 (WXGA 60-1), 1360 x 768 (WXGA 60-2), 1440 x 900 (WXGA+), 1400 x 1050 (SXGA+), 1600 x 1200 (UXGA)
- Lamp Type: E-TORL™ 200 W UHE
- Lamp Life: ECO mode - Up to 6000 hours² ;Normal mode: Up to 5000 hours²
- Throw Ratio Range: 0.54 – 0.74
- Size (projected distance): 50" – 108" (0.54 to 1.22 m)
- Keystone Correction: Manual - Vertical: ± 15 degrees; Horizontal: ± 15 degrees
- Contrast Ratio: Up to 3000:1
- Color Reproduction: Up to 1 billion colors
- Lens: No optical zoom / Manual focus; F1.80; Focal Length 6.48 mm; Zoom Ratio: Digital 1.0 – 1.35
- Display Performance: NTSC - 480 line; PAL - 576 line
- Input Signal: NTSC / NTSC4.43 / PAL / M-PAL /N-PAL / PAL60 / SECAM
- Interfaces: Computer / Component video - D-sub 15 pin x 2; S-video - Mini DIN x 1; Composite video - RCA (Yellow) x 1; Audio in - RCA x 1 (L and R), mini stereo x 2; USB connector - Type B x 1 (USB display, audio and mouse control); USB connector - Type A x 1 (USB memory / document camera); HDMI x 1; RJ-45 x 1; Serial - RS-232c x 1; Monitor out - D-sub 15 pin x 1; Audio out - Mini stereo x 1; Microphone - Mini stereo x 1; Wireless LAN port - 802.11 b/g/n (optional — module sold separately)

- Speaker: 16W monaural
 - Power Supply Voltage: 100 – 240 V, ±10%, 50/60 Hz AC
 - Power Consumption: ECO mode - 244 W: Normal mode: 294 W
 - Communication on: 6.20 W standby
 - Communication off: 0.29 W standby
 - Weight: 8.5 lb
 - Features: Source search, video, LAN, computer, USB, power, aspect, color mode, volume, e-zoom, A/V mute, freeze, menu, page up and down, help, auto, mouse functions, user, esc
 - Operating Angle:
 - Upper / Lower: 10 to +70 degrees
 - Right / Left: ±30 degrees
 - Operating Distance: 19.7 ft (6 m)
- 2) **IN THE BOX:** Epson PowerLite 420 projector; Lens cover; Power cord; Computer cable (VGA); Projector remote control; Batteries; User manual CD; Projector software CD; Quick Setup Sheet; Password protection sticker
 - 3) **WARRANTY:** Two-year limited warranty, Epson Road Service Program, Epson PrivateLine dedicated toll-free support (U.S. and Canada only) and 90-day limited lamp warranty
 - 4) **Epson Powerlite 420 (V11H447020) projector, or approved equal**

2. ELECTRONIC WHITE BOARD CONVERSION SYSTEM. Ultra-Portable, for Windows + Accessories.

A. Features shall include:

- Ability to write on surface of an existing whiteboard and have information stored for later transfer to a PC or immediately transferred to a PC
- Mobile, portable unit (1 lb.) for use with up to 4' x 8' whiteboards
- Operates on battery, AC or USB
- One touch printing, e-mail, fax and HTML export
- Pen and eraser events sampled and displayed in real- time when directly connected to Computer
- Utilizes standard dry erase markers
- Compatible with Windows/Mac; USB interface with included cable
- Export/Save Formats: JPEG, BMP, WMF, HTML, SVS, EPS
- Wireless connectivity MimioHUB

B. IN THE BOX. Accessories to be included: MimioTeach bar; Mimio Hub wireless receiver; magnetic mounting plates for: non-magnetic boards, Mimio Stylus , USB cable/AC adapter, Mimio Studio 7 software DVD – 26 languages.

C. WARRANTY: (2) Two Year with an additional 3 year extension to their product warranty with registration online at <http://www.mimio.com/support/registration.php> .

D. MIMIOTEACH Interactive System #1762262 (NO SUBSTITUTE) This product is currently owned and operated by the District and are required for compatibility and continuity of support.

3. MULTIPURPOSE DIGITAL CAMERA PRESENTATION UNITS.

A. MULTIPURPOSE DIGITAL CAMERA PRESENTATION UNIT: Portable for use with Microscopes.

1) Features shall include:

- Shooting Area/Scan Size: QuadPage 15"x20" Image
- Sensor: 5MP CMOS
- Secondary Camera: Optional

- Focus: Auto
 - Onboard Microphone
 - Lighting: Ultra-Bright LEDS (4 levels)
 - Frame Rate: 30 fps max (HD)
 - USB / Max Resolution: USB 2.0 (max 2592 x 1944)
 - Zoom: -2x to +16x Digital * 6x Flex = 96x Total
 - Dimensions: Folded: 4.35"D x 5.55"W x 12.125"H Set Up: 10.5"D x 4.75"W x 19.25"H
 - Weight: 3 lbs.
 - Software Bundle: XSight HD Viewer for Windows and OSX
 - OS Supported: Microsoft Windows XP, Vista, 7, 8 & Mac OSX
 - System Requirements: USB2.0 Interface, Intel Dual Core 2.4GHz or Higher, 2GB RAM, 500MG Free HD Space
- 2) **Warranty:** 5 Year Cross-ship replacement; 1 year Limited warranty on accessories.
- 3) **IN THE BOX.** Accessories to be included: AC Adapter, RGB cable, Inst. Manual
- 4) **Recordex #SimplicityCam 5ZAF or approved equal.**

B. MULTIPURPOSE DIGITAL CAMERA PRESENTATION UNIT, USB, Portable-BUDGET

- 1) **Features shall include:**
- Shooting Area/Scan Size: 12.5" x 16.5"
 - Image Sensor: 5MP CMOS
 - Focus: Fixed/Manual; White Balance-Auto
 - Lighting: Ultra-Bright LEDs (2/4 level control)
 - Maximum Output Resolution: 2592x1944/ USB Capture/USB 2.0
 - Frame Rate: 30fps max
 - Digital Zoom: -2x to +16X
 - Special Features: 2D/3D MultiView, Annozoom, Picture-in-Picture (Requires Microsoft Windows)
 - Onboard, dual microphones
 - Certification: FCC, CE
 - Software Bundle: For Windows: XSight HD Viewer for Windows w/2D/3D MultiView; For MAC OS X:
 - VideoGlide Capture by EchoFX
 - VideoGlide Capture for MAC
 - Security: Kensington security Slot
 - Accessories: USB Cable, Document Guide Mat
 - Operations Systems Supported: MicroSoft Windows XP/Vista/7&MAC OS X
 - System Requirements: USB 2.0 Interface; Pentium IV 1.6G or higher; 512 MB RAM or above;
 - 200MB HD Space
 - Dimensions: Folded—3.75"D X 3.25"W x 12.12"H; Set-up—14"D x 3.25"W x 12.25"H
 - Weight: 2.25 lbs
- 2) **IN THE BOX.** Accessories to be include : AC Adapter, RGB cable, Inst. Manual
- 3) **WARRANTY:** 5-yr Cross Ship Replacement Warranty
- 4) **Recordex SIMPLICITYCAM 5i+, or approved equal**

4. **ULTRA SHORT THROW PROJECTOR**, 2700 Lumens; 3LCD – 3 chip technology;
Front/rear/wall mount/table.

A. Features shall include:

- Driving Method: Poly-silicon TFT Active Matrix
- Pixel Number: 1,024,000 dots (1280 x 800) x 3
- Aspect Ratio: 16:10
- Native Resolution: 1280 x 800 (WXGA)
- Lamp Type: E-TORL™ 215 W UHE
- Lamp Life: ECO mode - Up to 10,000 hours²; Normal mode - Up to 5,000 hours²
- Keystone Correction: Manual - Vertical: ±3 degrees / Horizontal: ±3 degrees
- USB Plug 'n Play: Mac OS® 10.5 / 10.6 / 10.7 / 10.8 / 10.9; Windows 2000 XP / Windows Vista® / Windows 7 / Windows 8
- Contrast Ratio: Up to 10,000:1
- Color Reproduction: Up to 1.07 billion colors
- Color Processing: 10 bit
- Projection Lens: Manual focus; f1.80; Focal Length - 3.71 mm; Digital zoom 1.0 – 1.35x
- Display Performance: NTSC - 480 lines; PAL - 576 lines
- Input Signal: NTSC / NTSC4.43 / PAL / M-PAL / N-PAL / PAL60 / SECAM
- Interfaces: HDMI x1; HDMI/MHL x1;
- Computer / Component video: D-sub 15 pin x 2
- S-video: Mini DIN x 1
- Composite video: RCA (Yellow) x 1
- Audio in: Mini stereo x 3
- USB connector: Type B x 1 (USB display, audio and mouse control)
- USB connector: Type A x 1 (USB memory / document camera)
- RJ-45 x 1
- Serial: RS-232c x 1
- Monitor Out: D-sub 15 pin x 1
- Audio out: Mini stereo x 1
- Microphone: Mini stereo x 1
- Wireless LAN port: 802.11 b/g/n (optional – module sold separately)
- Interactive Synchronization Mini stereo In
- Interactive Synchronization Mini stereo Out
- Speaker: 16 W mono
- Power Supply Voltage: 100 – 240V ±10%, 50 / 60Hz
- Power Consumption: Normal mode - 333 W; Communication on - 4.3 W standby;
Communication off - 0.33 W standby
- Weight: 12.1 lb

B. IN THE BOX: BrightLink 575Wi ultra-short-throw interactive projector; Projector wall mount ; Projector template sheet; Installation guide; Quick user's guide; Power cable; USB A/B cable; Computer / VGA cable; Electronic user manual; Interactive driver for Mac; Epson Easy Interactive Tools; Network Management software; Projector remote control; Two (2) interactive pens; Pen tray; Two (2) AA batteries (for interactive pens) + battery charger; Two (2) AA batteries (for remote)

C. WARRANTY: 3-yr warranty (Brighter Futures Program Warranty); 90-day Lamp Warranty, Epson Road Service Program and Epson PrivateLine® dedicated toll-free support

D. Epson PowerLite #575Wi (V11H601022) or an approved equal

VI. SUBMITTAL REQUIREMENTS. The Proposer shall include as a minimum with their response:

1. ****Invitation to Bid & Proposer's Acknowledgment.** (Page 1) Signed by an authorized representative of the Proposer.
2. ****Price Schedule** (Attachment –1) Signed by the Proposer.
3. ****Proposer's Statement of Principal Place of Business** (Attachment – 2)
4. Addenda if applicable. (Signed by the Proposer)

****MAKE SURE ALL DOCUMENTATION IS SIGNED BY AN AUTHORIZED REPRESENTATIVE OF THE PROPOSER. FAILURE TO COMPLY WILL RESULT IN DISQUALIFICATION ON THE GROUNDS OF NON-RESPONSIVENESS TO THE REQUIREMENTS OF THE BID.**

ITB #14150043B**EXHIBIT - 1**

School Name	School Address
Altamonte Elementary School	525 Pineview Street Altamonte Springs Florida 32701
Bear Lake Elementary School	3399 Gleaves Court Apopka Florida 32703
Bentley Elementary	2190 Oregon Avenue Sanford Florida 32771
Carillon Elementary School	3200 Lockwood Boulevard Oviedo Florida 32765
Casselberry Elementary School	1075 Crystal Bowl Circle Casselberry Florida 32707
Choices In Learning Charter School	893 East State Road 434 Longwood Florida 32750
Crooms Academy of Information Technology	2200 West 13th Street Sanford Florida 32771
Crystal Lake Elementary School	231 Rinehart Road Lake Mary Florida 32746
Eastbrook Elementary School	5525 Tangerine Avenue Winter Park Florida 32792
Endeavor School	3010 Old Lake Mary Rd Lake Mary Florida 32746
English Estates Elementary School	299 Oxford Road Fern Park Florida 32730
Eugene Gregory Academy	1722 W Airport Blvd Sanford FL 32773
Evans Elementary School	100 East Chapman Road Oviedo Florida 32765
Forest City Elementary School	1010 Sand Lake Road Altamonte Springs Florida 32714
Galileo School	2251 Jitway Ave Sanford FL 32771
Geneva Elementary School	275 First Street Geneva Florida 32732
Goldsboro Elementary Magnet School	1300 West 20th Street Sanford Florida 32771
Greenwood Lakes Middle School	601 Lake Park Drive Lake Mary Florida 32746
Hagerty High School	3225 Lockwood Boulevard Oviedo Florida 32765
Hamilton Elementary School	1501 East 8th Street Sanford Florida 32771
Heathrow Elementary School	5715 Markham Woods Road Lake Mary Florida 32746
Highlands Elementary School	1600 Shepard Road Winter Springs Florida 32708
Hopper Center	612 Newport Avenue Altamonte Springs Florida 32701
Idyllwilde Elementary School	430 Vihlen Road Sanford Florida 32771
Indian Trails Middle School	415 Tuskawilla Road Winter Springs Florida 32708
Jackson Heights Middle School	41 Academy Avenue Oviedo Florida 32765
John Polk Alternative	211 Bush Blvd SANFORD FL 32773
Journeys Academy	1722 W. Airport Boulevard Sanford FL 32771
Keeth Elementary School	425 Tuskawilla Road Winter Springs Florida 32708
Lake Brantley High School	991 Sand Lake Road Altamonte Springs Florida 32714
Lake Howell High School	4200 Dike Road Winter Park Florida 32792
Lake Mary Elementary School	132 South Country Club Road Lake Mary Florida 32746
Lake Mary High School	655 Longwood Lake Mary Road Lake Mary Florida 32746
Lake Orienta Elementary School	612 Newport Avenue Altamonte Springs Florida 32701
Lawton Chiles Middle School	1240 Sanctuary Drive Oviedo Florida 32766
Lawton Elementary School	151 Graham Avenue Oviedo Florida 32765
Layer Elementary School	4201 SR 419 Winter Springs Florida 32708

EXHIBIT – 1 (Cont'd)

School Name	School Address
Lyman High School	865 S. Ronald Reagan Blvd Longwood Florida 32750
Markham Woods Middle School	6003 Markham Woods Road Lake Mary Florida 32746
Midway Elementary School	2368 Brisson Avenue Sanford Florida 32771
Millennium Middle School	21 Lakeview Drive Sanford Florida 32773
Milwee Middle School	1341 S. Ronald Reagan Boulevard Longwood Florida 32750
Northeast Cluster Schools	
Northwest Cluster Schools	
Oviedo High School	601 King Street Oviedo Florida 32765
Partin Elementary School	1500 Twin Rivers Boulevard Oviedo Florida 32766
Pine Crest Elementary School	405 West 27th Street Sanford Florida 32773
Rainbow Elementary School	1412 Rainbow Trail Winter Springs Florida 32708
Red Bug Elementary School	4000 Red Bug Road Casselberry Florida 32707
Rock Lake Middle School	250 Slade Drive Longwood Florida 32750
SCPS Alternatives	1722 W. Airport Blvd. Sanford FL 32771
Sabal Point Elementary School	960 Wekiva Springs Road Longwood Florida 32779
Sanford Middle School	1700 French Avenue Sanford Florida 32771
Seminole Academy of Digital Learning	840 Orange Ave Longwood FL 32750
Seminole County Virtual Options	840 Orange Ave Longwood FL 32750
Seminole County Virtual School	840 Orange Ave Longwood FL 32750
Seminole Detention Center	100 Bush Blvd Sanford FL 32773
Seminole High School	2701 Ridgewood Avenue Sanford Florida 32773
Seminole Virtual Instruction Program	840 Orange Ave Longwood FL 32750
South Seminole Middle School	101 South Winter Park Drive Casselberry Florida 32707
Spring Lake Elementary School	695 Orange Avenue Altamonte Springs Florida 32714
Stenstrom Elementary School	1800 Alafaya Woods Boulevard Oviedo Florida 32765
Sterling Park Elementary School	905 Eagle Circle South Casselberry Florida 32707
Teague Middle School	1350 McNeil Road Altamonte Springs Florida 32714
Tuskawilla Middle School	1801 Tuskawilla Road Oviedo Florida 32765
UCP Seminole Child Development Center Charter	3590 N. Hwy 17-92, Suite 114 Lake Mary Florida 32746
Walker Elementary School	3101 Snowhill Rd Chuluota Florida 32766
Wekiva Elementary School	1450 East Wekiva Trail Longwood Florida 32779
Wicklow Elementary School	100 Placid Lake Drive Sanford Florida 32771
Wilson Elementary School	985 Orange Boulevard Sanford Florida 32771
Winter Springs Elementary School	701 West S.R. 434 Winter Springs Florida 32708
Winter Springs High School	130 Tuskawilla Road Winter Springs Florida 32708
Woodlands Elementary School	1420 E.E. Williamson Road Longwood Florida 32750

PRICE SCHEDULE

All pricing shall be quoted FOB INSIDE delivery to Seminole County Florida unless otherwise indicated and all items shall meet or exceed the Specifications/Scope of Work under Section V of this solicitation. Please refer to Section III, #4 if bidding alternatives.

1. **PROJECTOR**-Multimedia - Video/Data, TYPE: DLP Brilliant Color, 3600 ANSI Lumens; VIVITEK #D859 or approved equal (Specification V. 1. A.) Est. Qty: <10

A. Make / Model Bid: _____ Unit Price: _____

B. REMOTE #1 above. Part # _____ Unit Price: _____

2. **PROJECTOR**-Multimedia – Video/Data, LCD Color, 2700-3000 Lumens; REF: EPSON PowerLite X17 (V11H569020) or approved equal (Specification V. 1. B.) Est. Qty: <10

A. Make / Model Bid: _____ Unit Price: _____

B. REMOTE for #2 above. Part # _____ Unit Price: _____

C. Air Filter for #2 above. Part # _____ Unit Price: _____

3. **PROJECTOR**- Multimedia, 2500 Lumens (Short Throw) Multimedia – Epson Powerlite 420 (V11H447020) projector, or approved equal (Specification V. 1. C.) Est. Qty: <10

A. Make / Model Bid: _____ Unit Price: _____

B. REMOTE for #3 above. Part # _____ Unit Price: _____

C. Air Filter for #3 above. Part # _____ Unit Price: _____

4. **ELECTRONIC WHITEBOARD CONVERSION SYSTEM** – Ultra-Portable for Window + Accessories REF: Mimio TEACH #1762262 (Specification V. 2. – No Substitute) Est. Qty: <10

A. MimioTEACH #1762262 _____ Unit Price: _____

B. MimioPad2 Wireless Tablet #1834496 _____ Unit Price: _____

C. MimioHub Wireless Receiver #1774342 _____ Unit Price: _____

D. Mimio Discount on Balance of Line _____ Discount: _____ %

Proposer's Signature: _____ Printed Name/Title: _____

Company Name: _____

ATTACHMENT – 1 (Cont'd)

5. MULTIPURPOSE DIGITAL CAMERA PRESENTATION UNIT-Portable for use with Microscopes. RECORDEX 5zAF or approved equal. (Specification V.3.A.) Est. Qty: <10

A. Make / Model Bid: _____ Unit Price: _____

B. Microscope Adapter, RECORDEX #SC5ZMA or approved equal Unit Price: _____

OR: Alternate Part #: _____ Unit Price: _____

6. Multipurpose Digital Camera Presentation Unit-USB, Portable-BUDGET, Recordex SIMPLICITYCAM 5i+ or approved equal (Specification V.3.B) Est. Qty: <10

A. Make / Model Bid: _____ Unit Price: _____

7. ULTRA SHORT THROW PROJECTOR- 2700 LUMENS- Epson PowerLite #575W (V11H601022) or approved equal. (Sepcification V.4) Est. Qty: 200 to 250

A. Make / Model Bid: _____ Unit Price: _____

B. Interactive Pen A – Orange (V12H666010) _____ Unit Price: _____

C. Interactive Pen B – Blue (V12H667010) _____ Unit Price: _____

D. Replacement Filter (V13H134A40) _____ Unit Price: _____

E. Replacement Remote _____ Unit Price: _____

Proposer's Signature: _____ Printed Name/Title: _____

Company Name: _____

PROPOSER’S STATEMENT OF PRINCIPAL PLACE OF BUSINESS
(Must be completed & submitted with each competitive solicitation)

Name of Proposer: _____

Identify the state in which the Proposer has its principal place of business: _____

Proceed as follow: IF your principal place of business above is located within the State of Florida, the Proposer must sign below and attach to your solicitation. No further action is required. IF your principal place of business is outside of the State of Florida the following must be completed by an attorney and returned with your solicitation. Failure to comply shall be considered to be non-responsive to this solicitation.

OPINION OF OUT-OF-STATE BIDDER’S ATTORNEY ON BIDDING PREFERENCES
(To be completed by the Attorney for an Out-of-State Proposer)

NOTICE: Section 287.084(2), Fla. Stat., provides that “a vendor whose principal place of business is outside this state must accompany any written bid, proposal, or reply documents with a written opinion of an attorney at law licensed to practice law in that foreign state, as to the preferences, if any or none, granted by the law of that state [or political subdivision thereof] to its own business entities whose principal places of business are in that foreign state in the letting of any or all public contracts.” See also: Section 287.084(1), Fla. Stat.

LEGAL OPINION ABOUT STATE BIDDING PREFERENCES
(Please Select One)

_____ The Proposer’s principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in that state.

_____ The Proposer’s principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **grant the following preference(s)** in the letting of any or all public contracts to business entities whose principal places of business are in that state: [Please describe applicable preference(s) and identify applicable state law(s)]:

LEGAL OPINION ABOUT POLITICAL SUBDIVISION BIDDING PREFERENCES
(Please Select One)

_____ The Proposer’s principal place of business is in the political subdivision of _____ and it is my legal opinion that the laws of that political subdivision **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in that political subdivision.

_____ The Proposer’s principal place of business is in the political subdivision of _____ and the laws of that political subdivision **grant the following preference(s)** in the letting of any or all public contracts to business entities whose principal places of business are in that political subdivision: [Please describe applicable preference(s) and identify applicable authority granting the preference(s)]:

Signature of out-of-state Proposer’s attorney: _____

Printed name of out-of-state Proposer’s attorney: _____

Address of out-of-state bidder’s attorney: _____

Telephone Number of out-of-state bidder’s attorney: (____) ____ - _____

Email address of out-of-state bidder’s attorney: _____

Attorney’s states of bar admission: _____

Proposer's Printed Name: _____ Signature _____

ITB#14150045B
ATTACHMENT - 3

DRUG FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature: _____ Printed Name/Title: _____

Company Name: _____

